MEMORANDUM OF UNDERSTANDING

BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE ADMINISTRATIVE ASSOCIATION

This Memorandum of Understanding (MOU) is entered by and between the Palomar Community College District ("District") and the Administrative Association ("AA"), collectively ("the parties"), under the meet and confer process.

Effective July 1, 2018, an on-salary schedule increase of 2.71%, the equivalence of the 2018-19 state mandated Cost Of Living Adjustment (COLA) shall be applied to the Administrative Association salary schedule. The increase to the schedule will occur on July 1, 2018. Approval of this MOU is subject to ratification by the Governing Board.

Dated: Cel 3/18

Lisa M. Norman, Ed.D. J.D.

Assistant Superintendent/Vice President,

HR Services, District Chief Negotiator

Dated: 6/7/18

Connie Sterling

President, Administrative Association

MEMORANDUM OF UNDERSTANDING



BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE CONFIDENTIAL AND SUPERVISORY TEAM

This Memorandum of Understanding (MOU) is entered by and between the Palomar Community College District ("District") and the Confidential and Supervisory Team ("CAST"), collectively ("the parties"), under the meet and confer process.

Effective July 1, 2018, an on-salary schedule increase of 2.71%, the equivalence of the 2018-19 state mandated Cost Of Living Adjustment (COLA) shall be applied to the Administrative Association salary schedule. The increase to the schedule will occur on July 1, 2018. Approval of this MOU is subject to ratification by the Governing Board.

Dated: (c/5118	Lisa M. Norman, Ed.D. J.D. Assistant Superintendent/Vice President, HR Services, District Chief Negotiator
Dated: 6/5/18	Jeanette Olins Jeanette Akins President, Considential + Seigerinsery Deam

May 31, 2018

MEMORANDUM OF UNDERSTANDING BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR COLLEGE COUNCIL OF CLASSIFIED EMPLOYEES, AFT LOCAL 4522

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR COLLEGE COUNCIL OF CLASSIFIED EMPLOYEES, AFT LOCAL 4522 ("CCE") and is with respect to Article 6: Union Rights.

In the event of a finding in favor of Janus in the *Janus v. AFSCME Council 31* decision currently in the US Supreme Court, the District agrees to:

- If a member contacts the District and attempts to drop his/her union membership, the member must be directed to contact CCE directly.
- Not disclose the personal information of CCE members (home addresses, home telephone numbers, personal cellular numbers, and dates of birth), or union membership lists, unless required to do so under Government Code section 6254.3 and/or in response to a lawful subpoena or court order.
- Cease agency fee deductions from non-members immediately upon CCE notification of current membership lists at the time of the decision.
- Provide reimbursement of agency fees deducted in error to the affected classified member within 30 days.

And non
Lisa M. Norman Assistant Superintendent/Vice President, Human
Resource Services

Anel Gonzalez

MEMORANDUM OF UNDERSTANDING BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF"), collectively "the parties."

The parties acknowledge the Part-Time and Full-Time faculty coaching stipend contract language that was included in the 2017-2018 coaching contracts had not reached mutual agreement. As a result, the language that was included in bold print (see attached) within all those contracts for said year is nullified and will be removed from future contracts until such time the parties mutually agree upon language.

Dated:	Lisa M. Norman, Ed.D. J.D. Assistant Superintendent/Vice President, HR Services, District Chief Negotiator
Dated: 5 31/18	Jenny Fererro Lead Negotiator, PFF
Dated: 5/3///8	Teresa Laughlin Co-President, PFF
Dated:	Barbara Baer Co-President, PFF

Palomar Community College District OFFER OF EMPLOYMENT - COACH



Employee Name	-	-:	Date		#2 2#1
Assignment	Coach				
Department	Athletics	Division			
Employee ID#		— Begin	8/18/2017	End	12/16/2017
Employee is Classified a	s: (X) Faculty	`-			
Additional Description of E	mployment:				
This is () is not (X) a	n amended form. Employee is	(X) to be paid	extra stipend for a	ncillary activ	rities
Explanation of specific	work, pay rate:				
Please refer to the Distr	ict/PFF Agreement for further	details concerr	ning terms of you	employme	ent.
	PFF Agreement, you will also ents beginning <u>9/20/2017</u> and			or ancillary	activities payable
films; (2) developing sco (4) putting together inde travelling to and attending attending high school ga (12) supervising weight coaching staff; and (15)	vactivities. Activities covered outing reports on conference exes to determine which game ing games; (7) recruiting high ames; (10) supervising work straining and other physical co other meetings with student a	opponents; (3) as the coaches of school students at the students at the students at the students at the students.	compiling calend: will attend; (5) obs s; (8) conducting a at athletic facilities cises; (13) film st	ars of oppo serving opp fund raising s; (11) team udies; (14)	nents schedules; conents; (6) g activities; (9) n management; meetings with the
These ancillary activities	s shall not be counted and are	e specifically ex	cluded from deter	mining you	ır workload.
	ar or a full-time contract employent in addition to the regular, fortrict at any time.				
uberculosis, medical exan egulations, policies and pro States, the State of Califorr	is expressly conditioned upon ninations, and eligibility for em ocedures approved and establish nia, the lawful rules of the State ent, the same as though they ha	ployment. Emp hed by the Distric Board of Educati	loyees shall comp ct. Employment is s on, and of the gove	ly with and subject to the	abide by all rules, e laws of the United
of this offer by the employe	nd agreed to by both parties he e, the Board may terminate this				
	f accepted, may be changed by the compensation specified her		of both parties, in	cluding incre	eases or decreases
		4			

May 17, 2018

MEMORANDUM OF UNDERSTANDING

BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 6: Union Rights.

In the event of a finding in favor of Janus in the *Janus v. AFSCME Council 31* decision currently in the US Supreme Court, the District agrees to:

- Notify the PFF within 15 business days if a member contacts the District and attempts to drop his/her union membership.
- Not disclose the personal information of faculty members (home addresses, home telephone numbers, personal cellular numbers, and dates of birth), or union membership lists, unless required to do so under Government Code section 6254.3 and/or in response to a lawful subpoena or court order.
- Cease agency fee deductions from non-members immediately upon PFF notification of current membership lists at the time of the decision.
- Provide reimbursement of agency fees deducted in error to the affected faculty member within 30 days.

Dated: 5 /18 / 18	Dr. Lisa M. Norman Assistant Superintendent/Vice President, Human Resource Services
Dated: 5/31/18	Jenny Fererro Lead Negotiator, PFF
Dated: 5/31/18	Teresa Laughlin Co-President, PFF
Dated:	Barbara Baer Co-President, PFF

May 31, 2018

MEMORANDUM OF UNDERSTANDING BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 9: Leaves.

Due to the change to the compressed calendar, effective Fall 2016, the hours associated with course load changed. For example, a 3 unit class, which had previously equated to 48 hours, is now equated to 54 hours under the compressed calendar.

Deferred compensation for load bank hours will be paid at the same level of the accrual. Effective Fall 2016, the district began scheduling classes to maximum hours (catalog hours * 18). Previously, classes were scheduled to minimum hours (catalog hours * 16). Deferred compensation for classes banked Fall 2016 forward shall be compensated at maximum hours. Deferred compensation for classes banked prior to Fall 2016 shall be compensated at minimum hours. Examples: A 3-hour class banked in Fall 2016 will be paid at 54 hours (3*18). A 3-hour class banked in Spring 2016 will be paid at 48 hours (3*16). For purposes of load bank leave, any units/hours banked prior to the change to the compressed calendar will be honored at the same percentage of load when being used. For example, a faculty member who banked 15 units (240 hours) worth of leave prior to Fall 2016 would be able to use those hours to take 15 units of load bank leave, even though under the compressed calendar 15 units is 270 hours.

For purposes of load bank leave, any units/hours overload assignments banked for leave purposes shall follow Article 9.15.1.14. As provided in this Article, "...in disciplines for which fifteen [15] student contact hours constitute a full load, one 3-hour class is equivalent to twenty percent [20%] of a full load." Therefore, banked assignments that were equated into a percentage of load prior to the scheduling change of Fall 2016 will be honored at the same percentage of load when redeemed. Example: A 20% load banked in Spring 2016, or earlier, may be redeemed as a 20% load assignment in any subsequent semester. and shall For example, a faculty member who banked 15 units (240 hours) worth of leave prior to Fall 2016 would be able to use those hours to take 15 units of load bank leave, even though under the compressed calendar 15 units is 270 hours.

Dated:	5/31/18	Me Non	
10		Lisa M. Norman	
		Assistant Superintendent/Vice	President
		Human Resource Services	

ner

Dated: 5 31/18	Jenny Fererro Lead Negotiator, PFF
Dated: 5 31 18	Teresa Laughlin Co-President, PFF
Dated:	Colleen Bixler Co-President, PFF

Request to use Banked Leave

Palomar Community College District Manager Silville

It is the faculty member's responsibility to complete Part A and Part B of this form and to ensure that all required information is completed and all appropriate signatures are received by the deadline date. The completed form with all required signatures must be received in Human Resource Services six months in advance of banked leave (P.F.F. 9.15.4).

A.	Name	Employee ID	
	Department		
	☐ I request to use banked hours leave	during:	
	Fall Semester	Spring Semester	_ Year
	Hours Per Week Requested	Full Time Equivalent	%
	*Hours Per Week Required for repl	acement Full Time	Equivalent %
		nours have not been banked at the semester(s) the remaining hour	
	I request payment in lieu of leave for at the time the hours were banked.	or my banked hours at the part-t	ime salary rate in effect
	List each Service Activity in which you a and the point value for the service. Seve for a partial leave, must have been ear leave. Submit form to the Professional	en (7) service points, or proportioned within the three (3) years	onal percentage thereof prior to using banked
AC	service points. TIVITY/COMMITTEE	SEMESTER/YEAR	POINTS EARNED
Ver	ified by Professional Development Offic		
Pro	fessional Development Office will forwa	Initials rd form to Payroll Services.	Date

Man Salar					
C. Pay	C. Payroll Services to verify hours banked:				
	hours as of			Verified by	
Payroll	Payroll Services will return form to faculty member.				
D. Fac	D. Faculty member to submit form for approvals:				
Faculty Member Signature Date					
	Approved		*Rescheduled	7	
	Approved		*Rescheduled	Department Chair/Director	Date
	Approved		*Rescheduled	Division Dean	Date
*If rescheduled, recommend when leave will be taken					Date
Original – Payroll Copies – Vice President, Dean, Department, Employee, Human Resource Services, Professional Development Office					

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PFF PROPOSAL #1- 5/17/18
Article 17: EVALUATION PROCEDURE

Only the portion of the Article with proposed changes is included here

17.1 Part-Time Faculty

- 17.1.1 In accordance with Education Code §87663 and Article 20, a part-time faculty member teaching a .7% load or greater will be evaluated during the first year of employment with the District, and at least once in every six (6) subsequent semesters. For the purpose of this Agreement, those subsequent semesters shall not include intersession and/or summer session. Evaluations will be conducted according to the following procedures.
 - 17.3.1.1 Student evaluations using the "Student Ratings of Instructor" form (Part-Time).
 - 17.3.1.2 The Department Chair/Program Director to whom the parttime faculty member reports (or his/her designee) completes an in-class observation using the Class Observation Form.

For the evaluation of part-time faculty, the designee shall be any full-time faculty member or a retired Palomar full-time faculty member who continues to serve in a part-time status. Rare circumstances may exist in which the TERB Coordinator, in consultation with the Department Chair, invites an outside observer with disciplinary expertise to complete an in-class observation using the class observation form. This observation form shall be used by the Department Chair in writing the Review Report.

Upon completion of the observation and form process, the dean may review the student evaluations, the faculty observation report, and the write-up, and may enter any comments/recommendations prior to the final evaluative grade and meeting with the PT faculty member.

17.3.1.3 The Department Chair/Program Director (or his/her designee) reviews student evaluations and in-class observations with the part-time faculty member and both sign the appropriate Part- Time Faculty Evaluation Review Report. The evaluator shall suggest improvements, as

appropriate. For each part-time evaluation Review Report, the Department Chair will complete and sign the Department Chair Supplemental Evaluation Form.

- 17.3.1.4 The Department Chair/Director may request a reevaluation or an out-of-cycle evaluation of a part- time
 faculty member during any semester of service to monitor
 progress. These evaluations shall be conducted using
 student evaluations and shall include all elements of the
 Part-Time Evaluation Checklist as posted on the Tenure
 and Evaluations website.
- 17.3.2 Courses taught during intersession and summer sessions are excluded from evaluation considerations.
- 17.3.3 A part-time faculty member who has a break in service of three (3) consecutive semesters or more, for any reason, will be considered a first-time, part-time faculty member for the purpose of evaluation (See Article 20).
- 17.3.4 If a part-time faculty member receives an overall Needs Improvement on his or her Evaluation Review Report (Article 17.1.7), a follow-up evaluation shall be completed. If the part-time faculty member teaches the subsequent semester or any semester thereafter he/she shall be reevaluated during that semester.
 - 17.3.4.1 A part-time faculty member who is eligible for preferential consideration (see Article 20.10.1) with an overall Needs Improvement on his or her Evaluation Review Report (Article 17.1.7) shall receive an Improvement Plan from the evaluator. Improvement Plans are intended to provide an opportunity for careful reflection and discussion, as they encourage communication between the part-time faculty member and the Department Chair or his/her designee in order to help the part-time faculty member to meet department standards. The Improvement Plan shall be written in good faith and approved by the Department Chair and the TERB Coordinator prior to its implementation. The Improvement Plan shall clearly specify areas to improve and remedies to rectify deficiencies described in the Evaluation Review Report. The Improvement Plan will be attached to the evaluee's Evaluation Review Report and must be signed by the evaluee prior to the follow-up evaluation.

- 17.3.4.2 Assignments for part-time faculty members may be impacted by evaluation results. Details on the process for part-time faculty assignments and the relation to evaluations is found in Article 20.
- 17.3.5 It is the responsibility of the department to ensure timely evaluations are conducted within the first year of employment and at least once every three years of part-time faculty members.

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PFF PROPOSAL #1- 5/31/17

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APPENDIX L EARLY CHILDHOOD EDUCATION LAB SCHOOL TEACHERS

INTRODUCTION

- 1.1 Palomar College academic employees employed to deliver early childhood education in the college's child development centers shall hereinafter be known as Early Childhood Education Lab School (ECELS) Teachers, Master Teachers, Site Supervisors, and Coordinators (herein after known as "ECELS Teachers" or "employees").
- 1.2 Articles 1-3,5-7,11,13,14,16,19, 21-23,25, and 26 shall apply to all ECELS Teachers; all other Articles do not apply to ECELS Teachers.

WORKLOAD

- 2.1 The work year for full-time ECELS Teachers shall be one of the following:
 - 2.1.1 12 month assignment consisting of a minimum of two hundred thirty-five (235) days at 40 hours per week totaling 1,880 hours per fiscal year and no more than two hundred forty (240) work days per year.
 - 2.1.2 11 month assignment consisting of a minimum of two hundred and fifteen (215) days at 40 hours per week totaling 1,720 hours per fiscal year and a maximum of two hundred and twenty (220) work days per year.
 - 2.1.3 10 month assignments shall consist of a minimum of one hundred and ninety-five (195) days at 40 hours per week totaling 1,560 hours per fiscal year and a maximum of two hundred (200) work days per year.

3. EMPLOYMENT STATUS, WORKWEEK

- 3.1 ECELS Teachers are exempt from the overtime provisions of the Fair Labor Standards Act and do not receive overtime or overload pay.
- 3.2 Regular Full-Time Employee
 - 3.2.1 The ECELS may employ Regular Full-Time and Part-Time ECELS Teachers under provisions set forth in Section 8366 of the California Education Code. Each person employed by the Palomar College Early Childhood Education Lab School shall be deemed to be employed in a position requiring certification qualifications EC

8366.

3.2.2 The ECELS may employ individuals who are hired for a limited or specific period of time to fill in for an employee. These employees are not eligible for employee benefits.

3.3 Workweek

The normal workweek for any full-time ECELS Teacher shall consist of forty (40) hours per week Monday-Friday.

BENEFITS

4.1 The District shall maintain the benefits programs (in terms of service levels) in place as of January 1, 2001, and shall continue to pay the full cost of benefits for all full-time ECELS Teachers, retirees and eligible dependents. These benefit programs include medical, dental, vision, long term care, life insurance and long-term disability. Any increases in costs to maintain the current level of service shall be borne by the District throughout the duration of the Agreement. The parties agree to work collaboratively to control future health care costs and consider plan changes that are necessary to control these costs. If multiple options are available, ECELS teachers, retirees, and eligible dependents will receive the lowest cost option for medical benefits.

4.2 Emeritus ECELS Teacher Benefits

- 4.2.1 Emeritus ECELS Teachers are selected by the Faculty Senate of Palomar College and shall be entitled to the following benefits at no cost to the retiree:
 - Library borrowing privileges
 - Staff parking pass
 - Athletic event pass
 - Staff discount for performing arts events
 - · E-mail account

LEAVES

- 5.1 The leaves herein are granted in compliance with the minimum requirements of the Education Code and other applicable laws. Unless the number of days of leave set forth in this Article is greater than the minimums set forth in the Education Code, only the minimums in the Education Code are granted.
- 5.2 The Superintendent/President or designee has the final authority of the

District to approve verifications of leaves. The Superintendent/President or designee may require reasonable proof from any employee for any absence.

All employees may be required to submit verifications for their absences. However, employees who are absent due to illness or injury for five (5) consecutive work days or fewer may not be required to submit verifications for their absences unless the District has reasonable belief that the employees are not ill or injured. All verifications of leaves may be initially accomplished by the Coordinator of the ECELS, or that individual's designee, but only the Superintendent/President or designee has the authority of the District to approve verification of leaves or make final decisions on verification of leaves. The District has retained the authority to prepare, disseminate, and require compliance with leave forms as long as the District does not violate the provisions of this Article. The District has retained the authority to adopt and revise verification procedures to implement the provisions of this Article as long as those procedures do not violate the provisions of this Article.

5.3 Sick Leave (Education Code §87781)

- 5.3.1 Each academic year, every ECELS Teacher employed five (5) days a week by the District and ten (10) months per year (full-time) shall be entitled to ten (10) days leave of absence for illness or injury. Every ECELS Teacher employed five (5) days a week by the District and eleven (11) months per year (full-time) shall be entitled to eleven (10) days leave of absence for illness or injury. Every ECELS Teacher employed five (5) days a week by the District and twelve (11) months per year (full-time) shall be entitled to twelve (12) days leave of absence for illness or injury. The entitlement to ten (10), eleven (11), or twelve (12) days, respectively, shall be considered as fully accrued on the first day the ECELS Teacher is required to report for duty for the academic year. Whenever a full-time ECELS Teacher is absent during the regular school year due to illness or injury, the ECELS Teacher's accumulated sick leave shall be charged one hour for each hour absent excluding District holidays.
- 5.3.2 An ECELS Teacher employed for fewer than five (5) days a week and/or fewer than ten (10) months per year shall be entitled to a proportional amount of leave of absence for illness or injury; accumulated sick leave shall be charged one hour for each hour absent. Part-time (NOHE) ECELS Teachers shall be credited 0.056 hours of sick leave for each hour of service scheduled.
- 5.3.3 Credit for leave of absence need not be accrued prior to taking such a leave by the ECELS Teacher and such leave of absence may be taken at any time during the school year. If such ECELS Teacher

does not take the full amount of leave allowed in any school year under this provision, the amount not taken shall be accumulated from year to year.

- 5.4 Extended Sick Leave (Education Code §87786) Fifty Percent (50%) Rule
 - 5.4.1 During each school year, when an ECELS Teacher has exhausted all available sick leave, including all accumulated sick leave, and continues to be absent from his or her duties on account of illness or accident for a period of five (5) school months or less, whether or not the absence arises out of or in the course of employment, the amount deducted from the salary due him or her for any of the additional five (5) months in which the absence occurs shall be fifty percent (50%) after accumulated sick leave has been utilized.
 - 5.4.2 The five-school-month period in this provision shall run concurrently with all accumulated sick leave, except it does not apply to the first ten (10) days of absence on account of illness or accident of any ECELS Teacher employed five (5) days a week by the District or to the proportion of ten (10) days of absence to which the ECELS Teacher employed less than five (5) days per week is entitled. An ECELS Teacher shall not be provided more than one (1) five-month period per illness or accident. However, if a school fiscal year terminates before the five-month period is exhausted; the ECELS Teacher may take the balance of the five-month period in the subsequent fiscal year, so long as it is for the same illness or injury.
- 5.5 Pregnancy Disability Leave (Education Code §87766)
 - 5.5.1 An ECELS Teacher may use sick leave provided for in this Article for absences necessitated by pregnancy, miscarriage, childbirth and recovery therefrom. The length of the leave of absence, including the date on which the leave shall commence and the date on which the ECELS Teacher shall resume duties, shall be determined by the ECELS Teacher and the ECELS Teacher's physician.
 - 5.5.2 Disabilities caused or contributed by pregnancy, miscarriage, childbirth, and recovery therefrom are, for all job-related purposes, temporary disabilities, and shall be treated as such under any health or temporary disability insurance or sick leave.
 - 5.5.3 This provision shall be construed as requiring the District to grant leave with pay only when it is necessary to do so in order that leaves of absence for disabilities caused or contributed to by pregnancy,

- miscarriage or childbirth be treated the same as leaves for illness, injury or disability.
- 5.5.4 The District also may grant a request for leave of absence without pay for absences necessitated by pregnancy, miscarriage, childbirth and recovery therefrom.
- 5.6 Industrial Accident and Illness Leave (Education Code §87787)
 - The District specifically limits its liability to the minimum requirements mandated by Education Code §87787 and California State statutes regarding Industrial accident and Illness Leaves.
- 5.7 Personal Necessity Leave (Education Code §87784)
 - 5.7.1 An ECELS Teacher may use accumulated sick leave in case of personal necessity up to a maximum of six (6) days per school year. For purposes of this provision, "personal necessity" is defined as:
 - 5.7.1.1 Death or serious illness of a member of the employee's immediate family.
 - 5.7.1.2 Accident involving the employee's person or property, or the person or property of a member of the employee's immediate family.
 - 5.7.1.3 An emergency requiring prompt response, which response cannot reasonably be made by anyone other than the employee and cannot be made at any time other than during the employee's working hours.
 - 5.7.1.4 Observance of a religious holiday.
 - 5.7.1.5 Matters of compelling personal importance or personal business as defined below.
 - 5.7.1.5.1 The term "personal business" includes attendance at activities such as graduation ceremonies and weddings of members of the immediate family, required court appearances, and other important activities. An employee shall not take personal business leave to extend a District holiday weekend, to be absent from required training activities, to be absent from any mandatory

meeting or conference, or to engage in any concerted activity against the District.

5.7.1.5.2 When circumstances reasonably permit, the ECELS Teacher must give five (5) business days prior notice to the ECELS Coordinator.

5.8 Labor Code §233 Leave

- 5.8.1 Pursuant to Labor Code §233, an employee may use no more than six (6) days in any calendar year of accumulated sick leave to attend to an illness of a child, parent, or spouse of the employee. All conditions and restrictions for use of sick leave by the employee shall apply.
- 5.9 Bereavement Leave (Education Code §87788).
 - 5.9.1 Each academic employee is entitled to a leave of absence, not to exceed five (5) days on account of death of any member of any employee's immediate family. No deduction shall be made from the salary of such employee, nor shall such leave be deducted from other leaves.
- 5.10 Jury Duty Leave (Education Code §87035)
 - 5.10.1 Each academic employee shall be eligible for leave of absence when regularly called for jury duty in the manner provided for by law, and the employee, while serving on jury duty, shall receive regular earnings from the District and shall transmit to the District all fees, exclusive of mileage, received for jury service.

5.11 Family Care and Medical Leave

5.11.1 The provisions in this Article covering Family Care and Medical Leave are intended to comply with the federal Family Medical Leave Act of 1993, 29 U.S.C. §2601 et seq., and the California Family Rights Act of 1991 as amended October 5, 1993, Government Code §12945.2. No greater or lesser leave benefits will be granted than those provided by applicable state or federal laws. These provisions shall be interpreted so that there will be no violation of either state or federal law.

- 5.11.2 Family care and medical leave consists of unpaid leave for a period of up to twelve (12) work weeks in a school year (July 1 through June 30) for one (1) of the following reasons:
 - a) The birth or placement of a child for adoption or foster care with the employee within one (1) year of such birth or placement;
 - b) To care for the employee's spouse, child or parent with a serious health condition; or
 - c) If an employee has a serious health condition that makes the employee unable to perform his or her job.
- 5.11.3 Family Care and Medical Leave is separate and distinct from disability leave for pregnant employees. Pregnant employees are entitled to a disability leave in addition to a family care and medical leave.
- 5.11.4 If the leave is requested for the placement or birth of a child, and both parents are employees of the District, the total amount of family care and medical leave for both parents is limited to twelve (12) weeks.

5.11.5 Definitions

- 5.11.5.1 "Accumulated Sick Leave" means days of sick leave the employee earned in previous school years and has not taken, thereby accruing a balance from year to year.
- 5.11.5.2 "Child" means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis who is either under eighteen (18) years old or over eighteen (18) years old and incapable of self-care because of a mental or physical disability.
- 5.11.5.3 "Differential Pay Sick Leave" means the right to receive fifty percent (50%) of regular salary in accordance with the provision on extended partial paid sick leave.
- 5.11.5.4 "Employee Benefits" means all benefits provided or made available to employees by the District, including group life insurance, health insurance, disability insurance, sick leave, annual leave, educational benefits, and pensions,

regardless of whether such benefits are provided by a practice or written policy of the District or through an employee benefit plan as defined in Section 3(3) of the Employee Retirement Income Security Act of 1974 [29 U.S.C. 1002 (3)].

- 5.11.5.5 "Employment in the same position" means employment in the position which the employee held prior to taking a family care and medical leave.
- 5.11.5.6 "Employment in an equivalent position" means a position that has the same or similar duties, pay, and employment benefits which can be performed at the same or similar geographic location as the position held prior to the leave.
- 5.11.5.7 "Group health plan" means any plan provided or contributed to by the District to provide health care (directly or otherwise) to the employers, employees, former employees, or the families of such employees or former employees.
- 5.11.5.8 "Health care provider" means an individual:
 - a) Holding a physician's and surgeon's certificate or an osteopathic physician's and surgeon's certificate; or
 - b) Duly licensed as a physician, surgeon, or osteopathic physician or surgeon in another state or jurisdiction, who directly treats or supervises the treatment of the serious health condition; or
 - c) Who has been determined by the United States Secretary of Labor to be capable of providing health care services under the Family and Medical Leave Act of 1993.
- 5.11.5.9 "Industrial Accident and Illness" means a work-related injury or illness.
- 5.11.5.10 "Intermittent Leave" means a leave taken in separate blocks of time due to a single illness or injury and may include leave periods from one (1) hour or more to several weeks.

- 5.11.5.11 "Parent" means a biological, foster or adoptive parent, a step-parent, a legal guardian or someone who stood in loco parentis to an employee when the employee was a child.
- 5.11.5.12 "Reduced Leave Schedule" means a leave schedule that reduces an employee's usual number of working hours per day or per week.
- 5.11.5.13 "Serious health condition" means an illness, injury, impairment, or physical or mental condition which involves either of the following:
 - a) Inpatient care (overnight stay) in a hospital, hospice or residential medical care facility; or
 - b) Continuing treatment or continuing supervision by a health care provider.
- 5.11.5.14 "Sick leave" means days for which an employee is paid but is not required to work because of illness or injury.
- 5.11.5.15 "Spouse" means a husband, wife, or domestic partner according to California law.
- 5.11.5.16 "Members of the immediate family" means the mother, father, grandmother, grandfather, or a grandchild of the employee or the spouse or domestic partner of the employee, and the spouse, son, son-in-law, daughter, daughter-in-law, mother-in-law, father-in-law, brother or sister of the employee, or any relative living in the immediate household of the employee.
- 5.11.5.17 "Domestic partner" for purposes of this Article shall have the same meaning as that definition in Appendix D. The requirements to establish a "domestic relationship" are contained in state law and also in Appendix D.
- 5.11.6 Eligibility for Family Care and Medical Leave
 - 5.11.6.1 Employees are required to have completed more than twelve (12) months of continuous service with the District to be eligible for family care and medical leave. Continuous service consists of full-time or part-time

employment for the number of months customarily worked by employees in that job classification. If an employee separates from service after attaining more than one (1) year of continuous service and is subsequently reemployed by the District, the employee is not eligible for family care and medical leave until he or she completes another year of service. Employees are required to have completed 1,250 hours of service in the twelve months preceding the leave for eligibility.

5.11.7 Right to Family Care and Medical Leave

- 5.11.7.1 Subject to the terms and conditions stated in these provisions, an eligible employee shall be granted an unpaid family care and medical leave for up to a total of twelve work weeks in a school year (July 1 through June 30), after making a request for such leave in accordance with the procedures set forth below.
- 5.11.7.2 A request for family care and medical leave must comply with the applicable notice requirements described below. Appropriate certification is also required.

5.11.8 Requests for Family Care and Medical Leave

- 5.11.8.1 If the employee learns of facts necessitating a family care and medical leave more than thirty (30) calendar days prior to the time the leave is needed, the employee shall provide written notice to the District immediately. A minimum of thirty (30) calendar days' written notice is required.
- 5.11.8.2 If the employee learns of facts necessitating the family and medical care leave less than thirty (30) calendar days prior to the time the leave is needed, the employee shall provide written notice to the District as soon as possible. The employee is required to provide the District with written notice within five (5) working days of learning of the need for the leave.
- 5.11.8.3 If the employee's need for the leave is foreseeable due to a planned medical treatment or planned supervision of the employee, or that of a child, parent or spouse with a

serious health condition, the employee shall consult with the Assistant Superintendent/Vice President for Human Resource Services regarding the scheduling of the treatment or supervision so as to prevent undue disruption to the operations of the District. Any scheduling of treatment or supervision shall be subject to the approval of the health care provider of the individual with the serious health condition. In any event, thirty (30) calendar days written notice is required unless the ECELS Teacher and the District agree in writing to a shorter notice.

- 5.11.9 Certification of Serious Health Condition from Health Care Provider
 - 5.11.9.1 If the employee is requesting the leave to care for self, child, spouse, or parent with a serious health condition, the District may require certification of the serious medical condition by the individual's health care provider. The certification shall include:
 - a) The date on which the serious health condition commenced:
 - b) The probable duration of the condition;
 - c) An estimate of the time that the health care provider believes the employee needs to care for the individual requiring the care; and
 - d) A statement that the serious health condition warrants the participation of the employee to provide care for the self, child, spouse, or parent.
 - 5.11.9.2 If additional leave is requested beyond the period stated in the certification, the District may require the employee to obtain recertification in accordance with the procedures set forth above.
 - 5.11.9.3 If the employee is requesting the leave for his or her own serious medical condition, the District may require certification of the serious medical condition by his or her health care provider.

- 5.11.9.4 If the District has reason to doubt the validity of the certification, the District may require the employee to undergo an examination by a health care provider of the District's choice to obtain a second opinion. If the second opinion differs from the opinion in the original certification, the District may require the employee to undergo a third examination conducted by a health care provider jointly selected by the District and the employee. The third opinion shall be binding on the District and the employee. All subsequent opinions obtained after the initial certification shall be at District expense.
- 5.11.9.5 Prior to returning to work after an employee has been granted family care and medical leave for his or her own serious medical condition, the District may require the employee to obtain certification from his or her health care provider that the employee is able to resume his or her duties.

5.11.10 Right to Reinstatement

5.11.10.1 In general, an employee returning from a family care and medical leave shall be assigned to the position he or she occupied prior to the leave, or an equivalent position with equivalent terms and conditions of employment, including employment benefits such as pay, working conditions, privileges and status. Additionally, an employee's use of family care and medical leave will not result in the loss of any other employment benefit that the employee earned or was entitled to before using the leave.

5.11.11 Intermittent or Reduced Schedule Leave

5.11.11.1 Leave taken because of the serious health condition of self, spouse, child, or parent may be taken intermittently or on a reduced schedule leave when medically necessary. Intermittent or reduced schedule leave shall not result in a reduction of the total amount of family care and medical leave to which the employee is entitled pursuant to state and federal law. Leave taken because of the birth of a child, or placement of a child with the employee, shall not be taken intermittently or on a

- reduced schedule leave unless expressly agreed to by the District, the ECELS Coordinator, and the employee.
- 5.11.11.2 If an employee requests intermittent leave, or a reduced schedule leave, the District may require the employee to transfer temporarily to an available alternative position. The alternative position must be one which the employee is qualified for, which has equivalent pay and benefits, and better accommodates the recurring periods of leave than the employee's regular position.

5.11.12 Additional Terms of Family Care and Medical Leave

- 5.11.12.1 Family care and medical leave taken pursuant to these provisions is unpaid leave. However, an eligible employee may elect, or the District may require the employee to substitute accrued paid sick leave, differential pay sick leave (Extended Sick Leave, Section 5.4) or other paid leave used for the employee's own serious health condition or caring for the employee's spouse/registered domestic partner, son, daughter, or parent for their serious health condition for any part of the twelve-week (12-week) period. Nothing in these provisions shall require the District to provide paid sick leave or paid medical leave in any situation in which the District would not otherwise provide any such paid leave.
- 5.11.12.2 In the event the employee elects or is required to use sick leave, the accumulated sick leave shall be used first. After the accumulated sick leave is exhausted, the employee may elect, or the District may require the employee, to use any available differential pay sick leave during the period of the family care and medical leave.
- 5.11.12.3 During the period of family care and medical leave, the District shall maintain coverage under any group health plan (as defined in Section 5000(b)(1) of the Internal Revenue Code of 1986) for an employee who ordinarily

receives such benefits for a maximum of twelve (12) work weeks. The coverage shall be under the same terms and conditions as if the employee had continued in employment for the duration of the leave. The District may collect the amount of premiums paid by the District from the employee if the employee fails to return from leave after the contemplated time period for a reason other than the continuation, recurrence or onset of a serious health condition.

- 5.11.12.4 During the period of the family care and medical leave, the employee is entitled to participate in retirement plans (hereinafter, "retirement plans") and supplemental employment benefit plans to the same extent and under the same conditions as would apply to any other unpaid personal leave granted by the District for any reason other than family care and medical necessity.
- 5.11.12.5 The District is not required to make payments to any retirement plan or to count the leave period for purposes of "time accrued" under any such retirement plan during the unpaid portion of the leave period. However, during the portion of the leave period wherein the employee has elected or the District has required the employee to utilize paid leave, applicable payments will be made to the retirement plan. In addition, paid time off shall count toward "time accrued" under the retirement plan in the same manner as if the employee had utilized the paid leave other than for family care and medical leave.
- 5.11.12.6 The employee shall maintain employee status during the period of the family care and medical leave. The leave shall not constitute a break in service for purposes of seniority and/or longevity.
- 5.11.12.7 The employee returning from family care and medical leave shall return with no less seniority than the employee had when the leave commenced for purposes of layoff.
- 5.11.13 Effect of Family Care and Medical Leave on Pregnancy

Disability Leave

- 5.11.13.1 Leave taken under a pregnancy disability policy runs concurrently with family care and medical leave under federal law, but not family care and medical leave under California law. Consequently, an eligible employee may take a pregnancy disability leave of up to four (4) months and a family care and medical leave of up to twelve (12) work weeks, for a combination of four (4) months plus twelve (12) weeks (approximately seven (7) months).
- 5.11.13.2 Leave necessitated by pregnancy, miscarriage, childbirth and recovery therefrom shall be treated the same as sick leave. Consequently, an employee shall utilize sick leave and any available differential pay sick leave during the period of the pregnancy disability/family care and medical leave. The accumulated sick leave shall be used first. After the accumulated leave is exhausted, the employee shall use any available differential pay sick leave.
- 5.11.13.3 The employee may also elect, or the District may require the employee, to utilize any other paid leave during the pregnancy disability/family care medical leave. Nothing in these provisions shall require the District to provide paid sick leave or paid medical leave in any situation in which the District would not otherwise provide any such paid leave.
- 5.11.13.4 The District shall maintain coverage under any group health plan (as defined in Section 5000(b)(1) of the Internal Revenue Code of 1986) for employees who ordinarily receive such benefits and who are eligible for combination pregnancy disability/family care and medical leave for the amount of time the employee utilizes accumulated and differential pay sick leave. In addition, the District shall maintain coverage for a maximum of twelve (12) work weeks of unpaid leave taken pursuant to these provisions. The District may recover premiums it paid to maintain health coverage for an employee who fails to return to work following a

combination pregnancy disability/family care and medical leave.

- 5.11.13.5 Eligible employees on a combination pregnancy disability/family care and medical leave, whose paid coverage ceases in accordance with these provisions, may continue any group health insurance coverage through the District in conjunction with federal COBRA guidelines by making monthly payments to the District for the amount of the relevant premium.
- 5.11.13.6 In general, employees returning from a combination pregnancy disability/family care and medical leave shall be reinstated pursuant to the reinstatement rights set forth above. However, if an employee returning from pregnancy disability leave is unable to perform the essential functions of the job because of a physical or mental condition, the District's obligations to that employee may be governed by the Americans with Disabilities Act and similar state laws.
- 5.11.14 Effect of Family Care and Medical Leave on Industrial Accident or Illness Disability Leave
 - 5.11.14.1 Leave taken under any industrial accident or illness disability policy runs concurrently with family care and medical leave under both federal and state law.
 - 5.11.14.2 The District shall maintain coverage under any group health plan (as defined in Section 5000(b)(1) of the Internal Revenue Code of 1986) for employees who ordinarily receive such benefits and who are eligible for combination industrial injury or illness disability/family care and medical leave for a maximum of twelve (12) work weeks. The District may recover premiums it paid to maintain health coverage for an employee who fails to return to work following a combination industrial injury or illness disability/family care and medical leave.
 - 5.11.14.3 Eligible employees on a combination industrial injury or illness disability/family care and medical leave, whose paid coverage ceases after twelve

- (12) work weeks, may continue their group health insurance coverage through the District in conjunction with federal COBRA guidelines by making monthly payments to the District for the amount of the relevant premium.
- 5.11.14.4 In general, employees returning from a combination industrial injury or illness disability/family care and medical leave shall be reinstated pursuant to the reinstatement rights set forth above. However, if an employee returning from industrial injury or illness disability leave is unable to perform the essential functions of the job because of a physical or mental condition, the District's obligations to that employee may be governed by the Americans with Disabilities Act and similar state laws.
- 5.12 The District may take any action to ensure compliance with the federal Americans with Disabilities Act and similar state laws such as the California Fair Employment and Housing Act.

5.13 Catastrophic Leave

5 13 1 General Provisions

- 5.13.1.1 A Catastrophic Leave Bank (CLB) is hereby established for full-time and part-time ECELS teachers as authorized by Section 87045 of the California Education Code.
- 5.13.1.2 For the purposes of this Article, catastrophic illness or injury means an illness or injury that is expected to incapacitate the employee for an extended period of time, or that incapacitates a member of the employee's family, which incapacity requires the employee to take time off from work for an extended period of time to care for that family member, and taking extended time off work creates a financial hardship for the employee because he/she has exhausted all of his/her sick leave and other paid time off.
- 5.13.1.3 The CLB is intended to provide an extended period of

time off work for either an ECELS Teacher who has suffered an incapacitating illness or injury, or an ECELS Teacher to care for an incapacitated member of the ECELS Teacher's family, which incapacity requires the employee to take time off from work for an extended period of time to care for that family member. For ECELS Teachers who are eligible for extended sick leave (substitute differential pay), CLB leave is intended to supplement extended sick leave pay to bring the ECELS Teacher up to his/her base salary to the extent possible.

5.13.1.4 A sick leave day donated by a full-time ECELS Teacher is equivalent to eight (8) hours. Sick leave is donated by part-time ECELS Teacher in hours.

5.13.2 Donations

- 5.13.2.1 Full-time ECELS Teachers may donate sick leave days to the CLB if they have an accumulated sick leave balance of at least forty-five (45) days or more. Full-time ECELS Teachers may donate a maximum of fifteen (15) days per academic year, so long as the donating full-time ECELS Teacher's accrued sick leave balance does not fall below thirty (30) days.
- 5.13.2.2 Part-time ECELS Teachers may donate sick leave hours to the CLB if they have an accumulated sick leave balance of at least one hundred thirty-five (135) hours. They may donate a maximum of forty-five (45) hours per academic year so long as the donating parttime ECELS Teacher's accrued sick leave balance does not fall below ninety (90) hours.
- 5.13.2.3 Donations of sick leave shall be voluntary.
- 5.13.2.4 Donations of sick leave shall be irrevocable. Donated leave becomes the property of the Catastrophic Leave Bank.
- 5.13.2.5 Whenever the balance in the CLB accounts fall below ninety (90) days, Payroll Services shall notify the Assistant Superintendent/Vice President of Human

- Resource Services and the Federation, and the Federation shall issue a call for donations.
- 5.13.2.6 ECELS Teachers may donate sick leave to the CLB at any time.
- 5.13.2.7 Donations shall be made on the CLB Donations Form, dated and signed by the donor. Donation forms shall be submitted to the Payroll Services office with copies furnished to Human Resource Services and the Federation.

5.13.3 Withdrawal Guidelines

- 5.13.3.1 CLB withdrawals shall be approved by the Catastrophic Leave Bank Committee. The Catastrophic Leave Bank Committee shall be comprised of two administrators appointed by the Superintendent/President or designee and two (2) ECELS Teacher members appointed by the Federation.
- 5.13.3.2 The applicant, or a member of his/her immediate family, is experiencing a catastrophic illness or injury ("disability") as defined in Article 9.16.1.2.
- 5.13.3.3 The applicant will have exhausted all other paid leaves as of the first day that catastrophic leave is to be withdrawn from the CLB.
- 5.13.3.4 Catastrophic leave may be withdrawn without regard to any difference in the compensation rates of the donor and the beneficiary. Withdrawals by full-time ECELS Teachers shall be in daily increments; withdrawals by part-time ECELS Teachers shall be in hourly increments.
- 5.13.3.5 ECELS Teachers currently receiving monthly income from other disability compensation (e.g., Workers Compensation, Long Term Disability, etc.) shall not be eligible to draw from the CLB.
- 5.13.3.6 If an applicant is eligible for extended sick leave

(substitute differential pay), the leave drawn from the CLB will be prorated to bring the ECELS Teacher up to his/her base salary.

- 5.13.3.7 An ECELS Teacher using catastrophic leave withdrawn from the CLB shall use any leave credits that he/she continues to accrue on a monthly basis. Normally, that accrued leave will be charged on the first duty day of the month following its accrual.
- 5.13.3.8 A full-time ECELS Teacher shall not draw more than ninety (90) days from the CLB for any one period of catastrophic illness or injury. A part-time ECELS Teacher shall not draw more than their assigned hours during each week of catastrophic illness or injury.
- 5.13.3.9 Withdrawals from the CLB shall be terminated whenever:
 - The ECELS Teacher is able to return to work or the immediate family member no longer needs home care to be provided by the ECELS Teacher
 - · The current semester ends
 - The ECELS Teacher receives a monthly disability income from another source
 - The ECELS Teacher's employment with the District is terminated
 - The CLB runs out of donated sick days/hours.
- 5.13.3.10 Under no circumstances shall withdrawals continue from one semester into the subsequent semester, summer session or intersession. If a catastrophic injury or illness continues into a subsequent semester or session, the ECELS Teacher may submit a new application.

5.13.4 Withdrawal Procedure

- 5.13.4.1 ECELS Teachers may withdraw sick leave from the CLB when all of the following requirements are met:
 - A physician certifies that the applicant or

immediate family member is disabled by illness or injury

- If the applicant is disabled, the physician certifies that he/she is unable to perform the essential duties of his/her ECELS Teacher assignment
- If an immediate family member is disabled, the physician certifies that home care by the applicant is necessary
- The physician certifies that the disability is expected to continue for more than thirty (30) days
- The ECELS Teacher (or his/her authorized agent) submits an application on the CLB Withdrawal Form
- The ECELS Teacher's application is approved by the Catastrophic Leave Bank Committee
- 5.13.4.2 The certifying physician shall include his/her best estimate of the duration of the disability.
- 5.13.4.3 The certifying physician shall state the ECELS

 Teacher's degree of disability. If the disability is less
 than one hundred percent (100%), the physician shall
 state the hours per day that the ECELS Teacher is able
 to perform his/her essential duties. The CLB Committee
 may determine that the ECELS Teacher is eligible to
 receive no more than a prorated daily portion of sick
 leave equivalent to the degree of disability.

