



APPROVED 8-8-2017
GOVERNING BOARD MINUTES
MEETING OF THE GOVERNING BOARD
TUESDAY, JULY 11, 2017
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. CALL MEETING TO ORDER

Board President Nancy Ann Hensch called the meeting to order at 4:00 p.m.

B. ROLL CALL

PRESENT

NANCY ANN HENSCH, PRESIDENT
PAUL P. MCNAMARA, VICE PRESIDENT
JOHN HALCÓN, SECRETARY
MARK R. EVILSIZER, TRUSTEE
NINA DEERFIELD, TRUSTEE
CHRIS HOPP, STUDENT TRUSTEE (arrived 5:00 pm)

ABSENT

NONE

C. PUBLIC COMMENTS There were none.

D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.

E. RECONVENE TO OPEN SESSION: The Board reconvened to open session at 6:36 p.m. All trustees present. Board President Hensch reported:

Pursuant to Government Code 54957 Public Employment, in closed session the Governing Board assigned Employee No. 000549413 to the position of Executive Assistant to the Vice President on Special Assignment with duties to be assigned by the Superintendent or her designee. The vote was aye: Hensch, McNamara, Halcón, Evilsizer, and Deerfield.

Pursuant to Government Code 54956.95, in closed session the Governing Board reviewed a claim brought forth by Susan Miller and voted to reject her claim and refer it to the District's claim administrator for handling. The vote was aye: Hensch, McNamara, Halcón, Evilsizer, and Deerfield.

Pursuant to Governing Code 54957 Public Employee Discipline/Dismissal/Release, in closed session the Governing Board terminated the contract of Employee No. 009483589 without cause. The Governing Board authorized the District's legal counsel to negotiate with the employee's legal counsel within the parameters of Section 13 of the employee's employment contract. The vote was aye: Hensch, Evilsizer, and Deerfield; nay: McNamara; abstain: Halcón

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA There were none

G. PUBLIC COMMENTS There were none

H. APPROVAL OF MINUTES

MSC Halcón/Evilsizer, the Governing Board approved the following minutes as written:

- May 9, 2017
- May 23, 2017
- June 13, 2017

The vote was unanimous; Student Trustee abstained

I. REPORTS

Board President Hensch expressed condolences and support to Cheryl Ashour for the loss of her parents.

Trustee McNamara expressed condolences to Cheryl.

Trustee Halcón expressed condolences to Cheryl.

Trustee Evilsizer expressed condolences to Cheryl. He reported that he attended the recent Paramedic Graduation, Class 49. It was a reminder that it is one of the highest-rated paramedic programs in the State. He stated he is pleased that Chief DiMaggio is going to assist with the Police Academy for a few months and with a grant the District received from the NSF for \$800,000 for an unmanned aeronautical vehicle program. He is looking forward to two upcoming July events: the Meet the Elected Officials Mixer and the Governing Board retreat.

Trustee Deerfield expressed condolences to Cheryl.

Student Trustee Chris Hopp expressed condolences to Cheryl.

SEAL
Deerfield
Superintendent/President Dr. Joi Blake expressed condolences to Cheryl. She thanked the campus community for coming together and supporting her and her family. She mentioned a brochure on a film series by the Field Center on diversity, which helps increase culture fluency in diverse communities; as well as a handout from an event she attended with Dr. Kahn, a Hispanic networking organization.

Vice President Jack Kahn expressed condolences to Cheryl. He reported that he attended his first Paramedic graduation. It was very impressive: there was a lot of energy with the parents, students, and faculty. It reminded him of the important work of the faculty and their programs. He reported that the recent sold-out drone conference was very successful and Instruction is very busy with summer classes.

Kendyl Magnuson on behalf of Vice President Adrian Gonzales expressed condolences to Cheryl.

