



APPROVED 11/14/17
GOVERNING BOARD MINUTES
MEETING OF THE GOVERNING BOARD
TUESDAY, SEPTEMBER 12, 2017
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. CALL MEETING TO ORDER

Board President Nancy Ann Hensch called the meeting to order at 4:00 p.m.

B. ROLL CALL

PRESENT

NANCY ANN HENSCH, PRESIDENT
PAUL P. MCNAMARA, VICE PRESIDENT
JOHN HALCÓN, SECRETARY
MARK R. EVILSIZER, TRUSTEE
NINA DEERFIELD, TRUSTEE
CHRIS HOPP, STUDENT TRUSTEE (arrived 5:00 pm)

ABSENT

NONE

- C. PUBLIC COMMENTS** Nancy Moreno, Manager - Orientation and Follow-Up Services, spoke briefly about the new artificial intelligence ("AI") robot, "Pepper." Nancy then introduced Ken Gonzales, President of A.I. Campus Solutions, who talked about his background and briefly discussed the District's use of AI tablets and the two robots. He shared that this is the initial launch and provided an overview of Pepper's current capabilities and plans for building on its knowledge base. Board President Hensch interacted with Pepper and some of the robot's capabilities were demonstrated.

- D. RECESS TO CLOSED SESSION** The Board recessed to closed session at 4:12 p.m.

- E. RECONVENE TO OPEN SESSION:** The Board reconvened to open session at 5:27 p.m. - all Trustees present. Board President Hensch stated that there were no reportable actions taken in closed session.

Following the Pledge of Allegiance the meeting continued.

- F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA** There were none.

- G. PUBLIC COMMENTS** There were none.

GG. ADMINISTRATION OF OATH OF OFFICE TO CHIEF OF POLICE

Governing Board President, Nancy Ann Hensch, ceremonially administered the oath of office to Chief of Police, Christopher Moore.

- H. APPROVAL OF MINUTES** None this month.

HH. PUBLIC HEARING – PROPOSED FISCAL YEAR 2017-18 BUDGET

- 1. PRESENTATION OF PROPOSED FISCAL YEAR 2017-18 BUDGET** Ron Ballesteros Perez, Vice President Finance and Administrative Services, presented a review of the 2016-17 closing budget noting the one-time funding received, he reviewed the 2017 impacts to the budget based on the state's enacted budget, discussed the planning assumptions used for 2017-18, and responded to questions from the Board. VP Perez reviewed the 2017-18 tentative vs. adopted budget revenue streams and discussed the importance of the District moving to a balanced budget with revenues matching expenditures. He reviewed a five-year history of Fund 11 and discussed the ending fund balance. In closing, he talked about the importance of linking enrollment management with resource

allocation. Trustees asked for clarification on the WSCH/FTEF numbers for 2016-17 and the District's target. VP Perez responded.

2. **OPEN PUBLIC HEARING ON PROPOSED FISCAL YEAR 2017-18 BUDGET** Board President Hensch opened the public hearing at 5:44 p.m. There were no comments.
3. **CLOSE PUBLIC HEARING** Board President Hensch closed the public hearing at 5:44 p.m.
4. **APPROVE ADOPTION OF THE FISCAL YEAR 2017-18 BUDGET**

MSC McNamara/Evilsizer, the Governing Board approved the 2017-18 Budget. The vote was unanimous. Student Trustee: Aye

EXHIBIT HH

I. REPORTS

Vice President for Instruction, Jack Kahn introduced Margie Fritch, Dean for Career Technical and Extended Education. She and Nichol Roe, Associate Dean Workforce Development & Extended Studies presented on Career Technical Education. Dean Fritch provided an overview of the CTE programs and encouraged trustees to review the handouts (on file in the Governing Board Office in accordance with AP 3310.) She talked about the newest CTE programs being offered. Trustee Evilsizer asked for clarification of the "Intelligent Transportation Systems," Ms. Roe responded. The presentation concluded with a discussion of grant allocations, strategic partnerships and funding distributions.

Board President Hensch reported on her attendance at the Gala and talked briefly about Plenary.

Trustee McNamara comment on the SDICCCA meeting and talked about his experience during a ride-along with one of the local police departments.

Trustee Halcón reported on his attendance at Plenary and the Gala and congratulated the organizers on putting on excellent events.