5.13.5 Privacy Rights

- 5.13.5.1 The certifying physician shall not be required or requested to disclose his/her diagnosis.
- 5.13.5.2 The District, the Federation and/or the CLB Committee shall not disclose information about the ECELS Teacher's health or condition, except as authorized by the ECELS Teacher or his/her agent.

5.13.6 Agent for the ECELS Teacher

5.13.6.1 If the treating physician certifies that the ECELS

Teacher's disability prevents him/her from acting on his/her own behalf for CLB purposes, the spouse, registered domestic partner or adult child of the ECELS

Teacher may act as the ECELS Teacher's agent (see Appendix D for definition of "domestic partner"), and/or any person holding a valid general power of attorney or a valid durable power of attorney for health District purposes granted by the ECELS Teacher may act on the ECELS Teacher's behalf.

5.14 Vacation Leave

ECELS employees who work a regular full-time assignment of forty (40) hours per week shall accrue paid vacation according to the following schedule:

1	year service	5 days per year
2-4	years service	10 days per year
5-10	years service	15 days per year
10+	years service	20 days per year

- 5.14.1 Vacation days are earned beginning with the employee's initial date of hire as a contract employee.
- 5.14.2 Vacation days earned and not used may be accumulated up to a maximum of two times the employee's annual leave accrual that may be carried over from year to year.
- 5.14.3 Upon termination, retirement, or resignation from the Center, employees shall be paid for all unused vacation time at their current salary rate.
- 5.14.4 Employees are not entitled to accrue vacation while on leave without pay, during a break in service, or after the last day service is performed.
- 5.14.5 Vacation leaves must be arranged and approved by the ECELS Coordinator at least two (2) weeks prior. No two employees per site may take vacation leave at the same time. Employees will

- arrange vacation leave with the ECELS Coordinator and/or the appropriate Site Supervisor on a "first come, first served" basis.
- 5.14.6 Approval of vacation schedules may be rescinded at the discretion of the ECELS Coordinator.
- 5.14.7 All vacation time will be credited to the employee as it is earned.

15.15 Center Breaks

15.15.1 The ECELS will be closed during the two weeks of winter break (closed dates will vary from year to year), and one week during the District's spring break.

15.16 Breaks

- 15.16.1 One paid fifteen-minute break is allowed for each four-hour work period. Two daily break periods may not be combined nor missed and then added to the lunch period unless prior approval from the Site supervisor and/or Coordinator has been obtained.
- 15.16.2 An unpaid lunch break of either 30 or 60 minutes must be taken by an employee who works more than six (6) hours per day. The Site Supervisor and/or Coordinator will schedule lunch breaks.
- 15.17 State Teachers' Retirement System ("STRS")
 - 15.17.1 All regular full-time ECELS Teachers will participate in STRS.

 The amount of deductions from the employees' monthly paycheck are regulated by STRS. The ECELS is required to contribute to each employees retirement account. The District also regulates this deduction.
- 16. EARLY CHILDHOOD EDUCATION LAB SCHOOL TEACHERS CODE OF CONDUCT and TERMINATION POLICIES

ECELS certificated employees may be terminated from the ECELS and the District per Education Code Sections 87732 and 87740.

16.1.1 ECELS Teachers Code of Conduct

a. Each employee is required to perform all listed duties and responsibilities contained in applicable Board policies, the applicable job description and applicable law. b. Each employee shall follow all lawful directives from the Site Supervisor or ECELS Coordinator, the Dean, the Superintendent/President or designee, and the Board. Each employee is required to follow all such directives unless they necessarily place the employee, another employee or a student in an unsafe or dangerous condition; or they necessarily require the violation of applicable law.

Each employee shall adhere to relevant working conditions, the employee's assignment, including any rules or regulations regarding discipline, established by a collective bargaining agreement, the Board, the Superintendent/President or designee, the ECELS Coordinator or Site Supervisor, or the Dean.

- c. Each employee shall adhere to all applicable federal and state law, including the law covering the operations of the District, the educational program of the District, the rights of students, the rights of employees, and the rights of parents and the public.
- d. The District is an equal employment opportunity employer, which complies with all applicable federal and state non- discrimination laws. The District does not tolerate the violation of such laws by any employee. The District also does not tolerate illegal sexual harassment or any other illegal harassment by an employee.
- e. The District is committed to all applicable laws concerning equal educational opportunity for all the students in the district. The District does not tolerate the violation of such laws by any employee.
- f. Each employee is prohibited from the unlawful manufacture, distribution, dispensation, possession, or use of alcohol or a controlled substance in any workplace or facility of the District. Each employee must notify the Superintendent/President in writing within five (5) days of any drug statute conviction for a violation occurring in any workplace or facility of this

- District. A conviction includes any finding of guilt, including a no contest plea, or imposition of a sentence.
- g. No employee shall be under the influence of alcohol or a controlled substance while the employee is acting within the scope of employment. The use of drugs under and consistent with the directions of a physician which does not unreasonably impair the performance of an employee is not prohibited. An employee may use prescribed drugs while acting within the scope of employment as long as such use is under and consistent with the directions of a physician and such use does not unreasonably impair the performance of the employee. Each employee shall report any unsafe condition or illegal activity to the employee's immediate supervisor as soon as possible after discovering the unsafe condition or illegal activity. The District does not tolerate the observance of illegal activity without reporting it as soon as possible to a representative of the District.
- h. No employee shall receive or accept any commission, expense-paid trips, or anything of value from individuals or companies selling equipment or materials to the District.
- i. The District requires each employee to adhere to the Child Abuse and Neglect Reporting Act (Penal Code Sections 11164-11174.3). Each employee who has knowledge of or observes a child in the employee's professional capacity or within the scope of employment when the employee knows or reasonably suspects that a child has been the victim of child abuse shall report the known or suspected instance of child abuse to a child protective agency immediately or as soon as practically possible by telephone. Additionally, the employee is required to notify the Site Supervisor and/or the ECELS Coordinator each time an incident is reported to the child protective agency. Each employee then shall prepare and send a written report to the child protective agency within 36 hours of receiving the

information concerning the incident.

- j. No employee shall inflict, or cause to be inflicted, corporal punishment upon a student. The term "corporal punishment" means the same as it is defined by Education Code Section 49001. Each employee is required to adhere to Education Code Section 49000 and 49001, which prohibit corporal punishment.
- k. No employee shall release confidential information involving another employee or a student to a parent or any other member of the public unless expressly authorized by applicable law, the Superintendent/ President or designee, or the Board. Each employee is required to adhere to all applicable laws protecting the privacy rights of employees and students.
- No employee shall smoke at any workplace or facility of the District, or when acting within the scope of employment. Board Policy 3570 prohibits such smoking.
- m. Each employee will serve the children, parents, the ECELS, and each other with efficiency, impartiality, courtesy, confidentiality, and respect. Employees should be sensitive to conduct that may be considered offensive to others and avoid such actions. Abusing the dignity of anyone through sexist or racial slurs, derogatory commentary concerning race, economic level or the like will be grounds for immediate action on the part of the ECELS. Unwelcome, unwanted, or offensive physical or verbal advances, intimidation, or remarks will not be tolerated.
- n. Dress Code: The State Department of Education guidelines require the employment of professional employees. The way an employee dresses reflects on the way parents and the community perceives the ECELS. Jogging shorts, short shorts, tube or haltertops, midriff or low cut tops or dresses are not appropriate at work. The employee must wear clothing that is appropriate to sit on the floor and interact with the

children. Violation of standard acceptable attire will be grounds for placement in the employee's Performance Review.

 Actions that could lead to Type A Citations from Community Care Licensing resulting from negligence or lack of supervision on the part of the teacher may will be cause for discipline and/or termination.

16.2 Resignation/Retirement

ECELS employees who plan to resign or retire should do so with as much written notice to the ECELS Coordinator as possible (a minimum of thirty [30] days is suggested whenever possible). The Coordinator and/or the Dean is authorized by the Governing Board to officially accept the resignation of the ECELS employee. Payment for service will be made up to and including the last day that service is performed.

16.3 Reduction Force

- 16.3.1 The District may layoff permanent (regular) and/or probationary (contract) ECELS Teachers pursuant to ECELS budget constraints and/or State Contracts. Layoffs are not subject to the grievance procedure (see Article 14) in this Agreement.
- 16.3.2 The District will inform the Federation of any pending layoff of permanent or probationary Contract ECELS Teachers so that the Federation may have a reasonable opportunity to provide any input regarding the District's decision to layoff.
- 16.3.3 The layoff of certificated employees who are ECELS Teachers is governed by Education Code §8366, and the order of their layoff shall be determined by length of service. The employee who has served the shortest amount of time shall be laid off first, except that no permanent employee shall be laid off ahead of a probationary employee.
- 16.3.4 Re-employment rights of laid-off permanent or probationary Contract ECELS Teachers are determined by relevant provisions of the Education Code.
- 16.3.5 A laid-off permanent or probationary Contract ECELS Teacher may utilize any remaining personal necessity leaves days prior

- to the end of the school year for the purpose of attending interviews by prospective new employers.
- 16.3.6 A laid-off permanent or probationary Contract ECELS Teacher who received paid health benefits prior to the layoff will continue to receive such paid benefits for an additional three (3) months after the effective date of the layoff.

16.4 Tardiness

- It is the ECELS expectation that employees will arrive on time.
- An employee who arrives later than the required time without permission from the Coordinator and/or Site Supervisor will be considered tardy.
- An employee who expects to be late for work should call the ECELS to notify the Coordinator or Site Supervisor.

17. EVALUATIONS

- 17.1 Evaluation decisions shall be made in good faith and shall not be based upon factors that are not directly related to the ECELS Teacher's performance of his/her ECELS Teacher assignment.
 - 17.1.1 All evaluations shall be treated as confidential in accordance with Article 11.
 - 17.1.2 ECELS Teacher and administrative evaluators shall notify the evaluee that he/she is to be observed. This notice shall be given at least one (1) week prior to the observation, unless another time frame for the observation is mutually agreed upon.
 - 17.1.3 Every evaluee shall receive a signed copy of his/her evaluation.
 - 17.1.4 A "business day" shall be a day when the District offices are scheduled to be open, but shall exclude Saturdays and Sundays.
 - 17.1.5 All final evaluation reports that rate an ECELS Teacher's overall performance shall use the terms High Professional Performance, Standard Professional Performance, Needs Improvement and Unsatisfactory.
 - 17.1.6 The evaluators shall give comments and/or recommendations the weight they believe appropriate.

- 17.1.7 ECELS Teacher review shall be the primary feature of the evaluation process.
- 17.1.8 The Dean or first level administrator or Vice President in charge of the evaluee's discipline may submit comments and/or recommendations to the evaluator(s). Such comments and/or recommendations shall become an official part of the evaluation record.
- 17.1.9 Final evaluation reports for all ECELS Teachers (regardless of status) shall be filed in the evaluee's official personnel file in Human Resources. However, an evaluation document will not be entered or filed in an ECELS Teacher's personnel file until the ECELS Teacher is given notice and an opportunity to review and comment thereon. Such notice will allow ten (10) business days for review and comment. An ECELS Teacher will have the right to enter comments and have them attached to any such evaluation document. Substantial departures from the evaluation procedures prescribed in this Article shall be subject to the grievance procedure (see Article 14) of this Agreement, and the evaluation shall be invalidated if those procedural departures are found to have prejudiced a fair and objective evaluation of the ECELS Teacher's job performance.
- 17.1.10 The contents, including comments and recommendations, of any evaluation document shall not be grievable.

17.2 ECELS Teachers

- 17.2.1 There are three parts to the ECELS Teachers evaluations:
 - In the first four-year probationary period, the ECELS Teachers will be annually evaluated using the probationary evaluation forms found in Appendix K.
 - After the probationary period, professional evaluations will be conducted every three years using the permanent evaluation forms found in Appendix K.
 - In order to comply with State contracts, annual evaluations will be conducted during each year of service using the

short form found in Appendix K. The evaluator will be the ECELS Coordinator and/or the ECELS Liaison or designee.

17.3 Probationary ECELS Teacher

- 17.3.1 Probationary (Contract) ECELS Teacher will be evaluated at least once in each of the four probationary academic years prior to March 1st of the academic year until they are granted permanent status or are released at any time prior to being granted permanent status.
- 17.3.2 An Evaluation Committee (EC) will be established for each probationary (contract) ECELS Teacher to include the following four (4) academic employees:
 - ECELS Coordinator (Committee Chair)
 - ECELS Liaison or designee
 - An ECELS Teacher

writing for its decision.

The Dean who oversees the ECELS

All faculty members on an EC must be tenured or have permanent status. Should the ECELS Coordinator not have permanent status, (1) another permanent ECELS Teacher will serve instead, and (2) the ECELS Liaison will serve as the Committee Chair.

17.3.3 A probationary ECELS Teacher may challenge within ten (10) business days of appointment of the ECELS Teacher assigned to the probationary ECELS Teacher EC. The challenge must be in writing, must provide a clear statement of the reason(s) for the challenge, and must be postmarked or actually received by the Tenure Evaluation Review Board ("TERB") Coordinator within ten (10) business days of the appointment of the challenged ECELS Teacher. The probationary ECELS Teacher may also lodge a challenge within the first ten (10) business days of the fall semester during the second year of probationary service. The challenge may be granted by the TERB. If the challenge is denied, the TERB shall provide the challenger with reason(s) in

17.3.4 The EC, within its discretion and under the coordination of the EC

Chair, may hold meetings with or without the attendance of the evaluee. However, the EC shall meet with the evaluee on a regular basis to provide support and assistance, as needed, and to communicate any concerns the EC members may have about the evaluee's job performance. The EC will review the evaluee's work, will conduct the evaluation, and will prepare the Evaluation Report. The evaluee will cooperate fully with the EC and submit materials to it relevant to the evaluee's assignment as requested by the EC Chair.

- 17.3.5 The EC's evaluation of the evaluee and its preparation of the Evaluation Report is a flexible and careful process designed so that the probationary (contract) ECELS Teacher maintains a standard of excellence. The evaluation should be a careful and comprehensive scrutiny of the evaluee's work performance.
- 17.3.6 The role of the Evaluation Committee (EC) shall include mentoring, as well as evaluation of an ECELS Teacher/Coordinator's progress toward professional success.
- 17.3.7 In each academic year, the evaluation shall include observations by members of the EC and a written summary report reflecting the EC members' observations.
- 17.3.8 The evaluation process is intended to contribute to the professional growth and success of probationary ECELS Teachers. To that end, the parties establish the following remediation program.
 - 17.3.8.1 A Remediation Plan shall be established when the ECELS Teacher, in the spring semester of his/her first or second year of probationary service, receives all of the following:
 - Receives and accepts a contract for continuing employment within the District
 - Receives a "Rehire" recommendation by the EC
 - Receives an evaluation of "Substandard Performance" in one or more areas
 - 17.3.8.2 No later than March 1st, in the ECELS Teacher's first or second year of probationary service (as required above),

the EC shall develop and submit the proposed Remediation Plan to the Division Dean. After meeting with the EC and the probationary ECELS Teacher to discuss the plan, the TERB shall either approve the plan or remand it to the EC for revision. Any revised plan shall receive the approval of the TERB before it is implemented.

17.3.8.3 The Remediation Plan shall include each of the following:

- Activities (e.g., course work, observation of other ECELS Teacher/Coordinator, teaching strategies or techniques, etc.) to be performed by the probationary ECELS Teacher/Coordinator.
- Mentoring activities to be provided for the probationary ECELS Teacher/Coordinator.
- Criteria for measuring progress toward satisfactory performance in the area(s) of concern
- Standards for determining if the progress is sufficient to merit a subsequent evaluation of "Standard Professional Performance" or better in the area(s) of concern.
- 17.3.9 The EC shall determine the adequacy of the progress demonstrated by the probationary ECELS

 Teacher/Coordinator under the Remediation Plan.
- 17.3.10 The Governing Board makes the final decision on the continuing employment and the granting of permanent status for all probationary (contract) ECELS Teachers.

17.4 Permanent ECELS Teachers

- 17.4.1 Permanent (regular) ECELS Teachers will be evaluated at least once in every three (3) academic years.
- 17.4.2 A Peer Review Committee (PRC) will be established for each permanent (regular) ECELS Teacher at least once in every three

- (3) years, to include the following employees:
 - · ECELS Coordinator or the ECELS Liaison or designee
 - ECELS Teacher
- 17.4.3 The permanent ECELS Teacher may challenge within ten (10) business days of appointment either (or both) of the two (2) members comprising the ECELS Teacher's PRC. The challenge must be in writing, must provide a clear statement of the reason(s) for the challenge, and must be postmarked or actually received by the TERB Coordinator within ten (10) business days of the appointment of the challenged member(s). The challenge may be granted by the TERB. If the TERB denies the challenge, the TERB shall provide the challenger with reason(s) in writing for denying the challenge.
- 17.4.4 The PRC, within its discretion and under the coordination of the PRC Chair, may hold meetings with or without the attendance or participation of the evaluee. However, the PRC shall meet with the evaluee on a regular basis to provide support and assistance and to communicate any concerns the PRC members may have about the evaluee's job performance. The PRC will review the evaluee's work, conduct observations of the evaluee's work, conduct the evaluation, and prepare the evaluation report. The evaluee will cooperate fully with the PRC and submit materials to it relevant to the evaluee's assignment as requested by the PRC Chair.
- 17.4.5 The PRC's evaluation of the evaluee and its preparation of the evaluation report is a flexible and careful process designed so that the permanent (regular) ECELS Teacher maintains a standard of excellence. The evaluation should be a careful and comprehensive scrutiny of the evaluee's work performance. Any evaluation calendar established by the PRC will be advisory only.
- 17.4.6 The evaluation report and recommendations by the PRC with regard to any program of improvement shall be sent to the TERB Coordinator. The TERB will review them to ensure they are complete and that evaluation procedures have been properly followed. If the latter conditions are met, the TERB shall transmit them with any comments and recommendations by the PRC to

the appropriate Vice President for the evaluee's discipline.

- 17.4.7 A permanent ECELS Teacher who receives an overall Needs Improvement or Unsatisfactory rating shall be evaluated in each subsequent semester and shall commence a program of improvement (not to exceed two [2] years) under the direction of the PRC and the TERB. When a Standard Professional Performance rating (or higher) is earned, the ECELS Teacher/Coordinator shall return to the three-year (3-year) evaluation cycle. If, after two (2) years in the program of improvement, a rating of Standard Professional Performance (or higher) is not earned, the appropriate Vice President for the evaluee's discipline may, in consultation with the TERB, recommend a continued program of improvement or refer the matter to the Superintendent/President.
- 17.4.8 The Governing Board makes the final decision on the continuing employment for all permanent ECELS Teachers subject to the review procedure in state law.
 - 17.5 Part-Time ECELS Employees (NOHE)
- 17.5.1 Part-time employees represented by the PFF will be evaluated using the ECELS Part-Time Employee Review Report within the first 60 days of employment at the ECELS and at least once a year based on the employee's anniversary date.

 17.5.1.1 The ECELS Part-Time Employee Review Report is available

in the ECELS Operational Manual.

- 17.5.2 The Coordinator and/or Site Supervisor will complete the ECELS Part-Time Employee Review Report and in the process will seek feedback from the part-time employee's classroom Master Teacher or Area Lead prior to completing the Review Report. The findings presented on the ECELS Part-Time Employee Review Report are based on the Master Teacher/Area Lead feedback, classroom and/or work area observations, day to day contact with the employee, and/or feedback received from parents, other employees, or ECELS administrators.
 - 17.5.3 The Coordinator or Site Supervisor (or his/her designee) may request a re-evaluation or an out-of-cycle evaluation of a part- time employee at the ECELS at any time. These

evaluations may be conducted due to a significant change and/or incident involving the employee's work and will include all elements of the ECELS Part-Time Employee Review Report.

17.6 Promotions

- 17.6.1 When a new position is established or an existing position becomes vacant, current permanent employees will be given first consideration.
- 17.6.2 In order to be eligible for consideration for promotion, an employee must meet all minimum qualifications established for the position and must apply in writing within the time allowed to Human Resource Services.
- 17.6.3 Management retains the right to make all hiring decisions as well as determining if a position vacancy shall be advertised publicly.

18. COMPENSATION

18.1 Salary Schedule Credit

18.1.1 District Funding for Continuing Education

All ECELS Teachers shall have the opportunity to apply for and receive District funding offered for continuing education.

18.2 Full-Time ECELS Teacher Compensation

18.2.1 Payroll Deductions

The District will deduct required payments to the PFF and shall allow payroll deductions for deposits to the credit union or other agencies approved by the Governing Board or contributions to the Union or United Way/CHAD or other agencies approved by the Governing Board.

18.2.2 Tax-Sheltered Annuity Programs

The District shall maintain the tax-sheltered annuity program in place on January 1, 2001. The District shall provide copies of the program to ECELS Teachers upon request. The minimum contribution shall be two hundred dollars (\$200.00) per year for ECELS Teachers entering tax-sheltered programs. The District

shall not withhold federal and state income taxes on that part of the current salary invested in the tax shelter. Each ECELS Teacher shall be allowed to make one (1) or more agreements each year up to the limit allowed by law. Any agreement shall be terminated upon the request of the ECELS Teacher.

18.2.3 Payroll Process

Except if modified by this agreement, all payroll processes in effect on January 1, 2001, shall remain in place. Full-time ECELS Teachers may opt to be paid the same salary over twelve (12) months.

18.2.4 Salary Schedules

ECELS Teachers shall be paid in accordance with the existing ECELS Teacher schedule.

18.2.4.1 For the 2016-17 academic year, ECELS Teacher salary schedules in effect on June 30, 2016 shall be increased by 1.29% base adjustment increase plus an additional raise of 1.71% for a total of 3%. This increase will be retroactive to July 1, 2016. In the event that the projected apportionment or the funding of the apportionment falls below \$88,806,902 in the year covered by this agreement, the parties agree to reopen negotiations. ECELS Full-Time Teacher salary schedules will reflect any increases in compensation percentage RCC per Article 15 and Appendix G.

18.2.5 Step Moves

ECELS Teachers shall advance according to the salary schedule found at the end of this appendix.

18.2.6 Matrix Moves

All ECELS Teachers shall receive step and column increases on their respective salary schedules.

18.2.7 Established Salary Schedules

ECELS Teachers: Salary Schedule (for permanent and hourly Teachers):

See current Salary Matrix at the end of this Appendix.

18.3 Extra Duty Time Off

- 18.3.1 Extra Duty is defined to include any time worked with children in excess of eight (8) hours in any one day or in excess of forty (40) hours in any calendar week.
- 18.3.2 An ECELS Teacher may request extra duty time off for extra duty work. The ECELS Coordinator or the Dean must approve extra duty time off.
- 18.3.3 A Teacher may accrue no more than 240 hours of extra duty time.

19. PAYROLL

19.1 Time Cards

- 19.1.1 Exempt Regular Full-Time and Part-Time ECELS Teachers are paid a monthly salary (or pro-rata portion thereof) and do not fill out a time card.
- 19.1.2An ECELS Record of Absence is sent from the Payroll
 Department with the employee's paycheck. The employee is to
 fill out this record and turn it in to their immediate supervisor
 (Site Supervisors or the ECELS Coordinator sign records for
 Master Teachers, Teachers, Associate Teachers, and
 Assistants, and the ECELS Coordinator signs the records for the
 Site Supervisors) for signature by the first day of the month.
- 19.1.3 The Dean signs the ECELS Coordinator's Record of Absence if there are any absences to report.
- 19.1.4 Hourly employees will fill out a time card for the exact hours worked each day. Falsification of time cards may result in discipline up to and including termination.

19.2 Pay Days

- 19.2.1 Exempt Regular Full-Time employees' paychecks are distributed once a month on the last day of the month.
- 19.2.2 Part-Time ECELS Teachers paychecks are distributed on the 20th of the month. If any of the above days fall on a weekend, the employee is paid the Friday before as per District policy.

CONFIDENTIALITY POLICY

- 20.1 All records concerning employees, children and families or the management of the ECELS are considered confidential.
- 20.2 Any personal information given to an employee by a parent, child or other employee shall remain confidential.
- 20.3 Discussion of any confidential information will be made only with the ECELS Coordinator and/or the Dean, or the appropriate employee.

PROFESSIONAL DEVELOPMENT

- 21.1 In any academic year, there shall be five (5) professional development days for full-time ECELS Teachers. Two of the professional development days will be determined by the ECELS Coordinator and/or the ECELS Liaison.
- 21.2 Each academic year, all ECELS Teachers shall develop and submit an individual Professional Development Plan for review and approval by the ECELS Coordinator and/or the ECELS Liaison.
- 21.3 Appropriate activities for professional development are indicated in the Child Development Permit Professional Growth Manual created by the Commission on Teacher Credentialing (www.ctc.ca.gov).
 - 21.3.1 ECELS Teachers are expected to include one District committee or activity per year as part of their PD commitment.
- 21.4 If an ECELS Teacher does not successfully complete the activities from her/his Professional Development Contract by June 30, the ECELS Coordinator and/or the ECELS Liaison will recommend to the Assistant Superintendent/Vice President for Human Resource Services that the ECELS Teacher's last paycheck for the year be reduced by an amount (in gross salary) proportionate to the activities not completed.
 - 21.4.1 All ECELS Teachers must maintain their permit which requires 105 hours of professional growth in a five-year (5-year) renewal period in accordance with the Commission on Teacher Credentialing.

22. WORKING CONDITIONS

22.1 Reimbursement for Personal Property

The District shall reimburse an ECELS Teacher/Coordinator for any verified loss, damage, or destruction of an ECELS Teacher's personal property suffered through no fault of the District while the ECELS Teacher was acting within the scope and course of employment. Reimbursement shall be subject to the following conditions:

- 22.1.1 The value of the personal property is more than fifty dollars (\$50) and the ECELS Teacher/Coordinator took reasonable precautionary steps to protect the personal property. The maximum reimbursement for the loss, damage or destruction of any item used without prior approval is seven hundred fifty dollars (\$750).
- 22.1.2 Reimbursement for any vehicle is strictly limited to actual use during the ECELS Teacher/Coordinator's scope and course of employment and not while the vehicle is simply parked at a facility of the District.
- 22.1.3 The total reimbursement to all ECELS Teachers in the bargaining unit for all verified loss, damage, or destruction of personal property in any fiscal year (July 1 through June 30) shall be strictly limited to twenty-five thousand dollars (\$25,000).
- 22.1.4 A written request for reimbursement must be filed by the ECELS
 Teacher with the District Business Office no later than thirty (30)
 calendar days after the loss, damage or destruction of the ECELS
 Teacher's personal property. The ECELS Teacher shall submit
 evidence of the loss, damage, or destruction of the personal
 property, and the burden of proof in all cases shall be with the
 ECELS Teacher seeking reimbursement.
- 22.1.5 Reimbursement for any verified loss, damage, or destruction of personal property shall be provided by the District only when prior written approval for the use of personal property in the scope and course of their employment has been approved by the Dean or other management employee directly responsible for the ECELS Teacher. All such prior approval shall be in writing. Exceptions to such prior written approval are limited to vehicles, cellular telephones, personal data assistants, purses, briefcases, eyeglasses, watches and articles of clothing worn or carried by ECELS Teachers. Prior written approval is necessary for all computers and related equipment, VCRs, and related

equipment. Prior written approval may be canceled at any time in writing by giving the ECELS Teacher written notice seven (7) calendar days prior to the cancellation.

- 22.1.6 If an ECELS Teacher receives any payment from an insurance carrier for any loss, damage, or destruction of personal property, any District reimbursement for that property under this Article shall be reduced by the amount of that payment. If the insurance payment is received after the District has reimbursed the ECELS Teacher, the ECELS Teacher shall refund to the District a sum equal to the insurance payment. Such a refund shall not exceed the actual reimbursement made by the District. The District shall have all rights of subrogation, and the ECELS Teacher shall fully cooperate with the District in pursuing such rights.
- 22.1.7 These provisions shall not restrict an ECELS Teacher from bringing personal property onto the property of the District at the ECELS Teacher's own risk, and shall not restrict an ECELS Teacher from using personal property at his/her own risk during the course and scope of employment.
- 22.1.8 The District shall reimburse for the actual value of the item up to the maximum allowable amount. However, the District may instead choose to reimburse on the basis of reasonable repair cost if it is economical and feasible to do so, and if the repair cost does not exceed the maximum allowable reimbursement.

23. MILEAGE AND PARKING REIMBURSEMENT

The District shall reimburse an ECELS Teacher for mileage and parking fees only when the ECELS Teacher must use his/her personal vehicle while acting within the scope and course of employment and prior approval was granted by the first- level administrator. Reimbursement shall be subject to the following conditions:

- 23.1 Mileage reimbursement shall be at the prevailing rate allowed by the Internal Revenue Service as reimbursable expense.
- 23.2 Reimbursement shall be granted only after presentation of a written claim and verification on forms prepared by the District.
- 23.3 In no case shall reimbursement be granted for mileage between the ECELS Teacher's residence and the District work locations of the ECELS

Teacher. Mileage reimbursement shall be made for trips within a single day between two (2) or more work sites of Palomar College when such travel is due to a split ECELS Teacher assignment. First-level administrator must approve all mileage reimbursement requests.

23.4 When more than one (1) ECELS Teacher must travel while acting within the scope and course of employment in performance of assigned duties, the minimum number of vehicles consistent with safety and economy must be used, and only the ECELS Teacher (s) who must use a personal vehicle shall receive reimbursement.

24. REMOVAL OF DISTRICT EQUIPMENT

An ECELS Teacher may remove District-owned equipment from the premises of the District or the location where the equipment normally is used by the District only when such equipment is necessary in the performance of assigned duties and when there is the prior written approval from the Dean or first-level educational administrator to whom the ECELS Teacher reports. The prior written approval may be canceled at any time in writing, and if this cancellation occurs, the ECELS Teacher will immediately return the District-owned equipment to the location at the District where the equipment is normally used.

24.1 ECELS Teacher Parking

The District shall provide parking at the campus in San Marcos and at other Palomar College sites for all ECELS Teachers at no charge on a first-come/first- served basis and without any designated parking spots or areas. The Federation agrees that the District is not liable for vehicles owned or operated by ECELS Teachers parked at District facilities, and the District is not liable for any personal property of ECELS Teachers in vehicles owned or operated by them.

24.2 Prohibited Use of District Property

Except as provided in Article 25 of this Agreement, ECELS Teachers shall not use District facilities, grounds, equipment, supplies, utilities, or vehicles for any personal profit-making or personal entrepreneurial purpose without the prior express written permission of the Assistant Superintendent/Vice President for Human Resource Services.

24.3 Office Space

The District shall provide full-time ECELS Teachers with a lockable office,

or a shared workroom, or classroom space equipped with a telephone, access to a shared computer, lockable files, desk and/or work table, chairs, bookshelves, and email/internet access. The office/classroom space shall meet the Chancellor's Office standards. Bookshelves shall meet federal and state standards for earthquake safety.

24.4 Monitoring of Work Spaces and Communications

- 24.4.1 The District shall not monitor electronic transmissions for their content (e.g. view, confiscate, or copy any electronic file) unless required to do so under court order, legally enforceable subpoena, or other requirement of state or federal law. The District may monitor use patterns and costs in a bona fide criminal investigation.
- 24.4.2 All work spaces shall be free from eavesdropping devices, whether mechanical or electronic, unless all ECELS Teacher(s) affected give explicit consent to such eavesdropping. For the purposes of this Article, eavesdropping shall include recording, photographing, observing and/or listening.
- 24.4.3 Neither this Section nor the associated procedures for its implementation shall be construed in any way to restrict Constitutional guarantees of free expression and the exchange of ideas.

24.5 Support Services

Support services shall be provided for all ECELS Teachers and shall be available Monday through Friday during normal ECELS business hours.

PROFESSIONAL RESPONSIBILITIES

- 25.1 Since the District is an equal employment opportunity institution and an equal educational opportunity institution, ECELS Teachers shall comply with all equal employment opportunity and equal educational opportunity laws and regulations, and shall not engage in any conduct in violation of those laws and regulations, including sexual harassment of employees, employee applicants or visitors, or students.
- 25.2 ECELS Teachers shall use District equipment, supplies, utilities, facilities, or vehicles only for purposes related to the performance of their duties, except for the brief and incidental use of such items during

- non-duty time that involves no cost to the District, or except as authorized by another specific provision of this Agreement.
- 25.3 ECELS Teachers are expected to continue to develop their scholarly competence. ECELS Teachers shall aspire to excellence.
- 25.4 ECELS Teachers shall adhere to the highest academic standards.
- 25.5 The District requires each employee to adhere to all applicable laws and regulations associated with the teaching of minor children.

Early Childhood Education (ECE) Lab School Salary Schedule Full Time 12-Month Teachers Paid Over 12 Months

12 Month Early Childhood Education Lab School Teacher Schedule (CDA)

Additional COLA - 1.56% (FY 2017-18)
Effective 3.1.18, retro to 7.1.17; Governing Board Ratified 2.27.18

	Grade C1		Grade C		Grade D1		Grade D		Grade E		Grad	e F
	Monthly	Annual	Monthly	Annual								
Step 1	2,892.10	34,705.21	3,302.55	39,630.60	3,769.57	45,234.86	4,078.69	48,944.31	4,854.65	58,255.81	5,635.52	67,626.18
Step 2	3,052.51	36,630.15	3,455.84	41,470.13	3,920.52	47,046.22	4,234.40	50,812.85	-	60,154.21	5,788.85	69,466.24
Step 3	3,203.50	38,442.02	3,613.90	43,366.84	4,078.60	48,943.19	4,390.00	52,680.02	5,168.45	62,021.36	5,942.17	-
Step 4	3,281.66	39,379.98	3,691.87	44,302.48	4,152.92	49,835.02	4,468.46	53,621.56		62,940.65	6.021.64	71,306.06
Step 5	3,361.51	40,338.17	3,767.27	45,207.24	4,229.61	50,755.37	4,543.41	54,520.92	5,321.74	63,860.89	6,100.23	72,259.74
Step 6	3,435.93	41,231.22	3,844.39	46,132.64	4,310.69	51,728.30		55,472.75	-	64,791.84	6,100.23	73,202.80
Step 7	3,512.51	42,150.08	3,920.47	47,045.63	4,390.00	52,680.02	4,701.36			65,729.44	6,253.57	74,131.97
Step 8	3,593.70	43,124.44	3,998.65	47,983.83	4,470.22	53,642.60		57,344.99		66,664.02	6,333.68	75,042.89 76,004.20
Step 9	3,672.94	44,075.31	4,078.69	48,944.31	4,548.13	54,577.61		58,256.35	-,	67,626.18		
Step 10	3,747.97	44,975.63	4,156.42	49,877.10	4,626.24	55,514.83		59,217.22		68,536.31		76,939.36
Step 11	3,823.93	45,887.19	4,236.71	50,840.50	4,701.34	56,416.02	5,012.85			69,466.24		77,876.43
Step 12	3,840.88	46,090.57	4,252.84	51,034.09	4,719.15	56,629,76	5,031.18			69,672.27		78,807.90
Step 13	3,858.41	46,300.93	4,270.37	51,244.46	4,736.68	56,840.11	5,048.72		-/	69,882.63	6,584.37	79,012.39
Step 14	3,875.94	46,511.29	4,287.90	51,454.82	4,754.21	57,050.48	5,066.25			70.092.99		79,222.76
Step 15	3,893.47	46,721.65	4,305.43	51,665.18		57,260.85	5,083.78	,	5,858.61		6,619.43	79,433.12
Step 16	3,911.00	46,932.02	4,322.96	51,875.55	-	57,471.20	5,101.31	61,215.67	5,876.61	70,303.36 70,519.27		79,643.48
Step 17	3,928.53	47,142.38	4,340.49	52,085.92		57,681.57	5,118.84			70,724.08	6,654.49	79,853.85
Step 18	3,946.06	47,352.74	4,358.02	52,296.27	4,824.33	57,891.94	5,136.37	61,636.39	5,911.20	70,724.08		80,064.20
Step 19	3,963.59	47,563.11	4,375.55	52,506.64	4,841.86	58,102.29	5,153.90	61,846.76		-	6,689.55	80,274.57
Step 20	3,981.12	47,773.46	4,393.08	52,717.00	4,859.39	58,312.66		62,057.13	5,946.26	71,144.82	6,707.08	80,484.94 80,695.29

Early Childhood Education (ECE) Lab School Salary Schedule Full Time 11-Month Teachers Paid Over 12 Months

11 Month Early Childhood Education Lab School Salary Schedule (CD1) Additional COLA - 1.56% (FY 2017-18) Effective 3.1.18, retro to 7.1.17; Governing Board Ratified 2.27.18

	Grade C1		Grade C		Grade D1		Grade D		Grade E		Grade F	
	Monthly	Annual										
Step 1	2,651.09	31,813.11	3,027.34	36,328.05	3,455.45	41,465.34	3,738.80	44,865.62	4,450.10	53,401.16	5,165.89	61,990.67
Step 2	2,798.14	33,577.63	3,167.86	38,014.28	3,593.81	43,125.69	3,881.54	46,578.45	4,595.11	55,141.36	5,306.45	63,677.39
Step 3	2,936.54	35,238.52	3,312.74	39,752.94	3,738.72	44,864.64	4,024.17	48,290.02	4,737.74	56,852.91	5,446.99	65,363.89
Step 4	3,008.19	36,098.31	3,384.22	40,610.60	3,806.84	45,682.05	4,096.09	49,153.10	4,807.97	57,695.60	5,519.84	66,238.09
Step 5	3,081.39	36,976.65	3,453.33	41,439.97	3,877.15	46,525.75	4,164.79	49,977.51	4,878.26	58,539.14	5,591.88	67,102.57
Step 6	3,149.61	37,795.28	3,524.02	42,288.25	3,951.46	47,417.55	4,237.50	50,850.02	4,949.38	59,392.52	5,662.86	67,954.31
Step 7	3,219.80	38,637.58	3,593.76	43,125.16	4,024.16	48,289.97	4,309.58	51,714.93	5,021.00	60,251.99	5,732.44	68,789.32
Step 8	3,294.23	39,530.74	3,665.43	43,985.18	4,097.70	49,172.40	4,380.52	52,566.24	5,092.39	61,108.69	5,805.88	69,670.51
Step 9	3,366.86	40,402.37	3,738.80	44,865.62	4,169.12	50,029.44	4,450.14	53,401.66	5,165.89	61,990.67	5,877.31	70,527.74
Step 10	3,435.64	41,227.66	3,810.06	45,720.67	4,240.72	50,888.66	4,523.54	54,282.45	5,235.41	62,824.95	5,948.89	71,386.73
Step 11	3,505.27	42,063.25	3,883.65	46,603.79	4,309.56	51,714.66	4,595.11	55,141.35	5,306.45	63,677.39	6,020.05	72,240.57
Step 12	3,520.81	42,249.69	3,898.44	46,781.25	4,325.88	51,910.61	4,611.92	55,343.03	5,322.19	63,866.25	6,035.67	72,428.03
Step 13	3,536.88	42,442.52	3,914.51	46,974.09	4,341.96	52,103.49	4,627.99	55,535.87	5,338.26	64,059.08	6,051.74	72,620.86
Step 14	3,552.95	42,635.35	3,930.58	47,166.92	4,358.02	52,296.24	4,644.06	55,728.70	5,354.33	64,251.91	6,067.81	72,813.69
Step 15	3,569.01	42,828.18	3,946.65	47,359.75	4,374.09	52,489.11	4,660.13	55,921.54	5,370.40	64,444.75	6,083.88	73,006.53
Step 16	3,585.08	43,021.02	3,962.72	47,552.59		52,681.99	4,676.20	56,114.37	5,386.89	64,642.66	6,099.95	73,199.36
Step 17	3,601.15	-	3,978.79	47,745.42		52,874.73	4,692.27	56,307.20	5,402.53	64,830.41	6,116.02	73,392.19
Step 18	3,617.22	43,406.68		47,938.25		53,067.61	4,708.34	56,500.03	5,418.60	65,023.24	6,132.09	73,585.02
Step 19	3,633.29	43,599.51	4,010.92	48,131.08		53,260.48	4,724.41	56,692.86	5,434.67	65,216.08	6,148.16	73,777.86
Step 20	3,649.36	43,792.34	4,026.99	48,323.92		53,453.23		56,885.70	5,450.74	65,408.91	6,164.22	73,970.69

Early Childhood Education (ECE) Lab School Salary Schedule Part Time Teachers

For Fiscal Year 2016-2017

ECE Lab School Part Time Teachers
Effective September 1, 2016 (Governing Board ratified 8/9/2016) and ongoing

	Grade A Assistant	Grade B Assoc. Teacher	Grade C1 Teacher Permit	Grade C Teacher Per/AS	Grade D1 Master T. Per/AS		Grade E Site Sup. Per/BA	Grade F Coor. Per/BA	
Step 1	10.00	12.10	14.00	16.00	18.00	20.00	22.00	28.00	
Step 2 Jan 2017	10.50	12.50	14.50	16.50	18.50	20.50	22.50	28.50	
Step 3 Jan 2018	11.00	13.00	15.00	17.00	19.00	21.00	23.00	29.00	
Step 4 Jan 2019	12.00	14.00	15.50	17.50	19.50	21.50	23.50	29.50	
Step 5 Jan 2020	13.00	15.00	16.00	18.00	20.00	22.00	24.00	30.00	
Step 6 Jan 2021	14.00	15.50	16.50	18.50	20.50	22.50	24.50	30.50	
Step 7 Jan 2022	15.00	16.00	17.00	19.00	21.00	23.00	25.00	31.00	
Step 8	15.50	16.50	17.51	19.50	21.50	23.50	25.50	31.50	
Step 9	16.00	17.00	18.00	20.00	22.00	24.00	26.00	32.00	
Step 10	16.50	17.50	18.48	20.50	22.50	24.50	26.50	32.50	

- ALL grades are NOT eligible for COLA and/or Growth.
- · All new hires will be placed at step 1.
- Grade step advances evaluated every fall and spring semester based on each 1895 hours worked without a break in service. A break in service is 2 semesters without an assignment.
- Due to the minimum wage increase and in accordance with applicable statute, step 2 will be the new step 1 starting January, 2017. Step 3 will be the new step 1 starting January 2018. This will continue until step 7. When step 7 becomes step 1, there will only be 4 steps on the salary schedule.

CA State Minimum Wage Increases (barring any fiscal recession):

Jan. 1, 2017 50 cent increase to \$10.50 per hour

Jan. 1, 2018 50 cent increase to \$11.00 per hour

Jan. 1, 2019 \$1 increase to \$12.00 per hour

Jan. 1, 2020 \$1 increase to \$13.00 per hour

Jan. 1, 2021 \$1 increase to \$14.00 per hour

Jan. 1, 2022 \$1 increase to \$15.00 per hour

7 5/31/18 greno

Palomar College ECELS Part-Time Employee Review Report Position:

A	ono
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200				
N	2	m	^	

This form is to be used with only with NOHE, Short-Term Hourly or Student Workers at the ECELS.

H= High Professional Performance - Frequently exceeds accepted standards of professional performance. (Check this box when the employee's professional performance is beyond what is reasonably expected.)

S= Standard Professional Performance - Regularly meets accepted standards of professional performance. (This is the standard of performance that is expected of all ECELS employees when they are hired and they are expected to maintain this level of performance throughout their tenure at Palomar College.)

NI= Performance Needs Improvement - Does not consistently meet accepted standards of professional performance.

U= Unsatisfactory Performance - Does not meet minimal standards of professional performance. Termination of employee.

