



APPROVED 8/9/2016
GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, JUNE 14, 2016, 5:00 P.M.
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. CALL MEETING TO ORDER:

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

**B. ROLL CALL
PRESENT**

MARK R. EVILSIZER, M.A., PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
JOHN HALCÓN, Ph.D., TRUSTEE
MALIK SPENCE, STUDENT TRUSTEE (*arrived at 5:00 p.m.*)

ABSENT

NANCY ANN HENSCH, B.A., VICE PRESIDENT
PAUL P. MC NAMARA, B.A., TRUSTEE

C. PUBLIC COMMENTS The were none.

D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.

E. RECONVENE TO OPEN SESSION: The Board reconvened to open session at 5:00. Board President Evilsizer stated there were no reportable actions taken in closed session.

Following the Pledge of Allegiance the meeting continued.

EE. ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE: Board President Evilsizer administered the Oath of Office to Student Trustee Malik Spence.

F. CALL FOR CHANGES TO THE AGENDA Before the meeting resumed the Board made the following changes to the agenda and one change to an exhibit as noted below:

- *Item N-7 was removed from the agenda.*

7. RESOLUTION RENDERING ZONING ORDINANCES INAPPLICABLE TO PALOMAR COMMUNITY COLLEGE DISTRICT SOUTH EDUCATION CENTER PROJECT

EXHIBIT N-7

RESOLUTION 16-21509

- *Add additional faculty hire to consent calendar item J-5 as follows:*

| | | |
|----|-------------|---|
| I. | Name: | LETICIA AGUIRRE |
| | Position: | Counselor/Assistant Professor - Student Equity |
| | Department: | Counseling |
| | Degrees: | M.S.W., Social Work B.A., Social Work |
| | Position #: | 6622 |
| | New?: | Yes |
| | Remarks: | Position approved 10/13/15; correction to position title. Funded - 50% Student Success & Support Programs and 50% Student Equity. This is a non-tenure track faculty position and the continuation of the position is dependent upon the continuation of funds. |

Sal Grade/Stp: **E/8**
Salary: **\$8,303.84/month**
% of Position: 100%
of Mos: 11
Effective: July 1, 2016
Account #(s): K-122100-441100-63200-1612120/50%
K-122100-411100-66400-1612135/50%

- *Correct errors on consent calendar item J-6*

a. Name: **NICOLE A. ROSE**
Position: Assistant Professor, Psychology
Department: ~~Behaviorial~~ Behavioral Sciences
Degrees: M.A., Counseling Psychology
B.S., Human Services
Position #: 6599
New?: No, temporary contract
Remarks: One-~~semester~~ year temporary replacement contract; non-tenure-track faculty appointment for 2016-2017 academic year only.
Sal Grade/Stp: **D/9**
Salary: **\$8,303.84/month**
% of Position: **100%**
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-363800-21040-0000000/100%

- *Correct the exhibit to consent calendar item J-10 (APPROVE EMPLOYMENT CONTRACT FOR ASSISTANT SUPERINTENDENT/VICE PRESIDENT) which contains a typographic error: Paragraph 5. Salary is incorrectly listed as grade 75. It should be listed as grade 79. Staff was directed to correct the contract (Exhibit J-10) and process as usual.*

G. **PUBLIC COMMENTS** There were none.

H. **APPROVAL OF MINUTES**

MSC Chadwick/Halcón

The Governing Board approved the minutes of April 5, 2016 as written.

The vote was unanimous. (Hensch and McNamara absent)

I. **REPORTS**

Acknowledgement of Retirement: Martha J. Furch. Interim VP Instruction, Dan Sourbeer, said a few words about the many contributions Marti Furch made to the District during her 20 years of service.

2016-2017 Tentative Budget - Ron Ballesteros-Perez, Vice President for Finance and Administrative Services, gave a presentation on the tentative budget. He discussed the *May Revise*, planning assumptions, apportionment and FTES from 2008 with projections through 2017. He talked about Fund 11 including projected revenue and expenditures, reviewed the Fund balance history from 2010-11 with projections to 2017, and provided the timeline leading up to the September meeting where it is anticipated the Board will review and approve the adopted budget.

Board President Evilsizer thanked staff for their efforts taken in May during the many celebratory events.

Trustee Chadwick reported on her attendance at the EOPs, Nurses Pinning, Fire Academy, TRiO, CalWorks, and Commencement events. She talked about the Memorial Day event, the press conference for the "cut suit" and the Policies and Procedures Committee meeting.

Trustee Halcón talked about the many graduation events including Nursing, Fire Academy, and MEChA. He talked about funds raised through Rotary 78 for scholarships, the Superintendent President forums and the Memorial Day ceremony.

Student Trustee Spence reported that ASG Senator Chris Hopp had been selected at the Student Senate for California Community Colleges ("SSCCC") Region 10 to serve as Treasurer to the SSSCC Finance Committee.

Dan Sourbeer, Interim Vice President for Instruction reported that all interviews are completed for the faculty hires, he talked about the "cut suit" demonstration, and shared Margie Fritch's background in education. In closing he thanked Adrian Gonzales for his interim role as president and welcomed Dr. Joi Blake.

