



APPROVED 6/28/2016
GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, APRIL 12, 2016
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. **CALL MEETING TO ORDER:**

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

B. **ROLL CALL**

MARK R. EVILSIZER, M.A., PRESIDENT
NANCY ANN HENSCH, B.A., VICE PRESIDENT
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY
PAUL P. MC NAMARA, B.A., TRUSTEE
JOHN HALCÓN, Ph.D., TRUSTEE
MALIK SPENCE, STUDENT TRUSTEE (*arrived at 5:00 p.m.*)

C. **PUBLIC COMMENTS** There were none.

D. **RECESS TO CLOSED SESSION** The Board recessed to closed session at 4:00 p.m.

E. **RECONVENE TO OPEN SESSION:** The Board reconvened to open session at 5:00. Board President Evilsizer reported out on three items:

1. Pursuant to Government Code 54957 the Governing Board took action to suspend a permanent classified employee, No. 001551622, for 10 working days without pay, and directs discipline implementation be held in abeyance pending timely request for an evidentiary hearing, as provided by Article 17.5 of the Agreement between the Council of Classified Employees CCE/AFT Local #4522 and the Palomar Community College District. The vote was unanimous with all Trustees present.
2. Pursuant to Government Code section 54956.95 the Governing Board took action on the matter: D. Galbraith v. Palomar Community College District directed the District to reject the liability claim and refer it to the District's insurance carrier to handle through Statewide Association of Community Colleges (SWACC). The vote was unanimous with all Trustees present.
3. Pursuant to Government Code 54956.9(a), the Governing Board reviewed an existing claim with Mary San Agustin and voted to approve the final settlement of any and all claims against Palomar Community College District. The vote was unanimous with all Trustees present.

Following the Pledge of Allegiance the meeting continued.

F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO THE AGENDA** There were none.

G. **PUBLIC COMMENTS**

The following individuals spoke in support of Palomar's urban lumber program and the timber frame structure and provided handouts to the Governing Board (on file in the Governing Board Office in accordance with AP 3310): George Kast, Debra Mitchell, Kathleen Steffen, and Werner Pyka. Mr. Jerome Pendzick from San Diego Fine Woodworkers also spoke in support of the timber frame.

H. APPROVAL OF MINUTES

MSC Chadwick/Hensch

The Governing Board approved the minutes as written for the following meetings:

- February 23, 2016
- March 8, 2016
- March 15, 2016

The vote was unanimous. Student Trustee vote: Aye

HHH. PUBLIC HEARINGS

1. OPEN PUBLIC HEARING #1 The public hearing was opened at 5:19 p.m.

PUBLIC HEARING: PALOMAR FACULTY FEDERATION PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR COMMUNITY COLLEGE DISTRICT

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **Palomar Faculty Federation's proposal** for negotiations. The Palomar Faculty Federation's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-1

CLOSE PUBLIC HEARING There being no comment the public hearing was closed at 5:19 p.m.

2. OPEN PUBLIC HEARING #2 The public hearing was opened at 5:20 p.m.

PUBLIC HEARING: PALOMAR COMMUNITY COLLEGE DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **District's proposal** for negotiations. The District's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-2

CLOSE PUBLIC HEARING There being no comment the public hearing was closed at 5:20 p.m.

3. OPEN PUBLIC HEARING #3 The public hearing was opened at 5:20 p.m.

PUBLIC HEARING: PALOMAR COUNCIL OF CLASSIFIED EMPLOYEES CCE/AFT LOCAL #4522 PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR COMMUNITY COLLEGE DISTRICT

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **CCE's proposal** for negotiations. The CCE's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-3

CLOSE PUBLIC HEARING There being no comment the public hearing was closed at 5:20 p.m.

4. **OPEN PUBLIC HEARING #4** The public hearing was opened at 5:21 p.m.

PUBLIC HEARING: PALOMAR COMMUNITY COLLEGE DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE COUNCIL OF CLASSIFIED EMPLOYEES CCE/AFT LOCAL #4522

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **District's proposal** for negotiations. The District's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-4

CLOSE PUBLIC HEARING There being no comment the public hearing was closed at 5:21 p.m.