Vice President Ron Ballesteros-Perez expressed condolences to Cheryl. He thanked the CCE leadership for their work with the District to get a three-year contract for the Board's approval. He reported that the Vice President of Human Resource Services recruitment has closed and that there are numerous applicants. The goal is to bring to the Board a candidate for approval in October/November.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Action:	On a motion by Trustee Halcón, seconded by Trustee Evilsizer, the Board approved items 1-30
Ayes:	Hensch, McNamara, Halcón, Evilsizer, and Deerfield
Noes:	None
Absent:	None
Student Trustee:	Aye

1. GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Gurczynski, Jeanette
 Discipline: Journalism

- b. Name: Mellos, Vickie
 Discipline: English as a Second Language

2. RATIFY ACADEMIC EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following academic employees:

- a. Name: Matthew Doherty
 Position: Assistant Professor, Biological Sciences
 Department: Life Sciences
 Degrees: M.S., Biology (Molecular Biology)
 B.S., Phys Ed: Exercise Sci and Science

 Position #: 6657
 New?: Yes
 Remarks: Position approved 2/16/17.
 Sal Grade/Stp: D/8
 Salary: \$8,262.48/month
 % of Position: 100%
 # of Mos: 10
 Effective: August 18, 2017
 Account #(s): A-111000-346200-04010-0000000/100%

- b. Name: Cory Lindsay
 Position: Assistant Professor, Biological Sciences
 Department: Life Sciences
 Degrees: Ph.D., Medical Sciences - Molecular Cell
 B.S., Life Sciences/Biology

 Position #: 5263
 New?: Yes
 Remarks: Position approved 2/16/17.
 Sal Grade/Stp: H/8
 Salary: \$9,276.46/month
 % of Position: 100%
 # of Mos: 10
 Effective: August 18, 2017
 Account #(s): A-111000-346200-04010-0000000/100%

- c. Name: Vickie Mellos
 Position: Assistant Professor, English as a Second Language
 Department: English as a Second Language
 Degrees: M.A., Linguistics
 B.A., Literature of the World
 Minimum qualifications satisfied via equivalency.

 Position #: 5124
 New?: Yes
 Remarks: Position approved 1/24/17

Sal Grade/Stp: D/8
Salary: \$8,262.48/month
% of Position: 100%
of Mos: 10
Effective: August 18, 2017
Account #(s): A-111000-325200-493AA-0000000/100%

3. RATIFY REVISION TO ACADEMIC CONTRACT

The Governing Board ratified the recommendation of the Superintendent/President regarding the revision to the following academic contract:

a. Name: David N. Miller
Position: Assistant Professor, Fire Technology/Fire Academy Program Director
Department: Public Safety Programs
Degrees: B.S., Occupational Studies: Vocational Arts
A.S., Fire Protection
2+ Years Experience
Position #: 6639
New?: Yes
Remarks: Increased salary step placement due to verification of additional related experience.
Sal Grade/Stp: B/8
Salary: \$7,063.39/month
% of Position: 100%
of Mos: 11
Effective: July 1, 2017
Account #(s): A-111000-334200-21330-0000000/100%

4. RATIFY MEMORANDUM OF UNDERSTANDING WITH THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161

The Governing Board ratified the Memorandum of Understanding between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161 regarding the interpretation and application of the stipend paid to adjunct faculty who are assigned as a Head Coach or Assistant Coach of those athletic teams identified in Appendix F.

EXHIBIT J-4

5. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Summer 2017 and Fall 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Summer 2017

Department: Art
a. Name: Salinas, Aya
Discipline: Art
Degrees: M.F.A.
M.S., Teaching Fine Arts
B.S., Teaching Fine Arts
Sal Grade/Stp: D/1
Salary: \$62.51

- Department: Business Administration
a. Name: Byrne, Stacey
Discipline: Accounting
Degrees: M.S., Education
B.S., Business Administration
A.A., Superv. & Mgmt.
C.P.A. License
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Earth, Space, and Aviation Sciences
a. Name: Miller-Hicks, Bryan
Discipline: Oceanography
Degrees: M.S., Geology
B.S., Geology
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Health, Kinesiology, and Recreation Management
a. Name: Belford, Augrista-Marie
Disciplines: Health
Kinesiology
Degrees: M.S., Physical Education
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Media Studies
a. Name: Gurczynski, Jeanette
Discipline: Journalism
Degrees: M.A., English
B.A., English
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: B/2
Salary: \$62.51
- Department: Public Safety Programs
a. Name: Bandick, Bret
Discipline: Administration of Justice
Degrees: B.A., Social and Criminal Justice
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- Department: Reading Services
a. Name: Pesanovic, Madeline
Discipline: Reading
Degrees: M.S., Education (Literacy and Reading)
B.A., English
Sal Grade/Stp: B/1
Salary: \$58.87
- Fall 2017**
Department: Computer Science/Information Systems
a. Name: Plotner, Jonathan
Discipline: Computer Science
Degrees: M.S., Computer Science