Trustee Evilsizer talked about attending the part-time Plenary event and the Puente mentorship program. He reported that he will be a mentor this year with Puente. Trustee Evilsizer commented on the White House's decision to end the DACA program. He encouraged students to stay enrolled in school and offered encouragement to those impacted by the situation.

Trustee Deerfield thanked everyone involved in getting the "preferred name" issue resolved, reported on the DACA rally held on campus, and commented on the Association of Community College Trustees (ACCT) and Community College League of California (CCLC) announcements supporting DACA students.

Student Trustee Chris Hopp talked about the CCLC Student Trustee workshop that he attended, the San Marcos Forum on Education, and the Gala. He talked about the impact that the Gala's fundraising has on students and how crucial it is to help with student success.

Superintendent/President Dr. Joi Blake talked about serving on the San Marcos Forum on Education panel and congratulated Stacy Rungaitis and her team for the success with the Gala. She shared that SDICCCA would be preparing a region-wide resolution in support of DACA.

Vice President Jack Kahn commented on the Plenary and thanked Kelly Falcone for putting on a great event. He shared that enrollments are down and discussed efforts being undertaken to improve them. He mentioned a meeting with CSUSM regarding the "engi-beering" program and discussed transition programs for the formerly incarcerated.

Vice President Adrian Gonzales recognized the Associate Student Government (ASG) for the successful 9/11 Remembrance event and talked about the upcoming ACLU event taking place on the 19th. He talked

about the DACA decision and noted that the District has contracted with a law firm to present workshops related to the topic.

Vice President Ron Ballesteros-Perez thanked Facilities for getting the temporary parking lots completed in time for the opening day of the semester. He provided a brief update on current facilities projects and thanked the employees who served on the VP of HR hiring committee.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Action: On a motion by Trustee McNamara, seconded by Trustee Deerfield, the Board approved items 1-25.
Ayes: Hensch, McNamara, Halcón, Evilsizer, and Deerfield
Noes: None
Absent: None
Student Trustee: Aye

1. GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Brooks, Mary Ellen
Discipline: American Studies
- b. Name: Contreras, Julian
Discipline: Art
- c. Name: Enriquez, Daniel
Discipline: Drafting Technology
- d. Name: Fore, Jeremiah
Discipline: Welding
- e. Name: Gooding, Douglas
Discipline: Welding
- f. Name: Jacobo Jr., J. Rodrigo
Discipline: Chicano Studies
- g. Name: Poon, Yat-Long
Discipline: Biological Sciences
- h. Name: Leavitt, Dean
Discipline: Biological Sciences
- i. Name: Roehl, Gary
Discipline: Broadcasting Technology

2. RATIFY CORRECTION TO NEW ACADEMIC POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding a correction to the approval of the following new academic position:

- a. Position: Counselor/Assistant Professor/Extended Opportunity Programs and Services Coordinator
Department: Extended Opportunity Programs and Services
Position #: 6667
New?: Yes

Remarks: Position funding is Unrestricted; previously, remarks indicated that position is categorically funded and its continuation of funding is dependent upon continuation of funds.

% of Position: 100%

of Mos: 11

Effective: August 9, 2017

Account #(s): A-123400-473100-64300-0000000/100%

3. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2017

Department: American Indian Studies

a. Name: Brooks, Mary Ellen

Discipline: American Studies

Degrees: Ph.D., Sociology & Anthropology
M.A., Humanities
Minimum qualifications satisfied via equivalency.

Sal Grade/Stp: D/4

Salary: \$72.65

Department: Art

a. Name: Contreras, Julian

Discipline: Art (Studio)

Degrees: M.A., Philosophy
B.B.A., Marketing
Minimum qualifications satisfied via equivalency.

Sal Grade/Stp: B/2

Salary: \$62.51

Department: Behavioral Sciences

a. Name: Blumenthal, Emily

Discipline: Psychology

Degrees: Ph.D., Psychology
B.A., Cognitive Science

Sal Grade/Stp: D/1

Salary: \$62.51

Department: Business Administration

a. Name: Manavi, Mahbod

Discipline: Business

Degrees: M.B.A., Technology Management
B.S., Physics

Sal Grade/Stp: B/1

Salary: \$58.87

Department: Computer Science/Information Systems

a. Name: Castillo III, Lanier

Discipline: Computer Science

Degrees: M.S., Computer Science
B.S., Computer Science

Sal Grade/Stp: B/1

Salary: \$58.87

Department: Earth, Space and Aviation Sciences
a. Name: Pouladdej, Alix
Discipline: Astronomy
Degrees: Ph.D., Physics
M.S., Physics
B.S., Physics
Sal Grade/Stp: D/2
Salary: \$62.51

