



APPROVED 7/12/2016
GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, MAY 10, 2016
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. CALL MEETING TO ORDER:

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

B. ROLL CALL

MARK R. EVILSIZER, M.A., PRESIDENT
NANCY ANN HENSCH, B.A., VICE PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
PAUL P. MC NAMARA, B.A., TRUSTEE
JOHN HALCÓN, Ph.D., TRUSTEE
MALIK SPENCE, STUDENT TRUSTEE (*arrived at 5:00 p.m.*)

C. PUBLIC COMMENTS There were none.

D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.

E. RECONVENE TO OPEN SESSION: The Board reconvened to open session at 5:00. Board President Evilsizer reported that pursuant to Government Code 54957.1(a), the Governing Board took action in closed session, to accept the agreement and mutual release between the District and employee #008462361. The vote was unanimous – all trustees present.

Following the Pledge of Allegiance the meeting continued.

F. PUBLIC COMMENTS

- Christine Moore talked about the upcoming MEChA event.
- Philip Church expressed disappointment that no action had been taken related to his comments at the April 12, 2016 meeting. He stated he would seek to have his concerns addressed via other channels.

G. APPROVAL OF MINUTES None this month.

H. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA There were none.

I. REPORTS

Board President Evilsizer reported on his attendance at the CCLC conference and a diversity workshop he attended while there. He noted that the challenges Palomar is facing with increasing diversity in hiring are not unique to Palomar - the challenges are statewide and that there are efforts to incentivize increasing diversity. He also reported that he attended the MODA Fashion Show.

Trustee Hensch acknowledged the work of the Institutional Research and Planning Department. She also shared that she had received a Teacher of the Year award at her school site.

Trustee Chadwick reported attending the Vista Chamber's 2016 Heroes of Vista Gala event and reported that Palomar was a Large Business of the Year finalist. She talked about the CCCT meeting she attended and pending legislation related to budget. In closing, she talked about her attendance at the CCLC conference and a particular student panel discussion which shed light on student success from the student's perspective.

Trustee McNamara acknowledged and thanked staff and attendees for their participation at the Board workshops.

Trustee Halcón reported attending the CCLC conference, the SDICCCA meeting and the Tardes de Familia event.

Student Trustee Spence reported on his attendance at the Student Senate for California Community Colleges (SSCCC) General Assembly; shared that the "March in March" rally was being changed to an advocacy event; and mentioned that several resolutions related to students were reviewed for consideration. He shared that the ASG is hosting the Region 10 meeting on Friday at the San Marcos campus.

Adrian Gonzales, Interim Superintendent/President reported on the psychology poster session and MODA Fashion Show; talked about the status of faculty hiring, thanked everyone that served on a hiring committee; and reported that the contract for the marketing firm was being finalized. He talked about the Faculty Achievement Tea event and acknowledged Patti Dixon's 45 years of service to the District. In closing, he talked about many of the accomplishments taking place in athletics, provided an update on the upcoming graduations, and congratulated Malik Spence on his re-election as ASG President. Laura Gropen and Rich Talmo reported on the "cut suit" purchased with a grant from the county Board of Supervisors.

Dan Sourbeer, Interim Vice President for Instruction invited Dean Shayla Sivert up to introduce Brandan Whearty. He provided an executive summary of the many accomplishments of the speech and debate team. He thanked the Board for their support.

Acting Vice President, Brian Stockert, talked about the TRiO graduation event, the student ambassador program and he updated the Board on BOG waivers and departmental hiring.

Vice President Ron Ballesteros-Perez talked about the May Revise and other budget matters, reported on an SDG&E Initiative Program and acknowledged employee Anna Maria Wright's service.

Interim Vice President Mike Popielski reported on the EEO Plan and talked about the changes that were made in the update.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Action: On a motion by Trustee Chadwick, seconded by Trustee Hensch, the Board approved the following items 1-23.
Ayes: Evilsizer, Hensch, Chadwick, McNamara, and Halcón
Noes: None
Absent: None
Student Trustee: Aye

1. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 and Fall 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2016

| | |
|----------------|--------------------------------|
| Department: | Emergency Medical Education |
| a. Name: | Meyer, Amber |
| Discipline: | Emergency Medical Technologies |
| Degrees: | B.S., Nursing |
| | 2+ years of experience |
| Sal Grade/Stp: | A/1 |
| Salary: | \$55.79 |