Vice President Ron Ballesteros-Perez thanked Adrian for his service as the Interim President and talked briefly about Phase I of the A building renovations.

Interim Vice President Mike Popielski expressed appreciation for the leadership Adrian provided during the past year. He discussed the EEO Plan changes and thanked Shawna Cohen for her work on the plan.

Interim Superintendent President Gonzales talked about his experience serving as the Interim President. He shared that the District's technology infrastructure had been upgraded and talked about some of the many of the improvements including the adoption of CCCApply. He reported on staff hired in the last twelve months and thanked everyone that had worked on a hiring committee, talked about the grand opening of the baseball field and the Early Childhood Education Lab School and, discussed the current construction items in process. Interim Superintendent President Gonzales talked about the many strengthened relationships with local high schools and constituent groups. He talked out the success of the Gala, golf tournament, Hunter Family gift, and Giving Tuesday as well as other significant donations. In closing he talked about the Palomar Promise and the increased access for students that the Promise will provide.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Action: On a motion by Trustee Chadwick, seconded by Trustee Halcón, the Board approved the following items 1-12 and 14-28; item 13 was pulled for discussion.

Ayes: Evilsizer, Chadwick, and Halcón

Noes: None

Absent: Hensch and McNamara

Student Trustee: Aye

1. GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. **Name:** **GARCIA VILLA, HECTOR**
 Disciplines: Physical Sciences and Physics
- b. **Name:** **NELSON, SCOTT**
 Disciplines: Italian and Spanish
- c. **Name:** **MENDOZA, SYLVIA**
 Discipline: Chicano Studies

2. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Summer 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Summer 2016

- | | |
|----------------|---|
| Department: | Athletics |
| a. Name: | Puccino, Jaclyn |
| Discipline: | Women's Water Polo Coach |
| Degrees: | M.S., Physical Education B.A., Psychology 2+ years of experience. |
| Sal Grade/Stp: | B/1 |
| Salary: | \$57.15 |
| | |
| Department: | Counseling |
| a. Name: | Evans, Christine |
| Discipline: | Counseling |
| Degrees: | Master of Education, School Counselor B.A., Psychology |
| Sal Grade/Stp: | B/1 |
| Salary: | \$57.15 |
| | |
| b. Name: | McIntosh, Daniela |
| Discipline: | Counseling |
| Degrees: | M.A., Education (Counseling) B.A., International Studies-Poli Sci |
| Sal Grade/Stp: | B/1 |
| Salary: | \$57.15 |
| | |
| c. Name: | Morente, Desmond |
| Discipline: | Counseling |
| Degrees: | Ph.D., Education M.S., Counseling B.A., Psychology |
| Sal Grade/Stp: | D/1 |
| Salary: | \$60.69 |
| | |
| d. Name: | Parker, James |
| Discipline: | Counseling |
| Degrees: | M.S., Counseling/Marriage, Family & Child Therapy B.A., Psychology |
| Sal Grade/Stp: | B/1 |
| Salary: | \$57.15 |

3. INFORMATION: WITHDRAW SABBATICAL LEAVE

Julia Robinson, Nursing Education Department, has withdrawn her application for sabbatical leave for the Fall 2016 Spring 2017 term, previously approved March 8, 2016.

4. APPROVE SABBATICAL LEAVE FOR 2016-2017

The Governing Board of the Palomar Community College District approved the sabbatical leave for Fall 2016 Spring 2017 for April Woods, Associate Professor, Counseling Department. She has requested that her sabbatical leave for Fall 2016 be extended to a full year. Sabbatical Leave Co-Chairs, Professor Patty Deen (Earth, Space, and Aviation Sciences), and Interim Vice President for Instruction Dan Sourbeer support the change.

5. RATIFY ACADEMIC EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **KEVIN M. POWERS**
 Position: Assistant Professor, Welding
 Department: Trade and Industry
 Degrees: B.A., Career & Technical Studies
 2+ years experience
 Position #: 5218
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **B/9** (Pursuant to Ed. Code 87481)
 Salary: **\$7,739.83/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-338800-09565-0000000/100%
- b. Name: **LUZ D. CARRILLO**
 Position: Assistant Professor, Chemistry
 Department: Chemistry
 Degrees: Ph.D., Chemistry
 M.A., Chemistry
 B.S., Molecular Biology
 Position #: 5240
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **H/1**
 Salary: **\$7,032.22/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-342200-19050-0000000/100%
- c. Name: **JENNIFER J. ANDERSON**
 Position: Assistant Professor, Furniture Making
 Department: Trade and Industry
 Degrees: M.F.A., Art
 B.S., Design
 2+ years experience
 Position #: 5219
 New?: Yes
 Remarks: Position approved 9/22/15; correction to account code & position title.
 Sal Grade/Stp: **D/8**
 Salary: **\$8,021.83/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-338300-09520-0000000/100%