N/A= Not Applicable- Area of performance is not applicable to employees current position.	-		AII		N/A
Area of Performance/Professionalism	Н	S	NI	U	IN/P
Attendance and prior notification if unable to work shift.	-	-			
Arrives on time for scheduled shift and works entire scheduled shift.	-	_			
Follows Lab School dress code.	_				
Attends staff meetings and in-service trainings.	<u> </u>				
Follows directions verbal or written given by supervisor.					
Maintains confidentiality at all levels, including with other staff members.					
Communicates clearly in a respectful, supportive, and positive manner, both verbally & in writing with staff & families. Minimizes conversations with families. Refers families to master teacher.					
Establishes and maintains effective working relationships with other staff.					
Takes initiative in the classroom and/or Lab School when there is need.					
Works on tasks with minimal assistance.					
Follows procedures for reporting child abuse. Maintains Community Care Licensing policies & procedures. Maintains CACFP Food Program requirements.					
Abides by requirements & duties listed in Operational Manual & empl. job description					
Interactions with Children					
Understands ages and stages of child development and applies knowledge to					
classroom situations and interactions with the children.		_			-
Develops and implements conflict management and problem solving strategies with					
the children that are developmentally appropriate based on the age/group.	-	-			-
Uses language with the children that is respectful, supportive, positive, and					
developmentally appropriate based on the age/group.	-	-			+
Redirects children in a positive manner and uses positive reinforcement.	+	-			+-
Assists children with hygiene procedures and follows universal precautions.	-	-	-	-	-
Maintains a clean, healthy, and safe environment.	-	-			-
Assists with observation and documentation for child assessments.	-	-			├
Supervision- Indoor-Classroom active supervision & maintains teacher child ratios.	_	_			-
Supervision- Outdoor-Playground active supervision & maintains teacher child ratios.	_				-
Supervision- Bathroom/Diapering active supervision.					
Supervision- Mealtime supervision and Nap time active supervision (if applicable).					_
Kitchen/Chores					-
Maintains high standards of cleanliness and follows food prep guidelines.					
Follows guidance set forth by the Child and Adult Care Food Program (CACFP).					
Part-Time Master Teacher (ESC or Long Term Substitute)					
Plans and implements a developmentally and culturally appropriate curriculum.					
Maintains environmental standards (5 average) from current ECERS or ITERS.					
Maintains current child observations and portfolios for DRDP and Learning Genie.					1
Develops and implements parent-teacher conferences and parent orientation.					
Participates in ECELS events and functions.					
Supervises CHDV Dept. & other college students & completes evaluations/approval					

terminated from the ECELS and District for a vi PFF Contract for list).	i Policies- An ECELS iolation listed under A	Appendix L-Article 16 (see current
Yes-Violation Committed Date:	Time:	Location:
Code Violated: Comments Required: (attach additional info	rmation if needed)	
	945	
Overall Summary Comments and Recomme	ndations:	
Overall Recommendation:		
☐ High Professional Performance	☐ Standard Profes	sional Performance
Performance Needs Improvement- A plan for Supervisor.	r improvement will be	e developed by the Coordinator/Site
Unsatisfactory Performance or Violation of A	ppendix L- Article 16	- Termination of employee.
Evaluation Meeting Confirmation:		
Date and Length of Meeting with Employee		
Coordinator/Site Supervisor Name:	Sign	nature:
Coordinator/Site Supervisor Name:	Sigr	nature:
My signature acknowledges that I have met with my review report. It does not mean that I agree business days I have the right to submit a response my response, if any, will become part of my pers	or disagree with this nse to this report. I a	report. I am aware that within ten
Employee Signature:		Date:

Employee Signature:_

Palomar College ECELS Part-Time Employee Performance Improvement Plan



Date:

Name:	Position:
This form is to be used with only with NOHE	, Short-Term Hourly or Student Workers at the ECELS.
Area of Improvement:	
Action Plan:	
Plan Start Date:	
End Date:	
Comments and Recommendations:	
	Signature:
Coordinator/Site Supervisor Name:	Signature:
My signature acknowledges that I have met with improvement plan. It does not mean that I agree	the Coordinator and/or Site Supervisor and reviewed mor disagree with this plan. I am aware that within ten nse to this plan. I am also aware that this plan and my

MONTHLY BOARD REPORT: June 12, 2018

SHORT-TERM PERSONNEL ACTION REQUEST

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department	Academic Technology Resources C	enter				
	Collins-MacDonald, Hannah	06/04/18	08/10/18	Technical/Paraprofessional	\$13.00	Assistant II
Department	Behavioral Sciences					
	Kirkpatrick, Akesa	05/10/18	06/30/19	Technical/Paraprofessional	\$11.00	Assistant I
Department	Early Childhood Education Lab Scho	ool				
	Aguilar Pina, Gloria Cervantes, Lucero Saxe, Alexis	05/15/18 05/04/18 05/10/18	06/30/19 06/30/19 06/30/19	Technical/Paraprofessional Technical/Paraprofessional Technical/Paraprofessional	\$11.00 \$11.00 \$11.00	Assistant I Assistant I Assistant I
Department	Earth, Space and Environmental Sci	ences				
	Marquez, Stephanie	04/25/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	Emergency Medical Education					
	Piccirillo, Nicholas	05/02/18	06/30/19	Technical/Paraprofessional	\$22.53	Assistant (professional)
Department	Enrollment Services					
	Zacarias, Marisol	03/25/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	EOP&S/CARE/CalWorks					
	Valencia, Myriam	05/25/18	06/30/19	Technical/Paraprofessional	\$13.00	Assistant II
Department	Grant Funded Student Support Prog	rams				
	Hernandez, Nikki Llamas, Roxanna Throop, Warner	05/25/18 05/25/18 05/03/18	06/30/19 06/30/19 06/30/19	Technical/Paraprofessional Technical/Paraprofessional Technical/Paraprofessional	\$20.00 \$20.00 \$11.00	Assistant (professional) Assistant (professional) Tutor I

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department	Grounds Services					
	LaForest, Samuel	06/01/18	06/30/19	Technical/Paraprofessional	\$13.00	Assistant II
Department	Health Services					
	Zepeda, Raquel	05/25/18	06/30/19	Technical/Paraprofessional	\$21.00	Assistant (professional)
Department	Human Resource Services					
	Zacarias, Marisol	04/30/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	Media Studies					
	Howe, Lexington Smith, Linus	05/07/18 04/27/18	06/30/19 06/30/18	Technical/Paraprofessional Technical/Paraprofessional	\$15.00 \$15.00	Assistant III Assistant III
Department	Palomar College Police Department					
	Woolsey, Brittany	05/15/18	06/30/19	Technical/Paraprofessional	\$27.40	Assistant (professional)
Department	Public Safety Programs					
	McEniry, Kelly	05/24/18	06/30/19	Technical/Paraprofessional	\$20.48	Assistant (professional)
Department	Student Affairs					
	Cervantes, Marilyn Spence, Malik	05/21/18 05/24/18	06/30/19 06/30/19	Technical/Paraprofessional Technical/Paraprofessional	\$15.00 \$13.00	Assistant III Assistant II
		SEA	SONAL COACH	I STIPEND REQUEST		
Department	Athletics Department					
	Shore, Robert	05/18/18	06/30/19	Technical/Paraprofessional	\$2,500.00	Seasonal Assistant Coach

Palomar Community College
PAL PESONNEL ACTIONS HISTORY

Supervisor

Report ID: PAL015ST PAL PESONNEL ACTIONS HISTORY Page No. 1

Personnel Action: HIR-
For the period 05/01/2018 through 05/31/2018

Run Time 08:01:57

Effective Action Hire Emp Reg/ Full/ Job Salary

Date Reason Employee Name Employee ID Date Typ Tmp Part Code Job Title Grade Comp Rate

Department STUDNTAFRS Student Affairs SETID - PALMR

05/02/2018 Gomez,Desiree 05/02/2018 0.0 H T P 900STU Student EE STU/ASTU 11.000000 H

Department TUTORING Tutoring Services SETID - PALMR

05/04/2018 Altman, Nickolas Koji 05/04/2018 0.0 H T P 900STU Student EE STU/ASTU 11.000000 H

Department WELLNESS Wellness/Fitness Center SETID - PALMR

05/16/2018 Thorpe, Michael Rene 05/16/2018 0.0 H T P 900STU Student EE STU/ASTU 13.000000 H



Palomar Community College District

TOPIC: Sabbatical Leave Report Abstracts

OVERVIEW: Sabbatical leave report abstracts are submitted to the Governing Board to summarize the work/projects completed during an approved sabbatical leave and to describe the benefits of such projects to the District and to the students.

DISCUSSION/FINANCIAL IMPLICATIONS: Faculty eligible for sabbatical leave submit an Intent for Leave and apply to the Sabbatical Leave Committee in the academic year prior to the term of leave requested. Faculty then submit an application detailing the intent of the proposed project, the benefit to the District/students, and the deliverables of the final report. Once the Sabbatical Leave Committee recommends approval for each project, applications are forwarded to the President/Superintendent for review and to the Governing Board for final approval.

Upon completion of a sabbatical leave, reports are submitted for approval by the Committee and abstracts for each completed project are submitted to the Governing Board as an information item.

RECOMMENDATION: No action is required; this is an informational item.

FALL 2016

1. Fred Levine, Art Department

Professor Fred Levine's sabbatical leave provided him with the opportunity to visit the non-Western art collections of museums in and outside of the Unites States and has given him the opportunity to research and investigate those collections for material pertinent to the teaching and study of non-Western art. Palomar College students will be able to view the works, which will afford them the opportunity to analyze the works in the context of their location, particularly as related to significant cultural and historical sites. The culmination of this research and collating of material has allowed Professor Levine to introduce a new course, Introduction to non-Western Art, into the Palomar College curriculum.

SPRING 2017

1. Adelina Hernandez Coria, Dental Assisting Department

Professor Adelina Hernandez Coria completed coursework and training directed toward creating and teaching a hybrid course, Dental Assisting DA 85 – Advanced Operative Procedures. The evolution from a face-to-face course to a hybrid course now enables interning students to access online materials for DA-85 while concurrently enrolled in DA 90 – Clinical Rotation. This allows for completion of the program's clinical rotation in a shorter time frame. Professor Hernandez Coria also updated existing competency forms for more effective assessment and evaluation of Student Learning Outcomes.

2. Mark Bealo, Graphic Communications Department

Upon completing his sabbatical work, Professor Mark Bealo became proficient in the use of various Unmanned Aerial Systems (UAS) and their sensors and payloads. He was able to gather real world examples of various projects to share with his students and to assist in outreach efforts for the Graphic Communications Department. Professor Bealo was able to refine workflows related to the post-processing of images gathered from UAS data projects to better equip students for the graphic communications workforce and industry.

3. Brent Gowen, English Department

Through his sabbatical leave project, Professor Brent Gowen learned about place names, the naming act, and theories of language. These matters are of special importance to him as a composition teacher, a scholar, and an essayist. Most importantly, Professor Gowen learned ways to involve his students in studying and writing about place names, naming, and language theories. He is now more skilled in engaging his students in discussions of the nature and significance of place names and of the naming act. He is also more skilled in guiding students in studying and writing about these subjects. They are learning about the significance of the phenomena that we live inside language, and that as language

grows, we grow too. The District has benefited by Professor Gowen becoming a more effective teacher and a more informed contributor to his department's review and revision of composition curriculum.

4. Dennis Lutz, Design and Manufacturing Technologies Department

To prepare for the new certificate program in Computer Aided Design/Computer Aided Machining Design and Manufacturing (CAD/CAM), Professor Dennis Lutz used his sabbatical leave to learn the new software and machines, as well as to develop assignments and incorporate them into the classes required for the program. He created a guidebook containing pictures, shop drawings, modeling techniques, and procedures for specification of the assignments developed.

5. Anne-Marie Mobilia, Behavioral Sciences Department

During her sabbatical leave, Professor Ann-Marie Mobilia developed and updated course material for Cultural Anthropology; Biological Anthropology; Language and Culture; Magic, Witchcraft and Religion; and Medical Anthropology. She gained personal experiences and real-life examples from her travels that she will incorporate into the course objectives and Student Learning Outcomes.

6. Wendy Nelson, Media Studies Department

Professor Wendy Nelson spent her sabbatical immersed in research on best practices in online teaching. She took an in-depth class through @ONE, based on the Open Educational Resources (OER) model. After successfully completing the course, participating in webinars, and completing additional research, she redesigned two of her courses, as well as designed and created content for another. The experience reinvigorated Professor Nelson's desire to teach online and has given her a better understanding of the online learner. She has adapted her course policies and assessments to better serve this student population.

7. Lisa Romain, Counseling Department

Through her sabbatical leave, Professor Lisa Romain gained new counseling, instruction, and research skills allowing her to provide robust services to students currently impacted by domestic violence. She created a mental health domestic violence resource list for the Palomar College Counseling and Behavioral Health websites, as well as workshops for faculty, staff, and student survivor advocates. Professor Romain also facilitated diverse "hands-on" counseling and therapy services in a community mental health agency for individuals, families, groups, and couples around issues of domestic violence, sexual assault, and substance abuse; the lessons she learned through this process will be invaluable to the students she serves.

8. Wendy Metzger, Mathematics Department (full year)

Professor Wendy Metzger is already using the "Instructor's Guide for Reasoning with Functions II" that she created during her sabbatical leave as a resource for teaching Accelerated Math Gateway 2, a learning community designed to help STEM students get to, and through, Calculus. She has also improved her ability to facilitate and manage an active learning mathematics classroom. Students will benefit from a deeper understanding of the mathematical concepts and processes needed for Calculus, making connections between mathematics and its applications to STEM fields. This will increase students' motivation, their ability to work actively and collaboratively with others, and their perseverance when struggling with complex problems.

FALL 2017

1. Richard Albistegui-DuBois, Life Sciences Department

During his sabbatical leave, Professor Richard Albistegui-DuBois spent his time researching and building functional models of physiological systems, including working models of the circulatory system, muscle contraction, and tubuloglomerular feedback to be used in the classroom. Professor Ablistegui-DuBois was able to put the skills and experience gained during his sabbatical leave to use in running the winter 2018 STEM Biology Institute, and he will be presenting the models and experiences at the 2018 annual Human Anatomy and Physiology Society conference in Ohio.

2. Jennifer Backman, English Department

Professor Jennifer Backman used her sabbatical leave to write an original work of fiction. She chose one chapter-length section to revise into polished prose and composed a reflection on the writing process itself. The project pushed her to produce her longest piece of creative writing to date and allowed her insight into her own best writing practices. The project served as a reminder of the values of drafting, enforcing strict deadlines, and challenging students with rigorous word-count goals. The process also helped Professor Backman to deal with the negative emotions she experiences while writing and will help her better advise students about managing their emotions throughout the writing process.

3. Michael Gilkey, Business Administration Department (Request for Extension filed. Report extension granted to 6/30/2018.)

4. John Harland, Mathematics Department

Professor John Harland allocated part of his sabbatical leave to the study of Mathematical Statistics, Biostatistics, and the R programming language. Through this study, he has increased his knowledge in statistics and will be teaching Math 120 – Elementary Statistics—for the first time in Fall 2018. He is excited to contribute to both semesters of the Math Department's accelerated Statistics pathway.

Professor Harland also devoted sabbatical leave time to learning video production tools and applying these skills to create eleven videos on concepts and applications of Linear Algebra, which are posted on YouTube and may be searched and accessed freely by the public. The Palomar College logo is prominently displayed in each video trailer, thus promoting Palomar College to viewers worldwide.

5. Rodolfo Jacobo, Multicultural Studies Department

Professor Rodolfo Jacobo's sabbatical leave allowed him to execute several projects that are beneficial to himself as a scholar, to Palomar College students, and to the District. He conducted research, literature review and analyses, and ultimately produced an Anthology entitled, *Walking Among our Ancestors*. The Anthology is composed of a collection of readings covering the span of history from the Mexican American War, 1846-1848, to the emergence of Chicanx, interweaving local history into the larger Mexican-American experience. The text contributes to Palomar College students' critical thinking, as it encompasses the study of race, social class, gender, religion, disability and the relationship of these categories to those of power and privilege. For the book cover, Professor Jacobo chose the mural in MD 328, which depicts Raza students walking by the clock tower at Palomar College on their way to commencement.

6. Paul Kurokawa, Performing Arts Department

During his sabbatical leave, Professor Paul Kurokawa created and produced original music for a series of live concerts to be broadcast and posted on YouTube. The skills that were enhanced by his sabbatical leave project include songwriting, composition, use of notation technology, use of recording technology, video recording technology, concert production and lighting, and internet distribution and promotion. The skills increase the currency of Palomar programs and the value of Professor Kurokawa's instruction to his students.

7. Mark Lane, Earth, Space, & Aviation Sciences Department

Professor Mark Lane traveled to and witnessed the "great American Eclipse" of August 2017, documenting the event with photography and video. He shot hundreds of photos and numerous videos to produce a 32 minute documentary of his eclipse experience. He also created a new PowerPoint lecture on eclipses for his students and created an astronomy lab exercise. Professor Lane also attended a week-long training session on Digistar, which allowed him to learn new and more complicated ways of using the existing Planetarium presentation software. In addition, he learned how to create computer animations using Autodesk 3ds Max in order to create video animations for Planetarium presentations. Professor Lane says, "This was my first solar eclipse, and as a professional astronomer, it is one of the most significant events for me in my profession as an educator since it allows me to share the knowledge, pictures, video, and experience with my students every semester."

8. Nimoli Madan, ESL Department

Professor Nimoli Madan created teaching materials for NESL 322--Beginning Conversation—during her sabbatical leave, which include PowerPoint slides, interactive classroom activities and tasks, and short audio/video-based activities and exercises. In this process, Professor Madan updated and enhanced her knowledge of current pedagogy on teaching non-credit, multi-level, listening/speaking classes. She also enhanced her knowledge of and ability to create conversation-generating activities that can be used effectively in a multi-level class. Professor Madan identifies her learning to create and use digital stories in her classroom as the most exciting part of her project.

9. Bob Sasse, Child Development Department

Professor Bob Sasse's sabbatical leave allowed him to begin the process of putting together a text for music and movement with young children in a way that students, with little or no experience with music theory or instruments, can empower themselves and children in the joy of creating musical experiences with each other. The text takes students through a process of understanding what music is and relating musical experiences to their personal lives. Students will also be able to reflect on actual experiences creating music and movement with young children, as they realize they can be facilitators of learning and joy with young children in exploring the world around them.

10. Solange Wasef, Design and Consumer Education Department

Professor Solange Wasef completed post-baccalaureate leave course work in Nutritional Biochemistry, Gastrointestinal Imbalances, Principles of E-Learning, and Designing and Developing E-Learning. She has applied the strategies learned in her online education coursework to create an interactive online course using Articulate Storyline 2. She has also updated her lecture material to include the functional medicine/nutritional course in her own nutrition classes.

On March 8, 2016, the Governing Board approved the following sabbatical leaves for the 2016-2017 term:

FALL 2016

1. Fred Levine, Art Department

SPRING 2017

- 1. Adelina Acevedo, Dental Assisting Department
- 2. Mark Bealo, Graphic Communications Department
- 3. Brent Gowen, English Department
- 4. Dennis Lutz, Design and Manufacturing Technologies Department
- 5. Anne-Marie Mobilia, Behavioral Sciences Department
- 6. Wendy Nelson, Media Studies Department
- 7. Lisa Romain, Counseling Department
- 8. Wendy Metzger, Mathematics Department (full year)

On March 13, 20176, the Governing Board approved the following sabbatical leaves for the Fall 2017 term:

FALL 2017

- 1. Richard Albistegui-DuBois, Life Sciences Department
- 2. Jennifer Backman, English Department
- 3. Michael Gilkey, Business Administration Department
- 4. John Harland, Mathematics Department
- 5. Rodolfo Jacobo, Multicultural Studies Department
- 6. Paul Kurokawa, Performing Arts Department
- 7. Mark Lane, Earth, Space, & Aviation Sciences Department
- 8. Nimoli Madan, ESL Department
- 9. Bob Sasse, Child Development Department
- 10. Solange Wasef, Design and Consumer Education Department

PALOMAR COLLEGE CURRICULUM

SUBJECT:

Governing Board approval of curriculum changes effective Fall 2018

SUMMARY:

California Community Colleges are required to maintain evidence documenting that district governing board approval and college consensus has been secured for each curriculum proposal (new, substantial change, non-substantial change, and active/inactive status).

New course and program proposals, as well as substantial and non-substantial changes, recommended by the Curriculum Committee and the Faculty Senate to be included in the Palomar College Curriculum Inventory effective Fall 2018 are outlined in the attached "CURRICULUM ACTION ITEMS" documents dated: May 2, 2018 and May 16, 2018.

Substantial course changes typically include: TOP code, Course Credit Status, Maximum Units, Minimum Units, Course Basic Skills Status, Course SAM priority code, Course Prior to College Level, and Course Noncredit Category.

Non-substantial course changes typically include: Subject/Catalog Number, Course Title, Transfer Status, Cooperative Work Experience Education Status, Course Classification Status, Repeatability, Special Status, CAN Code, CAN Sequence Code, Funding Agency Category, Course Program Status.

Substantial program changes typically include: new certificate under same TOP code, new degree under same TOP code, new major/area of emphasis under same TOP code, TOP code change to a different TOP code discipline.

Non-substantial program changes typically include: title change, TOP code change within the same TOP code discipline, total unit change, addition/removal of courses.

DETAILS:

See the attached summary "CURRICULUM ACTION ITEMS" documents for detailed information regarding curriculum changes.

Palomar College Curriculum Committee Actions

Wednesday, May 2, 2018

ACTION – SECOND READING – The following curriculum changes, pending appropriate approvals, will be effective
 Fall 2018:

A. Credit Course Changes

1. Course Number and Title: CE 100 Cooperative Education

Discipline: Cooperative Education (CE)

Transfer Acceptability: CSU

Added 0.5 option to variable units, removed lecture hours, updated lab hours to 2.0-18.5, updated description, objectives and outside assignments, removed repeatability.

Jason Jarvinen

2. Course Number and Title: CE 110 Cooperative Education - General

Short Title: Cooperative Education-General Discipline: Cooperative Education (CE)

Transfer Acceptability: CSU

Added 0.5, 1, 3 and 4 to variable units, removed lecture hours, updated lab hours to 2.0-18.5, updated description, objectives and outside assignments, removed repeatability.

Jason Jarvinen

3. Course Number and Title: CE 150 Cooperative Education Internship

Short Title: Cooperative Education Intrnshp Discipline: Cooperative Education (CE)

Transfer Acceptability: CSU

Added 0.5, 1, 3 and 4 to variable units, removed lecture hours, updated lab hours to 2.0-18.5, updated description, objectives, methods of instruction, outside assignments and methods of assessment, removed repeatability.

Jason Jarvinen

4. Course Number and Title: GEOG 138 GIS Internship

Discipline: Geography (GEOG)
Prerequisites: GEOG 120
Transfer Acceptability: CSU

Added 0.5, 1 and 1.5 variable units, updated lab hours to 2.0-18.5, updated description and methods

of instruction.

Wing H. Cheung

5. Course Number and Title: PSYC 298 / SOC 298 / AODS 298 Directed Field Experience I Discipline: Psychology (PSYC) / Sociology SOC/Alcohol and Other Drug Studies (AODS)

Co-requisites: PSYC 298L / SOC 298 / AODS 298

Transfer Acceptability: CSU

Decreased unit value from 5 to 3, removed lab hours, added PSYC/SOC/AODS 298L as corequisites, updated description, objectives, methods of instruction, outline, required reading, suggested reading and methods of assessment.

James Fent

B. New Credit Courses

 Course Number and Title: PSYC 298L / SOC 298 / AODS 298 Directed Field Experience I Discipline: Psychology (PSYC) / Sociology (SOC)/Alcohol and Other Drug Studies (AODS)

Transfer Acceptability: CSU

Justification: Course created to correctly align with Title 5 Guidelines.

James Fent

C. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

Catalog Number	<u>Type</u>	<u>Description</u>	Proposal Type
GEOG 138	Prerequisite	GEOG 120	Change
PSYC/SOC/AODS 298	Corequisite	PSYC 298L / SOC 298 / AODS 298	Change

II. INFORMATION

A. The following courses have completed the course outline review process between April 14, 2018 and April 27, 2018 and are effective Fall 2018.

COUN 110 College Success

B. 2017-2018 Curriculum Activity Summary

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
Course Reviews (4/14/2018 – 4/27/2018)	1	25
Course Reviews/Added DE	0	10
Credit Course Changes	5	85
Credit Course Deactivations	0	211
Credit Course Reactivations	0	11
Credit Program Changes	0	21
New Credit Courses	1	19
New Credit Programs	0	26
New Noncredit Courses	0	35
New Noncredit Programs	0	4
Noncredit Course Changes	0	5
Noncredit Course Deactivations	0	2
Noncredit Deactivations	0	2
Noncredit Reactivations	0	0
Program Deactivations	0	3
Total Activity	7	459

Palomar College Curriculum Committee Actions

Wednesday, May 16, 2018

ACTION – SECOND READING – The following curriculum changes, pending appropriate approvals, will be effective
 Fall 2018:

A. New Credit Courses

1. Course Number and Title: AODS 299L/PSYC 299L/SOC 299L Directed Field Experience II Lab Short Title: Directed Field Experincel I Lab

Discipline: Alcohol and Other Drug Studies (AODS) / Psychology (PSYC) / Sociology (SOC)

Justification: This cooperative work experience is required in conjunction with AODS 299 lecture as

outlined by the State accrediting/certifying agency.

James Fent

2. Course Number and Title: PSYC 140L Introduction to Psychological and Social Services Lab

Short Title: Intro to Psych and Soc Lab

Discipline: Psychology (PSYC)/Sociology (SOC)/Alcohol and Other Drug Studies (AODS)

Recommended Prep: AODS/PSYC/SOC 255

Justification: To be in compliance with State regulations this cooperative work experience course

needs to be added to the concurrent lecture component.

James Fent

B. Credit Course Changes

1. Course Number and Title: DBA 298 Broadcast Internship

Discipline: Digital Broadcast Arts (DBA)

Transfer Acceptability: CSU Grading Basis: Grade Only

Changed course number 298A to 298, added 1 and 2 variable unit, decreased lab hours from 9 to 4-13, updated description, objectives, methods of instruction, content outline, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.

Lisa Carmichael

2. Course Number and Title: ENG 100 English Composition

Discipline: English (ENG)

Prerequisites: ENG 50, ENG 50A, or eligibility for ENG 100, as determined through the English

placement process.

Associate Degree General Education - A1: English Composition

CSU GE Area A: English Language Communication and Critical Thinking - A2: Written Communication

IGETC Area 1: English Communication - 1A: English Composition

Transfer Acceptability: UC, CSU
Distance Learning Offering(s): Online

Grading Basis: Grade Only

Added ENG 50A as prerequisite, updated objectives, textbooks, required reading, outside assignments and required writing.

Adam Meehan

3. Course Number and Title: PSYC 140/SOC 140/AODS 140 Introduction to Psychological and Social Services

Short Title: Intro Psyc and Social Services

Discipline: Psychology (PSYC)/Sociology (SOC)/Alcohol and Other Drug Studies (AODS)

Co-requisites: PSYC 140L Transfer Acceptability: CSU

Decreased units from 4 to 3, removed lab hours, added PSYC 140L corequisite, updated description,

objectives, methods of instruction and methods of assessment. James Fent

4. Course Number and Title: PSYC 299/AODS 299/SOC 299 Directed Field Experience II Discipline: Psychology (PSYC) / Alcohol and Other Drug Studies (AODS) / Sociology (SOC)

Prerequisites: AODS 140/SOC 140/PSYC 140, or AODS 298/SOC 298/PSYC 298, and AODS 250/SOC

250/PSYC 250, and AODS 255/SOC 255/PSYC 255, Co-requisites: AODS 299L/PSYC 299L/SOC 299L

Transfer Acceptability: CSU

Decreased units from 6 to 3, removed lab hours, added AODS 299L corequisite, updated description,

methods of instruction and textbooks.

James Fent

C. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

Catalog Number	<u>Type</u>	<u>Description</u>	Proposal Type
PSYC 140L	Recomm. Prep.	AODS/PSYC/SOC 255	New
ENG 100	Prerequisite	ENG 50, ENG 50A, or eligibility for ENG 100, as	Change
		determined through the English placement process	
PSYC/SOC/AODS 140	Corequisite	PSYC 140L	Change
PSYC/AODS/SOC 299	Prerequisite	AODS 140/SOC 140/PSYC 140, or AODS 298/SOC	Change
		298/PSYC 298, and AODS 250/SOC 250/PSYC 250,	
		and AODS 255/SOC 255/PSYC 255,	
	Corequsite	AODS 299L/PSYC 299L/SOC 299L	

D. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

Catalog/Subject Number	Learning Offerings
FNG 100	Online

E. Credit Course Package – Deactivations

Package Title: Program Deactivation Campaign May 16 Meeting

Discipline: ASTR CHEM, GCMW, GCIP, CSWB

Description: Programs with low completion rates. Deactivating at the request of departments.

Package Submitted by Instructional Services (see courses for faculty)

1. Credit Program Deactivations

a. Item Removed

b. Program Title: Digital Animation, Compositing, and Music

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Award Type: Certificate of Proficiency

Total Units: 13.00 - 15.00

Justification: Deactivated due to low completion rates at the request of departments.

Ken Dodson

c. Program Title: Digital Prepress Operator

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Award Type: Certificate of Proficiency

Total Units: 6

Justification: Deactivated due to low completion rates at the request of departments.

Ken Dodson

d. Program Title: E-Commerce Design

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Award Type: Certificate of Proficiency

Total Units: 13

Justification: Deactivated due to low completion rates at the request of departments.

Ken Dodson

e. Program Title: Electronic Publisher

Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Award Type: Certificate of Proficiency

Total Units: 12

Justification: Deactivated due to low completion rates at the request of departments.

Ken Dodson

f. Program Title: Fine Art Traditional Photography

Discipline: Photography (PHOT) (PHOT) Award Type: Certificate of Proficiency

Total Units: 15

Justification: Deactivated due to low completion rates at the request of departments.

Wendy Nelson

g. Program Title: Web Data Base Design

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Award Type: Certificate of Proficiency

Total Units: 12.00

Justification: Deactivated due to low completion rates at the request of departments.

Ken Dodson

h. Program Title: Web Developer with Emphasis in Windows

Discipline: Computer Science and Information Technology - Web Technology (CSWB)

Award Type: Certificate of Proficiency

Total Units: 12

Justification: Deactivated due to low completion rates at the request of departments.

Terrie Canon

2. Credit Program Changes (Deactivations)

a. Program Title: Graphic Communications: Emphasis in Management Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Award Type: A.S. Degree Major

Total Units: 28

Justification: Deactivated CA due to low completion rates at the request of departments.

Ken Dodson

Program Title: Graphic Communications: Emphasis in Production
 Discipline: Graphic Communications - Imaging and Publishing (GCIP)

Award Type: A.S. Degree Major

Total Units: 28

Justification: Deactivated CA due to low completion rates at the request of departments.

Ken Dodson

c. Program Title: Interactive Web Multimedia and Audio

Discipline: Graphic Communications - Multimedia and Web (GCMW)

Award Type: A.S. Degree Major

Total Units: 30

Justification: Deactivated CA due to low completion rates at the request of departments.

Ken Dodson

II. <u>ACTION – SECOND READING</u> – The following curriculum changes, pending appropriate approvals, will be effective Fall 2018:

A. New Credit Courses

1. Course Number and Title: CHDV 201A Supervised Field Experience in Early Childhood Education

Short Title: Supervised Field Exp in ECE Discipline: Child Development (CHDV)

Prerequisites: Bachelor's degree (in any field), and CHDV 100, and CHDV 115, and any 6 additional

units of ECE/CHDV coursework. Transfer Acceptability: CSU

Justification: Increased industry need for supervised field experience placement under Option 2 of the

Child Development Permit matrix issued by the State Commission on Teacher Credentialing.

Jenny Fererro

B. Credit Course Changes

1. Course Number and Title: ANTH 298 Internship in Archaeology

Discipline: Anthropology (ANTH) Transfer Acceptability: CSU

Changed lab hours from 3-9 to 3.75-12.5 for compliance, updated methods of instruction

James D. Eighmey

III. ACTION – 2018-2019 Curriculum Timeline

IV. ACTION - New Program Approval Process

V. INFORMATION

A. 2017-2018 Curriculum Activity Summary

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
Course Reviews (4/27/2018 – 5/11/2018)	0	25
Course Reviews/Added DE	0	10
Credit Course Changes	4	89
Credit Course Deactivations	0	211
Credit Course Reactivations	0	11
Credit Program Changes	3	24
New Credit Courses	2	21
New Credit Programs	0	26
New Noncredit Courses	0	35
New Noncredit Programs	0	4
Noncredit Course Changes	0	5
Noncredit Course Deactivations	0	2
Noncredit Deactivations	0	2
Noncredit Reactivations	0	0
Program Deactivations	8	11
Total Activity	17	476



Palomar Community College District

TOPIC: Governing Board approval of new Community Education classes to be offered as of July 2018.

OVERVIEW: The Community Education program is ramping up. As the program gains traction and the number of classes increase, the goal is to provide a full schedule of offerings to the Governing Board on a semester basis for ratification. Until then, Community Education offerings will be submitted as they are developed. New Community Education Offering(s) are shown in the spreadsheet.

DISCUSSION/FINANCIAL IMPLICATIONS:

Community Education classes provided by community colleges are under the purview of the local Governing Board per Education Code section 78300.

Community Education classes provide no units and are offered outside the regular college credit and noncredit programs. Students who take Community Education classes cannot convert their classes to credit. Community Education classes are not required to be included in the college's catalog and do not generate full-time equivalent student (FTES). Palomar College once held many Community Education offerings through the previous "Venture" program, however has not done so for many years.

Participant fees fully cover the direct costs of instruction such as the instructor, supplies, field trips, or other class requirements. They also cover relevant indirect administrative costs as such as staffing, facilities, advertising, etc. Each class requires different fees, depending on the costs associated with running the class.

New Community Education classes are reviewed by the Workforce & Community Development Faculty Senate Advisory Group before being forwarded to the Governing Board for approval. New classes require a "New Proposal Template" to address market demand, potential overlap with current disciplines and programs, and the instructor. If the instructor is not currently a Palomar College faculty member, they are paid as an independent contractor. All proposals also require review by the Associate Dean for Workforce Development and Extended Studies to ensure a budget has been created with an agreed upon target operating margin (typically 40 - 50% of the generated revenue.) At the end of the class the class and instructors will be evaluated through student evaluations to be reviewed by the Workforce Development and Extended Studies Office.

Classes will be marketed on the Workforce and Community Development web page and with other strategies include printed flyers, social media advertising, and community outreach. Classes may be held on any Palomar College sites or external locations with community partners. MOUs will be in place with external location prior to the holding of offerings.

Name	of Offering Offering Coals	Forma	Hours	Location Marne of	Trainer Inst		ee students
Interview & Interrogation	Course is designed for Patrol and Corrections officers who conduct crime investigations. The successful student will be able to conduct preliminary free-form interviews and interrogations; develop themes; and establish elimination questions to identify potential suspects. Students will use a ten-step process to gain confessions.	classroom setting. One workshop/8	182 Santar Place San Marcos	Sergeant Michael Maines	\$384	\$100	Jul-18
Update	Course is designed to provide sworn and civilian members of law enforcement agencies with basic report writing skills. Student will be able to understand the basic elements of preparing and writing effective notes and reports for basic police and correctional operations.	classroom setting. One workshop/8	182 Santar Place San Marcos	Sergeant Michael Maines	\$384	\$125	Jul-18

RESOLUTION 17-21541

A RESOLUTION OF THE GOVERNING BOARD PALOMAR COMMUNITY COLLEGE DISTRICT PALOMAR COLLEGE, SAN MARCOS, CALIFORNIA

WHEREAS, the Governing Board of the Palomar Community College District (the "Board") previously adopted a resolution requesting San Diego County (the "County") to call an election for general obligation bonds (the "Bond Election") to be held on November 7, 2006; and

WHEREAS, on November 7, 2006, the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$694,000,000 (the "Measure M"); and

WHEREAS, at such election, Measure M received the affirmative vote of more than the fifty-five percent of the voters of the District voting on the proposition as certified by the Registrar of Voters of San Diego County in the official canvassing of votes, and,

WHEREAS, the Governing Board of the Palomar Community College District approved a resolution establishing an Independent Citizens' Oversight Committee (the "ICOC"), Resolution No. 06-20893, on September 26, 2006; and

WHEREAS, the Governing Board of the District established the Citizens' Bond Oversight Committee Bylaws, which defines the number of members and criteria in accordance with Proposition 39.

WHEREAS, the ICOC Committee members shall serve a minimum term of two years without compensation and for no more than three consecutive terms.

NOW, THEREFORE, be it resolved that the Governing Board of the Palomar Community College District does hereby reappoint the following individual to serve on the "ICOC" for a second term and in the category as specified:

NAME	CATEGORY	TERM
Sarah Rosenfield	One (1) member of the community-at-large	July 1, 2018 – June 30, 2020

PASSED AND ADOPTED by the Govern Diego, State of California, this	S	Community College District, County of San _, 2018 by the following vote:
AYES: NOES: ABSENT:		
Paul McNamara, Board President		Mark Evilsizer, Secretary

Quarterly Report of Chief Financial Officer Regarding Disclosure of District Investments

Pursuant to Government Code Section 53646, you are hereby notified that as of the quarter ending on March 31, 2018 the funds of the Palomar Community College District were invested as provided below and shown in detail on the attached exhibits. This portfolio complies with the current investment policy.

Exhibit A

FDIC-Insured Accounts in Banks and in

Savings and Loan Associations \$ 1,468,780.89

Exhibit B

San Diego County Treasury Investment Pool \$ 311,378,815.48

Exhibit C

Securities, Investments and Funds

(Other than those shown in Exhibit A) \$111,515,935.78

TOTAL \$ 424,363,532.15

EXHIBIT A

Investments of the Palomar Community College District Quarter Ending March 31, 2018 Government Code Section 53646(e)

Federal Deposit Insurance Corporation-Insured Accounts As of March 31, 2018 the funds of the Palomar Community College Distr

Wells Fargo 550 California St San Francisco, CA 94104

Palomar College Transfer Account	500,000.00
Palomar College Associated Students Checking	164,248.78
Palomar College Financial Aid Federal Account	668,780.13
Palomar College Payroll - DDP	6,131.35
Palomar College Payroll - Federal Taxes	0.00
Palomar College Payroll - State Taxes	0.00
Palomar College Revolving Cash Fund	20,983.95
Palomar College State of CA Cal Grant Account	108,636.68

Total Wells Fargo 1,468,780.89

Bank Total \$ 1,468,780.89

EXHIBIT B

Investments of the Palomar Community College District Quarter Ending March 31, 2018 Government Code Section 53646(e)

San Diego County Treasury Investment Pool

The County Treasurer reports that the market value of the Pool as of March 31, 2018 was 99.206%, which is an decrease of .21 basis pts from the final 99.410% for the previous quarter.

All investments made during the quarter were in compliance with the County Investment Policy for Pooled Money, dated January 2005

On March 31, 2018, the Cash in County balances of the Palomar Community College District are:

General Fund	25,579,961.70
Capital Outlay Fund	14,622,056.49
Child Center Fund	548,371.77
Energy Conservation Project Fund	786,342.21
Trust Fund	1,758,502.31
Post Retirement Benefits Fund	13,823,670.64
Prop M Series A Debt Service Fund	8,242,614.07
Prop M Series B Debt Service Fund	3,320,017.75
Prop M Series C Debt Service Fund	2,874,801.94
Prop M Series D Debt Service Fund	8,566,720.06
Prop M Building Fund	231,255,756.54
Total Cash in County Treasury	\$ 311,378,815.48

Market value in County Treasury (at March 31, 2018 average rate)

99.410% \$ 309,541,680.47

EXHIBIT C

Investments of the Palomar Community College District Quarter Ending March 31, 2018 Government Code Section 53646(b) (1)

Securities, Investments and Funds (Other than those listed in Exhibit A)

<u>California Community College Financing Authority Lease Revenue Bonds, Series 2010B</u> (Refinance of 1994 Certificates of Participation - Escondido Center)

Trustee of funds: Bank of New York Mellon 400 South Hope Street, Suite 400 Los Angeles, CA 90017

Investment balances at Market Value as of March 31, 2018

Palomar Interest Fund-Federated Money Market

Palomar Principal Fund-Federated Money Market

Palomar Reserve Fund-Federated Money Market 392,081.27

Palomar Debt Service Sub Account-Federated Money Market

Palomar CCD GOB 06D 17 COI

Palomar CCD GOB 06D 17 ESC 106,048,408.57

Palomar 2015 Escrow GO Bonds Cost of Issuance

Palomar 2015 Escrow Escondido FD 06A GO Bonds Cost of Issuance

Palomar 2015 GO Bonds Cost of Issuance

Palomar Funds Totals \$ 106,440,489.84

<u>California Community College Financing Authority Lease Revenue Bonds, Series 2001A</u> (Student Union Center Project)

Trustee of funds:

U. S. Bank Trust National Association 633 West Fifth Street, 24th Floor Los Angeles, CA 90071

Investment balances at Market Value as of March 31, 2018

Palomar Reserve-Bayerische Landesbank Investment Agmt
199,563.35
Palomar Reserve-First American Treasury Obligations CI D
0.58
Palomar Principal-First American Treasury Obligations CI D
Palomar Interest-First American Treasury Obligations CI D
152,431.95

Palomar Lease Revenue Bonds Total \$ 351,995.88

Palomar College Contracotr Retention Escrow 2015 Fund \$ 1,387,276.30

Retiree Health Benefits Funding Program Joint Powers Agency (Fund 69-Retiree Health Benefits)

Trustee of funds: U. S. Bank Institutional Trust & Custody 3121 Michelson, Suite 300 Irvine, CA 92612

Investment balances at Market Value as of March 31, 2018

Palomar Community College District Bonds Plus Portfolio \$4,723,450.06

Total Investments \$111,515,935.78

EXHIBIT D ANNUAL STATEMENT OF INVESTMENT POLICY

The Governing Board of Palomar Community College District is concerned about the preservation of principal balances of all funds. The Board intends to follow a conservative investment strategy.

Investment Objectives

The Governing Board has established the priority of investment objectives in the following order:

Preservation of principal Cash flow and liquidity Generation of returns on investments.

Management Responsibility

The Governing Board of Palomar Community College District delegates the management responsibility for District investments to the Superintendent/President. The Superintendent/President may designate the authority to establish written procedures for investments to the Assistant Superintendent/Vice President for Finance and Administrative Services.

The Superintendent/President or designee, shall use the San Diego County Treasury for deposits of moneys received in the following funds:

General Fund
Child Center Fund
Capital Outlay Fund
Energy Conservation Fund
Trust Fund

The Superintendent/President or designee, will establish separate bank accounts for functions or revenue-producing activities or operations not directly associated with but complementary to the regular instructional and noninstructional functions of the District. Moneys will be deposited only in banks having extended coverage of deposits in excess of \$100,000 insured by the Federal Deposit Insurance Corporation (FDIC). Permissible operations include:

Cafeteria
Bookstore
Electronic Transfer Accounts
Clearing Accounts (Transfer Account)
Student Financial Aid
Scholarship and Loan Activities
Associated Student Body
Revolving Cash Fund
Enterprise Accounts

The Superintendent/President or designee, may invest, as permitted by law and this policy, all or part of the surplus moneys of the District not required for immediate District use. Investment of District funds shall be limited to the following specific investments:

The San Diego County Investment Pool/County Treasurer
The Local Agency Investment Fund
United States Treasury Bills
Prime Commercial Paper having an "AA" rating or better
Certificates of Deposit
Guaranteed Investment Contracts

During the execution of duties, the Superintendent/President or designee shall exercise and operate under the standards of a prudent investor.

CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q

CERTIFY QUARTERLY DATA

District: (060) PALOMAR

CHANGE THE PERIOD V Fiscal Year: 2017-2018 Quarter Ended: (Q3) Mar 31, 2018

Your Quarterly Data is ready for certification. Please complete the fields below and click on ertify This Quarter button

Chief Business Officer

CBO Name: **CBO Phone:**

Use format 999-555-1212

District Contact Person Name:

Carmen M. Coniglio

760-744-1150

Title:

Director, Fiscal Services

CBO Signature:

Date Signed:

Telephone:

Use format 999-555-1212

760-744-1150

Chief Executive Officer Name: Joi Lin Biake, Ed.D.