I. **REPORTS**

Board President Evilsizer shared that he attended a tour of the Marine Corps Recruit Depot and Museum and Rotary 79 Mariachi Festival.

Trustee Hensch invited everyone to attend the Tarde de Familia event on April 15.

Trustee Chadwick reported on her attendance at the President's forum, Foundation's President's Associates event at the Planetarium, and the Policies and Procedures Committee meeting. She reported on the Superintendent/President search committee actions and next steps. She discussed having a co-chair on the Search Committee and the Board. The Board, by unanimous consent, agreed to have a Co-Chair serve on the search committee.

Trustee McNamara talked about the Finance Committee meeting. He expressed disappointment with the Faculty Senate's resolution related to Trustee Halcón's comments made at the February 9, 2016 meeting.

Trustee Halcón had no report.

Student Trustee Spence reported on his attendance at the Cornel West event and a trip to Washington D.C. to speak with legislative staff including the offices of Senators Boxer and Feinstein and Congressman Hunter. He reported that Palomar's MODA Fashion Show was on Friday, May 6 and encouraged everyone to attend. Student Trustee Spence talked about the upcoming Student Senate for California Community Colleges (SSCCC) General Assembly.

Interim Superintendent President Gonzales invited Director Rich Talmo to recognize contributions from Foundation volunteers. Director Talmo introduced and presented volunteer recognition awards to the following individuals: Brian Cahill, Balfour Beatty, golf tournament chairman; Jaunita Hayes, Public Affairs Manager SDG&E and Jeff Wohler, War Horse for their work on the Gala. In closing, Director Talmo introduced Jacob Gillette who brought forward \$60,000.00 to support Veteran students. President Gonzales invited Jenny Ferrero to report on the trip to China and potential partnerships. She discussed the presentations given in China, the correlation with the Child Development program at Palomar, and she reported that articulation agreements are being researched. President Gonzales reported that by Spring 2017 the program could be running.

Dan Sourbeer, Interim Vice President for Instruction reported on the Classified Staff Development Day and an informal survey he conducted regarding Palomar's shared governance process.

Brian Stockert, Acting Vice President, Student Services talked about dual enrollment at San Marcos Unified; on-line orientation, education planning and degree auditing; and provided an update on BOG waiver applications. He reported that Veteran's Certifications are up and loan default rates are down.

Vice President Ron Ballesteros-Perez had no report.

Interim Vice President Mike Popielski had no report.

J. APPROVAL OF CONSENT CALENDAR ITEMS

Action: On a motion by Trustee Chadwick, seconded by Trustee Hensch, the Board approved the following items: 1-21.
Ayes: Evilsizer, Hensch, Chadwick, McNamara and Halcón
Noes: None
Absent: None
Student Trustee: Aye

1. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2016

- Department: Emergency Medical Education
- a. Name: **Lynds, Kevin**
Discipline: Emergency Medical Technologies
Degrees: B.S., Criminal Justice
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- b. Name: **Ordille, Nicholas**
Discipline: Emergency Medical Technologies
Degrees: B.S., Occupational Studies: Vocational Arts
A.A., Paramedic Training
A.A., Liberal Arts and Sciences
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- c. Name: **Reade, Frank**
Discipline: Emergency Medical Technologies
Degrees: B.S., Organizational Leadership
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- Department: Public Safety Programs
- a. Name: **Barnes, Juliette**
Discipline: Administration of Justice
Degrees: B.A., Social Sciences
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

2. APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Spring 2016:

- a. Name: **Agudo, Karina**
Title: Associate Teacher
Degrees: 12+ units ECE/CD including core courses
Sal Grade/Step: **B/1**
Salary: **\$12.10**

- b. Name: **Torres, Alyssa**
Title: Associate Teacher
Degrees: 12+ units ECE/CD including core courses
Sal Grade/Step: **B/1**
Salary: **\$12.10**

