

APPROVED 2/9/16
GOVERNING BOARD MINUTES
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, JANUARY 12, 2016, 5:00 P.M.
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA

A. <u>CALL MEETING TO ORDER:</u>

Board President Mark Evilsizer called the meeting of the Palomar Community College District Governing Board to order at 4:00 p.m.

B. ROLL CALL

MARK R. EVILSIZER, M.A., PRESIDENT NANCY ANN HENSCH, B.A., VICE PRESIDENT NANCY C. CHADWICK, M.S.W., M.P.A., SECRETARY PAUL P. MC NAMARA, B.A., TRUSTEE JOHN HALCÓN, Ph.D., TRUSTEE MALIK SPENCE, STUDENT TRUSTEE (arrived at 5:00 p.m.)

- C. PUBLIC COMMENTS There were none.
- D. RECESS TO CLOSED SESSION The Board recessed to closed session at 4:00 p.m.
- **E.** RECONVENE TO OPEN SESSION: The Board reconvened to open session at 5:00. Board President Evilsizer reported that no actions were taken in closed session.

Following the Pledge of Allegiance the meeting continued.

EE. ADMINISTRATION OF OATH OF OFFICE TO POLICE OFFICERS

Board President Evilsizer administered the Oath of Office to Police Officers Scott Johnson and Robert Castro.

F. PUBLIC COMMENTS There were none.

G. APPROVAL OF MINUTES

MSC Chadwick/Hensch

The Governing Board approved the minutes of:

- November 4, 2015
- November 10, 2015
- November 17, 2015

The vote was unanimous. Student Trustee vote: Aye

H. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA There were none.

I. <u>REPORTS</u>

Audit Report – Carmen Coniglio, Director of Fiscal Services, introduced Ms. Heidi White from the firm Vivrinek, Trine, Day & Co., LLP. Ms. White provided a summary of the Measure M General Obligation Bond financial and performance audit and the Palomar Community College District annual financial report.

Board President Evilsizer reported on his attendance at the Paramedic Academy, Fire Academy, and Nurse Pinning Ceremony. He talked about the CEO search noting it is the Board's highest priority. He

asked that each of the constituent groups meet with Interim Superintendent/President Gonzales to talk about the composition of the search committee.

Trustee Hensch had no report.

Trustee Chadwick reported attending the Paramedic Academy, Fire Academy, Nurse Pinning Ceremony, and Police graduation event. She talked briefly about the state budget and one-time funds.

Trustee McNamara thanked those who attended the Special Meeting held on January 5, 2016.

Trustee Halcón reported attending three of the graduation events.

Student Trustee Spence talked about a California Community College Association of Student Trustees petition to place a student on the State Chancellor's search committee as well as efforts to allow free use of showers to students without the requirement of being enrolled in a physical education class.

Interim Superintendent/President Adrian Gonzales discussed meeting with the PFF and the Senate, and discussions with other constituent group leaders regarding representation on the Superintendent/President search committee. He talked about the audit reports, thanked the Fiscal Services for their work, reviewed key hires which have taken place since the SERP, and reminded everyone that the District's 70th Anniversary is quickly approaching.

Interim Vice President Dan Sourbeer mentioned the Deans Nuts & Bolts training held last week and noted that the Spring Plenary was coming up. He talked about Kathryn Kailikole, Interim Dean and asked the Board for their endorsement of the hire; talked about other key positions that are being filled; and reported on the graduation events.

Acting Vice President Brian Stockert updated the Board on key accomplishments in Athletics including wrestling, cross-country, water polo, and volleyball. He reported that 1,000 Veteran's will be certified for the Spring semester, discussed outreach efforts and reported on increased enrollments. In closing he introduced Jeffrey Higginbotham.

Vice President Ron Ballesteros-Perez talked briefly about the state budget. He reminded everyone that the baseball Grand Opening will take place on Wednesday, January 27.

Interim Vice President Mike Popielski had no report.

J. **APPROVAL OF CONSENT CALENDAR ITEMS**

Action:

On a motion by Trustee Chadwick, seconded by Trustee Halcon, the Board approved

the following items 1-19.

Aves:

Evilsizer, Hensch, Chadwick, McNamara, and Halcón

Noes: Absent: None None

Student Trustee: Ave

1. RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2016

Department:

Behavioral Sciences

Name:

Sanchez, Linda

Discipline:

Anthropology

Degrees:

M.A., Anthropology

b.