Fall 2016

Department: Media Studies
a. Name: **Durant, John**
Discipline: Photographic Technology
Degrees: B.A., Visual Arts
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

2. APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Spring 2016:

a. Name: **Dunn, Karin**
Title: Associate Teacher
Degrees: 12+ units ECE/CD including core courses
Sal Grade/Stp: **B/1**
Salary: **\$12.10**

3. RATIFY ACADEMIC EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **academic employees**:

a. Name: **ALEXANDRA DOYLE BAUER**
Position: Librarian/Assistant Professor
Department: Library
Degrees: M.L.I.S., Library and Information Science
B.A., Literature and Writing
Position #: 5035
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **C/4**
Salary: **\$6,704.04/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-125000-317100-61200-0000000/100%

b. Name: **MICHAEL LUNDELL**
Position: Assistant Professor, English
Department: English
Degrees: Ph.D., Literature
Position #: 5101
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **H/2**
Salary: **\$7,314.24/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-324200-15010-0000000/100%

- c. Name: **MARK ROCK**
 Position: Assistant Professor, Emergency Medical Technologies
 Department: Emergency Medical Education
 Degrees: B.A., Psychology
 2+ Years Experience

 Position #: 6592
 New?: Yes
 Remarks: Position approved 12/9/14.
 Sal Grade/Stp: **B/8**
 Salary: **\$7,481.09/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-334200-12500-0000000/100%
- d. Name: **STACEY TRUJILLO**
 Position: Assistant Professor, English
 Department: English
 Degrees: M.A., Literature
 B.A., English

 Position #: 5106
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **F/1**
 Salary: **\$6,704.04/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-324200-15010-0000000/100%
- e. Name: **NATALIE ZAGAMI-LOPEZ**
 Position: Librarian/Assistant Professor
 Department: Library
 Degrees: M.L.S., Library and Information Science
 B.A., Art

 Position #: 5034
 New?: Yes
 Remarks: Position approved 11/10/15.
 Sal Grade/Stp: **C/2**
 Salary: **\$6,186.38/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-125000-317100-61200-0000000/100%
- f. Name: **PEGGY D. MATA**
 Position: Assistant Professor, Nursing (Medical-Surgical/Gerontology)
 Department: Nursing Education
 Degrees: M.S., Nursing
 B.S., Nursing
 A.S., Nursing

 Position #: 6006
 New?: Yes
 Remarks: Position approved 9/22/15; correction to position title.
 Sal Grade/Stp: **C/8**

Salary: **\$7,739.83/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-122100-348200-12300-0000000/100%

g. Name: **MARLO WILLOWS**
Position: Assistant Professor, Anthropology
Department: Behavioral Sciences
Degrees: M.A., Anthropology
B.S., Anthropology
Position #: 5385
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **D/1**
Salary: **\$6,186.38/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-363200-22020-0000000/100%

h. Name: **EDMUND K. SPRAGUE**
Position: Assistant Professor, Fire Technology
Department: Public Safety
Degrees: M.P.A., Public Administration
B.A., Public Administration
A.A., Fire Technology
2+ Years Experience
Position #: 6315
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **C/8**
Salary: **\$7,739.83/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-336300-21330-0000000/100%

i. Name: **CATHERINE CHRISTENSEN**
Position: Assistant Professor, History
Department: Economics, History & Political Science
Degrees: Ph.D., History
B.A., Communication Studies
Position #: 6460
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **H/1**
Salary: **\$7,032.22/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-365300-22050-0000000/100%

4. RATIFY RECLASSIFICATION OF ADMINISTRATIVE POSITIONS AND CONTRACTS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **reclassification and contracts** for the following **administrative positions**:

- a. Position: **SENIOR DIRECTOR, ENROLLMENT SERVICES**
 Department: Enrollment Services
 Name: Kendyl L. Magnuson
 Position #: 5460
 New?: No
 Remarks: Classification was formerly Director, Enrollment Services, grade 72.
 Classification will remain an educational administrator.