3. RATIFY NEW NON-TENURE TRACK ACADEMIC POSITION

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of the following new non-tenure track academic position:

- a. Position: **EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOP&S)
COUNSELOR/ASSISTANT PROFESSOR**
Department: EOP&S
Position #: 5549
New?: Yes
Remarks: Funded - 00% EOPS funds. This is a non-tenure track faculty position and continuation of the position is dependent upon the continuation of funding.
% of Position: 100%
of Mos: 11
Effective: April 12, 2016
Account #(s): K-122100-473100-64300-1612060/100%

4. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment and contract** of the following **administrative employee**:

- a. Name: **SHERI L. WENZEL**
Position: Manager, Accounting
Department: Fiscal Services
Position #: 6532
New?: No
Remarks: Replacement for Shawn Jones.
Sal Grade/Step: **64/1**
Salary: **\$7,666.18/month**
% of Position: 100%
of Mos: 12
Effective: April 18, 2016
Account #(s): A-212600-551100-67200-0000000/100%

EXHIBIT J-4

5. RATIFY NEW ADMINISTRATIVE POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the approval of the following new administrative position:

a.	Position:	INSTITUTIONAL RESEARCH ANALYST
	Department:	Research and Planning
	Position #:	6629
	New?:	Yes
	Remarks:	Funded - 50% Student Success & Support Programs and 50% Student Equity. Continuation of position is dependent upon continuation of funding.
	Salary Grade/Step:	53/1
	Salary:	\$5,844.02/month
	% of Position:	100%
	# Months:	12
	Effective:	April 13, 2016
	Account #(s):	K-212600-313100-66310-1612120/50% K-212600-313100-66310-1612135/50%

6. APPROVE EMPLOYMENT CONTRACTS FOR EDUCATIONAL SENIOR ADMINISTRATORS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment contracts** for the following **Educational Senior Administrators** effective July 1, 2016 through June 30, 2018:

Kahn, Jack S.	Dean, Instructional, Social and Behavioral Sciences
Sivert, Shayla	Dean, Instructional, Languages and Literature
Stockert, Brian H.	Dean, Counseling Services

EXHIBIT J-6

7. APPROVE EMPLOYMENT CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment contracts** for the following **Educational and Classified Administrators** effective July 1, 2016 through June 30, 2018:

Astl, Dennis	Manager, Construction and Facilities Planning
Barnaba, Ruth V.	Coordinator, Tutoring Services
Barton, Michelle A.	Senior Director, Research, Planning, Institutional Effectiveness, and Grants
Bianchi, Americo	Manager, Web Development Services
Cathcart, Scott T.	Director, Athletics
Cerda, Phillip J.	Manager, Broadcast Operations
DiMaggio, Mark	Chief of Police
Dimmick, Michael J.	Information Services Manager, Network and Technical Services
Gavin, Calvin One Deer	Director, Grant Funded Student Programs
Gropen, Laura A.	Director, Communications, Marketing, and Public Affairs
Large, Michael D.	Institutional Research Analyst
Manea, Najib M.	Manager, Academic Technology
Medel, Thomas R.	Manager, Education Center
Miller, Christopher	Director, Facilities
Moss, Benjamin E.	Manager, Admissions, Records, and Evaluations
Musacchia, Michelle A.	Manager, Client Services and Marketing – TTIP South

Odom, James	Manager, Educational Television and KKSM Radio Operations
O'Neill, Yasue	Coordinator, International Education
Robertson, Grace	Senior Institutional Research Analyst
Smiley, Justin D.	Manager, Performing Arts Production
Sterling, Connie	Manager, Library
Talmo, Richard D.	Director, Development/Executive Director for the Foundation
Taveuveu, Brandi Y.	Manager, Budget and Payroll
Titus, Sherry M.	Director, Student Affairs
Vargas, Jose I.	Information Services Manager, Network and Technical Services

