



Classification Title: Grounds Maintenance Technician

Department:	Grounds Services	EEO6 Code:	7
Employee Group:	Classified	Salary Grade:	16
Supervision Received From:	Supervisor, Grounds Services	Date of Origin:	9/2016
Supervision Given:	General Supervision	Last Revision:	9/2016

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed by individual positions.

JOB SUMMARY.

Performs a variety of semi-skilled and skilled duties in the maintenance of grounds and landscaped areas on campus; operates grounds maintenance equipment.

DISTINGUISHING CHARACTERISTICS.

Grounds Maintenance Technician is the journey-level class in the series. Incumbents are responsible for performing a range of duties in an assigned area to ensure campus grounds are well-maintained, clean and safe. Grounds Maintenance Technician is distinguished from Senior Grounds Maintenance Technician in that the latter class performs more complex assignments and provides lead direction to the former class.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS.

Essential Functions: Essential responsibilities and duties may include, but are not limited to, the following:

1. Assists Senior Grounds Maintenance Technicians and participates in a variety of landscape maintenance duties including trimming, mowing, hedging, watering, weeding, planting, mulching, renovating and chipping.
2. Maintains and conditions flowerbeds, planter beds, hedges, trees and lawns; picks up and hauls cuttings; installs and cultivates new plantings; installs sod, reseeds, fertilizes and renovates lawns and fields.
3. Calibrates, mixes and applies various fertilizers, pesticides and herbicides; prepares required pesticide usage reports.
4. Operates a variety of grounds maintenance equipment and hand tools, including mowers, trimmers, edgers, power shears, weed eaters, chainsaws, hand saws and sprayers; maintains equipment and tools.
5. Tests irrigation systems; assists Irrigation Specialists with repairs and installations.
6. Assists Arborist with tree trimming when directed.

Marginal Functions:

1. Picks up plant materials from local nurseries for new plantings.
2. Prepares athletic fields for games and special events.
3. Assists with concrete finishing work.
4. Performs related duties and responsibilities as required.

QUALIFICATIONS.

Experience and Education/Training Guidelines: Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience: Two years of grounds maintenance experience.

Education/Training: Equivalent to completion of the twelfth grade.

Licenses/Certificates:

Possession of, or ability to obtain, an appropriate, valid California driver's license by time of appointment.

Knowledge of:

1. Basic grounds maintenance procedures including mowing, edging, raking and weeding.
2. Cultivating, fertilizing, watering and spraying flowers, trees and shrubs.
3. Safe operation and maintenance of hand and power tools and equipment used in groundskeeping.
4. Methods and materials used in controlling pests, insects and weeds.
5. Basic methods and procedures for the installation, maintenance and repair of irrigation systems.

Skill in:

1. Performing semi-skilled and skilled grounds maintenance duties including prioritizing and scheduling work..
2. Working independently and using sound judgment in performing grounds maintenance activities.
3. Mowing, edging, watering, weeding, fertilizing and cultivating lawns, flowerbeds, and other landscaped areas.
4. Mixing and applying specialized chemicals to control and eradicate weeds, insects and other pests.
5. Operating a variety of power and hand tools and light motorized equipment including tractors, power mowers, edgers and weed eaters.
6. Understanding and following oral and written directions.
7. Maintaining routine records.
8. Maintaining sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff.
9. Establishing and maintaining effective working relationships with those encountered in the course of work.

WORKING CONDITIONS.

Environmental Conditions: The employee works outside in hot, cold, wet and/or humid conditions, on rough or uneven surfaces, near machinery and in high, precarious places. The employee is exposed to vibration, street/road traffic, fumes or airborne particles, toxic or caustic chemicals and risk of electric shock. The noise level is frequently loud.

Physical Conditions: Essential and marginal functions may require physical fitness requirements necessary to perform the job functions with or without accommodation, such as the ability to use hands to repetitively finger, handle, feel or operate tools or controls; to climb, balance, stoop, kneel crouch or crawl; to regularly lift and/or move up to 50 pounds and occasionally over 100 pounds. Requires operation of District vehicles.

TERMS OF EMPLOYMENT.

The duration of any fully restricted funded position in this classification is dependent upon the continuation of funding.