



GOVERNING BOARD MINUTES
MEETING OF THE GOVERNING BOARD
THURSDAY, FEBRUARY 16, 2017
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. **CALL MEETING TO ORDER**

Board President Nancy Ann Hensch called the meeting to order at 4:00 p.m.

B. **ROLL CALL**

PRESENT

NANCY ANN HENSCH, PRESIDENT
JOHN HALCÓN, SECRETARY
MARK R. EVILSIZER, TRUSTEE
NINA DEERFIELD, TRUSTEE
PAUL P. MCNAMARA, TRUSTEE

ABSENT

MALIK SPENCE, STUDENT TRUSTEE

C. **PUBLIC COMMENTS** Shannon Lienhart spoke regarding Dean Hussain and handed out a multi-page document titled *Dean Hussain – a Case for Early Buy-Out of Contract* (on file in the Governing Board Office in accordance with AP 3310.)

D. **RECESS TO CLOSED SESSION** The Board recessed to closed session at 4:00 p.m.

E. **RECONVENE TO OPEN SESSION**: The Board reconvened to open session at 5:45 p.m. All trustees present (student trustee absent.) Board President Hensch reported that pursuant to Government Code 54957, Public Employee Discipline/Dismissal/Release, the Governing Board in closed session approved the non-renewal of contract with 1) Employee ID 008507718 (the vote was unanimous); 2) Employee ID 005786380 (the vote was unanimous), and; 3) Employee ID 008462361 (the vote was unanimous.)

Following the Pledge of Allegiance the meeting continued.

F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA** There were none.

G. **PUBLIC COMMENTS** Ismail Blas talked about concerns related to the political climate.

H. **APPROVAL OF MINUTES**

MSC McNamara/Halcón, the Governing Board approved the January 10, 2017 minutes as written. (The vote was unanimous.)

MSC Evilsizer/Halcón the Governing Board approved the January 24, 2017 minutes as written. (The vote was unanimous – McNamara abstaining.)

I. REPORTS

Board President Hensch reported on her attendance to the Foundation Board meeting, Spring Plenary, Board workshop, CCLC Legislative Conference in Sacramento, SDICCCA Trustees dinner and paramedic graduation.

Trustee McNamara commented on the Rotary meeting and thanked Dr. Blake for talking about Palomar. He shared that Professor Luna presented at the SDICCCA Trustee dinner and he encouraged the public comment speaker to stay for the remainder of the meeting to listen to the Board's discussion of item N-9.

Trustee Halcón reported on his attendance of the Foundation Board meeting, Spring Plenary, CCLC Legislative Conference, and the on-campus Tribal Council meeting. He talked about the Encuentros summer program aimed at recruiting Latino boys with the hopes of them advancing into the teaching profession. Trustee Halcón reported that he also attended the Policies and Procedure Committee meeting and the SDICCCA Trustees dinner.

Trustee Evilsizer talked about his attendance at the CCLC Legislative conference and a talk given by a former foster youth. He reported that colleges up and down the state, including Palomar, support students' rights to an education regardless of their backgrounds. He also commented on the keynote speaker, State Treasurer, John Chiang's, report related to trade with Mexico.

Trustee Deerfield reported that she attended the San Marcos City Leader's luncheon, paramedic graduation, and CCLC Legislative conference. She talked about the Women's North County March and the Martin Luther King All People's breakfast. In closing, Trustee Deerfield expressed concerns about Driscoll's Berries.

Superintendent/President Dr. Joi Blake reported on her efforts connecting with community and reported that SDG&E may be providing funding for STEM students and the Palomar Promise. She also talked briefly about immigration issues and how others, not just students, are being impacted. Dr. Blake concluded with a report of concurrent enrollment of San Pasqual Academy students and the MITA TechTalks conference.

Interim Vice President Dan Sourbeer had no report.

Vice President Adrian Gonzales talked about enrollments and efforts being undertaken to support students and protect their privacy. He also talked about the Palomar Promise.