B.A., Anthropology

Sal Grade/Stp:

B/1 \$57.15

Salary:

Name:

Discipline:

Smilo, Pamela Psychology

Degrees:

Ph.D., Psychology

M.A., International Business

B.A., Management

Sal Grade/Stp:

Salary:

D/1 \$60.69

C.

Name:

Wombolt, Jessica

Discipline: Degrees:

Psychology M.A., Psychology

B.A., Psychology

Sal Grade/Stp:

Salary:

\$57.15

B/1

Department:

a.

Name:

Chemistry Dorairaj, Sudha

Discipline:

Chemistry

Degrees:

Ph.D., Chemistry

Sal Grade/Stp:

D/1

Salary:

\$60.69

Department:

English as a Second Language

Name:

Waterman, Laura

Discipline:

ESL

Degrees:

Master of Arts in Educ, T.E.S.O.L.

B.A., Liberal Studies

Sal Grade/Stp:

Salary:

B/1 \$57.15

Department:

a.

Health, Kinesiology, and Recreation Management

Name:

Eldridge, Mark Health

Disciplines:

Kinesiology

Degrees:

M.A., Physical Education

B.A., Geography

Sal Grade/Stp:

Salary:

YB/14 \$77.92

Department:

Mathematics

Name: a.

Nguyen, Hien Mathematics

Discipline: Degrees:

M.A., Mathematics B.A., Mathematics

Sal Grade/Stp:

B/1

Salary:

\$57.15

b. Name:

Zhang, Pei

Discipline:

Mathematics

Degrees:

Ph.D., Mathematics M.A., Mathematics

Sal Grade/Stp:

D/1

Salary:

\$60.69

Occupational and Noncredit Programs Department:

Name: a.

Discipline:

Parks, Benjamin

Water Technology Degrees: B.A., Applied Science

> A.A., Water Technology Education A.A., Liberal Arts and Sciences

6+ years experience

Sal Grade/Stp:

A/1 Salary: \$55.79

Department:

Public Safety

Name: a.

Hedgecock, Richard Administration of Justice

Discipline: Degrees:

A.S., ADM of Just-Contemp Police Tec

6+ years experience

Sal Grade/Stp:

A/1

Salary:

\$55.79

Department:

Speech Communication/Forensics/ASL

a. Name:

Discipline:

Corcoran, Kevin Communication Studies

Degrees:

M.A., Communication (Communication Studies)

B.A., Communication

Sal Grade/Stp:

B/1

Salary:

\$57.15

Department: a.

Trade and Industry

Name:

Eaton, Dena

Discipline:

Architecture

Degrees:

B.A., Art History with Distinction

2+ years experience

Sal Grade/Stp:

Salary:

\$55.79

A/1

b.

a.

Name:

Schwebke, Vern

Discipline:

Architecture

Degrees:

B.S., Architecture

Sal Grade/Stp:

6+ years experience A/1

Salary:

\$55.79

Department:

World Languages Tipura, Selma

Name: Disciplines:

German

French

Degrees:

M.A., German

M.A., French and Francophone Studies

B.A., English & German Studies

Sal Grade/Stp:

D/1

2. RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACTS

\$60.69 Salary:

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment and contract of the following administrative employees:

Name: a.

JEFFREY HIGGINBOTHAM

Position:

Director, Disability Resources

Department:

Disability Resource Center

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Position #:

5538

New?:

No

Remarks:

Replacement for Ron Haines: funded - Disabled Student Program &

Services; continuation of position is dependent upon continuation of funds.

Sal Grade/Stp:

Salary:

\$7,666.18/month

% of Position:

100%

of Mos:

12

Effective:

January 13, 2016

Account #(s):

K-123600-472100-64200-1612030/100%

b. Name: KATHRYN KAILIKOLE

Position:

Interim Dean, Mathematics and The Natural and Health Sciences

Replacement for Daniel Sourbeer who is currently serving as the Interim

Department:

Mathematics and The Natural and Health Sciences

Position #:

5232

New?:

No

Remarks:

Assistant Superintendent/Vice President, Instruction.

Sal Grade/Stp: Salary:

\$10,565.54/month plus \$1,370.76 annual doctoral stipend

% of Position:

100% 12

of Mos: Effective:

January 13, 2016

Account #(s):

A-123100-341100-60110-0000000/100%

EXHIBIT J-2

3. RATIFY PROFESSIONAL SERVICES CONTRACT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of a professional services contract between the District and Wilma Owens to provide professional services as Interim Dean, Instructional for Career, Technical and Extended Education: monthly rate of \$13,943.09 corresponding to step 18 of salary grade 75 on the Administrative Salary Schedule.