- d. Name: **HECTOR GARCIA VILLA**
Position: Assistant Professor, Physical Sciences/Physics
Department: Physics & Engineering
Degrees: M.A., Physics
B.S., Physics
Minimum qualifications satisfied via equivalency
Position #: 6617
New?: Yes
Remarks: Position approved 9/22/15; correction to account code & position title.
Sal Grade/Stp: **C/2**
Salary: **\$6,186.38/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-349300-19010-0000000/50%
A-111000-349400-19020-0000000/50%
- e. Name: **MEJGHAN AHMADI**
Position: Counselor/Assistant Professor
Department: Counseling
Degrees: M.A., Counsel Psy/Counsel ED CPL/Fam
B.S., Child Development
Position #: 6619
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **D/4**
Salary: **\$6,962.92/month**
% of Position: 100%
of Mos: 11
Effective: July 1, 2016
Account #(s): A-122100-462100-63100-0000000/100%
- f. Name: **SCOTT NELSON**
Position: Assistant Professor, Italian/Spanish
Department: World Languages
Degrees: Ph.D., Romance Languages and Literatures
M.A., Romance Languages and Literatures
M.A., Teaching International Languages
B.A., Spanish
Minimum qualifications satisfied via equivalency
Position #: 5134
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **H/5**
Salary: **\$8,160.42/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-326500-11040-0000000/50%
A-111000-326900-11050-0000000/50%

- g. Name: **LUIS A. GUERRERO**
 Position: Assistant Professor, Mathematics
 Department: Mathematics
 Degrees: M.A., Mathematics
 B.A., Mathematics
 A.A., Mathematics

 Position #: 6618
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **D/5**
 Salary: **\$7,221.84/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-347200-17010-0000000/100%
- h. Name: **CHRISTINE E. BARLOLONG**
 Position: Counselor/Assistant Professor - Veterans
 Department: Counseling
 Degrees: M.A., Counseling
 B.S., Human Development

 Position #: 6620
 New?: Yes
 Remarks: Position approved 10/13/15; correction to position title. Funded - 50%
 Student Success & Support Programs and 50% Student Equity. This is a
 tenure track faculty position; should categorical funds be reduced or
 eliminated the position will be supported with general funds.

 Sal Grade/Stp: **E/1**
 Salary: **\$6,445.30/month**
 % of Position: 100%
 # of Mos: 11
 Effective: July 1, 2016
 Account #(s): K-122100-441100-63200-1612120/50%
 K-122100-411100-66400-1612135/50%
- i. Name: **STEPHEN R. ROBERTSON**
 Position: Assistant Professor, Speech Communication
 Department: Speech Communication/Forensics/American Sign Language
 Degrees: M.A., Communication
 M.A., Speech Communication
 B.A., Communication Studies

 Position #: 5789
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **F/1**
 Salary: **\$6,704.04/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-329300-15060-0000000/100%

- j. Name: **SYLVIA MENDOZA**
Position: Assistant Professor, Chicano Studies
Department: Multicultural Studies
Degrees: Ph.D., Education, Culture and Society
M.A., Bicultural/Bilingual Studies
B.A., Journalism
Minimum qualifications satisfied via equivalency
Position #: 5415
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **H/1**
Salary: **\$7,032.22/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-366300-22030-0000000/100%
- k. Name: **CHRISTINA MCKINNEY**
Position: CalWORKs Counselor/Assistant Professor
Department: Extended Opportunity Programs and Services (EOP&S)
Degrees: M.A., Education (Counseling)
B.A., Ethnic Studies
Position #: 6312
New?: No
Remarks: Replacement for Brenda Wright. Funded - CalWORKs. This is a non-tenure track faculty position and the continuation of the position is dependent upon the continuation of funds.
Sal Grade/Stp: **D/3**
Salary: **\$6,704.04**
% of Position: 100%
of Mos: 11
Effective: July 1, 2016
Account #(s): K-122100-331200-63100-1612020/100%
- l. Name: **LETICIA AGUIRRE**
Position: Counselor/Assistant Professor - Student Equity
Department: Counseling
Degrees: M.S.W., Social Work
B.A., Social Work
Position #: 6622
New?: Yes
Remarks: Position approved 10/13/15; correction to position title. Funded - 50% Student Success & Support Programs and 50% Student Equity. This is a non-tenure track faculty position and the continuation of the position is dependent upon the continuation of funds.
Sal Grade/Stp: **E/8**
Salary: **\$8,303.84/month**
% of Position: 100%
of Mos: 11
Effective: July 1, 2016
Account #(s): K-122100-441100-63200-1612120/50%
K-122100-411100-66400-1612135/50%

6. RATIFY TEMPORARY ACADEMIC EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **temporary academic employee**:

- a. Name: **NICOLE A. ROSE**
 Position: Assistant Professor, Psychology
 Department: Behavioral Sciences
 Degrees: M.A., Counseling Psychology
 B.S., Human Services
 Position #: 6599
 New?: No, temporary contract
 Remarks: One-year temporary replacement contract; non-tenure-track faculty
 appointment for 2016-2017 academic year only.
 Sal Grade/Stp: **D/9**
 Salary: **\$8,303.84/month**
 % of Position: **100%**
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-363800-21040-0000000/100%

