



APPROVED 5/8/2018
GOVERNING BOARD MINUTES
MEETING OF THE GOVERNING BOARD
TUESDAY, APRIL 10, 2018
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. CALL MEETING TO ORDER

Board President Paul McNamara called the meeting to order at 4:00 p.m. in SSC-1.

B. ROLL CALL

PRESENT

PAUL P. MCNAMARA, PRESIDENT
JOHN HALCÓN, VICE PRESIDENT
MARK R. EVILSIZER, SECRETARY
NINA DEERFIELD, TRUSTEE
NANCY ANN HENSCH, TRUSTEE
CHRIS HOPP, STUDENT TRUSTEE (arrived 5:00 pm)

ABSENT

NONE

C. PUBLIC COMMENTS Lesley Blankenship-Williams, Tenure and Evaluation Review Coordinator, shared a brief overview of the tenure and evaluation review process.

D. RECESS TO CLOSED SESSION The Board recessed to closed session in room A-1 at 4:06 p.m.

E. RECONVENE TO OPEN SESSION The Board reconvened to open session in SSC-1 at 5:15 p.m. All trustees present. Board President McNamara reported out on one item as follows:

1. By unanimous vote, the Board took action to approve the Voluntary Retirement Agreement and Final Settlement Agreement with release of all claims between the District and employee #005541498. The agreement provides that the retirement is effective April 10, 2018.

Following the Pledge of Allegiance the meeting continued.

F. CALL FOR REMOVAL OF ITEMS FROM – OR CHANGES TO – THE AGENDA There were none.

G. PUBLIC COMMENTS Peter Bowman, Associate Professor, Economics, History and Political Science talked about Political Economy Days and encouraged everyone to attend.

H. APPROVAL OF MINUTES

MSC Evilsizer/Halcón to approve the minutes of January 19, 2018 and January 23, 2018 as written; to approve the minutes of February 27, 2018 as amended; and, to approve the minutes of March 13, 2018 as written.

The vote was unanimous. Student Trustee aye.

HH. PUBLIC HEARINGS

OPEN PUBLIC HEARING #1 The hearing was opened at 5:23 p.m.

1. PUBLIC HEARING: DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION (PFF)

In accordance with AP 2610 - Presentation of Initial Collective Bargaining Proposals, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the District's proposal for negotiations. The District's proposal has been available for review in the Human Resource Services office from March 13, 2018 through April 10, 2018.

EXHIBIT HH-1

CLOSE PUBLIC HEARING #1 There were no comments and the hearing was closed at 5:23 p.m.

OPEN PUBLIC HEARING #2 The hearing was opened at 5:23 p.m.

2. PUBLIC HEARING: PALOMAR FACULTY FEDERATION (PFF) INITIAL COLLECTIVE BARGAINING PROPOSAL

In accordance with AP 2610 - Presentation of Initial Collective Bargaining Proposals, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the PFF initial collective bargaining proposal for a successor collective bargaining Agreement. The PFF proposal has been available for review in the Human Resource Services office from March 13, 2018 through April 10, 2018.

EXHIBIT HH-2

CLOSE PUBLIC HEARING #2 There were no comments and the hearing was closed at 5:23 p.m.

I. REPORTS

Industry Partnerships Report – Vice President Jack Kahn provided the Board a brief update on the status of the District's Industry Partnerships including: Local union organization apprenticeship programs – specifically the Intelligent Transportation Systems Apprenticeship Technician program; pre-apprenticeship programs and IET (Integrated Education and Training programs) that marry ESL (English as a Second Language) and career technical programs; a Sony partnership and potential equipment donation for the Rancho Bernard Education Center; and Harrah's ESL and prospective culinary program. VP Kahn talked about discussions taking place with Tesla and possible internships as well as Community Education including POST (Peace Officers Standards and Training) Advanced Officer Training. He shared that the District is researching becoming an approved provider of CEU (Continuing Education Unit) credits in Alcohol and Other Drug Studies. VP Kahn reported to the Board on other local area partnerships including working with local Chambers of Commerce for the creation of internships; the Vista Detention Center courses; formerly incarcerated student transition program, Innovate 78 business and industry needs in workforce; Fire Technology opportunities; and the Cork & Craft event which brought together faculty, staff and industry leaders in the southern portion of the district. He shared that Dr. Bronner's Soaps has reached out to Palomar and expressed interest in offering ESL courses to their employees. In closing, VP Kahn reported on the Chancellor's Office Workforce and Economic Development Division Strong Workforce Stars award-winning programs at Palomar. Following the presentation VP Kahn responded to questions from the trustees related to CEU's, ESL course fill rates, and citizenship classes.