Department: Economics, History and Political Science
a. Name: Herrera, Jennifer
Discipline: History
Degrees: M.A., History
B.A., History
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Emergency Medical Education
a. Name: Russell, Samuel
Discipline: Emergency Medical Technologies
Degrees: A.A., Fire Technology: General
6+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: English
a. Name: Lopp, Mari
Discipline: English
Degrees: M.A., Literature and Writing
B.A., Literature and Writing
Sal Grade/Stp: B/1
Salary: \$58.87

Department: English as a Second Language
a. Name: Lane, Misty
Discipline: ESL: Noncredit
Degrees: Master of Arts in Educ, T.E.S.O.L.
B.S., Geography
Sal Grade/Stp: B/1
Salary: \$58.87

b. Name: Lenke, Jaime
Disciplines: ESL: Credit
ESL: Noncredit
Degrees: Master of Education, TESOL, Literacy, and Culture
Graduate Certificate, TESOL
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Life Sciences
a. Name: Caffrey, Carolee
Discipline: Biological Sciences
Degrees: Ph.D., Biology
Sal Grade/Stp: D/1
Salary: \$62.51

- b. Name: Ferguson, Elizabeth
 Discipline: Biological Sciences
 Degrees: M.S., Biology
 B.A., Biology
 Sal Grade/Stp: B/1
 Salary: \$58.87

- c. Name: Ferrill, Emily
 Discipline: Biological Sciences
 Degrees: M.S., Biology
 B.S., Biology: Zoology
 Sal Grade/Stp: B/1
 Salary: \$58.87

- d. Name: Hall, Marnie
 Discipline: Biological Sciences
 Degrees: Ph.D., Developmental Biology
 B.S., Biology
 Sal Grade/Stp: D/1
 Salary: \$62.51

- e. Name: Khan, Azim
 Discipline: Biological Sciences
 Degrees: M.S., Biology
 M.A., Psychology
 B.S., Psychology Molecular and Cellular Biology
 Sal Grade/Stp: D/1
 Salary: \$62.51

- f. Name: Leavitt, Dean
 Discipline: Biological Sciences
 Degrees: Ph.D., Ecology
 B.S., Honors Zoology
 Minimum qualifications satisfied via equivalency.
 Sal Grade/Stp: D/1
 Salary: \$62.51

- g. Name: Pillsworth, Thomas
 Discipline: Biological Sciences
 Degrees: Ph.D., Pharmacology
 M.A., Biology
 Sal Grade/Stp: D/1
 Salary: \$62.51

- h. Name: Poon, Yat-Long
 Discipline: Biological Sciences
 Degrees: Master of Advanced Studies, Marine Biodiversity
 & Conserv
 B.S., Ecology, Behavior & Evolution
 Minimum qualifications satisfied via equivalency.
 Sal Grade/Stp: B/1
 Salary: \$58.87

- Department: Media Studies
- a. Name: Hu, Brian
Discipline: Film Studies
Degrees: Ph.D., Film and Television
M.A., Film and Television
B.A., Economics
Sal Grade/Stp: D/1
Salary: \$62.51
- b. Name: McKenna, Denise
Discipline: Film Studies
Degrees: Ph.D., Cinema Studies
M.A., Cinema Studies
Sal Grade/Stp: D/1
Salary: \$62.51
- c. Name: Roehl, Gary
Discipline: Broadcasting Technology
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- Department: Multicultural Studies
- a. Name: Castaneda, Gary
Discipline: Chicano Studies
Degrees: M.A., Political Science
M.A., Latin American Studies
Sal Grade/Stp: D/2
Salary: \$65.89
- b. Name: Jacobo Jr., J. Rodrigo
Discipline: Chicano Studies
Degrees: B.A., History
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- Department: Performing Arts
- a. Name: Leighton, Mackenzie
Discipline: Music
Degrees: M.M., Music
B.A., Geography
Sal Grade/Stp: B/1
Salary: \$58.87

- Department: Public Safety
- a. Name: Grant, Aaron
Discipline: Police Academy
Degrees: B.S., Criminal Justice Administration
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: Nursing Education

