



APPROVED 6/28/2016
GOVERNING BOARD MINUTES
SPECIAL MEETING OF THE GOVERNING BOARD
TUESDAY, APRIL 26, 2016 4:00 P.M.
PALOMAR COMMUNITY COLLEGE DISTRICT
1140 WEST MISSION ROAD, ROOM SSC-1
SAN MARCOS, CALIFORNIA

1. **CALL MEETING TO ORDER**

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

2. **ROLL CALL**

PRESENT

MARK R. EVILSIZER, M.A., PRESIDENT
NANCY ANN HENSCH, B.A., VICE PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
PAUL P. MC NAMARA, B.A., TRUSTEE
JOHN HALCÓN, Ph.D., TRUSTEE

ABSENT

MALIK SPENCE, STUDENT TRUSTEE

3. **PUBLIC COMMENTS** There were no public comments.

4. **CALL FOR REMOVAL OF ITEMS FROM, OR CHANGES TO, THE AGENDA** There were no changes.

5. **ADMINISTRATION OF OATH OF OFFICE TO POLICE SERGEANT**

Board President Mark Evilsizer administered the Oath of Office to Police Sergeant Christopher Moore.

6. **NEW BUSINESS**

a. **DISCUSSION: SUPERINTENDENT/PRESIDENT SEARCH MATTERS**

Trustee Chadwick, Superintendent/President Search Committee Chair provided an update on the search committee's work. She reported a Co-Chair role was assigned to Faculty Senate President, Greg Larson. The Board discussed candidate reimbursement for travel expenses and, following discussion, agreed to reimburse actual expenses for Superintendent/President candidates as a one-time exception to the normal procedure related to applicant travel expense reimbursements. The Board directed staff to examine the procedure (AP 7120) as it relates to reimbursements.

MSC McNamara/Chadwick

The Board, in making a one-time exception to District procedure, agreed to reimburse actual expenses within limits of state per diem rates for Superintendent/President Candidates for first and second level interview and candidate forums.

The vote was unanimous

The Board discussed deliberation and forum dates and other matters pertaining to the search.

7. BOARD WORKSHOP

Michelle Barton, Sr. Director Institutional Research, Planning and Grants facilitated the workshop. She reminded the Board that their self-evaluation was pending, confirmed that staff would send out the instrument, and asked that the Trustees complete the instrument prior to the May workshop.

a. Annual Institutional Effectiveness Review and Student Success Scorecard

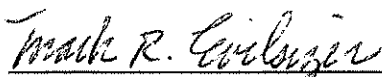
Director Barton outlined the Institutional Effectiveness workshop and discussed enrollment trends and FTES. She reviewed fifteen years' worth of data and discussed the trends illustrated in the student headcount chart (on file in the Governing Board Office in accordance with AP 3310.) She discussed distribution changes between FT and PT students as well as placement for first-time students, enrollments and course offerings and the WSCH/FTEF rates since 2013-14. She discussed course offerings including vocational and non-vocational offerings as well as offerings by class time.

The workshop continued with a discussion of student progress and achievement including institution-set standards in three areas: Course success rates, degrees and certificates and transfers. The Board engaged in conversation regarding the different standards. Director Barton discussed Institution-set goals and explained the difference between the standards and the goals. She discussed the first and second year goals and noted that a June 15, 2016 deadline was set by the Chancellor's office. The final component of the workshop included a review of the Student Success Scorecard Metrics.


Director Barton reviewed the skill builder metrics and discussed the typical student that is included in this metric. Board members asked for clarification on what constitutes a CTE course that falls within the Skill Builder metric. Director Barton discussed apprenticeship, advanced occupational, and other occupational courses that are included in the metric. She reviewed the statewide skills builder data for the top ten disciplines with the highest enrollment and discussed the median changes in income and then reviewed Palomar's data. She discussed the specific challenges related to the data from the apprenticeship programs. Trustees asked clarification questions, Deans in attendance responded.

Trustees reviewed the momentum points for the different student cohorts, degree/transfer outcomes, and career technical data. Director Barton reported that the overall completion rate is the highest ever and discussed possible reasons for the improvement. She reviewed the 2016 SPAR data and explained how the cohort group is identified. She reviewed a 2014-15 peer group completion rate and discussed Palomar's numbers and standing with the group. Trustees discussed the topics of Common Assessment Initiative and Multiple Measures. Finally, Director Barton discussed how funding will be tied to its use in the future. In closing, she reviewed several of the initiatives that are underway to continue Palomar's positive trajectory.

8. ADJOURNMENT The meeting adjourned at 5:44 p.m.



Mark Evilsizer, Board President



Nancy Chadwick, Secretary