Vice President Ron Ballesteros-Perez updated the Board on the hiring committee's timeline for the Vice President of Instruction. He also spoke briefly about the bond resolutions on the agenda noting that item N-6 is required due to new legislation, item N-7 is authorizing a refunding which will save tax payers money, and item N-8 is the final issuance of general obligation bonds under Prop M.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Action:	On a motion by Trustee McNamara, seconded by Trustee Halcón, the Board approved items 1 to 27.
Ayes:	Hensch, Halcón, McNamara, Evilsizer, and Deerfield
Noes:	None
Absent:	None
Student Trustee:	Absent

1. GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

a.	Name:	Davis, Christopher
	Discipline:	Mathematics

- b. Name: Frumess, Barnaby
Discipline: Computer Information Systems
- c. Name: Metz-Matthews, Kelly
Discipline: ESL
- d. Name: Nguyen, Kiem
Discipline: Mathematics
- e. Name: Niceswanger, Whitney
Discipline: Mathematics
- f. Name: Niederecker, Kristin
Discipline: ESL: Noncredit Instruction
- g. Name: Roethel, Katie
Discipline: Sociology
- h. Name: Ruderman, Shelly
Discipline: Mathematics

2. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2017

Department: Art
a. Name: Bulis, Ryan
Discipline: Art
Degrees: M.F.A., Art
B.A., Art Studio
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Behavioral Sciences
a. Name: Emminger, Teresa
Discipline: Psychology
Degrees: M.S., Psychology
B.A., Psychology
Sal Grade/Stp: B/1
Salary: \$58.87

b. Name: Roethel, Katie
Discipline: Sociology
Degrees: B.A., Sociology
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: Business Administration
a. Name: Friesen, Brian
Discipline: Business
Degrees: M.B.A.
B.S., Criminal Justice
Sal Grade/Stp: B/1
Salary: \$58.87

- Department: Chemistry
- a. Name: Dommer, Abigail
Discipline: Chemistry
Degrees: M.S., Chemistry
B.A., Chemistry
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Computer Science/Information Systems
- a. Name: Frumess, Barnaby
Discipline: Computer Information Systems
Degrees: M.S., Cybersecurity
B.S., Organizing Theme
A.A., Cyber Security
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: Garcia, Carlos
Discipline: Computer Information Systems
Degrees: B.S., Business Administration: Information Systems Security
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- c. Name: Koon, Carol
Discipline: Computer Information Systems
Degrees: M.B.A., Business Administration
B.A., Home Econ. (Foods & Nutr.)
2+ years of experience.
Sal Grade/Stp: B/1
Salary: \$58.87
- d. Name: Long, Daniel
Discipline: Computer Information Systems
Degrees: Ph.D., Information Systems
Master Info Sys Mgmt
B.S., Computer Information Systems
2+ years of experience.
Sal Grade/Stp: D/1
Salary: \$62.51
- e. Name: Zanazzi, John
Discipline: Computer Information Systems
Degrees: M.A., Tchg of Physical Science
B.S., Computer Information Systems
A.A., Networking Technology
2+ years of experience.
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Design & Manufacturing Technologies
a. Name: Canter, Allison
Discipline: Fashion and Related Technologies
Degrees: B.S., Organizational Leadership
A.A., Merch Mark
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

b. Name: Ladd, Monti
Discipline: Fashion and Related Technologies
Degrees: B.A., Visual Arts
A.S., Fashion Merchandising
2+ years of experience.
Sal Grade/Stp: A/4
Salary: \$67.58

Department: Economics, History and Political Science
a. Name: Plume, Jason
Discipline: Political Science
Degrees: Ph.D., Political Science
M.A., Political Science
B.A., History
Sal Grade/Stp: D/1
Salary: \$62.51

Department: English
a. Name: Perez, Victor
Discipline: English
Degrees: M.F.A., Creative Writing
B.A., English
Sal Grade/Stp: B/1
Salary: \$58.87

b. Name: Rossi, Erin
Discipline: English
Degrees: M.A., English
B.A., English
Sal Grade/Stp: B/1
Salary: \$58.87