- a. Name: Natipagon, Bulaporn
Discipline: Nursing
Degrees: Ph.D., Nursing
Sal Grade/Stp: D/1
Salary: \$62.51

Department: Speech Communication/Forensics/ASL

- a. Name: Patterson, Carrie
Discipline: Speech
Degrees: M.A., Communication Studies
B.A., Communication Studies: Communication,
Culture, and Public Affairs
Sal Grade/Stp: B/1
Salary: \$58.87

- b. Name: Perkins, Justin
Discipline: Speech
Degrees: M.A., Communication
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Trade and Industry

- a. Name: Enriquez, Daniel
Discipline: Drafting Technology
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- b. Name: Fore, Jeremiah
Discipline: Welding
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- c. Name: Gooding, Douglas
Discipline: Welding
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- d. Name: Gronlund, Garrett
Discipline: Welding
Degrees: A.S., Welding Technology
6+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

4. APPROVE EARLY CHILDHOOD EDUCATION LAB SCHOOL TEACHER EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Early Childhood Education Lab School Teacher, at the hourly rate indicated for Fall 2017:

- a. Name: Lopez, Eulalia
Title: Assistant Teacher
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.
Sal Grade/Stp: A/3
Salary: \$11.00

5. RATIFY MEMORANDA OF UNDERSTANDING AND SIDE LETTER AGREEMENT BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION

The Governing Board ratified four (4) Memoranda of Understanding (MOUs) and one (1) Side Letter Agreement between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161. The MOUs are with respect to Article 10 - Professional Development and Appendix F – Extra Duty Stipend/Reassignment Salary Schedule. The Side Letter Agreement relates to Article 8 – Course Maximums.

EXHIBIT J-5

6. RATIFY ONE-TIME TEMPORARY ACADEMIC EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following one-time temporary academic employees:

- a. Name: Kevin Smith
Position: Assistant Professor, Welding
Department: Trade and Industry
Degrees: Minimum qualifications satisfied via equivalency on November 14, 2006.
Position #: 5218
New?: No, temporary contract
Remarks: One-time temporary contract; non-tenure-track faculty appointment for August 18, 2017 through December 16, 2017 only.
Sal Grade/Stp: B/1
Salary: \$5,838.28/month
% of Position: 100%
of Mos: 5
Effective: August 18, 2017
Account #(s): A-111000-338800-09565-0000000/100%
- b. Name: Trina Sierra
Position: Assistant Professor, Nursing
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
Position #: 5293
New?: No, temporary contract
Remarks: One-time temporary contract; non-tenure-track faculty appointment for August 18, 2017 through December 16, 2017 only.
Sal Grade/Stp: C/7
Salary: \$7,705.52/month
% of Position: 100%
of Mos: 5
Effective: August 18, 2017
Account #(s): A-111000-348200-12300-0000000/100%

7. RATIFY NEW ACADEMIC POSITIONS

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new academic positions:

- a. Position: Assistant Professor – Nursing (Medical-Surgical Nursing)
Department: Nursing Education
Position #: 5294
New?: Yes
% of Position: 100%
of Mos: 10
Effective: September 13, 2017
Account #(s): A-111000-348200-12300-0000000/100%
- b. Position: Assistant Professor – Nursing (Maternal Health/Obstetrics Nursing)
Department: Nursing Education
Position #: 6367
New?: Yes
% of Position: 100%
of Mos: 10
Effective: September 13, 2017
Account #(s): A-111000-348200-12300-0000000/100%

8. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a. Name: Juliette Barnes
Position: Police Academy Coordinator
Department: Public Safety Programs
Position #: 6666
New?: Yes
Remarks: Position approved 7/28/17.
Sal Grade/Stp: 60/2
Salary: \$7,515.97/month
% of Position: 100%
of Mos: 12
Effective: September 13, 2017
Account #(s): A-123600-336100-60100-0000000/100%

EXHIBIT J-8

9. APPROVE EMPLOYMENT CONTRACT FOR CLASSIFIED ADMINISTRATOR

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment contract for the following classified administrator: Coniglio, Carmencita M., Director, Fiscal Services

EXHIBIT J-9

10. RATIFY CORRECTION TO ADMINISTRATOR CONTRACTS

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of a correction to add a cell phone stipend to the administrator contracts between the District and the following employees: a) Judy Harris, Director, Health Services, Health Services Department. B) Christopher Moore, Chief of Police, Palomar College Police Department.

