



APPROVED 1/10/2017
GOVERNING BOARD MINUTES
MEETING OF THE GOVERNING BOARD
MONDAY, NOVEMBER 7, 2016
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. CALL MEETING TO ORDER

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

B. ROLL CALL

MARK R. EVILSIZER, PRESIDENT
NANCY ANN HENSCH, VICE PRESIDENT
NANCY C. CHADWICK, SECRETARY
PAUL P. MCNAMARA, TRUSTEE
JOHN HALCÓN, TRUSTEE
MALIK SPENCE, STUDENT TRUSTEE (*arrived at 5:00 p.m.*)

C. PUBLIC COMMENTS There were none.

D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.

E. RECONVENE TO OPEN SESSION The Board reconvened to open session at 5:09 p.m. All trustees present.

Board President Mark Evilsizer reported there were no actions taken in closed session.

Following the Pledge of Allegiance the meeting continued.

F. PUBLIC COMMENTS Patrick Drinan thanked Trustee Chadwick for her service to the District and read a tribute poem. Mary Ann Drinan presented Trustee Chadwick with mementos from the 2002 election and wished her well in her future endeavors. Shannon Lienhart and Travis Ritt congratulated Trustee Chadwick on her retirement and presented her with a wooden box created in the Cabinet and Furniture Technology Department. A tribute video was played and Board President Evilsizer presented Trustee Chadwick with a plaque of appreciation for her service.

G. APPROVAL OF MINUTES

MSC McNamara/Hensch

The Governing Board approved the following minutes as written:

- September 27, 2016 Special Meeting (McNamara abstained.)
- October 11, 2016 Regular Meeting
- October 25, 2016 Special Meeting

The vote was unanimous. Student Trustee aye.

H. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

The following item (a. only) was removed from the agenda:

11. RATIFY CHANGE TO CLASSIFIED POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the **changes** to the following **classified positions**:

a.	Position:	Admissions/Financial Aid Specialist II
	Department:	Enrollment Services
	Name:	Angie Martinez-Heffner
	Position #:	5484
	New?:	No
	Remarks:	Change in funding source from 100% Unrestricted to 90% Perkins IIC and 10% Unrestricted. Should Perkins IIC funds be reduced or eliminated, the position will thereafter be funded fully by Unrestricted funds.
	Sal Grade/Step:	22/17
	Salary:	\$5,285.92/month
	% of Position:	100%
	# of Mos:	12
	Effective:	November 8, 2016
	Account #(s):	K-212200-331300-60910-1112600/90% A-212200-421100-62100-0000000/10%

I. REPORTS

Board President Evilsizer reported on his attendance at the NAACP event and the award presented to Dr. Joi Blake. He talked about a meeting being held at Northrup Grumman and the tour of the South Center taking place on Thursday, January 5, 2017 which will allow industry leaders to see what the District has to offer. He talked about the President's Associates Foundation welcome to Dr. Blake and the INEA Graduation event. He talked about Trustee Chadwick's retirement reception. In closing he expressed an interest in co-hosting a STEM conference with Encuentros in 2017.

Trustee Hensch reported on the NAACP event and the President's Associates meeting. She congratulated Trustee Chadwick on her retirement.

Trustee Chadwick reported on her attendance at the President's Associates meeting and the Policies & Procedures Committee meeting. She encouraged a trustee to take her spot on the committee. She thanked the reception organizers and reflected on the special event held in her honor.

Trustee McNamara talked about a meeting with Dr. Jack Kahn, serving on the Governing Board as a Trustee, and Trustee Chadwick's reception.

Trustee Halcón reported that he attended the NAACP event, President's Associates welcome, and INEA Graduation event. He spoke in support of the program and educational opportunities for all. He talked about the SDICCCA meeting and the regions interest in seeking a new accrediting agency and shared that SDICCCA members are discussing community colleges offering bachelor's degrees in impacted programs.

Student Trustee Spence expressed his gratitude to Trustee Chadwick for her many years of service.

