



**APPROVED 12/12/17**  
**GOVERNING BOARD MINUTES**  
**MEETING OF THE GOVERNING BOARD**  
**TUESDAY, NOVEMBER 14, 2017**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**ROOM SSC-1, SAN MARCOS CAMPUS**  
**1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

**A. CALL MEETING TO ORDER**

Board President Nancy Ann Hensch called the meeting to order at 4:00 p.m.

**B. ROLL CALL**

**PRESENT**

NANCY ANN HENSCH, PRESIDENT  
PAUL P. MCNAMARA, VICE PRESIDENT  
JOHN HALCÓN, SECRETARY  
MARK R. EVILSIZER, TRUSTEE  
NINA DEERFIELD, TRUSTEE  
CHRIS HOPP, STUDENT TRUSTEE (arrived 5:00 pm)

**ABSENT**

NONE

**C. PUBLIC COMMENTS There were none.**

**D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.**

**E. RECONVENE TO OPEN SESSION The Board reconvened to open session at 5:10 p.m. All trustees present. Board President Hensch reported that there were no reportable actions taken in closed session.**

Following the Pledge of Allegiance the meeting continued.

**F. CALL FOR REMOVAL OF ITEMS FROM – OR CHANGES TO – THE AGENDA There were none.**

**G. PUBLIC COMMENTS There were none.**

**H. APPROVAL OF MINUTES**

MSC McNamara/Halcón

The Governing Board approved the September 12, 2017 and the October 10, 2017 minutes as written.

The vote was unanimous. Student Trustee aye.

**I. REPORTS**

Board President Hensch commented on the Foundation's Giving Tuesday campaign.

Trustee McNamara thanked the Veteran's Day event organizers for putting on an excellent event honoring Veterans. He commented on the SDICCCA meeting and the value the organization's voice brings to the member colleges, especially in Sacramento.

Trustee Halcón had no report.

Trustee Evilsizer reported on his attendance to the North Education site groundbreaking and commented on the Native American ceremonial events that took place at the event. He talked about a San Diego County Office of Education Latino Advisory Board meeting he attended and shared that he met with his Puente mentee. Trustee Evilsizer talked about his attendance at the Hispanic Association of Colleges and Universities (HACU) Trustee Forum and a program in Texas he heard about where students who take a certain number of units earn free summer course registrations thus accelerating their graduation and realizing a cost savings to the institution. He talked about Rio Hondo's "demonstrated cultural competency" hiring requirement and its practice of reviewing hiring pool data in closed session. Trustee Evilsizer talked about the kick-off event at CSUSM for the Center for Culturally Proficient Educational Practices and the keynote speaker, Dr. Terry Roberts (an original member of the Little Rock Nine.) In closing, he congratulated those involved in winning the Best Overall District – Medium in the annual Excellence in Energy and Sustainability award competition.

Trustee Deerfield talked about the North Education Center groundbreaking event, an environmental summit event she attended, and the North County African American Women's Association event that she attended with Dr. Blake. Trustee Deerfield mentioned that she also attended the Day of the Dead event held at the San Marcos campus.

Student Trustee Chris Hopp reported that students are being asked to volunteer to work at the phone banks for the Giving Tuesday fundraising event.

Superintendent/President Blake acknowledged the Facilities team on their Excellence in Energy and Sustainability award; reported she attended the Business Builders Network breakfast event, commented on the SDSU Alumni event which Dr. Jack Kahn and VP Adrian Gonzales were awarded for their work in Instruction and Student Services. President Blake reported that a team went to a Fallbrook Chamber event to promote the North Education site. She talked about efforts underway to engage Poway leaders and promote the South Education Center; reported that a Palomar leadership team had attended a faculty diversity in hiring event at the Center for Urban Education and in closing, introduced the new Vice President of Human Resources, Dr. Lisa Norman.

Vice President Jack Kahn reported on the Political Economy Days and Darwin Days events; acknowledged the retirements of Glenda Gardner and Dolores Silva; and talked about a new business connection with Mostra Coffee whose facility is near the South Education site.

