



**APPROVED 8/14/201**  
**GOVERNING BOARD MINUTES**  
**MEETING OF THE GOVERNING BOARD**  
**TUESDAY, JULY 10, 2018**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**ROOM SSC-1, SAN MARCOS CAMPUS**  
**1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

**A. Opening Items**

**1. Call meeting to Order**

Board President McNamara called the meeting to order at 4:00 p.m. in SSC-1.

**2. Roll Call**

**PRESENT**

PAUL P. MCNAMARA, PRESIDENT  
JOHN HALCÓN, VICE PRESIDENT  
MARK R. EVILSIZER, SECRETARY  
DEERFIELD, TRUSTEE  
NANCY ANN HENSCH, TRUSTEE  
AMBER BANCROFT, STUDENT TRUSTEE (arrived 5:00 pm)

**ABSENT**

NONE

**3. Public Comment in accordance with Board Policy 2350**

Susan Snow expressed concern regarding item O.1. - Review and Approve third amendment to Superintendent/President Contract.

**B. Recess to Closed Session** The Board recessed to closed session in room A-1 at 4:00 p.m.

**C. Reconvene to Open Session** The Board reconvened to open session in SSC-1 at 6:09 p.m. All trustees present.

1. Actions Taken in Closed Session: Board President McNamara reported that there were no reportable actions taken in closed session.
2. Following the Pledge of Allegiance the meeting continued.
3. Public Comment in accordance with Board Policy 2350. There were no speakers.
4. Adoption of Agenda: Call for Removal of Items from – or Changes to – the Agenda. There were none, the agenda was approved by unanimous consent.

**D. Approval of Minutes for the Regular Meeting of the previous month**

The Board approved the Governing Board meeting minutes of June 12, 2018 as written.

**Motion** by Halcón, second by Evilsizer.

**Vote** – Aye: McNamara, Hensch, Evilsizer, Halcón, Deerfield, Student Trustee vote: aye.

**Final Resolution:** Approved

**E. E. Reports**

Board President McNamara had no report.

Trustee Halcón had no report.

Trustee Evilsizer commented on the abundance and quality of Palomar student projects including woodworking, art, and photography presented at the San Diego County Fair. He shared that he lead a week-long academy at UCSD and was able to pitch Palomar to the attendees and commented on the drone conference "Drone-Con". Trustee Evilsizer reported that he would run for re-election in November.

Trustee Deerfield had no report.

Trustee Hensch reported that she attended the Rancho Bernardo "block party" held at the Education Center.

Student Trustee Bancroft commented on the digital parking passes approved at the last Board meeting and stated that due to the delay in implementation of the new system the increase in parking fees (approved at the last meeting) should also be delayed.

Superintendent/President Blake commented on the "block party" held in Rancho Bernardo and thanked staff for putting on an excellent event. She stated that a similar event would be held in August at the Fallbrook site. Dr. Blake commented on the drone conference.

Vice President for Instructional Services, Jack Kahn talked about Drone-Con and thanked faculty and others involved for putting on an exceptional event. He noted that it was a very collaborative endeavor with regional support. Dr. Kahn commented on the Rancho Bernardo "block party."

Vice President for Fiscal and Administrative Services, Ron Perez had no report.

Vice President for Human Resource Services, Lisa Norman reported that they would be attending the League of United Latin American Citizens conference.

**F. Approval of Consent Calendar items**

**Action:** On a **Motion** by Trustee Evilsizer, seconded by Trustee Hensch, the Board Approved items G.1 – J.1.  
**Ayes:** McNamara, Halcón, Evilsizer, Deerfield, and Hensch  
**Noes:** None  
**Absent:** None  
**Student Trustee:** Aye

**G. Instruction (Consent)**

1. Approved Curriculum Action items for inclusion in the Palomar College Curriculum Inventory effective Fall 2018.
2. Approved new Community Education offerings and authorized Workforce Development & Extended Studies to contract with personnel as listed in the exhibit.

**H. Human Resource Services (Consent)**

1. Ratified Personnel Action Report which may include hiring/rehiring (all employee groups except Executive Administrators) leaves, retirements/separations, etc. as detailed in the exhibit(s).

2. Ratified five (5) Memoranda of Understanding and eight (8) Tentative Agreements between the District and the Palomar Faculty Federation/AFT Local 6161.
3. Ratified Memorandum of Understanding between the District and the Administrative Association.
4. Ratified Memorandum of Understanding between the District and the Confidential and Supervisory Team.
5. Ratified Memorandum of Understanding between the District and the Council of Classified Employees AFT, Local 4552.

**I. Fiscal & Administrative Services (Consent)**

1. Approved Educational Dental Group Enterprise Agreement with Alameda County Schools Insurance Group to administer Dental Insurance as detailed in the exhibit.
2. Approved agreement for District participation in Workforce Innovation and Opportunity Act funding from Education to Career Network for fiscal year 18-19.
3. Approved Palomar's participation in the "Beyond the Pill" grant funded study of the Bixby Center for Global Reproductive Health at UC San Francisco's School of Medicine.
4. Approved childcare services contract CSPP-8464 with the California Department of Education for fiscal year 2018/19 and accepted funding of \$537,145.00.  
Resolution 18-21545
5. Approved the Palomar College Early Childhood Education Lab School revised and updated Employee Operations Manual.
6. Approved three agreements with Ocean Institute for single-day field trips in April 2019 at a cost of \$1,700.00 per program agreement.
7. Ratified Subgrant Agreement with Butte-Glenn CCD up to \$50,000.00 to upgrade technology infrastructure in support of 10Gb connections.
8. Approved Agreement with eBenefits Solutions to provide software solutions for employee benefits, enrollment and administration from June 2018 through June 2021.