- Sal Grade/Stp: B.S., Physics
Salary: B/1
\$58.87
- b. Name: Riley, William
Discipline: Computer Science
Degrees: M.S., Electrical Engineering
B.S., Electrical Engineering
Sal Grade/Stp: B/1
Salary: \$58.87
- c. Name: Tippur, Chandrashekar
Discipline: Computer Information Systems
Degrees: M.S., Information Systems
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Design and Consumer Education
- a. Name: Ferguson, Riccardo
Discipline: Architecture
Degrees: Master of Architecture
B.S., Industrial Design
2+ years of experience
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: Krebs, Krystin
Discipline: Interior Design
Degrees: B.F.A., Interior Architecture and Design
A.A., Art History
A.A., Art Studio
A.A., Liberal Studies
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- Department: Earth, Space and Aviation Sciences
- a. Name: Issa, Elias
Discipline: Geography
Degrees: M.S., Geography (Geographic Information Science)
B.S., Geography (Geographic Information Science)
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: Lazootin, Taya
Discipline: Geography
Degrees: M.S., Geography (Watershed Science)
B.A., Psychology
Sal Grade/Stp: B/1
Salary: \$58.87
- c. Name: Scott, Jason
Discipline: Geography
Degrees: M.A., Geography
B.A., Geography
Sal Grade/Stp: B/1
Salary: \$58.87

- Department: English
- a. Name: Ho, Jen Yong
Discipline: English
Degrees: M.A., English
B.A., English
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: O'Donnell, Megan
Discipline: English
Degrees: M.A., English
B.A., English
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Mathematics
- a. Name: Lee, Yuan-Lin
Discipline: Mathematics
Degrees: M.S., Mathematics
B.A., Political Science
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Media Studies
- a. Name: Record, Diane
Discipline: Broadcasting Technology
Degrees: M.A., Digital Journalism
B.A., Journalism (Radio-TV News)
2+ years of experience.
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Reading Services
- a. Name: Quijada, Esmeralda
Discipline: Reading
Degrees: M.S., Education (Literacy and Reading)
B.A., Human Development - Counseling Services
Concentration
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: World Languages
- a. Name: Lemari, Karla
Discipline: Spanish
Degrees: M.A., Spanish
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: Woodard, Claudia
Discipline: Spanish
Degrees: M.A., Spanish
B.A., Spanish
Sal Grade/Stp: B/1
Salary: \$58.87

6. RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS

The Governing Board ratified the recommendation of the Superintendent/President regarding faculty assigned time for the 2017-18 academic year.

EXHIBIT J-6

7. RATIFY ADMENDMENT TO PROFESSIONAL SERVICES CONTRACT

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the amendment to the professional services contract between the District and Barbara Blanchard, to provide professional services as Interim Director, Occupational and Noncredit Programs.

EXHIBIT J-7

8. RATIFY CHANGE TO ADMINISTRATIVE POSITION AND CONTRACT

The Governing Board ratified the recommendation of the Superintendent/President regarding a change to the following administrative position and new contract:

- a. Position: Manager, Enrollment and Financial Aid Services
 Department: Enrollment Services
 Name: Benjamin Moss
 Position #: 5482
 New?: No
 Remarks: Classification title change; title was formerly Manager, Admissions, Records, and Evaluations.

 Sal Grade/Stp: 56/18
 Salary: \$8,986.67
 % of Position: 100%
 Effective: July 12, 2017
 Account #(s): A-212600-422100-62100-0000000/67%
 A-212600-475100-64600-0000000/33%

EXHIBIT J-8

9. RATIFY CORRECTION TO ADMINISTRATIVE POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the correction to the following administrative position:

- a. Name: Nichol D. Roe
 Position: Associate Dean, Workforce Development and Extended Studies
 Department: Career, Technical, and Extended Education
 Position #: 6642
 New?: Yes
 Remarks: Correction to start date; start date was formerly June 20, 2017. Position approved 10/11/16. Funded - Strong Workforce; continuation of position is dependent upon continuation of funds.

