



**Classification Title: Lead Grounds Maintenance Technician**

<b>Department:</b>	Grounds Services	<b>EEO6 Code:</b>	7
<b>Employee Group:</b>	Classified	<b>Salary Grade:</b>	20
<b>Supervision Received From:</b>	Supervisor, Grounds Services	<b>Date of Origin:</b>	7/2017
<b>Supervision Given:</b>	General Supervision	<b>Last Revision:</b>	7/2017

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed by individual positions.*

**JOB SUMMARY.**

Leads, oversees and performs a variety of difficult, skilled work in the maintenance of grounds, fields, trees, landscaped areas and infrastructure on campus; operates grounds maintenance equipment.

**DISTINGUISHING CHARACTERISTICS.**

Lead Grounds Maintenance Technician is an advanced journey-level class in the series. Incumbents are responsible for leading staff and performing complex and difficult landscaping and pesticide application duties. This classification's assignment includes work on weekends when no supervisor is present.

**ESSENTIAL AND MARGINAL FUNCTION STATEMENTS.**

**Essential Functions for All Assignments:** Essential responsibilities and duties may include, but are not limited to, the following:

1. Trains, plans, schedules and leads staff in a variety of landscape maintenance duties.
2. Provides lead work direction to staff in operating and personally operates a variety of grounds maintenance equipment and hand tools, including mowers, trimmers, edgers, power shears, weed eaters, chainsaws, hand saws and sprayers; maintains equipment and tools.
3. Leads and performs the preparation and application of pesticides, insecticides and rodenticides, while also performing a full range of landscape maintenance duties; coordinates and trains other Grounds Services staff in the correct application of fertilizers and pesticides.
4. Provides lead work direction and training to student workers and court-mandated community service workers during weekend shifts.

**Marginal Functions:**

1. Assists with District maintenance projects.
2. Performs related duties and responsibilities as required.

**QUALIFICATIONS.**

**Experience and Education/Training Guidelines:** Any combination of experience and training that would likely provide

the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

**Experience:** Five years of grounds maintenance experience.

**Education/Training:** Equivalent to completion of the twelfth grade.

**Licenses/Certificates:**

1. Possession of, or ability to obtain, an appropriate, valid California driver's license by time of appointment.
2. Possession of a Qualified Pesticide Applicator Certificate, Category B by time of appointment.

**Knowledge of:**

1. Practices of organizing, leading and reviewing the work of lower-level staff.
2. Advanced grounds maintenance procedures involved in mowing, edging, fertilizing and weeding.
3. Proper and timely application methods of pesticides and herbicides.
4. Cultivating, watering and spraying flowers, trees and shrubs.
5. Safe operation and maintenance of hand and power tools and equipment used in groundskeeping and turf maintenance.
6. Methods and materials/chemicals used in controlling pests, insects and weeds.

**Skill in:**

1. Performing advanced grounds maintenance duties including prioritizing and scheduling work and leading the work of lower-level staff.
2. Working independently and using initiative and sound judgment in performing pesticide applications and grounds maintenance activities.
3. Mixing and applying specialized chemicals to control/eradicate weeds, insects and other pests.
4. Mowing, edging, irrigating, weeding, fertilizing and cultivating lawns, flowerbeds, shrubbery, planter beds and other landscaped areas.
5. Understanding and following oral and written directions.
6. Maintaining a variety of records.
7. Maintaining sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff.
8. Establishing and maintaining effective working relationships with those encountered in the course of work.

**WORKING CONDITIONS.**

**Environmental Conditions:** The employee works outside in hot, cold, wet and/or humid conditions, on rough or uneven surfaces, near machinery and in high, precarious places. The employee is exposed to vibration, street/road traffic, fumes or airborne particles, toxic or caustic chemicals and risk of electric shock. The noise level is frequently loud.

**Physical Conditions:** Essential and marginal functions may require physical fitness requirements necessary to perform the job functions with or without accommodation, such as the ability to use hands to repetitively finger, handle, feel or operate tools or controls; to climb, balance, stoop, kneel crouch or crawl; to regularly lift and/or move up to 50 pounds and occasionally over 100 pounds. Requires operation of District vehicles.

**TERMS OF EMPLOYMENT.**

The duration of any fully restricted funded position in this classification is dependent upon the continuation of funding.