



Classification Title: Senior Grounds Maintenance Technician

Department:	Grounds Services	EEO6 Code:	7
Employee Group:	Classified	Salary Grade:	18
Supervision Received From:	Supervisor, Grounds Services	Date of Origin:	9/2016
Supervision Given:	General Supervision	Last Revision:	9/2016

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed by individual positions.

JOB SUMMARY.

Leads, oversees and performs a variety of difficult, skilled work in the maintenance of grounds, fields, trees, landscaped areas and infrastructure on campus; operates grounds maintenance equipment.

DISTINGUISHING CHARACTERISTICS.

Senior Grounds Maintenance Technician is the advanced journey-level class in the series. Incumbents are responsible for leading staff and performing the more complex and difficult landscaping duties in an assigned area to ensure campus grounds are well-maintained, clean and safe. Senior Grounds Maintenance Technician is distinguished from Grounds Maintenance Technician in that the former class performs more complex assignments and provides technical oversight and lead direction to the latter class.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS.

Essential Functions for All Assignments: Essential responsibilities and duties may include, but are not limited to, the following:

1. Trains, plans, assists in scheduling and leads staff in a variety of landscape maintenance duties including trimming, mowing, hedging, watering, weeding, planting, mulching, renovating and chipping; participates in grounds maintenance work.
2. Directs staff in operating and personally operates a variety of grounds maintenance equipment and hand tools, including mowers, trimmers, edgers, power shears, weed eaters, chainsaws, hand saws and sprayers; maintains equipment and tools.
3. Coordinates and participates in irrigation operations; identifies repairs needed and directs Irrigation Specialists to perform required maintenance.

Specific Assignments. Senior Grounds Maintenance Technicians are usually assigned a specific set of duties or work locations as indicated below.

Athletic Fields Assignment:

1. Maintains the District's athletic fields; provides lead oversight and participates in the setup and operation of equipment to mow, edge, sweep, fertilize and remove weeds from multiple sports fields/venues; schedules and conducts athletic grounds renovation through verticutting, thatching, sweeping, aeration, sodding and over-seeding.

2. Ensures player safety on baseball/softball dirt infields by leveling and monitoring conditions; when necessary, adds material to infields to improve playability and safety; spikes, drags and waters infields for practices and games.
3. Coordinates with athletic coaches and schedules/conducts necessary field maintenance, including fertilizing, chemical spraying and irrigation; inspects grass fields for weeds, rodents and diseases; applies appropriate chemicals based on identified problems; maintains records of chemical applications in accordance with policy requirements.
4. Maintains the sod on the football field, re-sods as needed each season and for commencement ceremonies; maintains sod farm for replacement of damaged areas; covers field in tarp during off-season and repositions tarp to promote grass growth.
5. Oversees all irrigation of athletic fields; programs water and pump clocks; evaluates proper water use for lawn growth, safety and conservation; adjusts water schedule; troubleshoots and repairs sprinklers, valves and clocks.

Pest Control Assignment:

1. Oversees and performs the preparation and application of pesticides, insecticides and rodenticides, while also performing a full range of landscape maintenance duties; coordinates/trains other grounds maintenance staff in the correct application of fertilizers.
2. Provides lead work guidance and trains student workers and court-mandated community service workers during weekend shifts.

Tree Maintenance Assignment:

1. Assists the Arborist in carrying out a tree maintenance program of watering, weeding, trimming and pest control.
2. Utilizes ladders and high lifts to access trees; uses various hand and power tools to trim and prune trees; erects safety areas around trees being trimmed; fells and removes dead or diseased trees as directed.

Turf and Lawn Maintenance Assignment:

1. Maintains non-athletic turf and lawns across the campus; maintains grass between buildings and in open spaces in a safe and healthy state; mows turf areas; manicures edges; coordinates with Irrigation Specialists on watering needs.
2. Safely applies various fertilizers or pre-/post-emergent chemicals.
3. May be assigned to maintain the artificial turf of the soccer field.