Vice President Adrian Gonzales announced that Palomar's football team was invited to participate in the "Beach Bowl," reported that the men's water polo team were conference champions; and congratulated staff on the Veteran's Day event. He shared that the Integrated Plan will be brought to the Board in January and the Guided Pathway's Initiative self-assessment would be presented in December.

Director Connie Moise, filling in for Vice President Ron Ballesteros-Perez, shared that the Excellence in Energy and Sustainability award was awarded for a lighting project that will save the District \$74,000.00 annually.

Vice President Lisa Norman thanked everyone for the warm welcome. She talked about upcoming trainings to improve hiring practices, work being done on the Staffing Plan, and the review of all Chapter 7 – Human Resources policies and procedures.

#### **J. APPROVAL OF CONSENT CALENDAR ITEMS**

<b>Action:</b>	On a motion by Trustee McNamara, seconded by Trustee Halcón, the Board approved items 1-3 and 5-23; Trustee Evilsizer asked that item #4 be pulled from the consent calendar for discussion.
<b>Ayes:</b>	Hensch, McNamara, Halcón, Evilsizer, and Deerfield
<b>Noes:</b>	None
<b>Absent:</b>	None
<b>Student Trustee:</b>	Aye

## 1. RATIFY ACADEMIC EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following academic employees:

- a. Name: Hossna Sadat  
Position: Counselor/Assistant Professor  
Department: Counseling  
Degrees: M.A., Education (Counseling)  
B.A., History and Political Science  
Position #: 5513  
New?: Yes  
Remarks: Position approved 4/11/17.  
Sal Grade/Stp: D/8  
Salary: \$8,262.48/month  
% of Position: 100%  
# of Mos: 11  
Effective: January 2, 2018  
Account #(s): A-122100-462100-63100-0000000/100%
- b. Name: Karmi Minor-Flores  
Position: Counselor/Assistant Professor  
Department: Counseling  
Degrees: M.A., Education (Counseling)  
B.S., Criminal Justice  
Position #: 5516  
New?: No  
Remarks: Replacement for Jose Fernandez.  
Sal Grade/Stp: E/8  
Salary: \$8,552.96/month  
% of Position: 100%  
# of Mos: 11  
Effective: January 2, 2018  
Account #(s): A-122100-462100-63100-0000000/100%
- c. Name: Cynthia Cordova  
Position: Counselor/Assistant Professor  
Department: Counseling  
Degrees: M.S., Counseling  
B.A., Psychology  
A.A., University Studies: Psychology  
Position #: 5525  
New?: Yes  
Remarks: Position approved 5/9/17.  
Sal Grade/Stp: E/1  
Salary: \$6,638.66/month  
% of Position: 100%  
# of Mos: 11  
Effective: January 2, 2018  
Account #(s): A-122100-462100-63100-0000000/100%
- d. Name: Trong Nguyen  
Position: Counselor/Assistant Professor/Extended Opportunity Programs and Services Coordinator  
Department: Extended Opportunity Programs and Services  
Degrees: M.Ed., Counseling  
B.A., Psychology  
Position #: 6667

New?: Yes  
Remarks: Position approved 8/8/17; transfer for Mr. Nguyen.  
Sal Grade/Stp: F/19  
Salary: \$9,837.57/month  
% of Position: 100%  
# of Mos: 11  
Effective: November 27, 2017  
Account #(s): A-123400-473100-64300-0000000/100%

## **2. RATIFY REVISION TO ACADEMIC CONTRACT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the revision to the following academic contract:

a. Name: Monique Lineback  
Position: Assistant Professor, Nursing (Simulation Lab Coordinator)  
Department: Nursing Education  
Degrees: Ph.D., Nursing  
M.S., Adult Clinical Nurse Spec  
B.A., Critical Gender Studies  
A.A., Nursing  
Position #: 6006  
New?: Yes  
Remarks: Increased salary step placement due to verification of additional related experience.  
Sal Grade/Stp: H/8  
Salary: \$9,276.46/month  
% of Position: 100%  
# of Mos: 10  
Effective: October 2, 2017  
Account #(s): A-122100-348200-12300-0000000/100%

