



GOVERNING BOARD MINUTES  
MEETING OF THE GOVERNING BOARD  
TUESDAY, MAY 9, 2017  
PALOMAR COMMUNITY COLLEGE DISTRICT  
ROOM SSC-1, SAN MARCOS CAMPUS  
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. **CALL MEETING TO ORDER**

Board President Nancy Ann Hensch called the meeting to order at 4:00 p.m.

B. **ROLL CALL**

**PRESENT**

NANCY ANN HENSCH, PRESIDENT  
PAUL P. MCNAMARA, VICE PRESIDENT  
JOHN HALCÓN, SECRETARY  
MARK R. EVILSIZER, TRUSTEE  
NINA DEERFIELD, TRUSTEE  
MALIK SPENCE (*arrived at 5:00 p.m.*)

**ABSENT**

NONE

C. **PUBLIC COMMENTS** There were none.

D. **RECESS TO CLOSED SESSION** The Board recessed to closed session at 4:30 p.m.

E. **RECONVENE TO OPEN SESSION**: The Board reconvened to open session at 5:00 p.m. All trustees present. Board President Hensch reported that no reportable actions were taken in closed **session**.

Following the Pledge of Allegiance the meeting continued.

F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA** There were none

G. **PUBLIC COMMENTS**

- Jack Stone, faculty member, invited the Board to attend the CFT Banquet.
- Lily Glass, faculty member, talked about the public response to the investigative report.

H. **APPROVAL OF MINUTES**

MSC Evilsizer/McNamara, the Governing Board approved the following minutes as written. (The vote was unanimous.)

- April 11, 2017
- April 25, 2017

I. **REPORTS**

**Business Community Survey:**

Dr. Blake introduced Michelle Barton, Sr. Director Institutional Research, Planning and Grants who gave a presentation on the results of the Business Community Survey. She provided an overview of the work done on the report and reviewed the highlights including hiring needs, skills, and educational training needs of employees. Emerging trends in the District service area were also discussed and an overview of the different service industries that participated in the survey was provided. Trustees asked questions and discussed the report; staff responded to the trustee's questions.

Board President Hensch spoke briefly about the Scorecard workshop and her attendance at the CCLC conference. She shared that the STRS/PERS and performance funding sessions were very informative. She talked about the importance of personal growth and expressed the Board's appreciation to Student Trustee, Malik Spence, for his two-years of service to the students of the district. The Board presented Malik with a plaque of appreciation to Mr. Malik Spence who served as the Student Trustee to the Governing Board from June 2015 to May 2017.

Trustee McNamara talked about the many ceremonies coming up this month and encouraged people to attend the Board workshops.

Trustee Halcón reported on his attendance at the Parking Garage/Police Department Building ground breaking event. He congratulated everyone for the excellent work on the District's bond refunding. He reported on the SDICCCA meeting noting that many people are opposed to community colleges offering bachelor's degrees. He spoke briefly about AB 99 related to free community college. Trustee Halcón discussed the CCLC conference and sessions held on access, equity and protection for undocumented DACA students.

Trustee Evilsizer commented on the South Center construction as well as the April STEM conference which was held on campus. He reported that staff did an excellent job on the conference.

Trustee Deerfield commented on all the celebratory events, the groundbreaking event and reported that she attended the FYE graduation event and the MODA fashion show.

Student Trustee Malik Spence reported on several assembly bills that are of concern to students including AB 1468, AB 647 and AB 1018. He shared that the new student trustee is Chris Hopp.

Superintendent/President Dr. Joi Blake thanked Malik for his service to the district, discussed the CCLC conference and talked about an adult education program that is in development. She shared that at the June meeting the immigration attorney would be presenting. In closing, she reported that the IEPI process had resulted in three key focus areas including 1) Enrollment, 2) Shared Governance and 3) HR processes.

Acting Vice President, Jack Kahn, reported that faculty are developing innovative ideas to support the students. He reported on the MODA fashion show and then introduced the 2016/17 Speech Team coaches Dewi Hokett and Steve Robertson who talked about the award winning speech team's season. Several of the competitors attended the meeting and introduced themselves.

Vice President Adrian Gonzales reported that Phi Theta Kappa Honor Society members, Juan Flores and Forrest Ponset, had been awarded scholarships - winning from a distinguished nationwide competition. He reported on the status of the Palomar Promise and the applicant pool. In closing, he talked about the Director of DRC and her qualifications and asked the Board to ratify the appointment.

