



**A. CALL MEETING TO ORDER**

Board President Paul McNamara called the meeting to order at 4:00 p.m. in SSC-1.

**B. ROLL CALL**

**PRESENT**

PAUL P. MCNAMARA, PRESIDENT  
JOHN HALCÓN, VICE PRESIDENT  
MARK R. EVILSIZER, SECRETARY  
NINA DEERFIELD, TRUSTEE  
NANCY ANN HENSCH, TRUSTEE  
CHRIS HOPP, STUDENT TRUSTEE (arrived 5:00 pm)

**ABSENT**

NONE

- C. PUBLIC COMMENTS** Lesley Blankenship-Williams, tenured faculty member, reported that following recent discipline/dismissal/release actions of the Board, she has observed, and has heard from individuals, who feel the climate on campus is currently one of distrust and insecurity.

- D. RECESS TO CLOSED SESSION** The Board recessed to closed session in room A-1 at 4:07 p.m.

- E. RECONVENE TO OPEN SESSION** The Board reconvened to open session in SSC-1 at 5:06 p.m. All trustees present. Board President McNamara reported there were no reportable actions taken in closed session.

Following the Pledge of Allegiance the meeting continued. Board President McNamara acknowledged the service of Student Trustee Chris Hopp and presented him with a commemorative clock in appreciation for his work as the 2017/18 Student Trustee.

- F. CALL FOR REMOVAL OF ITEMS FROM — OR CHANGES TO — THE AGENDA** There were three changes as follows:

1. CORRECT item under CONSENT CALENDAR, Item #2 of the agenda. Hwang Kim is a member of the Art Department, not Counseling.
2. CORRECT item under CONSENT CALENDAR, Item #4b of the agenda. Richard Albistegui-DuBois. The position is as an ACTING DEAN, not an Interim Dean.
3. REMOVE item under CONSENT CALENDAR, Item #5.b. (Five – “b” only), Steven Monsanto.

- G. PUBLIC COMMENTS** Roberto Ortega, M.E.C.h.A. President, talked about the history of the organization on campus and in the community. He advocated for a “homeroom” space to be used by students. He also invited everyone to attend a Latino/Latina celebration event.

**H. RECOMMENDATION ACTION: APPROVAL OF MINUTES**

MS Halcón/Hensch to approve the April 10, 2018 and April 24, 2018 minutes. Trustee Evilsizer requested that the minutes be voted on individually; there was no objection.

MSC Halcón/Hensch

To approve the April 10, 2018 minutes as written. The vote was unanimous. Student Trustee aye.

MSC Hensch/Halcón

To approve the April 24, 2018 minutes as written. The vote was unanimous (Evilsizer abstaining). Student Trustee aye.

**I. REPORTS**

Board President McNamara talked about the South Education Center ribbon cutting and thanked everyone involved in getting the center ready to serve students.

Trustee Halcón had no report.

Trustee Evilsizer reported on his attendance at the North County Economic Summit meeting, the Tarde de Familia event and Dr. Victor Jamie's induction into the Hall of Fame at Imperial Valley College. He shared information from the CCLC conference and some of the breakout sessions he attended.

Trustee Deerfield reported on her attendance at the Tarde de Familia event and thanked the organizers. She shared that she had some very positive interactions with attendees at the South Education Center ribbon-cutting event.

Trustee Hensch reported that she attended the CCLC conference and Tarde de Familia. She spoke briefly about a breakout session at the conference titled, "Sir, there's a shooter on campus," and talked about the importance of being pro-active and aware of our surroundings.

Student Trustee Chris Hopp expressed gratitude for his time spent on the Governing Board and shared that he is especially appreciative seeing the growth of the District both on, and off, campus for the benefit of the students.

Superintendent/President Blake talked about the South Education Center ribbon cutting, Tarde de Familia and the many upcoming celebratory events.

Vice President Jack Kahn commented on pending retirements and the South Education Center event. He thanked Student Trustee Hopp for his service and commended all the ASG members who were involved in the participatory governance process.

Vice President Adrian Gonzales reported on the softball and baseball playoffs; talked about the review of best practices in student services and efforts underway with a consultant to make improvements; and, shared that the Poway Presidents greatly enjoyed the VIP tour of the South Education Center.