 Sal Grade/Stp: 72/1
 Salary: \$9,619.19/month
 % of Position: 100%
 # of Mos: 12
 Effective: June 26, 2017
 Account #(s): K-123600-331100-60110-1612145/100%

EXHIBIT J-9

10. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACTS

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment and contracts of the following administrative employees:

- a. Name: Suzanne Sebring
 Position: Director, Occupational and Noncredit Programs
 Department: Occupational and Noncredit Programs
 Position #: 5227
 New?: No
 Remarks: Replacement for Mollie Smith; promotion for Ms. Sebring.
 Sal Grade/Stp: 68/1
 Salary: \$8,715.34/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 1, 2017
 Account #(s): A-123600-339100-60100-0000000/100%

- b. Name: Stacy A. Rungaitis
 Position: Director of Development/Executive Director of the Foundation
 Department: Advancement
 Position #: 5685
 New?: No
 Remarks: Replacement for Richard Talmo.
 Sal Grade/Stp: 72/3
 Salary: \$10,616.36/month
 % of Position: 100%
 # of Mos: 12
 Effective: July 12, 2017
 Account #(s): A-212600-212100-67110-0000000/100%

- c. Name: Judy Harris
 Position: Director, Health Services
 Department: Health Services
 Position #: 5565
 New?: No
 Remarks: Replacement for Jayne Conway. Funded - Student Health Services;
 continuation of position is dependent on continuation of funding.
 Sal Grade/Stp: 66/4
 Salary: \$9,619.19/month
 % of Position: 100%
 # of Mos: 12
 Effective: June 30, 2017
 Account #(s): K-123600-474100-64400-1812090/100%

EXHIBIT J-10

11. RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employee:

- a. Name: Chelsea Kott
 Position: Supervisor, Student Affairs
 Department: Office of Student Affairs

Position #: 6643
New?: Yes
Remarks: Position approved on October 11, 2016.
Sal Grade/Stp: 45/2
Salary: \$5,189.79/month
% of Position: 100%
of Mos: 12
Effective: July 24, 2017
Account #(s): A-212100-451100-64910-0000000/100%

12. RATIFY COLLECTIVE BARGAINING AGREEMENT BETWEEN THE DISTRICT AND THE COUNCIL OF CLASSIFIED EMPLOYEES CCE/AFT LOCAL #4522.

The Governing Board ratified Tentative Agreements and Appendices that comprise a three-year collective bargaining agreement between the District and CCE for fiscal years 2017-2018, 2018-2019, and 2019-2020.

EXHIBIT J-12

13. RATIFY CORRECTION TO CLASSIFIED POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the correction to the following classified position:

a. Name: Matthew Coleman
Position: Custodian I
Department: Custodial Services
Position #: 5668
New?: No
Remarks: Correction to start date; start date was formerly June 14, 2017.
Replacement for Cesar Grijalva.
Sal Grade/Stp: 9/1
Salary: \$2,868.81/month
% of Position: 100%
of Mos: 12
Effective: June 16, 2017
Account #(s): A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday - Thursday, 10:00 p.m. - 6:30 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.

14. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

a. Name: Christine Sifferman
Position: Administrative Specialist II
Department: Career, Technical, and Extended Education
Position #: 6653
New?: Yes
Remarks: Funded - Adult Education Block Grant; continuation of position is dependent upon continuation of funds. Voluntary demotion for Ms. Sifferman.
Sal Grade/Stp: 23/4
Salary: \$4,675.58/month