**J. Superintendent/President (Consent)**

1. Accepted donation(s) with a total estimated value of \$168.75 and directed that appropriate letter(s) of appreciation be sent to the donor(s).

**K. Action on Items Removed from Consent There were none.**

**L. Reports from College Groups**

1. **INFORMATION: Report of the Faculty Senate**  
Kelly Falcon filling in for Travis Ritt, President of the Faculty Senate, read a resolution titled: Resolution to promote Mutual Respect and Trust through Transparency and Open Communications (on file in the Governing Board Office in accordance with AP 3310.)
2. **INFORMATION: Report of the Palomar Faculty Federation**  
Teresa Laughlin, Co-President of the PFF, introduced Barbara Bear, the new part-time PFF Co-President. She reported that negotiations have concluded and that the process was respectful. She expressed concern regarding the manner in which recent acting positions were filled. She stated her opinion that the District is in violation of Title 5 Education Code



section 53021 when it does not open up acting/interim positions to all district employees. She then read section 53021(b)(2) and asked that the Board not approve future interim positions unless they have been recruited for properly.

**3. INFORMATION: Report of the Administrative Association**

Jim Odom filling in for Connie Sterling, President of the Administrative Association had no report.

**4. INFORMATION: Report of the Confidential and Supervisory Team**

Absent

**5. INFORMATION: Report of the CCE/AFT**

Carmelino Cruz filling in for Anel Gonzalez, President of the CCE, reported on upcoming CCE meetings and mentioned the CCE is looking for a new space. He thanked Buddy Springer for her service on the Board and welcomed Tricia Frady to the Board.

**6. INFORMATION: Report of the Associated Student Government**

Amber Bancroft, ASG President, had no report

**M. Information – No Action Required** None this month.

**N. New Business**

**O. Human Resource Services (New Business)**

**1. Reviewed and approved third amendment to the Superintendent/President's contract.**

**Speaker:** Teresa Laughlin commented on this item, specifically the term of the contract, car allowance, life-time benefits, and annuity sections and asked the Board to amend it prior to approval.

**Motion** by Halcón, second by Evilsizer. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer and Hensch. Nay: Deerfield. Student Trustee advisory vote: Nay.

**Final Resolution:** Approved

**2. Reviewed and approved employment and contract for Acting Executive Administrator, Aiden Ely as Acting Assistant Superintendent/Vice President, Student Services.**

**Motion** by Evilsizer, second by Hensch. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer, Deerfield and Hensch, Student Trustee advisory vote: Aye

**Final Resolution:** Approved

**P. Fiscal & Administrative Services (New Business)**

**1. Ratified contracts and agreements made May 1, 2018 through June 30, 2018 on behalf of the District as detailed in the exhibit.**

**Motion** by Hensch, second by Evilsizer. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer, Deerfield and Hensch, Student Trustee advisory vote: Aye

**Final Resolution:** Approved

2. **Reviewed and approved purchases made between May 23, 2018 and June 28, 2018 totaling \$4,969.641.52 as listed in the exhibit.**

**Motion** by Halcón, second by Hensch. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer, Deerfield and Hensch, Student Trustee advisory vote: Aye

**Final Resolution:** Approved

3. **Approved agreement with BrightPath Consulting Services to serve as the District's Health & Benefit Program broker for \$130,000.00 a year.**

**Motion** by Hensch, second by Evilsizer. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer, Deerfield and Hensch, Student Trustee advisory vote: Aye

**Final Resolution:** Approved

4. **Approved Easement granting SDG&E underground and communication facilities and appurtenances at the Escondido Education Center for EV charging stations.**

**Motion** by Evilsizer, second by Hensch. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer, Deerfield and Hensch, Student Trustee advisory vote: Aye

**Final Resolution:** Approved

5. **Accepted California Community College Mental Health Services Grant from the Chancellor's Office in the amount of \$250,000.00 for fiscal years 2018/19 and 2019/20.**

**Motion** by Evilsizer, second by Halcón. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer, Deerfield and Hensch, Student Trustee advisory vote: Aye

**Final Resolution:** Approved

**Q. Superintendent/President (New Business)**

1. **Reviewed and approved the five facility naming items as recommended by the Superintendent/President.**

**Motion** by Evilsizer, second by Halcón. There was no discussion.

**Vote** – Aye: McNamara, Halcón, Evilsizer and Hensch. Nay: Deerfield. Student Trustee advisory vote: Aye.

**Final Resolution:** Approved

- R. Board Requests for Reports** Trustee Hensch requested that VP Norman provide her a copy of the Ed Code that Teresa Laughlin cited during the Public Comment period.

- S. Continuation of Closed Session:** Not needed.

- O. Adjournment** The meeting adjourned at 6:33 p.m.



Paul McNamara, Board President



Mark Evilsizer, Secretary