Department: English as a Second Language
a. Name: Donan, Mary
Discipline: ESL
Degrees: M.A.E., T.E.S.O.L.
B.A., Spanish
Sal Grade/Stp: B/1
Salary: \$58.87

b. Name: Dupre, Katherine
Discipline: ESL: Noncredit
Degrees: M.A.E., T.E.S.O.L.
B.A., Linguistics
Sal Grade/Stp: B/1
Salary: \$58.87

c. Name: Metz-Matthews, Kelly
Discipline: ESL
Degrees: Master of Liberal Studies, Liberal Studies
M.A., Curriculum and Instruction
B.A., English
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: D/1
Salary: \$62.51

d. Name: Niederecker, Kristin
Discipline: ESL: Noncredit Instruction
Degrees: M.A., Educational Psychology
B.A., Social Science
B.A., Philosophy
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Health, Kinesiology, and Recreation Management

a. Name: Koeplin-Day, Joshua
Discipline: Kinesiology
Degrees: M.A., Kinesiology
B.S., Kinesiology (Athletic Training)
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Life Sciences

a. Name: Dunning, Andrea
Discipline: Biological Sciences
Degrees: M.S., Biology
B.S., General Biology
B.S., Psychology
Sal Grade/Stp: B/1
Salary: \$58.87

b. Name: Myers, Jennifer
Discipline: Biological Sciences
Degrees: M.S., Biological Science
B.S., Animal Science
B.S., Biological Science
Sal Grade/Stp: B/1
Salary: \$58.87

c. Name: Sanati, Givon
Discipline: Biological Sciences
Degrees: M.S., Biology
B.S., Biology
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Mathematics

a. Name: Davis, Christopher
Discipline: Mathematics
Degrees: Master of Education, Education Administration Supervision
B.A., Philosophy
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: C/1
Salary: \$60.83

- b. Name: Freeman, Mark
 Discipline: Mathematics
 Degrees: M.A., Mathematics
 B.S., Mathematics
 Sal Grade/Stp: B/1
 Salary: \$58.87
- c. Name: Nguyen, Kiem
 Discipline: Mathematics
 Degrees: M.A., Education: Mathematics Education
 M.A., Education
 B.S., Mathematics: Mathematics Education
 Minimum qualifications satisfied via equivalency.
 Sal Grade/Stp: D/1
 Salary: \$62.51
- d. Name: Niceswanger, Whitney
 Discipline: Mathematics
 Degrees: M.A., Mathematics (Teaching Service (Community College Teaching))
 B.A., Chemistry
 Minimum qualifications satisfied via equivalency.
 Sal Grade/Stp: B/1
 Salary: \$58.87
- e. Name: Ruderman, Shelly
 Discipline: Mathematics
 Degrees: M.S., Applied Statistics
 B.S., Mathematics (Statistics)
 Minimum qualifications satisfied via equivalency.
 Sal Grade/Stp: B/1
 Salary: \$58.87
- f. Name: Shinsato, Tina
 Discipline: Mathematics
 Degrees: M.S., Mathematics
 B.A., Mathematics
 Sal Grade/Stp: B/2
 Salary: \$62.51
- Department: Nursing Education
- a. Name: Anthon, Leanne
 Discipline: Nursing
 Degrees: M.S., Nursing
 B.S., Nursing
 A.A., General Studies
 Sal Grade/Stp: B/1
 Salary: \$58.87
- b. Name: Griffith, Anne
 Discipline: Nursing Science/Clinical Practice
 Degrees: B.S., Nursing
 2+ years of experience.
 Sal Grade/Stp: A/1
 Salary: \$57.47

Department: Performing Arts
a. Name: Dayeh, Peter
Discipline: Music
Degrees: Master of Music
B.M., Music
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Physics and Engineering
a. Name: Avrin, William
Discipline: Physics
Degrees: Ph.D., Physics
M.S., Physics
B.A., Physics
Sal Grade/Stp: D/1
Salary: \$62.51

Department: Speech Communication/Forensics/ASL
a. Name: Coleman, Rebecca
Discipline: American Sign Language
Degrees: B.S., ITP Studies in ASL - English
A.A., ASL/English Interpreter Training Program
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

b. Name: Grossinger, Shanna
Discipline: American Sign Language
Degrees: M.A., Teach&Learn: Biling Ed (ASL-Eng)
B.A., History Major
2+ years of experience.
Sal Grade/Stp: B/1
Salary: \$58.87

c. Name: Pederson, Svenna
Discipline: American Sign Language
Degrees: M.A., Deaf Studies
B.A., Communication Studies
2+ years of experience.
Sal Grade/Stp: C/1
Salary: \$60.83

Department: Trade and Industry
a. Name: McMillen, James
Discipline: Drafting Technology
Degrees: A.A., Liberal Arts and Sciences
A.A., Mathematics
6+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

3. RATIFY EARLY CHILDHOOD EDUCATION LAB SCHOOL TEACHER EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Early Childhood Education Lab School Teacher, at the hourly rate indicated for Spring 2017:

- a. Name: Baza, Jestina
Title: Associate Teacher
Qualifications: At least 50 days in a child care setting. 12+ units ECE/CD including core courses. At least one program/curriculum class.
Sal Grade/Stp: B/1
Salary: \$12.10

- b. Name: Clemente, April
Title: Teacher
Qualifications: At least 175 days in a child care setting. 24+ units ECE/CD including core courses. At least one program/curriculum class, plus 16 units General Education.
Sal Grade/Stp: C1/1
Salary: \$14.00

4. RATIFY CERTIFICATED EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following certificated employee:

- a. Name: Yi-Cheng Hu
Position: Site Supervisor - Leadership
Department: Early Childhood Education Lab School
Position #: 6655
New?: Yes
Remarks: Position approved 12/13/16.
Sal Grade/Stp: E/1
Salary: \$4,780.08/month
% of Position: 100%
of Mos: 12
Effective: February 21, 2017
Account #(s): U-111000-364300-69200-0000000/100%

5. RATIFY CHANGES TO ASSIGNED TIME TO ACADEMIC CONTRACTS

The Governing Board ratified the recommendation of the Superintendent/President regarding the changes to assigned time for faculty for Spring 2017:

Name	Assignment/Department	Assigned Time
Robinson, Julia	Assistant Chair, Nursing	20%
Falcone, Kelly	Campus Theme Organizer	20%
Glass, Lily L.	Chair, Art	60%
Hudelson, Mark	Chair, Art	60%
Hernandez, Sergio	Chair, Trade and Industry	60%
Bertram, Steve	Co-Chair, Trade and Industry	20%
Lutz, Dennis	Co-Chair, Trade and Industry	40%
Farquharson, Hope	Co-SLOAC Program Review Coordinator	30% 80%
Miller, Susan	Co-SLOAC Program Review Coordinator	40%
Nelson, Wendy	SLOAC Program Review Coordinator	90%

6. RATIFY CORRECTION TO ACADEMIC POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the correction to the following academic position:

- a. Position: Counselor/Assistant Professor
Department: Counseling
Position #: 6658
New?: Yes
Remarks: Correction to department; formerly Career, Technical, and Extended Education. Funded - 100% Adult Education Block Grant. This is a non-tenure track faculty position and continuation of the position is dependent upon the continuation of funding.
% of Position: 100%
of Mos: 11
Effective: January 25, 2017
Account #(s): K-122100-339800-63100-1812313/100%

7. APPROVE IMPLEMENTATION OF COMPENSATION RECOMMENDATION FOR SUPERINTENDENT/PRESIDENT

The Governing Board approved implementation of the compensation recommendation for the Superintendent/President.

EXHIBIT J-7

8. APPROVE IMPLEMENTATION OF COMPENSATION RECOMMENDATIONS FOR ADMINISTRATORS, DEANS, AND VICE PRESIDENTS

The Governing Board approved implementation of compensation recommendations for administrators, Deans, and Vice Presidents.

EXHIBIT J-8

9. APPROVE IMPLEMENTATION OF COMPENSATION RECOMMENDATIONS FOR THE CONFIDENTIAL AND SUPERVISORY TEAM (CAST)

The Governing Board approved implementation of compensation recommendations for CAST.

EXHIBIT J-9

10. RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employee:

- a. Name: Izabel M. Solis
Position: Supervisor, Counseling Services
Department: Counseling Services
Position #: 6394
New?: No
Remarks: Replacement for Lisa Filice. Funded - Student Success & Support Programs; continuation of position is dependent on continuation of funding.
Sal Grade/Stp: 45/1
Salary: \$4,797.02/month
% of Position: 100%
of Mos: 12
Effective: February 15, 2017
Account #(s): K-212100-441100-63200-1612120/100%

11. RATIFY NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position

Position: **Supervisor II, Custodial Services**
Department: Custodial Services
Position #: 6660
New?: Yes
Remarks: Normal work schedule: Monday - Thursday, 10:00 pm - 6:30 am and Friday, 5:00 pm - 1:30 am. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm, and a 6% differential pay will be paid for hours worked between 10:00 pm and 6:00 am.
Salary Grade/Step: 41/1
Salary: \$4,345.67/month
% of Position: 100%
Months: 12
Effective: February 15, 2017
Account #(s): A-212100-542200-65300-0000000/100%

12. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Casey Koss
Position: Senior Library Technician
Department: Library
Position #: 5050
New?: No
Remarks: Replacement for Donna Morris.
Sal Grade/Stp: 20/1
Salary: \$3,753.23/month
% of Position: 100%
of Mos: 12
Effective: February 15, 2017
Account #(s): A-212200-317100-61200-0000000/100%
- b. Name: Fernando J. Estrella
Position: Facilities Planning Specialist
Department: Facilities
Position #: 6410
New?: No
Remarks: Replacement for Donald Thompson. Funded - Proposition M Bond Fund; continuation of position is dependent upon continuation of funds.
Sal Grade/Stp: 28/1
Salary: \$4,563.52/month
% of Position: 100%
of Mos: 12
Effective: February 15, 2017
Account #(s): Y-212200-711910-67900-2102000/100%
- c. Name: Miguel J. Dumbrique
Position: Student Support Specialist I
Department: Counseling Services
Position #: 5832
New?: No

Remarks: Replacement for Elizabeth Schoneman.
Sal Grade/Stp: 18/1
Salary: \$3,573.93/month
% of Position: 100%
of Mos: 12
Effective: February 15, 2017
Account #(s): A-212200-462100-63100-0000000/100%

- d. Name: Elizabeth Zamora
Position: Student Support Specialist I
Department: Counseling Services (Escondido Center)
Position #: 6393
New?: No
Remarks: Replacement for Debbie Cheesman. Funded – Student Success & Support Programs; continuation of position is dependent upon continuation of funds.
Sal Grade/Stp: 18/1
Salary: \$3,573.93/month
% of Position: 100%
of Mos: 12
Effective: February 15, 2017
Account #(s): K-212200-441100-63200-1612120/100%
- e. Name: Judith Marquez
Position: Instructional Support Assistant III
Department: World Languages
Position #: 5142
New?: No
Remarks: Replacement for Hoi Doan. Promotion for Ms. Marquez.
Sal Grade/Stp: 24/12
Salary: \$5,413.48/month
% of Position: 100%
of Mos: 12
Effective: February 15, 2017
Account #(s): A-222000-326100-11011-0000000/100%
- f. Name: Mariah Markham
Position: Student Support Specialist I
Department: Career Center
Position #: 5531
New?: No
Remarks: Replacement for Nicole Moreau.
Sal Grade/Stp: 18/1
Salary: \$3,573.93/month
% of Position: 100%
of Mos: 12
Effective: February 15, 2017
Account #(s): A-212200-462100-63100-0000000/100%

13. RATIFY NEW CLASSIFIED POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following classified position:

- a. Position: Grants Administrative Specialist
Department: Counseling
Position #: 6659
New?: Yes

Remarks: Funded - 50% Student Equity Funds and 50% Student Success and Support Programs. Continuation of position is dependent upon continuation of funds.

Sal Grade/Stp: 24/1

Salary: \$4,135.96/month

% of Position: 100%

of Mos: 12

Effective: February 15, 2017

Account #(s): K-212200-411100-66400-1612135/100%
K-212200-411100-63200-1612120/100%

14. RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETERS

The Governing Board ratified the recommendation of the Superintendent/President granting the bilingual stipend to the following employees to serve as designated bilingual interpreters:

- a. Robert Castro, Police Officer, Palomar College Police Department, effective February 1, 2017.
- b. Cynthia Cordova, Student Support Specialist I, Disability Resource Center, effective February 1, 2017.
- c. David Reza, Community Service Officer, Palomar College Police Department, effective February 1, 2017.
- d. Nieves Suarez, Community Service Officer, Palomar College Police Department, effective February 1, 2017.

15. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

- a. Pamela D. Grasso, Development Officer, Advancement, effective February 20, 2017. She has served Palomar College for over 13 years from September 11, 2003 to February 19, 2017.

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by the Superintendent/President, as authorized by the Governing Board, under Group III:

- a. Richard Talmo, Director, Development/Executive Director for the Foundation, Advancement, effective May 1, 2017. He has served Palomar College for over 9 years from July 11, 2007 to April 30, 2017.

16. RATIFY PERSONNEL ACTIONS/HISTORY

The Governing Board approved the Personnel Actions/History report, which includes hires for student employees for the month of January 2017 and short-term employees for the month of February 2017.