- % of Position: 100%
of Mos: 12
Effective: July 17, 2017
Account #(s): K-212200-339800-60900-1812313/100%
- b. Name: Richard Rowland
Position: Senior Application Developer
Department: Programming
Position #: 5603
New?: No
Remarks: Replacement for Michael Schmidling.
Sal Grade/Stp: 47/5
Salary: \$8,811.54/month
% of Position: 100%
of Mos: 12
Effective: August 28, 2017
Account #(s): A-212200-561100-67800-0000000/100%
- c. Name: Rafael Price
Position: Facilities Maintenance Technician
Department: Facilities
Position #: 5837
New?: No
Remarks: Replacement for Shawn McCann.
Sal Grade/Stp: 18/1
Salary: \$3,573.93/month
% of Position: 100%
of Mos: 12
Effective: July 12, 2017
Account #(s): A-212200-541100-65110-0000000/100%
Normal Work Schedule: Monday - Friday, 1:00 p.m. - 10:00 p.m. A 3% differential pay will be paid for hours worked between 6:00 p.m. and 10:00 p.m.
- d. Name: Sasha Craig
Position: Custodian I
Department: Custodial Services
Position #: 5861
New?: No
Remarks: Replacement for Raymond Arellano II.
Sal Grade/Stp: 9/1
Salary: \$2,868.81/month
% of Position: 100%
of Mos: 12
Effective: July 14, 2017
Account #(s): B-212200-541100-65110-0000000/100%
Normal Work Schedule: Monday - Thursday, 9:30 p.m. - 6:00 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.
- e. Name: Stephanie Roman
Position: Custodian I
Department: Custodial Services
Position #: 6402
New?: No
Remarks: Replacement for Neal Castellan.
Sal Grade/Stp: 9/1
Salary: \$2,868.81/month

% of Position: 100%
of Mos: 12
Effective: July 14, 2017
Account #(s): A-212200-542200-65300-0000000/100%
Normal Work Schedule: Monday - Thursday, 10:00 p.m. - 6:30 a.m.; Friday, 5:00 p.m. - 1:30 a.m.
A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.

15. RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS

The Governing Board ratified the recommendation of the Superintendent/President regarding the reclassification of classified positions, effective July 1, 2017, pursuant to Article 10 - Classification and Reclassification of the Agreement between the Council of Classified Employees CCE/AFT Local #4522 and Palomar Community College District.

EXHIBIT J-15

16. APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board approved the Personnel Actions/History report, which includes student employee hires for the month of June 2017, and short-term employee hires for the month of July 2017.

EXHIBIT J-16

17. RATIFY LEAVES OF ABSENCE

- a. The Governing Board ratified the recommendation of the Superintendent/ President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2016-17 fiscal year:

Employee ID	Start Date	End Date	Percent
008911472	05/01/2017	05/07/2017	100%
001384767	05/30/2017	06/30/2017	100%
006258557	06/06/2017	06/19/2017	100%
008500022	06/21/2017	07/04/2017	100%

- b. The Governing Board ratified the recommendation of the Superintendent/ President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

Employee ID	Start Date	End Date	Percent
009218168	07/01/2017	07/24/2017	100%
001384767	07/01/2017	08/20/2017	100%

- c. The Governing Board ratified the recommendation of the Superintendent/ President granting the following employees an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

Employee ID	Start Date	End Date
000271766	07/01/2017	07/31/2017
005661462	07/01/2017	01/01/2018
005179087	07/01/2017	06/30/2018
005348893	07/01/2017	06/30/2018
003179274	07/01/2017	06/30/2018
003673404	07/01/2017	06/30/2018

- d. The Governing Board ratified the recommendation of the Superintendent/ President granting an 8.45% Personal Leave of Absence without pay and with no effect on benefits, effective August 21, 2017 through December 16, 2017, to Melinda Finn, Communications Specialist/Photographer, Communications/Marketing, to teach.

18. RATIFY RESIGNATION

The Governing Board ratified the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employee:

- a. Christine Amely, Academic Department Assistant, Reading Services Department, effective June 13, 2017 (last day of employment was June 12, 2017).

19. RATIFY CORRECTION TO RETIREMENT

The Governing Board ratified the correction to the following retirement that was accepted by the Superintendent/President, as authorized by the Governing Board, under Group III:

- a. Mark DiMaggio, Chief of Police, Palomar College Police Department, effective September 16, 2017 (effective date was formerly June 30, 2017). He has served Palomar College for 3 years from May 27, 2014 to September 15, 2017.

20. CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee was granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2017:

Employee Name: Russell Thomas
Position: Senior Network/Systems Technician
Department: Network and Technical Services
Course of Study: Job Related

In accordance with the Professional Growth Program for Classified Employees, the following employees were granted a one-time lump sum stipend of \$2,000 effective July 1, 2017, with the understanding that employees who elect the one-time \$2,000 lump sum stipend must wait three (3) years before beginning another Professional Growth Program.