Board President McNamara had no report.

Trustee Halcón had no report.

Trustee Evilsizer reported that he attended the Veteran's Resource Center grand opening, the Rotary 78 Mariachi event and, the 2018 Peacemaker Awards Dinner. He spoke briefly about the keynote speaker, Lisa Borders, and her efforts to advance common sense bipartisan legislation in Congress. In closing, he talked about efforts underway to establish an Encuentros Engineering Academy at the Jacobs School of Engineering at UC San Diego.

Trustee Deerfield reported that she attended the Dare to Dream luncheon at Sony where Naomi Tutu, daughter of Archbishop Desmond Tutu, was the speaker; mentioned the Cesar Chavez breakfast; and talked about the Palomar Service Recognition dinner. She suggested that family members of those receiving service awards be invited to attend. In closing, she expressed concerns about the contraction of course schedules. Board President McNamara suggested that the topic would be better discussed in a workshop setting at a future date.

Trustee Hensch reported that she attended the Employee Recognition dinner and congratulated the Employee of the Year award winners - all from the Facilities Department.

Student Trustee Chris Hopp thanked everyone for making Palomar an immigrant safe haven for our students.

Superintendent/President Blake had no report.

Vice President Jack Kahn spoke mentioned Political Economy Days, shared that the Fast Track 2 sessions were very successful, and noted that the faculty recommendations for hire would be shared at SPC.

Vice President Adrian Gonzales reported that the Promise program has tripled this year with over 2,500 FYE and Promise applicants and thanked staff involved in the increase in numbers. He noted that the largest increase is coming from the local high schools.

Vice President Ron Perez shared that the District has decided to change the names of the new education centers to Palomar College Rancho Bernardo Education Center and Palomar College Fallbrook Education Center. He shared that the ribbon cutting events would be held on May 7th and June 4th respectively. In closing he shared that there is nothing new to share regarding the proposed new funding formula and that the tentative budget will be presented to the Board in June.

Vice President Lisa Norman recognized retiree, Melinda Finn, and presented Melinda with a certificate.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Action: Trustee Deerfield requested Item J-3 be pulled from the Consent Calendar for discussion. On a motion by Trustee Evilsizer, seconded by Trustee Halcón, the Board approved items 1, 2, and 4-17.
Ayes: McNamara, Halcón, Evilsizer, Deerfield, and Hensch
Noes: None
Absent: None
Student Trustee: Aye

1. GRANT EQUIVALENCY FOR DISCIPLINES TO THREE (3) PROSPECTIVE PART-TIME FACULTY MEMBERS AS RECOMMENDED BY THE FACULTY SENATE EQUIVALENCY COMMITTEE

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Bleich, Sarah
Discipline: Counseling

- b. Name: Corey, Amy
Discipline: Speech
- c. Name: Wrathall, Laurence
Discipline: Business

2. RATIFY EMPLOYMENT OF TEN (10) PART-TIME FACULTY MEMBERS

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2018 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2018

Department: Art

- a. Name: Chernow, Rebecca
Discipline: Art
Degrees: Master of Fine Arts
Sal Grade/Stp: B/1
Salary: \$58.87

Department:

- a. Name: Bleich, Sarah
Discipline: Counseling
Degrees: Master of Education
B.S., Business Administration
A.A., Liberal Arts and Sciences
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: C/1
Salary: \$60.83

- b. Name: Lampron, Heather
Discipline: Counseling
Degrees: M.S., Counseling (School Counseling)
Sal Grade/Stp: B/1
Salary: \$58.87

Department:

- a. Name: Locker, Nicole
Discipline: Community College Counselor of Students with Disabilities
Degrees: M.S., Rehabilitation Counseling
B.A., Psychology
Sal Grade/Stp: B/1
Salary: \$58.87