Vice President Ron Perez reported that the Prop 39 Energy Efficiency Program audit is completed and there are no anticipated issues. He shared that the May Revise is due May 11 and noted that the District's Tentative Budget will be presented in June using the current funding formula but that the new funding formula will be used for the final budget to be presented in September.

Vice President Lisa Norman had no report.

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**Action:** On a motion by Trustee Halcón, seconded by Trustee Hensch, the Board approved items 1-22.  
**Ayes:** McNamara, Halcón, Evilsizer, Deerfield, and Hensch  
**Noes:** None  
**Absent:** None  
**Student Trustee:** Aye

**1. RATIFY ACADEMIC EMPLOYMENT OF TWO (2) FULL-TIME FACULTY**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following academic employees:

- a. **Name:** Andrew Page  
**Position:** Assistant Professor, Emergency Medical Technologies  
**Department:** Emergency Medical Education  
**Degrees:** A.A., General Studies  
6+ Years Experience  
**Position #:** 5184  
**New?:** Yes  
**Remarks:** Position approved 12/12/17.  
**Sal Grade/Stp:** B/8  
**Salary:** \$7,825.73/month  
**% of Position:** 100%  
**# of Mos:** 10  
**Effective:** August 16, 2018  
**Account #(s):** A-111000-334200-12500-0000000/100%
  
- b. **Name:** Trong Nguyen  
**Position:** EOP&S Counselor/Associate Professor  
**Department:** Extended Opportunity Programs and Services  
**Degrees:** M.Ed., Counseling  
B.A., Psychology  
**Position #:** 6205  
**New?:** No  
**Remarks:** Voluntary transfer for Mr. Nguyen.  
**Sal Grade/Stp:** F/19  
**Salary:** \$9,991.03/month  
**% of Position:** 100%  
**# of Mos:** 11  
**Effective:** May 8, 2018  
**Account #(s):** A-122100-473100-64300-0000000/100%

**2. RATIFY REHIRING OF PROBATIONARY FACULTY**

The Governing Board ratified the recommendation of the Superintendent/President regarding the rehiring of the following faculty member as third- and fourth-year probationary faculty for the 2018-2019 and 2019-2020 academic years:

Hwang Kim Art

**3. RATIFY EMPLOYMENT OF 2 (TWO) PART-TIME FACULTY**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2018 and Summer 2018 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**Spring 2018**

Department: Emergency Medical Education  
a. Name: Boyle, Patricia  
Discipline: Emergency Medical Technologies  
Degrees: A.A., EMT; Paramedic  
A.S., Fire Science  
6+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

**Summer 2018**

Department: Behavioral Sciences  
a. Name: Gutierrez, Graciela  
Discipline: Sociology  
Degrees: M.A., Sociological Practices  
B.A., Sociology  
Sal Grade/Stp: B/1  
Salary: \$58.87

**4. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employees:

- a. Name: Ryan Williams  
Position: Director, Education Center  
Department: Instruction Office  
District Location: North Education Center  
Position #: 6721  
New?: Yes  
Remarks: Position approved 11/14/17. Promotion for Mr. Williams.  
Sal Grade/Stp: 70/1  
Salary: \$9,300.63/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 9, 2018  
Account #(s): N-212600-311100-60900-0000000/100%
- b. Name: Richard Albistegui-DuBois  
Position: Acting Dean, Mathematics and the Natural and Health Sciences  
Department: Mathematics and the Natural and Health Sciences  
District Location: Main campus  
Position #: 5232  
New?: No  
Sal Grade/Stp: 75/3  
Salary: \$11,610.42/month  
% of Position: 100%  
# of Mos: 12  
Effective: June 1, 2018  
Account #(s): A-123100-341100-60110-0000000/100%

**EXHIBIT J-4**

**5. RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employees:

- a. Name: Juan Del Val  
Position: Supervisor, Facilities  
Department: Facilities  
District Location: North Education Center  
Position #: 6719  
New?: Yes  
Remarks: Position approved 11/14/17.  
Sal Grade/Step: 43/5  
Salary: \$5,820.14/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): N-212100-542200-65300-0000000/100%
- b. This item removed.
- c. Name: David A. Vasquez  
Position: Supervisor II, Custodial Services  
Department: Custodial Services  
District Location: South Education Center  
Position #: 6716  
New?: Yes  
Remarks: Position approved 11/14/17; promotion for Mr. Vasquez.  
Sal Grade/Step: 41/1  
Salary: \$4,545.87/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 14, 2018  
Account #(s): W-212100-542200-65300-0000000/100%  
Normal Work Schedule: Monday – Friday, 2:30 pm – 11:30 pm. A 3% differential pay will be paid for hours worked between 6:00 p.m. and 10:00 p.m. A 6% differential pay will be paid for hours worked between 10:00 p.m. and 6:00 a.m.