Employee Name: Susan Benz
Position: Senior Accounting Technician
Department: Fiscal Accounting
Course of Study: Job Related

Employee Name: Judith Gervasio
Position: Admissions/Financial Aid Specialist II
Department: International Education
Course of Study: Job Related

Employee Name: Michael Hill
Position: Supervisor I, Building Services
Department: Building Services
Course of Study: Associate Degree

21. APPROVE REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES

The Governing Board approved reimbursement of travel expenses for interviews for the following candidates:

- a. Name: Jessica A. Thomas
 For: Airfare, hotel and rental car
 To Attend: Second-level interview for Assistant Professor, Chemistry
 Location: Valparaiso, IN to San Marcos, CA
 Date: June 2, 2017
 Amount: \$506.11
 Budget Account #: 575400-11-611200-67600-10-0611950/100%

- b. Name: Morgan Roth
 For: Airfare
 To Attend: Second-level interview for Assistant Professor, Biological Sciences
 Location: Marina, CA to San Marcos, CA
 Date: May 30, 2017
 Amount: \$338.40
 Budget Account #: 575400-11-611200-67600-10-0611950/100%

- c. Name: Shannon Andrews
 For: Airfare, hotel and rental car
 To Attend: Second-level interview for Assistant Professor, Chemistry
 Location: Rockford, IL to San Marcos, CA
 Date: June 2, 2017
 Amount: \$690.86
 Budget Account #: 575400-11-611200-67600-10-0611950/100%

- d. Name: Michael G. Dudley
 For: Airfare, hotel, rental car, gas, airport parking and meals
 To Attend: Second-level interview for Assistant Professor, Psychology
 Location: St. Louis, MO to San Marcos, CA
 Date: May 31, 2017
 Amount: \$863.90
 Budget Account #: 575400-11-611200-67600-10-0611950/100%

- e. Name: Paul Romanowich
 For: Airfare; hotel
 To Attend: Second-level interview for Assistant Professor, Psychology
 Location: San Antonio, TX to San Marcos, CA
 Date: May 31, 2017
 Amount: \$1,000.00
 Budget Account #: 575400-11-611200-67600-10-0611950/100%

22. APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES

The Governing Board of the Palomar Community College District reviewed and approved the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items were reviewed at a first reading on June 13, 2017.

BP 5000 Student Responsibility
BP 5010 Admission and Concurrent
 Enrollment
BP 5020 Nonresident Tuition
BP 5030 Fees
BP 5040 Student records, directory

BP 5045 Student records - challenging
 content and access
BP 5050 Student Success Support
 Program
BP 5150 EOPS
BP 5200 Student Health Svcs

BP 5210 Communicable Disease
BP 5220 Shower Facilities for students
with housing insecurities
BP 5400 Associated Student
Government
BP 5410 ASG Elections

BP 5420 ASG Financial Management
BP 5530 Student Complaints and
Grievances
BP 5570 Student Credit Card
Solicitation
BP 5757 Parking

EXHIBIT J-22

23. AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACTS FOR FISCAL YEAR 2017-2018

The Governing Board of the Palomar Community College District authorizes Ron E. Ballesteros-Perez, Assistant Superintendent/Vice President, Finance & Administrative Services or Carmen Coniglio, Director, Fiscal Services to sign contracts on behalf of the District, pursuant to California Education Code Section 81655.

24. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board ratified and approved all contracts and agreements for the period May 1, 2017 through June 30, 2017 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-24

25. APPROVE AGREEMENTS WITH OCEAN INSTITUTE, DANA POINT FOR SINGLE DAY FIELD TRIPS FOR OCEANOGRAPHY LAB

The Governing Board approved program agreements with the Ocean Institute, 24200 Dana Point Harbor, Dana Point CA 92629 in the amount of \$1,700.00 for Spring 2018 per program agreement. These agreements reserve the Human Impacts Lab /Cruise on the following dates: April 24, 26 and 27, 2018.

EXHIBIT J-25

26. APPROVE CHILD DEVELOPMENT SERVICES CONTRACT CSPP-7462 CALIFORNIA STATE PRESCHOOL PROGRAM; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT

The Governing Board approved Child Development Services Contract # CSPP-7462 California State Preschool Program, between California Department of Education and Palomar Community College District, effective July 1, 2017 through June 30, 2018. The Governing Board accepted funding in the amount of \$475,132.00 and authorized Ron E. Ballesteros-Perez, Vice President, Finance & Administrative Services or Carmen Coniglio, Director, Fiscal Services to sign the referenced contract documents/amendments for fiscal year 2017-2018.