Vice President Ron Ballesteros-Perez thanked Malik Spence for his service, talked about the May Revise, and outlined the budget timeline. He introduced Laura Gropen who offered congratulations and presented a certificate of recognition to retiree Alonna Farrar.

#### **J. APPROVAL OF CONSENT CALENDAR ITEMS**

<b>Action:</b>	On a motion by Trustee McNamara, seconded by Trustee Evilsizer, the Board approved items 1 to 22.
<b>Ayes:</b>	Hensch, Halcón, McNamara, Evilsizer, and Deerfield
<b>Noes:</b>	None
<b>Absent:</b>	None
<b>Student Trustee:</b>	Aye

## **1. GRANT EQUIVALENCY FOR DISCIPLINES**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Alvarado, Jessica  
Discipline: Child Development
- b. Name: Dykstra, Jade  
Discipline: Fashion and Related Technologies
- c. Name: Jarvinen, Jason  
Discipline: Business (for Work Experience Coordinator)
- d. Name: Kristell, Bonnie  
Discipline: Film Studies
- e. Name: Mellor, Jessie  
Discipline: Child Development
- f. Name: Morales, Shelbi  
Discipline: Master Teacher
- g. Name: Shaw, Sheilina  
Discipline: Film Studies
- h. Name: Van Schoik, Jolie  
Discipline: Child Development

## **2. RATIFY ACADEMIC EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following academic employee:

- a. Name: Jason Jarvinen  
Position: Assistant Professor/Work Experience Coordinator  
Department: Cooperative Education  
Degrees: M.A., Nonprofit Leadership & Mgmt  
B.A., Sociology  
Minimum qualifications satisfied via equivalency  
Position #: 5191  
New?: Yes  
Remarks: Position approved 10/11/16; funded – Strong Workforce Program.  
This position is tenure-track; should funds be reduced or eliminated,  
the position will thereafter be funded by Unrestricted funds.  
Sal Grade/Stp: C/1  
Salary: \$6,105.29/month  
% of Position: 100%  
# of Mos: 10  
Effective: August 18, 2017  
Account #(s): K-111000-333200-49991-1612145/100%

### **3. RATIFY ONE-TIME TEMPORARY ACADEMIC EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following one-time temporary academic employees:

- a.     Name:                 David Mitchell  
          Position:         Assistant Professor, Welding  
          Department:     Trade and Industry  
          Degrees:         A.A., Welding Technology  
                               6+ years experience  
  
          Position #:       5216  
          New?:             No, temporary contract  
          Remarks:        One-time temporary contract; non-tenure-track faculty appointment for  
                               April 3, 2017 - May 27, 2017 only.  
  
          Sal Grade/Stp:    B/1  
          Salary:           \$5,838.28/month  
          % of Position:    100%  
          # of Mos:         2  
          Effective:        April 3, 2017  
          Account #(s):     A-111000-338800-09565-0000000/100%
- b.     Name:                 Matthew J. Gomez  
          Position:         Assistant Professor, Welding  
          Department:     Trade and Industry  
          Degrees:         Minimum qualifications satisfied via equivalency on August 11, 2015.  
          Position #:       5218  
          New?:             No, temporary contract  
          Remarks:        One-time temporary contract; non-tenure-track faculty appointment for  
                               April 3, 2017 - May 27, 2017 only.  
  
          Sal Grade/Stp:    B/1  
          Salary:           \$5,181.47/month  
          % of Position:    88.75%  
          # of Mos:         2  
          Effective:        April 3, 2017  
          Account #(s):     A-111000-338800-09565-0000000/100%

### **4. RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2017 and Summer 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

#### **Spring 2017**

- Department:               Business Administration
- a.     Name:                 Thomas, Erin  
          Discipline:       Business  
          Degrees:           M.B.A.  
                               B.S., Info & Computer Sci  
  