7. RATIFY TEMPORARY CERTIFICATED EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **temporary certificated employee**:

- a. Name: **RENE ROBELIN**
 Position: Site Supervisor (temporary)
 Department: Early Childhood Education Lab School
 Degrees: B.A., Liberal Studies
 12 units of ECE/CD coursework
 3 units supervised field experience in ECE/CD
 Position #: 5408
 New?: No, temporary contract
 Remarks: Temporary contract; non-tenure-track certificated appointment
 from July 1, 2016 through December 31, 2016 only.
 Sal Grade/Stp: **E/1**
 Salary: **\$4,640.86/month**
 % of Position: **100%**
 # of Mos: 6
 Effective: July 1, 2016
 Account #(s): U-111000-364300-69200-0000000/100%

8. RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **faculty assigned time** for the 2016-2017 Academic Year.

EXHIBIT J-8

9. RATIFY THE MEMORANDUM OF UNDERSTANDING BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161 WITH RESPECT TO ARTICLE 12-DEPARTMENT CHAIRS/DIRECTORS.

The Governing Board ratified the MOU dated May 4, 2016 between the District and the PFF increasing the release time for the World Languages Department Chairperson from 60% to 67% effective Summer 2016.

EXHIBIT J-9

10. APPROVE EMPLOYMENT CONTRACT FOR ASSISTANT SUPERINTENDENT/VICE PRESIDENT

The Governing Board approved the **employment contract** for the following **Assistant Superintendent/Vice President** effective July 11, 2016 through June 30, 2018:

Gonzales, Adrian Assistant Superintendent/Vice President,
Student Services

EXHIBIT J-10 (as corrected)

11. APPROVE SALARY SCHEDULE FOR THE POSITION OF SUPERINTENDENT/PRESIDENT

The Governing Board approved the salary schedule for the position of Superintendent/President effective July 1, 2016.

EXHIBIT J-11

12. RATIFY TITLE CHANGE TO ADMINISTRATIVE POSITION

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of **title change** to the following **administrative position**:

a. Position: **DIRECTOR, TELECOMMUNICATIONS - GRANTS**
 Department: Telecommunications - Grants
 Name: Vacant
 Position #: 6282
 New?: No
 Remarks: Former title was Director, CCC Confer/3C Media Solutions; replacement for Blaine Morrow. Funded - TTIP South; continuation of position is dependent upon continuation of funding.
 Salary Grade/Step: 71/1
 Salary: \$9,112.50/month
 % of Position: 100%
 # Months: 12
 Effective: June 15, 2016
 Account #(s): K-212600-318100-61320-1612199/100%

13. This item was pulled from the consent calendar.

14. RATIFY NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position:

a. Position: **SUPERVISOR, VETERANS' SERVICES**
 Department: Financial Aid, Veterans', and Scholarship Services
 Position #: 5484
 New?: Yes
 Salary Grade/Step: 48/1
 Salary: \$5,166.18/month
 % of Position: 100%
 # Months: 12
 Effective: June 15, 2016
 Account #(s): A-212100-423100-64800-0000000/100%

15. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **MICHAEL DELAHUNT**
 Position: Senior Groundskeeper
 Department: Grounds Services
 Position #: 5674
 New?: No
 Remarks: Replacement for George Holt.
 Sal Grade/Stp: **17/1**
 Salary: **\$3,386.15/month**
 % of Position: 100%
 # of Mos: 12
 Effective: June 15, 2016
 Account #(s): A-212200-542300-65500-0000000/100%
 Normal Work
 Schedule: Tuesday - Saturday, 7:30 am - 4:00 pm.

- b. Name: **PATRICIA BRAVO**
 Position: Employment Technician
 Department: Human Resource Services
 Position #: 6585
 New?: Yes
 Remarks: Position approved 9/23/14.
 Sal Grade/Stp: **22/1**
 Salary: **\$3,826.35/month**
 % of Position: 100%
 # of Mos: 12
 Effective: June 27, 2016
 Account #(s): A-212200-611100-66600-0000000/100%

- c. Name: **STEPHANIE YBARRA**
 Position: Employment Technician
 Department: Human Resource Services
 Position #: 6541
 New?: No
 Remarks: Replacement for Anna Hayman.
 Sal Grade/Stp: **22/1**
 Salary: **\$3,826.35/month**
 % of Position: 100%
 # of Mos: 12
 Effective: June 15, 2016
 Account #(s): A-212200-611100-66600-0000000/100%

d. Name: **JEREMY L. SHIFFLET**
Position: Skilled Maintenance Technician - Parking Lots
Department: Building Services
Position #: 5689
New?: No
Remarks: Replacement for Shawn McCann; funded - Parking Fees; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: **17/1**
Salary: **\$3,386.15/month**
% of Position: 100%
of Mos: 12
Effective: June 15, 2016
Account #(s): A-212200-542100-65100-1812070/100%
Normal Work Tuesday - Saturday, 7:00 am - 4:00 pm.
Schedule:

16. RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **changes** to the following **classified positions**:

a. Position: **OFFICE SPECIALIST I**
Department: Languages and Literature
Name: Dalia Lopez
Position #: 6547
New?: No
Remarks: Increase from 11 months to 12 months.
Sal Grade/Stp: **10/23**
Salary: **\$4,181.19/month**
% of Position: 100%
of Mos: 12
Effective: July 1, 2016
Account #(s): A-212200-321110-61100-0000000/100%

b. Position: **TEACHING AND LEARNING CENTER ASSISTANT**
Department: Languages and Literature
Name: Rosalinda Tovar
Position #: 6562
New?: No
Remarks: Increase from 11 months to 12 months.
Sal Grade/Stp: **20/4**
Salary: **\$4,219.70/month**
% of Position: 100%
of Mos: 12
Effective: July 1, 2016
Account #(s): A-212200-321110-61100-0000000/100%

17. RATIFY PERSONNEL ACTIONS/HISTORY

The Governing Board ratified the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **May 2016**, and **short-term employees** for the month of **June 2016**.

EXHIBIT J-17

18. RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

The Governing Board ratified the recommendation of the Interim Superintendent/President granting the **bilingual stipend** to the following employee as a **designated bilingual interpreter**:

- a. **Juan C. Reyna**, GEAR UP Site Coordinator, Grant Funded Student Support Programs, effective June 1, 2016.

19. RATIFY LEAVES OF ABSENCE

- a. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

| Employee ID | Start Date | End Date | Percent |
|--------------------|-------------------|-----------------|----------------|
| 009478558 | 04/25/2016 | 05/22/2016 | 100% |
| 002610875 | 05/04/2016 | 06/30/2016 | 100% |
| 003223773 | 05/05/2016 | 06/02/2016 | 100% |
| 006233623 | 05/13/2016 | 06/23/2016 | 100% |

- b. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees **Medical Leave of Absence with no effect on benefits**.

| Employee ID | Start Date | End Date | Percent |
|--------------------|-------------------|-----------------|----------------|
| 005989713 | 04/19/2016 | 06/30/2016 | 100% |
| 001016100 | 06/04/2016 | 06/30/2016 | 100% |

- c. The Governing Board ratified the recommendation of the Interim Superintendent/President granting a **100% Personal Leave of Absence without pay**, effective May 23, 2016 through July 11, 2016, to **Timothy Murdoch**, Instructional Support Assistant IV, Art Department. The employee may substitute applicable paid leaves and benefits will continue if employee remains in paid status.
- d. The Governing Board ratified the recommendation of the Interim Superintendent/President granting a **100% Military Spousal Leave without pay with no effect on benefits**, effective June 20, 2016 through June 28, 2016 to **Jennifer Lee Vosburg**, Staff Aide, Disability Resource Center. The employee may substitute applicable paid leaves.

20. INFORMATION RETIREMENTS

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Interim Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Richard L. Gommel**, Systems Module Functional Specialist, Enrollment Services, effective December 31, 2016. He has served Palomar College for 25 years from July 8, 1991 to December 30, 2016.

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Interim Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Martha J. Furch**, Professor, English as a Second Language Department, effective July 1, 2016. She has served Palomar College for 20 years from August 23, 1996 to June 30, 2016.

21. RATIFY RESIGNATIONS

The Governing Board ratified the **resignation**, accepted by the Interim Superintendent/President in accordance with Board Policy 7350, of the following **employees**:

- a. **Alexander R. Peters**, Academic Evaluator/Advisor, Evaluations and Records, effective July 1, 2016 (last day of employment is June 30, 2016).
- b. **Marco A. Rangel**, Human Resources Assistant I, Human Resource Services, effective June 10, 2016 (last day of employment was June 9, 2016).
- c. **Laura A. Ruelas**, ESL Program Assistant, English as a Second Language Department, effective July 1, 2016 (last day of employment is June 30, 2016).
- d. **Felicity Young**, TRIO/EOC Outreach Coordinator, Grant Funded Student Support Programs, effective June 4, 2016 (last day of employment was June 3, 2016).

22. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2016:

Employee Name: **Abigail Corona**
Position: Academic Department Assistant
Department: Chemistry/Physics & Engineering
Course of Study: Job Related

Employee Name: **Pollyanna Shafer**
Position: Academic Evaluator/Advisor
Department: Evaluations and Records
Course of Study: Bachelor's Degree

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **one-time lump sum stipend of \$2,000** effective July 1, 2016, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Dianna Trujillo Hernandez**
Position: Communications Assistant I
Department: Communications/Marketing
Course of Study: Job Related

Employee Name: **Keri McNamara**
Position: Instructional Support Assistant I
Department: Art
Course of Study: Master's Degree

23. APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY EFFECTIVE FALL 2016

The Governing Board approved Curriculum Action Items dated April 6, April 20, May 4 and May 18 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective Fall 2016.