EXHIBIT J-7

8. RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **Confidential and Supervisory Team employee**:

a. Name: **CHRISTOPHER J. MOORE**
Position: Police Sergeant
Department: Palomar College Police Department
Position #: 6134
New?: No
Remarks: Replacement for Michael Bea. Funded – 50% Parking Lot Fees/50% General Fund; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: **50/1**
Salary: **\$5,427.90/month**
% of Position: 100%
of Mos: 12
Effective: April 20, 2016
Account #(s): K-212100-543100-69500-1812070/50%
A-212100-543100-67720-0000000/50%

9. RATIFY CHANGE TO CONFIDENTIAL AND SUPERVISORY TEAM POSITION

The Governing Board ratified the recommendation of the Superintendent/President regarding the change to the following Confidential and Supervisory Team position:

c. Position: **SUPERVISOR, PUBLIC SAFETY PROGRAMS - FIRE TECHNOLOGY**
Department: Public Safety Programs
Name: Vacant
Position #: 6125
New?: No
Remarks: Increase FTE from 45% to 100%.
Sal Grade/Stp: **51/1**
Salary: **\$5,563.82/month**
% of Position: 100%
of Mos: 12
Effective: April 13, 2016
Account #(s): A-123700-336100-60100-0000000/100%

10. RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **changes** to the following **classified positions**:

- a. Position: **ACADEMIC DEPARTMENT ASSISTANT**
 Department: Nursing Education
 Name: Kelly Donaghy
 Position #: 5299
 New?: No
 Remarks: Increase from 11 months to 12 months.
 Sal Grade/Stp: **23/2**
 Salary: **\$4,015.49/month**
 % of Position: 100%
 # of Mos: 12
 Effective: July 1, 2016
 Account #(s): A-212200-348100-60910-0000000/100%
- b. Position: **HEALTH PROGRAM SPECIALIST**
 Department: Nursing Education
 Name: Gail Rodrigues
 Position #: 5300
 New?: No
 Remarks: Increase from 11 months to 12 months.
 Sal Grade/Stp: **20/9**
 Salary: **\$4,643.18/month**
 % of Position: 100%
 # of Mos: 12
 Effective: July 1, 2016
 Account #(s): A-212200-348100-60910-0000000/100%
- c. Position: **TTIP SOUTH OFFICE SPECIALIST**
 Department: Telecommunications - Grants
 Name: June Mapusua
 Position #: 6566
 New?: No
 Remarks: Increase FTE from 45% to 100%; funded - TTIP South; continuation of
 position is dependent upon continuation of funds.
 Sal Grade/Stp: **10/2**
 Salary: **\$2,997.82/month**
 % of Position: 100%
 # of Mos: 12
 Effective: April 1, 2016
 Account #(s): K-212200-318100-61320-1612199/100%
- d. Position: **ACADEMIC EVALUATOR/ADVISOR**
 Department: Enrollment Services
 Name: Vacant
 Position #: 6533
 New?: No
 Remarks: Funding change from Title III/STEM to SSSP funds; title change to remove
 Title III/STEM from position title; increase FTE from 45% to 100%;
 continuation of position is dependent upon continuation of funds.
 Sal Grade/Stp: **24/1**
 Salary: **\$4,015.49/month**

% of Position: 100%
of Mos: 12
Effective: April 1, 2016
Account #(s): K-212200-441100-63200-1612120/100%

- e. Position: **TUTORIAL SPECIALIST**
Department: Mathematics and the Natural and Health Sciences
Name: Jessica Perez-Corona
Position #: 6519
New?: No
Remarks: Funding change from Title V/STEM to general funds; title change to remove Title V/STEM from position title.
Sal Grade/Stp: **22/9**
Salary: **\$4,471.07/month**
% of Position: 100%
of Mos: 11
Effective: April 1, 2016
Account #(s): A-212200-311100-60910-0000000/100%

11. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **JOSHUA KOEPLIN-DAY**
Position: Athletic Trainer
Department: Athletics
Position #: 6612
New?: Yes
Remarks: Position approved on 10/13/15
Sal Grade/Stp: **28/1**
Salary: **\$1,993.78/month**
% of Position: 45%
of Mos: 10
Effective: April 13, 2016
Account #(s): A-212200-431100-69630-0000000/100%
- b. Name: **DAVID S. REZA**
Position: Community Service Officer
Department: Palomar College Police Department
Position #: 6194
New?: No
Remarks: Replacement for Timothy Mayr. Funded - 75% Parking Fees and 25% Parking Penalties; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: **11/1**
Salary: **\$2,924.15/month**
% of Position: 100%
of Mos: 12
Effective: April 13, 2016
Account #(s): K-212200-543100-69500-1812070/75%
A-212200-543100-69500-0811020/25%
Normal Work Schedule: Shift work, including weekends, nights, and holidays. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm, and a 6% differential pay will be paid for hours worked between 10:00 pm and 6:00 am.

c. Name: **HARVEY S. RATANPAL**
 Position: Community Service Officer
 Department: Palomar College Police Department
 Position #: 6487
 New?: No
 Remarks: Replacement for Jared McBrayer. Funded - 75% Parking Fees and 25% Parking Penalties; continuation of position is dependent on continuation of funds.
 Sal Grade/Step: **11/1**
 Salary: **\$2,924.15/month**
 % of Position: 100%
 # of Mos: 12
 Effective: April 13, 2016
 Account #(s): K-212200-543100-69500-1812070/75%
 A-212200-543100-69500-0811020/25%
 Normal Work Schedule: Shift work, including weekends, nights, and holidays. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm, and a 6% differential pay will be paid for hours worked between 10:00 pm and 6:00 am.

d. Name: **JUANA LEDESMA VALDES**
 Position: Custodian I
 Department: Custodial Services
 Position #: 5662
 New?: No
 Remarks: Replacement for David Vasquez.
 Sal Grade/Step: 8/1
 Salary: \$2,719.98/month
 % of Position: 100%
 # of Mos: 12
 Effective: April 13, 2016
 Account #(s): A-212200-542200-65300-0000000/100%
 Normal Work Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30 am. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm, and a 6% differential pay will be paid for hours worked between 10:00 pm and 6:00 am.

12. APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board approved the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **March 2016**, and **short-term employees** for the month of **April 2016**.

EXHIBIT J-12

13. RATIFY LEAVES OF ABSENCE

a. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

Employee ID	Start Date	End Date	Percent
009273054	02/24/2016	03/31/2016	100%
003999249	02/29/2016	03/11/2016	100%
007170523	03/03/2016	06/30/2016	100%

001125313	03/08/2016	03/18/2016	100%
003820811	03/14/2016	05/08/2016	100%
003999249	03/21/2016	03/25/2016	100%
009476244	05/02/2016	05/13/2016	100%

- b. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

Employee ID	Start Date	End Date
003820811	05/09/2016	06/30/2016
003999249	03/28/2016	06/30/2016
005511780	03/21/2016	06/30/2016

14. INFORMATION – RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by the Interim Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Linda Mack**, Senior Administrative Secretary, Palomar College Police Department, effective April 1, 2016. She has served Palomar College for over 17 years from September 1, 1998 to March 31, 2016.
- b. **Eloisa Castro**, Employment Technician, Human Resource Services, effective August 16, 2016. She has served Palomar College for over 10 years from June 26, 2006 to August 15, 2016.

15. INFORMATION: PROPOSALS FOR NEGOTIATIONS – CHANGE TO PUBLIC HEARING DATE AND EXTENDED TIME TO REVIEW

On March 8, 2016 the Governing Board voted to not hold a special meeting on March 29, 2016 thereby extending the public's time to review the proposals for negotiations to April 12, 2016. Union leaders were alerted and agreed to the change.

16. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2016:

Employee Name: **Amber Cross**
 Position: **Buyer**
 Department: **Purchasing and Warehouse**
 Course of Study: **Master's Degree**

17. APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2016

The Governing Board approved Curriculum Action Items dated February 3, February 17, March 2 and March 16 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective fall 2016.

EXHIBIT J-17

18. FIRST READING: PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District reviewed the following Board Policy. It has previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. This item will return for a second reading and adoption in May.

