



APPROVED 3/8/2016  
GOVERNING BOARD MINUTES  
REGULAR MEETING OF THE GOVERNING BOARD  
TUESDAY, FEBRUARY 9, 2016, 5:00 P.M.  
PALOMAR COMMUNITY COLLEGE DISTRICT  
ROOM SSC-1, SAN MARCOS CAMPUS  
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. **CALL MEETING TO ORDER:**

Board Vice President Nancy Ann Hensch called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

B. **ROLL CALL**

MARK R. EVILSIZER, M.A., PRESIDENT (*arrived at 4:06 p.m.*)  
NANCY ANN HENSCH, B.A., VICE PRESIDENT  
NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY  
PAUL P. MC NAMARA, B.A., TRUSTEE  
JOHN HALCÓN, Ph.D., TRUSTEE  
MALIK SPENCE, STUDENT TRUSTEE (*arrived at 5:00 p.m.*)

C. **PUBLIC COMMENTS** Kathryn Schultz spoke on the closed session matter of M. SanAgustin.

D. **RECESS TO CLOSED SESSION** The Board recessed to closed session at 4:03 p.m.

E. **RECONVENE TO OPEN SESSION:** The Board reconvened to open session at 5:00. Board President Evilsizer reported that no actions were taken in closed session.

Following the Pledge of Allegiance the meeting continued.

F. **PUBLIC COMMENTS** Philip Church provided the Board with a handout and discussed concerns related to a citation received in April of 2015. (Handout on file)

G. **APPROVAL OF MINUTES**

MSC Chadwick/Hensch

The Governing Board approved the minutes of:

- December 8, 2015 (as amended)
- January 5, 2016 (as written)
- January 12, 2016 (as written)

The vote was unanimous. Student Trustee vote: Aye

H. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA** There were none.

I. **REPORTS**

Board President Evilsizer reported on his attendance at the following: Baseball field grand opening, CCLC Legislative conference and Board Chair workshop, CSUSM Report to the Community, and SDICCCA Trustee dinner. In closing he talked about the SDICCCA keynote speaker.

Trustee Hensch reported attending the CCLC Legislative conference and talked about a workshop she attended at the conference. In closing she talked briefly about the different caucus groups at the conference.

Trustee Chadwick reported on her attendance at the Baseball field grand opening, CSUSM Report to the Community and SDICCCA Trustee Dinner. She suggested that Palomar have its own report to the community.

Trustee McNamara talked about continuing to market Palomar and shared a related story about a Palomar alumni he had recently spoken to. In closing he invited people to attend a tour of the MCRD Museum in San Diego.

Trustee Halcón reported attending the Baseball field grand opening, CSUSM Report to the Community and SDICCCA Trustee Dinner. He talked about the CCLC Legislative conference and the Latino caucus meeting. He talked about Veteran's who have served in the military being deported to Mexico.

Student Trustee Spence reported on the Club Rush events, talked about the upcoming Student Senate California Community Colleges General Assembly, and reported that there was an upcoming Blood Drive.

Dan Sourbeer, Interim Vice President for Instruction filling in for Interim Superintendent/President Adrian Gonzales, talked about a meeting between San Marcos Unified School District and Palomar and reported that it was a very good meeting. He reported that he has also met with leaders at Ramona, Fallbrook and Bonsall and that other meetings with high school leaders are scheduled. In closing he talked about a grant opportunity to partner with the Vista jail.

Acting Vice President, Brian Stockert, shared that enrollments are improved since the last report to the Board. He reported meeting with the Principal of Mission Hills High School and discussed the role of counseling in the high school. Acting VP Stockert shared that Veteran's certified to use benefits has reached nearly one thousand, and talked about the Hall of Fame dinner.

Vice President Ron Ballesteros-Perez reported that the District was awarded two safety awards through the statewide insurance program. He reviewed the CCS311 report and second quarter numbers comparing the 15-16 fiscal year with 14-15.