 Salary Grade/Step: 75/7
 Salary: \$12,496.76/month plus \$1,370.76 annual doctoral stipend
 % of Position: 100%
 Effective: July 1, 2016
 Account #(s): A-123600-421100-62100-0000000/100%

- b. Position: **DIRECTOR OF FOUNDATION OPERATIONS**
 Department: Advancement
 Name: Debra J. King
 Position #: 6510
 New?: No
 Remarks: Classification was formerly Assistant Director of the Foundation,
 grade 60. Classification will remain a classified administrator.
 Funded - Advancement Office; continuation of position is dependent
 on continuation of funding.

 Sal Grade/Step: 64/6
 Salary: \$9,431.29/month
 % of Position: 100%
 Effective: July 1, 2016
 Account #(s): K-212600-212100-67110-1812042/100%

EXHIBIT J-4

5. APPROVE EMPLOYMENT CONTRACT FOR ASSISTANT SUPERINTENDENT/VICE PRESIDENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment contract** for Ronnie E Ballesteros-Perez, Assistant Superintendent /Vice President, Finance & Administrative Services effective July 1, 2016 through June 30, 2018:

EXHIBIT J-5

6. RATIFY ADMENDMENTS TO PROFESSIONAL SERVICES CONTRACTS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of the amendments to the professional services contract between the District and:

- a. **Barbara Blanchard** to provide professional services as Interim Dean, Instructional, Arts, Media, Business and Computer Science.
- b. **Judy L. Harris** to provide professional services as Interim Director, Health Services.
- c. **Patricia Hurley** to provide professional services as Interim Director, Financial Aid, Veterans and Scholarship Services.

EXHIBIT J-6

7. RATIFY ADMENDMENTS TO INTERIM ADMINISTRATOR CONTRACTS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of the amendments to the interim administrator contracts between the District and:

- a. **Kathryn Kailikole** as Interim Dean, Instructional, Mathematics and the Natural and Health Sciences.
- b. **Michael Popielski** as Interim Assistant Superintendent/Vice President, Human Resource Services.
- c. **Daniel Sourbeer** as Interim Assistant Superintendent/Vice President, Instructional Services.

EXHIBIT J-7

8. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **KEN ANGULO**
 Position: Custodian I
 Department: Custodial Services
 Position #: 5666
 New?: No
 Remarks: Replacement for Michael Jackson.
 Sal Grade/Stp: **8/1**
 Salary: \$2,719.98/month
 % of Position: 100%
 # of Mos: 12
 Effective: May 11, 2016
 Account #(s): A-212200-542200-65300-0000000/100%
 Normal Work
 Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm –
 1:30 am. A 3% differential pay will be paid for hours worked
 between 6:00 pm and 10:00 pm, and a 6% differential pay will
 be paid for hours worked between 10:00 pm and 6:00 am.

- b. Name: **JUAN C. GONZALEZ**
 Position: Senior Administrative Secretary
 Department: Occupational & Noncredit Programs
 Position #: 5231
 New?: No
 Remarks: Replacement for Susan Garland; promotion for Mr. Gonzalez.
 Sal Grade/Stp: **23/5**
 Salary: **\$4,763.70/month**
 % of Position: 100%
 # of Mos: 12
 Effective: May 16, 2016
 Account #(s): A-212200-339150-60910-0000000/100%

9. RATIFY NEW CLASSIFIED POSITION

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of the following new classified position:

- a. Position: **Technical Theatre Coordinator**
 Department: Performing Arts
 Position #: 6630
 Sal Grade/Stp: **25/1**
 Salary: **\$4,115.91/month**
 % of Position: 100%
 # of Mos: 12
 Effective: May 11, 2016
 Account #(s): A-212200-327100-69670-0000000/100%

10. APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board approved the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **April 2016**, and **short-term employees** for the month of **May 2016**.

EXHIBIT J-10

11. RATIFY LEAVES OF ABSENCE

- a. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

| Employee ID | Start Date | End Date | Percent |
|-------------|------------|----------|---------|
| 008250929 | 04/06/16 | 06/30/16 | 100% |
| 007055018 | 05/02/16 | 06/30/16 | 100% |

- b. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

| Employee ID | Start Date | End Date |
|-------------|------------|----------|
| 003673404 | 04/04/16 | 06/30/16 |
| 000206329 | 04/28/16 | 06/30/16 |

- c. The Governing Board ratified the recommendation of the Interim Superintendent/President granting a 100% Personal Leave of Absence, effective May 9, 2016 through June 9, 2016, to Marco Rangel, Human Resources Assistant I, Human Resources Services. Personal leave is without pay, however the employee may substitute applicable paid leaves and benefits will continue if employee remains in paid status.