Superintendent/President Dr. Joi Blake thanked Trustee Chadwick for her service. She updated the Board on the Palomar Promise program and discussed potential partnerships and donors to support the Promise. She talked about her meeting with the Foundation Board and their efforts to support the Promise. Dr. Blake shared that she and Interim VP Sourbeer had completed site visits to all of the

feeder school districts and reported that all but one will be partnering with the District on the Promise. She discussed efforts being taken to address food insecurity of students, the partnerships being established to improve the campus food pantry, and a convening of all SDICCCA colleges at the San Diego Food Bank. She concluded her report with an update of the South Center programming and efforts being undertaken to secure additional partnerships including upcoming attendance at the invitation-only MITA TechTalks Conference.

Interim Vice President Dan Sourbeer thanked Trustee Chadwick for her service.

Vice President Adrian Gonzales expressed appreciation to Trustee Chadwick. He talked about two new grants that were secured as well as two grant renewals. He acknowledged the men's and women's water polo teams. VP Gonzales discussed the police station spreadsheet. Trustees asked about the conference room space in comparison with the existing spaces on campus. Trustees asked if the conference space would be available to the entire campus for use? VP Gonzales assured the Board that the space would be available for use to everyone on campus. Dr. Blake reported that no further approval was needed on this project noting that it had already been awarded (March 2015.)

Vice President Ron Ballesteros-Perez had no report.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Trustee Evilsizer asked that item J-5 be removed from consent. The Board voted unanimously to pull item J-5 from the consent calendar. Trustee Halcón asked that item J-3 be removed from consent. The Board, by unanimous consent, removed item J-3 from the consent calendar.

Action:	On a motion by Trustee Chadwick, seconded by Trustee Hensch, the Board approved the following items 1, 2, 4, and 6-23.
Ayes:	Evilsizer, Hensch, Chadwick, McNamara, and Halcón
Noes:	None
Absent:	None
Student Trustee:	Aye

1. GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- | | | |
|----|-------------|-----------------------------|
| a. | Name: | Engholm, Hannah |
| | Discipline: | Business |
| b. | Name: | Hopfner, Reiner |
| | Discipline: | Apprenticeship (Carpentry) |
| c. | Name: | Tucker, Brian |
| | Discipline: | Fire Technology |
| d. | Name: | Von Jonestein, Jones |
| | Discipline: | Art |

2. RATIFY NEW ACADEMIC POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following **new academic position**:

- | | | |
|----|-------------|---|
| a. | Position: | ASSISTANT PROFESSOR, FIRE TECHNOLOGY/FIRE ACADEMY PROGRAM DIRECTOR |
| | Department: | Public Safety Programs |

Position #: 6639
New?: Yes
% of Position: 100%
of Mos: 11
Effective: November 8, 2016
Account #(s): A-111000-334200-21330-0000000/100%

3. This item was removed from the consent calendar.

4. **RATIFY APPRENTICESHIP INSTRUCTOR CERTIFICATION**

The Governing Board ratified the recommendation of the Superintendent/President regarding the certification of the following apprenticeship instructor, for Fall 2016 (day and/or evening); said instructor is employed by the respective Program Sponsor:

Department: Occupational & Noncredit Programs
Sponsor: ***San Diego Carpenters Training Center***
a. Name: **Hopfner, Reiner**
Degrees: Minimum qualifications satisfied via equivalency.

5. This item was removed from the consent calendar.

6. **RATIFY SECOND ADDENDUM TO MEMORANDUM OF UNDERSTANDING DATED OCTOBER 5, 2016 BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161.**

The Governing Board ratified the Second Addendum to Memorandum of Understanding with the Palomar Faculty Federation (PFF)/AFT Local 6161 dated October 5, 2016 related to course maximums.