Interim Vice President Mike Popielski talked briefly about the Classification Study and introduced Alan Crecelius, Reward Strategy Group to discuss the report. Mr. Crecelius discussed the work done, the benchmarks used, market place analysis, internal job analysis and the salary schedule. Mr. Crecelius and IVP Popielski responded to questions from the Board. In closing IVP Popielski reported that one additional response to the Superintendent/President Search RFP was received.

## **J. APPROVAL OF CONSENT CALENDAR ITEMS**

**Action:** On a motion by Trustee Chadwick, seconded by Trustee Hensch, the Board approved the following items 1, portions of item 2, and items 3 -20. A portion of item 2 was pulled for discussion as indicated in section: K. Action on items removed from consent calendar.

**Ayes:** Evilsizer, Hensch, Chadwick, McNamara, and Halcón

**Noes:** None

**Absent:** None

**Student Trustee:** Aye

### **1. GRANT EQUIVALENCY FOR DISCIPLINES**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board granted the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: **Aguilar, Eduardo**  
Disciplines: Chicano Studies  
Ethnic Studies
  
- b. Name: **Gazale, Jane**  
Discipline: Arabic

- c. Name: **Shelton, James**  
Discipline: Cabinet Making

## 2. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

### Spring 2016

Department: Art  
a. Name: **Mangione, Stephen**  
Discipline: Art  
Degrees: M.F.A., Art  
B.A., Art  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

Department: Behavioral Sciences  
a. Name: **Nugent, Benjamin**  
Discipline: Anthropology  
Degrees: M.A., Anthropology  
B.A., Anthropology  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

b. Name: **Oevering, Sandra**  
Discipline: Psychology  
Degrees: M.A., Counseling  
B.S., Psychology  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

c. Name: **Wren, Brittany**  
Discipline: Psychology  
Degrees: M.A., Psychology  
B.A., Psychology  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

Department: Business Administration  
a. Name: **Corpora, Angelo**  
Discipline: Law  
Degrees: M.A., Legal Studies with emphasis in Labor Relations Law  
B.A., Political Science  
California Community College Instructor Credential : Real Estate; Law;  
Business and Industrial Management - Valid for Life  
Sal Grade/Stp: **YD/10**  
Salary: **\$76.22**

- Department: Chemistry
- a. Name: **Love, Shubhangi**  
Discipline: Chemistry  
Degrees: California Community College Instructor Credential: Valid for Life - Chemistry  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**
- b. Name: **Moore, Danica**  
Discipline: Chemistry  
Degrees: M.S., Chemistry  
B.S., Chemistry  
Sal Grade/Stp: **B/1**  
Salary: **\$55.79**
- c. Name: **Phelan, Nelson**  
Discipline: Chemistry  
Degrees: Ph.D., Chemistry  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**

- Department: Child Development
- a. Name: **Ghiglieri, Pamela**  
Discipline: Child Development  
Degrees: M.A., Child Development  
B.A., Child Development  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

- Department: Communications/Marketing
- a. Name: **Anderson, Shane**  
Discipline: Photographic Technology  
Degrees: M.F.A., Visual Arts  
B.F.A., Photography  
2+ years experience  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

- Department: Design and Consumer Education
- a. Name: **Gaber, Ellie**  
Discipline: Interior Design  
Degrees: M.A., Communication Arts  
2+ years experience  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

- Department: Economics, History and Political Science
- a. Name: **Jensen, Jill**  
Discipline: History  
Degrees: Ph.D., History  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**

b. Name: **Ligetti, Andrew**  
Discipline: History  
Degrees: M.A., History  
B.S., Recreation  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

c. Name: **Paligutan, Proceso**  
Discipline: History  
Degrees: Ph.D., History  
B.A., Philosophy  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**

Department: Emergency Medical Education

a. Name: **Dyal, Cinton**  
Discipline: Emergency Medical Technologies  
Degrees: B.A., History  
2+ years experience  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**

Department: EOP&S/CARE/CalWorks

a. Name: **Hind, Brittany**  
Discipline: Counseling: EOPS  
Degrees: M.A., Education (Counseling)  
B.A., Psychology  
2+ years of occupational experience  
EOPS counselor requirements set after October 24, 1987 fulfilled.  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