BP 3820 – Gifts Donations and Bequests

EXHIBIT J-18

19. INFORMATION: PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES

The Governing Board reviewed the Administrative Procedures as listed. These procedures have been reviewed and are recommended by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

AP 7337 – Fingerprinting

AP 3710 – Securing of Copyright

EXHIBIT J-19

20. APPROVE BOARD TRAVEL

The Governing Board approved travel expenses for the following:

- | | | |
|----|-------------------|--|
| a. | Board Member | Mark Evilsizer |
| | Advanced Funds? | Yes |
| | For: | Transportation, mileage, meals, registration, etc. |
| | To attend: | CCLC Trustees Conference |
| | Location/Date: | Desert Springs, CA / April 29 – May 1, 2016 |
| | Estimated Amount: | \$ 1,679.30 |
| | Budget No.: | 575200-11-111100-66100-10-2015-0000000 |
| b. | Board Member | Nancy Chadwick |
| | Advanced Funds? | Yes |
| | For: | Transportation, mileage, meals, registration, etc. |
| | To attend: | CCLC Trustees Conference |
| | Location/Date: | Desert Springs, CA / April 29 – May 1, 2016 |
| | Estimated Amount: | \$ 1,352,30 |
| | Budget No.: | 575200-11-111100-66100-10-2015-0000000 |
| c. | Board Member | John Halcón |
| | Advanced Funds? | Yes |
| | For: | Transportation, mileage, meals, registration, etc. |
| | To attend: | CCLC Trustees Conference |
| | Location/Date: | Desert Springs, CA / April 29 – May 1, 2016 |
| | Estimated Amount: | \$ 1679.30 |
| | Budget No.: | 575200-11-111100-66100-10-2015-0000000 |

21. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledged that the absences of Malik Spence from the Special meetings of March 15 and April 5, 2016 are excused due to personal necessity.

RESOLUTION 16-21204

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Greg Larson, President of the Faculty Senate, reported that Travis Ritt will be the new Faculty Senate President.

2. INFORMATION: Report of the Palomar Faculty Federation

Teresa Laughlin (filling in for PFF President Lienhart) invited attendees to Political Economy Days. She talked about the all-faculty hiring summit that took place two years ago to discuss issues of diversity including issues with the timing of hiring. She provided a handout titled *Faculty Hiring Solutions* (on file in the Governing Board Office in accordance with AP 3310.)

3. INFORMATION: Report of the Administrative Association

Justin Smiley, President of the Administrative Association, had no report.

4. INFORMATION: Report of the Confidential and Supervisory Team

Zeb Navarro, President of the Confidential and Supervisory Team, had no report.

5. INFORMATION: Report of the CCE/AFT

Dan Dryden, President of the CCE/AFT, reported on the statewide CFT conference and Tim Wise's keynote speech. Dan also shared that the CCE/AFT negotiations team attended the national collective bargaining conference at the CUNY Graduate Center in New York City.

6. INFORMATION: Report of the Associated Student Government

Malik Spence, ASG President, reported that the ASG held a Rock the Vote event to register voters. He talked about ASG elections and the ASG Spring Festival aimed at de-stressing students. In closing, he reported that the ASG will have ten returning members this Fall.

M. UNFINISHED BUSINESS There was no unfinished business.

N. NEW BUSINESS

1. REVIEW AND APPROVE PURCHASES

MSC Chadwick/Hensch

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

Purchase Orders Time Period: 2/25/16–3/31/16	\$1,129,963.55
Procurement Card Time Period: 1/23/16-2/22/16	223,548.71
Procurement Card Time Period: 2/23/16-3/22/16	<u>219,499.58</u>
	<u>\$1,573,011.84</u>

EXHIBIT N-1

The vote was unanimous. Student Trustee vote: Aye

2. APPROVE CHANGE ORDER #2; ACCEPT AS COMPLETE AND FINAL THE CHILD DEVELOPMENT CENTER PROJECT; AUTHORIZE RELEASE OF RETENTION TO SWINERTON BUILDERS IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

MSC Chadwick/Hensch

The Governing Board approved the Change Order #2 in the amount of \$40,032.00 for the Child Development Center Project. This final change order is comprised of Owner Directed Changes (Maintenance, Modifications by end users, added scope) and Unforeseeable Conditions as detailed on the accompanying exhibit.