EXHIBIT J-3

4. RATIFY TEMPORARY EMPLOYMENT

The Governing Board ratified the Temporary Employment for Norma Miyamoto to provide support for Instructional Services from January 13, 2016 through June 30, 2016 at the rate of \$73.56 per hour.

5. RATIFY CLASSIFIED EMPLOYMENT

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the employment of the following classified employees:

Name: a.

AUSTIN T. ALEX

Position:

GEAR UP Site Coordinator

Department:

Grant Funded Student Programs

Position #: New?:

6557

No

Remarks:

Replacement for Natallie Trujillo; funded - GEAR UP; continuation of

position is dependent on continuation of funds.

Sal Grade/Stp:

23/1

Salary:

\$3,918,41/month

% of Position:

100%

of Mos:

12

Effective:

January 13, 2016

Account #(s):

K-212200-471200-64990-1112321/100%

b. Name: JERRY T. HILL

Position: Senior Groundskeeper Department: Grounds Services

Position #: 5677 New?: No

Remarks: Replacement for Reekie Franco.

Sal Grade/Stp: 17/1

Salary: **\$3,386.15/month**

% of Position: 100% # of Mos: 12

Effective: January 14, 2016

Account #(s): A-212200-542300-65500-0000000/100%

6. RATIFY NEW CLASSIFIED POSITIONS

The Governing Board ratified the recommendation of the Interim Superintendent/President regarding the approval of the following new classified positions.

a. Position: TRIO/STUDENT SUPPORT SERVICES OUTREACH COORDINATOR

Department: Grant Funded Student Programs

Position #: 6623

Remarks: Funded - Higher Education Act TRIO; continuation of position is dependent

upon continuation of, funds.

Sal Grade/Stp: 20/1

Salary: \$3,643.91/month

% of Position: 100% # of Mos: 12

Effective: January 13, 2016

Account #(s): K-212200-471300-64300-1112301/100%

a. Position: OFFICE SPECIALIST III

Department: Health Services

Position #: 6625

Remarks: Funded - Student Health Services Fees; continuation of position is

dependent on continuation of funds.

Sal Grade/Stp: 16/1

Salary: \$3,304.13/month

% of Position: 100% # of Mos: 11

Effective: January 13, 2016

Account #(s): K-212200-474100-64400-1812090/100%

7. APPROVE PERSONNEL ACTIONS HISTORY

The Governing Board approved the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **December 2015, and short-term employees** for the month of **January 2016.**

EXHIBIT J-7

8. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective February 1, 2016, with the

understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name:

Lisa Douglas

Position:

Counseling Services Specialist

Department:

Transfer Center

Course of Study:

Bachelor's Degree

9. RATIFY LEAVES OF ABSENCE

a. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

Employee ID	Start Date	End Date
001016100	10/26/2015	11/20/2015
002164351	01/01/2016	06/30/2016

b. The Governing Board ratified the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

Employee ID	Start Date	End Date	Percent
002870173	11/07/2015	02/08/2016	100%
003204546	08/19/2015	09/15/2015	100%
001016100	11/23/2015	06/30/2016	100%
000562959	12/21/2015	01/10/2016	100%

c. The Governing Board ratified the recommendation of the Interim Superintendent/President granting a 15% Personal Leave of Absence without pay and with no effect on benefits, effective January 19, 2016 through May 20, 2016, to Gregory Baker, Instructional Support Assistant IV, Communications Department, to teach.

10. RATIFY RESIGNATIONS

The Governing Board ratified the **resignation**, accepted by the Interim Superintendent/President in accordance with Board Policy 7350, of the following **employees**:

- a. **Cecilia G. Rocha**, Manager, GEAR UP, Grant Funded Student Programs, effective January 2, 2016 (last day of employment was January 1, 2016).
- b. **Donna A Morris,** Senior Library Media Technician, Library, effective January 5, 2016 (last day of employment was January 4, 2016)

11. APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2016

The Governing Board approved Curriculum Action Items dated September 2, September 16, October 21, November 4, November 18 and December 2, 2015 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective fall 2016.