Department: Life Sciences

a. Name: **Botkin, Mia**  
Discipline: Zoology  
Degrees: M.S., Biology  
Master of Public Health  
B.S., Psychobiology  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**

b. Name: **Lowe, Andrew**  
Discipline: Biological Sciences  
Degrees: M.S., Biology  
B.A., Biological Science  
Sal Grade/Stp: **C/1**  
Salary: **\$59.06**

c. Name: **Volodina, Natalia**  
Discipline: Biological Sciences  
Degrees: Ph.D., Biology  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**

- Department: Mathematics
- a. Name: **Kolstad, Thomas**  
Discipline: Mathematics  
Degrees: M.S., Mathematics  
B.S., Mathematics  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**
- b. Name: **Reedy, Michael**  
Discipline: Mathematics  
Degrees: M.A., Mathematical Sciences  
B.A., Mathematics  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**
- c. Name: **Yan, Genevieve**  
Discipline: Mathematics  
Degrees: M.S., Applied Mathematics  
Masters in Civil Engineering  
B.S., Civil Engineering  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**
- Department: Multicultural Studies
- a. Name: **Aguilar, Eduardo**  
Disciplines: Chicano Studies  
Ethnic Studies  
Degrees: M.A., American Indian Studies  
B.A., Native American Studies/Chicano Studies  
B.A., History  
Minimum qualifications satisfied via equivalency  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**
- Department: Nursing Education
- a. Name: **Branstine, Ashley**  
Discipline: Nursing Science/Clinical Practice  
Degrees: B.S., Nursing  
A.A., Liberal Arts  
A.A., Social/Behavioral Sciences  
A.S., Mathematics/Science  
2+ years experience  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**
- b. Name: **Clark, Gina**  
Discipline: Nursing Science/Clinical Practice  
Degrees: B.S., Nursing  
A.A., Nursing  
2+ years experience  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**

c. Name: **DelaCruz, Flordelis**  
Discipline: Nursing  
Degrees: Doctor of Nursing Practice  
Master of Advanced Studies  
M.S., Nursing  
B.S., Nursing  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**

d. Name: **Ho, Tina**  
Discipline: Nursing  
Degrees: Doctor of Nursing Practice  
M.S., Nursing: Family Nurse Prac  
B.S., Nursing  
Sal Grade/Stp: **D/1**  
Salary: **\$60.69**

e. Name: **Kalisek, Holly**  
Discipline: Nursing  
Degrees: M.S., Nursing  
B.S., Nursing  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

Department: Occupational and Noncredit Programs

a. Name: **Struthers, Gordon**  
Discipline: Water Technology Education  
Degrees: B.S., Civil Engineering  
2+ years experience  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**

Department: Speech Communication/Forensics/ASL

a. Name: **Hauser, Thomas**  
Discipline: American Sign Language  
Degrees: B.S., Business Administration  
B.S., Accounting  
2+ years experience  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**

b. Name: **Junc, Kelea**  
Discipline: American Sign Language  
Degrees: M.S., Deaf Education  
B.A., Communication Arts  
2+ years experience  
Sal Grade/Stp: **C/1**  
Salary: **\$59.06**

- Department: Trade and Industry
- a. Name: **Irvine, Erik**  
Discipline: Welding  
Degrees: B.S., Mechanical Engineering  
2+ years experience  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**
- b. Name: **Shelton, James**  
Discipline: Cabinet Making  
Degrees: Minimum qualifications satisfied via equivalency  
Sal Grade/Stp: **A/1**  
Salary: **\$55.79**
- Department: World Languages
- a. Name: **Gay, Hilary**  
Discipline: French  
Degrees: M.A., French  
B.A., French  
Sal Grade/Stp: **C/1**  
Salary: **\$59.06**
- b. Name: **Gazale, Jane**  
Discipline: Arabic  
Degrees: M.A., Education (Dual Language and English Learner Education)  
B.A., Arabic Studies  
Minimum qualifications satisfied via equivalency  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

### **3. RATIFY ONE-SEMESTER TEMPORARY ACADEMIC EMPLOYMENT**

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **one-semester temporary academic employees**:

- a. Name: **MCENTIRE, NORMAN**  
Position: Assistant Professor, Computer Science  
Department: Computer Science and Information Technology  
Degrees: M.S., Electrical Engineering  
2+ Years Experience  
Minimum qualifications satisfied via equivalency (2014)  
Position #: 5358  
New?: No, temporary contract  
Remarks: One-semester temporary contract; non-tenure-track faculty appointment for Spring 2016 only.  
Sal Grade/Stp: **D/3**  
Salary: **\$5,704.04/month**  
% of Position: **100%**  
# of Mos: 5  
Effective: January 19, 2016  
Account #(s): A-111000-358100-07060-0000000/100%





**6. RATIFY THE MEMORANDUM OF UNDERSTANDING DATED DECEMBER 16, 2015 BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161.**

The Governing Board ratified the Memorandum of Understanding dated December 16, 2015 between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161 related to the release time for the Assistant Chair of the Nursing Department.

**EXHIBIT J-6**

**7. RATIFY PROFESSIONAL SERVICES CONTRACT**

The Governing Board ratified the recommendation of the Interim Superintendent/ President regarding the **approval** of a **professional services contract** between the District and **Patricia Hurley** to provide professional services as Interim Director, Financial Aid, Veterans and Scholarship Services. She will be compensated at \$505.28 per day which is based on placement at step 10 of salary grade 68 on the Administrative Salary Schedule and includes a doctoral stipend.

**EXHIBIT J-7**

**8. RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employee**:

- a.     Name:               **KELLY HELMING**  
       Position:         Web Coordinator  
       Department:      Academic Technology Resource Center  
       Position #:       6609  
       New?:             Yes  
       Remarks:         Position approved on 6/9/15  
       Sal Grade/Stp:   **40/1**  
       Salary:           **\$5,935.38/month**  
       % of Position:   100%  
       # of Mos:         12  
       Effective:        February 16, 2016  
       Account #(s):     A-212200-315100-61150-0000000/100%

**9. APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board approved the Personnel Actions/History report, which includes hires for student employees for the month of January 2016, and short-term employees for the month of February 2016.

**EXHIBIT J-9**

**10. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2016:

- Employee Name: **Mireya Gutierrez-Aguero**  
Position:        Title V/HSI STEM Project Supervisor  
Department:     Mathematics and the Natural & Health Sciences  
Course of Study: Doctoral Degree

Employee Name: **Pamela Dratler**  
Position: Education Center Coordinator  
Department: Escondido Center  
Course of Study: Job Related

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective February 1, 2016, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Yuan-Lin Lee**  
Position: Title III/STEM Tutorial Specialist  
Department: Mathematics  
Course of Study: Master's Degree

**11. RATIFY LEAVES OF ABSENCE**

- a. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>
000731504	01/18/2016	06/30/2016
000079003	02/09/2016	06/30/2016

- b. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Percent</u>
000079003	01/04/2016	02/08/2016	100%
002347599	01/12/2016	02/22/2016	100%
002125416	01/28/2016	02/12/2016	100%

- c. The Governing Board ratified the recommendation of the Interim Superintendent/President granting a **7.5% Personal Leave of Absence without pay and with no effect on benefits**, effective January 19, 2016 through May 20, 2016, **Fleecia D. Heise**, Athletic Trainer, Athletics Department, to teach.

**12. APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2016**

The Governing Board approved Curriculum Action Items dated December 16, 2015 and January 20, 2016 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective fall 2016.

**EXHIBIT J-12**

**13. APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q**

The Governing Board approved the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ending December 31, 2015.

**EXHIBIT J-13**

**14. APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR**

The Governing Board approved the Quarterly Report of the Fiscal Services Director Regarding Disclosure of District Investments as of December 31, 2015.