Fax:

Use format 999-555-1212

760-761-3562

CEO Signature:

Date Signed:

Electronic Cert Date:

cconiglio@palomar edu

Certify This Quarter

California Community Colleges, Chancellor's Office Histol Services Unit 1102 Q Street, Suite 4550 Secramento, California 95811

Send questions to: Christine Atalig (916)327-5772 <u>catalin@cccco.edu</u> or Tracy Britten (916)324-9794 <u>tbritten@cccco.edu</u>

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CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q VIEW QUARTERLY DATA

CHANGE THE PERIOD V

Fiscal Year: 2017-2018
District: (060) PALOMAR Quarter Ended: (Q3) Mar 31, 2018

Description		June 30 for the fi	iscal vear specif	iod
Description			,	ieu
	Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-2018
General Fund Revenue, Expenditure and Fund Balance:				
evenues:				
Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	106,669,421	118,065,699	114,347,862	114,645,33
Other Financing Sources (Object 8900)	1,248,415	763,000	10,367,225	4,250,44
Total Unrestricted Revenue (A.1 + A.2)	107,917,836	118,828,699	124,715,087	118,895,78
xpenditures:				
Unrestricted General Fund Expenditures (Objects 1000-6000)	102,928,444	104,961,269	117,119,476	119,648,60
Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,455,603	5,420,650	7,594,375	4,693,60
Total Unrestricted Expenditures (B.1 + B.2)	108,384,047	110,381,919	124,713,851	124,342,21
evenues Over(Under) Expenditures (A.3 - B.3)	-466,211	8,446,780	1,236	-5,446,42
und Balance, Beginning	10,548,414	10,082,203	21,852,544	21,853,78
Prior Year Adjustments + (-)	0	3,323,561	0	
Adjusted Fund Balance, Beginning (D + D.1)	10,548,414	13,405,764	21,852,544	21,853,78
und Balance, Ending (C. + D.2)	10,082,203	21,852,544	21,853,780	16,407,35
ercentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.3%	19.8%	17.5%	13.29
A	•			
Attendance FTES: nnualized FTES (excluding apprentice and non-resident)	19,323	16,603	18.129	17,74
	Other Financing Sources (Object 8900) Total Unrestricted Revenue (A.1 + A.2) Expenditures: Unrestricted General Fund Expenditures (Objects 1000-6000) Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600) Total Unrestricted Expenditures (B.1 + B.2) Exercise Over(Under) Expenditures (A.3 - B.3) Ind Balance, Beginning Prior Year Adjustments + (-) Adjusted Fund Balance, Beginning (D + D.1) Ind Balance, Ending (C. + D.2)	Prior Year Adjustments + (-) Adjusted Fund Balance, Beginning Prorestricted General Fund Revenues (Objects 8100, 8600, 8800) 106,669,421 106,669,421 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 102,928,444 104,975,603 105,455,603 106,669,421 107,917,836 107,917,836 102,928,444 104,975,603 105,455,603 106,211 107,917,836 108,384,047 108,384,047 109,048,414	Prior Year Adjustments + (-) Adjusted Fund Balance, Beginning Prior Year Adjustments + (-) Adjusted Fund Balance, Beginning (D + D.1) Unrestricted General Fund Revenues (Objects 8100, 8600, 8800) 106,669,421 118,065,699 107,917,836 118,828,699 107,917,836 118,828,699 107,917,836 118,828,699 107,917,836 107,917,836 118,828,699 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 107,917,836 104,961,269 104,961,269 105,484,44 107,917,836 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269 107,917,836 104,961,269	Prior Year Adjustments + (-) Adjusted Fund Balance, Beginning Other Bind Revenues (Objects 8100, 8600, 8800) 106,669,421 118,065,699 114,347,862 118,065,699 114,347,862 107,917,836 118,828,699 124,715,087 107,917,836 118,828,699 124,715,087 107,917,836 118,828,699 124,715,087 107,917,836 118,828,699 124,715,087 107,917,836 118,828,699 124,715,087 107,917,836 118,828,699 124,715,087 107,917,836 118,828,699 124,715,087 107,917,836 104,961,269 117,119,476 104,961,269 117,119,476 105,455,603 5,420,650 7,594,375 108,384,047 110,381,919 124,713,851 109,000 100,000

			As of the specified quarter ended for each fiscal year			
III.	Total Gen	eral Fund Cash Balance (Unrestricted and Restricted)	2014-15	2015-16	2016-17	2017-2018
	H.1	Cash, excluding borrowed funds		23,758,497	22,978,001	26,107,077
	H.2	Cash, borrowed funds only		0	0	0
	H.3	Total Cash (H.1+ H.2)	24,763,171	23,758,497	22,978,001	26,107,077

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	ine Description		Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	Revenues:				
1.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	118,213,791	114,645,339	95,877,494	83.6%
1.2	Other Financing Sources (Object 8900)	4,247,145	4,250,445	4,200,445	98.8%
1.3	Total Unrestricted Revenue (I.1 + I.2)		118,895,784	100,077,939	84.2%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	118,745,451	119,648,601	84,386,950	70.5%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,182,109	4,693,609	4,430,063	94.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	125,927,560	124,342,210	88,817,013	71.4%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-3,466,624	-5,446,426	11,260,926	
L	Adjusted Fund Balance, Beginning	21,853,780	21,853,780	21,853,780	
L.1	Fund Balance, Ending (C. + L.2)	18,387,156	16,407,354	33,114,706	
М	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	14.6%	13.2%		

V. Has the district settled any employee contracts during this quarter?

YES

ľ	lf yes, complete the followin	g: (If multi-year settlement,	provide information for al	l years covered.)

Contract Period Settled	Management	Acad	Classified		
(Specify)		Permanent	Temporary		

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1: 2017-18			437,892	1.56%	293,966	1.56%		
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1: 2017-18			77,775	1.56%	38,838	1.56%		
Year 2:								
Year 3:								

^{*} As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code. Increase in salary and benefits funded from COLA of 1.56%.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of	NO
audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds	
(TRANs), issuance of COPs, etc.)?	

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII.Does the district have significant fiscal problems that must be addressed?

This year?

NO

Next year?

NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

SUBJECT: CONFIRM CLASSIFICATION OF CONTRACT SERVICES RECORDS TO CLASS-3 DISPOSABLE AND AUTHORIZE DESTRUCTION OF RECORDS

OVERVIEW:

Requesting confirmation of Classification of Records for the following to Class-3 Disposable and authorize destruction of such records.

Expired Agreements/Contracts Prior to May 2012

- Clinical Agreements
- Consignment Agreements
- Consultant Agreements
- Field Trips
- Honorarium Agreements
- Independent Contractors Agreement
- Internship/Externship Agreements
- Maintenance Agreements
- Marketing Agreements
- Multi-media Agreements
- Service and Support Agreements
- Use of Facilities Agreements

DISCUSSION:

The contents of the records include original executed agreements prior to May 2012, email communications, Business Services documents, Governing Board approval minutes, reports, spreadsheets, and other miscellaneous documents.

FINANCIAL IMPLICATIONS:

None

RECOMMENDATION:

It is recommended that the Governing Board confirm the classification of the Office of Contract Services records dated prior to May 2012 to class 3-Disposable and authorize destruction of such records.

1 **HUMAN RESOURCES** 2 **REV 10/14/17** 3 4 **CLASSIFIED ADMINISTRATORS AND SUPERVISORS BP 7260** 5 6 References: 7 Education Code Sections 72411 and 87002 (b) and (c); Government Code Sections 3540.1(g) and (m) 8 9 Classified administrators are administrators who are not employed as educational administrators and who, regardless of job description, have significant responsibilities 10 for formulating District policies or administering District programs other than the 11 instructional or student services programs of the District. 12 13 14 Classified supervisors are supervisors of classified employees not employed in academic positions. 15 16 17 Classified administrators and supervisors, regardless of job description, have authority to hire, transfer, suspend, recall, promote, discharge, assign, reward, or discipline other 18 classified employees, or have the responsibility to assign work to and direct them. 19 adjust their grievances, or effectively recommend such action. 20 21 22 Refer to the appropriate employee handbook for additional details regarding classified 23 administrators and supervisors. 24 Classified administrators may be employed by an appointment or contract of up to four 25 vears in duration. If a classified administrator is employed by an appointment or 26 contract, the appointment or contract shall be subject to the same conditions as 27 applicable to educational administrators. 28 29 30 Classified administrators may be employed in the same manner as the other members of the classified service. If a classified administrator is employed as a regular member of 31 the classified service, employment shall be consistent with other provisions of these 32 policies regarding employment of classified employees. 33 Also see BP/AP 7120 Recruitment and Hiring 34

35

Office of Primary Responsibility: Human Resource Services

1	HUMAN RESOURCES
2	REV 10/14/17 negligible proposed changes
3	
4	
5	BP 7270 STUDENT WORKERS
6	
7	References:
8	Education Code Sections 69960(f) and 88003
9	The District shall provide employment opportunities for its students through various
0	local, state, and federally funded programs.
1	Office of Primary Responsibility: Human Resource Services



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Run Time May/31/2018 Run Date

<u>PO#</u>	Date	Vendor Name	Category	<u>Department</u>	Amount
Equipment ar	nd Supplies	3			Amount
0000015465	03/19/18	BONE CLONES	INSTR SUPPL/MATERIALS	ALCOHOL & OTHER DRUG STU	193.35
0000015465	03/19/18	BONE CLONES	INSTR SUPPL/MATERIALS	ANTHROPOLOGY	2,669.66
0000015688	04/24/18	B & H PHOTO-VIDEO INC	INSTR SUPPL/MATERIALS	GRAPHIC COMMUNICATION	4,183.96
0000015692	04/26/18	LIVESCRIBE INC	NONINSTR SUPPLIES/MATERIALS	OFFICE OF VP STUDENT SVC	7,170.34
0000015693	04/26/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	EQUIP NONINSTR, REPL 1K-4999	APPRENTICESHIP TRAINING	3,527.94
0000015696	04/26/18	DAIKIN APPLIED AMERICAS INC	REPAIR/MAINT NONINSTR EQUIP	HVAC	718.83
0000015707	04/27/18	DELL COMPUTER CORPORATION	EQUIP NONINSTR, REPL 1K-4999	OFFICE OF VP STUDENT SVC	1,815.00
0000015707	04/27/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	46,574.04
0000015709	04/27/18	DELL COMPUTER CORPORATION	EQUIP NONINS, ADD > \$1000	HUMAN RESOURCES DIVERSIT	10,357.91
0000015713	04/30/18	ESCONDIDO CHAMBER OF COMMERCE	MEMBERSHIP, DISTRICT	SUPINTDT/PRESIDENT'S OFF	75.00
0000015713	04/30/18	ESCONDIDO CHAMBER OF COMMERCE	MEMBERSHIP, DISTRICT	GENERAL LEDGER CONTROL	225.00
0000015716	04/30/18	FREEDOM SCIENTIFIC DBA VFO	SHIPPING/HANDLING CHARGES	OFFICE OF VP STUDENT SVC	150.00
0000015716	04/30/18	FREEDOM SCIENTIFIC DBA VFO	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	6,222.56
0000015718	04/30/18	PCM INC	SHIPPING/HANDLING CHARGES	OFFICE OF VP STUDENT SVC	8.63
0000015718	04/30/18	PCM INC	SOFTWARE UNDER \$5,000.00	OFFICE OF VP STUDENT SVC	190.05
0000015721	04/30/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	4,701.68
0000015723	04/30/18	APPLE COMPUTER INC	EQUIP NONINS, ADD > \$1000	OFFICE, VP HUMAN RESRCSVC	221.87
0000015728	04/30/18	FHEG PALOMAR COLLEGE BOOKSTORE	INSTR SUPPL/MATERIALS	MATHEMATICS	8,702.76
0000015732	04/30/18	MENDEZ, ROBERTO V	FOOD FOR MEETINGS	GEAR UP	598.01
0000015737	04/30/18	JONES AND BARTLETT PUBLISHERS LLC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	1,800.00
0000015738	04/30/18	BENNETT, RONALD A	ADVERTISE NOT REQ BY LAW	INSTITUL RESRCH&PLANG DE	3,019.49
0000015739	04/30/18	JONES & BARTLETT LEARNING LLC DBA FISDAP	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	803.25
0000015740	04/30/18	FOLLETT	BOOKSTORE TEXTBOOKS	OFFICE OF VP STUDENT SVC	18,633.75



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<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015748	05/01/18	CART MART INC	SHIPPING/HANDLING CHARGES	MATRICULATION DEPARTMEN	102.36
0000015748	05/01/18	CART MART INC	FREIGHT IN	MATRICULATION DEPARTMEN	818.00
0000015748	05/01/18	CART MART INC	EQUIP NONINSTR, 5K OR MORE	MATRICULATION DEPARTMEN	12,221.88
0000015749	05/01/18	3KD INC	NONINSTR SUPPLIES/MATERIALS	AUTOMOTIVE TECHNOLOGY T&	60.00
0000015749	05/01/18	3KD INC	EQUIP INSTRUCT ADDTNL > \$1,000	AUTOMOTIVE TECHNOLOGY T&	3,340.24
0000015753	05/02/18	AMERGROUP INC,THE	EQ NONIN ADD 1K-4999; CPU	DRC	6,162.56
0000015759	05/02/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	EOPS	2,171.97
0000015760	05/02/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	EOPS	1,957.72
0000015761	05/02/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	EOPS	823.19
0000015762	05/02/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	EOPS	2,135.50
0000015765	05/02/18	FASTENAL CO	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	3,505.90
0000015766	05/02/18	LIGHTWERKS COMMUNICATION SYSTEMS INC	EQUIP NONINS, ADD > \$1000	HUMAN RESOURCES DIVERSIT	5,116.43
0000015769	05/03/18	NORTH AMERICAN RESCUE LLC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	3,742.00
0000015770	05/03/18	NEW CNC ROUTER.COM INC	REPAIR/MAINT INSTR EQUIP	CABINET & FURNITURE TECH	3,792.25
0000015772	05/03/18	JESSE S BARRAGAN	NONINSTR SUPPLIES/MATERIALS	CABINET & FURNITURE TECH	1,442.84
0000015773	05/03/18	SWANER HARDWOODS	INSTR SUPPL/MATERIALS	CABINET & FURNITURE TECH	1,690.54
0000015775	05/03/18	BUDDY'S ALL STARS	SHIPPING/HANDLING CHARGES	GEAR UP	38.74
0000015775	05/03/18	BUDDY'S ALL STARS	NONINSTR SUPPLIES/MATERIALS	GEAR UP	1,066.73
0000015776	05/03/18	UNIVERSAL MEDICAL INC	SHIPPING/HANDLING CHARGES	NURSING EDUCATION	18.12
0000015776	05/03/18	UNIVERSAL MEDICAL INC	EQ INSTR ADD 1K-4999; CPU	NURSING EDUCATION	424.54
0000015777	05/03/18	WMK OFFICE SAN DIEGO LLC	NONINSTR SUPPLIES/MATERIALS	APPRENTICESHIP TRAINING	362.83
0000015777	05/03/18	WMK OFFICE SAN DIEGO LLC	EQ NONIN ADD 1K-4999; CPU	APPRENTICESHIP TRAINING	11,222.54
0000015777	05/03/18	WMK OFFICE SAN DIEGO LLC	EQUIP INSTR, 5K OR MORE	APPRENTICESHIP TRAINING	12,772.44



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<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015778	05/03/18	DIAMEDICAL USA EQUIPMENT INC	SHIPPING/HANDLING CHARGES	NURSING EDUCATION	69.95
0000015778	05/03/18	DIAMEDICAL USA EQUIPMENT INC	EQ INSTR ADD 1K-4999; CPU	NURSING EDUCATION	3,791.94
0000015781	05/03/18	RUSSELL SIGLER INC	EQUIP INSTR, 5K OR MORE	CTEE T&I HVAC	39,207.51
0000015783	05/03/18	ST LOUIS COLLEGE OF PHARMACY	INSTR SUPPL/MATERIALS	NURSING EDUCATION	80.81
0000015788	05/04/18	RIVERSIDE COMMUNITY CARE INC	EQUIP TECH NONINSTR 5K OR MORE	OFFICE OF VP STUDENT SVC	55,000.00
0000015789	05/04/18	EDELKRONE USA INC	EQ INSTR ADD 1K-4999; CPU	GRAPHIC COMMUNICATION	951.30
0000015793	05/04/18	FHEG PALOMAR COLLEGE BOOKSTORE	BOOKSTORE TEXTBOOKS	ADULT ED BLOCK GRANT DEP	17,019.11
0000015794	05/04/18	MERIT AUDIO VISUAL INC	SOFTWARE LICENSING FEES	READING	5,298.07
0000015794	05/04/18	MERIT AUDIO VISUAL INC	PREPAID ITEMS	GENERAL LEDGER CONTROL	8,700.81
0000015795	05/04/18	JONES AND BARTLETT PUBLISHERS LLC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	1,517.12
0000015801	05/07/18	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	ARCHITECTURE	2,000.00
0000015803	05/07/18	FOLLETT	BOOKSTORE TEXTBOOKS	ADULT ED BLOCK GRANT DEP	1,192.79
0000015806	05/08/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	EQUIP NONINSTR, ADD \$500-\$999	STUDENT AFFAIRS DEPARTME	3,433.12
0000015808	05/08/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	EQUIP NONINSTR, ADD \$500-\$999	SOCIAL & BEHAV SCI DIV D	3,274.51
0000015809	05/08/18	EQUIN TECHNOLOGY INC	INSTR SUPPL/MATERIALS	MEDIA STUDIES DEPARTMENT	3,197.25
0000015810	05/08/18	SCRIP-SAFE	PRINTING	ENROLLMENT SVCS DIRECTOR	4,887.53
0000015811	05/08/18	MCGRAW HILL COMPANIES INC	INSTR SUPPL/MATERIALS	READING	2,451.41
0000015812	05/08/18	TEAMWORK PROMOTIONAL ADVERTISING	NONINSTR SUPPLIES/MATERIALS	EOPS	2,970.21
0000015813	05/08/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	EOPS	828.42
0000015814	05/08/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	EOPS	555.65
0000015815	05/08/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	EOPS	3,516.79
0000015816	05/08/18	FHEG PALOMAR COLLEGE BOOKSTORE	NONINSTR SUPPLIES/MATERIALS	EOPS	1,998.81



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<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015820	05/09/18	RAYMOND ALLYN BUSINESS SUPPLY	EQ INSTR ADD 1K-4999; CPU	ADULT ED BLOCK GRANT DEP	8,911.46
0000015822	05/09/18	MOBILE ID SOLUTIONS INC	NONINSTR SUPPLIES/MATERIALS	WELDING	2,300.15
0000015825	05/10/18	FHEG PALOMAR COLLEGE BOOKSTORE	STUDENT OTHER SERVICES	EOPS	3,434.53
0000015828	05/10/18	CONCOURSE TEAM EXPRESS LLC	INSTR SUPPL/MATERIALS	KINESIOLOGY	1,152.42
0000015832	05/10/18	APPLE COMPUTER INC	EQUIP TECH NONINSTR < 5000	MATRICULATION DEPARTMEN	2,357.13
0000015833	05/10/18	APPLE COMPUTER INC	EQUIP INSTRUCT ADDTNL > \$1,000	ACA TECHNLGY RES CNTR&LA	1,665.55
0000015834	05/10/18	KODIAK SPORTS LLC	INSTR SUPPL/MATERIALS	KINESIOLOGY	1,195.99
0000015835	05/10/18	THE PARADISE GROUP INC	SHIPPING/HANDLING CHARGES	GEAR UP	19.00
0000015835	05/10/18	THE PARADISE GROUP INC	NONINSTR SUPPLIES/MATERIALS	GEAR UP	1,068.88
0000015836	05/10/18	GUITAR CENTER	INSTR SUPPL/MATERIALS	GRAPHIC COMMUNICATION	3,536.31
0000015839	05/10/18	TEAMWORK PROMOTIONAL ADVERTISING	STUDENT OTHER SERVICES	EOPS	7,999.55
0000015840	05/10/18	TEAMWORK PROMOTIONAL ADVERTISING	STUDENT OTHER SERVICES	EOPS	8,730.76
0000015842	05/11/18	WMK OFFICE SAN DIEGO LLC	EQ INSTR ADD 1K-4999; CPU	ADULT ED BLOCK GRANT DEP	1,080.30
0000015849	05/14/18	JONES & BARTLETT LEARNING LLC DBA FISDAP	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	630.00
0000015850	05/14/18	FHEG PALOMAR COLLEGE BOOKSTORE	STUDENT OTHER SERVICES	EOPS	18,222.72
0000015852	05/14/18	SAMSON EQUIPMENT INC	FREIGHT IN	KINESIOLOGY	51.00
0000015852	05/14/18	SAMSON EQUIPMENT INC	INSTR SUPPL/MATERIALS	KINESIOLOGY	143.31
0000015854	05/14/18	TEAMWORK PROMOTIONAL ADVERTISING	NONINSTR SUPPLIES/MATERIALS	EOPS	8,743.91
0000015856	05/14/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	CALWORKS/TANF	752.69
0000015857	05/14/18	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	CALWORKS/TANF	1,619.80
0000015858	05/14/18	THE PROPHET CORPORATION	FREIGHT IN	KINESIOLOGY	53.24
0000015858	05/14/18	THE PROPHET CORPORATION	INSTR SUPPL/MATERIALS	KINESIOLOGY	337.44



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<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015861	05/14/18	SCANTRON	EQUIP INSTR, REPL 1K - 4999	BUSINESS ADMINISTRATION	3,088.00
0000015863	05/14/18	MARKETING IDEAS CALIFORNIA	NONINSTR SUPPLIES/MATERIALS	ADULT ED BLOCK GRANT DEP	2,299.82
0000015866	05/15/18	PHILADELPHIA GRATING CO INC	FREIGHT IN	KINESIOLOGY	277.00
0000015866	05/15/18	PHILADELPHIA GRATING CO INC	INSTR SUPPL/MATERIALS	KINESIOLOGY	780.11
0000015867	05/15/18	ASSOCIATION FOR SUPERVISION AND CURRICUL	SHIPPING/HANDLING CHARGES	OFFICE OF VP STUDENT SVC	570.36
0000015867	05/15/18	ASSOCIATION FOR SUPERVISION AND CURRICUL	BOOKS/MAGAZINES/PERIODICALS	OFFICE OF VP STUDENT SVC	10,242.72
0000015868	05/15/18	SLANTRANGE INC	EQUIP INSTR, 5K OR MORE	GRAPHIC COMMUNICATION	2,266.75
0000015868	05/15/18	SLANTRANGE INC	EQUIP INSTR, 5K OR MORE	MATH, SCI & ENGNEERNG DI	3,400.13
0000015869	05/15/18	FLYING SELFIE INC	INSTR SUPPL/MATERIALS	MATH, SCI & ENGNEERNG DI	2,247.90
0000015870	05/15/18	B & H PHOTO-VIDEO INC	INSTR SUPPL/MATERIALS	MEDIA STUDIES DEPARTMENT	1,924.54
0000015871	05/15/18	SNAP-ON INDUSTRIAL	EQ INSTR ADD 1K-4999; CPU	DIESEL MECHANIC TECH T&I	22,785.68
0000015876	05/16/18	ECLIPSE MAPPING AND GIS LLC	EQUIP INSTR, 5K OR MORE	MATH, SCI & ENGNEERNG DI	4,159.89
0000015876	05/16/18	ECLIPSE MAPPING AND GIS LLC	EQUIP INSTR, 5K OR MORE	GEOGRAPHY	4,159.92
0000015880	05/16/18	ADVANCED HEALTHSTYLES FITNESS EQUIPMENT	EQUIP INSTRUCT ADDTNL > \$1,000	HEALTH,KINESIOLOGY,& REC	13,956.20
0000015896	05/21/18	ALLEN INSTRUMENTS AND SUPPLIES LLC	INSTR SUPPL/MATERIALS	SOCIAL & BEHAV SCI DIV D	7,999.90
0000015897	05/22/18	ANSCHUTZ LA SOCCER INC	TRAVEL WITH STUDENT	HEA TRIO	1,815.00
0000015900	05/22/18	THE PROPHET CORPORATION	FREIGHT IN	KINESIOLOGY	111.28
0000015900	05/22/18	THE PROPHET CORPORATION	INSTR SUPPL/MATERIALS	KINESIOLOGY	705.32
0000015903	05/22/18	APPLE COMPUTER INC	EQUIP TECH NONINSTR < 5000	MATH, SCI & ENGNEERNG DI	2,877.68
0000015905	05/22/18	COMPUTERLAND OF SILICON VALLEY	EQUIP INSTR, 5K OR MORE	NURSING EDUCATION	340.49
0000015906	05/22/18	HP INC	NONINSTR SUPPLIES/MATERIALS	DRC	174.04
0000015906	05/22/18	HP INC	EQ NONIN ADD 1K-4999; CPU	DRC	688.52
0000015907	05/22/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	APPRENTICESHIP TRAINING	1,954.67
0000015908	05/22/18	DELL COMPUTER CORPORATION	EQUIP NONINSTR, ADD \$500-\$999	DRC	6.00



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<u>PO#</u>	<u>Date</u>	<u>Vendor Name</u>	Category	<u>Department</u>	Amount
0000015908	05/22/18	DELL COMPUTER CORPORATION	EQUIP NONINSTR, 5K OR MORE	DRC	128.67
0000015908	05/22/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	DRC	1,820.00
0000015909	05/22/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	APPRENTICESHIP TRAINING	2,901.53
0000015912	05/23/18	LAERDAL MEDICAL CORPORATION	EQ INSTR ADD 1K-4999; CPU	NURSING EDUCATION	30,232.62
0000015915	05/23/18	FHEG PALOMAR COLLEGE BOOKSTORE	BOOKSTORE TEXTBOOKS	ADULT ED BLOCK GRANT DEP	41,137.49
0000015915	05/23/18	FHEG PALOMAR COLLEGE BOOKSTORE	BOOKSTORE TEXTBOOKS	ADULT ED BLOCK GRANT DEP	41,137.51
0000015916	05/23/18	DELL COMPUTER CORPORATION	EQUIP TECH INSTR < 4900	NURSING EDUCATION	1,462.20
0000015916	05/23/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	NURSING EDUCATION	20,901.00
0000015917	05/23/18	SID TOOL CO INC	EQUIP INSTR, 5K OR MORE	ARCHITECTURE	9,345.29
0000015918	05/23/18	WW GRAINGER INC	EQUIP INSTR REPL INV >\$1000	ART	9,399.65
0000015919	05/23/18	MF ATHLETIC CO INC	FREIGHT IN	KINESIOLOGY	150.00
0000015919	05/23/18	MF ATHLETIC CO INC	INSTR SUPPL/MATERIALS	KINESIOLOGY	638.41
0000015921	05/23/18	MID-AMERICA SALES ASSOCIATION INC	SALES AND USE TAX	KINESIOLOGY	67.04
0000015921	05/23/18	MID-AMERICA SALES ASSOCIATION INC	FREIGHT IN	KINESIOLOGY	102.21
0000015921	05/23/18	MID-AMERICA SALES ASSOCIATION INC	INSTR SUPPL/MATERIALS	KINESIOLOGY	864.98
0000015927	05/24/18	LIGHTWERKS	EQUIP TECH NONINSTR < 5000	NURSING EDUCATION	14,402.05
0000015929	05/24/18	THE PROPHET CORPORATION	FREIGHT IN	KINESIOLOGY	67.99
0000015929	05/24/18	THE PROPHET CORPORATION	INSTR SUPPL/MATERIALS	KINESIOLOGY	430.95
0000015930	05/24/18	HP INC	NONINSTR SUPPLIES/MATERIALS	WELLNESS CENTER	433.44
0000015946	05/29/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	3,470.62
0000015950	05/29/18	DIAMEDICAL USA EQUIPMENT INC	EQ INSTR ADD 1K-4999; CPU	NURSING EDUCATION	9,385.70
0000015955	05/29/18	AMERICAN 3B SCIENTIFIC	INSTR SUPPL/MATERIALS	PHYSICS	1,839.52
0000015957	05/29/18	FOLLETT	BOOKSTORE TEXTBOOKS	OFFICE OF VP STUDENT SVC	47,409.82
0000015958	05/29/18	DIGI KEY CORPORATION	SHIPPING/HANDLING CHARGES	PHYSICS & ENGINEERING DE	18.31
0000015958	05/29/18	DIGI KEY CORPORATION	INSTR SUPPL/MATERIALS	PHYSICS & ENGINEERING DE	7,413.81



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0000015960	05/30/18	SAMSON EQUIPMENT INC	EQUIP INSTRUCT ADDTNL > \$1,000		Amount
	03/30/18	SAMSON EQUIPMENT INC	EQUIPINSTRUCT ADDINL > \$1,000	SOCIAL & BEHAV SCI DIV D	2,860.29
Advertising/In	creases			Subtotal for Equipment and Supplies	770,354.67
0000015722	04/30/18	CLEAR CHANNEL OUTDOOR INC	ADVERTISE NOT REQ BY LAW	OFFICE OF VP STUDENT SVC	23,900.00
0000015726	04/30/18	PALOMAR COLLEGE TELESCOPE	ADVERTISE NOT REQ BY LAW	MEDIA STUDIES DEPARTMENT	1,000.00
0000015729	04/30/18	OUTFRONT MEDIA	ADVERTISE NOT REQ BY LAW	OFFICE OF VP STUDENT SVC	
0000015873	05/16/18	OUTFRONT MEDIA	New Procedure (New York Control of the Control of		35,000.00
			ADVERTISE NOT REQ BY LAW	STRONG WORKFORCE	5,000.00
0000015882	05/17/18	GOTCHA MEDIA HOLDINGS LLC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	1,300.00
0000015882	05/17/18	GOTCHA MEDIA HOLDINGS LLC	ADVERTISE NOT REQ BY LAW	INSTITNL RESRCH&PLANG DE	1,300.00
				Subtotal for Advertising/Increases	67,500.00
Agreements/S					
0000015208	01/19/18	AMERICAN DENTAL ASSOCIATION	MEMBERSHIP, DISTRICT	DENTAL ASSISTING	1,925.00
0000015683	04/24/18	HYLAND SOFTWARE INC	INDEPENDENT CONTRACTOR	MATRICULATION DEPARTMEN	21,500.00
0000015684	04/24/18	CHEM PRO LABORATORY INC.	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	4,747.04
0000015685	04/24/18	COOK COATINGS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	14,975.00
0000015691	04/26/18	AUTOMATED CONTROLS SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,375.00
0000015695	04/26/18	STAFFORD ENVIRONMENTAL SERVICES INC	REPAIR/MAINT BLDGS	SAFETY	7,677.00
0000015697	04/26/18	ALYESKA CONSULTING LLC	TRAINING	INFORMATION SYSTMS & SVC	7,980.00
0000015703	04/27/18	DIVISION OF THE STATE	REPAIR/MAINT BLDGS	THEATRE ARTS	2,101.08
0000015708	04/27/18	WMK OFFICE SAN DIEGO LLC	NONINSTR SUPPLIES/MATERIALS	APPRENTICESHIP TRAINING	2,405.84
0000015708	04/27/18	WMK OFFICE SAN DIEGO LLC	EQUIP NONINSTR, 5K OR MORE	APPRENTICESHIP TRAINING	10,878.97
0000015710	04/30/18	DAIKIN APPLIED AMERICAS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,823.28
0000015714	04/30/18	FREEDOM SCIENTIFIC DBA VFO	SOFTWARE LICENSING FEES	OFFICE OF VP STUDENT SVC	20,675.00
0000015717	04/30/18	CDW GOVERNMENT	EQUIP TECH NONINSTR < 5000	ENVIRONMENTAL HLTH&SAFTY	53.47
0000015720	04/30/18	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	HEA TRIO	877.84



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0000015724	04/30/18	CAREER AMERICA LLC	MAINT AGR, SOFTWARE	FINANCIAL AID & SCHOLARS	5,060.00
0000015725	04/30/18	GP STRATEGIES CORPORATION	TRAINING	INFORMATION SYSTMS & SVC	40,000.00
0000015727	04/30/18	TRANSPARENT LANGUAGE INC	SUBSCRIPTIONS/PERIODICALS	ITALIAN	5,000.00
0000015727	04/30/18	TRANSPARENT LANGUAGE INC	SUBSCRIPTIONS/PERIODICALS	CHINESE	5,000.00
0000015727	04/30/18	TRANSPARENT LANGUAGE INC	SUBSCRIPTIONS/PERIODICALS	ARABIC	5,000.00
0000015727	04/30/18	TRANSPARENT LANGUAGE INC	SUBSCRIPTIONS/PERIODICALS	SPANISH	5,000.00
0000015730	04/30/18	ART WITH IMPACT	OTHER PERSONAL/CONSULT SVCS	STUDENT HEALTH SERVICES	1,400.00
0000015731	04/30/18	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	FACILITIES DEPARTMENT	1,601.37
0000015733	04/30/18	KING, NATHAN	INDEPENDENT CONTRACTOR	SUPINTDT/PRESIDENT'S OFF	3,500.00
0000015736	04/30/18	CORNERSTONE ONDEMAND INC	OTHER PERSONAL/CONSULT SVCS	TTIP SOUTH	752.20
0000015741	05/01/18	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	PUBLIC AFFAIRS OFFICE	1,855.92
0000015744	05/01/18	SURERIDE CHARTER INC	TRAVEL WITH STUDENT	GEAR UP	2,886.00
0000015745	05/01/18	CI INC	FINGERPRINTING	STRONG WORKFORCE	1,078.00
0000015746	05/01/18	CCLC	ADVERTISE NOT REQ BY LAW	INSTITNL RESRCH&PLANG DE	10,000.00
0000015747	05/01/18	GREYHELLER LLC	SFTW NONINSTR 5K OR MORE-M/M&L	GENERAL LEDGER CONTROL	36,608.00
0000015747	05/01/18	GREYHELLER LLC	SFTW NONINSTR 5K OR MORE-M/M&L	INFORMATION SYSTMS & SVC	93,582.00
0000015750	05/01/18	SENSENIG,PHYLLIS E	INDEPENDENT CONTRACTOR	MATH, SCI & ENGNEERNG DI	5,000.00
0000015751	05/01/18	NATHAN KOHEN	OTHER PERSONAL/CONSULT SVCS	HEA TRIO	297.50
0000015752	05/01/18	NATHAN KOHEN	OTHER PERSONAL/CONSULT SVCS	HEA TRIO	476.00
0000015758	05/02/18	LEYVA,J MARTIN	INDEPENDENT CONTRACTOR	OFFICE OF VP STUDENT SVC	12,000.00
0000015768	05/02/18	REGENTS OF THE UNIVERSITY OF CALIFORNIA	EQUIP INSTR, REPL 1K - 4999	EMERGENCY MEDICAL ED	2,894.00
0000015774	05/03/18	ALL STAR SIGNS INC	PRINTING	SOCIAL & BEHAV SCI DIV D	863.05
0000015780	05/03/18	BERGELECTRIC CORP	EQ NONIN ADD 1K-4999; CPU	DRC	1,569.03
0000015784	05/03/18	UNIVERSITY AUXILIARY AND RESOURCE	INDEPENDENT CONTRACTOR	MATH, SCI & ENGNEERNG DI	147,429.00
0000015787	05/04/18	EXPRESS TRAINING SOLUTIONS INC	TRAINING	STUDENT HEALTH SERVICES	1,365.00



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0000015797	05/04/18	CONSULTING & INSPECTION SERVICES, LLC	BLUEPRINT/INSPECTION SVCS	THEATRE ARTS	5,100.00
0000015799	05/07/18	BASINET,JANA E	INDEPENDENT CONTRACTOR	TTIP SOUTH	25,000.00
0000015800	05/07/18	RANROY PRINTING CO	PRINTING	ENGLISH DEPARTMENT	2,280.00
0000015800	05/07/18	RANROY PRINTING CO	PRINTING	OFFICE OFTHE VP INSTRUCT	3,250.00
0000015800	05/07/18	RANROY PRINTING CO	PRINTING	ENGLISH DEPARTMENT	8,057.28
0000015804	05/07/18	ADVANCED WEB OFFSET INC	INSTRL MAT - PRINTING/ELECTRNC	MEDIA STUDIES DEPARTMENT	3,405.00
0000015805	05/08/18	CLIENT ADVANTAGE GROUP LLC	OTHER PERSONAL/CONSULT SVCS	BUSINESS SERVICES DEPART	21,000.00
0000015817	05/09/18	HERNANDEZ,JOSE ANGEL	FOOD FOR MEETINGS	COUNSELING	1,242.56
0000015818	05/09/18	LIFESIGNS INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	6,000.00
0000015821	05/09/18	LINK-SYSTEMS INC	SOFTWARE LICENSING FEES	OFFICE OFTHE VP INSTRUCT	1,500.00
0000015823	05/09/18	POINT AND CLICK SOLUTIONS	MAINT AGR, SOFTWARE	VETERANS SERVICES	308.33
0000015824	05/10/18	CITY OF SAN MARCOS	RENT/LEASE LAND/BLDGS	EOPS	234.00
0000015831	05/10/18	STUDY SMART TUTORS INC	OTHER PERSONAL/CONSULT SVCS	GEAR UP	1,050.00
0000015837	05/10/18	KOHN SOFTWARE SOLUTIONS INC	INDEPENDENT CONTRACTOR	INSTITNL RESRCH&PLANG DE	55,000.00
0000015838	05/10/18	INTERACT COMMUNICATIONS INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	5,000.00
0000015841	05/10/18	MUNICIPAL EMERGENCY SERVICES INC	INSTR SUPPL/MATERIALS	FIRE TECHNOLOGY	1,140.00
0000015844	05/14/18	ALLIE'S PARTY RENTALS	NONINSTR SUPPLIES/MATERIALS	EOPS	52.73
0000015845	05/14/18	IVANTI INC	MAINT AGR, SOFTWARE	TTIP SOUTH	880.38
0000015846	05/14/18	20 20 TECHNOLOGIES INC	SOFTWARE LICENSING FEES	INTERIOR DESIGN	650.00
0000015848	05/14/18	TRACE3 LLC	NONINSTR SUPPLIES/MATERIALS	TTIP SOUTH	473.03
0000015851	05/14/18	HIGHPOINT TECHNOLOGY SOLUTIONS INC	MAINT AGR, SOFTWARE	FINANCIAL AID & SCHOLARS	5,000.00
0000015851	05/14/18	HIGHPOINT TECHNOLOGY SOLUTIONS INC	MAINT AGR, SOFTWARE	FINANCIAL AID & SCHOLARS	5,000.00
0000015855	05/14/18	GRAVIC INC	SOFTWARE UNDER \$5,000.00	OFFICE OF VP STUDENT SVC	995.00
0000015859	05/14/18	SMARTDRAW GROUP LLC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	357.00



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0000015860	05/14/18	NATIONAL STUDENT CLEARINGHOUSE	MEMBERSHIP, DISTRICT	OFFICE OF VP STUDENT SVC	1,995.00
0000015864	05/15/18	PERSONAL TOUCH DINING INC	FOOD FOR MEETINGS	HEA TRIO	2,241.53
0000015864	05/15/18	PERSONAL TOUCH DINING INC	FOOD FOR MEETINGS	HEA TRIO	2,241.61
0000015865	05/15/18	CONSTRUCTION TESTING & ENGINEERING INC	BLUEPRINT/INSPECTION SVCS	THEATRE ARTS	5,350.00
0000015872	05/15/18	CORNERSTONE ONDEMAND INC	OTHER PERSONAL/CONSULT SVCS	TTIP SOUTH	6,000.00
0000015875	05/16/18	PARAGON HOSPITALITY ENTERPRISES LLC	COST OF FOOD, FOOD SERVICES	OFFICE OF VP STUDENT SVC	3,500.00
0000015877	05/16/18	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	7,663.00
0000015878	05/16/18	CCLC	SOFTWARE LICENSING FEES	OFFICE OF VP STUDENT SVC	3,320.00
0000015879	05/16/18	CCLC	SOFTWARE LICENSING FEES	OFFICE OF VP STUDENT SVC	9,008.00
0000015881	05/16/18	ARAMARK SERVICES	FOOD FOR MEETINGS	CALWORKS/TANF	2,727.63
0000015883	05/17/18	MARK HERRERA	TRAVEL WITH STUDENT	GEAR UP	1,335.00
0000015887	05/18/18	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	FACILITIES DEPARTMENT	10,807.74
0000015888	05/18/18	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	8,289.00
0000015890	05/18/18	PEREZ, JERRY DEAN	OTHER PERSONAL/CONSULT SVCS	VETERANS SERVICES	5,600.00
0000015893	05/21/18	UNISOUND	INDEPENDENT CONTRACTOR	STUDENT AFFAIRS DEPARTME	1,900.00
0000015895	05/21/18	S.V.M. LP	STUDENT BUS TRANSPORTATION	EOPS	20,000.00
0000015898	05/22/18	MIKES BBQ INC	TRAVEL WITH STUDENT	GEAR UP	3,555.75
0000015899	05/22/18	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	8,266.00
0000015901	05/22/18	MENDEZ, ROBERTO V	TRAVEL WITH STUDENT	GEAR UP	2,392.05
0000015902	05/22/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	851.05
0000015902	05/22/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,361.00
0000015902	05/22/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,258.00
0000015902	05/22/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	10,469.53
0000015902	05/22/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	13,560.42



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0000015911	05/23/18	MR TACO	FOOD FOR MEETINGS	EOPS	1,831.43
0000015913	05/23/18	AIRGAS WEST	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	90.03
0000015914	05/23/18	AT&T	INTERNET ACCESS	OFFICE OF VP STUDENT SVC	2,000.00
0000015920	05/23/18	WEBVIDEO INC	SOFTWARE LICENSING FEES	ADULT ED BLOCK GRANT DEP	65.00
0000015924	05/24/18	NORTH COUNTY STUDENT TRANSPORTATION INC	RENT TRANSPORTATION	MATH, SCI & ENGNEERNG DI	650.00
0000015925	05/24/18	CTK INSTTUMENTS LLC	PRINTING	BIOLOGY	3,406.00
0000015926	05/24/18	SURERIDE CHARTER INC	RENT TRANSPORTATION	OFFICE OF VP STUDENT SVC	3,888.00
0000015935	05/25/18	STATEWIDE SEATING & GRANDSTANDS INC	RENT/LEASE EQUIPMENT	FACILITIES DEPARTMENT	2,775.00
0000015936	05/25/18	SIERRA-CEDAR INC	INDEPENDENT CONTRACTOR	FISCAL SERVICES DEPARTMN	20,000.00
0000015938	05/25/18	KNIGHT SECURITY & FIRE SYSTEMS	REPAIR/MAINT BLDGS	STUDENT HEALTH SERVICES	1,114.00
0000015951	05/29/18	ARAMARK SERVICES	STUDENT OTHER SERVICES	EOPS	5,250.00
0000015952	05/29/18	COUNTY OF SAN DIEGO	PREPAID ITEMS	GENERAL LEDGER CONTROL	2,511.00
0000015959	05/30/18	FIRE CATT LLC	REPAIR/MAINT INSTR EQUIP	STRONG WORKFORCE	1,473.00
0000015961	05/30/18	INTEGRATED SECURITY HOLDINGS GROUP LLC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,657.70
0000015963	05/30/18	OPEN SOURCE MAKER LABS DBA OSML	INDEPENDENT CONTRACTOR	MATH, SCI & ENGNEERNG DI	4,002.00
				Subtotal for Agreements/Services	827,592.37
		vice Agreements			
0000015694	04/26/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	MAINT AGR, EQUIP	BUSINESS SERVICES DEPART	110.70
0000015807	05/08/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	MAINT AGR, EQUIP	BUSINESS SERVICES DEPART	68.42
0000015819	05/09/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	MAINT AGR, EQUIP	BUSINESS SERVICES DEPART	68.58
0000015943	05/29/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	MAINT AGR, EQUIP	BUSINESS SERVICES DEPART	173.99
0000015945	05/29/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	MAINT AGR, EQUIP	BUSINESS SERVICES DEPART	476.93