          Sal Grade/Stp:    B/1  
          Salary:           \$58.87

- Department: Child Development
- a. Name: Alvarado, Jessica  
Discipline: Child Development  
Degrees: M.S., Educational Administration  
B.A., Early Childhood Development  
B.A., Interdisciplinary Studies  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: B/1  
Salary: \$58.87
- b. Name: Eittreim, Elizabeth  
Discipline: Child Development  
Degrees: M.S., Child Development  
B.S., Child Development  
Sal Grade/Stp: B/1  
Salary: \$58.87
- c. Name: Mellor, Jessie  
Discipline: Child Development  
Degrees: Ph.D., Educational Psychology  
M.A., Educational Psychology  
B.A., Psychology  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: D/1  
Salary: \$62.51
- d. Name: Van Schoik, Jolie  
Discipline: Child Development  
Degrees: Master's Degree  
B.A., Child Development  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: Counseling
- a. Name: Cordova, Cynthia  
Discipline: M.S., Counseling  
Degrees: B.A., Psychology  
A.A., Psychology  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: Design and Consumer Education
- a. Name: Dykstra, Jade  
Discipline: Fashion and Related Technologies  
Degrees: A.A., Fashion Merchandising  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- b. Name: Pantalon, Sherrie  
Discipline: Interior Design  
Degrees: B.S., Interior Design  
A.S., Management & Supervision  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

Department: Economics, History and Political Science  
a. Name: Young, Shahla  
Discipline: History  
Degrees: Ph.D.  
M.A., History  
B.A., History  
Sal Grade/Stp: D/1  
Salary: \$62.51

**Summer 2017**

Department: Athletics  
a. Name: Linenberger, David  
Discipline: Coaching  
Degrees: M.A., Physical Education  
B.A., Physical Education (Athletic Training)  
2+ years of experience.  
Sal Grade/Stp: B/1  
Salary: \$58.87

**5. APPROVE EARLY CHILDHOOD EDUCATION LAB SCHOOL TEACHER EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Early Childhood Education Lab School Teacher, at the hourly rate indicated for Spring 2017:

- a. Name: Dong, Yanan  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00
- b. Name: Juarez, Daniela  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00
- c. Name: Malone, Hannah  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00
- d. Name: Morales, Shelbi  
Title: Master Teacher  
Qualifications: 2 years of experience teaching in a childcare setting.  
B.A., Human Development  
A.A., Child Development Teacher  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: D/10  
Salary: \$24.50

## **6. RATIFY NEW ACADEMIC POSITION**

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new academic position:

- a. Position: Counselor/Assistant Professor  
Department: Counseling  
Position #: 5525  
New?: Yes  
% of Position: 100%  
# of Mos: 11  
Effective: May 10, 2017  
Account #(s): A-122100-462000-63100-0000000/100%

## **7. RATIFY CANCELLATION OF SABBATICAL LEAVE**

The Governing Board ratified the sabbatical leave cancellation for Lillian Payn, Graphic Communications Department for the Spring 2018 term. The Sabbatical Leave Committee supports cancellation of sabbatical leave.

## **8. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a. Name: Shauna Moriarty  
Position: Director, Disability Resources  
Department: Disability Resource Center  
Position #: 5538  
New?: No  
Remarks: Replacement for Jeffrey Higginbotham. Funded - Disabled Student Programs & Services; continuation of position is dependent upon continuation of funds.  
Sal Grade/Stp: 64/1  
Salary: \$7,896.17/month plus \$1,411.88 annual doctoral stipend  
% of Position: 100%  
# of Mos: 12  
Effective: May 15, 2017  
Account #(s): K-123600-472100-64200-1612030/100%

## **EXHIBIT J-8**

## **9. RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employee:

- a. Name: Kathleen Morrison  
Position: Supervisor, TRIO/Educational Opportunity Center and TRIO/Educational Talent Search  
Department: Grant Funded Student Programs  
Position #: 6614  
New?: Yes  
Remarks: Position approved 9/9/15. Funded – 50% Higher Education Act Educational Opportunity Centers and 50% TRIO Talent Search Grant; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 45/1

Salary: \$4,940.93/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 30, 2017  
Account #(s): K-212100-331500-63900-1112304/50%  
K-212100-471300-64990-1112315/50%