**6. RATIFY ONE (1) NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION**

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position:

- a. Position: Title V/HSI/STEM Project Supervisor  
Department: Mathematics and the Natural and Health Sciences  
District Location: Main campus  
Position #: 6738  
New?: Yes  
Sal Grade/Step: 45/1  
Salary: \$5,018.01/month  
% of Position: 100%  
# Months: 12  
Effective: May 8, 2018  
Account #(s): K-212100-341100-60910-1112986/100%

**7. RATIFY CHANGE TO ONE (1) CLASSIFIED POSITION**

The Governing Board ratified the recommendation of the Superintendent/President regarding the change to the following classified position

- a. Position: Education Center Specialist  
Department: Instruction Office  
District location: North Education Center and South Education Center  
Name: Jesus Garcia  
Position #: 5856  
New?: No  
Remarks: Transfer to Instruction, position will report to both the North Education Center and South Education Center.  
Sal Grade/Stp: 19/11  
Salary: \$2,168.36/month  
% of Position: 45%  
# of Mos: 12  
Effective: May 28, 2018  
Account #(s): N-212200-354250-60910-0000000/50%  
W-212200-354250-60910-0000000/50%  
Normal Work Schedule: Monday - Thursday, two days at the North Education Center and two days at South Education Center 5:30 pm - 10:00 pm A 3% shift differential will be paid for hours worked between 6:00 pm & 10:00 pm

**8. RATIFY CLASSIFIED EMPLOYMENT, ELEVEN (11) POSITIONS**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Yvette Maynard  
Position: Education Center Coordinator  
Department: Instruction Office  
District Location: North Education Center  
Position #: 6692  
New?: Yes  
Remarks: Position was approved 11/14/17 voluntary demotion for Ms. Maynard.  
Sal Grade/Stp: 23/5  
Salary: \$4,983.16/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): N-212200-354250-60910-0000000/100%  
Normal Work Schedule: Monday - Thursday, 11:00 a.m. - 10:00 p.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.
- b. Name: Robert Rebar  
Position: Custodian II  
Department: Custodial Services  
District Location: North Education Center  
Position #: 6690  
New?: Yes  
Remarks: Position was approved 11/14/17; transfer for Mr. Rebar.  
Sal Grade/Stp: 13/7  
Salary: \$4,030.64/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): N-212200-542200-65300-0000000/100%

Normal Work Schedule: Monday - Friday, 9:30 p.m. - 6:00 a.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.

- c. Name: Michael Jackson  
Position: Custodian II  
Department: Custodial Services  
District Location: South Education Center  
Position #: 6689  
New?: Yes  
Remarks: Position was approved 11/14/17; transfer for Mr. Jackson.  
Sal Grade/Stp: 13/4  
Salary: \$3,718.98/month  
% of Position: 100%  
# of Mos: 12  
Effective: June 1, 2018  
Account #(s): N-212200-542200-65300-0000000/100%  
Normal Work Schedule: Monday - Friday, 9:30 p.m. - 6:00 a.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.
- d. Name: Mitchell Howard  
Position: Senior Programmer Analyst  
Department: Programming  
District Location: Main campus  
Position #: 6662  
New?: Yes  
Remarks: Position was approved 6/13/17. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 50/1  
Salary: \$7,922.98/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): K-212200-411100-66400-1612135/50%  
K-212200-411100-66200-1612120/50%
- e. Name: Loran Green  
Position: Admissions/Financial Aid Specialist II  
Department: Enrollment Services  
District Location: North Education Center  
Position #: 6681  
New?: Yes  
Remarks: Position was approved 11/14/17.  
Sal Grade/Stp: 22/1  
Salary: \$4,002.62/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 21, 2018  
Account #(s): N-212200-475100-64600-0000000/50%;  
N-212200-421100-62100-0000000/50%
- f. Name: Miguel Dumbrique  
Position: Education Center Coordinator  
Department: Instruction Office  
District Location: South Education Center