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0000015949	05/29/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	MAINT AGR, EQUIP	BUSINESS SERVICES DEPART	5.29
			2	Subtotal for Annual Maintenance/Service Agreements	903.91
Prop M - Bond	d Money				
0000015542	03/28/18	OFFICE DEPOT BUSINESS SERV	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	3,500.00
0000015652	04/16/18	INTEGRATED SECURITY HOLDINGS GROUP LLC	BUILDING CONSTRUCTIONS	PROP M BOND	24,955.78
0000015698	04/26/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	2,068.80
0000015699	04/26/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	4,769.27
0000015700	04/26/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	236,578.67
0000015701	04/27/18	FRONTIER FENCE COMPANY INC	BUILDING CONSTRUCTIONS	PROP M BOND	662.22
0000015701	04/27/18	FRONTIER FENCE COMPANY INC	BUILDING CONSTRUCTIONS	PROP M BOND	3,585.78
0000015702	04/27/18	BERGELECTRIC CORP	BUILDING CONSTRUCTIONS	PROP M BOND	1,228.00
0000015704	04/27/18	KNIGHT SECURITY & FIRE SYSTEMS	BUILDING CONSTRUCTIONS	PROP M BOND	20,564.00
0000015705	04/27/18	ANNE BENGE DBA CULTURA	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	70,313.66
0000015706	04/27/18	ALL STAR SIGNS INC	BUILDING CONSTRUCTIONS	PROP M BOND	17,797.95
0000015711	04/30/18	FASTENAL CO	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	166.23
0000015711	04/30/18	FASTENAL CO	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	7,371.65
0000015712	04/30/18	WAXIE INC	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	22,115.92
0000015715	04/30/18	FISHER SCIENTIFIC COMPANY L.L.C.	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	7,901.39
0000015715	04/30/18	FISHER SCIENTIFIC COMPANY L.L.C.	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	11,047.99
0000015719	04/30/18	FISHER SCIENTIFIC COMPANY L.L.C.	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	7,901.39
0000015719	04/30/18	FISHER SCIENTIFIC COMPANY L.L.C.	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	11,047.99
0000015734	04/30/18	TRACE3 LLC	EQUIP TECH INSTR 5K OR MORE	PROP M BOND	25,933.00
0000015734	04/30/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	63,682.84
0000015734	04/30/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	99,201.98
0000015734	04/30/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	107,952.14



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0000015742 05/01/18 WAXIE INC EQ NONIN ADD IR-4999, CPU PROP M BOND 39.21. 0000015743 05/01/18 WORRPLACE SERVICES INC BUILDING CONSTRUCTIONS PROP M BOND 9.93 0000015754 05/02/18 CART MART INC EQUIP NONINSTR, 5K OR MORE PROP M BOND 24,144 0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK-4999, CPU PROP M BOND 3,22 0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK-4999, CPU PROP M BOND 7,76 0000015756 05/02/18 AMERGROUP INC,THE EQ UPIN NONINSTR, ADD \$500-\$999 PROP M BOND 1,08 0000015756 05/02/18 AMERGROUP INC,THE EQ UPIN NONINSTR, ADD \$500-\$999 PROP M BOND 2,48 0000015756 05/02/18 AMERGROUP INC,THE EQ UPIN NONINSTR, ADD \$500-\$999 PROP M BOND 2,09 0000015757 05/02/18 AMERGROUP INC,THE EQ UNIN ADD IK-4999, CPU PROP M BOND 4,96 0000015763 05/02/18 AMERGROUP INC,THE EQ UNIN ADD IK-4999, CPU PROP M BOND 61,38	<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015743 05/01/18 WORKPLACE SERVICES INC BUILDING CONSTRUCTIONS PROP M BOND 9,93	0000015735	04/30/18	CONSOLIDATED BUILDING SYSTEMS INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	48,840.00
0000015754 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 24,314 0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 3,352 0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 7,76 0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 7,76 0000015756 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 1,08 0000015756 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 2,48 0000015756 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 2,090 0000015757 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 2,090 0000015757 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 4,96 0000015763 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD IK4999; CPU PROP M BOND 61,380 0000015764 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD IK4999; CPU PROP M BOND 61,380 0000015764 05/02/18 GARAVENTA LIFT EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 63,330 0000015782 05/03/18 GARAVENTA LIFT EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 23,3118 0000015785 05/03/18 COMPUTER PROTECTION TECHNOLOGY EQUIP TECH NONINSTR, ADD \$500-\$999 PROP M BOND 141,650 0000015786 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 141,650 0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD IK4999; CPU PROP M BOND 141,650 0000015786 05/03/18 ERGELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 141,650 0000015786 05/03/18 ERGELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 141,650 0000015802 05/03/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 141,650 0000015802 05/03/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 141,650 0000015802 05/10/18 ERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 141,650 0000015800 05/10/18	0000015742	05/01/18	WAXIE INC	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	39,212.34
0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IX.4999, CPU PROP M BOND 2,35 0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IX.4999, CPU PROP M BOND 7,76 0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IX.4999, CPU PROP M BOND 7,76 0000015756 05/02/18 AMERGROUP INC,THE EQ UIP NONINSTR, ADD \$500-\$999 PROP M BOND 2,48 0000015756 05/02/18 AMERGROUP INC,THE EQ UIP NONINSTR, ADD \$500-\$999 PROP M BOND 2,09 0000015757 05/02/18 AMERGROUP INC,THE EQ UIP NONINSTR, ADD \$500-\$999 PROP M BOND 2,09 0000015757 05/02/18 AMERGROUP INC,THE EQ UIP NONINSTR, ADD \$500-\$999 PROP M BOND 4,96 0000015763 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD IX.4999, CPU PROP M BOND 61,38 0000015764 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD IX.4999, CPU PROP M BOND 23,315 0000015779 05/03/18 GRAYUBAT ELECTRIC TO TECHNOLOGY EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 6	0000015743	05/01/18	WORKPLACE SERVICES INC	BUILDING CONSTRUCTIONS	PROP M BOND	9,937.03
DO00015755 DS00218 AMERGROUP INC,THE EQ NONIN ADD IX-4999; CPU PROP M BOND	0000015754	05/02/18	CART MART INC	EQUIP NONINSTR, 5K OR MORE	PROP M BOND	24,149.61
0000015755 05/02/18 AMERGROUP INC,THE EQ NONIN ADD 1K-4999; CPU PROP M BOND 7,766	0000015755	05/02/18	AMERGROUP INC,THE	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	2,352.85
0000015756 05/02/18 AMERGROUP INC, THE EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 1,084	0000015755	05/02/18	AMERGROUP INC,THE	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	3,529.28
0000015756 05/02/18 AMERGROUP INC,THE EQ NONIN ADD IK4999; CPU PROP M BOND 2,488	0000015755	05/02/18	AMERGROUP INC,THE	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	7,761.63
0000015757 05/02/18 AMERGROUP INC,THE EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 2,090 0000015757 05/02/18 AMERGROUP INC,THE EQ INSTR ADD 1K-4999, CPU PROP M BOND 4,961 0000015763 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD 1K-4999, CPU PROP M BOND 61,385 0000015764 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD 1K-4999, CPU PROP M BOND 61,385 0000015779 05/03/18 GARAVENTA LIFT EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 23,815 0000015782 05/03/18 COMPUTER PROTECTION TECHNOLOGY EQUIP TECH NONINSTR 5K OR MORE PROP M BOND 6,332 000015785 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 141,654 0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999, CPU PROP M BOND 141,654 0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, SK OR MORE PROP M BOND 27,415 0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND <t< td=""><td>0000015756</td><td>05/02/18</td><td>AMERGROUP INC,THE</td><td>EQUIP NONINSTR, ADD \$500-\$999</td><td>PROP M BOND</td><td>1,084.93</td></t<>	0000015756	05/02/18	AMERGROUP INC,THE	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	1,084.93
0000015757 05/02/18 AMERGROUP INC, THE EQ NONIN ADD 1K-4999; CPU PROP M BOND 4,961 0000015763 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 61,385 0000015764 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 61,385 0000015779 05/03/18 GARAVENTA LIFT EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 6,332 000015782 05/03/18 COMPUTER PROTECTION TECHNOLOGY EQUIP TECH NONINSTR 5K OR MORE PROP M BOND 3,706 000015785 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 141,654 000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 141,654 000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, 5K OR MORE PROP M BOND 27,419 000015802 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND	0000015756	05/02/18	AMERGROUP INC,THE	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	2,480.98
0000015763 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 61,385 0000015764 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 61,385 0000015779 05/03/18 GARAVENTA LIFT EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 63,381 0000015782 05/03/18 COMPUTER PROTECTION TECHNOLOGY EQUIP TECH NONINSTR 5K OR MORE PROP M BOND 6,332 0000015785 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 3,706 0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 141,654 0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, 5K OR MORE PROP M BOND 27,419 0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 418,825 0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 10,881 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015757	05/02/18	AMERGROUP INC,THE	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	2,096.61
0000015764 05/02/18 BIOPAC SYSTEMS INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 61,385 0000015779 05/03/18 GARAVENTA LIFT EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 23,815 0000015782 05/03/18 COMPUTER PROTECTION TECHNOLOGY EQUIP TECH NONINSTR 5K OR MORE PROP M BOND 6,332 0000015785 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 3,706 0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 141,654 0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, 5K OR MORE PROP M BOND 27,415 000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 418,825 0000015829 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FROPTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4	0000015757	05/02/18	AMERGROUP INC,THE	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	4,961.95
0000015779 05/03/18 GARAVENTA LIFT EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 23,815 0000015782 05/03/18 COMPUTER PROTECTION TECHNOLOGY EQUIP TECH NONINSTR 5K OR MORE PROP M BOND 6,332 0000015785 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 3,706 0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 141,654 0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, 5K OR MORE PROP M BOND 27,419 0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 10,881 0000015829 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND	0000015763	05/02/18	BIOPAC SYSTEMS INC	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	61,385.73
0000015782 05/03/18 COMPUTER PROTECTION TECHNOLOGY EQUIP TECH NONINSTR 5K OR MORE PROP M BOND 6,332 0000015785 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 3,706 0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 141,654 0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, SK OR MORE PROP M BOND 27,419 0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 10,881 0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015764	05/02/18	BIOPAC SYSTEMS INC	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	61,389.22
0000015785 05/03/18 GRAYBAR ELECTRIC CO INC BUILDING CONSTRUCTIONS PROP M BOND 3,706 0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 141,654 0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, 5K OR MORE PROP M BOND 27,419 0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 418,825 0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015779	05/03/18	GARAVENTA LIFT	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	23,819.01
0000015786 05/03/18 APPLE COMPUTER INC EQ INSTR ADD 1K-4999; CPU PROP M BOND 141,654 0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, 5K OR MORE PROP M BOND 27,419 0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 418,825 0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015782	05/03/18	COMPUTER PROTECTION TECHNOLOGY	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	6,332.24
0000015798 05/04/18 DOWNTOWN FORD SALES EQUIP NONINSTR, 5K OR MORE PROP M BOND 27,419 0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 418,825 0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015785	05/03/18	GRAYBAR ELECTRIC CO INC	BUILDING CONSTRUCTIONS	PROP M BOND	3,706.44
0000015802 05/07/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 418,825 0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015786	05/03/18	APPLE COMPUTER INC	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	141,654.96
0000015826 05/10/18 BERGELECTRIC CORP BUILDING CONSTRUCTIONS PROP M BOND 418,825 0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015798	05/04/18	DOWNTOWN FORD SALES	EQUIP NONINSTR, 5K OR MORE	PROP M BOND	27,419.31
0000015827 05/10/18 FASTENAL CO EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 10,881 0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015802	05/07/18	FASTENAL CO	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	10,881.65
0000015829 05/10/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 4,862 0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015826	05/10/18	BERGELECTRIC CORP	BUILDING CONSTRUCTIONS	PROP M BOND	418,825.00
0000015830 05/10/18 SCHOOL HEALTH CORPORATION EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 7,301	0000015827	05/10/18	FASTENAL CO	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	10,881.65
0000015042 05/11/19 CDA OFCAVED DIFFERMOUNTED TO THE DESCRIPTION OF TH	0000015829	05/10/18	FRONTIER FENCE COMPANY INC	BUILDING CONSTRUCTIONS	PROP M BOND	4,862.00
0000015843 05/11/18 SPACESAVER INTERMOUNTAIN EQUIP NONINSTR, ADD \$500-\$999 PROP M BOND 33,090	0000015830	05/10/18	SCHOOL HEALTH CORPORATION	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	7,301.14
	0000015843	05/11/18	SPACESAVER INTERMOUNTAIN	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	33,090.80
0000015847 05/14/18 FRONTIER FENCE COMPANY INC BUILDING CONSTRUCTIONS PROP M BOND 8,835	0000015847	05/14/18	FRONTIER FENCE COMPANY INC	BUILDING CONSTRUCTIONS	PROP M BOND	8,835.00



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<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015874	05/16/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	PROP M BOND	44,480.00
0000015884	05/17/18	NEW TECHNICAL SOLUTIONS INC	EQUIP TECH NONINSTR < 5000	PROP M BOND	1,801.58
0000015884	05/17/18	NEW TECHNICAL SOLUTIONS INC	MAINT AGR, EQUIP	PROP M BOND	3,613.00
0000015884	05/17/18	NEW TECHNICAL SOLUTIONS INC	EQUIP TECH INSTR < 4900	PROP M BOND	7,712.75
0000015885	05/17/18	NEW TECHNICAL SOLUTIONS INC	MAINT AGR, EQUIP	PROP M BOND	1,233.00
0000015885	05/17/18	NEW TECHNICAL SOLUTIONS INC	EQUIP TECH INSTR < 4900	PROP M BOND	2,823.06
0000015889	05/18/18	MSC JANITORIAL SERVICES INC	BUILDING CONSTRUCTIONS	PROP M BOND	20,851.00
0000015891	05/21/18	WAXIE INC	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	11,218.56
0000015892	05/21/18	MISSION JANITORIAL SUPPLIES	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	4,174.77
0000015894	05/21/18	FASTENAL CO	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	698.70
0000015904	05/22/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	20,881.85
0000015922	05/23/18	ANNE BENGE DBA CULTURA	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	32,447.36
0000015923	05/23/18	ANNE BENGE DBA CULTURA	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	280.06
0000015928	05/24/18	BEAR COMMUNICATIONS INC	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	11,900.31
0000015928	05/24/18	BEAR COMMUNICATIONS INC	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	13,257.60
0000015931	05/25/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	PROP M BOND	9,224.91
0000015931	05/25/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	PROP M BOND	21,575.51
0000015931	05/25/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	81,540.00
0000015932	05/25/18	LIGHTWERKS COMMUNICATION SYSTEMS INC	EQUIP TECH NONINSTR < 5000	PROP M BOND	3,239.10
0000015933	05/25/18	LIGHTWERKS COMMUNICATION SYSTEMS INC	EQUIP TECH NONINSTR < 5000	PROP M BOND	2,856.33
0000015934	05/25/18	LIGHTWERKS COMMUNICATION SYSTEMS INC	EQUIP TECH NONINSTR < 5000	PROP M BOND	2,856.33
0000015937	05/25/18	FRONTIER FENCE COMPANY INC	BUILDING CONSTRUCTIONS	PROP M BOND	1,308.00
0000015939	05/29/18	WAXIE INC	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	18,698.63
0000015940	05/29/18	WAXIE INC	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	44,736.60



Purchase Orders - Board Report

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15 9:19:59 AM May/31/2018

<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015941	05/29/18	WAXIE INC	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	3,357.57
0000015942	05/29/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	10,299.36
0000015944	05/29/18	KONICA MINOLTA BUSINESS SOLUTIONS USA	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	31,198.30
0000015947	05/29/18	EP CONTAINER CORPORATION	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	1,376.70
0000015948	05/29/18	EP CONTAINER CORPORATION	EQUIP NONINSTR, ADD \$500-\$999	PROP M BOND	624.57
0000015954	05/29/18	COMPUTER PROTECTION TECHNOLOGY	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	13,003.27
0000015962	05/30/18	DOWNTOWN FORD SALES	EQUIP NONINSTR, 5K OR MORE	PROP M BOND	45,536.40
				Subtotal for Prop M - Bond Money	2,185,943.19

269

Total PO Amount:

Total PO Count:

\$3,852,294.14



Purchase Orders \$50,000 or More Governing Board Report

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<u>PO#</u>	<u>Date</u>	Vendor Name	Category	<u>Department</u>	Amount
0000015700	04/26/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	236,578.67
0000015705	04/27/18	ANNE BENGE DBA CULTURA	EQ NONIN ADD 1K-4999; CPU	PROP M BOND	70,313.66
0000015734	04/30/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	270,836.96
0000015747	05/01/18	GREYHELLER LLC	SFTW NONINSTR 5K OR MORE-M/M&L	INFORMATION SYSTMS & SVC	93,582.00
0000015763	05/02/18	BIOPAC SYSTEMS INC	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	61,385.73
0000015764	05/02/18	BIOPAC SYSTEMS INC	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	61,389.22
0000015784	05/03/18	UNIVERSITY AUXILIARY AND RESOURCE	INDEPENDENT CONTRACTOR	MATH, SCI & ENGNEERNG DI	147,429.00
0000015786	05/03/18	APPLE COMPUTER INC	EQ INSTR ADD 1K-4999; CPU	PROP M BOND	141,654.96
0000015788	05/04/18	RIVERSIDE COMMUNITY CARE INC	EQUIP TECH NONINSTR 5K OR MORE	OFFICE OF VP STUDENT SVC	55,000.00
0000015826	05/10/18	BERGELECTRIC CORP	BUILDING CONSTRUCTIONS	PROP M BOND	418,825.00
0000015837	05/10/18	KOHN SOFTWARE SOLUTIONS INC	INDEPENDENT CONTRACTOR	INSTITNL RESRCH&PLANG DE	55,000.00
0000015915	05/23/18	FHEG PALOMAR COLLEGE BOOKSTORE	BOOKSTORE TEXTBOOKS	ADULT ED BLOCK GRANT DEP	82,275.00
0000015931	05/25/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	81,540.00



FISCAL SERVICES

FINANCE AND ADMINISTRATIVE SERVICES

DATE:

June 12, 2018

TO:

Dr. Joi Lin Blake, Superintendent/President

FROM:

Carmen M. Coniglio, Director of Fiscal Services

SUBJECT:

Approval of Fiscal Year 2017-18 Budget Adjustments and Year-end Transfers

OVERVIEW

Each year, the District allocates operating budget funds to its divisions. All divisions are expected to operate within the funds provided by the annual budget process; however, it may be necessary to increase or decrease the overall operating budgeted expenditures and revenues of an account/object, department, program, or project, or to transfer budgets from one line item to another, or from the reserve to an expenditure budget line. There is also a requirement, according to Title V of the California Code of Regulations, Section 58307, that the Governing Board of a Community College District approve revisions to budgets.

DISCUSSION

This resolution will allow the Assistant Superintendent/Vice President, Finance and Administrative Services or his designee to make necessary budget transfers and adjustments from any account to cover approved expenditures for the District. Revisions to the fiscal year 2017-18 Adopted Budget are reported in the attached 2018-19 Tentative Budget document. The budget tables contained in the report show the increases and decreases between major accounts/objects by fund that were made from August 31, 2017 through May 30, 2018. The 2018-19 Tentative Budget document also shows the fiscal year 2017-18 adjusted budgets as of May 30, 2018.

BUDGET IMPLICATIONS

This is a formality allowing the Assistant Superintendent/Vice President, Finance and Administrative Services or his designee to make necessary budget transfers and adjustments through the close of the fiscal year. Also, the report shows the 2017-18 budget changes from August 31, 2017 through May 30, 2018.

RECOMMENDATION

Fiscal Services recommends approval of budget adjustments and year-end transfers.



FISCALYEAR 2018-2019

TENTATIVE BUDGET

SUBMITTED FOR APPROVAL AT THE JUNE 12, 2018
GOVERNING BOARD MEETING

PALOMARPOWERED









PALOMAR COMMUNITY COLLEGE DISTRICT
1140 WEST MISSION ROAD, SAN MARCOS, CA 92069



Our Vision

LEARNING FOR SUCCESS

Our Mission

Our mission is to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. As a comprehensive community college, we support and encourage students who are pursuing transfer-readiness, general education, basic skills, career and technical training, aesthetic and cultural enrichment, and lifelong education. We are committed to helping our students achieve the learning outcomes necessary to contribute as individuals and global citizens living responsibly, effectively, and creatively in an interdependent and ever-changing world.

Our Values

Palomar College is dedicated to empowering students to succeed and cultivating an appreciation of learning. Through ongoing planning and self-evaluation we strive for continual improvement in our endeavors. In creating the learning and cultural experiences that fulfill our mission and ensure the public's trust, we are guided by our core values of:

- Excellence in teaching, learning, and service
- Integrity as the foundation for all we do
- Access to our programs and services
- Equity and the fair treatment of all in our policies and procedures
- Diversity in learning environments, philosophies, cultures, beliefs, and people
- Inclusiveness of individual and collective viewpoints in collegial decision-making processes
- Mutual respect and trust through transparency, civility, and open communications
- Creativity and innovation in engaging students, faculty, staff, and administrators
- Physical presence and participation in the community



PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

The Palomar Community College District is governed by a five-member Governing Board elected to four-year terms by voters in the District. A student executive officer of the Associated Student Government also serves as student trustee.



Paul McNamara Board President



John Halcón. Ph.D. Board Vice President



Mark Evilsizer
Board Secretary



Nina Deerfield
Trustee

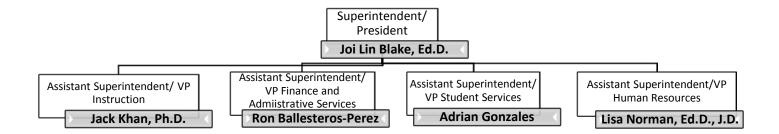


Nancy Ann Hensch Trustee



Chris Hopps
Student Trustee

DISTRICT EXECUTIVE ADMINISTRATION



FISCAL SERVICES LEADERSHIP TEAM

Carmen M. Coniglio Brandi Y. Taveuveu Ping Lee Robert Threatt Vacant Director, Fiscal Services
Manager, Budget and Payroll
Interim Manager, Accounting
Internal Auditor/Analyst
Manager, Student Accounts and Cashiering



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PALOMAR COLLEGE OVERVIEW

The California Community Colleges is the largest system of higher education in the nation, consisting of 114 community colleges and 78 educational centers in 72 districts. Community Colleges provide workforce education training, basic skills education, and prepare students for transfer to four-year institutions.

Founded in 1946, Palomar Community College District is the largest single-college district in San Diego County, California. As a comprehensive college, Palomar is organized into five instructional divisions: 1) Arts, Media, Business and Computer Science; 2) Career, Technical, and Extended Education; 3) Languages and Literature; 4) Mathematics and the Natural and Health Sciences; and 5) Social and Behavioral Sciences. Within those five divisions, students may complete their first two years of a bachelor's degree and/or choose from over 250 associate degrees and certificates of achievement programs that meet the California Education Code of Regulations, Title 5 curriculum requirements. Palomar also provides noncredit community development and personal enrichment courses for lifelong learning. The college has an open admissions policy and utilizes a semester-based academic calendar. Palomar enrolls over 26,000 full-time and part-time students during the fall and spring semesters. The diversity of our students and employees creates a dynamic, exciting environment in which to work and learn. We are proud to have been designated by the U.S. Department of Education as a Hispanic-Serving Institution (HIS).

The District's facilities improvement measure, Proposition M, was passed by 57% of voters in the November 2006 General Election. As a result, the \$694 million provided by the measure, as well as \$200 million matching funds from the State, and an additional \$37 million from Proposition 1D, will provide the implementation of the college's Master Plan 2022.

Palomar College is primarily funded through the State SB 361 apportionment calculation. In 2009, the college developed an "Integrated Planning, Evaluation, and Resource Allocation Decision-Making Model (IPM). This IPM aligns the college's long-range Master Plan, its mid-range Strategic Plan, and its short-range Program Review and Planning processes, while also incorporating the Resource Allocation Model.

ACCREDITATION

Palomar College is fully accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges (ACCJC/WASC), an institutional accrediting body recognized by the Council of Higher Education Accreditation and the Department of Education.

CAMPUS LOCATIONS

Palomar College is situated in the City of San Marcos, approximately 30 miles north of San Diego. Committed to serving the entire district, the college takes learning to its communities via the **San Marcos Main Campus**, augmented by education centers and sites.

Palomar College (Main Campus)

1140 W. Mission Rd. San Marcos. CA 92069

♣ North Education Center (Fallbrook)

35090 Horse Ranch Creek Rd. Fallbrook, CA 92028

South Education Site (Rancho Bernardo)

11111 Rancho Bernardo Rd. Rancho Bernardo, CA 92127

Escondido Education Center

1951 E. Valley Parkway Escondido, CA 92027

Camp Pendleton Education Site

Joint Education Center, Bldg. 1331 Oceanside, CA 92058

Fallbrook Education Site

2400 S. Stagecoach Ln. Fallbrook, CA 92028

Pauma Education Site

1010 Pauma Reservation Rd. Pauma Valley, CA 92061

Ramona Community Campus

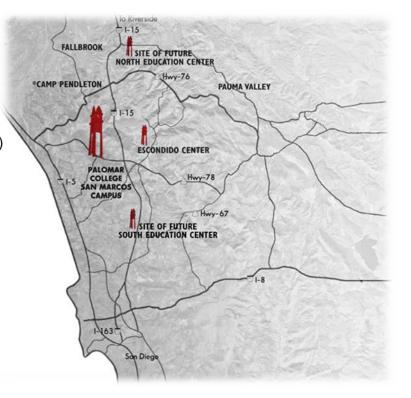
1010 Ramona Street Ramona, CA 92065

Ramona High School (ESL Classes)

1401 Hanson Lane Ramona, CA 92065

Public Safety Training Center

182 Santar Place San Marcos, CA 92069



PALOMAR POWERED



June 12, 2018

Joi Lin Blake, Ed.D.

Superintendent/President

Members of the Governing Board and the

Palomar College Community

FROM:

TO:

Joi Lin Blake, Ed.D.

Superintendent/President

Governing Board

Nina Deerfield Mark R. Evilsizer John J. Halcón, Ph.D. Nancy Ann Hensch Paul P. McNamara Student Trustee: ASG President

PRESENTED BY: Ron Ballesteros-Perez, Assistant Superintendent/Vice President,

Finance & Administrative Services

Carmen Coniglio, Director of Fiscal Services

Office of the President

With our new fiscal year, the opportunity for a new beginning spurs creativity and excitement as we solidify Palomar Community College District's position as the best community college in San Diego County. The District's proposed Tentative Budget for 2018-19 fiscal year seeks to build on prior year's accomplishments and respond to the changing educational needs of our students.

Developed conservatively, this budget is the result of a Board-adopted Resource Allocation Model, relying primarily on the State's May Revision budget for the California Community College System. For the 2018-19 fiscal year, we anticipate the District will be funded for 19,200 Full-Time Equivalent Students (FTES). Palomar is committed to meeting its FTES target and to strengthening our educational offerings and support programs that increase student success and access. Despite a challenging fiscal environment, we are encouraged by our improved student enrollment, strengths in building new community partnerships, and opportunities to extend our reach to our under-served communities. The dedication, hard work, and perseverance of our faculty and staff, and their willingness to effectively collaborate in stabilizing and optimizing our enrollment through a Strategic Enrollment Management (SEM) Plan, is greatly appreciated for the benefit of our students.

This Tentative Budget incorporates the Cost of Living Allowance set at 2.71% and the 7% contingency reserve required by the Board. At this stage of the budget development process, there are many uncertainties related to the State's proposed funding formula for community colleges. This budget is based upon the FY 2017-18 State funding model. Depending on the outcome of the enacted budget in June and until the 2017-18 fiscal year accounting records are closed and the full extent of the impact of the proposed funding formula is known, this 2018-19 Tentative Budget will be subject to modifications as more information becomes available.

Nevertheless, in order to comply with the California Code of Regulations Section §58305 requirements for Tentative Budget approval and to begin financial activity by July 1, 2018, it is recommended that the Governing Board approve the District's 2018-19 Tentative Budget as presented. Any changes will be reflected in the Adopted Budget document, which will be presented to the Governing Board for approval on September 11, 2018.



2018-19 STATE BUDGET

Governor's January Budget Proposal

The 2018-19 Governor's January Budget proposed spending of \$131.7 billion, maintaining a balanced budget, and bringing the Rainy Day Fund to the maximum level allowed under the constitution. The Governor's Proposal included investments focused on advancing the *Vision for Success* goals of the California Community Colleges (CCC), including the establishment of an online college and a new funding formula for community colleges. The funding formula proposal has a three-pronged focus: Access, Equity, and Success, using a 50%-25%-25% distribution of a Base grant (based on FTES), a supplemental grant (based on the number of low-income students that a district enrolls), and a student success incentive grant that would reward colleges for the number of degrees or certificates earned within three years. Also included was a hold harmless provision that ensures districts would not receive less funding in the future than they received in 2017-18.

May Revision

On May 11, 2018, Governor Brown released the May Revision of the 2018 Budget, reflecting additional revenues, assumptions of continued economy expansion, and a balanced budget through 2018-19. The state reserves have grown to a record \$17 billion. Despite strong fiscal health in the short term, the May Revision reflects fiscal restraint coupled with the Governor's fear that an economic downturn is inevitable. "As Isaac Newton observed: What goes up must come down," Governor Brown said. "Let's not blow it now." Brown urged caution to limit permanent increases in new obligations and proposed to continue building the state's reserves.

In view of stakeholders' feedback on the new funding formula proposal for community colleges, including formal recommendations submitted by Chancellor Oakley to the Department of Finance, several major changes were made to the original proposal. The May Revision expands the fiscal protections provided to districts in transitioning to a new funding formula, extending the hold harmless provision from one year to two years, stating that no district would receive less than 2017-18. Under the May Revision, the proposed new funding formula allocates funding on a 60%-20%-20% distribution to the following core elements:

- I. Base Allocation (60%): The Base Allocation is the enrollment-based portion, similar to the current funding formula. Under current law, districts are funded based on the higher of current-year or prior-year enrollment. Under the new formula, the basis of FTES funding is a simple 3-year credit Full-time Equivalent Students (FTES) average and a Basic Allocation based on district size and number of colleges/centers. The May Revision includes a proposal to end "summer shift" effective FY 2019-20, with summer 2019 enrollments counted in FY 2019-20. For future years, FTES associated with a summer term that crosses over fiscal years will be counted towards the following fiscal year. The funding formula proposal also included the Chancellor's Office' recommendation to end "Stability Funding." Non-credit FTES and career development and college preparation CDCP FTES are excluded from the formula and are funded at existing rates. The Governor's funding formula projects 2018-19 restoration and stability for each district. It is the Governor's intent to leave the administration of the district's Basic Allocation unchanged from current practice, therefore, Basic Allocation will not decrease year-to-year, unless the district size decreases. Calculation of a deficit under the new formula will remain unchanged from current practice in the existing formula.
- II. <u>Supplemental Allocation (Equity) (20%)</u>: The rates for this allocation is determined by dividing the 20% of Total System Revenue available to districts by the total number of students (using prior year's unduplicated headcount data) in the following categories.
 - a. Pell Grant Recipients
 - b. College Promise Grant Recipients 25 years and older
 - c. AB 540 Students

- III. <u>Student Success Allocation (20%):</u> The rates for this allocation is determined by distributing the remaining 20% of Total System Revenue available to district based on district's performance in various outcomes. Outcome metrics are weighted by "points" and are awarded as follows:
 - a. 4 Points: Completion of Associate Degree for Transfer (ADT)
 - b. 3 Points: Completion of an Associate Degree or community college Bachelor's Degree
 - c. 2 Points: Credit Certificates 16 units or greater
 - d. 1.5 Points: Transfer to 4-Year Institution
 - e. 1 Point: Completion of 9 CTE units
 - f. 1 Point: Attainment of regional living wage after one year of completion

Pell Grant recipients meeting any of the above outcomes would also generate an additional set of points equal to the number generated above.

General Apportionment: Compared to 2017-18, the 2018-19 May Revision reflects an increase of \$175 million to support districts in transitioning to the Governor's proposed new funding formula and an additional \$104 million one-time so that no districts receive less than their 2017-18 total computational revenue adjusted by COLA. Beginning 2019-20, districts would receive no less than their actual FTES multiplied by their 2017-18 rate. Statutory COLA for apportionment purposes is 2.71% in 2018-19.

The 2018-19 May Revision includes the following additional programmatic funding sources:

Deferred Maintenance and Instructional Equipment allocation: The Budget provides \$143.5 million state allocation to fund deferred maintenance, instructional equipment, and water conservation projects listed in the district's 5-year plan. This allocation will yield approximately \$2.4 million for Palomar.

New Online Community College: \$120 million (of which \$20 million is ongoing); Requires selection of a president, who would manage operations and establish a council of representatives from other colleges.

Apprenticeship Programs: \$59.3 million (\$4.8 million one-time and \$5.9 million ongoing to increase support for community college apprenticeship programs

California College Promise Programs: The Budget provides \$46.0 million Proposition 98 General Fund to implement the California College Promise, pursuant to AB 19 (Chapter 735, Statutes of 2017).

Consolidated Categorical Program: Combines Student Success and Support Program (SSSP), Student Success for Basic Skills Program, and Student Equity Program into one block grant program, whereby the district would not receive less in 2018-19 and 2019-20 from the new consolidated categorical program than the sum of amounts the district received in 2017-18. Funds are to be used in support of student equity plans.

The May Revision Summary document is available at: http://www.ebudget.ca.gov/FullBudgetSummary.pdf

Legislative Update: At the state level, the Legislative Budget Committees of both houses rejected the implementation of the proposed new funding formula. The Legislative Analyst Office recommended adopting the general framework and proposed delayed implementation until 2019-20 to provide time to work out details of formula components. The deliberations of the Budget Conference Committee may take weeks to iron out any differences. However, at this time, the district's 2018-19 Tentative Budget is developed based upon the existing funding formula. Preparing our Tentative Budget will be difficult until the 2018 Budget is enacted and the applicable funding formula is known. Adjustments will be made when the final budget is approved by the Legislature.

It is expected that the 2018-19 Budget will be approved and signed by the Governor by June 15, 2018. District develops Adopted Budget in September based on final state budget. The Adopted Budget will be submitted for Governing Board approval in September.

Below are a few highlights of the May Revision with the "estimated" impact to Palomar College's Tentative Budget.

Program	Governor's January Proposal	May Revision	Estimated Palomar Impact
APPORTIONMENTS			
Enrollment Growth (Access)	\$60 million (1% Growth)	Decrease of \$300,000	Not eligible as the District has not restored its pre- Decline FTES base
Apportionment Increase (Base Funding)	\$175 million (Transition to New Funding Formula)	Adds \$104 million (1-time) so that all districts receive at least their 2017-18 totals adjusted by 2.71% COLA	District will not receive less in 2018-19 and 2019-20 from the new formula than the apportionment revenue received in 2017-18
Cost-of-Living Adjustment (COLA)	\$161.2 million COLA (2.51%)	Adds \$11.9 million based on revised COLA (2.71%)	\$2.8 million
FACILITIES AND EQUIPMENT			
Physical Plant and Instructional Equipment	\$275.2 million (1-time)	\$143.5 million (1-time)	\$2.4 million
EDUCATIONAL SERVICES			
Apprenticeship	\$30.6 million for reimbursements for prior years RSI	Adds \$5.9 million for prior years RSI plus \$4.8 million ongoing revised RSI hours	To be determined by CCCCO
Financial Aid Expansion	\$32.9 million	Adds \$7.8 million ongoing; Separately adds \$13.5 million 1- time and \$5 million ongoing for implementation of new FA system	N/A
Basic Skills Transformation	\$20 million (1-time)	No change	To be determined by CCCCO
California College Promise (AB 19) Implementation	\$46 million (1-time)	No change	N/A
Online Community College	\$100 million (1-time)	No change	N/A
Workforce Preparation (1-time)	\$30.6 million (Apprenticeship shortfall)	\$30.6 million (Apprenticeship shortfall)	To be determined by CCCCO

2018-19 DISTRICT OPERATING BUDGET

Once the state budget is enacted, the Board of Governors and System Office determine the allocations for each district. The state general fund allocations are based on a formula established in 2006 by Senate Bill (SB) 361, which amended and added to California Code Sections 84750-84760.5. The allocation depends on college enrollment, which varies from year to year based on the economy, employment rates, and other factors. SB 361:

- Designated a basic allocation for each district, based on the size of the district and number of colleges and centers.
- Equalized funding across community college districts, so that all colleges receive essentially the same funds for a Full-time Equivalent Student (FTES).
- Stipulated a uniform funding rate for all non-credit FTES
- Established a non-credit FTES funding rate for the Career Development and College Preparation Program for educational disadvantaged residents

The Marginal Funding rates per FTES are revised annually based on cost of living adjustments (COLA).

Because the precise details and impact of the new funding formula have not been released, there are no estimates as yet. The FY 2018-19 Tentative Budget is based on the following thresholds and budget assumptions:

Factor	2018-19
Basic Allocation	\$7,497,074
Base FTES Revenue Rates	
Credit FTES	\$5,312
Non-credit FTES	\$3,259
CDCP FTES	\$5,312
Statutory COLA for Apportionments	2.71%
2017-18 Factored Credit FTES (Base)	17,900
2018-19 Target Credit FTES	19,200
California Lottery (per FTES)	\$146/\$48
Mandate Block Grant (per FTES)	\$29.21
CalPERS Employer Rate	18.062% (increased from FY18 15.531%)
CalSTRS Employer Rate	16.28% (increased from FY18 14.43%)

2018-19 TENTATIVE BUDGET EXECUTIVE SUMMARY

The Palomar Community College District's 2018-19 Tentative Budget of \$459,419,594 for all funds reflects the following major budgets:

2018-	19 SUMMARY OF ALL FUNDS		
FUND		2017-18 ADOPTED BUDGET	2018-19 TENTATIVE BUDGET
			General Fund
11	General Fund –Unrestricted (including Designated)	\$144,314,716	\$141,467,062
12	General Fund –Restricted	47,503,992	27,392,386
	Total General Fund	\$191,818,708	\$168,859,448
ı			Other Funds
22	Prop M Bond Interest & Redemption Fund Series A	17,098,373	12,550,828
23	Prop M Bond Interest & Redemption Fund Series B	9,776,737	9,233,813
24	Prop M Bond Interest & Redemption Fund Series C	21,194,873	11,584,773
25	Prop M Bond Interest & Redemption Fund Series D	14,199,234	12,189,748
29	Debt Service Fund – Lease Revenue Bonds	696,650	697,625
33	Child Development Fund	2,074,848	1,823,854
41	Capital Outlay Projects Fund	19,544,040	16,227,926
42	Prop M Bond Construction Fund	303,132,243	181,635,013
43	Energy Conservation Projects Fund	1,592,977	797,420
69	Other Post-Employment Benefits (OPEB) Fund	22,128,504	21,321,133
71	Associated Students Trust Fund	187,086	207,978
72	Student Representation Fee Trust Fund	359,338	368,533
73	Student Center Fee Fund	372,984	401,611
74	Student Financial Aid Trust Fund	18,427,766	19,637,956
<i>7</i> 5	Scholarship and Loan Trust Fund	1,926,792	1,881,935
	Total Other Funds	\$432,712,445	290,560,146
	Total Funds	\$624,531,153	\$459,419,594

THE 2018-19 GENERAL FUND BUDGET OVERVIEW

The 2018-19 General Fund Is \$168,859,448, divided between Fund 11 (Unrestricted and Designated) and Fund 12 Restricted. The Unrestricted General Fund budget supports the principal operations of the District. For 2018-19 fiscal year, the Unrestricted General Fund budget is \$141,467,062, which represents 30.8% of the Total Budget.

UNRESTRICTED GENERAL FUND

The 2018-19 Tentative Unrestricted General Fund Budget is a balanced budget, with the District's reserves playing a key role in balancing expenditures with revenues. Revenues are budgeted at the amount certified with the 2017-18 P-1 Principal Apportionment from the Chancellor's Office, amended to the Target FTES, projected by Enrollment Services. The 2018-19 Tentative Budget assumes class offerings to achieve 19,200 Full-Time Equivalent Students (FTES).

BASE REVENUE

State Apportionment is the revenue received for generating enrollment of students and is calculated based on the amount of earned Full Time Equivalent Students (FTES) from the prior year. An FTES is the equivalent of one student taking 30 units a year (15 units a semester). An FTES is calculated using the number of lecture units x weekly student contact hours (WSCH) per unit x number of students = total WSCH for the class. 525 WSCH = 1 FTES.

The State calculates the total Base Revenue for the District and subtracts the following components:

- Education Protection Act allocation Proposition 30 unrestricted state funding
- Property taxes collected by the County and proportionately distributed by the County to the District and
- Student enrollment fees collected by the District.

The remainder is the State General Apportionment sent directly to the District. The Chancellor's Office recalculates the Base Revenue (or Total Computational Revenue) multiple times during the year and retroactively for each fiscal year. Districts do not know the exact funding level for the year until the final recalculation the following February. This causes difficulty in planning, in accurately building the budget, and in calculating the ending fund balances and reserves. If the property taxes and/or the enrollment fees do not materialize as projected, then a deficit is applied to the apportionment corresponding to the shortfall.

WORKLOAD MEASURE HISTORICAL DATA

Fiscal Year	Base FTES	CCFS 320 Reported Actual FTES	% Change from Prior Year Actual FTES	Funded FTES	% Change from Prior Year Funded FTES
2013-14	18,531	18,802	1.47%	18,802	1.47%
2014-15	18,802	19,630	4.40%	19,630	4.40%
2015-16 Stability	19,630	16,603	-15.42%	19,630	0.00%
2016-17 Restoration Yr1	16,603	18,218	9.72%	18,218	-7.19%
2017-18 Restoration Yr2	18,218	*17,900	-1.74%	18,218	0.00%
2018-19 Restoration Yr3	17,900	**19,200	7.2%	19,200	5.39%

^{*}Based on 2017-18 Estimated CCFS-320 Annual Attendance Report - Factored FTES

BUDGET STABILITY AND RESTORATION

Stabilization/Restoration Period: FY 2016-17 to FY 2018-19

Palomar College entered into its first year of Stabilization in 2015-16. For fiscal year 2015-16, the District received stability funding in an amount equal to the revenue loss associated with the decline in FTES for that year as compared to the prior fiscal year. Under California Code Regulations Section 58776, during the initial year of a decline in FTES, community college districts are provided "stability" funds so there will be no reductions to apportionment levels and the final result is to spread any loss from the decline in equal installments over a three year period. Restoration allows a district to restore FTES and earn any reductions in apportionments during the three years following the initial year of decline (Education Code Section 84750.5). The District is actively tracking its enrollment patterns and taking steps to maintain and grow enrollment to minimize reductions in operating revenues. For fiscal year 2017-18, the District projects generating 17,900 FTES at year-end, without shifting (borrowing) FTES from summer 2018. The 2018-19 Tentative Budget assumes that the District will restore 1,300 FTES over prior year FTES, which accounts for approximately \$7 mil in restoration funds included in the budget. This estimated revenue will be recognized only if the Target FTES of 19,200 is achieved.

The District's objective is to achieve an enrollment close to the State-calculated Funded FTES cap while also containing marginal costs. The state does not provide apportionment above a maximum amount referred to as "cap." Achieving an enrollment level below the cap exposes the district to the possibility of reduction in Base Revenue. The funded enrollment cap is adjusted as the deficit factor and growth factors are adjusted. The cap calculation changes with each apportionment certification. Certain current year apportionments from the state are based on financial and statistical information from the previous year. Any corrections due to recalculation of the apportionment are made in February of the subsequent year, and are recorded in the District's financial records when received.