EXHIBIT J-26

RESOLUTION 16-21530

27. CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3 – DISPOSABLE AND AUTHORIZE DESTRUCTION PURSUANT TO THE CALIFORNIA CODE OF REGULATIONS

The Governing Board of the Palomar Community College District approved the following records, which have been certified by the Assistant Superintendent/Vice President, Finance and Administrative Services, as designee of the Superintendent/President of the District, as accurate in detail and approved that the identified records are hereby confirmed to be Class 3 – Disposable and may be destroyed in accordance with Title 5, Division 6, Chapter 10, § 59020 et seq. of the California Code of Regulations.

- Vendor payments, 2009
- Employment recruitment records, 1/2012 – 6/2014

28. AMEND THE FY2016-2017 ACADEMIC CALENDAR

The Governing Board amended the FY2016-2017 Academic Calendar (previously approved March 8, 2016) to correct the ending date for Summer 2017 as shown in the attached exhibit.

EXHIBIT J-28

29. INFORMATION: PALOMAR COMMUNITY COLLEGE DISTRICT CCAP PARTNERSHIP AGREEMENT

This is the first reading of the CCAP Partnership Agreements with Bonsall Unified School District, Fallbrook Union High School District, Valley Center-Pauma Unified School District, and Vista Unified School District, which is required per Chancellor's office guidelines and delineates how the partner Districts will structure dual enrollment. The PCCD will, at a subsequent open public meeting, accept comments from the public and vote on whether to accept the agreements.

EXHIBIT J-29

30. ACCEPT GIFTS

The Governing Board accepted the following gifts and directed that appropriate letters of appreciation be sent to the donors:

- a. Fifteen (15) flower bowls, donated by Color Spot Nurseries, 2575 Olive Hill Rd., Fallbrook, CA 92028 with a cash value as identified by the donor of \$180.00.
- b. Plumerias, donated by Dawn Sullivan, 2420 Starlight Glen, Escondido, CA 92026 with a cash value as identified by the donor of \$100.00.
- c. Assorted plumeria plants, donated by Southern California Plumeria Society, 1345 Encinitas Blvd #807, Encinitas, CA 92024 with a cash value as identified by the donor of \$300.00.
- d. Drive wheelchair model Cruiser III and hydrophilic reclineable wheelchair, supports and cushions, donated by M. Jayne Conway, 728 Avenida Abeja, San Marcos, CA 92069 with a cash value as identified by the donor of \$550.00.
- e. Thirty (30) dozen pro-nine baseballs, donated by West Coast Clippers, 2129 Anda Lucia Way, Oceanside, CA 92056 with a cash value as identified by the donor of \$1,258.50.

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR There were none.

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Travis Ritt, President of the Faculty Senate expressed condolences to Cheryl on behalf of the Faculty Senate. He thanked the Board for their approval of the consent calendar. He reported that he is looking forward to Plenary.

2. INFORMATION: Report of the Palomar Faculty Federation

Teresa Laughlin, Co-President PFF, expressed condolences to Cheryl on behalf of the PFF. She reported that negotiations began yesterday. Members attended the San Diego Labor Council Gala and there is a lot of energy in the San Diego Labor Council; it has been re-formed. PFF recently had an annual retreat; they are looking forward to the future and working cooperatively with the District.

3. **INFORMATION: Report of the Administrative Association** Absent

4. **INFORMATION: Report of the Confidential and Supervisory Team**

Zeb Navarro, President of the Confidential and Supervisory Team, expressed condolences to Cheryl on behalf of CAST. He reported that CAST and AA had a combined retreat in June. He stated that the following were nominated for Employee of the Year: Suzanne Sebring, David Williams, Mireya Gutierrez Aguero, Tony Rangel, Ryan Williams, Lorraine Lopez, Derrick Johnson, and Jeff Bennett. Mireya Gutierrez Aguero, our STEM Center Supervisor was chosen as the 2016-2017 CAST Employee of the Year. He reported that effective August 1, he will be the only person on the Executive Council and that CAST is currently holding elections. He welcomed Chelsea Kott to CAST, she is the new Supervisor of Student Affairs.