Furthermore, the Governing Board accepted the Child Development Center Project as complete and final; authorized the Interim Superintendent/President to execute and file the Notice of Completion for Swinerton Builders; and authorized all money due and owing to Swinerton Builders be paid, with the exception of the five percent (5%) retention, which shall be paid following the expiration of thirty-five (35) calendar days from the date of this resolution, provided no liens are filed within this period.

EXHIBIT N-2

The vote was unanimous. Student Trustee vote: Aye

3. APPROVE CHANGE ORDER #1 – LEARNING RESOURCE CENTER

MSC Chadwick/Hensch

The Governing Board approved Change Order #1 in the amount of \$21,828.00 for the Learning Resource Center for all costs associated with the remediation of unforeseen ground water seepage in the center core foundation and allows for a 9 calendar day extension for the project as detailed on the accompanying exhibit.

EXHIBIT N-3

The vote was unanimous. Student Trustee vote: Aye

4. APPROVE FIRST AMENDMENT TO NEW LEASE ON SPACE AT 365 S. SANTA FE BUSINESS OFFICE OF CCCSAT, OFFICES OF E-CONFERENCING GRANT ADMINISTRATION STAFF

MSC Chadwick/Hensch

The Governing Board approved first amendment to new lease with Thomas M. Murray Trust, the Darryl P. Miller and Teresa L. Miller Family Trust, Exeter 7710 DE, LLC and the Hohenstein/Roberts Family Trust ("Landlord"), to add an additional 619 sq. ft. to master lease. Lease is for premises used by Palomar College/TTIP South Grant ("Lessee") and located at 365 S. Santa Fe, San Marcos, CA

EXHIBIT N-4

The vote was unanimous. Student Trustee vote: Aye

5. RECOMMENDATION: ACTION: CAST BALLOT IN 2016 CCCT BOARD ELECTION

MSC McNamara/Halcón

The Palomar College Governing Board cast its official ballot to fill vacancies on the California Community College Trustees (CCCT) Board as follows: Mary Figueroa, Susan Keith, Linda Wah, Sally Biggin, Louise Jaffe, Gerry Hart, and Cy Gulassa.

EXHIBIT N-5

The vote was unanimous. Student Trustee vote: Aye

6. INFORMATION: REQUEST BY A MEMBER OF THE PUBLIC TO BE PLACED ON THE AGENDA

The Governing Board heard from Mr. Phil Church regarding matters subsequent to a parking citation he received in 2015. He talked about the appeals process for tickets and expressed concerns about outdated information being printed on the citations and police practices.

EXHIBIT N-6

7. CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD

MSC Hensch/Chadwick

The Governing Board of the Palomar Community College District called a Special Meeting of the Board on April 26, 2016 at 4:00 p.m. to discuss the Board's Self-Evaluation Results, discuss the Annual Institutional Effectiveness Review and Student Success Scorecard, and to discuss matters related to the Superintendent/President Search.

The vote was unanimous. Student Trustee vote: Aye

O. BOARD REQUESTS FOR REPORTS

The Governing Board requested that the District provide an update on the timber frame when it presents the Facilities/Building Plan Update, it also requested that future updates be provided related to faculty hiring and efforts to increase diversity.

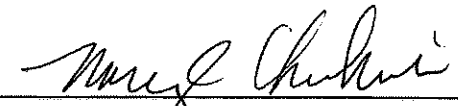
P. RECESS TO CLOSED SESSION: *No additional closed session was needed.*

Q. RECONVENE TO OPEN SESSION: *No additional closed session was needed.*

R. ADJOURNMENT The meeting adjourned at 6:44 p.m.



Mark Evilsizer, Board President



Nancy Chadwick, Secretary