#### **10. RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Daniel Gunawan  
Position: Senior Infrastructure Systems Administrator  
Department: Network and Technical Services  
Position #: 5846  
New?: No  
Remarks: Replacement for David Brown; promotion for Mr. Gunawan.  
Sal Grade/Stp: 43/6  
Salary: \$8,180.56/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 10, 2017  
Account #(s): A-212200-561100-67800-0000000/100%
- b. Name: Maria Elena Ibarra  
Position: Senior Infrastructure Systems Administrator  
Department: Network and Technical Services  
Position #: 5609  
New?: No  
Remarks: Replacement for Richard Sanchez; promotion for Ms. Ibarra.  
Sal Grade/Stp: 43/16  
Salary: \$8,987.40/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 10, 2017  
Account #(s): A-212200-561100-67800-0000000/100%
- c. Name: Patricia Reyes  
Position: Events Scheduling Specialist  
Department: Facilities  
Position #: 6314  
New?: No  
Remarks: Replacement for Ana Maria Wright; transfer for Ms. Reyes.  
Sal Grade/Stp: 23/14  
Salary: \$5,389.34/month  
% of Position: 100%  
# of Mos: 12  
Effective: May 10, 2017  
Account #(s): A-212200-541100-65110-0000000/100%



- d.     Name:                 Shanon Beach  
          Position:         Business Systems Analyst  
          Department:     Counseling Services  
          Position #:      6646  
          New?:            Yes  
          Remarks:        Funded – Student Success and Support Programs; continuation of  
                              position is dependent upon continuation of funds.  
  
          Sal Grade/Stp:   38/1  
          Salary:           \$5,823.80/month  
          % of Position:   100%  
          # of Mos:         12  
          Effective:        May 10, 2017  
          Account #(s):    K-212200-441100-63200-1612120/100%
- e.     Name:                 Robert Sedillo  
          Position:         Network/Systems Technician  
          Department:     Network and Technical Services  
          Position #:      5143  
          New?:            No  
          Remarks:        Replacement for John Diaz; promotion for Mr. Sedillo.  
          Sal Grade/Stp:   31/8  
          Salary:           \$6,206.53/month  
          % of Position:   100%  
          # of Mos:         12  
          Effective:        May 10, 2017  
          Account #(s):    A-212200-561100-67800-0000000/100%

#### **11. RATIFY CORRECTION TO CLASSIFIED POSITION**

The Governing Board ratified the recommendation of the Superintendent/President regarding the correction to the following classified position:

- a.     Name:                 Cesar Aguilar  
          Position:         Facilities Maintenance Technician  
          Department:     Building Services  
          Position #:      6350  
          New?:            No  
          Remarks:        Replacement for Victor Rodriguez. Funded – Parking Fees Main Campus;  
                              continuation of position is dependent on continuation of funds. Funding  
                              source was not included in previous agenda item. Correction to position title;  
                              formerly indicated as Facilities Maintenance Technician (Parking Lots).  
  
          Sal Grade/Stp:   18/1  
          Salary:           \$3,573.93/month  
          % of Position:   100%  
          # of Mos:         12  
          Effective:        April 12, 2017  
          Account #(s):    K-212200-542100-65100-1812070/100%

#### **12. RATIFY MEMORANDUM OF UNDERSTANDING (MOU) DATED APRIL 25, 2017 BETWEEN THE DISTRICT AND THE COUNCIL OF CLASSIFIED EMPLOYEES, CCE/AFT LOCAL 4522, AMENDING THE MOU DATED AUGUST 24, 2016 REGARDING IMPLEMENTATION OF THE CLASSIFIED UNIT CLASSIFICATION STUDY.**

The Governing Board ratified the Memorandum of Understanding (MOU) dated April 25, 2017 between the District and the Council of Classified Employees, CCE/AFT Local 4522, with respect to the Final Resolution of the re-evaluated positions in the Classified Unit Classification Study.

#### **EXHIBIT J-12**

### **13. RATIFY PERSONNEL ACTIONS/HISTORY**

The Governing Board approved the Personnel Actions/History report, which includes student employee hires for the month of April 2017, and short-term employee hires for the month of May 2017.

