



APPROVED 11/7/16
GOVERNING BOARD MINUTES
SPECIAL MEETING OF THE GOVERNING BOARD
TUESDAY, SEPTEMBER 27, 2016, 4:00 P.M.
PALOMAR COMMUNITY COLLEGE DISTRICT
SAN MARCOS, CALIFORNIA
ROOM SSC-1

A. CALL MEETING TO ORDER: Board President Mark Evilsizer called the meeting to order at 4:00 p.m.

B. ROLL CALL

PRESENT

MARK R. EVILSIZER, M.A., PRESIDENT
NANCY ANN HENSCH, B.A., VICE PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
PAUL P. MCNAMARA, B.A., TRUSTEE
JOHN HALCON, Ph.D., TRUSTEE

ABSENT

PAUL P. MCNAMARA, B.A., TRUSTEE
MALIK SPENCE, STUDENT TRUSTEE

C. PUBLIC COMMENTS There were none.

D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.

E. RECONVENE TO OPEN SESSION The Board reconvened to open session at 4:30 p.m.

Board President Mark Evilsizer stated that no reportable actions were taken in closed session.

F. PUBLIC COMMENTS There were none.

G. CONSENT CALENDAR

1. APPROVE SETTLEMENT AGREEMENT WITH CITY OF SAN DIEGO

MSC Chadwick/Hensch

The Governing Board of the Palomar Community College District approved the proposed settlement terms to resolve and satisfy all legal claims against the District brought in City of San Diego v. Palomar Community College District (San Diego Sup. Ct. Case No. 37-2016-00024225-CU-MC-CTL) and authorizes staff to execute settlement agreement substantially in the form contained in the exhibit.

EXHIBIT – G-1

The vote was unanimous (4/1, McNamara absent) Student Trustee absent.

H. WORKSHOP

1. REVIEW AND DISCUSS STRATEGIC PLAN 2019 (FIRST READING)

Sr. Director Michelle Barton, Institutional Research, Planning, and Grants facilitated the workshop. The Board reviewed the integrated planning model, the draft goals and objectives of Strategic Plan 2019, and discussed how the three-year cycle works in alignment with the District's other guiding plans. The Board also reviewed the timeline for Strategic Plan 2019. Trustees asked for clarification on the timing of some of the objectives and the shared governance groups that were involved in the development of the plan. Director Barton reported that the Strategic Planning Council (SPC), as the principal participatory governance body, is responsible for preparing the Strategic Plan, noting that in addition to SPC, several councils and committees provided inputs. She reminded the Board that this is a first reading and invited input from the Board. Trustee Halcón offered some proposed language to consider for inclusion. Director Barton reviewed an action plan posted on the District's website and the Board discussed improving dissemination of information related to the planning process. Trustees discussed the importance of the new education centers and improved wayfinding.

2. DISCUSSION OF CLASS CANCELLATION AND ENROLLMENT MANAGEMENT ISSUES

Interim Vice President, Instruction, Dan Sourbeer and Sr. Director Michelle Barton, Institutional Research, Planning, and Grants facilitated the discussion. Director Barton lead the discussion relating to Palomar's current enrollment situation and the importance of a strong infrastructure that will allow the college serve the community while remaining agile in relation to our fiscal viability. Vice President Sourbeer discussed the guiding principles of scheduling and discussed the importance of scheduling being a collaborative process. He discussed access, comprehensive-ness, course sequencing and rotation, enrollment data review, day/evening offerings, balanced offerings from all areas (GE/Transfer, CTE and Basic Skills) and delivery methods. He further discussed the need to focus on community needs, honoring the District's existing commitments and MOU's. He also talked about appropriate facilities utilization. The workshop continued with a review of the organizational tiers that are used to further guide scheduling and examples of the collaborative process. Dean Shayla Sivert shared with the Board the process she utilizes during the course scheduling process. Dean Jack Kahn discussed available software that may aid in the scheduling process and talked about the importance of balancing high enrolled courses with lower enrolled courses. He also talked about the My Class Finder course search tool. VP Sourbeer reviewed the Fall 2016 course section data and the Board engaged in an idea exchange on improving efficiencies in scheduling. Nancy Moreno, Orientation and Follow Up Services Manager, spoke on the role of the Student Ambassadors during class cancellations. Director Barton reviewed the historical data on students affected by class cancellations and discussed further research that is being undertaken to better understand the impacts of class cancellations on students and faculty. Dean Khaled Hussain responded to questions from the Board related to efforts undertaken by the District to retain faculty when courses are cancelled. The Board expressed appreciation for the workshop.

I. ADJOURNMENT

The meeting adjourned at 6:05 p.m.


Mark Evilsizer, Board President


Nancy Chadwick, Secretary