5. **INFORMATION: Report of the CCE/AFT**

Anel Gonzalez, President of the CCE, expressed condolences to Cheryl on behalf of CCE. She reported that the CCE membership ratified the contract and thanked the Board for approving it. She reported they are pleased with how Article 10 commenced, and thanked Shawna Cohen for her work. She reported that CCE members are excited to participate in Plenary for the first time although she was unsure how many would be able to attend due to work conflicts. She reported that members of CCE attended the San Diego Labor Council Gala and recently returned from the CFT summer school at UCLA where they learned best practices in communicating.

6. **INFORMATION: Report of the Associated Student Government**

Chris Hopp, ASG President, reported that the Student Government is not in session so he has no report.

M. **UNFINISHED BUSINESS** There was no unfinished business.

N. **NEW BUSINESS**

1. **REVIEW AND APPROVE PURCHASES**

MSC McNamara/Halcón

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2016-2017 and 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 06/01/17–06/29/17	\$3,235,997.93
	<u>\$3,235,997.93</u>

EXHIBIT N-1

The vote was unanimous. Student Trustee aye.

2. **ACCEPT GRANT AWARD FROM THE NATIONAL SCIENCE FOUNDATION SUBJECT TO THE PROVISIONS OF NSF 14-55, ADVANCED TECHNOLOGICAL EDUCATION AND ACCEPT FUNDING**

MSC McNamara/Evilsizer

The Governing Board accepted the awarded grant from the National Science Foundation to support the "Unmanned Aircraft System Operations Technician Education Program (UASTEP). Total award is \$798,858.00, effective July 1, 2017 through June 30, 2020.

EXHIBIT N-2

The vote was unanimous. Student Trustee aye.

3. APPROVE MEMORANDUM OF UNDERSTANDING FOR THE ONLINE EDUCATION INITIATIVE FOR THE TTIP CCC TECHCONNECT PROJECT & ACCEPT FUNDING

MSC McNamara/Halcón

The Governing Board approved the memorandum of understanding with Foothill-De Anza Community College District, fiscal agent, for the TTIP CCC TechConnect project, funded by the Chancellor's Office of the California Community Colleges for co-sponsoring of the 2017 Online Teaching Conference at the Hilton Anaheim Convention Center in Anaheim, California on June 19-21, 2017 and accepted funds in the amount of \$75,000.00.

EXHIBIT N-3

The vote was unanimous. Student Trustee aye.

4. APPROVE MEMORANDUM OF AGREEMENT FOR PARTICIPATION IN EDUCATION TO CAREER NETWORK FOR USE OF THE ADULT EDUCATION BLOCK GRANT & ACCEPT FUNDING

MSC McNamara/Evilsizer

The Governing Board approved the memorandum of agreement with Education to Career Network (ETCN), represented by its fiscal agent, Vista Unified School District for Palomar Community College District to provide annual activities, support, tutoring, coordinator and software in accordance with the ETCN Governance Charter and serve on the Leadership Council. Term is from July 1, 2017 through June 30, 2019.

EXHIBIT N-4

The vote was unanimous. Student Trustee aye.

5. APPROVE CHANGE ORDER

MSC McNamara/Halcón

The Governing Board approved the following change order as detailed:

A BUILDING REMODEL & VETERAN'S CENTER PROJECT (CO#3)

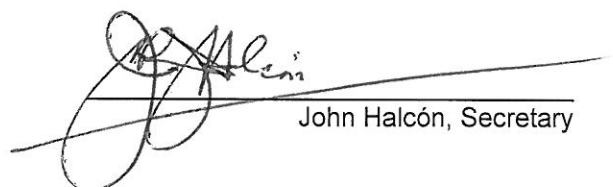
This is a Change Order to include additional scope of work requested by the District for Unforeseen Conditions in the amount of \$86,021.42.

EXHIBIT N-5

The vote was unanimous. Student Trustee aye.

- O. BOARD REQUESTS FOR REPORTS** There were none. Board President Hensch announced that she will be absent at the August 8 Governing Board meeting.
- P. RECESS TO CLOSED SESSION**: No additional session was needed.
- Q. RECONVENE TO OPEN SESSION**: No additional session was needed.
- R. ADJOURNMENT** The meeting adjourned at 6:56 p.m.


Nancy Ann Hensch, Board President


John Halcón, Secretary