## **3. RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2017 and Spring 2018 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2017

Department: Computer Science/Information Systems  
a. Name: Ward, George  
Discipline: Computer Information Systems (Networking)  
Degrees: B.S., Electronic Technology  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

Department: Economics, History and Political Science  
a. Name: Jacobo Jr., J. Rodrigo  
Discipline: History  
Degrees: M.A., History  
B.A., History  
Sal Grade/Stp: B/1  
Salary: \$58.87

- Department: Emergency Medical Education  
a. Name: Newlin, Matthew  
Discipline: Emergency Medical Technologies  
Degrees: B.A., Homeland Security  
A.A., Paramedic Training  
A.A., Fire Technology  
Sal Grade/Stp: A/1  
Salary: \$57.47
- Department: English as a Second Language  
a. Name: Weldele, Brian  
Discipline: ESL: Noncredit  
Degrees: Master of Arts in Educ T.E.S.O.L.  
B.A., Philosophy  
2+ years of experience.  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: Occupational and Noncredit Programs  
a. Name: Salgado, Ruben  
Discipline: Community Emergency Response Team (CERT) (Vocational Noncredit)  
Degrees: A.S., Fire Technology  
6+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- Department: Public Safety  
a. Name: Calhoun, Jeff  
Discipline: Fire Technology  
Degrees: B.S., Fire Science  
A.S., Fire Science  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- b. Name: Malneritch, Jason  
Discipline: Fire Technology  
Degrees: A.S., Fire Protection Technology  
6+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- c. Name: Morel, Sidney  
Discipline: Fire Technology  
Degrees: B.S., Fire Science  
A.S., Fire Science  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- d. Name: Peck, Sean  
Discipline: Fire Technology  
Degrees: Master of Education  
B.S., Adult Education  
A.A., No Focus  
A.A.S., EMS Paramedic  
A.A.S., Fire Science  
2+ years of experience.  
Sal Grade/Stp: B/1

Salary: \$58.87

e. Name: Van Lingen, Arnold  
Discipline: Fire Technology  
Degrees: B.S., Criminal Justice: Law Enforcement  
A.A., Arts  
2+ years of experience  
Sal Grade/Stp: A/1  
Salary: \$57.47

Spring 2018

Department: Behavioral Sciences  
a. Name: French, Chelsea  
Discipline: Psychology  
Degrees: M.A., Psychology  
B.S., Criminology and Criminal Justice and Psychology  
Sal Grade/Stp: B/1  
Salary: \$58.87

**Unassigned**

Department: Economics, History and Political Science  
a. Name: Aljarba, Ahmed Faisal  
Discipline: Economics  
Degrees: M.A., Economics  
M.P.A., Public Administration  
B.S., Business Administration  
Sal Grade/Stp: D/1  
Salary: \$62.51

Department: English  
a. Name: Folayan, Elaine  
Discipline: English  
Degrees: Ph.D., Comparative Literature  
M.A., Comparative Literature  
B.A., Com  
Sal Grade/Stp: D/1  
Salary: \$62.51

Department: Nursing Education  
a. Name: Solso, Stephanie  
Discipline: Nursing  
Degrees: M.S.N., Clinical Nurse Leader  
B.S., Cognitive Science  
Sal Grade/Stp: B/1  
Salary: \$58.87

4. This item was removed from the consent calendar.

**5. RATIFY MEMORANDA OF UNDERSTANDING BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161**

The Governing Board ratified five (5) Memoranda of Understanding (MOUs) between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161. The MOUs are with respect to Article 4 – Workload & Calendar, Article 8 – Course Maximums, Article 15 – Compensation, Appendix H: Part-Time Faculty Office Hours, and Article 17 – Evaluations.

**EXHIBIT J-5**

**6. RATIFY NEW POSITIONS FOR NORTH EDUCATION CENTER AND SOUTH EDUCATION SITE**

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of new administrative, faculty, Confidential and Supervisory Team, and classified positions for the North Education Center and the South Education site.