- b. Name: Wilke, Elizabeth
Discipline: Community College Counselor of Students with Disabilities
Degrees: Master of Arts, Counseling
B.A., Psychology
2+ years of full-time experience.
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Performing Arts
a. Name: Grab, Daniel
Discipline: Music
Degrees: Master of Music
Bachelor of Music
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Public Safety
a. Name: Shaffer, Elliott
Discipline: Administration of Justice
Degrees: M.S., Psychology
B.S., Psychology
2+ years of experience.
Sal Grade/Stp: B/1
Salary: \$58.87

b. Name: Usher, Craig
Discipline: Fire Technology
Degrees: B.S., Fire Administration
A.A., Paramedic Training
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Unassigned Hiring Pool

Department: Speech Communication/Forensics/ASL
a. Name: Corey, Amy
Discipline: Speech Communications
Degrees: Ph.D., Human Communications
M.A., Human Communications
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: D/1
Salary: \$62.51

Department: Business Administration
a. Name: Wrathall, Laurence
Discipline: Business
Degrees: Juris Doctor
M.S., Global Leadership
B.S., Commerce
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: D/1
Salary: \$62.51

3. This item removed from Consent.

4. **RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

a. Name: Thomas Medel
Position: Interim Director, Education Center
Department: Instruction
Position #: 6720
New?: No

Remarks: Position approved 11/14/17.
Sal Grade/Stp: 70/4
Salary: \$10,781.97/month
% of Position: 100%
of Mos: 12
Effective: April 11, 2018
Account #(s): W-212600-311100-60900-0000000/100%

EXHIBIT J-4

5. RATIFY TEMPORARY EMPLOYMENT

The Governing Board ratified the temporary employment of Candice Francis to provide support to the Mathematics and the Natural Health Sciences Division from March 15, 2018 through June 1, 2018 at the professional rate of \$76.94 per hour.

6. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees.

- a. Name: Martha Carranza
Position: Administrative Specialist I
Department: Health Services
Position #: 6625
New?: Yes
Remarks: Position was approved 1/12/16. Position title and grade reflect the new title and grade approved for this classification in classified unit classification study. Former title and grade were Office Specialist III, grade 16. Categorically funded; continuation of position is dependent on continuation of funds.
- Sal Grade/Stp: 18/1
Salary: \$3,629.69/month
% of Position: 100%
of Mos: 11
Effective: April 16, 2018
Account #(s): K-212200-474100-64400-1812090/100%
Normal Work Schedule: Schedule is subject to change depending on the department needs, and may include occasional evening hours.
- b. Name: Veronica Sadowski
Position: Benefits Specialist
Department: Human Resource Services
Position #: 6596
New?: No
Remarks: Replacement for Victoria de la Torre.
- Sal Grade/Stp: 23/1
Salary: \$4,098.93/month
% of Position: 100%
of Mos: 12
Effective: April 11, 2018
Account #(s): A-212200-611100-66600-0000000/100%

7. RATIFY PERSONNEL ACTIONS/HISTORY INCLUDING STUDENT AND SHORT-TERM EMPLOYEE HIRES FOR MARCH AND APRIL 2018

The Governing Board ratified the Personnel Actions/History report, which includes student employee hires for the months of March 2018 and short-term employee hires for the month of April 2018.

EXHIBIT J-7

8. ACKNOWLEDGE RETIREMENTS OF FOUR (4) FACULTY MEMBERS

The Governing Board acknowledged the following retirement(s) accepted on its behalf by the Superintendent/President in accordance with Administrative Procedure 7380 – Retiree Health Benefits:

Group II

- a. Donna Cosentino, Associate Professor, Media Studies, effective May 26, 2018. She has served Palomar College for 14 years from August 20, 2004 to May 26, 2018.
- b. Deborah Paes De Barros, Professor, English Department, effective May 26, 2018. She has served Palomar College for 24 years from August 19, 1994 to May 26, 2018.
- c. Renee C. Roth, Counselor/Professor, Counseling Department, effective June 30, 2018. She has served Palomar College for 24 years from July 27, 1994 to June 30, 2018.
- d. Takashi Nakajima, Professor, Physics and Engineering, effective May 26, 2018. He has served Palomar College for 28 years from February 6, 1986 to May 26, 2018.

9. APPROVE MARCH 7 AND MARCH 21, 2018 CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE CURRICULUM INVENTORY EFFECTIVE 2018

The Governing Board Curriculum Action Items dated March 7, 2018 and March 21, 2018 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective 2018 as detailed in the exhibit.

