

June 10, 2019


**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT**  
**AND THE PALOMAR FACULTY FEDERATION**

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect PFF unity members who desire to instruct fee-based not-for-credit community education courses.

Fee-based not-for-credit community education courses are self-supporting (California Education Code section 78300 and CCR title 5, section 550002(d)) and do not generate state apportionment offerings. Furthermore, Community Services Offering instructors are not required to meet state minimum qualifications (Education Code 87001, 87002, 87003, 87356 and 87359).

As such both parties agree that if a PFF unit member wants to instruct such a course, the member will be compensated at 35% of revenue generated for the course, paid as a lump sum stipend at the conclusion of the course. Stipends earned in these course offerings will not be subject to retirement contributions or receive service credit, nor will it be counted towards load.

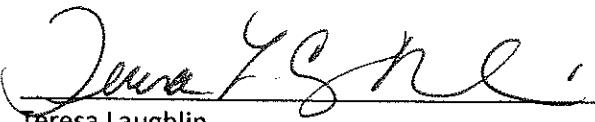
Dated: 7/8/19

  
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Lisa M. Norman  
Assistant Superintendent/Vice President, Human  
Resource Services

Dated: 7/8/19

  
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Jenny Ferrero  
Lead Negotiator, PFF

Dated: 7/8/19

  
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Teresa Laughlin  
Co-President, PFF