EXHIBIT J-23

24. RATIFY REIMBURSEMENT OF TRAVEL EXPENSES FOR INTERVIEW CANDIDATES

The Governing Board ratified **reimbursement of travel expenses** for the following interview candidates:

- a. Name: **TRISTAN STRIKER**
For: Airfare, airport parking, rental car, gas and meals
To Attend: Second-level interview for Assistant Professor, English
Location: Amherst, MA to San Marcos, CA
Date: April 14, 2016
Amount: \$738.50
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- b. Name: **WILLIAM MCGREEVY**
For: Airfare, hotel, rental car, gas and meals
To Attend: Second-level interview for Dean, Career, Technical & Extended Education
Location: Golden, CO to San Marcos, CA
Date: April 18, 2016
Amount: \$539.04
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- c. Name: **KINDRED MURILLO**
For: Airfare, hotel and rental car
To Attend: First-level interview for President/Superintendent
Location: South Lake Tahoe, CA to San Marcos, CA
Date: May 9, 2016
Amount: \$1,079.67
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- d. Name: **SCOTT NELSON**
For: Airfare, hotel and meals
To Attend: Second-level interview for Assistant Professor, Italian/Spanish
Location: Myrtle Beach, SC to San Marcos, CA
Date: May 9, 2016
Amount: \$848.32
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- e. Name: **SYLVIA MENDOZA**
For: Airfare, hotel, rental car and meals
To Attend: Second-level interview for Assistant Professor, Chicano Studies
Location: Houston, TX to San Marcos, CA
Date: April 29, 2016
Amount: \$709.94
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- f. Name: **ALBERT PONCE**
For: Airfare, hotel, airport shuttle, rental car, gas and meals
To Attend: Second-level interview for Assistant Professor, Chicano Studies
Location: Reno/Tahoe, NV to San Marcos, CA
Date: April 29, 2016
Amount: \$893.51
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- g. Name: **NICHOLAS A. THOMAS**
 For: Airfare, hotel and airport shuttle
 To Attend: Second-level interview for Assistant Professor, Speech Communication
 Location: Spokane, WA to San Marcos, CA
 Date: April 28, 2016
 Amount: \$571.42
 Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- h. Name: **ELENA VILLA**
 For: Amtrak, hotel and rental car
 To Attend: Second-level interview for Assistant Professor, Spanish
 Location: Santa Barbara, CA to San Marcos, CA
 Date: May 18, 2016
 Amount: \$312.00
 Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- i. Name: **CHRIS HARPER**
 For: Airfare, rental car and meals
 To Attend: Second-level interview for Assistant Professor, Speech Communication
 Location: Memphis, TN to San Marcos, CA
 Date: April 28, 2016
 Amount: \$605.57
 Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- j. Name: **HWANG KIM**
 For: Airfare, hotel, rental car, airport parking and meals
 To Attend: Second-level interview for Assistant Professor, Art (Drawing)
 Location: St. Louis, MO to San Marcos, CA
 Date: May 16, 2016
 Amount: \$893.82
 Budget Account #: **575400-12-611200-67600-10-1612080/100%**

25. APPROVE EXTENDED FIELD TRIPS

The Governing Board approved the following extended field trip: Las Vegas, NV, July 20-22, 2016 for students to attend the national Cheerleaders Association Collegiate Summer Camp.

EXHIBIT J-25

26. ACCEPT GIFTS

The Governing Board accepted the following gifts and directed that appropriate letters of appreciation be sent to the donor:

- a. Assorted supplies for use in the auto body shop donated by Robert Messier, 724 San Pasqual Valley Rd., Escondido, CA 92027. Total cash value as identified by the donor \$900.00.

- b. Assorted plants for use at commencement donated by Color Spot Nurseries, 2775 Olive Hill Rd., Fallbrook, CA 92028. Total cash value as identified by the donor \$246.28.

27. APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District approved the following Board Policy. It had previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. The Board held a first reading of this item on May 10, 2016.

BP 3200 Accreditation

EXHIBIT J-27

28. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board excused the absences of Malik Spence from the Special meetings of May 11, May 13, May 25, and May 31 due to personal necessity.

RESOLUTION 16-21206

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

13. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

MSC Chadwick/Halcón

Trustee Evilsizer commented on the hire of Margie Fritch. The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment and contract** of the following **administrative employee**:

| | | |
|---|----------------|--|
| a | Name: | MARGIE FRITCH |
| | Position: | Dean, Instructional |
| | Department: | Career, Technical & Extended Education |
| | Position #: | 5181 |
| | New?: | No |
| | Remarks: | Replacement for Wilma Owens |
| | Sal Grade/Stp: | 75/10 |
| | Salary: | \$12,875.96/month |
| | % of Position: | 100% |
| | # of Mos: | 12 |
| | Effective: | July 1, 2016 |
| | Account #(s): | A-123100-331100-60110-0000000/100% |

EXHIBIT J-13

The vote was unanimous. (Hensch, McNamara, and Student Trustee Spence absent.)

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Travis Ritt, President of the Faculty Senate, reported on the Faculty Senate elections.

2. INFORMATION: Report of the Palomar Faculty Federation

Shannon Lienhart, PFF President, thanked Adrian Gonzales for this service as the Interim President.