EXHIBIT J-11

12. <u>APPROVE COURSE TO MEET MULTICULTURAL COURSE REQUIREMENT – EFFECTIVE FALL</u> 2016

The Governing Board approved the following courses which have been examined by the Curriculum Committee and the Faculty Senate to meet the Multicultural Course Requirement, effective Fall 2016:

Course Number & Title: AMS/AIS 121 Course Number & Title: HIST/MCS 160 Course Number & Title: AS 100 Course Number & Title: AS 101 Course Number & Title: AS 102 Course Number & Title: CS 101 Course Number & Title: CS 102 Course Number & Title: DNCE 102	Pacific Islanders History of the Middle East from 600 to the Present Introduction to African American Studies African-American History I African-American History II United States History from a Chicano Perspective I United States History from a Chicano Perspective II Survey of Dance on Film
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13. ACCEPT AS COMPLETE & FINAL BID #CM-13-14-01-BB-X PALOMAR BASEBALL FIELD & PRESS BOX PROJECT AND AUTHORIZE RELEASE OF RETENTION TO SWINERTON BUILDERS, IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board accepted the Bid #CM-13-14-01-BB-X Palomar College Baseball Field & Press Box Project (DSA 04-110354 & 04-113654) as complete and final; and authorized the Interim Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount of \$5,261,635.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Swinerton Builders.

14. ACCEPT AS COMPLETE & FINAL BID #CM-11-12-HUM-02 "STRUCTURAL STEEL, MISC. STEEL, METAL DECKING" FOR THE HUMANITIES AND TEACHING LEARNING CENTER PROJECTS AND AUTHORIZE RELEASE OF RETENTION TO ANDERSON CHARNESKY STRUCTURAL STEEL, IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board accepted the Bid #CM-11-12-HUM-02 "Structural Steel, Misc. Steel, Metal Decking" for the Humanities and Teaching Learning Center Projects as complete and final; and authorized the Interim Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount for Humanities Building of \$3,810,603 & for Teaching Learning Center of \$572,595.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Anderson Charnesky Structural Steel.

15. REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board ratified and approved all contracts and agreements for the period November 1, 2015 through December 31, 2015 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-15

16. APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES

The Governing Board of the Palomar Community College District reviewed and approved the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council.

BP 4021 – Discontinuance of Programs BP 5500 – Standards of Student Conduct BP 6700 - Civic Center and Other Facilities Use

BP 7700 - Whistle Blower Protection

EXHIBIT J-16

17. ACCEPT GIFTS

The Governing Board accepted the following gifts and directed that appropriate letters of appreciation be sent to the donors:

- a. iPad mini donated by an anonymous donor. Total cash value as identified by the donor \$300.00.
- b. Fireproof safe donated by Pacific Blue Innovations, LLC, 1611 S. Melrose Dr., A-146, Vista, CA 92081. Total cash value as identified by the donor \$2,800.00.
- c. Bosh miter saw and saw stand donated by Robert M. Norman, 23401 Mountain Peek Place, Ramona, CA 92065. Total cash value as identified by the donor \$800.00.
- d. Jet drill press and Delta jointer donated by Mintonia Hyman, 651 W. 12 Ave, Escondido CA 92025. Total cash value as identified by the donor \$1,800.00.

18. APPROVE BOARD TRAVEL

The Governing Board approved travel expenses for the following:

a.	Board Member	John Halcón

Advanced Funds? Yes

For: Transportation, mileage, meals, registration, etc.

To attend: CCLC Legislative Conference

Location/Date: Sacramento, CA/January 30 – February 1, 2016

Estimated Amount: \$ 1596.35

Budget No.: 575200-11-111100-66100-10-2015-0000000

b. Board Member Mark Evilsizer

Advanced Funds? Yes

For: Transportation, mileage, meals, registration, etc.

To attend: CCLC Legislative Conference & Board Chair Workshop

Location/Date: Sacramento, CA/ January 30 - February 1, 2016

Estimated Amount: \$ 1596.35

Budget No.: 575200-11-111100-66100-10-2015-0000000

c. Board Member Nancy Ann Hensch

Advanced Funds? Yes

For: Transportation, mileage, meals, registration, etc.

To attend: CCLC Legislative Conference

Location/Date: Sacramento, CA/ January 30 – February 1, 2016

Estimated Amount: \$ 1596.35

Budget No.: 575200-11-111100-66100-10-2015-0000000

19. EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledged and excused the absence of Malik Spence from the January 5, 2016 Special meeting due to personal necessity.

RESOLUTION 15-21199

Resumption of REGULAR AGENDA

- K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR There were none.
- L. REPORTS FROM COLLEGE GROUPS

1. INFORMATION: Report of the Faculty Senate

Greg Larson, President of the Faculty Senate, had no report.