EXHIBIT J-16

17. RATIFY THE FIRST AMENDED MEMORANDUM OF UNDERSTANDING DATED JANUARY 30, 2017 BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161 REGARDING ARTICLE 4 – WORKLOAD & CALENDAR.

The Governing Board ratified the first amended MOU dated January 30, 2017 between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161, with regards to the Compressed Calendar for fiscal years 2017-2018 and 2018-2019.

EXHIBIT J-17

18. RATIFY CORRECTION TO RETIREMENT

The Governing Board ratified the correction to the following retirement that was accepted by the Superintendent/President, as authorized by the Governing Board, under Group III:

- a. Mark DiMaggio, Chief of Police, Palomar College Police Department, effective July 1, 2017 (effective date was formerly June 30, 2017). He has served Palomar College for 3 years from May 27, 2014 to June 30, 2017.

19. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a \$500 annual stipend, prorated on a monthly basis, effective February 1, 2017:

Employee Name: Mireya Gutierrez-Aguero
Position: Supervisor, STEM Center
Department: Mathematics & the Natural & Health Sciences
Course of Study: Doctoral Degree

Employee Name: Pollyanna Shafer
Position: Academic Records Analyst
Department: Evaluations and Records
Course of Study: Master's Degree

Employee Name: Leann Tomesch
Position: Financial Assistance Analyst
Department: Financial Aid, Veterans & Scholarship Services
Course of Study: Associate Degree

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump sum stipend of \$2,000 effective February 1, 2017, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Yesenia Roblero
Position: GEAR UP Site Coordinator
Department: Grant Funded Student Support Programs
Course of Study: Master's Degree

Employee Name: Abby Algarin
Position: GEAR UP Site Coordinator
Department: Grant Funded Student Support Programs
Course of Study: Master's Degree

20. APPROVE INTERNATIONAL TRAVEL FOR CLASSIFIED ADMINISTRATOR

The Governing Board approved travel for Yasue O'Neill, Coordinator, International Education, to Singapore, Malaysia, Vietnam and Japan from February 25, 2017 through March 13, 2017 for the purpose of participating in the AEO Spring 2017 tour to recruit international students. This trip also includes the annual agency visits in Japan.

EXHIBIT J-20

21. APPROVE EXTENDED FIELD TRIPS

The Governing Board approved the following extended field trip as detailed:

- a. Associated Collegiate Press Midwinter National College Journalism Convention, Hyatt Regency San Francisco, California, March 2 – 5, 2017 for students enrolled in Journalism classes.

EXHIBIT J-21

22. APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending December 31, 2016.

EXHIBIT J-22

23. APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of December 31, 2016.

EXHIBIT J-23

24. ACCEPT GIFTS

The Governing Board accepted the following gifts and directed that appropriate letters of appreciation be sent to the donors:

- a. Five-thousand dollars donated by San Diego Gas & Electric Company, 488 8th Avenue, HW08S2, San Diego, CA 92101.
- b. Dry ceramic materials, finished ceramic tile and ceramic equipment donated by Swanson Studios Tile Reproduction, 339 Olive Ave., Vista CA 92083. Total cash value as identified by the donor \$8,483.00.

25. ADOPT REVISED 2016-2017 PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD ANNUAL GOALS

The Governing Board of the Palomar Community College District adopted its amended 2016 - 2017 Governing Board Annual Goals. The Board, at its January 24, 2017 Mid-Year Check-in Study Session, directed the District to bring forward the revised goals as presented in the exhibit for Board approval.

EXHIBIT J-25

26. APPROVE TRAVEL TO NEW YORK, N.Y. FOR KKSM STUDENTS

The Governing Board approved conference travel to New York, NY for seven students currently filling student management positions at KKSM to attend the Intercollegiate Broadcasting System (IBS) Conference on March 3 - 5, 2017. The students and Mr. Zeb Navarro, Station Manager for KKSM, will be staying at the conference hotel and attending the conference sessions.

EXHIBIT-26

27. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledged that the absences of Malik Spence and Paul McNamara from the January 24, 2017 Special meeting are excused due to personal necessity.

RESOLUTION 16-21517

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR There were none.

