

**DISTRICT PROPOSAL NO. 1**

**AUGUST 2, 2017**

**SIDE LETTER AGREEMENT**

**EXTENSION OF THE PROVISIONS OF CERTAIN MEMORANDA OF UNDERSTANDING RE COURSE MAXIMUMS FOR CERTAIN SPECIFIED CLASSES**

**BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION**

This Side Letter Agreement (“Side Letter”) is entered into by and between the PALOMAR COMMUNITY COLLEGE DISTRICT (“District”) and the PALOMAR FACULTY FEDERATION (“PFF”).

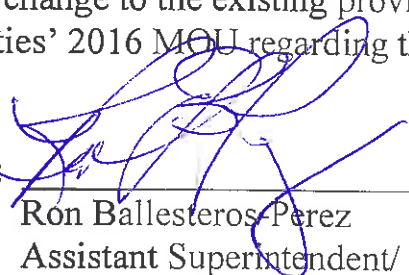
Side Letter relates to Article 8 – Course Maximums of the current Agreement between the District and PFF and three Memoranda of Understanding (“MOU” or “MOUs”) the Parties entered into during the 2016/2017 academic year.

The Parties hereto agree to extend the provisions of three MOUs, which are attached hereto, marked collectively as Exhibit 1, and incorporated herein by reference, for the 2017/2018 academic year to enable the Parties to reach agreement on the definitions of the elements of the categories of “Instructional Types of Courses” and the “Course Maximum Norms”.

This Side Letter is for the academic year 2017/2018 only while the District and PFF work to establish the stated definitions and shall expire sooner if agreement is reached on the stated definitions.

This Side Letter does not constitute any other change to the existing provisions of Article 8 of the Parties’ Agreement or the Parties’ 2016 MOU regarding the Course Maximums for certain Dance classes.

Dated: 8/2/17

By:   
Ron Ballesteros-Perez  
Assistant Superintendent/ Vice  
President, Finance, Administrative  
Services & Human Resource  
Services

Dated: 8/2/2017

By: Bill Shaeffer  
Bill Shaeffer  
Rutan & Tucker, LLP  
District Chief Negotiator

Dated: 8/2/17

By: Jenny Fererro  
Jenny Fererro  
Lead Negotiator, PFF

Dated: 8/2/17

By: Teresa Laughlin  
Teresa Laughlin  
FT Co-President, PFF

Dated: 8/2/17

By: Colleen Bixler  
Colleen Bixler  
PT-Co-President, PFF

# **EXHIBIT 1**

DISTRICT PROPOSAL NO. 1

JULY 18, 2016

MEMORANDUM OF UNDERSTANDING

RE: COURSE MAXIMUMS

BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT  
AND THE PALOMAR FACULTY FEDERATION

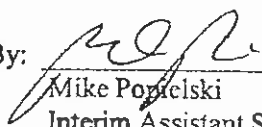
This Memorandum of Understanding ("MOU") is entered into by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF"):

MOU relates to Article 8 – Course Maximums of the current Agreement between the District and PFF.

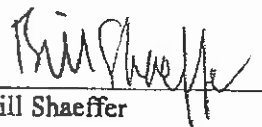
As a result of the decision of the parties to amend Article 8.1.2 to eliminate the Course Maximum Committee (CMC), the parties agree to commence negotiations promptly upon the commencement of the academic year 2016-17, to reach agreement on the definitions of the elements of the categories "Instructional Types of Courses" and the "Course Maximum Norms".

This MOU is for the academic year 2016-17 only while the District and PFF work to establish course maximum norms and definitions.

Dated: 7/18/2016

By:   
Mike Popielski  
Interim Assistant Superintendent/ Vice  
President Human Resource Services

Dated: 7/18/2016

By:   
Bill Shaeffer  
Rutan & Tucker, LLP  
District Chief Negotiator

Dated: 7/18/2016

By: Teresa Laughlin  
Teresa Laughlin  
Lead Negotiator, PFF

Dated: 7/18/16

By: Shannon Lienhart  
Shannon Lienhart  
Co-President, PFF

Dated: 7-18-16

By: Colleen Bixler  
Colleen Bixler  
Co-President, PFF

**DISTRICT COUNTER PROPOSAL NO. 2**  
**TO PFF PROPOSAL NO. 1 DISTRICT RESPONSE NO. 2 TO PFF PROPOSAL**  
**RE: ADDENDUM**