- Position #: 6691  
New?: Yes  
Remarks: Position was approved 11/14/17 promotion for Mr. Dumbrique.  
Sal Grade/Stp: 23/1  
Salary: \$4,098.93/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): W-212200-354250-60910-0000000/100%  
Normal Work Schedule: Monday - Thursday, 11:00 a.m. - 10:00 p.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.
- g. Name: Gerald Ravidou  
Position: Police Officer  
Department: Palomar College Police Department  
District Location: North Education Center  
Position #: 6704  
New?: Yes  
Remarks: Position was approved 11/14/17. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 32/1  
Salary: \$5,109.22/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): D-212200-543100-69500-1812070/100%
- h. Name: Daniel Lopez  
Position: Police Officer  
Department: Palomar College Police Department  
District Location: Main campus  
Position #: 5873  
New?: No  
Remarks: Replacement for Magauli So'oto. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 32/1  
Salary: \$5,109.22/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): K-212200-543100-69500-1812070/100%
- i. Name: Liliana Velazco  
Position: Student Support Specialist I  
Department: Counseling Services  
District Location: South Education Center  
Position #: 6712  
New?: Yes  
Remarks: Position was approved 11/14/17.  
Sal Grade/Stp: 18/1  
Salary: \$3,629.69/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): W-212200-462100-63100-0000000/100%



j. Name: Liliana Martinez  
Position: Student Support Specialist I  
Department: Counseling Services  
District Location: North Education Center  
Position #: 6713  
New?: Yes  
Remarks: Position was approved 11/14/17.  
Sal Grade/Stp: 18/1  
Salary: \$3,629.69/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): N-212200-462100-63100-0000000/100%

k. Name: Patricia Pavlovics  
Position: Admissions/Financial Aid Specialist II  
Department: Enrollment Services  
District Location: South Education Center  
Position #: 6679  
New?: Yes  
Remarks: Position was approved 11/14/17.  
Sal Grade/Stp: 22/1  
Salary: \$4,002.62/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 11, 2018  
Account #(s): W-212200-475100-64600-0000000/50%;  
W-212200-421100-62100-0000000/50%

**9. RATIFY TWO (2) NEW CLASSIFIED POSITIONS**

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new classified positions:

a. Position: Service Learning Coordinator  
Department: Occupational and Non-Credit Programs  
District Location: Main campus  
Position #: 6739  
New?: Yes  
Remarks: Position funded by categorical funds: Student Success and Equity Grant.  
Continuation of position is dependent upon continuation of funds.  
Sal Grade/Step: 26/1  
Salary: \$4,414.09/month  
% of Position: 100%  
# Months: 12  
Effective: May 9, 2018  
Account #(s): K-212200-411100-66400-1612135/100%

b. Position: Accountant  
Department: Fiscal Services  
District Location: Main campus  
Position #: 3740  
New?: Yes  
Sal Grade/Step: 32/1  
Salary: \$5,109.22/month  
% of Position: 100%  
# Months: 12  
Effective: May 9, 2018  
Account #(s): A-212200-551100-67200-0000000/100%

**10. RATIFY TWO (2) MEMORANDA OF UNDERSTANDING AND THREE (3) TENTATIVE AGREEMENTS BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION/AFT LOCAL 6161**

The Governing Board ratified two MOUs and three Tentative Agreements between the District and the PFF/AFT with respect to the following sections of the PFF/District Agreement:

- MOU: Article 4 – Workload and Calendar
- MOU: Appendix F – Extra Duty Stipend/Reassignment Salary
- TA: Article 1 – Agreement
- TA: Article 23 – No Concerted Refusals to Work
- TA: Appendix H – Part-Time Faculty Office Hours

**EXHIBIT J-10**

**11. RATIFY TWO (2) MEMORANDA OF UNDERSTANDING BETWEEN THE DISTRICT AND THE COUNCIL OF CLASSIFIED EMPLOYEES/AFT LOCAL 4522**

The Governing Board ratified the following Memoranda of Understanding (MOU) between the District and the Council of Classified Employees/AFT:

- MOU: Article 15 – Holidays
- MOU: A.B. 119 (New Employee Orientation)

**EXHIBIT J-11**

**12. RATIFY PERSONNEL ACTIONS/HISTORY INCLUDING STUDENT AND SHORT-TERM EMPLOYEE HIRES FOR APRIL AND MAY 2018**

The Governing Board approved the Personnel Actions/History report, which includes student employee hires for the months of April 2018 and short-term employee hires for the month of May 2018.