**EXHIBIT J-6**

**7. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a.     Name:                   Americo Bianchi  
       Position:             Director, Telecommunications  
       Department:         Telecommunications/Grants  
       Position #:          6282  
       New?:                 No  
       Remarks:            Replacement for Blaine Morrow. Categorically funded; continuation of position is dependent on continuation of funds.  
  
       Sal Grade/Step:      71/5  
       Salary:               \$11,432.08/month  
       % of Position:      100%  
       # of Mos:            12  
       Effective:           November 15, 2017  
       Account #(s):       K-212200-318100-61320-1612199/100%

**EXHIBIT J-7**

**8. RATIFY TEMPORARY EMPLOYMENT**

The Governing Board ratified the temporary employment of Vu Phan, M.D., Physician, in the Health Services Department from October 20, 2017 to June 30, 2018 at the rate of \$100.00 per hour.

**9. RATIFY NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION**

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position:

- a.     Position:             Administrative Coordinator, Workforce Development and Extended Studies  
       Department:        Career, Technical, and Extended Education  
       Position #:         6673  
       New?:                Yes  
       Sal Grade/Step:     44/1  
       Salary:              \$4,819.96/month  
       % of Position:     100%  
       # Months:           12  
       Effective:          November 15, 2017  
       Account #(s):      A-212100-339150-60910-0000000/100%

**10. RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS**

The Governing Board ratified the recommendation of the Superintendent/President regarding the reclassification of classified positions pursuant to Article 10 - Classification and Reclassification of the Agreement between the Council of Classified Employees CCE/AFT Local #4522 and Palomar Community College District.

**EXHIBIT J-10**

## 11. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Perry Escamilla  
Position: Network/Systems Technician  
Department: Network and Technical Services  
Position #: 5878  
New?: No  
Remarks: Replacement for Jerrold Plak.  
Sal Grade/Stp: 31/1  
Salary: \$4,906.61/month  
% of Position: 100%  
# of Mos: 12  
Effective: November 15, 2017  
Account #(s): A-212200-561100-67800-0000000/100%  
Normal Work Schedule: Monday - Thursday, 12:00 p.m. - 9:00 p.m.; Friday, 8:00 a.m. - 5:00 p.m.  
A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.
- b. Name: Brenda Hicks  
Position: Grants Administrative Specialist  
Department: Counseling  
Position #: 6659  
New?: Yes  
Remarks: Position approved 2/14/17. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 24/2  
Salary: \$4,346.29/month  
% of Position: 100%  
# of Mos: 12  
Effective: November 15, 2017  
Account #(s): K-212200-411100-66400-1612135/50%  
K-212200-441100-63200-1612120/50%
- c. Name: Dominic LaPorta  
Position: Community Service Officer  
Department: Palomar College Police Department  
Position #: 6487  
New?: No  
Remarks: Replacement for Harvey Ratanpal. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 17/1  
Salary: \$3,487.74/month  
% of Position: 100%  
# of Mos: 12  
Effective: November 15, 2017  
Account #(s): A-212200-543100-69500-0811020/25%  
K-212200-543100-69500-1812070/75%
- d. Name: George Frederick  
Position: Technical Support Specialist  
Department: Information Services  
Position #: 5612  
New?: No  
Remarks: Replacement for Robert Sedillo.  
Sal Grade/Stp: 28/1  
Salary: \$4,563.53/month



% of Position: 100%  
# of Mos: 12  
Effective: November 15, 2017  
Account #(s): A-212200-561100-67800-0000000/100%  
Normal Work Schedule: Monday - Thursday, 11:00 a.m. - 8:00 p.m.; Friday, 8:00 a.m. - 5:00 p.m.  
A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.

e. Name: Heather Palenscar  
Position: Graphics Specialist  
Department: Business Support Services  
Position #: 5368  
New?: No  
Remarks: Replacement for Alonna Farrar.  
Sal Grade/Step: 24/1  
Salary: \$4,135.96/month  
% of Position: 100%  
# of Mos: 12  
Effective: November 20, 2017  
Account #(s): A-212200-212200-67780-0000000/100%

## **12. APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board approved the Personnel Actions/History report, which includes student employee hires for the month of October 2017 and short-term employee hires for the month of November 2017.