EXHIBIT J-9

10. APPROVE OFFERING NEW COMMUNITY EDUCATION CLASSES

The Governing Board approved the community education offerings and authorized Workforce Development & Extended Studies to contract within the established guidelines of the Workforce & Community Development Faculty Senate Advisory Group and the Office of Workforce Development and Extended Studies.

EXHIBIT J-10

11. APPROVE HOLIDAY SCHEDULE FOR 2018-2019

The Governing Board approved the Holiday Schedule for 2018-2019 as shown in the exhibit.

EXHIBIT J-11

12. APPROVE THE 2018-2019 ACADEMIC CALENDAR

The Governing Board approved the 2018-2019 Academic Calendar as shown in the exhibit.

EXHIBIT J-12

13. APPROVE WINTER HOLIDAYS SCHEDULE FOR 2018-2019

The Governing Board approved the Winter Holidays Schedule for 2018-2019, 2019-2020, and 2020-2021 as shown in the exhibit.

EXHIBIT J-13

14. FIRST READING – PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES

The Governing Board reviewed the following Board Policies. They were previously reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items will be presented to the Board for second reading in May 2018.

BP 4040 – Library and Other Instructional Support Services	BP 7340 – Leaves
BP 7100 – Commitment to Diversity	BP 7341 – Sabbaticals
BP 7110 – Delegation of Authority, Human Resources	BP 7345 – Catastrophic Leave Program
BP 7130 – Compensation	BP 7347 – Family Medical Leave
BP 7140 – Collective Bargaining	BP 7350 – Resignations
BP 7150 – Employee Evaluations	BP 7361 – Academic Due Process
BP 7160 – Professional Development	BP 7370 – Use of District Resources for Political Activity
BP 7175 – District Awards	BP 7510 – Domestic Partners
BP 7210 – Academic Employees	BP 7600 – Palomar College Police Department
BP 7211 – Faculty Service Ageas and Competencies	BP 7700 – Whistleblower Protection
BP 7230 – Classified Employees	BP 7800 – Institutional Reassignment - Lateral Transfer
BP 7236 – Short-term Employees	BP 7850 – Exchange Program
BP 7335 – Health Examinations	BP 7240 – Confidential Employees

EXHIBIT J-14

15. INFORMATION – PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES

The Governing Board reviewed the Administrative Procedures as listed. These procedures have been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

AP 4040 – Library and Other Instructional Support Services	AP 7232 – Classification Review
AP 4222 – Remedial Coursework	AP 7233 – Claims for Work Out of Class
AP 7110 – Delegation of Authority, Human Resources	AP 7234 – Classified Employee Overtime
AP 7126 – Applicant Background Checks	AP 7235 – Probationary Period - Classified Employees
AP 7131 – Health and Welfare Benefits	AP 7237 – Layoffs
AP 7145 – Personnel Files	AP 7330 – Communicable Disease
AP 7150 – Employee Evaluations	AP 7336 – Certification of Freedom from Tuberculosis
AP 7160 – Professional Development	AP 7337 – Fingerprinting
AP 7175 – District Awards	AP 7340 – Leaves
AP 7211 – Faculty Service Ageas and Competencies	AP 7342 – Holidays
AP 7212 – Temporary Faculty	AP 7343 – Industrial Accident and Illness Leave
AP 7213 – Part-Time Faculty - Benefits	AP 7344 – Notifying District of Illness
AP 7214 – Part-Time Faculty - Office Hours	AP 7345 – Catastrophic Leave Program
AP 7215 – Academic Employees - Probationary Contract Faculty	AP 7346 – Employees Called to Military Duty
AP 7216 – Employee Grievance/ Complaint Procedure	AP 7370 – Use of District Resources for Political Activity
AP 7231 – Seniority	AP 7375 – Tax-Sheltered Annuities-

Deferred Comp Programs
AP 7600 – Palomar College Police
Department

AP 7700 – Whistleblower Protection
AP 7240 – Confidential Employees

EXHIBIT J-15

16. ACCEPT VARIOUS DONATIONS WITH A TOTAL ESTIMATED VALUE OF \$253,976.00.

The Governing Board accepted the following gifts and directed that appropriate letters of appreciation be sent to the donors:

1. Foundry and metal working equipment and supplies donated by Jane and Joe Darin, 5430 Linda Vista Rd. #12, San Diego, CA 92110. Value estimated by donor totals \$2,103.50.
2. Three large bronze statues donated by Valley View Casio, 16300 Nyemii Pass Road, Valley Center, CA 92082. Value estimated by donor totals \$150,000.00 (includes delivery.)
3. Coleman Aspenglen four-person tent for use by the Earth Department for field courses only, donated by Brad Homman, 22612 Tombill Rd., Ramona, CA 92065. Value estimated by donor totals \$85.00.
4. Fifty (50) Self-contained breathing apparatus (SCBA) packs; sixty (60) SCBA bottles, fifty (50) SCBA masks donated by the City of Oceanside Fire Department, 300 North Coast Hwy, Oceanside, CA 92054. Value estimated by donor totals \$68,750.00.
5. E-ONE Fire Engine – Type 1 Pumper and equipment VIN 4ENGAAA8X1009197 donated by the City of San Marcos Fire Department, 1 Civic Center Dr. #100, San Marcos, CA 92069. Value estimated by donor totals \$30,000.00.
6. Hack Attack Pitching Machine donated by West Coast Clippers, 2129 Anda Lucia, Oceanside, CA 92056. Value estimated by donor totals \$2,000.00.
7. Conference Table donated by Carmen Coniglio, 31340 Kira Pl., Valley Center, CA 92082. Value estimated by donor totals \$900.00.
8. Eleven (11) assorted Neoregelia Bromeliad plants donated by Bird Rock Tropicals, PO BO 231458, Encinitas, CA 92023. Value estimated by donor totals \$137.50.

17. APPROVE TRAVEL EXPENSES FOR THREE TRUSTEES TO ATTEND THE CCLC ANNUAL TRUSTEE CONFERENCE IN VALENCIA, CALIFORNIA

The Governing Board approved travel expenses for the following trustees:

- | | | |
|----|-------------------|--|
| a. | Board Member | Nancy Hensch |
| | Advanced Funds? | Yes |
| | For: | Transportation, mileage, meals, registration, etc. |
| | To attend: | CCLC Annual Trustee Conference |
| | Location: | Valencia, California |
| | Date: | May 4-6, 2018 |
| | Estimated Amount: | \$ 1,357.89 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |
| | | |
| b. | Board Member | Mark Evilsizer |
| | Advanced Funds? | Yes |
| | For: | Transportation, mileage, meals, registration, etc. |
| | To attend: | CCLC Annual Trustee Conference |
| | Location: | Valencia, California |
| | Date: | May 4-6, 2018 |
| | Estimated Amount: | \$ 1,532.89 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |

- d. Board Member **John Halcón**
Advanced Funds? Yes
For: Transportation, mileage, meals, registration, etc.
To attend: CCLC Annual Trustee Conference
Location: Valencia, California
Date: May 4-6, 2018
Estimated Amount: \$ 1,537.17
Budget No.: 575200-11-111100-66100-10-2018-0000000

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

MSC Halcón/Evilsizer

Trustee Deerfield asked about the efficiency of having two positions; Dr. Blake responded that each Director would be handling multiple sites.

The vote was unanimous. Student Trustee aye.

3. CORRECTIONS TO TWO (2) ADMINISTRATIVE POSITIONS

The Governing Board ratified the recommendation of the Superintendent/President regarding the corrections to the following administrative positions:

- a. Name: Vacant
Position: Director, Education Center
Department: Instruction
Position #: 6720
New?: Yes
Remarks: Correction to salary grade; grade was formerly listed as 68.
Position approved 11/14/17.
Sal Grade/Stp: 70/1
Salary: \$9,300.63/month
% of Position: 100%
of Mos: 12
Effective: April 11, 2018
Account #(s): W-212600-311100-60900-0000000/100%
- b. Name: Vacant
Position: Director, Education Center
Department: Instruction
Position #: 6721
New?: Yes
Remarks: Correction to salary grade; grade was formerly listed as 68.
Position approved 11/14/17.
Sal Grade/Stp: 70/1
Salary: \$9,300.63/month
% of Position: 100%
of Mos: 12
Effective: April 11, 2018
Account #(s): N-212600-311100-60900-0000000/100%

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Travis Ritt, President of the Faculty Senate, thanked the Board for the approval of the new part-time faculty hires. He recognized and thanked retirees Donna Cosentino, Deborah Paes De Barros, Renne Roth, and Takashi Nakajima for their many years of service; and, reported that he would be attending the Academic Senate for Community Colleges Spring Plenary. He shared that the two focus areas at the plenary would be: 1) Accelerated basic skills related to implementation of AB 705 and, 2) The fully on-line college initiative coming from the state level.