EXHIBIT J-10

11. RATIFY TEMPORARY EMPLOYMENT

The Governing Board ratified Temporary Employment for Norma Miyamoto to provide support in the Instruction Office from July 1, 2017 to June 30, 2018 at the rate of \$73.56 per hour.

12. RATIFY CORRECTION TO PROFESSIONAL SERVICES COMPENSATION

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the correction to the monthly compensation for professional services between the District and Mark DiMaggio, Interim Police Academy Director. His monthly compensation has been corrected from \$11,216.04 to \$11,496.03, which is based on placement at step 13 of salary grade 68 on the Administrative Salary Schedule, plus a \$100.00 monthly cell phone stipend.

13. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Medybill Hope Rull
 Position: College Health Nurse - RN
 Department: Health Services
 Position #: 5568
 New?: No
 Remarks: Replacement for Susan Mayfield. Categorically funded; continuation of position is dependent upon continuation of funds. Position title and grade reflect the new title and grade approved for this classification in the classified unit classification study. Former title and grade were College Health Nurse, grade 35.
- Sal Grade/Stp: 37/2
 Salary: \$5,965.18/month
 % of Position: 100%
 # of Mos: 11
 Effective: September 13, 2017
 Account #(s): K-212300-474100-64400-1812090/100%
- b. Name: Heidi Leppert
 Position: Academic Records Analyst
 Department: Enrollment Services
 Position #: 6482
 New?: No
 Remarks: Replacement for Alexander Peters. Categorically funded; continuation of position is dependent upon continuation of funds.
- Sal Grade/Stp: 24/2
 Salary: \$4,346.29/month
 % of Position: 100%
 # of Mos: 12
 Effective: September 13, 2017
 Account #(s): A-212200-422200-62100-0811650/100%
- c. Name: Edwin Torres
 Position: Outreach Specialist
 Department: Grant Funded Student Programs
 Position #: 6648
 New?: Yes
 Remarks: Position approved 11/7/16. Categorically funded; continuation of position is dependent upon continuation of funds.
- Sal Grade/Stp: 21/1
 Salary: \$3,844.61
 % of Position: 100%

of Mos: 12
Effective: September 13, 2017
Account #(s): K-212200-471300-64990-1112316/100%

- d. Name: Juan Gonzalez
Position: Student Activities Coordinator
Department: Office of Student Affairs
Position #: 5704
New?: No
Remarks: Replacement for Lindsay Kretchman; promotion for Mr. Gonzalez. Categorically funded; continuation of position is dependent upon continuation of funds. Position grade reflects the new grade approved for this classification in classified unit classification study. Formerly placed at grade 25.
Sal Grade/Stp: 26/7
Salary: \$5,451.41/month
% of Position: 100%
of Mos: 12
Effective: September 19, 2017
Account #(s): K-212200-451100-64910-1812600/100%

14. APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board approved the Personnel Actions/History report, which includes student employee hires for the month of August 2017 and short-term employee hires for the month of September 2017.

EXHIBIT J-14

15. RATIFY LEAVES OF ABSENCE

- a. The Governing Board ratified the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

Employee ID	Start Date	End Date	Percent
009481366	08/21/2017	09/18/2017	100%
010616369	08/14/2017	08/25/2017	100%
002394256	08/22/2017	09/26/2017	100%
009474476	08/17/2017	09/01/2017	100%
003726821	07/24/2017	06/30/2018	100%
002470176	08/17/2017	09/28/2017	100%

- b. The Governing Board ratified the recommendation of the Superintendent/President granting the following employees an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

Employee ID	Start Date	End Date
000549413	07/31/2017	06/30/2018
004093356	07/05/2017	06/30/2018
006618827	07/19/2017	06/30/2018
000079003	07/01/2017	06/30/2018
003158084	08/25/2017	06/30/2018

16. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

- a. Philip L. de Barros, Professor, Behavioral Sciences Department, effective December 31, 2017. He has served Palomar College for over 23 years from August 19, 1994 to December 30, 2017.
- b. Peggy Richardson, Supervisor, Library, effective November 1, 2017. She has served Palomar College for over 19 years from December 1, 1997 to October 31, 2017.