**EXHIBIT J-12**

**13. INFORMATION – ACKNOWLEDGE RETIREMENTS OF TWO (2) FACULTY MEMBERS**

The Governing Board acknowledged the following retirement(s) accepted on its behalf by the Superintendent/President in accordance with Administrative Procedure 7380 – Retiree Health Benefits:

Group I

- Mark E. Walker, Professor, Mathematics Department, effective May 26, 2018. He has served Palomar College for 33 years from February 3, 1985 to May 26, 2018.

Group II

- Nancy Pince, Associate Professor, Nursing Education Department, effective May, 26, 2018. She has served Palomar College for 14 years from August 20, 2004 to May 26, 2018.

**14. INFORMATION – CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective May 1, 2018:

Employee Name:	Mihail Cuius
Position:	Senior Library Technician
Department:	Library
Course of Study:	Associate Degree

**15. APPROVE APRIL 4 AND 18, 2018 CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE CURRICULUM INVENTORY EFFECTIVE FALL 2018**

The Governing Board approved Curriculum Action Items dated April 4, 2018 and April 18, 2018 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective fall 2018 as detailed in the exhibit.

**EXHIBIT J-15**

**16. APPROVE OFFERING NEW COMMUNITY EDUCATION CLASSES**

The Governing Board approved the community education offerings and authorizes Workforce Development & Extended Studies to contract within the established guidelines of the Workforce & Community Development Faculty Senate Advisory Group and the Office of Workforce Development and Extended Studies.

**EXHIBIT J-16**

**17. REVIEW AND RATIFY CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board ratified and approved all contracts and agreements for the period March 1, 2018 through April 30, 2018 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

**EXHIBIT J-17**

**18. APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The Governing Board approved the following Board Policies. They were previously reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items were presented to the Board for first reading on April 10, 2018.

- |  |  |
|--|--|
| BP 4040 – Library and Other Instructional Support Services | BP 7335 – Health Examinations                              |
| BP 7100 – Commitment to Diversity                          | BP 7340 – Leaves   |
| BP 7110 – Delegation of Authority, Human Resources         | BP 7341 – Sabbaticals                                      |
| BP 7130 – Compensation                                     | BP 7345 – Catastrophic Leave Program                       |
| BP 7140 – Collective Bargaining                            | BP 7347 – Family Medical Leave                             |
| BP 7150 – Employee Evaluations                             | BP 7350 – Resignations                                     |
| BP 7160 – Professional Development                         | BP 7361 – Academic Due Process                             |
| BP 7175 – District Awards                                  | BP 7370 – Use of District Resources for Political Activity |
| BP 7210 – Academic Employees                               | BP 7510 – Domestic Partners                                |
| BP 7211 – Faculty Service Areas and Competencies           | BP 7600 – Palomar College Police Department                |
| BP 7230 – Classified Employees                             | BP 7700 – Whistleblower Protection                         |
| BP 7236 – Short-term Employees                             | BP 7800 – Institutional Reassignment - Lateral Transfer    |
| BP 7240 – Confidential Employees                           | BP 7850 – Exchange Program                                 |

**EXHIBIT J-18**

**19. FIRST READING – PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The Governing Board of the Palomar Community College District reviewed the following Board Policies. They were approved by the Policies and Procedures Committee and the Strategic Planning Council. These items will be presented to the Board for second reading in May 2018.

BP 7260 – Classified Administrators and Supervisors  
BP 7270 – Student Workers

**EXHIBIT J-19**

**20. INFORMATION – PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES**

The Governing Board reviewed the Administrative Procedures as listed. These procedures have been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

AP 7270 – Student Workers

AP 7343 – Industrial Accidents and Illnesses

**EXHIBIT J-20**

**21. ACCEPT VARIOUS DONATIONS WITH A TOTAL ESTIMATED VALUE OF \$12,350.00**

The Governing Board accepted the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. RBI scroll saw and lamp donated by Robert Schmidt, 1404 Sante Fe Dr., Encinitas, CA 92024. Value estimated by donor totals \$350.00.
- b. Car-o-liner double action medium frequency spot welder #5000621221H007 donated by Stroyer Brothers Auto Body and Painting, 360 No. Hale Ave. Escondido, CA 92029. Value estimated by donor totals \$12,000.00.