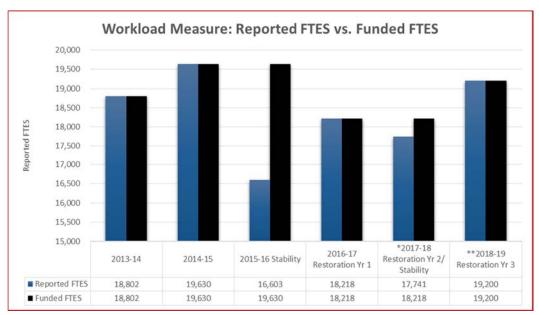
^{**}Based on 2018-19 Target FTES

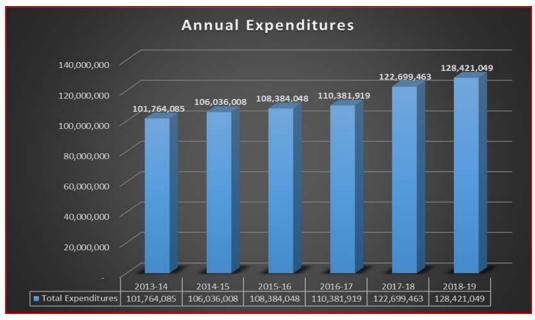
FTES AND APPORTIONMENT HISTORICAL DATA

Fiscal Year	Total Computational Revenue		Deficit Factor/ Revenue Shortfall		Total Revenue		Reported FTES	Funded FTES
2013-14	\$	92,593,490	\$	(420,160)	\$	92,173,330	18,802	18,802
2014-15	\$	97,394,671	\$	-	\$	97,394,671	19,630	19,630
2015-16 Stability	\$	104,908,640	\$	-	\$	104,908,640	16,603	19,630
2016-17 Restoration Yr 1	\$	99,115,825	\$	-	\$	99,115,825	18,218	18,218
*2017-18 Restoration Yr 2/ Stability	\$	103,570,504	\$	(482,648)	\$	103,087,856	17,741	18,218
**2018-19 Restoration Yr 3	\$	113,283,775	\$	-	\$	113,283,775	19,200	19,200

^{*}Based on P-1 First Principal Apportionment (includes \$2.5 million in stability funding)

^{**}Projected based on Target FTES and Governor's May Revise Proposal, with 2.71% COLA





2017-18 PROJECTED ACTUALS VS. 2018-19 TENTATIVE BUDGET

GENERAL FUND UNRESTRICTED REVENUES, EXPENDITURES, AND GENERAL FUND BALANCE:

	2017-18	2018-19	
	Projected Actuals	Tentative Budget	
Beginning Fund Balance, July 1			
(per CCFS-311 Report)	\$ 21,853,780	\$ 18,084,765	
Revenues			
Apportionment Revenue	103,570,504	113,283,775	
Apprenticeship	1,240,810	1,240,810	
Non-Resident Tuition	3,030,715	3,095,000	
State Lottery Proceeds	2,735,748	2,613,400	
State Mandated Costs	1,020,928	522,859	
Contract Services	525,000	500,000	
Miscellaneous State Revenues	1,191,652	560,669	
Miscellaneous Local Revenues	1,354,544	996,284	
Intra-Fund Transfer In, Within	1,301,402	569,500	
Revenue	115,971,303	123,382,297	
Expenditures			
1000 Academic Salaries	50,774,925	51,363,555	
2000 Classified Salaries	25,466,338	28,556,295	
3000 Employee Benefits	32,035,106	35,707,893	
4000 Supplies	1,104,134	995,529	
5000 Other Operating Expenses	8,552,057	9,047,850	
6000 Capital Outlay	63,191	217,324	
7000 Transfers and Outgo	4,703,711	2,532,603	
Expenditures	122,699,463	128,421,049	
Current Year Operating Results	(6,728,160)	(5,038,752)	
Inter-fund Transfer, In	2,959,145	(3,323):02)	
Net Operating Results (Surplus/(Deficit)	(3,769,015)	(5,038,752)	
	.,,-,-,	, , , - ,	
Projected Ending Fund Balance, June 30	\$ 18,084,765	\$ 13,046,013	

UNRESTRICTED PROJECTED FUND BALANNCE/RESERVE

Projected Fund Balance as of June 30, 2018	\$18,084,765
2018-19 Tentative Budget Revenues	123,382,297
2018-19 Tentative Budget Expenditures	(128,421,049)
Net Operating Results for 2018-19 Tentative Budget	(5,038,752)
Projected Ending Fund Balance as of June 30, 2019	13,046,013

In accordance with the Resource Allocation Model (RAM), budget development for 2018-19 continues to be tied to the Master and Strategic Planning process. The Baseline Budget incorporated the following:

Unrestricted general funds are allocated to pay for costs related to fulfilling District mission. There are two categories of expenditures that are paid from the unrestricted general fund:

Non-Discretionary Budgets: These are the District's most basic required costs. The largest amount of the unrestricted general fund budget is for salary and benefits of the District's permanent employees as governed by collective bargaining agreements.

- Salary, statutory and fringe benefits for all current active faculty and staff, including step/column and longevity obligations, classification/compensation study adjustments, increases in PERS and STRS rates, changes in SISC PPO and Kaiser Health Plan enrollment, and the annual contribution to OPEB (other post-employment benefits), were calculated and budgeted. Stipends and negotiated items were also included.
- Other Reserves: Vacant positions are no longer budgeted for an entire year. Only currently filled positions and open recruitments are included in the budget. When a position becomes vacant the remaining budgeted salary for that position is transferred to a reserve that is utilized to fill positions according to a prioritization list. \$255,472 has been budgeted to anticipate vacancies and the delay in hiring any replacements.
- **Governing Board Required Reserve** of 7% equal to \$8,812,191 has been budgeted for economic uncertainties. Reserves are intended to provide the District greater budget stability and to protect against unexpected events and revenue changes.

Discretionary Budgets: These are also basic costs within the District, such as temporary personnel, supplies and materials, travel, contract services, and equipment. Although still part of the District's base budget, there is more flexibility in the amounts budgeted in each of these categories.

- Expenses were built from the scheduled class offerings to achieve the total FTES as projected.
- Discretionary budgets reflect the reductions made during fiscal year 2017-18
- Apprenticeship Program expenses were built based on State funding projections.

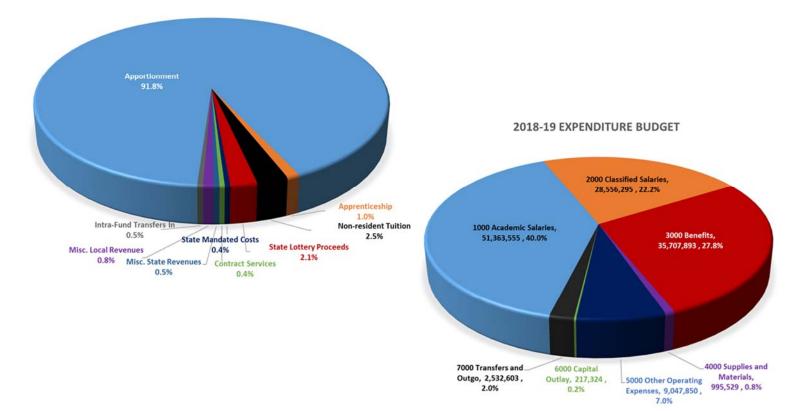
 Institutional costs were identified and budgeted, primarily consisting of utility costs (gas, electric, etc.), debt service, maintenance agreements, insurance (liability, property, and students), retiree benefits, legal and auditing fees, credit card fees and bank costs, District-wide memberships and licenses and inter-/intra-fund transfers:

Transfers and outgo

INTRA-FUND TRANSFERS	INTER-FUND TRANSFERS
\$ 5,000 for Articulation	\$904,449 for Retiree Health Benefits (OPEB)
\$ 800,000 for Police/Parking Department	\$ 30,000 for Associated Students Government
\$ 220,054 for Wellness Center	\$934,449 TOTAL INTER-FUND TRANSFERS
\$ 28,000 for Co-curricular Activities	
\$ 11,500 for Workers Comp Administration	
\$ 500,000 Reserve for Fallbrook Ed Center	
\$ 30,000 for Nelnet Payment Plan	
\$ 3,600 for Work Study Benefits	
\$1,598,154 TOTAL INTRA-FUND TRANSFERS	

The development of the District's budget is an evolving process. Fiscal Services will continue to refine and update this budget in preparation for submission of the Adopted Budget in September.

2018-19 REVENUE BUDGET



FUNDS AT PALOMAR COLLEGE

Following is a list and description of all of the current Palomar College funds:

10 GENERAL FUND

The General Fund is maintained to account for those transactions that in general cover the full scope of operations of the District – instruction, administration, student services, maintenance and operations, etc.

(Fund 10 = Fund 11 Unrestricted + Fund 11 Designated + Fund 12 Restricted)

The General Fund is divided into three sub funds: Unrestricted, Designated, and Restricted.

- Fund 11 UNRESTRICTED is used to account for resources available for the general purposes of the District's operation and support of its educational program.
- Fund 11 DESIGNATED is used to account for unrestricted monies for specific operation purposes, such as field trips, planetarium, material fees, etc.
- Fund 12 RESTRICTED is used to account for resources available for the operation and support of the educational programs that are specifically restricted by laws, regulations, donors, or other outside agencies as to their expenditure.

22 PROP M BOND INTEREST AND REDEMPTION FUND - SERIES A

The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.

23 PROP M BOND INTEREST AND REDEMPTION FUND - SERIES B

The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.

24 PROP M BOND INTEREST AND REDEMPTION FUND - SERIES C

The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.

25 PROP M BOND INTEREST AND REDEMPTION FUND - SERIES D

The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.

29 DEBT SERVICE FUND – LEASE REVENUE BONDS

The debt service fund is the fund used to account for the accumulation of resources for the payment of general long-term debt principal and interest.

33 CHILD DEVELOPMENT FUND

The Child Development Fund is the fund designated to account for all revenues for, and from the operation of, childcare and development services, including student fees for child development services. Costs incurred in the operation and maintenance of the childcare and development services are paid from this fund.

41 CAPITAL OUTLAY PROJECTS FUND

The Capital Outlay Projects Fund is used to account for the accumulation of monies for the acquisition or construction of capital outlay items, including scheduled maintenance projects. General-purpose monies of the District are used to support capital outlay projects inter-fund transfer from the General Fund into the Capital Outlay Projects Fund.

42 PROP M BOND CONSTRUCTION FUND

The Prop M Bond Construction Fund is used to account for monies received from the issuance of Prop M bonds and the construction projects for which that money is used.

43 ENERGY CONSERVATION PROJECTS FUND

The Energy Conservation Projects Fund is involved in a number of major energy saving projects with the goal of reducing energy costs while maintaining and improving the comfort of occupied spaces.

69 OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUND

This fund was established during the 1997-98 fiscal year to receive the amounts set aside for medical and dental insurance paid for employees of the District who have retired or will retire and covered under provisions of the benefit plan.

71 ASSOCIATED STUDENTS TRUST FUND

The District, for organized student body associations, designates the Associated Students Fund to account for monies held in trust. This fund also accounts for monies of student clubs and organizations formed through the District.

72 STUDENT REPRESENTATION FEE TRUST FUND

Education Code Section 76070.5 provides for a student representation fee of one dollar per semester if approved by two-thirds of the students voting in the election. In the fall of 1990, Palomar College established this fee. Monies collected are to be expended to provide for the support of governmental affairs representatives who may be stating their positions and viewpoints before the city, county, and district governments and before offices and agencies of the state government.

73 STUDENT CENTER FEE FUND

The fund is to account for monies collected for the addition to the Student Center facility. The funds are used for the debt services of lease revenue bonds issued to finance the addition.

74 STUDENT FINANCIAL AID TRUST FUND

The Student Financial Aid Trust Fund is the fund designated to account for the deposit and the direct payments of government-funded student financial aid, including grants and loans or other monies intended for similar purposes and the required district-matching share of payments to students.

75 SCHOLARSHIP AND LOAN TRUST FUND

The Scholarship and Loan Trust Fund is the fund designated to account for such gifts, donations, bequests, and devises (subject to donor restrictions) which are to be used for scholarships or for grants in aid and loans to students. This fund is used to account for the expendable trusts, where both principal and interest may be expended or disbursed. During the fiscal year 1997-98, the majority of these scholarship accounts were transferred to the Palomar Community College Foundation.



FUND 10 GENERAL FUND COMBINED UNRESTRICTED AND RESTRICTED FUNDS

			Palomar College BUDGET REPORT	!	
			Comparing Fiscal Yea	ars	
			2018 and 2019		
			FUND 10		
		COMB	INED FUNDS 11	AND 12	Run May 30, 2018
		CONID	INCO I ONDO II	AND IZ	Kuii Way 30, 2018
			FY 2017-2018	FY 2017-2018	FY 2018-2019
			Budget	Expended/Received	Budget
Account		Description	g	Year to Date	
111000		INSTRUCTIONAL SAL, CONTRACT	-	17,796,349.16	-
111010		INSTRUCTIONAL SALARY, CONTRACT	T 22,957,828.00	-	22,959,741.00
		Instr Salaries - Contract	22,957,828.00	17,796,349.16	22,959,741.00
121000		ED ADMINISTRATOR, CONTRACT	-	648,566.96	-
121010		ED ADMINISTRATOR, CONTRACT	770,534.00	-	803,509.00
121100		SUPRT/PRESIDENT, CONTRACT	-	219,847.32	-
121110		SUPRT/PRESIDENT, CONTRACT	252,135.00	-	258,967.00
121200		EXECUTIVE EXPENSE ALLOWNC	-	12,322.20	-
121210		EXECUTIVE EXPENSE ALLOWANCE	16,568.00	-	24,651.00
121300		PRESIDENT'S AUTO ALLOWANCE	-	17,569.45	-
121310		PRESIDENT'S AUTO ALLOWANCE	18,572.00	-	18,488.00
122100		COUNSELORS, CONTRACT	-	2,319,397.54	-
122110		COUNSELORS, CONTRACT	3,055,695.74		3,079,372.00
123100		DEAN, ACADEMIC CONTRACT	-	899,741.61	-
123110		DEAN, ACADEMIC CONTRACT	1,068,835.00		989,317.00
123200		DEPARTMENT CHAIR, CONTRACT	-	1,635,468.94	-
123210		DEPARTMENT CHAIR, CONTRACT	2,005,462.00	-	2,137,249.00
123400		DIRECTR/COORDINAT,ACA CONT	-	789,712.56	-
123410		DIRECTOR/COORDINATOR, ACA CON	1,022,033.00	75.500.00	937,775.00
123500 123510		PALOMAR FACULTY FEDERATION PALOMAR FACULTY FEDERATION	- 440,004,00	75,568.39	105 027 00
123600		DIRECTOR/COORDINATOR, AA CONT	146,961.00	1,438,248.07	105,837.00
123610		DIRECTOR/COORDINATOR, AA CONT	1,822,006.55	1,438,248.07	1,735,641.00
125000		LIBRARIANS, CONTRACT	1,822,006.55	456,853.08	1,735,641.00
125010		LIBRARIANS, CONTRACT	592,226.00	450,655.06	769,886.00
123010	12'0	Non-Instr Salaries - Contract	10,771,028.29	8,513,296.12	10,860,692.00
130010	123	INSTR SALARIES - OTHER	18,315,476.16	6,513,290.12	18,349,370.00
131100		ASSIGN TIME HRLY REPLACEMT	10,515,476.16	774,726.53	10,543,570.00
133100		INSTRUCTIONL ACADEMIC,HRLY	-	8,876,730.63	-
133200		INST ACA HOURLY SUBSTITUTE	_	153,664.08	-
133300		INSTR ACADEMIC, HRLY SUMMR	_	1,688,788.83	-
134000		LOAD BANKING (FISCAL USE)	-	42.18	_
135300		OVERLOAD, CONTRACT INSTRUC	_	1.863.724.92	-
135600		OVERLOAD, SUBSTITUTE HRLY	-	35,189.32	-
135700		OVERLOAD, SUMMER ACA HRLY	-	1,034,771.44	-
136100		REPLACE ACA INSTR CONTRACT	-	16,689.94	-
136200		REPLACE SABBATICL, ACAHRLY	-	212,598.88	-
136400		LOADBANK REPL, ADJUNCT	-	103,882.58	-
138100		STIPEND, CONTRACT INSTRUCT	-	17,590.27	-
138200		STIPEND, HOURLY ACADEMIC	-	221,058.68	-
		Instr Salaries - Other	18,315,476.16	14,999,458.28	18,349,370.00
140010		NON-INSTR SALARIES - OTHER	3,298,718.02	-	2,064,989.00
141100		COUNSELOR, HOURLY	-	384,430.09	-
142100		EDUCATIONL ADMNISTRTR HRLY	-	1,242.92	-
143100		LIBRARIANS, HOURLY	-	296,446.41	-
144100		NON-INSTRUCT ACADEMIC,HRLY	-	1,408,749.00	-
145100		OVERLOAD,SUMMER NON-INST	-	169,346.30	-
146100		REPL SABBATICL, HRLYNONINST	-	318.47	-
146600		REPLC COUNSLR SUMMR HRLY	-	188,716.91	-
148000		NONINSTR ACA HOURLY, OTHER	-	70,305.50	-
	14's	Non-Instr Salaries - Other	3,298,718.02	, ,	2,064,989.00
		Academic Salaries Subtotal	55,343,050.47	43,828,659.16	54,234,792.00
211000		EVOLITIME ADMINI CURRORS CACT		457.400.00	
211000		EXCUTIVE ADMIN SUPPORT, CAST	F 40 724 00	457,160.63	606 660 00
211010		EXCUTIVE ADMIN SUPPORT, CAST	548,731.00	1 607 504 07	626,669.00
212100 212110		SUPERVISOR, CAST SUPERVISOR, CAST	2,225,783.92	1,697,591.37	2,642,175.00
212110		CLASSIFIED REGULAR SALARY	2,225,183.92	17,540,420.44	∠,04∠,1/5.00
212210		CLASSIFIED REGULAR SALARY	21,914,612.13		24,368,204.00

			Palomar College	!	
		BUDGET REPORT Comparing Fiscal Years			
			2018 and 2019		
			FUND 10		
		COMP		AND 40	
		COME	INED FUNDS 11	AND 12	Run May 30, 2018
				=>/	
			FY 2017-2018	FY 2017-2018	FY 2018-2019
Account		Description	Budget	Expended/Received Year to Date	Budget
212300		Description CLASSIFIED HEALTH PROFESSL	_	134,295.20	
212310		CLASSIFIED HEALTH PROFESSIONAL	406,507.00	134,295.20	253,841.00
212400		GOVERNING BOARD	400,307.00	27,200.00	255,841.00
212410		GOVERNING BOARD	32,640.00	-	32,640.00
212600		NON-INSTRUCTNL ADMINISTRATORS		3,135,464.77	-
212610		NON-INSTRUCTNL ADMINISTRATORS		-	4,354,893.00
		Non-Instr Salaries - Reg	29,265,160.05	22,992,132.41	32,278,422.00
221000		INST AIDE CONTRACT, DIRECT INST		861,850.81	
221010		INST AIDE CONTRACT, DIRECT INST	1,071,401.00	-	1,111,561.00
222000		INST AIDE CONTRACT, NOT DIRECT	-	488,618.62	-
222010		INST AIDE CONTRACT, NOT DIRECT	585,677.00	-	827,926.00
	22's	Instr Aides - Reg	1,657,078.00	1,350,469.43	1,939,487.00
230010		NON ACADEMIC SALARIES - OTHER	5,866,740.39	-	2,988,317.00
231100		HOURLY CLASSIFIED, TEMP	-	2,820,550.37	<u> </u>
231300		HOURLY TUTORS	-	489,967.01	-
231400		HRLY ADMINISTRATOR NON INST	-	70,933.39	-
231500		HRLY HEALTH PROFESSIONAL	-	133,455.00	-
231600		HRLY SUPERVISOR, TEMP	-	1,380.06	-
232100		OVERTIME CLASSIFID SALARIED	-	172,713.15	-
232200		OVERTIME SUPERVISR SALRIED	-	14,804.13	-
234100		SERVICE PROVIDER CLASSIFIED	-	3,358.52	-
235100		STUDENT EMPLOYEE	-	155,695.27	-
235200		STUDENT TUTORS	-	27,024.82	-
235400		STUDENT WORK STUDY	-	229,590.67	-
	23's	Non-Academic Salaries - Other	5,866,740.39	4,119,472.39	2,988,317.00
240010		INSTR AIDES - OTHER	521,280.00	-	477,483.00
241100		HRLY INSTR AIDE, DIRECT INSTR	-	340,616.86	-
242100		HRLY INSTAIDE, NOT DIRECTINST	-	65,070.66	-
245100	241-	STUDENT INSTR AIDE, DIRECT Instr Aides - Other	-	5,961.00	477 482 00
	24 S		521,280.00	411,648.52	477,483.00
		Non Acad Salaries Subtotal	37,310,258.44	28,873,722.75	37,683,709.00
310010		STRS	6,530,957.98	_	7,405,915.00
311101		STRS ACADEMIC INSTRUCTORS	· · · · · · · · · · · · · · · · · · ·	4,198,488.08	
311201		STRS ACADEMIC INSTRUCTORS STRS EDUCATIONAL ADMIN/SUP	-	265,647.80	-
311301		STRS EDUCATIONAL ADMIN/SUP	-	1,094,415.03	-
312102		STRS CLASSIFIED	-	6,811.72	<u> </u>
312202		STRS CLASSIFIED STRS NON-INSTR ADMIN/SUPR	-	25,166.54	-
	31's	STRS	6,530,957.98	5,590,529.17	7,405,915.00
320010	2,3	PERS	5,110,967.88	-	6.255.163.00
321101		PERS ACADEMIC INSTRUCTORS	-	76,134.39	-
321201		PERS EDUCATIONAL ADMIN/SUP	-	166,130.82	-
321301		PERS OTHERACA NONINSTRUCT	-	38,701.33	-
322102		PERS CLASSIFIED	-	2,851,229.12	-
322202		PERS NON-INSTR ADMIN/SUPR	-	760,747.47	-
322302		PERS INSTR AIDE DIRECT INSTR	-	127,897.73	-
322402		PERS INST AIDE NOTDIRECT INS	-	74,319.46	-
		PERS	5,110,967.88	4,095,160.32	6,255,163.00
330010		FICA & MEDICARE (OASDI)	3,408,845.97	-	3,493,266.00
331101		FICA ACADEMIC INSTRUCTORS	-	46,626.33	-
331201		FICA EDUCATIONAL ADMIN/SUP	-	67,025.41	-
331301		FICA OTHERACA NONINSTRUCT	-	17,429.94	-
332102		FICA CLASSIFIED	-	1,158,238.39	-
332202		FICA NON-INSTR ADMIN/SUPR	-	309,256.92	-
332302		FICA INSTR AIDE DIRECT INSTR	-	57,169.48	-
332402		FICA INSTR AIDE NOTDIRECT INS	-	29,793.48	-
335101		MEDCA ACADEM INSTRUCTORS	-	467,102.60	-
335201		MEDCA EDUCATNL ADMIN/SUPV	-	46,844.67	-
335301		MEDCA OTH ACA NONINSTRUCT	-	110,218.56	-

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Year	'S	
		2018 and 2019		
		FUND 10		
	COME	BINED FUNDS 11 A	NID 12	D Mar. 00 0040
	COIVIE	DINED FUNDS 11 F	AND IZ	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
336102	MEDCA CLASSIFIED	-	308,038.43	-
336202	MEDCA NON-INSTR ADMIN/SUP	-	78,162.81	-
336302	MEDCA INST AIDE DIRECT INSTR	-	17,455.01	-
336402	MEDCA INST AIDE NOTDIRCT INS	2 400 045 07	8,006.07 2,721,368.10	2 402 200 00
340010	33's FICA & Medicare (OASDI) HEALTH & WELFARE	3,408,845.97 19,220.00	2,721,368.10	3,493,266.00
340101	MEDIC ACADEMIC INSTRUCTORS	19,220.00	3,258,456.96	-
340110	MEDIC ACADEMIC INSTRUCTORS MEDIC ACA	6,124,521.71	3,230,430.90	6,086,144.00
340110	MEDIC ACA MEDIC ACADEMIC ADJUNCT	0,124,021.71	199,486.26	0,000,144.00
340125	MEDIC NON-ACADEMIC ADJUNCT	-	20,023.31	-
340151	MEDIC EDUCATIONL ADMIN/SUP	-	422,115.69	-
340201	MEDIC OTHER ACA NONINSTRUC	-	1,018,630.88	-
340210	MEDIC CLS	6,501,072.85	-	7,053,970.00
340252	MEDIC CLASSIFIED	-	4,465,760.87	-
340302	MEDIC NON-INSTR ADMIN/SUPR	-	1,087,591.19	-
340310	MEDIC AA/CAST	1,998,549.00	-	2,170,683.00
340352	MEDIC INSTR AIDE DIRECT INST	-	192,538.79	-
340402	MEDIC INSTAIDE NOTDIRECTINST	-	120,244.44	-
341101	DENT ACADEMIC INSTRUCTORS	-	153,727.80	-
341110	DENT ACA	302,300.17	-	270,244.00
341151 341201	DENT EDUCATIONAL ADMIN/SUP DENT OTHER ACA NONINSTRUC	-	17,695.04 43,879.60	-
341210	DENT OTHER ACA NONINSTRUC DENT CLS	366,427.67	43,879.60	369,952.00
341252	DENT CLASSIFIED	300,427.07	234,443.12	309,932.00
341302	DENT NON-INSTR ADMIN/SUPR	_	52,025.99	_
341310	DENT AA/CAST	103,995.81	-	103,928.00
341352	DENT INSTR AIDE DIRECT INSTR	-	11,401.31	-
341402	DENT INSTAIDE NOT DIRECTINST	-	6,811.53	-
342101	VISION ACADEMIC INSTRUCTOR	-	41,659.54	-
342110	VISION ACA	76,241.86	-	73,079.00
342151	VISION EDUCATIONL ADMIN/SUP	-	4,848.72	-
342201	VISION OTHR ACA NONINSTRUC	-	11,945.08	-
342210	VISION CLS	95,496.56	<u> </u>	99,604.00
342252	VISION CLASSIFIED	-	65,211.41	-
342302	VISION NON-INSTR ADMIN/SUP	-	14,475.96	-
342310	VISION AA/CAST	26,943.84	2 274 04	27,480.00
342352 342402	VISION INSTR AIDE DIRECT INST VISION INSTAIDE NOT DIRECTINS	-	3,274.81 1.878.56	-
343101	LIFE ACADEMIC INSTRUCTORS		12,801.99	-
343110	LIFE ACA	22,583.20	12,001.99	22,588.00
343151	LIFE EDUCATIONAL ADMIN/SUPR	-	1,901.97	-
343201	LIFE OTHER ACA NONINSTRUCT	-	3,650.33	-
343210	LIFE CLS	28,101.46		30,446.00
343252	LIFE CLASSIFIED	-	19,782.65	-
343302	LIFE NON-INSTR ADMIN/SUPR	-	4,380.49	-
343310	LIFE AA/CAST	8,493.04	-	8,619.00
343352	LIFE INSTR AIDE DIRECT INSTR	-	1,004.37	-
343402	LIFE INST AIDE NOT DIRECT INS	-	576.11	-
344101	LTD ACADEMIC INSTRUCTORS	- 00.040.04	47,427.29	-
344110	LTD ACA	82,843.21		83,976.00
344151	LTD EDUCATIONAL ADMIN/SUPR	-	6,475.97	-
344201 344210	LTD OTHER ACA NONINSTRUCT LTD CLS	66,524.20	13,884.54	71,354.00
344210 344252	LTD CLS LTD CLASSIFIED	00,524.20	46 104 00	71,354.00
344252	LTD CLASSIFIED LTD NON-INSTR ADMIN/SUPR	-	46,184.92 13,448.08	-
344310	LTD AA/CAST	29,396.97	13,440.00	30,996.00
344352	LTD INSTR AIDE DIRECT INSTR	29,390.97	2,216.44	
344402	LTD INST AIDE NOT DIRECT INST	-	1,299.28	
345000	EMPLOYER-PAID COBRA	_	17,598.06	

			Palomar College	!	
		BUDGET REPORT Comparing Fiscal Years			
			2018 and 2019		
			FUND 10		
		COMP	INED FUNDS 11	AND 42	D 14 00 0040
		COMP	INED FUNDS III	AND 12	Run May 30, 2018
			FY 2017-2018	FY 2017-2018	FY 2018-2019
Account		Description	Budget	Expended/Received Year to Date	Budget
345101		LTC ACADEMIC INSTRUCTORS	_	6.879.12	_
345110		LTC ACA	12,078.34	-,	12,031.00
345151		LTC EDUCATIONAL ADMIN/SUPR	-	828.38	-
345201		LTC OTHER ACA NONINSTRUCT	-	1,956.00	-
345210		LTC CLS	14,961.38	-	16,183.00
345252		LTC CLASSIFIED		10,670.43	-
345302		LTC NON-INSTR ADMIN/SUPR	-	2,403.81	-
345310		LTC AA/CAST	4,296.63	-	4,495.00
345352		LTC INSTR AIDE DIRECT INSTR	-	535.89	-
345402		LTC INST AIDE NOT DIRECT INST	-	307.39	-
348010		FUTURE RETIREE HEALTH ACA	-	1,266,176.79	-
348020		FUTURE RETIREE HEALTH CLS	-	1,586,031.22	-
348030		FUTURE RETIREE HEALTH AA/CAST	-	425,460.65	-
348110		FUTURE RETIREE HEALTH ACA	1,719,662.37	-	1,721,208.00
348210		FUTURE RETIREE HEALTH CLS	2,015,243.39	-	2,270,695.00
348310		FUTURE RETIREE HEALTH AA/CAST	555,922.44	-	603,905.00
		Health & Welfare	20,174,876.10	14,942,009.03	21,131,580.00
350010		STATE UNEMP INSURANCE	78,119.58	-	150,970.00
351101		UNEMP ACADEMIC INSTRUCTOR	-	16,374.14	-
351201		UNEMP EDUCATIONL ADMN/SUP	-	1,571.79	-
351301		UNEMP OTH ACA NONINSTRUCT	-	3,888.64	-
352102		UNEMPLOYMENT CLASSIFIED	-	10,589.11	-
352202		UNEMP NON-INSTR ADMN/SUP	-	2,648.48	-
352302		UNEMP INSTR AIDE DIRECT INST	-	602.07	-
352402		UNEMP INST AIDE NOTDIRCT INS	-	276.09	-
353102		UNEMP STUDENT	-	2.04	-
000010		State Unempl Insurance	78,119.58	35,952.36	150,970.00
360010		WORKER'S COMP	1,443,623.02	-	1,407,440.00
361101		WC ACADEMIC INSTRUCTORS	-	508,352.12	-
361201 361301		WC EDUCATIONAL ADMIN/SUPR WC OTHER ACA NON INSTRUCT	-	50,162.47	-
362102		WC CLASSIFIED	-	120,931.74 330,468.06	-
362102		WC NON-INSTR ADMIN/SUPERV	-	83,508.82	-
			-		-
362302 362402		WC INSTR AIDE DIRECT INSTR WC INSTR AIDE NOTDIRECT INST	-	18,638.43 8,775.11	-
362402 363102		WC STUDENT	•	6,341.44	-
JUJ 1UZ		WC STUDENT Workers' Comp	1,443,623.02		1,407,440.00
370010		APPLE	209,821.10		1,407,440.00
371101		APPLE ACADEMIC INSTRUCTOR	203,021.10	66,766.96	175,224.00
371301		APPLE OTH ACA NONINSTRUCT	-	6,619.61	-
372102		APPLE CLASSIFIED		60,587.36	-
372202		APPLE NON-INSTR ADMN/SUPR	-	20.31	_
372302		APPLE INST AIDE DIRECT INSTR	-	6,486.56	-
372402		APPLE INS AIDE NOTDIRECT INS	-	1,790.13	-
· - -		APPLE	209,821.10		175,224.00
390010		OTHER BENEFITS	1,273,152.00		1,273,102.00
391101		GOLDEN HANDSHAKE ACADMIC	-, 0,.02.00	461,582.18	-,,
391201		GOLDEN HANDSHAKE ED ADMIN	-	226,100.15	-
392102		RETIR INCENT CLASS ADMINSUP	-	122,890.95	-
392202		RETIREMNT INCENT CLASSIFIED	-	458,552.73	-
394101		ACA BENEFITS TO SPREAD	-	(11,755.39)	-
398000		TB TESTS FOR EMPLOYEES	-	2,025.00	-
398100		EMPLOYEE COSTS/HEALTH SERVICE	-	160.00	-
		Other Benefits	1,273,152.00	1,259,555.62	1,273,102.00
		Employee Benefits Subtotal	38,230,363.63	29,914,023.72	41,292,660.00
400010		SUPPLIES & MATERIALS	4,855,391.33		1,985,638.00
411000		SOFTWARE LESS THAN \$5,000	-	23,711.40	-
421000		BOOKS,MAGAZINES,PERIODCLS	-	18,679.62	

		Palomar College				
		BUDGET REPORT				
	C	omparing Fiscal Year	S			
		2018 and 2019				
		FUND 10				
	COMBI	COMBINED FUNDS 11 AND 12				
				Run May 30, 2018		
		FY 2017-2018	FY 2017-2018	FY 2018-2019		
•		Budget	Expended/Received	Budget		
Account 422000	Description		Year to Date			
423000	SUBSCRIPTIONS, PERIODICALS BOOKSTORE TEXTBOOKS	-	28,240.30 104,557.97	-		
424000	INSTRL MAT - PRINTING/ELECTRNC	-	137,365.62	-		
431000	SUPPLIES&MATERIAL,INSTRUCT	-	856,461.55	-		
431100	SUPPLIES, INSTRUCTIONL FOOD	-	35,152.45	-		
432000	INSTRUCTIONAL TESTS	-	10,845.50	-		
441000	SUPPLIES&MATERIAL,NONINSTR	-	1,010,684.73	-		
441100	SUPPLIES, INSTITUTIONAL	-	26,360.83	-		
441200	SUPPLIES, BOOKSTORE	-	114.54	-		
441300	SUPPLIES, FOOD SERVICES	-	31,355.39	-		
442000 443100	COST OF FOOD, FOOD SERVICE FREIGHT IN	-	18,590.39	-		
443100 444000	GRADUATION GOWNS	-	1,171.40 1,042.48	-		
446000	SHIPPING/HANDLING CHARGES	-	1,042.46			
. 10000	Supplies & Materials Subtotal	4,855,391.33	2,305,574.60	1,985,638.00		
		1,000,001100	_,000,0100	1,000,000.00		
500010	OTHER OPER EXP	20,687,041.17	-	13,170,809.00		
511000	AUDIT	-	61,174.50	-		
515100	INTERNET ACCESS	-	21,109.69	-		
515200	JPA SELF-INSURANCE ADMIN	-	10,554.63	-		
515300	SOFTWARE LICENSING FEES	-	892,754.75	-		
525100	MEMBERSHIP, DISTRICT	-	236,732.71	-		
525200 535200	MEMBERSHIP, EMPLOYEE INS, FIRE, CASUALTY, LIABILITY	-	16,152.81 592,855.33			
535500	STUDENT ACCIDENT&HOSPITAL	-	150,395.00	-		
535600	STUDENT MALPRACTICE INSUR	-	34.550.00	-		
545100	ADVERTISEMENTS REQ BY LAW	_	38.777.85	_		
545200	LAWYERS' FEES	-	251,017.40	-		
545300	LEGAL JUDGEMENTS	-	13,562.63	-		
551100	ATHLETIC OFFICIALS FEES	-	51,747.00	-		
551200	CLASSROOM SPEAKERS	-	2,965.00	-		
551300	INDEPENDENT CONTRACTOR	-	2,978,154.52	-		
551500	SECURITY GUARD SERVICES	-	1,987.50	-		
551600 551000	WARRANT RECONCILIATION OTH PERSONAL&CONSULT SVC	-	6,845.55	-		
551900 555100	POSTAGE	-	2,198,543.23 323,954.48	-		
560900	DISTRICT VEHICLE USE	-	26,810.30	-		
561000	RENT & LEASE, EQUIPMENT	-	34,859.94	-		
562000	RENTS & LEASES, LAND/BLDGS	-	287,189.33	-		
562100	RENTAL OF FIELDS	-	11,485.00	-		
563000	RENTAL OF TRANSPORTATION	-	64,892.01	-		
564000	RENTAL OF FILMS	-	9,668.21	-		
565100	MAINTENANCE AGREEMT, EQUIP	-	520,699.75	-		
565200	MAINTENCE AGREE,SOFTWARE	-	716,878.56	-		
565300	REPAIRS&MAINT NONINST EQUIP	-	244,577.76	-		
565400 565500	REPAIRS&MAINT INSTR EQUIPMT REPAIRS&MAINTENANCE BLDGS	-	65,560.67 143,541.84	-		
565550	MAINTENANCE, GROUNDS	-	13,908.84	-		
575100	TRAVEL, ACADEMIC ADMIN	-	73,474.54	-		
575120	TRAVEL, ACADEMIC ADMIN	-	87,080.68	-		
575200	TRAVEL, CLASSIFIED ADMINISTR	-	105,825.00	-		
575210	TRAVEL, CLASSIFIED EMPLOYEE	-	119,081.84	-		
575300	TRAVEL, STUDENT	-	64,488.61	-		
575310	TRAVEL WITH STUDENT	-	142,658.78	-		
575400	TRAVEL, NON EMPLOYEE	-	93,673.35	-		
575500	ATHLETIC ENTRY FEES	-	29,263.32	-		
575600 575700	ORIENTATION EXPENSES	-	773.00	-		
575700 575710	STAFF DEVLOPMNT AT PALOMR	-	24,488.38	-		
575710	TRAINING	-	59,374.36	-		

		Palomar College		
	BUDGET REPORT Comparing Fiscal Years			
		2018 and 2019		
		FUND 10		
	COMP	INED FUNDS 11 A	NID 12	D Mar. 20, 2042
	COIVID	INED FUNDS 11 F	AND IZ	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
575800	FOOD FOR MEETINGS	-	219,579.46	-
580100	ELECTRICITY	-	388,825.90	-
580150	FUEL, GAS	-	21,939.12	-
580200	GASOLINE AND OIL	-	23,039.76	-
580250	JANITORIAL SERVICES	-	52,376.16	-
580300	LAUNDRY/DRY CLEANING	-	14,245.09	-
580350 580400	PEST CONTROL SEWAGE	-	2,884.89 2.950.58	-
580400 580450	TELEPHONE	-	2,950.58 (430.76)	-
580450 580500	TELEPHONE CONNECTIONS	-	(430.76) 85,784.26	-
580550	WASTE DISPOSAL	-	89,864.06	-
580600	WASTE DISPOSAL, HAZARDOUS	-	93,728.65	<u> </u>
580650	WATER WATER	-	287,243.58	-
585100	ADMINISTRATIVE EXPENSE	-	200,955.56	-
585110	GFSP STUDENT EXPENSES	-	104,614.46	-
585150	ADVERTISE NOT REQ BY LAW	-	564,988.54	-
585200	BAD DEBT EXPENSE	-	1,838.20	-
585250	BANK CHARGES	-	3,490.00	-
585260	BANK CREDIT CARD EXPENSE	-	212,287.12	-
585400	DISALLOWED FIN AID GRANTS	-	(686.03)	-
585450	FILM PROCESSING	-	365.38	-
585500	FINGERPRINTING	-	14,944.00	-
585510	TB TESTS	-	35.00	-
585700 585750	PAYMENT IN LIEU OF TRANSPRT PRINTING	-	59.74 464,974.37	-
585750 585850	PUBLISHING EXPENSE	-	13.825.00	-
585900	ROYALTY EXPENSE	-	14,184.46	-
585910	LICENSING FEE	_	134.251.64	
590010	ABATEMENT BUDGET POOL	(651,085.00)	104,231.04	(650,000.00)
590100	FACILITIES SERVICES ABATEMENT	-	(26,810.30)	
590600	BUSINESS SUPPORT SVCS ABATEMT	-	(469,159.95)	
	Other Oper Exp Subtotal	20,035,956.17	13,340,276.59	12,520,809.00
580010	INDIRECT COSTS BUDGET POOL	459,126.61	ı	(425,383.00)
	Indirect Costs Subtotal	459,126.61	-	(425,383.00)
600010	CAPITAL OUTLAY	8,015,863.35	-	1,106,842.00
612000	SITE IMPROVEMENT	-	1,137.25	-
612100	GROUNDS IMPROVEMENT	-	3,306.01	-
612200 621000	PARKING IMPROVEMENT BUILDING ADDITIONS	-	45,185.87 5,892.03	-
622000	BUILDING BUILT IN FIXTURES	-	24,149.57	-
623000	BUILDING CONSTRUCTION	-	1,574,541.50	-
623100	ARCHITECTURL&ENGINEER FEE	-	32,330.00	-
623200	BLUEPRINTS&INSPECTION SVCS	-	3,040.00	-
631000	LIBRARY BOOKS	-	42,603.91	-
632000	LIBRARY MAGAZINE&PERIODICL	-	33,969.32	-
633000	LIBRARY NONPRINT MEDIA	-	200,657.77	-
641100	EQUIP INST REPL INVTOR>\$1000	-	84,138.57	-
641200	EQUIP INST, REPLACE>\$200-999	-	914.80	-
641300	EQUIP INSTR,ADDITNL >\$200-999	-	1,480.61	-
641400	EQUIP INSTR,ADDITNL>1000	-	222,624.38	-
642300	EQUIP NONINS,ADTNL.>\$200-999	-	3,332.33	-
644100	EQUIP INSTR ADDTL \$500 - \$4999	-	325,424.22	-
644200	EQUIP INSTR REPL \$500 - \$4999	-	42,042.46 416,535.58	-
				-
644300	EQUIPMENT INSTRUCTIONL >\$4,999	-	,	
	EQUIP NONINS ADDL \$500 - \$4999 EQUIP NONINS REPL \$500 - \$4999	-	152,741.60 19,041.92	-