17. RATIFY RESIGNATIONS

The Governing Board ratified the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. Abby Algarin, GEAR UP Site Coordinator, Grant Funded Student Programs, effective August 16, 2017 (last day of employment was August 15, 2017).
- b. Doris Asombrado, Nurse Practitioner - Certified, Health Services, effective August 12, 2017 (last day of employment was August 11, 2017).
- c. Kristyn Lewko, Lead Academic Records Analyst, Evaluations and Records, effective September 9, 2017 (last day of employment was September 8, 2017).
- d. Hope Farquharson, Associate Professor, Nursing, Nursing Education Department, effective August 12, 2017 (last day of employment was August 11, 2017).
- e. Samantha Sangsanoi, Assistant Professor, Nursing, Nursing Education Department, effective September 1, 2017 (last day of employment was August 31, 2017).

18. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective September 1, 2017:

Employee Name: Andrew McCoy
Position: Supervisor, Pool Operations
Department: Health-Kinesiology-Recreation Management
Course of Study: Associate Degree

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a one-time lump sum stipend of \$2,000 effective July 1, 2017, with the understanding that employees who elect the one-time \$2,000 lump sum stipend must wait three (3) years before beginning another Professional Growth Program.

Employee Name: Brittany Wong
Position: Administrative Specialist II
Department: Transfer Center
Course of Study: Master's Degree

19. APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ending June 30, 2017.

EXHIBIT J-19

20. APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of June 30, 2017.

EXHIBIT J-20

21. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board ratified and approved all contracts and agreements for the period July 1, 2017 through August 31, 2017 entered into on behalf of the Palomar Community College District, as detailed in the exhibit.

EXHIBIT J-21

22. ACCEPT GRANT SUB-AWARD FROM SOLANO COMMUNITY COLLEGE DISTRICT AND ISSUED BY COMMUNITY COLLEGES CHANCELLOR'S OFFICE, DIVISION OF WORKFORCE AND ECONOMIC DEVELOPMENT FOR STRONG WORKFORCE PROGRAM

The Governing Board accepted the grant sub-award master agreement from Solano Community College District to participate in the Self-employment Pathways in the Gig Economy Project, funding provided by California Community Colleges Chancellor's Office for the purpose of implementing Strong Workforce Programs, effective July 20, 2017 through December 31, 2018. Amount \$15,000.00.

EXHIBIT J-22

23. ACCEPT AS COMPLETE & FINAL BID #102-17 SAN MARCOS CAMPUS-PAINTING PROJECT AND AUTHORIZE RELEASE OF RETENTION TO TL VETERANS CONSTRUCTION, INC. IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board accepted the Bid #102-17 San Marcos Campus – Painting Project as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount of \$162,800.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and; following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to TL Veterans Construction, Inc., 18345 Sierra Hwy #47, Santa Clarita, CA 91361.

24. APPROVE TRAVEL EXPENSES

The Governing Board approved travel expenses for the following:

- | | | |
|----|-------------------|--|
| a. | Board Member | John Halcón |
| | Advanced Funds? | Yes |
| | For: | No cost to the District, funded by NALEO |
| | To attend: | NALEO Institute |
| | Location/Date: | Carlsbad, CA / September 22-23, 2017 |
| | Estimated Amount: | \$0 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |
| b. | Board Member | Mark Evilsizer |
| | Advanced Funds? | Yes |
| | For: | No cost to the District, funded by NALEO |
| | To attend: | NALEO Institute |
| | Location/Date: | Carlsbad, CA / September 22-23, 2017 |
| | Estimated Amount: | \$0 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |

- c. Board Member **John Halcón**
Advanced Funds? Yes
For: Transportation, lodging, registration, other approved expenses
To attend: ACCT Leadership Congress
Location/Date: Las Vegas, NV / September 25-28, 2017
Estimated Amount: \$2,123.73
Budget No.: 575200-11-111100-66100-10-2018-0000000
- d. Board Member **Mark Evilsizer**
Advanced Funds? Yes
For: Transportation, lodging, registration, other approved expenses
To attend: ACCT Leadership Congress
Location/Date: Las Vegas, NV / September 25-28, 2017
Estimated Amount: \$2,026.94
Budget No.: 575200-11-111100-66100-10-2018-0000000
- e. Board Member **Nina Deerfield**
Advanced Funds? Yes
For: Transportation, lodging, registration, other approved expenses
To attend: ACCT Leadership Congress
Location/Date: Las Vegas, NV / September 25-28, 2017
Estimated Amount: \$2,128.66
Budget No.: 575200-11-111100-66100-10-2018-0000000
- f. Board Member **John Halcón**
Advanced Funds? Yes
For: Transportation, lodging, registration, other approved expenses
To attend: HACU 31st Annual Conference
Location/Date: San Diego, CA / October 28-30, 2017
Estimated Amount: \$758.89
Budget No.: 575200-11-111100-66100-10-2018-0000000
- g. Board Member **John Halcón**
Advanced Funds? Yes
For: Transportation, lodging, registration, other approved expenses
To attend: CCLC Annual Convention
Location/Date: San Jose, CA / November 15-18 2017
Estimated Amount: \$1803.73
Budget No.: 575200-11-111100-66100-10-2018-0000000
- h. Board Member **Mark Evilsizer**
Advanced Funds? Yes
For: Transportation, lodging, registration, other approved expenses
To attend: CCLC Annual Convention
Location/Date: San Jose, CA / November 15-18 2017
Estimated Amount: \$1461.94
Budget No.: 575200-11-111100-66100-10-2018-0000000
- i. Board Member **Nina Deerfield**
Advanced Funds? Yes
For: Transportation, lodging, registration, other approved expenses
To attend: CCLC Annual Convention
Location/Date: San Jose, CA / November 15-18 2017
Estimated Amount: \$1813.66
Budget No.: 575200-11-111100-66100-10-2018-0000000

25. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges that the absence of Mark Evilsizer from the June 27, 2017 special meeting and the absence of Nancy Ann Hensch from the Open Session of the Regular meeting on August 8, 2017 are excused due to personal necessity.

RESOLUTION 17-21533

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR There were none.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Travis Ritt, President of the Faculty Senate, thanked the Board for ratifying the new part-time faculty hires and thanked the Equivalency Committee for their work. He acknowledged the retirement of Phil de Barros and reported that the Faculty Senate continues to support DACA and other disadvantaged students. He shared that the Faculty Senate is working on development of their 2017-18 goals. In closing he thanked April Cunningham and Kelly Falcone for their work on the zero-cost/low cost class sections being developed, they will be identified as "CALM" (Comets Affordable Learning Materials) courses.

2. INFORMATION: Report of the Palomar Faculty Federation

Teresa Laughlin, Co-President of the PFF, talked about the Campus Equity Week being held the last week in October; she shared that she and Co-President, Colleen Bixler, would be attending an event in Sacramento on labor unions.

3. INFORMATION: Report of the Administrative Association

Connie Sterling, President of the Administrative Association, had no report.

4. INFORMATION: Report of the Confidential and Supervisory Team

Zeb Navarro, Past President of the Confidential and Supervisory Team, reported that he met with the new CAST e-council and introduced Jenny Akins, the new CAST President.

5. INFORMATION: Report of the CCE/AFT

Anel Gonzalez, President of the CCE, commented on a grievance filed by CCE related to the classification study and expressed frustration with missed deadlines and slow responses to a request for documents.

6. INFORMATION: Report of the Associated Student Government

Chris Hopp, ASG President, reported that the ASG is close to having a full board; he talked about the ASG retreat and shared that the ASG participated in the Week of Welcome events. He reported that ASG also represented at the 9/11 Memorial event, club rush and DACA rally.

M. UNFINISHED BUSINESS There was no unfinished business.

N. NEW BUSINESS

1. REVIEW AND APPROVE PURCHASES

MSC McNamara/Halcón

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar

Community College District as listed in the exhibit. Purchases listed are made against the 2017-2018 fiscal year budget:

Purchase Orders Time Period: 07/28/17–08/31/17	\$4,888,339.09
Procurement Card Time Period: 07/23/17-08/22/17	<u>\$102,846.87</u>
	<u>\$4,991,185.96</u>

EXHIBIT N-1

The vote was unanimous. Student Trustee aye.

2. APPROVE CCAP PARTNERSHIP AGREEMENTS BETWEEN JULIAN UNION HIGH SCHOOL DISTRICT AND PALOMAR COMMUNITY COLLEGE DISTRICT

MSC McNamara/Evilsizer

The Governing Board approved the College and Career Pathways (CCAP) Agreements between Julian Union High School District and Palomar Community College District for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, effective June 30, 2017 through June 30, 2020 as detailed in the exhibit.