EXHIBIT J-6

7. **RATIFY NEW ADMINISTRATIVE POSITION**

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following **new administrative position**:

a. Position: **Director, Workforce Initiatives for Early College Credit**
Department: Career, Technical, and Extended Education
Position #: 6654
New?: Yes
Remarks: Funded - Strong Workforce Program. Continuation of position is dependent upon continuation of funds. Classification is an educational administrator.
Sal Grade/Step: 60/1
Salary: \$6,944.69/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212600-331400-60910-1612145/100%

8. **RATIFY CORRECTION TO NEW ACADEMIC POSITION**

The Governing Board ratified the recommendation of the Superintendent/President regarding a **correction** to the following **new academic position**:

a. Position: **ASSISTANT PROFESSOR/WORK EXPERIENCE COORDINATOR**
Department: Cooperative Education

Position #: 5191
New?: Yes
Remarks: Corrected account number; funded – Strong Workforce Program. This position is tenure-track; should funds be reduced or eliminated, the position will thereafter be funded by Unrestricted funds.
% of Position: 100%
of Mos: 10
Effective: October 12, 2016
Account #(s): K-111000-333200-49991-1612145/100%

9. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **LORRENA MURRAY**
Position: Technical Theatre Coordinator
Department: Performing Arts
Position #: 6630
New?: Yes
Remarks: Position approved 5/10/16.
Sal Grade/Stp: **25/1**
Salary: **\$4,115.91/month**
% of Position: 100%
of Mos: 12
Effective: November 8, 2016
Account #(s): A-212200-327100-69670-0000000/100%
- b. Name: **MELISSA L. GRIGGS**
Position: Basic Skills Initiative Tutorial Specialist
Department: English as a Second Language
Position #: 6571
New?: Yes
Remarks: Position approved 1/13/15. Funded - Basic Skills; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: **22/1**
Salary: **\$1,721.85/month**
% of Position: 45%
of Mos: 11
Effective: November 8, 2016
Account #(s): K-212200-311100-61100-1612302/100%
- c. Name: **TANYA L. SANGRET**
Position: Instructional Support Assistant III
Department: Reading Services
Position #: 5168
New?: No
Remarks: Replacement for Leah Lampro.
Sal Grade/Stp: **24/1**
Salary: **\$4,015.49/month**
% of Position: 100%
of Mos: 12
Effective: November 8, 2016
Account #(s): A-221000-328200-4930T-0000000/100%
Normal Work Schedule: Monday - Thursday, 12:30 pm - 9:00 pm; Friday, 8:00 am - 4:30 pm. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm.

10. RATIFY RECLASSIFICATION OF CLASSIFIED POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the reclassification of the following classified position:

- a. Position: **Outreach Specialist**
 Department: Mathematics and the Natural and Health Sciences
 Name: Cynthia Cordova
 Position #: 6593
 New?: No
 Remarks: Classification was formerly Title III/STEM Outreach Coordinator, Grade 20.
 Funded - Title III/Hispanic Serving Institution/Science, Technology,
 Engineering, and Mathematics and Articulation. Continuation of position is
 dependent upon continuation of funds.
 Sal Grade/Step: 21/2
 Salary: \$3,918.41/month
 % of Position: 100%
 Effective: September 1, 2016
 Account #(s): K-212200-311100-60910-1112987/100%

11. RATIFY CHANGE TO CLASSIFIED POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the **changes** to the following **classified positions**:

- a. This item was removed from the agenda.
- b. Position: **Tutoring Center Coordinator**
 Department: Mathematics Department
 Name: Yuan-Lin Lee
 Position #: 6504
 New?: No
 Remarks: Change in funding source from 100% Title III/HSI/STEM to 100%
 Student Equity Funds. Continuation of position is dependent upon
 continuation of funds.
 Sal Grade/Stp: 23/5
 Salary: \$4,366.73/month
 % of Position: 100%
 # of Mos: 11
 Effective: November 8, 2016
 Account #(s): K-212200-411100-66400-1612135/100%
- c. Position: **Title III/STEM Instructional Support Assistant I**
 Department: Mathematics Department
 Name: Jacques Coulombe
 Position #: 6505
 New?: No
 Remarks: Change in funding source from 100% Title III/HSI/STEM to 100%
 Student Equity Funds. Continuation of position is dependent upon
 continuation of funds.
 Sal Grade/Stp: 16/3
 Salary: \$3,340.25/month
 % of Position: 100%
 # of Mos: 11
 Effective: November 8, 2016
 Account #(s): K-212200-411100-66400-1612135/100%