**22. EXCUSE ABSENCE OF TRUSTEES**

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledged and excuses the absences' of Chris Hopp and Mark Evilsizer from the April 24, 2018 special meeting due to personal necessity.

**RESOLUTION 17-21540**

**Resumption of  
REGULAR AGENDA**

K. **ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR** There were none.

L. **REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION: Report of the Faculty Senate**

Travis Ritt, President of the Faculty Senate, thanked the Board for their ratification of new faculty hires; shared that Candace Rose and Erin Hiro will be serving as Faculty Senate Vice President and Secretary respectively; talked about the upcoming elections for Senate President; and reminded everyone that the Faculty Appreciation Celebration Event was being held on May 18<sup>th</sup>. He thanked the Vice Presidents for their work this past year

**2. INFORMATION: Report of the Palomar Faculty Federation**

Teresa Laughlin, Co-President of the PFF, reported that Colleen Bixler is retiring from PFF, shared that Barbara Baer will serve as the new PFF Co-President, and reported that the union is not renewing their lease of the Mulberry union hall facility.

**3. INFORMATION: Report of the Administrative Association**

Connie Sterling, President of the Administrative Association, absent.

**4. INFORMATION: Report of the Confidential and Supervisory Team**

Jenny Akins, President of the Confidential and Supervisory Team, shared that planning for the joint AA/CAST retreat is being postponed due to the increased workload related to the opening of the North and South Education Centers.

**5. INFORMATION: Report of the CCE/AFT**

Anel Gonzalez, President of the CCE, talked about Palomar's Sports Information Director, Tom Saxe, and reported that he reached out to the CCE because his job is only 45% and he's been working unpaid overtime for years. Anel asked the Board to advocate for the position being increased to a full-time position.

**6. INFORMATION: Report of the Associated Student Government**

Chris Hopp, ASG President, reported on the ASG elections noting the voter turnout was greatly increased this year. He shared that the new constitution and two ballot measures all passed. In closing, he introduced Amber Bancroft the new ASG President.

**M. UNFINISHED BUSINESS** There was no unfinished business.

**N. NEW BUSINESS**

**1. REVIEW & APPROVE PURCHASES MADE MARCH 1-28, 2018**

MSC Evilsizer/Hensch

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 03/28/18–04/26/18	\$7,055,852.12
Procurement Card Time Period: 02/23/18-03/22/18	<u>\$136,446.91</u>
	<u>\$7,192,299.03</u>

**EXHIBIT N-1**

The vote was unanimous. Student Trustee aye.

**2. AWARD CONTRACT TO ZOOM VIDEO COMMUNICATIONS FOR E-CONFERENCING HOSTING SERVICES FOR \$350,000.00**

MSC Halcón/Evilsizer

The Governing Board approved award of Bid #B18-07 E-Conferencing Hosting Services, to execute a contract between the District and one of the three lowest responsive and responsible bidders, Zoom Video Communications, Inc. funded through CCC TechConnect.

**EXHIBIT N-2**

The vote was unanimous. Student Trustee aye.

**3. APPROVE SEWER SERVICE AGREEMENT WITH RAINBOW MUNICIPAL WATER DISTRICT FOR THE NORTH EDUCATION CENTER**

MSC Halcón/Hensch

The Governing Board approved an agreement between Rainbow Municipal Water District of San Diego County and Palomar Community College District. The agreement is required by the Rainbow Water District to connect to sewer main at Horse Creek Lift Station upon its completion that will provide sewer service for the North Education Center and for District to reimburse Rainbow Municipal Water District for construction costs for sewer stub constructed by D.R. Horton.

**EXHIBIT N-3**

The vote was unanimous. Student Trustee aye.

**4. APPROVE GRANT DEED PEDESTRIAN ACCESS EASEMENT WITH THE CITY OF SAN DIEGO FOR THE RANCHO BERNARDO EDUCATION CENTER**

MSC Deerfield/Evilsizer

The Governing Board approved an easement/right-of-way with the City of San Diego a permanent easement and right-of-way for pedestrian and non-vehicular use, on affected portions of District property located at the Rancho Bernardo Education Center, in order for the District to obtain City of San Diego Engineer drawings for the Offsite Intersection Improvement Project.

**EXHIBIT N-4**

The vote was unanimous. Student Trustee aye.