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate** Travis Ritt, President, Faculty Senate thanked the Board for approving the compressed calendar and faculty hires. He shared that he and Dean Fritch are working on the Enrollment Management Taskforce; reported that distance education is being discussed in the Senate; and shared that the Faculty Tea will be organized by faculty this year. In closing he reported the Faculty Senate would be looking at a resolution to support all students.
2. **INFORMATION: Report of the Palomar Faculty Federation** Shannon Lienhart, President of the PFF, reported that she would be traveling to Washington, D.C. to testify on ACCJC matters.
3. **INFORMATION: Report of the Administrative Association** Jim Odom, filling in for Justin Smiley, Administration Association President, reported that discussions on a classification study for administrators is ongoing and that the CAST/AA Retreat will be in June.
4. **INFORMATION: Report of the Confidential and Supervisory Team** Zeb Navarro, President of the Confidential and Supervisory Team, welcomed Izabel Solis to CAST.
5. **INFORMATION: Report of the CCE/AFT** Dan Dryden, President of the CCE, talked about inclusiveness and safety on campus as well as the importance of frontline staff in making students feel welcomed. He shared that a number of CCE employees have been effected by the data breach and expressed hopes that the District will continue to work to assist employees during this difficult time.
6. **INFORMATION: Report of the Associated Student Government** absent.

M. UNFINISHED BUSINESS There was no unfinished business.

N. NEW BUSINESS

1. REVIEW AND APPROVE PURCHASES

MSC McNamara/Halcón

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2016-2017 fiscal year budgets:

Purchase Orders Time Period: 10/27/16–02/02/17	\$5,679,151.02
Procurement Card Time Period: 10/23/16-11/22/16	\$164,346.49
Procurement Card Time Period: 11/23/16-12/22/16	\$165,274.82
Procurement Card Time Period: 12/23/16-01/22/17	\$97,990.04
	<u>\$6,106,762.37</u>

EXHIBIT N-1

The vote was unanimous. Student Trustee – absent.

2. APPROVE AWARD OF BID # B17-02 CONTRACT TO URBAN CORPS OF SAN DIEGO COUNTY FOR LANDSCAPE MAINTENANCE.

MSC McNamara/Halcón

The Governing Board approved award of the contract between the District and Urban Corps of San Diego County for bid # B17-02 Landscape Maintenance in the amount of \$201,800.00.

EXHIBIT N-2

The vote was: McNamara, Halcón, Evilsizer and, Deerfield – aye. Trustee Hensch recused herself from the discussion and vote stating that while she had no financial interest in the matter she does have relatives who work for Urban Corps. Student Trustee – absent.

3. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

MSC McNamara/Halcón

The Governing Board ratified and approved all contracts and agreements for the period November 1, 2016 through December 31, 2016 and entered into on behalf of the Palomar Community College District.

EXHIBIT N-3

The vote was unanimous. Student Trustee – absent.

4. AWARD CONTRACT FOR AS-NEEDED PROJECT MANAGEMENT, CONSTRUCTION MANAGEMENT AND RELATED SERVICES TO SUPPORT PROPOSITION M

MSC McNamara/Halcón

The Governing Board accepted the proposal of Gafcon, as the most highly rated firm responding to the RFP #301-17: As-Needed Project Management, Construction Management and Related Services to Support Proposition M, pursuant to the terms specified in their proposal, dated January 9, 2017 and upon such other terms and conditions as may be agreed to by the District and Gafcon, with specific reference to the requirements of the Request for Proposal (RFP #301-17) issued by the

District on December 14, 2016. The term of the agreement is on a year-to-year basis, for a total period of up to five (5) calendar years.

EXHIBIT N-4

The vote was unanimous. Student Trustee – absent.

5. ACCEPT AS COMPLETE AND FINAL BID #103-16 TEMPORARY PARKING LOT PROJECT AND AUTHORIZE RELEASE OF RETENTION TO GEM INDUSTRIAL, INC. IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC McNamara/Halcón

The Governing Board accepted the Bid #103-16 Temporary Parking Lot Project as complete and final; and authorized the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount of \$1,079,680.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to GEM Industrial, Inc., 16902 Rio Maria Road, Lakeside, CA 92040.

The vote was unanimous. Student Trustee – absent.

6. APPROVE A RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT APPROVING A DEBT ISSUANCE AND MANAGEMENT POLICY IN ACCORDANCE WITH S.B. 1029

MSC McNamara/Halcón

The Governing Board approved Resolution No. 16-21518 regarding the Debt Issuance and Management Policy as outlined in the exhibit.