3. INFORMATION: Report of the Administrative Association

Justin Smiley, President of the Administrative Association, reported on the AA/CAST Retreat taking place on June 15. He thanked Adrian for his service as the Interim President.

4. INFORMATION: Report of the Confidential and Supervisory Team

Zeb Navarro, President of the Confidential and Supervisory Team thanked Adrian for his leadership.

5. INFORMATION: Report of the CCE/AFT

CCE/AFT had no report.

6. INFORMATION: Report of the Associated Student Government

Malik Spence, ASG President, reported that the ASG is working on reviewing of their by-laws and event planning. He thanked Adrian for his leadership.

M. UNFINISHED BUSINESS There was no unfinished business.

N. NEW BUSINESS

1. REVIEW AND APPROVE FISCAL YEAR 2015-2016 PURCHASES

MSC Chadwick/Halcón

Trustee Evilsizer had a question about a line item on the exhibit. Chris Miller responded. The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

| | |
|---|-----------------------|
| Purchase Orders Time Period: 04/29/16 06/02/16 | \$3,195,853.32 |
| Procurement Card Time Period: 04/23/16 05/22/16 | <u>232,249.87</u> |
| | <u>\$3,428,103.19</u> |

EXHIBIT N-1

The vote was unanimous. (Hensch and McNamara absent)

2. APPROVAL OF 2015-2016 BUDGET ADJUSTMENTS AND YEAR END TRANSFERS

MSC Chadwick/Halcón

The Governing Board of Palomar Community College District approved the budget transfers and adjustments of Fiscal Year 2015-2016 from September 3, 2015 through June 1, 2016 and the revised budgets as of June 1, 2016. The Governing Board also hereby authorizes the Vice President, Finance and Administrative Services, to make any year end transfers as are necessary to assist with the close of the books for the fiscal year. This report shows adjustments made to the budget as of June 1, 2016 and the revised budgets as of June 1, 2016.

EXHIBIT N-2

The vote was unanimous. (Hensch and McNamara absent)

3. APPROVE FISCAL YEAR 2016-2017 TENTATIVE BUDGET

MSC Chadwick/Halcón

The Governing Board approved the Fiscal Year 2016-2017 Tentative Budget for the Palomar Community College District.

EXHIBIT N-3

The vote was unanimous. (Hensch and McNamara absent)

4. ADOPT NOTICE OF PUBLIC HEARING FOR THE FISCAL YEAR 2016-2017 ADOPTED BUDGET

MSC Chadwick/Halcón

The Governing Board approved that the proposed Fiscal Year 2016-2017 Adopted Budget for the Palomar Community College District will be on display and available for public inspection on Tuesday, September 6, 2016 through Monday, September 12, 2016, 8:00 a.m. to 4:30 p.m., in Fiscal Services, Room A-2 Administration Building, Palomar College. Further, The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Adopted Budget at a meeting of the Governing Board on Tuesday, September 13, 2016 at 5:00 p.m., Board Conference Room, Palomar College. Said Notice of Public Hearing is to be published by the North County Times on August 1, August 2, August 8, or August 9, 2016.

The vote was unanimous. (Hensch and McNamara absent)

5. APPROVE EDUCATION PROTECTION ACT (EPA) RESOLUTION

MSC Chadwick/Halcón

The Governing Board adopted a resolution in accordance with the provisions of Article XIII, Section 36 of the California Constitution and accepts the 2015-2016 Prop 30 Education Protection Account (EPA) Expenditure Report.

EXHIBIT N-5

RESOLUTION 16-21507

The vote was unanimous. (Hensch and McNamara absent)

6. APPROVE 2014-15 GANN AMENDMENT LIMIT

MSC Chadwick/Halcón

The Governing Board adopted a resolution establishing the 2016-17 Gann appropriation limit as required by Article 13B of the California State Constitution and State Law.

EXHIBIT N-6

RESOLUTION 16-21508

The vote was unanimous. (Hensch and McNamara absent)

7. This item was removed from the agenda.

8. RESOLUTION APPROVING THE SOUTH EDUCATION CENTER PROJECT, CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT, APPROVING THE CEQA FINDINGS OF FACT AND STATEMENT OF OVERRIDING CONSIDERATIONS, AND ADOPTING THE MITIGATION, MONITORING AND REPORTING PROGRAM

MSC Chadwick/Halcón

Interim Superintendent/President Gonzales provided an overview of the project and introduced Jeff Chine with Allen Matkins who discussed the Environmental Impact Report ("EIR") and steps taken leading up to the final EIR. He discussed some of the key points of the EIR. Trustees Halcón and Evilsizer commented on the parking and traffic concerns.

Trustee Evilsizer invited public comment on the matter, there were no comments.

The Governing Board of the Palomar Community College District adopted Resolution 16-21510 certifying the Final Environmental Impact Report (SCH No. 2015081039), approving the CEQA Findings of Fact and Statement of Overriding Considerations, and adopting the Mitigation Monitoring and Reporting Program.