12. RATIFY NEW CLASSIFIED POSITIONS

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following **new classified positions**:

- a. Position: **Outreach Specialist**
 Department: Enrollment Services
 Position #: 6644
 New?: Yes
 Sal Grade/Step: 21/1
 Salary: \$3,732.63/month
 % of Position: 100%
 # Months: 12
 Effective: November 8, 2016
 Account #(s): A-212200-422100-62100-0000000/100%

- b. Position: **Admissions/Financial Aid Specialist II**
 Department: Enrollment Services
 Position #: 6645
 New?: Yes
 Sal Grade/Step: 22/1
 Salary: \$3,826.35/month
 % of Position: 100%
 # Months: 12
 Effective: November 8, 2016
 Account #(s): A-212200-421100-62100-0000000/100%

- c. Position: **Business Systems Analyst**
 Department: Counseling Services
 Position #: 6646
 New?: Yes
 Remarks: Funded - Student Success and Support Programs. Continuation of
 position is dependent upon continuation of funds.
 Sal Grade/Step: 38/1
 Salary: \$5,654.17/month
 % of Position: 100%
 # Months: 12
 Effective: November 8, 2016
 Account #(s): K-212200-441100-63200-1612120/100%

- d. Position: **Outreach Specialist**
 Department: Grant Funded Student Programs
 Position #: 6647
 New?: Yes
 Remarks: Funded - Educational Talent Search (Escondido). Continuation of
 position is dependent upon continuation of funds.
 Sal Grade/Step: 21/1
 Salary: \$3,732.63/month
 % of Position: 100%
 # Months: 12
 Effective: November 8, 2016
 Account #(s): L-212200-471300-64990-1112315/100%

- e. Position: **Outreach Specialist**
 Department: Grant Funded Student Programs
 Position #: 6648
 New?: Yes
 Remarks: Funded - Educational Talent Search (Vista). Continuation of position is
 dependent upon continuation of funds.

- Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-471300-64990-1112316/100%
- f. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6649
New?: Yes
Remarks: Funded - Higher Education Act/TRIO/Student Support Services (Escondido). Continuation of position is dependent upon continuation of funds.

Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): L-212200-471300-64990-1112301/100%
- g. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6650
New?: Yes
Remarks: Funded - Higher Education Act/TRIO/Upward Bound. Continuation of position is dependent upon continuation of funds.

Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-471300-64990-1112310/100%
- h. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6651
New?: Yes
Remarks: Funded - Higher Education Act/TRIO/Upward Bound Rural. Continuation of position is dependent upon continuation of funds.

Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-471300-64990-1112313/100%
- i. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6652
New?: Yes
Remarks: Funded - Higher Education Act Educational Opportunity Centers. Continuation of position is dependent upon continuation of funds.

Sal Grade/Step: 21/1
Salary: **\$3,732.63/month**
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-471300-64990-1112304/100%

- j. Position: **Administrative Specialist II**
 Department: Career, Technical, and Extended Education
 Position #: 6653
 New?: Yes
 Remarks: Funded - Adult Education Block Grant. Continuation of position is dependent upon continuation of funds.

 Sal Grade/Step: 23/1
 Salary: \$3,732.63/month
 % of Position: 100%
 # Months: 12
 Effective: November 8, 2016
 Account #(s): K-212200-339800-60900-1812312/100%

13. RATIFY PERSONNEL ACTIONS/HISTORY

The Governing Board approved the Personnel Actions/History report, which includes hires for student employees for the month of October 2016, and short-term employees for the month of November 2016.