**JULY 18, 2016 AUGUST 24, 2016 OCTOBER 5, 2016**

**MEMORANDUM OF UNDERSTANDING**

**RE: COURSE MAXIMUMS – SCIENCE AND CINEMA**

**BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT**

**AND THE PALOMAR FACULTY FEDERATION**

This second Revised Memorandum of Understanding (“MOU”) is entered into by and between the PALOMAR COMMUNITY COLLEGE DISTRICT (“District”) and the PALOMAR FACULTY FEDERATION (“PFF”):

MOU relates to Article 8 – Course Maximums of the current Agreement between the District and PFF.

When any of the below Science classes (that are not associated with a laboratory) or Cinema classes are offered online, the course maximum will be 42. If any of the classes (below) do become associated with a laboratory then the on-line course maximum would need to equal the face-to-face course maximum. In-person classes will have a course maximum as defined by past practice and the current Course Maximums guidelines.

**Course Maximums Changes**

Course Number	Course Title
ASTR 120	PLANETS, MOONS, AND COMETS
ASTR 210	LIFE IN THE UNIVERSE
BIOL 110	HUMAN GENETICS
BIOL 201	FOUNDATIONS OF BIOLOGY II
CINE 102	HISTORY OF FILM TO 1945
CINE 103	HISTORY OF FILM 1945-PRESENT
CINE 105	FILM SUBJECTS
CINE 110	DOCUMENTARY FILM
CINE 120	FILM CRITICISM
CINE 122	IDENTITY IN AMERICAN FILM
ES 115/GEOG 115	NATURAL DISASTERS AND ENVIRONMENTAL HAZARDS
GEOG 105	INTRODUCTION TO HUMAN GEOGRAPHY
GEOG 110	METEOROLOGY; WEATHER AND CLIMATE
GEOG 115/ES 115	NATURAL DISASTERS AND ENVIRONMENTAL HAZARDS
GEOL 120	PLANETS, MOONS, AND COMETS
MICR 200	FUNDAMENTALS OF MICROBIOLOGY
OCN 100	OCEANOGRAPHY LECTURE
ZOO 120	ANIMAL BEHAVIOR
ZOO 135/BIOL 135	BIOLOGY OF MARINE MAMMALS

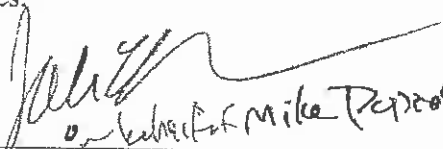
CINE 100 ART OF THE CINEMA

~~\*These courses are presently offered with a laboratory. So, if they are offered with a laboratory in the future then in-line course maximums will equal the face-to-face course maximum.~~

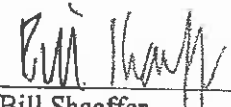
This MOU is for the academic year 2016-17 only while the District and PFF work to establish course maximum norms and definitions.

Absent any agreement between the parties to the contrary regarding course maximums for any of the courses listed above, this MOU shall automatically expire at the conclusion of the 2016-17 academic year without any further action by the parties.

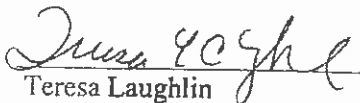
Dated: \_\_\_\_\_

By:   
on behalf of Mike Popielski  
Mike Popielski  
Interim Assistant Superintendent/ Vice  
President Human Resource Services

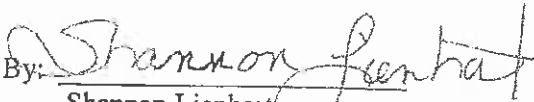
Dated: 10/5/2016

By:   
Bill Shaeffer  
Rutan & Tucker, LLP  
District Chief Negotiator


Dated: 10/5/16

By:   
Teresa Laughlin  
Lead Negotiator, PFF

Dated: 10/5/16

By:   
Shannon Lienhart  
Co-President, PFF

Dated: 10/5/16

By:   
Colleen Bixler  
Co-President, PFF

DISTRICT PROPOSAL NO. 6

JUNE 13, 2016

MEMORANDUM OF UNDERSTANDING

RE: COURSE MAXIMUMS – POSC 120 and POSC 102

BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT


AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered into by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF"):


MOU relates to Article 8 – Course Maximums of the current Agreement between the District and PFF.