2. INFORMATION: Report of the Palomar Faculty Federation

Teresa Laughlin, Co-President of the PFF, reported on Palomar's attendance at the California Federation of Teachers (CFT) convention and talked about the March for Our Lives demonstration that took place at the convention related to gun control. She shared that the Collective Bargaining Conference in New York will be attended by PFF and CCE members as well as Dr. Lisa Norman and Shayla Sivert. In closing, Teresa handed out two one-page PFF reports (on file in the Governing Board Office in accordance with AP 3310.)

3. INFORMATION: Report of the Administrative Association

Connie Sterling, President of the Administrative Association, had no report.

4. INFORMATION: Report of the Confidential and Supervisory Team

Jenny Akins, President of the Confidential and Supervisory Team, absent.

5. INFORMATION: Report of the CCE/AFT

Anel Gonzalez, President of the CCE, thanked the Board for passing the new holiday schedule and the Pinning and Awards Ceremony event. She talked about one of the ideas that came out at the event being free classes at Palomar for staff members. Anel shared that CCE won Communication Awards at the CTF convention for Best Newsletter and Best Website; talked about the IEPI and Strata Group meetings; and reported that the CCE Elections concluded and there were no contested positions.

6. INFORMATION: Report of the Associated Student Government

Chris Hopp, ASG President, reported on the ASG Elections including a new ASG Constitution being voted on.

M. UNFINISHED BUSINESS There was no unfinished business.

N. NEW BUSINESS

1. REVIEW AND APPROVE PURCHASES MADE MARCH 1-28, 2018

MSC Halcón/Evilsizer

The Governing Board, pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013, reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed in the exhibit. Purchases listed are made against the 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 03/01/18–03/28/18 \$5,733,251.65

EXHIBIT N-1

The vote was unanimous. Student Trustee aye.

2. APPROVE LEASE AGREEMENT TOTALING \$2,724,262.00 WITH ELITE MODULAR LEASING AND SALES FOR 18 RELOCATABLE BUILDINGS FOR THE NORTH EDUCATION SITE

MSC Halcón/Hensch

Trustee Evilsizer commented on the projected attendance numbers expected for this center. Dr. Blake talked about scheduling, scaling up offerings, and high demand courses at this center. The Governing Board approved a three (3) year lease agreement # EML-1018 based on the Savanna School District 2017 District-Wide Contract for the Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) approved Portable Buildings Project SSPU, #40-09/2016-17, as detailed in the exhibit.

EXHIBIT N-2

The vote was unanimous. Student Trustee aye.

3. AWARD CONTRACT TOTALING \$418,825.00 TO BERGELECTRIC FOR THE NORTH EDUCATION CENTER COMMUNICATIONS AND SECURITY PROJECT

MSC Evilsizer/Halcón

The Governing Board awarded a contract to Bergelectric Corp., as the lowest, responsive and responsible bidder for \$418,825.00 for CM-17-18-01-NEC-01-G Palomar College North Education Center Communications and Security Project, subject to receipt of all required bonds.

EXHIBIT N-3

The vote was unanimous. Student Trustee aye.

4. AWARD BID # B18-04 TOTALING \$101,300.00 TO FLUID POWER TRAINING INSTITUTE FOR TWO VEHICLE ELECTRICAL TRAINING SYSTEMS

MSC Halcón/Evilsizer

The Governing Board approved awarding of the contract between the District and Fluid Power Training Institute for Bid # B18-04 for two (2) Vehicle Electrical Training Systems as detailed in the exhibit.

EXHIBIT N-4

The vote was unanimous. Student Trustee aye.

5. AWARD BID # B18-06 TOTALING \$322,051.00 TO EIDIM GROUP FOR AUDIO/VISUAL EQUIPMENT INSTALLATION AT VARIOUS SITES

MSC Halcón/Hensch

The Governing Board approved awarding of the contract between the District and EIDIM Group Inc. for bid # B18-06 A/V Equipment Installation for \$322,051.00 as detailed in the exhibit.

EXHIBIT N-5

The vote was unanimous. Student Trustee aye.