		Palomar College		
	BUDGET REPORT			
		Comparing Fiscal Year	rs	
		2018 and 2019		
		FUND 10		
	COME	INED FUNDS 11	AND 42	D 14 00 0040
	COMP	INED FUNDS 117	AND 12	Run May 30, 2018
	-			
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
644700	EQUIP TECHNOLOGY INSTR >\$4,999	-	238,645.10	-
644750	EQUIP TECHNOLOGY INSTR <\$4,999	-	150,648.04	-
644800	EQUIP TECHNOLOGY NONINS>\$4,999		146,570.08	-
644850	EQUIP TECHNOLOGY NONINS<\$4,999		256,149.43	-
644900	SOFTWARE INSTRUCTNL >\$4,999.	-	12,524.00	-
644950	SOFTWARE NONINSTRNL >\$4,999	-	78,735.00	-
	Capital Outlay Subtotal	8,015,863.35	4,278,818.41	1,106,842.00
721000	INTRAFUND TRANS OUT WITHIN	_	0.047.045.00	
721000 721010	INTRAFUND TRANS OUT WITHIN INTRAFUND TRANS OUT WITHIN	3,979,744.00	2,817,815.00	1,598,154.00
731000	INTERFUND TRANS OUT BETWEEN	3,979,744.00	1,938,898.00	1,596,154.00
731010	INTERFUND TRANS OUT BETWEEN	2.035.152.00	1,930,088.00	938,449.00
751000	STUDENT GRANTS	2,033,132.00	1,032,357.96	938,449.00
751010 751010	STUDENT GRANTS	1,192,331.00	1,032,337.90	53,046.00
762000	STUDT BOOK&SUPLY PAYMENTS	1,192,331.00	208,549.43	33,040.00
762010	STUDT BOOK&SUPLY PAYMENTS	269,051.00	200,049.40	242,814.00
763000	STUDENT TRANSPORTATION	200,001.00	41,546.00	242,014.00
763010	STUDENT TRANSPORTATION	71,385.00		25,120.00
766000	STU MEAL TICKET/FOOD SVCS	-	3,279.28	-
766010	STU MEAL TICKET-FOOD SVCS	9,188.00	-	5,000.00
767000	STUDENT PIC CARD	-	14,295.00	-
767010	STUDENT PIC CARD	14,295.00	-	-
769000	STUDENT OTHER EXPENSES	-	15,365.70	-
769010	STUDENT OTHER EXPENSES	107,878.00	-	2,000.00
791010	RESERVE FOR CONTINGENCIES	8,814,929.00	-	8,812,191.00
791510	OTHER RESERVES	255,472.00	-	255,472.00
792010	CONTINGENCY, BUDGET STABILITY	2,177,710.00	-	733,401.00
793010	CONTINGENCY, COLA	577,146.00	-	1,969,313.00
799010	CONTINGENCY HOLDING ACCOUNT	9,733,144.00	-	5,825,421.00
	Other Outgoing Subtotal	29,237,425.00	6,072,106.37	20,460,381.00
Expense Grand Total		193,487,435.00	128,613,181.60	168,859,448.00
		100,101,100.00	120,010,101100	100,000,110.00
812130	HEA FED WORK STUDY	414,909.00	247,273.81	419,374.00
812220	HEA TRIO	546,733.00	193,640.11	184,057.00
812221	HEA TRIO/SSS PRIOR YEAR	154,118.00	154,118.00	125,000.00
812225	HEA TRIO EDUC OPPORTUNITY CNTF	242,823.00	101,788.12	122,449.00
812226	HEA TRIO EOC PRIOR YEAR	97,892.00	97,892.00	65,000.00
812240	HEA TRIO UPWARD BOUND	185,152.00	381.31	112,722.00
812241	HEA TRIO/UPWARD BOUND PR YEAR	341,080.00	341,079.23	73,000.00
812250	HEA GEAR UP	3,715,320.00	248,264.83	
812250 812251	HEA GEAR UP HEA GEAR UP PRIOR YEAR	1,954,344.00	1,954,344.00	1,584,451.00
812250 812251 812260	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT	1,954,344.00 246,000.00	1,954,344.00 75,799.85	36,631.00
812250 812251 812260 812261	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR	1,954,344.00 246,000.00 119,357.00	1,954,344.00 75,799.85 119,357.00	
812250 812251 812260 812261 812290	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST	1,954,344.00 246,000.00 119,357.00 647,195.00	1,954,344.00 75,799.85 119,357.00 74,617.58	36,631.00 73,000.00
812250 812251 812260 812261 812290 812291	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00	36,631.00 73,000.00 - 180,557.00
812250 812251 812260 812261 812290 812291 814100	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL)	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00	36,631.00 73,000.00 - 180,557.00 53,517.00
812250 812251 812260 812261 812290 812291 814100 815190	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00	36,631.00 73,000.00 - - 180,557.00 53,517.00 21,000.00
812250 812251 812260 812261 812290 812291 814100 815190 815500	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00	36,631.00 73,000.00 - - 180,557.00 53,517.00 21,000.00 9,000.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00 11,000.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00	36,631.00 73,000.00 - - 180,557.00 53,517.00 21,000.00 9,000.00 5,500.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100 817100	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION VOCTNL/APPLIED TECH ED ACT	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00 	36,631.00 73,000.00 - - 180,557.00 53,517.00 21,000.00 9,000.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100 817100	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION VOCTNL/APPLIED TECH ED ACT VTEA PRIOR YEAR	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00 11,000.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00 	36,631.00 73,000.00 - 180,557.00 53,517.00 21,000.00 9,000.00 5,500.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100 817100 817110	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION VOCTNL/APPLIED TECH ED ACT VTEA PRIOR YEAR NATIONAL SCIENCE FOUN GRNT	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00 11,000.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00 	36,631.00 73,000.00 - 180,557.00 53,517.00 21,000.00 9,000.00 5,500.00 675,007.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100 817100 817110 819400 819401	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION VOCTNL/APPLIED TECH ED ACT VTEA PRIOR YEAR NATIONAL SCIENCE FOUN GRNT NATIONL SCIENCE FOUN GRT PR YR	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00 11,000.00 675,007.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00 	36,631.00 73,000.00 - 180,557.00 53,517.00 21,000.00 9,000.00 5,500.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100 817110 819400 819401 819800	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION VOCTNL/APPLIED TECH ED ACT VTEA PRIOR YEAR NATIONAL SCIENCE FOUN GRNT NATIONL SCIENCE FOUN GRT PR YR OTHER FEDERAL REVENUES	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00 11,000.00 675,007.00 - 304,378.00 - 61,677.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00 	36,631.00 73,000.00 - 180,557.00 53,517.00 21,000.00 9,000.00 5,500.00 675,007.00 - - 18,501.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100 817110 819400 819401 819800 819999	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION VOCTNL/APPLIED TECH ED ACT VTEA PRIOR YEAR NATIONAL SCIENCE FOUN GRNT NATIONL SCIENCE FOUN GRT PR YR OTHER FEDERAL REVENUES BEGINNING BALANCE, FEDERAL	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00 11,000.00 675,007.00 - 304,378.00 - 61,677.00 158,749.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00 10,194.00 198,778.00 4,451.73 99,002.35 13,837.50	36,631.00 73,000.00
812250 812251 812260 812261 812290 812291 814100 815190 815500 816100 817100 817110 819400 819401 819800 819999	HEA GEAR UP HEA GEAR UP PRIOR YEAR TRIO TALENT SEARCH GRANT TRIO TALENT SEARCH PRIOR YEAR HEA TITLE V HISPANIC SRVG INST HEA TITLE V HSI PRIOR YEAR TANF (FEDERAL) PELL GRANT ADMIN ALLOWANC FEDERAL ADMIN ALLOWANCE VETERAN'S EDUCATION VOCTNL/APPLIED TECH ED ACT VTEA PRIOR YEAR NATIONAL SCIENCE FOUN GRNT NATIONL SCIENCE FOUN GRT PR YR OTHER FEDERAL REVENUES	1,954,344.00 246,000.00 119,357.00 647,195.00 251,259.00 56,333.00 15,000.00 9,000.00 11,000.00 675,007.00 - 304,378.00 - 61,677.00	1,954,344.00 75,799.85 119,357.00 74,617.58 251,259.00 29,293.00 25,265.00 	36,631.00 73,000.00 - 180,557.00 53,517.00 21,000.00 9,000.00 5,500.00 675,007.00 - - 18,501.00

		Palomar College		
		BUDGET REPORT		
	Co	omparing Fiscal Year	S	
		2018 and 2019		
		FUND 10		
	COMBI	NED FUNDS 11 A	ND 12	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description PRIOR VEAR		Year to Date	
861110 861200	APPRENTICESHIP PRIOR YEAR STATE GENERAL APPORTIONMT	0.000.540.00	103,972.00	-
861210	GENERAL APPORTIONMT GENERAL APPORTNMT PRIOR YR	8,929,518.00 401,024.00	7,095,371.00 (61,849.00)	16,911,229.00
861450	PART TIME FACULTY APPORT	375,166.00	319,428.00	342,340.00
861500	2% BFAP ADMIN	210,034.00	176,429.00	218,329.00
861600	BASIC SKILLS	703,635.00	591,847.27	23,623.00
862150	EOPS	1.211.301.00	1,017,493.00	1,150,736.00
862200	DSPS	1,027,206.00	862,853.00	975,845.00
862210	DSPS PRIOR YEAR	.,527,200.00	8,967.00	-
862212	DEAF & HARD OF HEARING (DHH)	122,246.00	102,687.00	116,130.00
862213	ACCESS T/PRINT & ELECTRNC INFO	11,652.00	9,788.00	10,487.00
862250	CALWORKS	308,716.00	259,321.00	292,005.00
862400	OTH GEN CATEGORICL PROGMS	2,681,768.00	2,098,736.00	-
862445	STRONG WORKFORCE PROGRAM	3,570,861.00	3,221,234.96	3,834,240.00
862450	BFAP	632,248.00	531,088.00	602,437.00
862500	CARE	120,812.00	101,482.00	114,772.00
862750	MATRICULATION	4,220,688.00	3,681,150.57	3,210,830.00
862755	STUDENT EQUITY FUNDS	2,867,393.00	2,582,701.44	1,601,394.00
862760	INNOVATION IN HIGHER EDUCATION	1,987,258.00	1,987,258.46	-
863100	EDUCATION PROTECTION ACCOUNT	13,277,050.00	10,021,751.00	14,368,851.00
863101	ED PROTECTION ACCT PRIOR YEAR	-	17,915.00	-
865300	OTH SPECL CATAGORL PRGRM	3,929,029.00	1,571,612.00	3,732,578.00
865310	ASSOCIATE DEGREE NURSING GRAN	222,400.00		211,280.00
865392	TTIP SOUTH PRIOR YEAR	692,340.00	692,340.00	-
867100	HOMEOWNER PROPTAX RELIEF	500,000.00	231,779.42	500,000.00
868100 868150	STATE LOTTERY PROCEEDS	3,605,076.00	2,048,175.09	3,436,800.00
868200	STATE LOTTRY PROCEEDS PRIOR YR STATE MANDATED COSTS	235,969.00 1,020,928.00	373,740.77 1,020,928.00	522,859.00
868400	RETURN TO TITLE IV FROM STATE	1,020,926.00	5,711.00	522,659.00
869800	OTHER MISC STATE REVENUES	405,526.00	381,737.97	-
869999	BEGINNING BALANCE, STATE	4,157,553.00	-	643,377.00
	66's State Revenues Subtotal	59,062,377.00	42,255,596.95	54,060,952.00
		00,000,000	,,	
881100	TAX ALLOCATION SECURD ROLL	68,314,339.00	57,801,207.65	68,049,287.00
881200	TAX ALLOC SUPPLEMENT ROLL	1,698,235.00	1,205,175.82	2,070,690.00
881300	TAX ALLOCN UNSECURED ROLL	2,042,372.00	2,005,919.51	1,934,969.00
881600	PRIOR YEARS TAXES	-	13,752.26	-
881700	ERAF ED REVENUE AUG FUND	-	(963,533.00)	-
881900	RDA RESIDUAL PAYMENTS	-	2,142,663.93	-
882100	CONTRB,GIFTS,GRANTS,ENDOW	329,947.00	244,566.21	174,246.00
883100	CONTRACT INSTRUCTIONL SVC	2,897,258.00	1,806,544.23	452,023.00
883300	CONT INSTR SVC CONTRACT ED CONT INSTR SVC CE PRIOR YEAR	1,027,176.00	757,448.88	443,056.00
883310 883500	CONTRACT INSTRISVC VOC ED	19,639.00 50,000.00	5,297.61 50,000.00	-
883600	FOLLETT	525,000.00	442,579.47	500,000.00
884150	HLTH SVCS SALE TO EMPLOYEE	1,000.00	3,060.00	2,090.00
884170	KKSM ADVERTISING SALES	2,760.00	3,599.14	1,400.00
884180	LIBRARY COPIER SALES	8,000.00	16,130.50	8,000.00
884210	PLANETARIUM SALES	42,044.00	53,213.00	42,044.00
884215	BUSINESS SERVICES CHARGES	50,500.00	41,014.33	50,500.00
884230	PRINTING CHARGES	150.00	-	150.00
884260	RECYCLING COMMISSION		1,933.29	-
884290	TICKET/GATE/PROGRAM SALES	21,648.00	22,730.75	15,000.00
884300	VENDING COMMISSIONS	70,000.00	72,230.15	70,000.00
884320	WELLNESS CENTER FEES	36,290.00	34,968.51	35,000.00
884330	WELLNESS CENTER PARKING	1,500.00	1,320.00	1,300.00
884340	WELLNESS CNTR PROCES FEE	-	80.00	-
884350	MISC SALES AND COMMISSION	59,987.00	51,961.20	60,000.00
885300	FACILITIES RENTAL AND LEASE	1,000.00	61,255.91	-

			Palomar College		
			BUDGET REPORT		
		C	omparing Fiscal Year	S	
			2018 and 2019		
			FUND 10		
		COMB	INED FUNDS 11 A	ND 12	Run May 30, 2018
		002			1 Turi Way 50, 2010
			FY 2017-2018	FY 2017-2018	FY 2018-2019
			Budget	Expended/Received	Budget
Account		Description		Year to Date	
886100		INTEREST BANK ACCOUNTS	-	6,530.51	-
886200		INTEREST COUNTY TREASURY	300,000.00	315,382.51	275,000.00
887400		ENROLLMENT FEE	8,808,990.00	8,483,747.50	9,448,749.00
887500		FIELD TRP;USEOF NONDIST FAC	13,095.00	13,284.00	9,800.00
887600		HEALTH SERVICE FEE STUDENT	950,000.00	644,950.00	950,000.00
887620		HLTH SERVICE PHYSICAL EXAM	15,000.00	15,242.00	15,000.00
887700		INSTR MAT FEES;SALE MATERL	228,771.00	233,371.26	207,500.00
887710		COURSE RELATED FEES	6,600.00	7,200.00	6,600.00
887800		STUDNT INSURANCE PAYMNTS	1,300.00		-
887910		TRANSCRIPT INCOME	160,000.00	138,213.85	155,000.00
888010		NON RESIDENT TUITION USA	1,300,000.00	1,036,293.50	1,090,000.00
888020		NONRESIDENT TUITON FOREIGN	2.000.000.00	1,991,145.00	2,005,000.00
888030		NONRESIDENT CAPITAL OUTLAY	60,000.00	64,541.50	60,000.00
888100		PARKING STICKER FEES	500.00	380.00	300.00
888101		PARK STICKER FEE SPRING	425,000.00	387,780.00	425,000.00
888102		PARK STICKER FEE SUMMER	185,000.00	45,780.00	185,000.00
888103		PARK STICKER FEE FALL	445,000.00	408,000.00	445,000.00
888104		CAMPUS POLICE MISCLLNEOUS FEES	8.000.00	7.678.59	8,000.00
888110		ONE-DAY PERMIT MACHINES	225,000.00	221,783.29	200.000.00
888112		PARKING METERS	20,000.00	35,483.86	20,000.00
888115		NCTD PASSES	-	44.864.00	-
888900		OTH STUDENT FEES&CHARGES	115,000.00	137,465.00	115,000.00
888920		COURSE TESTING FEE	203,104.00	198.648.00	150.000.00
889030		COBRA ADMIN FEE	-	173.99	-
889300		CASH OVER/SHORT	_	37.00	_
889600		LIBRARY FINES	500.00	1,902.85	_
889650		PARKING FINES	100,000.00	141,626.77	100,000.00
889660		PARKING PENALTY SURCHARG	-	5.00	-
889800		RETURNED CHECKS	-	26.00	-
889830		RETURNED CHECK FEE	-	180.00	-
889850		STUDNT REFND WRITE-OFF TO DIST	-	(54.83)	-
889880		STALE DATED/VOID WARRANTS	-	15,015.08	-
889900		OTHER LOCAL REVENUES	507,639.00	454,201.65	109,600.00
889999		BEGINNING BALANCE, LOCAL	23.891.689.00		18.983.960.00
-	88's	Local Revenues Subtotal	117,169,033.00	80,925,997.23	108,874,264.00
000400		INTEREMED TO ANGED IN RETAIN	0.050.475.00	0.050.4.15.00	
898100 898200		INTERFUND TRANSER IN,BETWN INTRAFUND TRANSFR IN.WITHIN	2,959,145.00 4.089.554.00	2,959,145.00 2,817,815.00	2.131.466.00
090200	89's	- ,	7,048,699.00	5,776,960.00	2,131,466.00 2,131,466.00
			, ,	, ,	, ,
Revenue Gra	nd Total		193,487,435.00	133,199,190.60	168,859,448.00

FUND 11 GENERAL UNRESTRICTED FUND



		Palomar College		
	•	BUDGET REPORT		
		omparing Fiscal Years	S .	
		2018 and 2019	<u> </u>	
		FUND 11		
	LINDECTO		ONATED	
	UNRESTR	ICTED AND DESI	GNATED	Run May 30, 2018
		EV 0047 0040	EV 0047 0040	EV 0040 0040
		FY 2017-2018	FY 2017-2018	FY 2018-2019 Budget
Account	Description	Budget	Expended/Received Year to Date	Budget
111000	INSTRUCTIONAL SAL, CONTRACT	_	17,642,485.72	_
111010	INSTRUCTIONAL SALARY, CONTRACT	22,727,014.00	-	22,765,665.00
	Instr Salaries - Contract	22,727,014.00	17,642,485.72	22,765,665.00
121000	ED ADMINISTRATOR, CONTRACT	-	648,566.96	-
121010	ED ADMINISTRATOR, CONTRACT	770,534.00	-	803,509.00
121100	SUPRT/PRESIDENT, CONTRACT	-	219,847.32	-
121110	SUPRT/PRESIDENT, CONTRACT	252,135.00	-	258,967.00
121200	EXECUTIVE EXPENSE ALLOWNC	-	12,322.20	-
121210	EXECUTIVE EXPENSE ALLOWANCE	16,568.00	-	24,651.00
121300	PRESIDENT'S AUTO ALLOWANCE	-	17,569.45	
121310	PRESIDENT'S AUTO ALLOWANCE	18,572.00	-	18,488.00
122100	COUNSELORS, CONTRACT	-	1,559,002.46	-
122110	COUNSELORS, CONTRACT	2,006,993.00	-	2,147,339.00
123100	DEAN, ACADEMIC CONTRACT	-	899,741.61	-
123110	DEAN, ACADEMIC CONTRACT	1,068,835.00	-	989,317.00
123200	DEPARTMENT CHAIR,CONTRACT	-	1,635,468.94	-
123210	DEPARTMENT CHAIR, CONTRACT	2,005,462.00	-	2,137,249.00
123400	DIRECTR/COORDINAT,ACA CONT	-	670,588.13	-
123410	DIRECTOR/COORDINATOR, ACA CONT	893,869.00	-	876,529.00
123500	PALOMAR FACULTY FEDERATION	-	75,568.39	-
123510	PALOMAR FACULTY FEDERATION	146,961.00	4 400 000 05	105,837.00
123600 123610	DIRECTOR/COORDINATOR, AA CONT DIRECTOR/COORDINATOR, AA CONT	1,365,280.00	1,100,206.25	1,382,545.00
125000	LIBRARIANS, CONTRACT	1,303,200.00	456,853.08	1,362,545.00
125010	LIBRARIANS, CONTRACT LIBRARIANS, CONTRACT	592,226.00	430,833.08	769,886.00
	Non-Instr Salaries - Contract	9,137,435.00	7,295,734.79	9,514,317.00
130010	INSTR SALARIES - OTHER	18,091,648.00		18,314,904.00
131100	ASSIGN TIME HRLY REPLACEMT	-	714,089.29	-
133100	INSTRUCTIONL ACADEMIC,HRLY	-	8,872,623.77	-
133200	INST ACA HOURLY SUBSTITUTE	-	153,664.08	-
133300	INSTR ACADEMIC, HRLY SUMMR	-	1,688,788.83	-
134000	LOAD BANKING (FISCAL USE)	-	42.18	-
135300	OVERLOAD,CONTRACT INSTRUC	-	1,847,933.22	-
135600	OVERLOAD, SUBSTITUTE HRLY	-	35,189.32	-
135700	OVERLOAD, SUMMER ACA HRLY	-	1,030,110.34	-
136100	REPLACE ACA INSTR CONTRACT	-	16,689.94	-
136200	REPLACE SABBATICL,ACAHRLY	-	212,598.88	-
136400	LOADBANK REPL, ADJUNCT	-	103,882.58	-
138100	STIPEND, CONTRACT INSTRUCT	-	17,215.27	-
138200	STIPEND, HOURLY ACADEMIC	-	221,058.68	-
	Instr Salaries - Other	18,091,648.00	14,913,886.38	18,314,904.00
140010	NON-INSTR SALARIES - OTHER	818,828.00	44.044.00	768,669.00
141100	COUNSELOR, HOURLY	-	14,614.22	-
142100 143100	EDUCATIONL ADMNISTRTR HRLY LIBRARIANS, HOURLY	-	1,242.92 296,446.41	-
144100	NON-INSTRUCT ACADEMIC.HRLY	-	230,625.67	-
145100	OVERLOAD,SUMMER NON-INST		59,687.90	-
146100	REPL SABBATICL, HRLYNONINST	-	318.47	-
146600	REPLC COUNSLR SUMMR HRLY	-	410.24	-
148000	NONINSTR ACA HOURLY, OTHER	-	69,895.13	-
	Non-Instr Salaries - Other	818,828.00	673,240.96	768,669.00
	Academic Salaries Subtotal	50,774,925.00	40,525,347.85	51,363,555.00
		, , ,	, -,-	,,
211000	EXCUTIVE ADMIN SUPPORT, CAST	-	457,160.63	-
211010	EXCUTIVE ADMIN SUPPORT, CAST	548,731.00	-	626,669.00
212100	SUPERVISOR, CAST	-	1,277,126.51	-
212110	SUPERVISOR, CAST	1,576,118.00	-	2,036,521.00
212200	CLASSIFIED REGULAR SALARY	-	13,929,626.55	-

	F	Palomar College		
		BUDGET REPORT		
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		2018 and 2019	<u> </u>	
		FUND 11		
	LINDECTD		CNATED	
	UNRESTR	ICTED AND DESI	GNATED	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description	ŭ	Year to Date	
212210	CLASSIFIED REGULAR SALARY	16,810,208.00	-	19,069,104.00
212400	GOVERNING BOARD	-	27,200.00	-
212410	GOVERNING BOARD	32,640.00	-	32,640.00
212600	NON-INSTRUCTNL ADMINISTRATORS	-	2,240,271.31	-
212610	NON-INSTRUCTNL ADMINISTRATORS	2,837,511.00	-	3,234,123.00
21's	Non-Instr Salaries - Reg INST AIDE CONTRACT.DIRECT INST	21,805,208.00	17,931,385.00 861,850.81	24,999,057.00
221010	INST AIDE CONTRACT, DIRECT INST	1,071,401.00	001,000.01	1,111,561.00
222000	INST AIDE CONTRACT, DIRECT INST	1,071,401.00	447,990.59	1,111,501.00
222010	INST AIDE CONTRACT, NOT DIRECT	537,680.00	-	776,745.00
	Instr Aides - Reg	1,609,081.00	1,309,841.40	1,888,306.00
230010	NON ACADEMIC SALARIES - OTHER	1,585,418.00	-	1,211,449.00
231100	HOURLY CLASSIFIED, TEMP	-	897,347.21	-
231300	HOURLY TUTORS	-	103,178.48	-
231400	HRLY ADMINISTRATOR NON INST	-	70,121.14	-
231600	HRLY SUPERVISOR, TEMP	-	1,380.06	-
232100	OVERTIME CLASSIFID SALARIED	-	96,336.46	-
232200	OVERTIME SUPERVISR SALRIED	-	7,978.87	-
234100 235100	SERVICE PROVIDER CLASSIFIED	-	3,358.52	-
235200	STUDENT EMPLOYEE STUDENT TUTORS	-	79,529.05 11,031.71	-
	Non-Academic Salaries - Other	1,585,418.00	1,270,261.50	1,211,449.00
240010	INSTR AIDES - OTHER	466,622.00	1,270,201.30	457,483.00
241100	HRLY INSTR AIDE, DIRECT INSTR	-	312,138.33	-
242100	HRLY INSTAIDE,NOT DIRECTINST	-	59,487.29	-
245100	STUDENT INSTR AIDE, DIRECT	-	5,961.00	-
24's	Instr Aides - Other	466,622.00	377,586.62	457,483.00
	Non Acad Salaries Subtotal	25,466,329.00	20,889,074.52	28,556,295.00
310010	STRS	6,066,033.00		7,051,334.00
311101	STRS ACADEMIC INSTRUCTORS	-	4,166,015.04	-
311201 311301	STRS EDUCATIONAL ADMIN/SUP STRS OTHERACA NONINSTRUCT	-	249,630.67 745,676.99	-
312102	STRS CLASSIFIED	-	6,811.72	-
312202	STRS NON-INSTR ADMIN/SUPR	-	24,216.90	
	STRS	6,066,033.00	5,192,351.32	7,051,334.00
320010	PERS	3,806,123.00	-	4,899,755.00
321101	PERS ACADEMIC INSTRUCTORS	-	75,666.63	-
321201	PERS EDUCATIONAL ADMIN/SUP	-	131,382.01	-
321301	PERS OTHERACA NONINSTRUCT	-	26,825.81	-
322102	PERS CLASSIFIED	-	2,165,717.88	-
322202	PERS NON-INSTR ADMIN/SUPR	-	567,412.18	-
322302	PERS INSTR AIDE DIRECT INSTR	-	127,708.74	-
322402	PERS INST AIDE NOTDIRECT INS	-	67,875.54	-
	PERS	3,806,123.00	3,162,588.79	4,899,755.00
330010 331101	FICA & MEDICARE (OASDI) FICA ACADEMIC INSTRUCTORS	2,663,285.00	46,626.33	2,860,618.00
331201	FICA EDUCATIONAL ADMIN/SUP		53,120.16	-
331301	FICA OTHERACA NONINSTRUCT		11,890.39	-
332102	FICA CLASSIFIED	-	875,534.23	-
332202	FICA NON-INSTR ADMIN/SUPR	-	228,880.90	-
332302	FICA INSTR AIDE DIRECT INSTR	-	56,455.44	-
332402	FICA INSTR AIDE NOTDIRECT INS	-	27,098.29	-
335101	MEDCA ACADEM INSTRUCTORS	-	463,637.91	-
335201	MEDCA EDUCATNL ADMIN/SUPV	-	41,955.03	-
335301	MEDCA OTH ACA NONINSTRUCT	-	70,727.57	-
336102	MEDCA CLASSIFIED	-	216,937.89	-
336202	MEDCA NON-INSTR ADMIN/SUP	-	59,062.78	-

		Palomar College		
		BUDGET REPORT		
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		2018 and 2019		
		FUND 11		
	UNREST	TRICTED AND DESI	IGNATED	Run May 30, 2018
		FY 2017-2018 Budget	FY 2017-2018 Expended/Received	FY 2018-2019 Budget
Account	Description	Duuget	Year to Date	Buuget
336302	MEDCA INST AIDE DIRECT INSTR	-	17,122.48	-
336402	MEDCA INST AIDE NOTDIRCT INS	-	7,240.45	-
	FICA & Medicare (OASDI)	2,663,285.00	2,176,289.85	2,860,618.00
340010 340101	HEALTH & WELFARE MEDIC ACADEMIC INSTRUCTORS	19,220.00	3,242,247.17	-
340101	MEDIC ACADEMIC INSTRUCTORS MEDIC ACA	5,853,047.00	3,242,247.17	5,876,207.00
340120	MEDIC ACA MEDIC ACADEMIC ADJUNCT	5,855,047.00	199,486.26	5,876,207.00
340125	MEDIC NON-ACADEMIC ADJUNCT	-	16,566.63	-
340151	MEDIC EDUCATIONL ADMIN/SUP	-	376,878.69	-
340201	MEDIC OTHER ACA NONINSTRUC	-	853,968.63	
340210	MEDIC CLS	4,765,931.00	-	5,469,437.00
340252	MEDIC CLASSIFIED	-	3,522,055.22	-
340302	MEDIC NON-INSTR ADMIN/SUPR	-	837,628.19	-
340310	MEDIC AA/CAST	1,549,543.00	-	1,773,565.00
340352 340402	MEDIC INSTR AIDE DIRECT INST MEDIC INSTAIDE NOTDIRECTINST	-	192,538.79 113,876.44	-
341101	DENT ACADEMIC INSTRUCTORS	-	152,406.75	-
341110	DENT ACADEMIC INSTRUCTORS	287,167.00	102,400.73	259,812.00
341151	DENT EDUCATIONAL ADMIN/SUP	-	15,758.83	-
341201	DENT OTHER ACA NONINSTRUC	-	36,286.93	-
341210	DENT CLS	276,291.00	-	288,003.00
341252	DENT CLASSIFIED	-	185,495.50	-
341302	DENT NON-INSTR ADMIN/SUPR	-	39,081.35	-
341310	DENT AA/CAST	78,775.00	-	82,496.00
341352	DENT INSTR AIDE DIRECT INSTR	-	11,401.31	-
341402 342101	DENT INSTAIDE NOT DIRECTINST VISION ACADEMIC INSTRUCTOR	-	6,066.83 41,295.51	-
342110	VISION ACA	72,456.00	41,295.51	70,166.00
342151	VISION EDUCATIONL ADMIN/SUP	72,430.00	4,292.59	70,100.00
342201	VISION OTHR ACA NONINSTRUC	-	9,826.68	-
342210	VISION CLS	71,320.00	· -	77,605.00
342252	VISION CLASSIFIED	-	51,229.97	-
342302	VISION NON-INSTR ADMIN/SUP	-	10,913.52	-
342310	VISION AA/CAST	20,272.00	-	21,892.00
342352	VISION INSTR AIDE DIRECT INST	-	3,274.81	-
342402 343101	VISION INSTAIDE NOT DIRECTINS	-	1,664.66	-
343110	LIFE ACADEMIC INSTRUCTORS LIFE ACA	21,467.00	12,695.31	21.687.00
343151	LIFE EDUCATIONAL ADMIN/SUPR	21,407.00	1,672.37	21,007.00
343201	LIFE OTHER ACA NONINSTRUCT	-	3,007.22	-
343210	LIFE CLS	20,859.00	-	23,745.00
343252	LIFE CLASSIFIED	-	15,553.72	-
343302	LIFE NON-INSTR ADMIN/SUPR	-	3,294.56	-
343310	LIFE AA/CAST	6,440.00	-	6,835.00
343352	LIFE INSTR AIDE DIRECT INSTR	-	1,004.37	-
343402 344101	LIFE INST AIDE NOT DIRECT INS LTD ACADEMIC INSTRUCTORS	-	510.51 47,065.74	-
344101	LTD ACA	79,144.00	47,065.74	80,657.00
344151	LTD EDUCATIONAL ADMIN/SUPR	79,144.00	5,672.92	-
344201	LTD OTHER ACA NONINSTRUCT	-	11,540.90	-
344210	LTD CLS	50,500.00	- 1,515.50	55,898.00
344252	LTD CLASSIFIED		36,517.10	-
344302	LTD NON-INSTR ADMIN/SUPR	-	10,103.12	-
344310	LTD AA/CAST	22,893.00	-	25,173.00
344352	LTD INSTR AIDE DIRECT INSTR	-	2,216.44	-
344402	LTD INST AIDE NOT DIRECT INST	-	1,186.43	-
345000	EMPLOYER-PAID COBRA	-	17,598.06	-
345101	LTC ACADEMIC INSTRUCTORS	-	6,819.56	-

		<u>, </u>	Palomar College		
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		J. T.	OTED AITO DEGI	ONAILD	17aii way 50, 2010
			FY 2017-2018	FY 2017-2018	FY 2018-2019
			Budget	Expended/Received	Budget
Account		Description		Year to Date	
345110		LTC ACA	11,481.00		11,550.00
345151		LTC EDUCATIONAL ADMIN/SUPR	-	702.36	-
345201 345210		LTC OTHER ACA NONINSTRUCT LTC CLS	11,104.00	1,609.20	12,622.00
345252		LTC CLASSIFIED	11,104.00	8,382.57	12,622.00
345302		LTC NON-INSTR ADMIN/SUPR	-	1,820.90	_
345310		LTC AA/CAST	3,201.00	-	3,550.00
345352		LTC INSTR AIDE DIRECT INSTR		535.89	-
345402		LTC INST AIDE NOT DIRECT INST	-	272.39	-
348010		FUTURE RETIREE HEALTH ACA	-	1,207,775.34	-
348020		FUTURE RETIREE HEALTH CLS	-	1,300,872.68	-
348030		FUTURE RETIREE HEALTH AA/CAST	-	332,595.13	-
348110		FUTURE RETIREE HEALTH ACA	1,633,611.00	-	1,652,959.00
348210		FUTURE RETIREE HEALTH CLS	1,585,939.00	-	1,813,415.00
348310		FUTURE RETIREE HEALTH AA/CAST	413,447.00		486,141.00
		Health & Welfare	16,854,108.00	12,955,266.05	18,113,415.00
350010		STATE UNEMP INSURANCE	65,158.00	-	145,146.00
351101		UNEMP ACADEMIC INSTRUCTOR	-	16,254.68	-
351201 351301		UNEMP EDUCATIONL ADMN/SUP UNEMP OTH ACA NONINSTRUCT	-	1,403.18	-
352102		UNEMPLOYMENT CLASSIFIED	-	2,526.60 6,489.32	-
352202		UNEMP NON-INSTR ADMN/SUP	-	2,014.09	-
352302		UNEMP INSTR AIDE DIRECT INST	-	590.58	-
352402		UNEMP INST AIDE NOTDIRCT INS	-	249.67	-
353102		UNEMP STUDENT	-	2.04	-
		State Unempl Insurance	65,158.00	29,530.16	145,146.00
360010		WORKER'S COMP	1,177,304.00	-	1,226,669.00
361101		WC ACADEMIC INSTRUCTORS	-	504,646.79	-
361201		WC EDUCATIONAL ADMIN/SUPR	-	44,970.95	-
361301		WC OTHER ACA NON INSTRUCT	-	78,768.49	-
362102		WC CLASSIFIED	-	233,529.72	-
362202		WC NON-INSTR ADMIN/SUPERV	-	63,263.48	-
362302		WC INSTR AIDE DIRECT INSTR	-	18,282.88	-
362402 363102		WC INSTR AIDE NOTDIRECT INST WC STUDENT	-	7,858.24 1,517.11	-
303102		Workers' Comp	1,177,304.00	952,837.66	1,226,669.00
370010		APPLE	129,943.00	932,037.00	137,854.00
371101		APPLE ACADEMIC INSTRUCTOR	120,040.00	66,672.73	137,034.00
371301		APPLE OTH ACA NONINSTRUCT	-	2,603.34	-
372102		APPLE CLASSIFIED	-	18,572.65	-
372302		APPLE INST AIDE DIRECT INSTR	-	6,228.96	-
372402		APPLE INS AIDE NOTDIRECT INS	-	1,556.90	-
		APPLE	129,943.00	95,634.58	137,854.00
390010		OTHER BENEFITS	1,273,152.00	-	1,273,102.00
391101		GOLDEN HANDSHAKE ACADMIC	-	461,582.18	-
391201		GOLDEN HANDSHAKE ED ADMIN	-	226,100.15	-
392102		RETIR INCENT CLASS ADMINSUP	-	122,890.95	-
392202		RETIREMNT INCENT CLASSIFIED	-	458,552.73	-
394101 398000		ACA BENEFITS TO SPREAD TB TESTS FOR EMPLOYEES		(11,755.39) 2,025.00	-
398100		EMPLOYEE COSTS/HEALTH SERVICES	-	2,025.00	-
000100		Other Benefits	1,273,152.00	1,259,555.62	1,273,102.00
		Employee Benefits Subtotal	32,035,106.00	25,824,054.03	35,707,893.00
			52,000,100.00	20,027,007.03	00,101,000.00
400010		SUPPLIES & MATERIALS	1,069,043.00		995,529.00
411000		SOFTWARE LESS THAN \$5,000	-	6,290.04	-
		INSTRL MAT - PRINTING/ELECTRNC	-	829.70	-
424000		THE THE MINE THE THE THE TENT OF THE TENT OF THE		0_0.10	

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		EV 0047 0040	EV 0047 0040	EV 0040 0040
		FY 2017-2018 Budget	FY 2017-2018 Expended/Received	FY 2018-2019 Budget
Account	Description	Buuget	Year to Date	Buuget
431100	SUPPLIES, INSTRUCTIONL FOOD	-	1,139.15	-
432000	INSTRUCTIONAL TESTS	-	(226.56)	-
441000	SUPPLIES&MATERIAL,NONINSTR	-	436,588.62	-
441100	SUPPLIES, INSTITUTIONAL	-	22,749.28	-
441200	SUPPLIES, BOOKSTORE	-	73.07	-
441300 442000	SUPPLIES, FOOD SERVICES COST OF FOOD, FOOD SERVICE	-	23.83 828.20	-
443100	FREIGHT IN	-	560.25	-
446000	SHIPPING/HANDLING CHARGES	-	27.00	-
	Supplies & Materials Subtotal	1,069,043.00	467,140.29	995,529.00
500010	OTHER OPER EXP	10,811,154.00		10,297,850.00
511000 515100	AUDIT INTERNET ACCESS	-	61,174.50 3,106.89	-
515100	JPA SELF-INSURANCE ADMIN	-	10,554.63	-
515300	SOFTWARE LICENSING FEES	-	591,295.20	-
525100	MEMBERSHIP, DISTRICT	-	210,425.21	-
525200	MEMBERSHIP, EMPLOYEE	-	10,615.75	-
535200	INS, FIRE, CASUALTY, LIABILITY	-	588,475.26	-
535500	STUDENT ACCIDENT&HOSPITAL	-	112,796.25	-
535600 545100	STUDENT MALPRACTICE INSUR ADVERTISEMENTS REQ BY LAW	-	34,550.00 36,682.85	-
545200	LAWYERS' FEES	-	251,017.40	-
545300	LEGAL JUDGEMENTS	-	13,562.63	-
551100	ATHLETIC OFFICIALS FEES	-	42,143.00	-
551200	CLASSROOM SPEAKERS	-	1,150.00	-
551300	INDEPENDENT CONTRACTOR	-	498,087.93	-
551600	WARRANT RECONCILIATION	-	6,845.55	-
551900 555100	OTH PERSONAL&CONSULT SVC POSTAGE	-	1,026,234.99	-
560900	DISTRICT VEHICLE USE	-	284,430.88 23,975.30	-
561000	RENT & LEASE, EQUIPMENT	_	24,864.45	-
562000	RENTS & LEASES, LAND/BLDGS	-	126,314.50	-
562100	RENTAL OF FIELDS	-	11,485.00	-
563000	RENTAL OF TRANSPORTATION	-	30,545.37	-
564000	RENTAL OF FILMS	-	9,668.21	-
565100	MAINTENANCE AGREEMT, EQUIP MAINTENCE AGREE. SOFTWARE	-	466,858.16	-
565200 565300	REPAIRS&MAINT NONINST EQUIP	-	613,949.86 182,404.32	-
565400	REPAIRS&MAINT INSTR EQUIPMT	-	33,330.24	-
565500	REPAIRS&MAINTENANCE BLDGS	-	136,587.33	-
565550	MAINTENANCE, GROUNDS	-	8,512.21	-
575100	TRAVEL, ACADEMIC ADMIN	-	26,094.23	-
575120	TRAVEL, ACADEMIC EMPLOYEE	-	23,651.52	-
575200 575210	TRAVEL, CLASSIFIED ADMINISTR TRAVEL, CLASSIFIED EMPLOYEE	-	72,901.35 39,453.27	-
575300	TRAVEL, CLASSIFIED EMPLOTEE TRAVEL, STUDENT	-	42,682.66	-
575310	TRAVEL WITH STUDENT	-	60,668.10	-
575400	TRAVEL, NON EMPLOYEE	-	2,985.22	-
575500	ATHLETIC ENTRY FEES	-	28,178.32	-
575600	ORIENTATION EXPENSES	-	310.75	-
575700	STAFF DEVLOPMNT AT PALOMR	-	17,797.39	-
575710 575800	TRAINING FOOD FOR MEETINGS	-	43,179.71 66,944.23	-
580100	ELECTRICITY	-	379,865.02	-
580150	FUEL, GAS	-	2,903.17	-
580200	GASOLINE AND OIL	-	23,039.76	-
580250	JANITORIAL SERVICES	-	52,376.16	-

	P	alomar College		
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		FUND 11		
	LINESTRI	CTED AND DES	IGNATED	Run May 30, 2018
	ONICOTO	O I LD AND DLO	IONATED	Kull Way 30, 2016
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
580300	LAUNDRY/DRY CLEANING	-	10,290.38	-
580350	PEST CONTROL SEWAGE	-	2,884.89	-
580400 580450	TELEPHONE	-	2,950.58 (430.76)	-
580500	TELEPHONE CONNECTIONS	-	80,551.26	
580550	WASTE DISPOSAL	-	89,186.45	-
580600	WASTE DISPOSAL, HAZARDOUS	-	93,728.65	-
580650	WATER	-	287,217.58	-
585100	ADMINISTRATIVE EXPENSE	-	200,350.56	-
585150	ADVERTISE NOT REQ BY LAW	-	426,832.55	-
585200	BAD DEBT EXPENSE	-	1,838.20	-
585250	BANK CHARGES	-	3,490.00	-
585260	BANK CREDIT CARD EXPENSE	-	193,413.19	-
585400	DISALLOWED FIN AID GRANTS	-	(4,097.03)	-
585450	FILM PROCESSING	-	161.20	-
585500 585510	FINGERPRINTING TB TESTS	-	6,540.00 35.00	-
585750	PRINTING	-	279.541.77	-
585850	PUBLISHING EXPENSE	-	13,825.00	
585900	ROYALTY EXPENSE	-	14,184.46	
585910	LICENSING FEE	-	25,154.10	_
590010	ABATEMENT BUDGET POOL	(651,085.00)		(650,000.00)
590100	FACILITIES SERVICES ABATEMENT	-	(26,810.30)	-
590600	BUSINESS SUPPORT SVCS ABATEMT	-	(469,159.95)	-
	Other Oper Exp Subtotal	10,160,069.00	7,566,352.51	9,647,850.00
580010	INDIRECT COSTS BUDGET POOL	(550,000.00)	(500,444,00)	(600,000.00)
585550	INDIRECT COSTS Indirect Costs Subtotal	(550,000.00)	(508,441.63) (508,441.63)	
	indirect costs Subtotal	(550,000.00)	(300,441.03)	(600,000.00)
600010	CAPITAL OUTLAY	490,106.00		217,324.00
612100	GROUNDS IMPROVEMENT	-	3,306.01	-
623000	BUILDING CONSTRUCTION	-	(1,007.43)	-
631000	LIBRARY BOOKS	-	39,876.25	-
641100	EQUIP INST REPL INVTOR>\$1000	-	1,616.12	-
641200	EQUIP INST, REPLACE>\$200-999	-	914.80	-
641400	EQUIP INSTR,ADDITNL>1000	-	10,604.56	-
642300	EQUIP NONINS,ADTNL.>\$200-999	-	854.93	-
644100	EQUIP INSTR ADDTL \$500 - \$4999	-	4,028.14	-
644200 644400	EQUIP INSTR REPL \$500 - \$4999 EQUIP NONINS ADDL \$500 - \$4999	-	1,674.51	-
644400 644500	EQUIP NONINS ADDL \$500 - \$4999 EQUIP NONINS REPL \$500 - \$4999	-	49,646.67 9,816.52	-
644600	EQUIP NOMINS REPL \$500 - \$4999 EQUIPMENT NONINSTRUCTL >\$4,999	-	9,616.52	-
644750	EQUIP TECHNOLOGY INSTR <\$4,999	-	1,107.18	-
644800	EQUIP TECHNOLOGY NONINS>\$4,999	-	36,027.35	-
644850	EQUIP TECHNOLOGY NONINS<\$4,999	-	0.05	-
	Capital Outlay Subtotal	490,106.00	158,466.15	217,324.00
			· · · · · · · · · · · · · · · · · · ·	
721000	INTRAFUND TRANS OUT WITHIN	-	2,591,165.00	-
721010	INTRAFUND TRANS OUT WITHIN	2,864,813.00		1,598,154.00
731000	INTERFUND TRANS OUT BETWEEN	-	1,838,898.00	-
731010	INTERFUND TRANS OUT BETWEEN	1,838,898.00	-	934,449.00
791010	RESERVE FOR CONTINGENCIES	8,814,929.00	-	8,812,191.00
791510	OTHER RESERVES	255,472.00	-	255,472.00
792010 793010	CONTINGENCY, BUDGET STABILITY CONTINGENCY, COLA	2,177,710.00 577,146.00		733,401.00 1,969,313.00
799010	CONTINGENCY, COLA CONTINGENCY HOLDING ACCOUNT	5,067,607.00		1,275,636.00
100010	Other Outgoing Subtotal	21,596,575.00	4,430,063.00	15,578,616.00