Concrete and Masonry Assignment:

1. Performs cement, block and masonry work; digs and pours footings, pours concrete; grades surfaces; grinds and patches cement; binds building materials with mortar; applies texture coating to block walls.

Marginal Functions for All Assignments:

1. Assists with maintenance projects around campus.
2. Assists with preparation and setup for commencement ceremonies; ensures grounds are safe and visually pleasing for students, staff and guests.
3. Rids the campus of dead vermin as directed.
4. Performs related duties and responsibilities as required.

QUALIFICATIONS.

Experience and Education/Training Guidelines: Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Four years of grounds maintenance experience.

Education/Training: Equivalent to completion of the twelfth grade.

Licenses/Certificates:

1. Possession of, or ability to obtain, an appropriate, valid California driver's license by time of appointment.
2. A Qualified Applicator Certificate may be required, depending on assignment.
3. Ability to obtain forklift, boom lift and aerial rescue certifications may be required depending on the assignment.

Knowledge of (All Assignments):

1. Practices of organizing and leading the work of staff in assigned areas.
2. Advanced grounds maintenance procedures involved in mowing, edging, fertilizing and weeding.
3. Cultivating, watering and spraying flowers, trees and shrubs.
4. Safe operation and maintenance of hand and power tools and equipment used in groundskeeping and turf maintenance.
5. Methods and materials/chemicals used in controlling pests, insects and weeds.
6. Basic methods and procedures for the installation, maintenance, repair and use of irrigation systems.

If assigned to Athletic Fields:

1. Horticultural needs of athletic field turf.
2. Uses and needs of outdoor athletic and physical education facilities.
3. Heavy equipment operation and maintenance.
4. Irrigation equipment/systems operation, installation, maintenance and repair.

If assigned to Pest Control and Tree Maintenance:

1. Pesticides and herbicides and how/when to apply them to landscaped grounds.

If assigned to Tree Maintenance:

1. Safe techniques of tree climbing, pruning and maintenance.
2. Operation of an aerial lift.

If assigned to Turf and Lawn Maintenance:

1. Use of fertilizers and application timing and methods.
2. Proper maintenance processes and techniques for synthetic turf.

Skill in:

1. Performing skilled, difficult grounds maintenance duties including prioritizing and scheduling work and directing/leading staff.
2. Working independently and using initiative and sound judgment in performing grounds maintenance activities.
3. Mowing, edging, irrigating, weeding, fertilizing and cultivating lawns, flowerbeds, shrubbery, planter beds and other landscaped areas.
4. Depending on assignment, mixing and applying specialized chemicals to control/eradicate weeds, insects and other pests.
5. Depending on assignment, operating a variety of power and hand tools and motorized equipment including tractors, power mowers, saws, edgers, sprayers, sweepers, verticutter and aerator.
6. Understanding and following oral and written directions.
7. Maintaining a variety of records.
8. Maintaining sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff.
9. Establishing and maintaining effective working relationships with those encountered in the course of work.

WORKING CONDITIONS.

Environmental Conditions: The employee works outside in hot, cold, wet and/or humid conditions, on rough or uneven surfaces, near machinery and in high, precarious places. The employee is exposed to vibration, street/road traffic, fumes or airborne particles, toxic or caustic chemicals and risk of electric shock. The noise level is frequently loud.

Physical Conditions: Essential and marginal functions may require physical fitness requirements necessary to perform the job functions with or without accommodation, such as the ability to use hands to repetitively finger, handle, feel or operate tools or controls; to climb, balance, stoop, kneel crouch or crawl; to regularly lift and/or move up to 50 pounds and occasionally over 100 pounds. Requires operation of District vehicles.

TERMS OF EMPLOYMENT.

The duration of any fully restricted funded position in this classification is dependent upon the continuation of funding.