**EXHIBIT J-14**

**15. APPROVE EXTENDED FIELD TRIPS**

The Governing Board approved the following extended field trips as detailed:

- a. Mt. Calvary Monastery, Santa Barbara, CA on March 2-4, 2016 for students enrolled in courses World Religions 101, or Ritual/Symbol/Myth 105, or History of Christianity 108, or Religion in America 110.
- b. Associated Collegiate Press National Convention, Los Angeles, CA, February 18-20, 2016 for students enrolled in Journalism 105, 205, 210, 110L or 112L.
- c. Colorado Plateau, Sunset Crater, AZ to Dinosaur National Monument, UT, May 25 – June 1, 2016 for students enrolled in summer intersession field course Geology 195D.

**EXHIBIT J-15**

**16. APPROVE INTERNATIONAL TRAVEL FOR CLASSIFIED ADMINISTRATOR**

The Governing Board approved travel for Yasue O'Neill, Coordinator, International Education, travel to Seoul, South Korea, and Tokyo/Osaka, Japan, March 26th, 2016 for the purpose of expanding recruitment opportunities of international students to Palomar College.

**EXHIBIT J-16**

**17. RATIFY INTERNATIONAL TRAVEL FOR CLASSIFIED ADMINISTRATOR**

The Governing Board ratified international travel reimbursement for Masako Ikenushi, Tenure track instructor for World Languages Department, travel to Osaka/Kobe, Japan May 25, 2015 through June 3, 2015 for the purpose of presenting/participating at the Fifth Annual Conference on Asian Studies 2015.

**EXHIBIT J-17**

**18. ACCEPT GIFT**

The Governing Board accepted the following gift and directed that an appropriate letter of appreciation be sent to the donor:

- a. Sheet music by Dorothy Stewart, 16925 Hierba Dr., #214, San Diego, CA. Total cash value as identified by the donor \$500.00.

**19. APPROVE REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES**

The Governing Board approved reimbursement of travel expenses for interview for the following candidates:

- a. Name: **KATHRYN KAILIKOLE**  
For: Rental car, gas and meals  
To Attend: Second-level interview for Interim Dean, Mathematics and The Natural and Health Sciences

Location: Philadelphia, PA to San Marcos, CA  
Date: November 23, 2015  
Amount: \$117.44  
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

b. Name: **GREGORY ANDERSON**  
For: Airfare, rental car, airport parking and meals  
To Attend: Second-level interview for Superintendent/President  
Location: Cupertino, CA to San Marcos, CA  
Date: November 4, 2015  
Amount: \$487.60  
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

c. Name: **GREGORY ANDERSON**  
For: Airfare, rental car, airport parking, hotel and meals  
To Attend: Open forum for Superintendent/President  
Location: Cupertino, CA to San Marcos, CA  
Date: November 6, 2015  
Amount: \$821.65  
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

## **20. EXCUSE ABSENCE OF TRUSTEE**

In accordance with Section 72425(d) of the CA Education Code, the Governing Board excused the absence of Malik Spence from the January 26, 2016 Special meeting due to personal necessity.

**RESOLUTION 15-21201**

## **Resumption of REGULAR AGENDA**

### **K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

MSC Chadwick/Hensch

Trustee Halcón commented on these positions and asked for more information about the candidates. Interim Vice President Popielski talked about the hiring process and the importance of not creating bias during the process. He shared that the District is planning a recruitment summit. Trustees asked additional questions related to position demographics and what is being done to better assess demographics of applicant pools; IVP Popielski responded. Trustees discussed the importance of diversity and process improvement in hiring. IVP Sourbeer discussed Program Review and the gathering and review of diversity data.

### **2. RATIFY PART-TIME FACULTY EMPLOYMENT**

Department: English

a. Name: **Kennedy, Christina**  
Discipline: English  
Degrees: M.A., English  
B.A., Literature and Writing  
Sal Grade/Stp: **B/1**  
Salary: **\$57.15**

b. Name: **King, Emily**  
Discipline: English  
Degrees: M.A., English  
B.A., English

	Sal Grade/Stp:	<b>B/1</b>
	Salary:	<b>\$57.15</b>
c.	Name:	<b>Pugh, Zachary</b>
	Discipline:	English
	Degrees:	M.A., Literature and Writing B.A., Literature and Writing
	Sal Grade/Stp:	<b>B/1</b>
	Salary:	<b>\$57.15</b>

The vote was Evilsizer, Hensch, Chadwick, McNamara: Aye. Halcón: Nay. Student Trustee vote: Aye

**L. REPORTS FROM COLLEGE GROUPS**

**1. INFORMATION: Report of the Faculty Senate**

Greg Larson, President of the Faculty Senate, expressed concerns regarding the hiring of short-term administrators. IVP Popielski responded.

