



APPROVED 8/9/2016
GOVERNING BOARD MINUTES
SPECIAL MEETING OF THE GOVERNING BOARD
TUESDAY, JUNE 28, 2016, 4:00 P.M.
PALOMAR COMMUNITY COLLEGE DISTRICT
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA
ROOM SSC-1

A. CALL MEETING TO ORDER

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

B. ROLL CALL

PRESENT

MARK R. EVILSIZER, M.A., PRESIDENT
NANCY ANN HENSCH, B.A., VICE PRESIDENT
PAUL P. MC NAMARA, B.A., TRUSTEE
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY

ABSENT

JOHN HALCÓN, Ph.D., TRUSTEE
MALIK SPENCE, STUDENT TRUSTEE

C. RECESS TO CLOSED SESSION

D. RECONVENE TO OPEN SESSION

Board President Evilsizer stated there were no reportable actions taken in closed session.

E. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO THE AGENDA There were none.

F. PUBLIC COMMENTS There were none.

G. APPROVAL OF MINUTES

MSC Chadwick/Hensch

The Governing Board approved the minutes of April 12, 2016 and April 26, 2016 as written.

The vote was unanimous. Student Trustee absent.

H. BOARD WORKSHOP

Michelle Barton, Sr. Director Research, Planning, Institutional Effectiveness and Grants facilitated the workshop.

Review Board Self-Evaluation Results

The Board reviewed the updated Effectiveness Review Cycle and Director Barton explained the changes and what would be covered in the workshop. She discussed the purpose of the Board's self-evaluation including the Board's responsibilities, as well as the focus and items addressed in the self-evaluation. Director Barton and Trustees discussed the results of the self-evaluation focusing on those items where the responses were not unanimous. In response to comments by the Board Director Barton reminded the Board that they had reviewed all Chapter 2 Board Policies and Procedures in

2014. The Board discussed the importance of on-boarding the President and setting up clear guidance. Director Barton discussed a process she had experienced in a previous job.

The workshop continued with a review of the Boards goals and tasks and the Board's progress on each. Trustees discussed the importance of not only enrollment management and retention but also the transfer and employment of students. Director Barton discussed a survey currently underway to gather information from industry in the District's service area. The Board reviewed comments submitted related to accomplishments, strengths, areas of opportunity and items to address in the upcoming year including budget, hiring of diverse faculty, the presidential transition and other matters.

Review Year-End Report and progress on Board Goals 2015-16

Trustees reviewed and discussed the Annual Report and requested a future workshop on the Strategic Plan. Director Barton discussed some of the key accomplishments of the Strategic Planning Council. Trustees and meeting attendees talked about several important District initiatives including: The District's status as a Hispanic Serving Institute; marketing and messaging plan timelines and goals; enrollment management; diversity and cultural awareness; and the South Center. Trustees reviewed progress on the remaining goals related to student access, programs, learning and achievement; legislative advocacy and; business and community partnerships.

Formulate Board Goals 2016-17

Director Barton summarized some of the key topics that the Board expressed interest in formulating goals around including diversity of faculty and staff, Enrollment Management, Budget, Career Technical Education/Innovation, K-12 & university partnerships, Strategic Plan, and the South Center and District facilities. Trustees discussed utilizing a matrix to visually tie together Board Goals, the Strategic Plan, and Board Policies. The formulation of goals/tasks with an increased emphasis on diversity was discussed and the Board worked with Director Barton to formulate a framework for their goals. Director Barton talked about the next steps and reported she would craft the draft goals based on the Board's inputs, the goals and tasks would then be sent out to the Board for review and comments and, they would appear on a future agenda for review and approval.

Prior to adjourning the meeting Board President Evilsizer asked if anyone wished to make a public comment. There were no public comments.

- I. **ADJOURNMENT** The meeting adjourned at 5:55 p.m.


Mark Evilsizer, Board President


Nancy Chadwick, Secretary