**5. RATIFY LEGAL FINDING THAT IT WOULD NOT BE ADVANTAGEOUS OR PRACTICAL TO BID OUT SCOPE CHANGES ON THE SITE WET UTILITY BID PACKAGE AT THE NORTH EDUCATION CENTER PROJECT**

MSC Hensch/Halcón

The Governing Board found that, due to the aggressive project schedule and short duration remaining for completion of North Education Center project and, the potential delay and expense of not opening the campus for Summer 2018 classes and, of advertising and rebidding the work, plus the additional cost and risk associated with involving another contractor at this stage of the project, it would not be advantageous or practical to the District to advertise and bid out miscellaneous changes to the scope of work of the project under the current circumstances.

The vote was unanimous. Student Trustee aye.

**6. APPROVE TWO CHANGE ORDERS TOTALING \$413,305.00 FOR PROJECTS AT THE NEW NORTH AND SOUTH EDUCATION CENTERS**

MSC Evilsizer/Halcón

The Governing Board approved the following Change Orders as detailed in the exhibit:

- a. CO #1 for \$96,951.00 for changes required by DSA and owner requested changes for the North Education Center Project.
- b. CO #7 for \$316,354.00 for State Elevator Inspector requirements, modifications to the construction details and owner added scope of work and increase the project duration by 45 working days at the Rancho Bernardo Education Center for a new project completion date of March 16, 2018.

**EXHIBIT N-6**

The vote was unanimous. Student Trustee aye.

**7. RECOMMENDATION: ACTION –ACCEPT AS COMPLETE & FINAL PARKING STRUCTURE AND POLICE SUBSTATION PROJECT; AUTHORIZE RELEASE OF RETENTION TO MCCARTHY HOLDINGS AND RECORD NOTICE OF COMPLETION**

MSC Halcón/Hensch

The Governing Board hereby accepts the Parking Structure and Police Substation Project as complete and final, authorizes the Superintendent/ President to execute and file the Notice of Completion for McCarthy Holdings, Inc., and authorizes all money due and owing to McCarthy Holdings, Inc. be paid. [With the exception of the five percent (5%) retention, which shall be paid following the expiration of thirty-five (35) calendar days from the date of this resolution, provided no liens are filed within this period.]

The vote was unanimous. Student Trustee aye.

**8. CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD ON MAY 22, 2018**

MSC Evilsizer/Hensch

The Governing Board of the Palomar Community College District hereby calls a Special Meeting of the Board on May 22, 2018 at 4:00 p.m. to participate in BoardDocs training, review the results of the Board's Self-Evaluation and, participate in a workshop on the Annual Institutional Effectiveness Review & Student Success Scorecard.

The vote was unanimous. Student Trustee aye.

**9. DISCUSS AND VOTE WHETHER TO CHANGE THE DAYS OF THE GOVERNING BOARD MEETINGS AT THE NEXT ORGANIZATIONAL MEETING IN DECEMBER**

MSC Halcón/Evilsizer

Trustee Deerfield talked about the polls that were taken by the President's Office related to this topic. Given the responses to the poll Deerfield amended the motion to state: The Board shall, at the Organizational Meeting in December, change its Regular Meeting days to the 1<sup>st</sup> Tuesdays of the month; the 3<sup>rd</sup> Tuesdays of the month shall be held for Special meetings as needed. Trustee Hensch asked the motion be clarified as to when the change would start. The Board, by unanimous consent, agreed to initiate the change on the first Tuesday in December.

**EXHIBIT N-9**

The vote was unanimous. Student Trustee aye.

**10. SET AND APPROVE A NOT-TO-EXCEED BUDGET AMOUNT IN SUPPORT OF TRUSTEE PROFESSIONAL DEVELOPMENT**

MS Halcón/Evilsizer

The Governing Board discussed the topic. Following discussions Trustee Deerfield motioned to table the item, Trustee Hensch seconded the motion. The items was tabled.

**EXHIBIT N-10**

The vote to table was unanimous. Student Trustee aye.

O. **BOARD REQUESTS FOR REPORTS**

The Governing Board hereby requests that the District provide for it a report, agenda item, or general information at a later date on the Mecha homeroom idea.

P. **RECESS TO CLOSED SESSION**: Not needed.

Q. **RECONVENE TO OPEN SESSION**: Not needed.

R. **ADJOURNMENT** The meeting adjourned at 6:08 p.m.

  
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Paul McNamara, Board President

  
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Mark Evilsizer, Secretary