EXHIBIT J-13

14. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Theresa Hogan Egkan**, Professor/Counselor, Counseling Department, effective November 1, 2016. She has served Palomar College for over 21 years from August 1, 1995 to October 31, 2016.

15. RATIFY LEAVES OF ABSENCE

- a. The Governing Board ratified the recommendation of the Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the **2016-2017** fiscal year:

Employee ID	Start Date	End Date	Percent
009476504	10/04/2016	11/30/2016	100%
007363379	10/05/2016	11/30/2016	100%
006709411	10/17/2016	11/30/2016	100%
002354619	11/04/2016	12/11/2016	100%
008748634	11/07/2016	01/03/2017	100%

- b. The Governing Board ratified the recommendation of the Superintendent/President granting the following employee an **Intermittent Family Medical Leave of Absence** with no effect on benefits for a maximum of 480 hours for the **2016-2017** fiscal year:

Employee ID	Start Date	End Date
000271766	11/01/16	06/30/17

16. RATIFY RESIGNATIONS

The Governing Board ratified the **resignation**, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following **employees**:

- a. **Daniel Barron**, Academy Coordinator - Fire Technology, Public Safety Programs, effective November 5, 2016 (last day of employment was November 4, 2016).
- b. **Marilu D'Sanz**, Administrative Specialist I, Early Childhood Education Lab School, effective October 15, 2016 (last day of employment was October 14, 2016).

17. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective November 1, 2016:

Employee Name: **Christine Amely**
Position: Academic Department Assistant
Department: Reading Services
Course of Study: Bachelor's Degree

18. APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending September 30, 2016.

EXHIBIT J-18

19. APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board hereby approves the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of September 30, 2016.

EXHIBIT J-19

20. APPROVE EXTENDED FIELD TRIPS

The Governing Board hereby approves the following extended field trips as detailed:

- a. American Student Association Community Colleges Advocacy Conference, Washington, D.C., March 11-14, 2017 for ASG members to attend conference and visit with our representative on hill to discuss student issues.
- b. National Cheer Association and National Dance Alliance, Collegiate Cheer and Dance Championship, Daytona Beach, FL, April 5-9, 2017 for students to participate in the Cheerleading Nationals.
- c. Two Harbors, Catalina Island, Los Angeles County, CA, March 26-29, 2017, for students enrolled in GEOL 195A Lec/Lab and BIO 195A Lec/Lab.

EXHIBIT J-20

21. APPROVE OUT-OF-STATE TRAVEL FOR CLASSIFIED ADMINISTRATOR

The Governing Board hereby approves travel for Yasue O'Neill, International Education to Miami, FL November 29 through December 3, 2016 for the purpose of attending AIRC (International Recruitment Council) annual conference.

EXHIBIT J-21

22. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board ratified and approved all contracts and agreements for the period September 1, 2016 through October 31, 2016 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-22

23. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledged that the absences of Malik Spence from the Special meeting of October 25, 2016 is excused due to personal necessity.

RESOLUTION 16-21515

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

3. PART-TIME FACULTY EMPLOYMENT

Trustee Halcón had questions regarding the degrees/level of experience needed for certain positions in Fire Technology. VP Sourbeer and Travis Ritt responded. Board President Evilsizer called for the vote. The vote was unanimous. Student Trustee aye.

The Governing Board ratified the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2016 and Spring 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2016

Department:	Art
a. Name:	Von Jonestein, Jones
Discipline:	Art
Degrees:	B.A. Art (Art History) A.A., Humanities & Fine Arts Minimum qualifications satisfied via equivalency.
Sal Grade/Stp:	A/1
Salary:	\$55.79

Department:	Business
a. Name:	Engholm, Hannah
Discipline:	Business
Degrees:	Juris Doctor M.S.W., Social Work B.A., Psychology Minimum qualifications satisfied via equivalency.
Sal Grade/Stp:	D/1
Salary:	\$60.69