6. ACCEPT AS COMPLETE AND FINAL, BID # 104-16 BUILDING "A" AND VETERANS CENTER RENOVATION PROJECT; AUTHORIZE RELEASE OF RETENTION TO PCN3, INC. AND RECORD NOTICE OF COMPLETION

MSC Halcón/Evilsizer

The Governing Board 1) accepted the "A" Building and Veterans Center Renovation Project as complete and final, 2) authorized the Superintendent/President to execute and file the Notice of Completion for PCN3 and, 3) authorized all money due and owing to PCN3, Inc. be paid [with the exception of the five percent (5%) retention, which shall be paid following the expiration of thirty-five (35) calendar days from the date of this resolution] provided no liens are filed within this period.

The vote was unanimous. Student Trustee aye.

7. APPROVE FOUR (4) MULTI-YEAR AGREEMENTS WITH 1) MIRAMAR FIREARMS TRAINING CENTER, 2) SAN DIEGO SHERIFFS DEPARTMENT, 3) EMERALD DATA SOLUTIONS, AND 4) HIGHPOINT TECHNOLOGY SOLUTIONS

MSC Halcón/Evilsizer

The Governing Board approved the following new multi-year agreements as detailed:

- a. License Agreement with Miramar Firearms Training Center, located at Miramar Marine Corps Air Base, Camp Elliot, for students enrolled the Palomar College Police Academy for meeting and training purposes for a period of five years.
- b. Memorandum of Agreement with San Diego Sheriff's Department to offer Palomar classes at the Vista Detention Facility for selected incarcerated adults for a collaborative education program for a period of five years.
- c. End User Agreement with Emerald Data Solutions, Inc. for BoardDocs Pro Plus ARC (annual recurring charge) for a period of five years with an additional (5) one-year renewals for \$17,500.00 per year.
- d. Product License & Services Agreement with HighPoint Technology Solutions, Inc. for automation engine for PeopleSoft Campus Solutions and installation for a period of three years at \$32,000.00 per year.

EXHIBIT N-7

The vote was unanimous. Student Trustee aye.

8. CAST BALLOT IN THE 2018 CALIFORNIA COMMUNITY COLLEGE TRUSTEE BOARD ELECTION

MSC Halcón/Evilsizer

The Palomar College Governing Board cast the official ballot to fill vacancies on the California Community College Trustees (CCCT) Board as follows:

- | | |
|----------------|--------------------|
| 1. Ann Rnsford | 4. Greg Bonaccorsi |
| 2. Eric Payne | 5. Don Edgar |
| 3. Greg Pensa | |

EXHIBIT N-8

The vote was unanimous. Student Trustee aye.

9. APPROVE SECOND AMENDMENT TO THE SUPERINTENDENT/ PRESIDENT CONTRACT

MSC Halcón/Hensch

The Governing Board approved the second amendment to the Superintendent/President contract between the District and Joi Blake, Ed.D.

EXHIBIT N-9

The vote was unanimous. Student Trustee aye.

10. CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD

MSC Halcón/Hensch

Trustee Evilsizer reported he would be out of town. The Governing Board of the Palomar Community College District called a Special Meeting of the Board on April 24, 2018 at 4:00 p.m. to Review Board's Self-Evaluation Instrument and participate in a workshop on the Annual Institutional Effectiveness Review & Student Success Scorecard.

The vote was unanimous. Student Trustee aye.

11. DISCUSSION – POTENTIAL CHANGE OF DATE, TIME, AND/OR PLACE OF MEETINGS

The Governing Board discussed changing the Regular Meetings of the Governing Board of the Palomar Community College District traditionally held on the second Tuesday of each month, closed session beginning at 4:00 p.m., open session beginning at 5:00 p.m. Trustee Deerfield reported that her teaching schedule is being impacted by the Board's 2nd and 4th Tuesday meeting dates and she proposed that the Board move its meetings to the 1st and 3rd Tuesdays. Trustee Hensch reported that changing the dates would affect her work schedule. Board President McNamara suggested that the proposal be discussed during a workshop after the District has had time to research the matter and identify what impacts changing the date may have across the District. He asked everyone in attendance to consider the matter; it will be brought back to the Board in May.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby requests that the District provide for it a report on class cancellations.

P. RECESS TO CLOSED SESSION: Not needed.

Q. RECONVENE TO OPEN SESSION: Not needed.

R. ADJOURNMENT The meeting adjourned at 6:17 p.m.



Paul McNamara, Board President



Mark Evilsizer, Secretary