### **EXHIBIT J-12**

## **13. INFORMATION – RETIREMENTS**

On behalf of the Governing Board of the Palomar Community College District, the following retirement was accepted by the Superintendent/President, as authorized by the Governing Board, under Group I (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987

- a. Dolores Silva, Division Administrative Assistant, Social and Behavioral Sciences, effective December 31, 2017. She has served Palomar College for over 28 years from September 11, 1989 to December 30, 2017.

On behalf of the Governing Board of the Palomar Community College District, the following retirement was accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

- a. Glenda Gardner, Academic Department Assistant, Public Safety Programs Department, effective June 1, 2018. She has served Palomar College for over 10 years from May 19, 2008 to May 31, 2018.

## **14. RATIFY RESIGNATIONS**

The Governing Board ratified the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. Carlos Carrizosa, Community Service Officer, Palomar College Police Department, effective November 16, 2017 (last day of employment was November 15, 2017).
- b. Juan C. Reyna, Supervisor, TRIO/Student Support Services, Grant Funded Student Programs, effective October 14, 2017 (last day of employment was October 13, 2017).

- c. Maria-Isabel Rocha Duarte, GEAR UP Site Coordinator, Grant Funded Student Programs, effective November 4, 2017 (last day of employment was November 3, 2017).
- d. David A. Snider, Custodian I, Custodial Services, effective November 4, 2017 (last day of employment was November 3, 2017).

**15. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board ratified and approved all contracts and agreements for the period September 1, 2017 through October 31, 2017 entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

**EXHIBIT J-15**

**16. APPROVE EXTENDED FIELD TRIPS**

The Governing Board approved the following extended field trips as detailed:

- a. Washington, D.C. to attend the American Student Association of Community Colleges Conference on March 17 through March 20, 2018 for students participating in ASG membership.
- b. Two Harbors, Catalina Island, Los Angeles County, CA on March 25 through March 28, 2017 for students enrolled in either course Biology 195A or Geography 195.

**EXHIBIT J-16**

**17. APPROVE REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES**

The Governing Board approved reimbursement of travel expenses for interview for the following candidate:

- a. Name: Dorene Novotny  
For: Airfare, hotel, rental car and gas  
To Attend: Second-level interview for Assistant Superintendent/Vice President, Human Resource Services  
Location: Saratoga, CA to San Marcos, CA  
Date: September 6, 2017  
Amount: \$539.79  
Account #: 575400-11-611200-67600-10-0611950/100%

**18. APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

The Governing Board approved the California Community Colleges Quarterly financial Status Report (CCFS-311Q) for the first quarter ending September 30, 2017.

**EXHIBIT J-18**

**19. APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

The Governing Board approved the Quarterly Report of the Fiscal Services Director Regarding Disclosure of District Investments as of September 30, 2017.

**EXHIBIT J-19**

**20. APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE 2018**

The Governing Board approved Curriculum Action Items dated October 4 and October 18, 2017 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective 2018 as detailed in the exhibit.

**EXHIBIT J-20**

**21. APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The Governing Board of the Palomar Community College District reviewed and approved the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items were presented to the Board for first reading on October 20, 2017.

- |   |  |
|---|--|
| BP 5035 – Withholding of Student Records                  | BP 5140 – DRC/DSPS   |
| BP 5052 – Open Enrollment                                 | BP 5300 – Student Equity   |
| BP 5055 – Enrollment Priorities                           | BP 5510 – Off-Campus Student Organizations                               |
| BP 5075 – Course Adds and Drops                           | BP 5700 – Intercollegiate Athletics                                      |
| BP 5110 – Counseling                                      | BP 5900 – Prevention of Identity Theft in Student Financial Transactions |
| BP 5120 – Transfer Center                                 |  |
| BP 5130 – Financial Aid Veterans and Scholarship Services |  |

**EXHIBIT J-21**

**22. ACCEPT GIFTS**

The Governing Board accepted the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. Four (4) preschool space jackets and helmets, one (1) box each mixed sets stainless and new glassware donated by Pam Keinath, Escondido, CA 92025. Total cash value as identified by the donor \$175.00.
- b. Small bronze sculpture by Russell Baldwin donated by staff member Karen Warner, Oceanside, CA, 92056. Total cash value as identified by the donor \$5,000.00.
- c. 316L Surgical stainless steel rod donated by Industrial Strength Corporation, 6115 Corte Del Cedro, Carlsbad, CA 92011. Total cash value as identified by the donor \$2,250.00.