12. RATIFY REDUCED WORKLOAD

- a. The Governing Board ratified the recommendation of the Interim Superintendent/President granting a 50% reduced workload for the 2016/2017 academic through the CalSTRS pre-retirement program which allows employment at a reduced load for full-time faculty members, consistent with the provisions of Education Code 87483 and 22713, to Theresa Hogan Egkan, Counselor, Counseling Department.
- b. The Governing Board ratified the recommendation of the Interim Superintendent/President granting a 15% reduced workload for the 2016/2017 academic through the CalSTRS pre-retirement

program which allows employment at a reduced load for full-time faculty members, consistent with the provisions of Education Code 87483 and 22713, to Renee Roth, Counselor, Counseling Department.

13. INFORMATION – RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Interim Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Ana Maria Wright**, Staff Assistant, Facilities Department, effective June 1, 2016. She has served Palomar College for 10 years from May 18, 2006 to May 31, 2016.

14. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2016:

Employee Name: **Christine Amely**
Position: Academic Department Assistant
Department: Reading Services
Course of Study: Bachelor's Degree

Employee Name: **Michael Hill**
Position: Supervisor I
Department: Building Services
Course of Study: A.S. Degree

15. APPROVE REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES

The Governing Board approved reimbursement of travel expenses for interview for the following candidates:

- a. Name: **MARK ROCK**
For: Mileage, hotel and meals
To Attend: Second-level interview for Assistant Professor, Emergency Medical Technologies
Location: Ventura, CA to San Marcos, CA
Date: April 4, 2016
Amount: \$246.43
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- b. Name: **MARCEL BROUSSEAU**
For: Airfare and shuttle/taxi
To Attend: Second-level interview for Assistant Professor, English
Location: Austin, TX to San Marcos, CA
Date: April 14, 2016
Amount: \$357.28
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- c. Name: **BRANDI WREN**
For: Airfare, rental car, airport parking and meals
To Attend: Second-level interview for Assistant Professor, Anthropology
Location: West Palm Beach, FL to San Marcos, CA
Date: March 29, 2016
Amount: \$592.31
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

16. APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311 Q) for quarter ending March 31, 2016.

EXHIBIT J-16

17. APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board approved the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of March 31, 2016.

EXHIBIT J-17

18. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board ratified and approved all contracts and agreements for the period March 1, 2016 through April 30, 2016 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-18

19. FIRST READING: PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District reviewed the following Board Policy. It has previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. This item will return for a second reading and adoption in June.

BP 3200 – Accreditation

EXHIBIT J-19

20. APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District approved the following Board Policy. It has previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. The Board held a first reading of this item on April 12, 2016.

BP 3820 – Gifts Donations and Bequests

EXHIBIT J-20

21. INFORMATION: PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES

The Governing Board reviewed the Administrative Procedures as listed. These procedures have been reviewed and are recommended by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

AP 3200 – Accreditation

AP 3505 AP 3505 Emergency Response Plan

EXHIBIT J-21

22. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledged that the absence of Malik Spence from the Special meeting of April 26, 2016 is excused due to personal necessity.

RESOLUTION 16-21205

23. FIRST READING- PALOMAR COMMUNITY COLLEGE DISTRICT EEO PLAN

This is the first reading of the Equal Employment Opportunity Plan (EEO Plan), which is required per Title 5, Section 53003, and delineates practices the District will utilize to further its commitment to diversity.

EXHIBIT J-23

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Travis Ritt, Faculty Senate President, reported that the current Faculty Senate Vice President would be announced soon. He reported that the Faculty Senate's constitution was revised and was out for a vote of the membership.

2. INFORMATION: Report of the Palomar Faculty Federation

Shannon Lienhart, PFF President, reported on a petition drive that was conducted and voter registration efforts. She shared a story about first generation students.

3. INFORMATION: Report of the Administrative Association

Jim Odom filling in for Justin Smiley, President of the Administrative Association, had no report.

4. INFORMATION: Report of the Confidential and Supervisory Team

Zeb Navarro, President of the Confidential and Supervisory Team, had no report.

5. INFORMATION: Report of the CCE/AFT

Dan Dryden, President of the CCE/AFT, reported that CCE elections were completed and reported that the negotiations team was working to finalize the implementation of the classification study.