#### **EXHIBIT J-13**

### **14. RATIFY LEAVES OF ABSENCE**

- a. The Governing Board ratified the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2016-2017 fiscal year:

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>	<b>Percent</b>
004211232	03/01/2017	03/21/2017	100%
001341386	03/17/2017	06/30/2017	100%
008230558	04/01/2017	06/30/2017	20%
001551622	04/03/2017	04/24/2017	100%
009476907	04/10/2017	04/21/2017	100%
009218168	04/10/2017	06/25/2017	100%
009480846	04/10/2017	06/30/2017	100%
006082222	04/17/2017	06/01/2017	40%
001297745	04/18/2017	04/28/2017	100%
005879538	04/20/2017	05/18/2017	100%
010020865	05/01/2017	06/30/2017	100%

- b. The Governing Board ratified the recommendation of the Superintendent/President granting the following employees an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2016-2017 fiscal year:

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>
007804483	04/18/2017	06/30/2017
005661462	05/01/2017	06/30/2017

- c. The Governing Board ratified the recommendation of the Superintendent/President granting the following employees Medical Leave of Absence with no effect on benefits.

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>	<b>Percent</b>
006611404	02/22/2017	04/28/2017	100%

- d. The Governing Board ratified the recommendation of the Superintendent/President granting a 11.67% Personal Leave of Absence without pay and with no effect on benefits, effective August 21, 2017 through December 15, 2017, to Yuan-Lin Lee, Tutoring Center Coordinator, Mathematics Department, to teach.

### **15. INFORMATION – RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

Alonna L. Farrar, Graphics Specialist, Business Support Services, effective July 1, 2017. She has served Palomar College for over 15 years from December 17, 2001 to June 30, 2017.

**16. APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2017**

The Governing Board approved Curriculum Action Items dated April 5 and April 19, 2017 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective Fall 2017.

**EXHIBIT J-16**

**17. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board ratified and approved all contracts and agreements for the period March 1, 2017 through April 30, 2017 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

**EXHIBIT J-17**

**18. APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of March 31, 2017.

**EXHIBIT J-18**

**19. APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT**

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending March 31, 2017.

**EXHIBIT J-19**

**20. CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3-DISPOSABLE; AND AUTHORIZE DESTRUCTION PURSUANT TO TITLE 5, §59020, CALIFORNIA ADMINISTRATIVE CODE**

The Governing Board of Palomar College District approved the records identified below, which have been certified by the Director of Fiscal Services, as designee of the Superintendent of the District, as accurate in detail; and approves that the identified records are hereby confirmed to be Class 3- Disposable, and may be destroyed in accordance with Article 5, Division 6, Chapter 10, §59020 et seq. of the California Code of Regulations.

**EXHIBIT J-20**

**21. ACCEPT GIFTS**

The Governing Board accepted the following gift and directed that appropriate letter of appreciation be sent to the donors:

- a. One thousand yards of Italian and domestic active wear fabrics and assorted zippers, drawcords, threads and elastic, donated by Datroos, LLC – Sylvie Hannuscheck, 1714 Ord Way, Oceanside, CA 92056 with a cash value as identified by the donor of \$11,800.00.

## **22. EXCUSE ABSENCE OF TRUSTEE**

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledged that the absence of Malik Spence from the April 25, 2017 special meeting was excused due to personal necessity.

**RESOLUTION 16-21526**

### **Resumption of REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR** There were none.

## **L. REPORTS FROM COLLEGE GROUPS**

### **1. INFORMATION: Report of the Faculty Senate**

Travis Ritt, President of the Faculty Senate, talked about the Senate elections and shared that Kelly Falcone and Candace Rose would be assuming leadership roles. He thanked the Board for the approval of the consent calendar and talked about the upcoming Faculty Appreciation (now Faculty Achievement Celebration of Excellence) event being held in the Black Box Theater and organized by faculty this year.

### **2. INFORMATION: Report of the Palomar Faculty Federation**

Colleen Bixler, Co-President of the Palomar Faculty Federation, provided an update on negotiations and the complexity of creating part-time faculty seniority lists. She also shared that she and Teresa Laughlin attended a CFT meeting in Los Angeles. In closing, she shared that Shannon Lienhart was stepping down from the executive and Teresa Laughlin will now serve as Co-President with Jenny Ferrero serving as the Lead Negotiator for PFF.

### **3. INFORMATION: Report of the Administrative Association**

Justin Smiley, Administration Association President, shared that the AA/CAST retreat is scheduled for June 15 and noted that AA executive elections would be held over the summer.

### **4. INFORMATION: Report of the Confidential and Supervisory Team**

Zeb Navarro, President of the Confidential and Supervisory Team, talked about the upcoming AA/CAST retreat and welcomed new CAST member, Kathleen Morrison to Palomar.