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**4. APPROVE EARLY CHILDHOOD EDUCATION LAB SCHOOL TEACHER EMPLOYMENT**

MSC McNamara/Halcón

Trustee Evilsizer expressed concern about the salary for these positions and asked the District to provide a report analyzing the viability of moving to a higher hourly rate. Vice President Kahn shared that these are entry-level positions in the class and that the salaries are at market rate. He shared that increasing these positions impacts rates on other higher-level positions and would increase operational costs of the Lab School over \$140,000. Diane Studinka shared that the Lab School is self-supporting and that increasing rates would be cost prohibitive to parents. Trustee

Halcón requested clarification on qualifications; Ms. Studinka responded. Following discussions, the Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Early Childhood Education Lab School teachers, at the hourly rates indicated for Fall 2017:

- a. Name: Morales, Misael  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00
  
- b. Name: Dolores Gomez, Gladis  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00
  
- b. Name: Gutierrez-Ortiz, Karina  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00

The vote was as follows: Aye: Hensch, McNamara, Halcón. No: Evilsizer and Deerfield. Student Trustee aye.

#### L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**

Travis Ritt, President of the Faculty Senate, thanked the Board for ratification of the new tenure track counselors and part-time faculty. He shared that Faculty Senate is working on the Online Educational Initiative (OEI) and Guided Pathways.

2. **INFORMATION: Report of the Palomar Faculty Federation**

Teresa Laughlin Co-President of the PFF, reported that PFF participated in campus Equity Week; talked about the importance of employees earning a living wage; discussed the PFF focus groups and plans to gather more information from faculty. She talked about the San Diego Labor Council meeting and the North County Labor Alliance.

3. **INFORMATION: Report of the Administrative Association**

Connie Sterling, President of the Administrative Association, had no report.

4. **INFORMATION: Report of the Confidential and Supervisory Team**

Jenny Akins, President of the Confidential and Supervisory Team, had no report.

5. **INFORMATION: Report of the CCE/AFT**

Anel Gonzalez, President of the CCE, reported that CCE held its first membership meeting, discussed the upcoming December Classified Speaks event, and talked briefly about the classification study. She shared that discussions are underway for staffing at the North Education Center and South Education site; talked about COLA distribution, and shared that the E-Council voted to purchase reusable bags for use at the Nutrition Center. She shared that she attended the QCUE diversity in faculty hiring conference.

**6. INFORMATION: Report of the Associated Student Government**

Chris Hopp, ASG President, talked about the Comet Celebration Halloween Escape and the on-campus Diversity Event and support for DACA students. He also shared that ASG members will be attending the state level General Assembly.

**M. UNFINISHED BUSINESS** There was no unfinished business.

**N. NEW BUSINESS**

**1. REVIEW AND APPROVE PURCHASES**

MSC McNamara/Halcón

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed in the exhibit. Purchases listed are made against the 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 08/31/17-11/02/17	\$9,250,432.03
Procurement Card Time Period: 08/23/17-09/22/17	\$134,067.86
Procurement Card Time Period: 09/23/17-10/22/17	\$137,538.81n-7
	<u>\$9,522,038.70</u>

**EXHIBIT N-1**

The vote was unanimous. Student Trustee aye.

**2. AWARD CONTRACT TO PACIFIC COMMERCIAL CONSTRUCTION, INC.**

MSC McNamara/Halcón

The Governing Board awarded a contract to Pacific Commercial Construction, Inc., as the lowest, responsive and responsible bidder in the amount of \$298,327.19 for Bid #103-18: Re-Bid Palomar College Timber Frame and Conex Box Relocation Project, subject to receipt of all required bonds, for the construction of project.