- Department: Counseling
- a. Name: **Arth, Susan**
Discipline: Counseling
Degrees: M.A., Counseling
B.S., Psychology
Sal Grade/Stp: **B/1**
Salary: **\$57.15**
- Department: Emergency Medical Education
- a. Name: **Hitchcock, Kevin**
Discipline: Emergency Medical Technologies
Degrees: B.S., Fire Science
2+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- Department: Public Safety
- a. Name: **Ender, Cory**
Discipline: Fire Technology
Degrees: A.A., Fire Technology
6+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- b. Name: **Leafblad, Robin**
Discipline: Fire Technology
Degrees: M.S., Physical Education
B.A., Physical Education
A.S., Fire Technology
2+ years of experience.
Sal Grade/Stp: **B/1**
Salary: **\$57.15**
- c. Name: **Tucker, Brian**
Discipline: Fire Technology
Degrees: 6+ years of experience.
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- d. Name: **Thompson, Cole**
Discipline: Fire Technology
Degrees: B.S., Business Management
2+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- e. Name: **Ward, Darrin**
Discipline: Fire Technology
Degrees: B.S., Occupational Studies: Vocational Arts
A.A., Liberal Arts
2+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Department: Trade and Industry
a. Name: **Kirk, Charles**
Discipline: Air Conditioning, Refrigeration, Heating (Solar energy technician)
Degrees: California Community Colleges Instructor Credential: Air Conditioning,
Refrigeration and Heating - Valid for Life
Sal Grade/Stp: **YA/8**
Salary: **\$66.98**

Spring 2017

Department: Chemistry
a. Name: **Selchau, Lisa**
Discipline: Chemistry
Degrees: M.S., Chemistry
B.S., Chemistry
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Dental Assisting
a. Name: **Moreno, Heather**
Discipline: Dental Technology
Degrees: M.B.A., Business Administration
B.A., Sociology
2+ years of experience.
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Design and Consumer Education
a. Name: **Langkilde, Tianna**
Discipline: Nutritional Science/Dietetics
Degrees: M.S., Nutritional Science
B.S., Foods and Nutrition
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

b. Name: **Rothman, Rachel**
Discipline: Nutritional Science/Dietetics
Degrees: M.S., Nutrition Education
B.S., Food Science
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: World Languages
a. Name: **Blum, Lili**
Discipline: Chinese
Degrees: M.A., Curriculum and Instruction (teaching Chinese as a Foreign
Language)
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

5. RATIFY FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING DATED OCTOBER 12, 2016 BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161.

Trustee Evilsizer asked for clarification on the matter of non-instructional hourly rate for part-time faculty. VP Sourbeer and Colleen Bixler responded. Board President Evilsizer called for the vote: The vote was unanimous. Student Trustee aye.

The Governing Board ratified the First Amendment to the Memorandum of Understanding with the Palomar Faculty Federation (PFF)/AFT Local 6161 dated October 12, 2016, related to the preparation of curriculum materials by part-time faculty members.

EXHIBIT J-5

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Travis Ritt, President of the Faculty Senate, reported on his attendance at the Fall 2016 State Plenary of the Academic Senate of California Community Colleges and talked about a new Task Force on Enrollment Management he is co-chairing with Dean Margie Fritch.

2. INFORMATION: Report of the Palomar Faculty Federation

Colleen Bixler filling in for Shannon Lienhart, President of the PFF, had no report.

3. INFORMATION: Report of the Administrative Association

Justin Smiley, Administration Association President, reported that the Administrative Association (AA) is hosting its bi-annual general meeting on November 9. He read a congratulatory letter from the AA to Trustee Chadwick for her service to the District and presented her with a certificate of appreciation.

4. INFORMATION: Report of the Confidential and Supervisory Team - absent

5. INFORMATION: Report of the CCE/AFT

Dan Dryden, President of the CCE, thanked Trustee Chadwick for her service to the District. He talked about the class study implementation and reported that significant progress has been made since he reported at the October Board meeting.