### **5. INFORMATION: Report of the CCE/AFT**

Dan Dryden, President of the CCE, thanked the Board for the approval of the new hire of the DRC Director. He shared that CCE negotiations are ongoing and talked about CCE election results noting Anel Gonzales was elected as the new CCE President.

### **6. INFORMATION: Report of the Associated Student Government**

Malik Spence, President of the Associated Student Government, provided an introduction to the incoming ASG Vice President, Amber Bancroft. Malik expressed appreciation and reflected on the growth of the ASG over the last two years.

**M. UNFINISHED BUSINESS** There was no unfinished business.

**N. NEW BUSINESS**

**1. REVIEW AND APPROVE PURCHASES**

MSC McNamara/Halcón

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2016-2017 fiscal year budgets:

Purchase Orders Time Period: 03/30/17–04/27/17	\$2,298,674.87
Procurement Card Time Period: 03/23/17-04/22/17	<u>\$205,162.81</u>
	<u>\$2,503,837.68</u>

**EXHIBIT N-1**

The vote was unanimous. Student Trustee aye.

**2. AWARD CONTRACT TO PREMIERE GLOBAL SERVICES (PGI), BID # B17-03, FOR E-CONFERCING AUDIO SERVICES.**

MSC McNamara/Evilsizer

The Governing Board approved awarding the contract between the District and Premiere Global Services (PGI) for Bid # B17-03, E-Conferencing Audio Services, in an estimated amount of \$190,000 based on annual minute usage.

**EXHIBIT N-2**

The vote was unanimous. Student Trustee aye.

**3. ACCEPT GRANT SUB-AWARD ISSUED BY CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE FOR THE STRONG WORKFORCE PROGRAM**

MSC McNamara/Halcón

The Governing Board accepted the grant sub-award master agreement from Grossmont-Cuyamaca Community College District and Grossmont-Cuyamaca Community College District Auxiliary Organization to participate in the Strong Workforce Program's, funding provided by California Community Colleges Chancellor's Office, effective January 1, 2017 through December 31, 2020. Amount to be determined upon approval of scope of work.

**EXHIBIT N-3**

The vote was unanimous. Student Trustee aye.

**4. AWARD CONTRACT TO T L VETERANS CONSTRUCTION, INC.**

MSC McNamara/Evilsizer

The Governing Board awarded a contract to T L Veterans Construction, Inc., as the lowest, responsive and responsible bidder in the amount of \$162,800.00 for Bid #102-17: San Marcos Campus – Painting project, subject to receipt of all required bonds, for the construction of project.

**EXHIBIT N-4**

The vote was unanimous. Student Trustee aye.

**5. INFORMATION: INFORMATION/DISCUSSION: PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The following Board Policies were presented for the Board's review and consideration. Trustee Halcón introduced the topic and the Board discussed the policies, no decisions were made. Additional study was recommended. Dr. Blake shared that districts throughout the state are developing policies on civility.

BP 3430 – Prohibition of Harassment  
BP 7000 – Civility and Mutual Respect

**EXHIBIT N-5**

**6. SET TERMS OF OFFICE FOR STUDENT TRUSTEE**

MSC McNamara/Halcón

The Governing Board, in accordance with Board Policies 2015 and 2725, set the term for the non-voting Student Trustee for 2017-2018, for a one-year term commencing June 1, 2017; set the compensation at \$420.00 per month; and affords the Student Trustee the privilege to cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

The vote was unanimous. Student Trustee aye.

**7. ACKNOWLEDGEMENT OF SERVICE - APPRECIATION TO STUDENT TRUSTEE**

The Members of the Governing Board of the Palomar Community College District expressed their sincere appreciation to Mr. Malik Spence during Board President, Nancy Ann Hensch's Board report.

**O. BOARD REQUESTS FOR REPORTS**

The Board asked for information on immerging areas of education such as cyber security, agri-business, clean energy; mini-certifications; and an update on the food bank. Dr. Blake agreed to provide the information.

**P. RECESS TO CLOSED SESSION** No additional session was needed.

**Q. RECONVENE TO OPEN SESSION** No additional session was needed.

**R. ADJOURNMENT**

The meeting adjourned at 6:47 p.m.

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Nancy Ann Hensch, Board President

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John Halcón, Secretary