The vote was unanimous. Student Trustee aye.

**3. APPROVE CHANGE ORDER #3 PARKING STRUCTURE AND COLLEGE POLICE SUBSTATION DESIGN-BUILD PROJECT**

MSC McNamara/Halcón

The Governing Board approved Change Order #3 in the amount of \$145,552 for the Parking Structure and College Police project to modify construction details to account for owner added electric circuiting and data outlets in the Police Building, the addition of a rock wall to protect a rare oak tree and the addition of conduit for irrigation control wiring around the parking structure and campus police building.

**EXHIBIT N-3**

The vote was unanimous. Student Trustee aye.

**4. APPROVE CHANGE ORDER #3 SOUTH EDUCATION CENTER PROJECT**

MSC McNamara/Halcón

Trustee Evilsizer asked for clarification on this item, Director Chris Miller responded. The Governing Board approved Change Order #3 in the amount of \$461,175 for the South Education Center project to modify construction details to account for unforeseen conditions including additional rock encountered while trenching for site utilities and cracks in the parking structure walls which required repair and owner added scopes of work such as adding emergency power and the TI build out of the food service.

**EXHIBIT N-4**

The vote was unanimous. Student Trustee aye.

**5. APPROVE EASEMENT FOR SAN DIEGO GAS & ELECTRIC COMPANY FOR (NORTH EDUCATION CENTER)**

MSC McNamara/Evilsizer

The Governing Board approved an easement/right-of-way to the San Diego Gas & Electric Company, as detailed in the exhibit on affected portions of District property located at the North Education Center, in order for the District to construct and maintain the North Education Center Interim Village Project and the future permanent buildings.

**EXHIBIT N-5**

The vote was unanimous. Student Trustee aye.

**6. APPROVE A RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT IN SUPPORT OF THE LGBT CAMPUS COMMUNITY**

MSC McNamara/Deerfield

The Governing Board approved Resolution No. 17-21535 regarding travel restrictions to states that have implemented laws that authorize or allow discrimination of certain protected classes.

**EXHIBIT N-6**

**RESOLUTION 17-21535**

The vote was unanimous. Student Trustee aye.

**7. APPROVE APPOINTMENT TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE (ICOC)**

MSC McNamara/Evilsizer

The Board appointed Michael Hunsaker to fill the bona-fide taxpayer's association member vacancy on the Independent Citizens' Oversight Committee ("ICOC") which became vacant as of June 2013; and Jeffrey Wohler to fill the member of a PCCD support organization vacancy that became vacant as of June 2017.

**EXHIBIT N-7**

**RESOLUTION 17-21536**

The vote was unanimous. Student Trustee aye.

**8. DESIGNATE DECEMBER 12, 2017, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"**

The Governing Board of the Palomar Community College District designated the Regular Meeting scheduled for December 12, 2017, 5:00 p.m., as the "Annual Organizational Meeting." The meeting is to be held at the San Marcos campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

The vote was unanimous. Student Trustee aye.

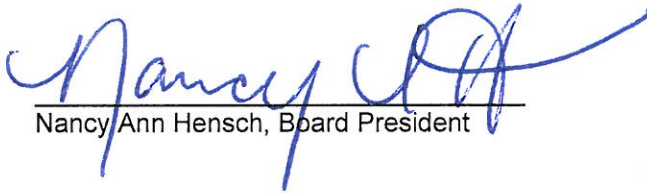
**O. BOARD REQUESTS FOR REPORTS**


The Governing Board requested that the District provide for it a report, agenda item, or general information at a later date as follows: Early Childhood Education Lab School teacher wages; Guided Pathways. Vice President Adrian Gonzales talked about Guided Pathways. Trustee Deerfield asked that a new location be found for the Fire Fighters graduation events.

**P. RECESS TO CLOSED SESSION: *No additional session needed.***

**Q. RECONVENE TO OPEN SESSION: *No additional session needed.***

**R. ADJOURNMENT The meeting adjourned at 6:15 p.m.**

  
\_\_\_\_\_  
Nancy Ann Hensch, Board President

  
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John Halcón, Secretary