EXHIBIT N-2

The vote was unanimous. Student Trustee aye.

3. APPROVE REVISED PARENT HANDBOOK FOR CHILD DEVELOPMENT CENTERS

MSC McNamara/Evilsizer

The Governing Board approved the revised Parent Handbook to include updated information on all aspects of the program compiled from Community Care Licensing, the California Department of Education, and the Childcare Food Program.

EXHIBIT N-3

The vote was unanimous. Student Trustee aye.

4. APPROVE CHANGE ORDER #4 BUILDING "A" & VETERANS CENTER RENOVATION PROJECT

MSC McNamara/Evilsizer

The Governing Board approved Change Order #4 in the amount of \$38,192.29 for Bid 104-16 Building "A" & Veterans Center Renovation Project for all additional work as detailed in the exhibit.

EXHIBIT N-4

The vote was unanimous. Student Trustee aye.

5. APPROVE BID AWARD AND AUTHORIZATION TO CONTRACT WITH ELITE EARTHWORKS & ENGINEERING DBA GK BACKLUND FOR PHASE 1 NORTH EDUCATION CENTER MASS GRADING AND SITE UTILITIES

MSC McNamara/Evilsizer

Trustee Evilsizer asked about the extent of the grading on this job, Dennis Astl, Manager, Construction and Facilities Planning responded.

The Governing Board approved bid award and authorized the District to contract with Elite Earthworks & Engineering dba: GK Backlund in the amount of \$4,070,255.00 for mass grading of the entire parcel for the future North Education Center campus. Only the most highly rated contracting firms who submitted a response, and interviewed, for the Request for Qualifications #201-17 Mass Grading – North Education Center Project were permitted to bid on CM-17-18-01-NEC-01-A: Grading. Elite Earthworks & Engineering dba: GK Backlund was found to be the lowest responsive & responsible bidder.

The vote was unanimous. Student Trustee aye.

6. APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2017

MSC McNamara/Halcón

The Governing Board approved Curriculum Action Items dated May 3 and May 17, 2017 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective fall 2017.

The vote was unanimous. Student Trustee aye.

EXHIBIT N-6

7. ADOPT 2017-2018 PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD ANNUAL GOALS

MSC McNamara/Evilsizer

The Governing Board of the Palomar Community College District adopted its 2017 - 2018 Governing Board Annual Goals. The Board met previously on June 27, 2017 to develop their goals.

The vote was unanimous. Student Trustee aye.

EXHIBIT N-7

8. APPOINT TRUSTEE(S) TO SERVE AS VOTING DELEGATES AT THE ACCT NATIONAL CONGRESS

MSC McNamara/Evilsizer

Board President Hensch proposed that the congress attendees with the most longevity on the Board serve as the voting delegates. The Board voted and approved Trustees Evilsizer and Halcón as voting delegate(s) at the Association of Community College Trustees Leadership Congress.

The vote was unanimous. Student Trustee aye.

EXHIBIT N-8

O. BOARD REQUESTS FOR REPORTS

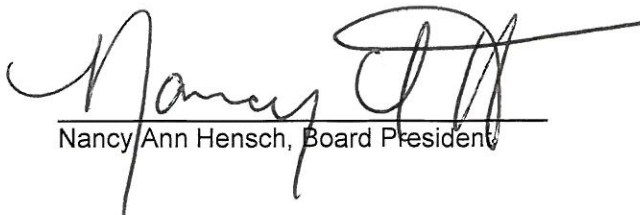
Trustee Evilsizer asked about the status of solar projects. Chris Miller provided a brief summary, no additional report was requested.

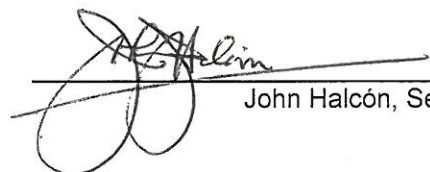
Trustee Deerfield requested that the District provide a follow-up on the matter of the Comprehensive Adult Student Assessment Systems ("CASA's") testing. Dr. Blake offered to follow-up on the topic.

P. RECESS TO CLOSED SESSION: *No additional session needed.*

Q. RECONVENE TO OPEN SESSION: *No additional session needed.*

R. ADJOURNMENT The meeting adjourned at 6:50 p.m.


Nancy Ann Hensch, Board President

 11/14/2017
John Halcón, Secretary