EXHIBIT N-6

RESOLUTION 16-21518

The vote was unanimous. Student Trustee – absent.

7. APPROVE A RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT AUTHORIZING THE ISSUANCE OF PALOMAR COMMUNITY COLLEGE DISTRICT (SAN DIEGO COUNTY, CALIFORNIA) 2017 GENERAL OBLIGATION REFUNDING BONDS (2020 CROSSOVER), AND ACTIONS RELATED THERETO

MSC McNamara/Halcón

Trustee Evilsizer inquired about this item, VP Ballesteros-Perez responded.

The Governing Board approved Resolution No. 16-21519 to refund all or a portion of the outstanding principal amount of the Prior Bonds, and to pay all necessary legal, financial, and contingent costs in connection therewith, the Board authorized the issuance of the Refunding Bonds as outlined in the exhibit.

EXHIBIT N-7

RESOLUTION 16-21519

The vote was unanimous. Student Trustee – absent.

8. APPROVE A RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT, SAN DIEGO COUNTY, CALIFORNIA, AUTHORIZING THE ISSUANCE OF PALOMAR COMMUNITY COLLEGE DISTRICT (SAN DIEGO COUNTY, CALIFORNIA) GENERAL OBLIGATION BONDS, ELECTION OF 2006, SERIES D, AND ACTIONS RELATED THERETO

MSC McNamara/Halcón

Trustee Evilsizer had a question about bond money from the state, VP Ballesteros-Perez responded the District did not qualify to receive funds from the state.

The Governing Board approved Resolution No. 16-21520 to authorize the issuance of general obligation bonds (the "Bonds") in one or more series of federally taxable or federally tax-exempt bonds, specifies the basic terms, parameters and forms of the Bonds, and approved the form of Purchase Contract and form of Preliminary Official Statement described in the exhibit.

EXHIBIT N-8

RESOLUTION 16-21520

The vote was unanimous. Student Trustee – absent.

9. INFORMATION: RESOLUTION TO RECOGNIZE THE RIGHTS TO ALL STUDENTS AND THEIR FAMILIES

Public speaker, Carmelino Cruz, expressed disappointment that Palomar had not yet put this matter to a vote. Superintendent/President Blake talked about the process of developing the resolution. Trustee Halcón discussed why approval had been delayed and reported that edits had been made to strengthen the language. He shared that the Board wanted to evaluate possible implications of declaring Palomar a sanctuary campus. Trustee Evilsizer called for the resolution to be amended by eliminating lines 71-73. Trustee Deerfield called for the resolution to be amended by adding the word "haven" after "safe" on line 51. Board Chair Hensch called on the District's attorney, Bill Shaeffer to comment on the terms "sanctuary" and "safe haven." Following discussion Trustee Halcón called for the resolution to be amended by adding, "declares Palomar College a safe haven and" after the word "Board" on line 80, and removing the word "safe" before the word "immigrant-friendly" on line 80. Following discussion Trustee McNamara motioned that Resolution 16-21521, as amended, be moved to an action item; Trustee Halcón seconded. The Board voted unanimously to place the revised Resolution 16-21521 to a vote. Trustee Hensch called for a motion to approve Resolution 16-21521 as amended. Trustee Evilsizer motioned to approve Resolution 16-21521 as amended, Trustee Deerfield seconded the motion. The vote was unanimous. Student Trustee – absent.

EXHIBIT N-9

RESOLUTION 16-21521

10. GOVERNING BOARD COMMITTEE APPOINTMENTS

The Governing Board President made the following committee appointments:

Policies and Procedures: 1. John Halcón Alternate. Nancy Ann Hensch

Finance Committee: 1. Paul McNamara 2. John Halcón Alternate. Mark Evilsizer

Real Estate Committee: 1. Nina Deerfield 2. Mark Evilsizer Alternate. Nancy Ann Hensch

O. BOARD REQUESTS FOR REPORTS

The Governing Board had no requests.

P. RECESS TO CLOSED SESSION: No additional session was needed.

Q. RECONVENE TO OPEN SESSION: No additional session was needed.

R. ADJOURNMENT

The meeting adjourned at 6:47 p.m.



Nancy Ann Henson, Board President



John Halcón, Secretary