EXHIBIT N-8

RESOLUTION 16-21510

The vote was unanimous. (Hensch and McNamara absent)

9. APPROVE CHANGE ORDERS

MSC Chadwick/Halcón

Trustee Chadwick asked about the police structure. Chris Miller responded that the Board would be receiving an update in a future Board workshop.

The Governing Board approved the following change orders as detailed:

- a. **BID #102-16 TEMPORARY PARKING LOT (CO #01)**
This is a Change Order to include additional scope of work requested by the District for improvements to the existing adjacent Softball Field in the amount of \$38,065.23.
- b. **PARKING STRUCTURE AND POLICE STATION (CO #01)**
This is a Change Order to include new irrigation water well to comply with State Mandated water use reduction in the amount of \$150,000 using State Scheduled Maintenance funds.

EXHIBIT N-9

The vote was unanimous. (Hensch and McNamara absent)

10. REVIEW AND APPROVE A SYSTEM-WIDE LICENSING AGREEMENT THROUGH TTIP/SOUTH AND IEPI GRANT FUNDS

MSC Chadwick/Halcón

Trustee Halcón asked for clarification on this item. IVPI Sourbeer responded.

The Governing Board authorized the District to enter into a licensing agreement for 75,000 system-wide licenses with Lynda.com, a LinkedIn company.

EXHIBIT N-10

The vote was unanimous. (Hensch and McNamara absent)

11. APPROVE PALOMAR/SAN MARCOS PROMISE MEMORANDUM OF UNDERSTANDING

MSC Chadwick/Halcón

The Governing Board approved the memorandum of understanding between Palomar College, the Palomar College Foundation, the San Marcos Unified School District and The San Marcos Promise.

EXHIBIT N-11

The vote was unanimous. (Hensch and McNamara absent)

12. REVIEW AND APPROVE CONTRACT WITH INTERACT COMMUNICATIONS, INC.

MSC Chadwick/Halcón

Trustee Chadwick had questions regarding the timeline, Director Gropen responded and Interim Superintendent/President Gonzales discussed the item.

The Governing Board approved the contract with Interact Communications, Inc., to serve as the consulting firm that will assist the District in branding and marketing services in accordance with RFQ 201-16.

EXHIBIT N-12

The vote was unanimous. (Hensch and McNamara absent)

13. REVIEW AND APPROVE EQUAL EMPLOYMENT OPPORTUNITY PLAN

MSC Chadwick/Halcón

Trustees asked for a summary of the changes from the previous plan and asked other questions, Interim VP Popielski responded.

The Governing Board of the Palomar Community College District approved the Equal Employment Opportunity Plan (EEO Plan), which is required per Title 5, Section 53003, and delineates practices the District will utilize to further its commitment to diversity. The first reading took place on May 10, 2016.

EXHIBIT N-13

The vote was unanimous. (Hensch and McNamara absent)

14. APPROVE EQUAL EMPLOYMENT OPPORTUNITY FUND MULTIPLE METHOD ALLOCATION MODEL CERTIFICATION FORM, FISCAL YEAR 2015-16

MSC Chadwick/Halcón

The Governing Board approved the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form pursuant to Title 5, § 53030. This form is sent to the California Community Colleges Chancellor's Office to report the various activities that the District is implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

EXHIBIT N-14

The vote was unanimous. (Hensch and McNamara absent)

15. CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD

MSC Chadwick/Halcón

The Governing Board of the Palomar Community College District hereby calls a Special Meeting on June 28, 2016 at 4:00 p.m. to review Board Goals 2015-16, Review Year-End Report, Review Board Self-Evaluation Results, and Formulate Board Goals 2016-17.

The vote was unanimous. (Hensch and McNamara absent)

16. ADMINISTRATIVE EMPLOYMENT AND CONTRACT

MS Halcón/Evilsizer, motion failed

The Governing Board did not approve the employment and contract of the following administrative employee:

- a. Name: **JOI BLAKE**
 Position: Superintendent/President
 Department: Superintendent/President's Office
 Position #: 5010
 New?: No
 Remarks: Replacement for Robert P. Deegan.
 Salary: **\$\$19,166.67 /month**
 % of Position: 100%
 # of Mos: 12
 Effective: July 11, 2016
 Account #(s): A-121100-211100-66200-0000000/100%

EXHIBIT N-16

The vote was: Ayes: Evilsizer and Halcón; Noes: Chadwick; Absent: Hensch and McNamara; Student Trustee: Aye

17. APPOINTMENT OF SECRETARY TO THE BOARD

MS Halcón/Evilsizer, motion failed

The Governing Board made no appointment.

The vote was: Ayes: Evilsizer and Halcón; Noes: Chadwick; Absent: Hensch and McNamara; Student Trustee: Aye

O. BOARD REQUESTS FOR REPORTS

The Governing Board had no requests for reports.

P. RECESS TO CLOSED SESSION: No additional closed session was needed.

Q. RECONVENE TO OPEN SESSION: No additional closed session was needed.

R. ADJOURNMENT The meeting adjourned at 6:25 p.m.


Mark Evilsizer, Board President


Nancy Chadwick, Secretary