6. INFORMATION: Report of the Associated Student Government

Malik Spence, ASG President, talked about the Student Senate for California Community Colleges (SSCCC) General Assembly taking place in Sacramento. He reported that the Palomar ASG would be hosting the Region 10 meeting in December on the San Marcos campus. In closing he reported that the ASG recognizes and appreciates Trustee Chadwick's many years of service to the District.

M. UNFINISHED BUSINESS There was no unfinished business.

N. NEW BUSINESS

1. REVIEW AND APPROVE PURCHASES

MSC Chadwick/Hensch

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2016-2017 fiscal year budgets:

Purchase Orders Time Period: 09/29/16–10/27/16	\$45,594,358.31
Procurement Card Time Period: 09/23/16–10/22/16	\$203,992.04
	<u>\$45,798,350.35</u>

EXHIBIT N-1

The vote was unanimous. Student Trustee aye.

2. DESIGNATE DECEMBER 13, 2016, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"

MSC Chadwick/Hensch

The Governing Board of the Palomar Community College District designated the Regular Meeting scheduled for December 13, 2016, 5:00 p.m., as the "Annual Organizational Meeting." The meeting is to be held at the San Marcos campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

The vote was unanimous. Student Trustee aye.

3. GRANT EMERITUS STATUS TO RETIRING GOVERNING BOARD TRUSTEE

MSC Hensch/McNamara

In recognition of long and valued service and, in considering practices established by the Faculty Senate and the Administrative Association, the Governing Board of the Palomar Community College District granted emeritus status to retiring Governing Board Trustee Nancy Chadwick.

The vote was unanimous. Student Trustee aye.

4. APPROVE AGREEMENT FOR CASINO DEALER PROGRAM

MSC Chadwick/Hensch

The Governing Board approved agreement with 5 Star Dealer School to offer a Casino Dealer Program at their facility. Palomar Community College District will help advertise and refer students to their program for a per student commission.

EXHIBIT N-4

The vote was unanimous. Student Trustee aye.

5. APPROVE APPOINTMENTS TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE (ICOC)

MSC Chadwick/Hensch

Trustee Halcón requested that in the future the exhibit contain a biography of the applicants. VP Perez explained the process the District uses to make its recommendation to the Board.

The Board appointed Sarah Rosenfield and David Aguilar III to fill two of the vacancies on the Independent Citizens' Oversight Committee ("ICOC") which became vacant as of June 30, 2016 due to term limitations.

EXHIBIT N-5

RESOLUTION 16-21516

The vote was unanimous. Student Trustee aye.

6. ACCEPT GRANT AWARD

MSC Chadwick/Hensch

Trustee Evilsizer asked for clarification on this item. Dean Margie Fritch responded.

The Governing Board hereby accepts grant sub-agreement from Rancho Santiago Community College Agreement, CTE Data Unlocked Initiative, California Community Colleges Chancellor's Office, Workforce and Economic Development Division, to support CTE program development and improvement. Total sub-agreement award is \$50,000.00, effective July 19, 2016 through October 31, 2017.

EXHIBIT N-6

The vote was unanimous. Student Trustee aye.

7. STRATEGIC PLAN 2019

MSC Chadwick/Hensch

Trustee Evilsizer requested that the Board have further time to review this item with an eye towards strengthening the language surrounding workforce diversity. Following discussions Trustee Chadwick withdrew her motion to approve. The Governing Board did not approve Strategic Plan 2019 which was presented for first reading at a workshop on September 27, 2016. Dr. Blake reported that the item would be sent back to the Strategic Planning Council (SPC) to strengthen the language before being brought back to the Board for approval.

EXHIBIT N-7

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting: _____

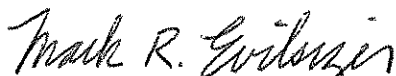
P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

Q. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

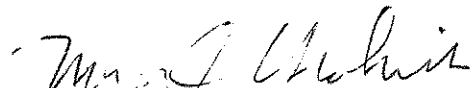
Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

R. ADJOURNMENT

The meeting adjourned at 6:07 p.m.



Mark Evilsizer, Board President



Nancy Chadwick, Secretary