**2. INFORMATION: Report of the Palomar Faculty Federation**

Teresa Laughlin filling in for the President of the Faculty Senate, also expressed concerns regarding the hiring of short-term administrators. She brought up concerns regarding the Presidential Search including: the composition of the committee and the possible holding of candidate forums in June.

**3. INFORMATION: Report of the Administrative Association**

Absent

**4. INFORMATION: Report of the Confidential and Supervisory Team**

Zeb Navarro, President of the Confidential and Supervisory Team had no report.

**5. INFORMATION: Report of the CCE/AFT**

Chris Wick, filling in for Dan Dryden, President of the CCE/AFT, talked about the classification study and reported it was a good process. She also expressed concerns about the possibility of fewer CCE members on the Presidential Search Committee.

**6. INFORMATION: Report of the Associated Student Government**

Malik Spence, ASG President, reported that the ASG is preparing to finalize its budget; that they are considering holding an election-year event; that they are holding a Spring retreat and; that they will be holding an ASG meeting at the Escondido campus. Spence reported that the ASG is trying to get a Region 10 meeting held on the Palomar campus. In closing he reported on ASG membership.

**M. UNFINISHED BUSINESS There was no unfinished business.**

**N. NEW BUSINESS**

**1. REVIEW AND APPROVE PURCHASES**

MSC Chadwick/Hensch

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 reviewed and approved purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

Purchase Orders Time Period: 11/25/15 – 01/27/16	\$2,488,218.50
Procurement Card Time Period: 11/23/15 – 12/22/15	153,880.97
	<u>\$2,642,099.47</u>

**EXHIBIT N-1**

The vote was unanimous. Student Trustee vote: Aye.

**2. AWARD CONTRACT TO GEM INDUSTRIAL ELECTRIC, INC.**

MSC Chadwick/Hensch

The Governing Board awarded a contract to GEM Industrial Electric, Inc., as the lowest, responsive and responsible bidder in the amount of \$1,079,680.00 for Bid #103-16: Palomar College Temporary Parking Lot – San Marcos Re-Bid Project, subject to receipt of all required bonds, for the construction of project.

The vote was unanimous. Student Trustee vote: Aye.

**3. AWARD CONTRACT TO TRADE CONTRACTOR PURSUANT TO BID RECEIVED FOR THE BID PACKAGE CM-14-01-LRC-CC-LANDSCAPING LEARNING RESOURCE CENTER (LRC) PROJECT; ASSIGN AWARDED CONTRACT TO GILBANE BUILDING COMPANY TO ADMINISTER PURSUANT TO THE CM-AT-RISK AGREEMENT**

MSC Chadwick/Hensch

At time of GMP submission and approval, an Owner Allowance was included in the contract with the understanding that the landscape bid package would be bid at a later date. In accordance with public bidding code, the landscape package was publically bid. Gilbane recommends the contract be awarded to Western Rim for the Landscaping bid package on the project.

**EXHIBIT N-3**

The vote was unanimous. Student Trustee vote: Aye.

**4. CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD**

MSC Chadwick/Halcón

The Governing Board of the Palomar Community College District called a Special Meeting of the Board on February 16, 2016 at 4:00 p.m. to discuss the Superintendent/President search.

The vote was unanimous. Student Trustee vote: Aye.

P. **BOARD REQUESTS FOR REPORTS**

Trustee Evilsizer requested a report on faculty demographic data.

Q. **RECESS TO CLOSED SESSION:** No additional session was needed

R. **RECONVENE TO OPEN SESSION:**N/A

S. **ADJOURNMENT** The meeting adjourned at 6:41 p.m.

  
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Mark Evilsizer, Board President

  
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Nancy Chadwick, Secretary