When POSC 120 is offered as a stand-alone course and is not offered in conjunction with POSC 102, the course maximum will be 42. As a separate course offering, this course will count towards faculty load and, therefore, be compensated appropriately.

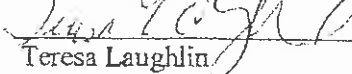
Dated: 6/27/2016

By:   
Mike Popielski  
Interim Assistant Superintendent/ Vice  
President Human Resource Services

Dated: 6/27/2016

By:   
Bill Shaeffer  
Rutan & Tucker, LLP  
District Chief Negotiator

Dated: 6/27/2016

By:   
Teresa Laughlin  
Lead Negotiator, PFF



Dated: 6/27/16

By: Shannon Lienhart  
Shannon Lienhart  
Co-President, PFF

Dated: 7-18-16

By: Colleen Bixler  
Colleen Bixler  
Co-President, PFF

DISTRICT PROPOSAL NO. 7

JUNE 13, 2016

MEMORANDUM OF UNDERSTANDING

RE: COURSE MAXIMUMS – CERTAIN DANCE CLASSES

BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT

AND THE PALOMAR FACULTY FEDERATION


This Memorandum of Understanding (“MOU”) is entered into by and between the PALOMAR COMMUNITY COLLEGE DISTRICT (“District”) and the PALOMAR FACULTY FEDERATION (“PFF”):

MOU relates to Article 8 – Course Maximums of the current Agreement between the District and PFF.

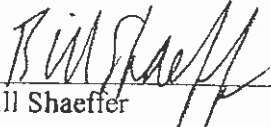
Commencing with the 2016-2017 Academic year and thereafter, unless changed by the negotiation process, the course maximums for the following Dance classes shall be changed to match the course maximums applicable to their similar Dance ensembles:

COURSE NUMBER	CURRENT COURSE TITLE	DIV.	Work Group Recom.		
			Lecture	Lab	Clinical
DNCE 148	DRUM AND DANCE ENSEMBLE I	AMBCS	40	4020	
DNCE 149	AFRO-CUBAN/BRAZIL DANCE I	AMBCS	40	4030	
DNCE 150	AFRO-CUBAN/BRAZIL DANCE II	AMBCS	40	4030	
DNCE 151	LATIN SOCIAL DANCE I	AMBCS	40	4030	
DNCE 152	LATIN SOCIAL DANCE II	AMBCS	40	4030	
DNCE 248	DRUM AND DANCE ENSEMBLE II	AMBCS		4020	
DNCE 249	AFRO-CUBAN/BRAZILIAN DANCE III	AMBCS	40	4025	
DNCE 250	AFRO-CUBAN/BRAZILIAN DANCE IV	AMBCS	40	4025	
DNCE 251	LATIN SOCIAL DANCE III	AMBCS	40	4025	
DNCE 252	LATIN SOCIAL DANCE IV	AMBCS	40	4025	

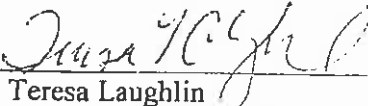
Dated: 6/27/2016

By:   
Mike Popielski  
Interim Assistant Superintendent/ Vice  
President Human Resource Services

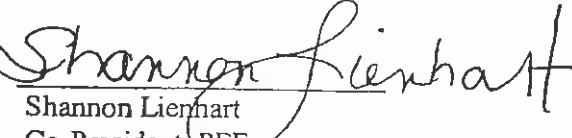
Dated: 6/27/2016

By:   
Bill Shaeffer  
Rutan & Tucker, LLP  
District Chief Negotiator

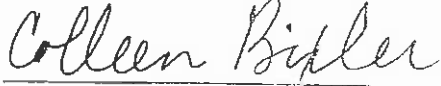
Dated: 6/27/2016

By:   
Teresa Laughlin  
Lead Negotiator, PFF

Dated: 6/27/16

By:   
Shannon Lienhart  
Co-President, PFF

Dated: 8/1/16

By:   
Colleen Bixler  
Co-President, PFF