2. INFORMATION: Report of the Palomar Faculty Federation

Shannon Lienhart, Co-President of the Palomar Faculty Federation, reported that the PFF is working with the North County Immigration Task Force.

3. INFORMATION: Report of the Administrative Association

Jim Odem, filling in for Justin Smiley, Administration Association President, welcome Jeffrey Higginbotham to AA.

4. INFORMATION: Report of the Confidential and Supervisory Team

Zeb Navarro, President of the Confidential and Supervisory Team, had no report.

5. INFORMATION: Report of the CCE/AFT

Dan Dryden, President of the CCE reported that staff are gearing up for the start of the semester. He expressed appreciation for being part of the search process discussions.

6. INFORMATION: Report of the Associated Student Government

Malik Spence, ASG President, reported that the Discover Palomar event would be held next week to welcome new and returning students and that the first ASG meeting of the semester would be on Wednesday the 20th.

M. <u>UNFINISHED BUSINESS</u> There was no unfinished business.

N. NEW BUSINESS

MSC Chadwick/Halcón

1. ACCEPT AUDIT REPORT OF THE PALOMAR COMMUNITY COLLEGE DISTRICT AND FINANCIAL AND PERFORMANCE AUDIT FOR THE PROPOSITION M BOND PROGRAM

The Governing Board accepted the Audit Report of the Palomar Community College District, as well as both the Financial Audit and Performance Audit for the Proposition M Bond Program, Year Ended June 30, 2015 as prepared by Vivrinek, Trine, Day & Co., LLP, 10681 Foothill Blvd., Suite 3000, Rancho Cucamonga, CA 91730.

EXHIBIT N-1

The vote was unanimous. Student Trustee vote: Aye

2. REVIEW AND APPROVE NON-RESIDENT TUITION AND CAPITAL OUTLAY FEES

MSC Chadwick/Halcón

The Governing Board reviewed and approved the adoption of \$211/unit for non-resident tuition and a capital outlay fee of \$5/unit for Fiscal Year 2016-17.

EXHIBIT N-2

The vote was unanimous. Student Trustee vote: Aye

4. APPROVE AGREEMENT WITH ARCHITECT FIRM, HMC ARCHITECTS, TO SERVE AS DISTRICT'S MASTER ARCHITECT

MSC Chadwick/Halcon

Trustee Chadwick commented on this item, Chris Miller responded to the comments. The Governing Board approved the selection of architectural firm, HMC Architects, to serve the District as the "District's Master Architect" and authorizes the District to enter into a contract with HMC Architects. The term of the agreement will be on a year to year basis for a total period of up to five (5) calendar years effective January 13, 2016. HMC Architects will provide architectural services to the District to include, but not limited to, master planning, district design guidelines, design, design drawings, cost estimating, and construction drawings to the District for a number of projects including new construction, remodels, ADA projects, development of swing space and other miscellaneous projects.

The vote was unanimous. Student Trustee vote: Aye

5. REJECT BIDS RECEIVED FOR BID #102-16 PALOMAR COLLEGE TEMPORARY PARKING LOT

MSC Chadwick/Halcón

Trustee Chadwick had questions about this item, Chris Miller responded. The Governing Board authorized the District to reject all bids received on Palomar College Temporary Parking Lot Project, Bid #102-16 and authorizes the District to rebid at a later date.

The vote was unanimous. Student Trustee vote: Aye

6. APPROVE RESOLUTION IN SUPPORT OF AMERICA'S COLLEGE PROMISE ACT

MSC Chadwick/Halcon

The Governing Board approved Resolution No. 15-21200 in support of America's College Promise Act which aims to eliminate cost barriers for community college for all Americans.

EXHIBIT N-5

RESOLUTION No. 15-21200

The vote was unanimous. Student Trustee vote: Ave

7. CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD

MSC Chadwick/Halcón

The Governing Board of the Palomar Community College District called a Special Meeting of the Board on January 26-2016 at 4:00 p.m. to discuss the Superintendent/President search, 2016 workshop schedule and other matters as the Board may determine.

The vote was unanimous. Student Trustee vote: Aye

O. BOARD REQUESTS FOR REPORTS

Trustee McNamara asked that the new Disability Resource Center Director provide an overview of mental health services provided to the District's Veteran population.

- P. RECESS TO CLOSED SESSION n/a
- Q. <u>RECONVENE TO OPEN SESSION</u>: n/a
- **R.** <u>ADJOURNMENT</u> The meeting adjourned at 5:44 p.m.

Mark Evilsizer, Board President

Mancy Chadwick, Secretary