6. INFORMATION: Report of the Associated Student Government

Malik Spence, ASG President, reported that the ASG was organizing some summer workshops for its leadership; talked about pending changes to the ASG meeting times; and talked about a proposal that was received for a "reflection" room, he noted the proposal was being researched.

M. UNFINISHED BUSINESS There was no unfinished business.

N. NEW BUSINESS

1. REVIEW AND APPROVE PURCHASES

MSC Chadwick/Hensch

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

| | |
|-------------------------------------------------|-----------------------|
| Purchase Orders Time Period: 03/31/16-04/29/16 | \$6,116,027.36 |
| Procurement Card Time Period: 03/23/16-04/22/16 | <u>215,231.65</u> |
| | <u>\$6,331,259.01</u> |

EXHIBIT N-1

The vote was unanimous. Student Trustee vote: Aye

2. ACCEPT AS COMPLETE AND FINAL BID #101-16 STEM CENTER EXPANSION PROJECT AND AUTHORIZE RELEASE OF RETENTION TO GEM INDUSTRIAL ELECTRIC, INC. IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC Chadwick/Hensch

The Governing Board accepted the Bid #101-16 STEM Center Expansion project as complete and final; and authorized the Interim Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount of \$166,500.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to GEM Industrial Electric, Inc.

The vote was unanimous. Student Trustee vote: Aye

3. ESTABLISH ELECTION REGULATIONS FOR THE STATEWIDE GENERAL ELECTION ON NOVEMBER 8, 2016.

MSC Chadwick/Hensch

The Governing Board established the following election regulations for the November 8, 2016 statewide general election as required by the Office of the Registrar of Voters:

- Tie votes shall be determined by lot
- Candidates shall be responsible for all charges for Candidate's Statement
- Candidate Statements are to be a maximum of 200 words
- The UT San Diego will serve as the newspaper of general circulation in which the notice of election will be published.

EXHIBIT N-3

The vote was unanimous. Student Trustee vote: Aye

4. SET TERMS OF OFFICE FOR STUDENT TRUSTEE

MSC Chadwick/Hensch

The Governing Board, in accordance with Board Policies 2015 and 2725, sets the term for the non-voting Student Trustee for 2016-2017, for a one-year term commencing June 1, 2016; sets the compensation at \$420.00 per month; and affords the Student Trustee the privilege to second motions and cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

The vote was unanimous. Student Trustee vote: Aye

5. ACKNOWLEDGEMENT OF SERVICE – APPRECIATION TO STUDENT TRUSTEE

The Board expressed their sincere appreciation to Mr. Malik Spence who has served as the Student Trustee to the Governing Board from June 2015 to May 2016 and who, throughout his tenure in office, has rendered outstanding service and provided responsible leadership and who, as a result, has accomplished a great deal for the betterment of the students of Palomar College.

6. DISCUSSION: SUPERINTENDENT/PRESIDENT SEARCH MATTERS

Search Committee Co-Chair Nancy Chadwick updated the Board on the status of the search and outlined the next steps in the process. The Board discussed whether to allow Search Committee Co-Chair Greg Larson to attend the second level interviews of the finalist candidates and deliberations. After discussion and by unanimous consent the Board asserted primacy over the Superintendent/President hire and declined to allow other attendees except the compliance officer. The Board confirmed that the forum comment gathering questions used in the last search could be amended and used in the current search.

7. CALL FOR SPECIAL MEETINGS OF THE GOVERNING BOARD

MSC Chadwick/Hensch

The Governing Board called a Special Meeting on May 25, 2016 at 4:00 p.m. discuss matters related to the Superintendent/President Search and a Special Meeting on June 7, 2016 at 4:00 p.m. to discuss the South Center Project Overview and agreed to rescheduled the workshop to review their self-evaluation results to a date to be determined later.

The vote was unanimous. Student Trustee vote: Aye

O. BOARD REQUESTS FOR REPORTS

Trustee Evilsizer requested that they receive biographies on the new faculty members.

P. RECESS TO CLOSED SESSION: No additional session was needed.

Q. RECONVENE TO OPEN SESSION: No additional session was needed.

R. ADJOURNMENT The meeting adjourned at 6:16 p.m.


Mark Evilsizer, Board President


Nancy Chadwick, Secretary