



**APPROVED 10/11/2016**  
**GOVERNING BOARD MINUTES**  
**SPECIAL MEETING OF THE GOVERNING BOARD**  
**TUESDAY, AUGUST 23, 2016, 4:00 P.M.**  
**PALOMAR COMMUNITY COLLEGE DISTRICT**  
**ROOM SSC-1, 1140 W. MISSION RD.**  
**SAN MARCOS, CALIFORNIA**

**A. CALL MEETING TO ORDER**

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**B. ROLL CALL**

**PRESENT**

MARK R. EVILSIZER, M.A., PRESIDENT  
NANCY ANN HENSCH, B.A., VICE PRESIDENT  
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY  
PAUL P. MC NAMARA, B.A., TRUSTEE  
JOHN HALCÓN, Ph.D., TRUSTEE

**ABSENT**

MALIK SPENCE, STUDENT TRUSTEE

**C. PUBLIC COMMENTS There were none.**

**D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.**

**E. RECONVENE TO OPEN SESSION**

The Board reconvened to open session at 4:51 p.m. Board President Mark Evilsizer reported that no reportable action was taken in closed session.

**F. WORKSHOP**

**1. ENROLLMENT UPDATE**

Dr. Blake introduced several of the strategies that will be utilized for enrollment management. She explained how this comprehensive approach establishes clear targets, defines roles and, includes the following components: Marketing/Communications, Outreach/Onboarding, Scheduling/ Programming, Persistence, External and Internal Partnerships and Fundraising. Vice President Gonzales discussed enrollment target numbers and responded to questions from the Board. He talked about the efforts currently being undertaken to re-establish community relationships. Sr. Director Michelle Barton discussed a new online assessment tool and trustees talked about the holistic assessment approach to placement. Dr. Blake talked about the upcoming Superintendents/Principals breakfast; the funding needed to support the Promise agreements and expanding access across the District. Dean Jack Kahn talked about the integration of faculty in the enrollment management framework. IVP Sourbeer talked about short-term goals including dual enrollment, distance education, the strong workforce initiative and long-term goals around enrollment management. In closing, Director Barton talked about an industry survey being conducted for the college and Dr. Blake discussed plans for the North Center.


## 2. REVIEW AND DISCUSS ACCREDITATION FOLLOW-UP REPORT

IVP Sourbeer reviewed a timeline for the accreditation Follow-Up Report and discussed preparations underway to finalize the report and prepare for the Follow-Up site visit. He talked about the recommendations including online tutoring improvements and student services at Camp Pendleton and responded to questions from the Board. Further, he shared with the Board the improvements that have been made to meet the standard related to participation in shared governance. In closing, he briefly reviewed recommendations 3-8 with the Board and shared some of the progress made on each item.

## 3. PROP M UPDATE

Chris Miller and Dennis Astl presented an update on the District's Facility Master Plan including the different district sites and projects completed, in progress, and planned for the future. Dennis talked about the baseball field complex, Early Childhood Education Lab School ("ECELS"), Learning Resource Center ("LRC"), South Education Center and Arboretum Phase I trail system and Hunter monument sign. He talked about Maintenance and Operations which will move to the gas station location; Student Services one stop center; Athletics Complex and Parking structure and Police facilities. Dennis shared a detailed space inventory comparison chart which outlined the current police station facility and compared it with the proposed new facility design. Board members expressed concerns with the parking structure and police station and following discussions directed the District to return at a future date with a more detailed presentation on the matter.

G. **ADJOURNMENT** The meeting adjourned at 6:27 p.m.

  
\_\_\_\_\_  
Mark Evilsizer, Board President

  
\_\_\_\_\_  
Nancy Chadwick, Secretary