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		FUND 11		
	LINDEST		CNATED	D 11 00 0010
	UNREST	RICTED AND DESI	IGNATED	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
Evenes Crand Tatal		444 042 452 00	00 252 050 72	444 467 060 00
Expense Grand Total		141,042,153.00	99,352,056.72	141,467,062.00
81's	Federal Revenues Subtotal	-	-	-
861100	APPRENTICESHIP APPORTIONM	1,240,810.00	1,042,280.00	1,240,810.00
861110	APPRENTICESHIP PRIOR YEAR	-	103,972.00	
861200	STATE GENERAL APPORTIONMT	8,929,518.00	7,095,371.00	16,911,229.00
861210 861450	GENERL APPORTNMT PRIOR YR PART TIME FACULTY APPORT	401,024.00 375,166.00	(61,849.00) 319,428.00	342,340.00
861500	2% BFAP ADMIN	210,034.00	319,428.00 176,429.00	218,329.00
863100	EDUCATION PROTECTION ACCOUNT	13,277,050.00	10,021,751.00	14,368,851.00
863101	ED PROTECTION ACCT PRIOR YEAR	-	17,915.00	-
867100	HOMEOWNER PROPTAX RELIEF	500,000.00	231,779.42	500,000.00
868100	STATE LOTTERY PROCEEDS	2,735,748.00	1,924,911.92	2,613,400.00
868150	STATE LOTTRY PROCEEDS PRIOR YR	235,969.00	290,703.32	-
868200	STATE MANDATED COSTS	1,020,928.00	1,020,928.00	522,859.00
868400	RETURN TO TITLE IV FROM STATE	-	5,711.00	-
869800	OTHER MISC STATE REVENUES	250,000.00	250,000.00	-
869999	BEGINNING BALANCE, STATE	655,783.00		-
86'5	State Revenues Subtotal	29,832,030.00	22,439,330.66	36,717,818.00
881100	TAX ALLOCATION SECURD ROLL	68,314,339.00	57,801,207.65	68,049,287.00
881200	TAX ALLOC SUPPLEMENT ROLL	1,698,235.00	1,205,175.82	2,070,690.00
881300	TAX ALLOCN UNSECURED ROLL	2,042,372.00	2,005,919.51	1,934,969.00
881600	PRIOR YEARS TAXES	-	13,752.26	-
881700	ERAF ED REVENUE AUG FUND	-	(963,533.00)	-
881900	RDA RESIDUAL PAYMENTS	-	2,142,663.93	-
883600 884150	FOLLETT HLTH SVCS SALE TO EMPLOYEE	525,000.00	442,579.47 3,060.00	500,000.00
884180	LIBRARY COPIER SALES	1,000.00 8,000.00	16,130.50	2,090.00 8,000.00
884210	PLANETARIUM SALES	42,044.00	53,213.00	42,044.00
884215	BUSINESS SERVICES CHARGES	50.500.00	41.014.33	50.500.00
884230	PRINTING CHARGES	150.00	-	150.00
884260	RECYCLING COMMISSION	-	1,933.29	-
884290	TICKET/GATE/PROGRAM SALES	21,648.00	22,730.75	15,000.00
884300	VENDING COMMISSIONS	70,000.00	72,230.15	70,000.00
884350	MISC SALES AND COMMISSION	59,987.00	51,961.20	60,000.00
885300	FACILITIES RENTAL AND LEASE	1,000.00	61,255.91	-
886100	INTEREST BANK ACCOUNTS INTEREST COUNTY TREASURY	200 000 00	6,530.51	275 000 00
886200 887400	ENROLLMENT FEE	300,000.00 8,808,990.00	315,382.51 8,483,747.50	275,000.00 9.448.749.00
887500	FIELD TRP;USEOF NONDIST FAC	13,095.00	13,284.00	9,800.00
887620	HLTH SERVICE PHYSICAL EXAM	15,000.00	15,242.00	15,000.00
887700	INSTR MAT FEES;SALE MATERL	198,771.00	203,371.26	177,500.00
887710	COURSE RELATED FEES	6,600.00	7,200.00	6,600.00
887800	STUDNT INSURANCE PAYMNTS	1,300.00	-	-
887910	TRANSCRIPT INCOME	160,000.00	138,213.85	155,000.00
888010	NON RESIDENT TUITION USA	1,300,000.00	1,036,293.50	1,090,000.00
888020	NONRESIDENT TUITON FOREIGN	2,000,000.00	1,991,145.00	2,005,000.00
888115 888920	NCTD PASSES COURSE TESTING FEE	200.00	44,864.00 1,240.00	-
889030	COURSE TESTING FEE COBRA ADMIN FEE	200.00	1,240.00	-
889300	CASH OVER/SHORT	-	37.00	-
889600	LIBRARY FINES	500.00	1,902.85	-
889660	PARKING PENALTY SURCHARG	-	5.00	-
889800	RETURNED CHECKS	-	26.00	-
889830	RETURNED CHECK FEE	-	180.00	-

		Palomar College		
		BUDGET REPORT		
	Ċ	Comparing Fiscal Year	rs	
		2018 and 2019		
		FUND 11		
	UNREST	RICTED AND DES	IGNATED	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
889850	STUDNT REFND WRITE-OFF TO DIST	-	(54.83)	-
889880	STALE DATED/VOID WARRANTS	-	15,015.08	-
889900	OTHER LOCAL REVENUES	112,848.00	274,597.65	109,600.00
889999	BEGINNING BALANCE, LOCAL	21,197,997.00	-	18,084,765.00
88's	Local Revenues Subtotal	106,949,576.00	75,519,691.64	104,179,744.00
898100	INTERFUND TRANSER IN,BETWN	2,959,145.00	2,959,145.00	-
898200	INTRAFUND TRANSFR IN, WITHIN	1,301,402.00	1,241,300.00	569,500.00
89's	Other Sources Subtotal	4,260,547.00	4,200,445.00	569,500.00
Revenue Grand Total		141,042,153.00	102,159,467.30	141,467,062.00

Fund 12 GENERAL RESTRICTED FUND



		Pa	alomar College		
		В	UDGET REPORT		
		Ćor	nparing Fiscal Year	'S	
			2018 and 2019		
			FUND 12		
		GENERA	L RESTRICTED	FLIND	Run May 30, 2018
		GLNLKA	L KLSTKICTLL	FUND	Run May 30, 2018
			FY 2017-2018	FY 2017-2018	FY 2018-2019
			Budget	Expended/Received	Budget
Account		Description		Year to Date	
111000		INSTRUCTIONAL SAL, CONTRACT	-	153,863.44	-
111010	4415	INSTRUCTIONAL SALARY, CONTRACT	230,814.00	452.002.44	194,076.00
100100	11'S	Instr Salaries - Contract	230,814.00	153,863.44	194,076.00
122100		COUNSELORS, CONTRACT	4 040 700 74	760,395.08	-
122110 123400		COUNSELORS, CONTRACT DIRECTR/COORDINAT.ACA CONT	1,048,702.74	119,124.43	932,033.00
123410		DIRECTOR/COORDINATOR, ACA CONT	128,164.00	119,124.43	61,246.00
123410		DIRECTOR/COORDINATOR, ACA CONT	120,104.00	338,041.82	01,240.00
123600		DIRECTOR/COORDINATOR, AA CONT	456,726.55	330,041.82	353,096.00
120010	19'e	Non-Instr Salaries - Contract	1,633,593.29	1,217,561.33	1,346,375.00
130010	143	INSTR SALARIES - OTHER	223,828.16	1,211,301.33	34,466.00
131100		ASSIGN TIME HRLY REPLACEMT	-	60,637.24	34,400.00
133100		INSTRUCTIONL ACADEMIC,HRLY	-	4,106.86	-
135300		OVERLOAD,CONTRACT INSTRUC	-	15,791.70	-
135700		OVERLOAD.SUMMER ACA HRLY	-	4,661.10	-
138100		STIPEND. CONTRACT INSTRUCT	-	375.00	-
	13's	Instr Salaries - Other	223,828.16	85,571.90	34,466.00
140010		NON-INSTR SALARIES - OTHER	2,479,890.02	-	1,296,320.00
141100		COUNSELOR, HOURLY	-	369,815.87	-
144100		NON-INSTRUCT ACADEMIC,HRLY	-	1,178,123.33	-
145100		OVERLOAD,SUMMER NON-INST	-	109,658.40	-
146600		REPLC COUNSLR SUMMR HRLY	-	188,306.67	-
148000		NONINSTR ACA HOURLY, OTHER	-	410.37	-
	14's	Non-Instr Salaries - Other	2,479,890.02	1,846,314.64	1,296,320.00
		Academic Salaries Subtotal	4,568,125.47	3,303,311.31	2,871,237.00
040400		OUDED/400D CAST		420,464.86	
212100 212110		SUPERVISOR, CAST SUPERVISOR, CAST	649,665.92	420,464.86	605 654 00
212200		CLASSIFIED REGULAR SALARY	049,000.92	3,610,793.89	605,654.00
212210		CLASSIFIED REGULAR SALARY	5,104,404.13	3,010,793.89	5,299,100.00
212300		CLASSIFIED HEALTH PROFESSL	3,104,404.13	134,295.20	3,299,100.00
212310		CLASSIFIED HEALTH PROFESSIONAL	406,507.00	134,293.20	253,841.00
212600		NON-INSTRUCTNL ADMINISTRATORS	-100,307.00	895,193.46	255,041.00
212610		NON-INSTRUCTNL ADMINISTRATORS	1,299,375.00	-	1.120.770.00
212010	21's	Non-Instr Salaries - Reg	7,459,952.05	5,060,747.41	7,279,365.00
222000		INST AIDE CONTRACT, NOT DIRECT	-	40,628.03	-
222010		INST AIDE CONTRACT, NOT DIRECT	47,997.00	-	51,181.00
	22's	Instr Aides - Reg	47,997.00	40,628.03	51,181.00
230010		NON ACADEMIC SALARIES - OTHER	4,281,322.39	, -	1,776,868.00
231100		HOURLY CLASSIFIED, TEMP	-	1,923,203.16	-
231300		HOURLY TUTORS	-	386,788.53	-
231400		HRLY ADMINISTRATOR NON INST	-	812.25	-
231500		HRLY HEALTH PROFESSIONAL	-	133,455.00	-
232100		OVERTIME CLASSIFID SALARIED	-	76,376.69	-
232200		OVERTIME SUPERVISR SALRIED	-	6,825.26	-
235100		STUDENT EMPLOYEE	-	76,166.22	-
235200		STUDENT TUTORS	-	15,993.11	-
235400	201	STUDENT WORK STUDY	-	229,590.67	4 770 000 00
	23's	Non-Academic Salaries - Other	4,281,322.39	2,849,210.89	1,776,868.00
240040		INSTR AIDES - OTHER	54,658.00	- 00.470.50	20,000.00
240010		HRLY INSTR AIDE, DIRECT INSTR	-	28,478.53 5,583.37	-
241100		HDI V INICTAIDE NOT DIDECTINICT			-
	24'0	HRLY INSTAIDE, NOT DIRECTINST	54 650 00		20 000 00
241100	24's	Instr Aides - Other	54,658.00	34,061.90	20,000.00
241100	24's		54,658.00 11,843,929.44		20,000.00 9,127,414.00
241100 242100	24's	Instr Aides - Other Non Acad Salaries Subtotal	11,843,929.44	34,061.90	9,127,414.00
241100	24's	Instr Aides - Other	· · · · · · · · · · · · · · · · · · ·	34,061.90	

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Year	'S	
		2018 and 2019	<u> </u>	
		FUND 12		
	GENE	RAL RESTRICTED	FUND	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
311301	STRS OTHERACA NONINSTRUCT	-	348,738.04	-
312202	STRS NON-INSTR ADMIN/SUPR	-	949.64	-
	31's STRS	464,924.98	398,177.85	354,581.00
320010	PERS	1,304,844.88	-	1,355,408.00
321101	PERS ACADEMIC INSTRUCTORS	-	467.76	-
321201	PERS EDUCATIONAL ADMIN/SUP	-	34,748.81	-
321301	PERS OTHERACA NONINSTRUCT	-	11,875.52	-
322102	PERS CLASSIFIED	-	685,511.24	-
322202	PERS NON-INSTR ADMIN/SUPR	-	193,335.29	-
322302	PERS INSTR AIDE DIRECT INSTR		188.99	_
322402	PERS INST AIDE NOTDIRECT INS	-	6,443.92	_
022702	32's PERS	1,304,844.88	932,571.53	1,355,408.00
330010	FICA & MEDICARE (OASDI)	745,560.97	332,311.33	632.648.00
331201	FICA EDUCATIONAL ADMIN/SUP	745,500.97	13,905.25	032,048.00
331301	FICA OTHERACA NONINSTRUCT	-	5,539.55	-
332102	FICA CLASSIFIED	-	282,704.16	-
332202	FICA CLASSIFIED FICA NON-INSTR ADMIN/SUPR	-	80,376.02	-
332302	FICA NON-INSTR ADMIN/SUFR	-	714.04	-
332402	FICA INSTR AIDE DIRECT INSTR	-	2,695.19	
335101				-
335201	MEDCA ACADEM INSTRUCTORS MEDCA EDUCATNL ADMIN/SUPV	-	3,464.69	-
335301	MEDCA OTH ACA NONINSTRUCT	-	4,889.64 39,490.99	-
		-		-
336102	MEDCA CLASSIFIED	-	91,100.54	-
336202	MEDCA NON-INSTR ADMIN/SUP	-	19,100.03	-
336302	MEDCA INST AIDE DIRECT INSTR	-	332.53	-
336402	MEDCA INST AIDE NOTDIRCT INS		765.62	-
0.40404	33's FICA & Medicare (OASDI)	745,560.97	545,078.25	632,648.00
340101	MEDIC ACADEMIC INSTRUCTORS		16,209.79	-
340110	MEDIC ACA	271,474.71		209,937.00
340125	MEDIC NON-ACADEMIC ADJUNCT	-	3,456.68	-
340151	MEDIC EDUCATIONL ADMIN/SUP	-	45,237.00	-
340201	MEDIC OTHER ACA NONINSTRUC	-	164,662.25	-
340210	MEDIC CLS	1,735,141.85	-	1,584,533.00
340252	MEDIC CLASSIFIED	-	943,705.65	-
340302	MEDIC NON-INSTR ADMIN/SUPR	-	249,963.00	-
340310	MEDIC AA/CAST	449,006.00	-	397,118.00
340402	MEDIC INSTAIDE NOTDIRECTINST	-	6,368.00	-
341101	DENT ACADEMIC INSTRUCTORS	-	1,321.05	-
341110	DENT ACA	15,133.17	-	10,432.00
341151	DENT EDUCATIONAL ADMIN/SUP	-	1,936.21	-
341201	DENT OTHER ACA NONINSTRUC	-	7,592.67	-
341210	DENT CLS	90,136.67	-	81,949.00
341252	DENT CLASSIFIED	- 1	48,947.62	-
341302	DENT NON-INSTR ADMIN/SUPR	-	12,944.64	-
341310	DENT AA/CAST	25,220.81	-	21,432.00
341402	DENT INSTAIDE NOT DIRECTINST	-	744.70	-
342101	VISION ACADEMIC INSTRUCTOR	-	364.03	-
342110	VISION ACA	3,785.86	-	2,913.00
342151	VISION EDUCATIONL ADMIN/SUP	-	556.13	-
342201	VISION OTHR ACA NONINSTRUC	-	2,118.40	-
342210	VISION CLS	24,176.56	-	21,999.00
342252	VISION CLASSIFIED	-	13,981.44	-
342302	VISION NON-INSTR ADMIN/SUP	-	3,562.44	-
342310	VISION AA/CAST	6,671.84	· -	5,588.00
342402	VISION INSTAIDE NOT DIRECTINS	-	213.90	-
343101	LIFE ACADEMIC INSTRUCTORS	-	106.68	-
343110	LIFE ACA	1,116.20	•	901.00
343110				

	F	Palomar College		
		BUDGET REPORT		
	Co	mparing Fiscal Year 2018 and 2019	'S	
		FUND 12		
	GENER	AL RESTRICTED	FUND	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
Account	Description	Budget	Expended/Received Year to Date	Budget
343201	LIFE OTHER ACA NONINSTRUCT	-	643.11	_
343210	LIFE CLS	7,242.46	-	6,701.00
343252	LIFE CLASSIFIED	-	4,228.93	-
343302	LIFE NON-INSTR ADMIN/SUPR	-	1,085.93	-
343310	LIFE AA/CAST	2,053.04	-	1,784.00
343402	LIFE INST AIDE NOT DIRECT INS	-	65.60	-
344101	LTD ACADEMIC INSTRUCTORS	-	361.55	-
344110	LTD ACA	3,699.21	-	3,319.00
344151	LTD EDUCATIONAL ADMIN/SUPR	-	803.05	-
344201	LTD OTHER ACA NONINSTRUCT	-	2,343.64	-
344210 344252	LTD CLS LTD CLASSIFIED	16,024.20	0.667.92	15,456.00
344252 344302	LTD NON-INSTR ADMIN/SUPR	-	9,667.82 3.344.96	-
344310	LTD AA/CAST	6,503.97	3,344.90	5,823.00
344402	LTD INST AIDE NOT DIRECT INST	0,303.97	112.85	5,025.00
345101	LTC ACADEMIC INSTRUCTORS	-	59.56	_
345110	LTC ACA	597.34	-	481.00
345151	LTC EDUCATIONAL ADMIN/SUPR	-	126.02	-
345201	LTC OTHER ACA NONINSTRUCT	-	346.80	-
345210	LTC CLS	3,857.38	-	3,561.00
345252	LTC CLASSIFIED	-	2,287.86	-
345302	LTC NON-INSTR ADMIN/SUPR	-	582.91	-
345310	LTC AA/CAST	1,095.63	-	945.00
345402 348010	LTC INST AIDE NOT DIRECT INST FUTURE RETIREE HEALTH ACA	-	35.00 58,401.45	-
348020	FUTURE RETIREE HEALTH ACA	-	285,158.54	-
348030	FUTURE RETIREE HEALTH AA/CAST	-	92,865.52	_
348110	FUTURE RETIREE HEALTH ACA	86,051.37	-	68,249.00
348210	FUTURE RETIREE HEALTH CLS	429,304.39	-	457,280.00
348310	FUTURE RETIREE HEALTH AA/CAST	142,475.44		117,764.00
	34's Health & Welfare	3,320,768.10	1,986,742.98	3,018,165.00
350010	STATE UNEMP INSURANCE	12,961.58	-	5,824.00
351101	UNEMP ACADEMIC INSTRUCTOR	-	119.46	-
351201	UNEMP EDUCATIONL ADMN/SUP	-	168.61	-
351301	UNEMP OTH ACA NONINSTRUCT	-	1,362.04	-
352102	UNEMPLOYMENT CLASSIFIED	-	4,099.79	-
352202	UNEMP NON-INSTR ADMN/SUP UNEMP INSTR AIDE DIRECT INST	-	634.39	-
352302 352402	UNEMP INSTRAIDE DIRECT INST	-	11.49 26.42	-
332402	35's State Unempl Insurance	12,961.58	6,422.20	5,824.00
360010	WORKER'S COMP	266,319.02	- 0,422.20	180,771.00
361101	WC ACADEMIC INSTRUCTORS	200,313.02	3,705.33	-
361201	WC EDUCATIONAL ADMIN/SUPR	-	5,191.52	-
361301	WC OTHER ACA NON INSTRUCT	-	42,163.25	-
362102	WC CLASSIFIED	-	96,938.34	-
362202	WC NON-INSTR ADMIN/SUPERV	-	20,245.34	-
362302	WC INSTR AIDE DIRECT INSTR	-	355.55	-
362402	WC INSTR AIDE NOTDIRECT INST	-	916.87	-
363102	WC STUDENT	- 266 240 02	4,824.33	400 774 00
370010	36's Workers' Comp APPLE	266,319.02 79,878.10	174,340.53	180,771.00 37,370.00
371101	APPLE ACADEMIC INSTRUCTOR	13,010.10	94.23	31,310.00
371301	APPLE OTH ACA NONINSTRUCT	-	4,016.27	-
372102	APPLE CLASSIFIED	-	42,014.71	-
372202	APPLE NON-INSTR ADMN/SUPR	-	20.31	-
372302	APPLE INST AIDE DIRECT INSTR	-	257.60	-
372402	APPLE INS AIDE NOTDIRECT INS	-	233.23	-
	37's APPLE	79,878.10	46,636.35	37,370.00

		Palomar College		
		BUDGET REPORT		
	C	omparing Fiscal Year	'S	
		2018 and 2019		
		FUND 12		
	GENER	AL RESTRICTED	FUND	Run May 30, 2018
	<u></u>			
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
39's	Other Benefits		- 4 000 000 00	-
	Employee Benefits Subtotal	6,195,257.63	4,089,969.69	5,584,767.00
400010	SUPPLIES & MATERIALS	3,786,348.33		990,109.00
411000	SOFTWARE LESS THAN \$5,000	3,700,340.33	17,421.36	990,109.00
421000	BOOKS,MAGAZINES,PERIODCLS	-	18,679.62	-
422000	SUBSCRIPTIONS, PERIODICALS	-	28,240.30	-
423000	BOOKSTORE TEXTBOOKS	-	104,557.97	-
424000	INSTRL MAT - PRINTING/ELECTRNC	-	136,535.92	_
431000	SUPPLIES&MATERIAL,INSTRUCT	-	858,203.84	_
431100	SUPPLIES, INSTRUCTIONL FOOD	-	34,013.30	-
432000	INSTRUCTIONAL TESTS	-	11,072.06	-
441000	SUPPLIES&MATERIAL, NONINSTR	-	574,096.11	-
441100	SUPPLIES, INSTITUTIONAL	-	3,611.55	-
441200	SUPPLIES, BOOKSTORE	-	41.47	-
441300	SUPPLIES, FOOD SERVICES	-	31,331.56	-
442000	COST OF FOOD, FOOD SERVICE	-	17,762.19	-
443100	FREIGHT IN	-	611.15	-
444000	GRADUATION GOWNS	-	1,042.48	-
446000	SHIPPING/HANDLING CHARGES	-	1,213.43	-
	Supplies & Materials Subtotal	3,786,348.33	1,838,434.31	990,109.00
500010	OTHER OPER EXP	9,875,887.17		2,872,959.00
515100	INTERNET ACCESS	-	18,002.80	-
515300	SOFTWARE LICENSING FEES	-	301,459.55	-
525100	MEMBERSHIP, DISTRICT	-	26,307.50	-
525200	MEMBERSHIP, EMPLOYEE	-	5,537.06	-
535200	INS, FIRE, CASUALTY, LIABILITY STUDENT ACCIDENT&HOSPITAL	-	4,380.07	-
535500 545100	ADVERTISEMENTS REQ BY LAW	-	37,598.75 2,095.00	-
551100	ATHLETIC OFFICIALS FEES		9,604.00	-
551200	CLASSROOM SPEAKERS	-	1,815.00	-
551300	INDEPENDENT CONTRACTOR		2,480,066.59	
551500	SECURITY GUARD SERVICES	-	1,987.50	-
551900	OTH PERSONAL&CONSULT SVC	-	1,172,308.24	-
555100	POSTAGE		39,523.60	-
560900	DISTRICT VEHICLE USE	-	2,835.00	-
561000	RENT & LEASE, EQUIPMENT	-	9,995.49	-
562000	RENTS & LEASES, LAND/BLDGS	-	160,874.83	_
563000	RENTAL OF TRANSPORTATION	-	34,346.64	_
565100	MAINTENANCE AGREEMT, EQUIP	-	53,841.59	-
565200	MAINTENCE AGREE, SOFTWARE	-	102,928.70	-
565300	REPAIRS&MAINT NONINST EQUIP	-	62,173.44	-
565400	REPAIRS&MAINT INSTR EQUIPMT	-	32,230.43	-
565500	REPAIRS&MAINTENANCE BLDGS	-	6,954.51	-
565550	MAINTENANCE, GROUNDS	-	5,396.63	-
575100	TRAVEL, ACADEMIC ADMIN	-	47,380.31	-
575120	TRAVEL, ACADEMIC EMPLOYEE	-	63,429.16	-
575200	TRAVEL, CLASSIFIED ADMINISTR	-	32,923.65	-
575210	TRAVEL, CLASSIFIED EMPLOYEE	-	79,628.57	-
575300	TRAVEL, STUDENT	-	21,805.95	-
575310	TRAVEL WITH STUDENT	-	81,990.68	-
575400	TRAVEL, NON EMPLOYEE	-	90,688.13	-
575500	ATHLETIC ENTRY FEES	-	1,085.00	-
575600	ORIENTATION EXPENSES	-	462.25	-
575700 575740	STAFF DEVLOPMNT AT PALOMR	-	6,690.99	-
575710 575000	TRAINING	-	16,194.65	-
575800	FOOD FOR MEETINGS	-	152,635.23	-

	P	alomar College		
		BUDGET REPORT		
	Ço	mparing Fiscal Yea	rs	
		2018 and 2019		
		FUND 12		
	GENER	AL RESTRICTED	FUND	Run May 30, 2018
	GLINEIN	AL INLOTINIOTEL	J I OND	Rull May 30, 2016
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description	Duagei	Year to Date	Budget
580100	ELECTRICITY	-	8,960.88	_
580150	FUEL, GAS	-	19,035.95	-
580300	LAUNDRY/DRY CLEANING	-	3,954.71	-
580500	TELEPHONE CONNECTIONS	-	5,233.00	-
580550	WASTE DISPOSAL	-	677.61	-
580650	WASTE DISFOSAL	-	26.00	-
585100	ADMINISTRATIVE EXPENSE		605.00	-
585100	GFSP STUDENT EXPENSES		104,614.46	-
585110	ADVERTISE NOT REQ BY LAW	-	138,155.99	-
585260	BANK CREDIT CARD EXPENSE	-	18,873.93	-
585400	DISALLOWED FIN AID GRANTS	-	3,411.00	-
585450	FILM PROCESSING	-	204.18	-
585500	FINGERPRINTING	-	8.404.00	-
585700	PAYMENT IN LIEU OF TRANSPRT	-	59.74	
	PRINTING	-		-
585750 585910	LICENSING FEE	-	185,432.60 109,097.54	-
585910	Other Oper Exp Subtotal	9,875,887.17	5,773,924.08	2 272 250 20
	Other Oper Exp Subtotal	9,010,001.11	5,775,924.06	2,872,959.00
580010	INDIRECT COSTS BUDGET POOL	1,009,126.61		174,617.00
585550	INDIRECT COSTS BODGET FOOL INDIRECT COSTS	1,009,120.01	508,441.63	174,017.00
363330	Indirect Costs Subtotal	1,009,126.61	508,441.63	174,617.00
	Indirect Costs Subtotal	1,009,120.01	500,441.03	174,017.00
600010	CAPITAL OUTLAY	7,525,757.35		889,518.00
612000	SITE IMPROVEMENT	- 1,020,707.00	1,137.25	-
612200	PARKING IMPROVEMENT	_	45,185.87	_
621000	BUILDING ADDITIONS	-	5,892.03	-
622000	BUILDING BUILT IN FIXTURES	-	24,149.57	-
623000	BUILDING CONSTRUCTION	-	1,575,548.93	-
623100	ARCHITECTURL&ENGINEER FEE	_	32,330.00	-
623200	BLUEPRINTS&INSPECTION SVCS	-	3,040.00	-
631000	LIBRARY BOOKS	-	2,727.66	-
632000	LIBRARY MAGAZINE&PERIODICL	-	33,969.32	-
633000	LIBRARY NONPRINT MEDIA	-	200,657.77	-
641100	EQUIP INST REPL INVTOR>\$1000	_	82,522.45	-
641300	EQUIP INSTR,ADDITNL >\$200-999	_	1,480.61	-
641400	EQUIP INSTR,ADDITNL>1000	_	212,019.82	-
642300	EQUIP NONINS,ADTNL>\$200-999	-	2,477.40	-
644100	EQUIP INSTR ADDTL \$500 - \$4999	-	321,396.08	-
644200	EQUIP INSTR REPL \$500 - \$4999	-	40,367.95	-
644300	EQUIPMENT INSTRUCTIONL >\$4,999	-	416,535.58	-
644400	EQUIP NONINS ADDL \$500 - \$4999	-	103,094.93	-
644500	EQUIP NONINS REPL \$500 - \$4999	-	9,225.40	-
644600	EQUIPMENT NONINSTRUCTL >\$4,999	-	160,456.57	-
644700	EQUIP TECHNOLOGY INSTR >\$4,999	-	238,645.10	-
644750	EQUIP TECHNOLOGY INSTR <\$4,999	-	149,540.86	-
644800	EQUIP TECHNOLOGY NONINS>\$4,999	-	110,542.73	-
644850	EQUIP TECHNOLOGY NONINS<\$4,999	-	256,149.38	-
644900	SOFTWARE INSTRUCTNL >\$4,999.	-	12,524.00	_
644950	SOFTWARE NONINSTRNL >\$4,999	-	78,735.00	-
	Capital Outlay Subtotal	7,525,757.35	4,120,352.26	889,518.00
		,,.	-,,	222,213.00
721000	INTRAFUND TRANS OUT WITHIN	-	226,650.00	-
721010	INTRAFUND TRANS OUT WITHIN	1,114,931.00	-,	-
731000	INTERFUND TRANS OUT BETWEEN	-	100,000.00	-
731010	INTERFUND TRANS OUT BETWEEN	196,254.00	-	4,000.00
				,
751000	STUDENT GRANTS	-	1,032,357.96	-
751000 751010	STUDENT GRANTS STUDENT GRANTS	1,192,331.00	1,032,357.96	53,046.00

		alamar Callaga		
		alomar College		
		BUDGET REPORT		
	Co	mparing Fiscal Yeal 2018 and 2019	rs	
		FUND 12		
	GENERA	AL RESTRICTED	FUND	Run May 30, 2018
	<u> </u>			1 tan may 50, 2010
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
762010	STUDT BOOK&SUPLY PAYMENTS	269,051.00	<u> </u>	242,814.00
763000	STUDENT TRANSPORTATION		41,546.00	-
763010	STUDENT TRANSPORTATION	71,385.00	-	25,120.00
766000	STU MEAL TICKET/FOOD SVCS		3,279.28	-
766010	STU MEAL TICKET-FOOD SVCS	9,188.00	-	5,000.00
767000 767040	STUDENT PIC CARD	- 44.005.00	14,295.00	-
767010 760000	STUDENT OTHER EXPENSES	14,295.00	4E 00E 70	-
769000 760010	STUDENT OTHER EXPENSES STUDENT OTHER EXPENSES	407.070.00	15,365.70	0.000.00
769010 700010		107,878.00	-	2,000.00
799010	CONTINGENCY HOLDING ACCOUNT	4,665,537.00	4 640 040 07	4,549,785.00 4,881,765.00
	Other Outgoing Subtotal	7,640,850.00	1,642,043.37	4,881,785.00
Expense Grand Total		52,445,282.00	29,261,124.88	27,392,386.00
Expense Grand Total		32,443,202.00	23,201,124.00	21,392,300.00
812130	HEA FED WORK STUDY	414,909.00	247,273.81	419,374.00
812220	HEA TRIO	546,733.00	193,640.11	184,057.00
812221	HEA TRIO/SSS PRIOR YEAR	154,118.00	154,118.00	125,000.00
812225	HEA TRIO EDUC OPPORTUNITY CNTR	242,823.00	101,788.12	122,449.00
812226	HEA TRIO EOC PRIOR YEAR	97,892.00	97,892.00	65,000.00
812240	HEA TRIO UPWARD BOUND	185,152.00	381.31	112,722.00
812241	HEA TRIO/UPWARD BOUND PR YEAR	341,080.00	341,079.23	73,000.00
812250	HEA GEAR UP	3,715,320.00	248,264.83	-
812251	HEA GEAR UP PRIOR YEAR	1,954,344.00	1,954,344.00	1,584,451.00
812260	TRIO TALENT SEARCH GRANT	246,000.00	75,799.85	36,631.00
812261	TRIO TALENT SEARCH PRIOR YEAR	119,357.00	119,357.00	73,000.00
812290	HEA TITLE V HISPANIC SRVG INST	647,195.00	74,617.58	-
812291	HEA TITLE V HSI PRIOR YEAR	251,259.00	251,259.00	180,557.00
814100	TANF (FEDERAL)	56,333.00	29,293.00	53,517.00
815190	PELL GRANT ADMIN ALLOWANC	15,000.00	25,265.00	21,000.00
815500	FEDERAL ADMIN ALLOWANCE	9,000.00	-	9,000.00
816100	VETERAN'S EDUCATION	11,000.00	10,194.00	5,500.00
817100	VOCTNL/APPLIED TECH ED ACT	675,007.00	198,778.00	675,007.00
817110	VTEA PRIOR YEAR	-	4,451.73	-
819400	NATIONAL SCIENCE FOUN GRNT	304,378.00	99,002.35	-
819401	NATIONL SCIENCE FOUN GRT PR YR	- 04 077 00	40.007.50	18,501.00
819800	OTHER FEDERAL REVENUES	61,677.00	13,837.50	24,000,00
819999	BEGINNING BALANCE, FEDERAL Federal Revenues Subtotal	158,749.00 10.207.326.00	4,240,636.42	34,000.00 3,792,766.00
013	Federal Revenues Subtotal	10,207,320.00	4,240,030.42	3,792,700.00
861100	APPRENTICESHIP APPORTIONM	394,170.00	157,668.00	-
861600	BASIC SKILLS	703,635.00	591,847.27	23,623.00
862150	EOPS	1,211,301.00	1,017,493.00	1,150,736.00
862200	DSPS	1,027,206.00	862,853.00	975,845.00
862210	DSPS PRIOR YEAR	-	8,967.00	-
862212	DEAF & HARD OF HEARING (DHH)	122,246.00	102,687.00	116,130.00
862213	ACCESS T/PRINT & ELECTRNC INFO	11,652.00	9,788.00	10,487.00
862250	CALWORKS	308,716.00	259,321.00	292,005.00
862400	OTH GEN CATEGORICL PROGMS	2,681,768.00	2,098,736.00	-
862445	STRONG WORKFORCE PROGRAM	3,570,861.00	3,221,234.96	3,834,240.00
862450	BFAP	632,248.00	531,088.00	602,437.00
862500	CARE	120,812.00	101,482.00	114,772.00
862750	MATRICULATION	4,220,688.00	3,681,150.57	3,210,830.00
862755	STUDENT EQUITY FUNDS	2,867,393.00	2,582,701.44	1,601,394.00
862760	INNOVATION IN HIGHER EDUCATION	1,987,258.00	1,987,258.46	-
865300	OTH SPECL CATAGORL PRGRM	3,929,029.00	1,571,612.00	3,732,578.00
865310	ASSOCIATE DEGREE NURSING GRANT	222,400.00	-	211,280.00
865392	TTIP SOUTH PRIOR YEAR	692,340.00	692,340.00	-
868100	STATE LOTTERY PROCEEDS	869,328.00	123,263.17	823,400.00

		P	alomar College		
			SUDGET REPORT		
			nparing Fiscal Yea	re	
		501	2018 and 2019	15	
			FUND 12		
		GENER A	Run May 30, 2018		
			FY 2017-2018	FY 2017-2018	FY 2018-2019
			Budget	Expended/Received	Budget
Account		Description		Year to Date	
868150		STATE LOTTRY PROCEEDS PRIOR YR	-	83,037.45	-
869800		OTHER MISC STATE REVENUES	155,526.00	131,737.97	-
869999		BEGINNING BALANCE, STATE	3,501,770.00	-	643,377.00
	86's	State Revenues Subtotal	29,230,347.00	19,816,266.29	17,343,134.00
882100		CONTRB,GIFTS,GRANTS,ENDOW	329,947.00	244,566.21	174,246.00
883100		CONTRACT INSTRUCTIONL SVC	2,897,258.00	1,806,544.23	452,023.00
883300		CONT INSTR SVC CONTRACT ED	1,027,176.00	757,448.88	443,056.00
883310		CONT INSTR SVC CE PRIOR YEAR	19,639.00	5,297.61	-
883500		CONTRACT INSTR SVC VOC ED	50,000.00	50,000.00	-
884170		KKSM ADVERTISING SALES	2,760.00	3,599.14	1,400.00
884320		WELLNESS CENTER FEES	36,290.00	34,968.51	35,000.00
884330		WELLNESS CENTER PARKING	1,500.00	1,320.00	1,300.00
884340		WELLNESS CNTR PROCES FEE	-	80.00	-
887600		HEALTH SERVICE FEE STUDENT	950,000.00	644,950.00	950,000.00
887700		INSTR MAT FEES;SALE MATERL	30,000.00	30,000.00	30,000.00
888030		NONRESIDENT CAPITAL OUTLAY	60,000.00	64,541.50	60,000.00
888100		PARKING STICKER FEES	500.00	380.00	300.00
888101		PARK STICKER FEE SPRING	425,000.00	387,780.00	425,000.00
888102		PARK STICKER FEE SUMMER	185,000.00	45,780.00	185,000.00
888103		PARK STICKER FEE FALL	445,000.00	408,000.00	445,000.00
888104		CAMPUS POLICE MISCLLNEOUS FEES	8,000.00	7,678.59	8,000.00
888110		ONE-DAY PERMIT MACHINES	225,000.00	221,783.29	200,000.00
888112		PARKING METERS	20,000.00	35,483.86	20,000.00
888900		OTH STUDENT FEES&CHARGES	115,000.00	137,465.00	115,000.00
888920		COURSE TESTING FEE	202,904.00	197,408.00	150,000.00
889650		PARKING FINES	100,000.00	141,626.77	100,000.00
889900		OTHER LOCAL REVENUES	394,791.00	179,604.00	-
889999	00'	BEGINNING BALANCE, LOCAL	2,693,692.00		899,195.00
	88's	Local Revenues Subtotal	10,219,457.00	5,406,305.59	4,694,520.00
898200		INTRAFUND TRANSFR IN.WITHIN	2,788,152.00	1,576,515.00	1,561,966.00
090200	90'0	Other Sources Subtotal	2,788,152.00 2,788,152.00	1,576,515.00	1,561,966.00
<u> </u>	69 S	Other Sources Subtotal	2,100,102.00	1,375,313.00	1,301,900.00
Revenue Grand	Total		52,445,282.00	31,039,723.30	27,392,386.00



FUND 22 BOND INTEREST AND REDEMPTION SERIES A
FUND 23 BOND INTEREST AND REDEMPTION SERIES B
FUND 24 BOND INTEREST AND REDEMPTION SERIES C
FUND 25 BOND INTEREST AND REDEMPTION SERIES D
FUND 29 DEBT SERVICE FOR LEASE REVENUE BONDS

		Palomar College		
		BUDGET REPORT		
	(Comparing Fiscal Yea	rs	
		2018 and 2019		
		FUND 22		
		PROP M BOND		Run May 30, 2018
	DEB	T SERVICE - SER	IES A	
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
500010	OTHER OPER EXP	6.000.00	-	3.000.00
	Other Oper Exp Subtotal	6,000.00	-	3,000.00
712010	DEBT REDEMPTION PRINCIPAL	3,910,000.00		4,265,000.00
713000	DEBT INTEREST/SERVICE CHGS	3,310,000.00	2,832,950.00	4,203,000.00
713010	DEBT INTEREST, SERVICE CHGS	9,575,900.00	2,002,000.00	5,509,500.00
799010	CONTINGENCY HOLDING ACCOUNT	3,606,473.00	-	2,773,328.00
	Other Outgoing Subtotal	17,092,373.00	2,832,950.00	12,547,828.00
Expense Grand Total		17,098,373.00	2,832,950.00	12,550,828.00
881400	VOTED INDEBT SECURED ROLL	11,594,000.00	8,369,543.58	8,500,000.00
881500	VOTED INDEBT UNSECURDROLL	620,000.00	237,852.62	250,000.00
886200	INTEREST COUNTY TREASURY	186,000.00	64,176.93	40,000.00
889999	BEGINNING BALANCE, LOCAL	4,698,373.00	-	3,760,828.00
88	's Local Revenues Subtotal	17,098,373.00	8,671,573.13	12,550,828.00
Revenue Grand Total		17,098,373.00	8,671,573.13	12,550,828.00

		alomar College	`	
		BUDGET REPORT	-	
		mparing Fiscal Yea		
		2018 and 2019	213	
		FUND 23		
		PROP M BOND		Run May 30, 2018
	DEBT	SERVICE - SER	RIES B	
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
500010	OTHER OPER EXP	4,500.00	-	3,000.00
	Other Oper Exp Subtotal	4,500.00	-	3,000.00
712000	DEBT REDEMPTION PRINCIPAL	-	709,535.20	-
712010	DEBT REDEMPTION PRINCIPAL	880,000.00	-	1,175,000.00
713000	DEBT INTEREST/SERVICE CHGS	-	4,216,923.43	-
713010	DEBT INTEREST, SERVICE CHGS	4,216,924.00	-	6,006,990.00
799010	CONTINGENCY HOLDING ACCOUNT	4,675,313.00	-	2,048,823.00
	Other Outgoing Subtotal	9,772,237.00	4,926,458.63	9,230,813.00
Expense Grand Tot	tal	9,776,737.00	4,926,458.63	9,233,813.00
•			· ·	
881400	VOTED INDEBT SECURED ROLL	4,400,000.00	4,075,474.68	4,500,000.00
881500	VOTED INDEBT UNSECURDROLL	261,200.00	245,751.18	250,000.00
886200	INTEREST COUNTY TREASURY	78,360.00	35,959.86	30,000.00
889999	BEGINNING BALANCE, LOCAL	5,037,177.00	-	4,453,813.00
	88's Local Revenues Subtotal	9,776,737.00	4,357,185.72	9,233,813.00
Revenue Grand Tot	tal	9,776,737.00	4,357,185.72	9,233,813.00

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Year	rs	
		2018 and 2019		
		FUND 24		
		PROP M BOND		Run May 30, 2018
	DEB	T SERVICE - SER	IES C	
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
500010	OTHER OPER EXP	3,000.00	-	3,000.00
	Other Oper Exp Subtotal	3,000.00	-	3,000.00
712000	DEBT REDEMPTION PRINCIPAL	-	7,105,000.00	_
712010	DEBT REDEMPTION PRINCIPAL	7,105,000.00	-	1,060,000.00
713000	DEBT INTEREST/SERVICE CHGS	-	9,648,275.00	-
713010	DEBT INTEREST, SERVICE CHGS	9,648,275.00	-	9,525,800.00
799010	CONTINGENCY HOLDING ACCOUNT	4,438,598.00	-	995,973.00
	Other Outgoing Subtotal	21,191,873.00	16,753,275.00	11,581,773.00
Expense Grand Total		21,194,873.00	16,753,275.00	11,584,773.00
881400	VOTED INDEBT SECURED ROLL	6,500,000.00	6,922,330.41	6,500,000.00
881500	VOTED INDEBT UNSECURDROLL	200,000.00	184,494.13	200,000.00
886200	INTEREST COUNTY TREASURY	150,000.00	52,276.95	150,000.00
889999	BEGINNING BALANCE, LOCAL	14,344,873.00	-	4,734,773.00
88	's Local Revenues Subtotal	21,194,873.00	7,159,101.49	11,584,773.00
Revenue Grand Total		21,194,873.00	7,159,101.49	11,584,773.00

	F	Palomar College		
		BUDGET REPORT		
		omparing Fiscal Yea	irs	
		2018 and 2019		
		FUND 25		
		PROP M BOND		Run May 30, 2018
	DEBT	SERVICE - SER	IES D	
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
500010	OTHER OPER EXP	3.000.00	-	3,000.00
	Other Oper Exp Subtotal	3,000.00	-	3,000.00
712010	DEBT REDEMPTION PRINCIPAL	-	-	2,900,000.00
713000	DEBT INTEREST/SERVICE CHGS	-	4,743,453.68	
713010	DEBT INTEREST, SERVICE CHGS	4,743,454.00	-	6,174,275.00
799010	CONTINGENCY HOLDING ACCOUNT	9,452,780.00	-	3,112,473.00
	Other Outgoing Subtotal	14,196,234.00	4,743,453.68	12,186,748.00
Expense Grand Total		14,199,234.00	4,743,453.68	12,189,748.00
881400	VOTED INDEBT SECURED ROLL	2,665,000.00	2,653,608.53	2,809,000.00
881500	VOTED INDEBT UNSECURDROLL	145,000.00	5.83	1,000.00
886200	INTEREST COUNTY TREASURY	90,000.00	117,087.59	90,000.00
889999	BEGINNING BALANCE, LOCAL	11,299,234.00	-	9,289,748.00
88's	Local Revenues Subtotal	14,199,234.00	2,770,701.95	12,189,748.00
89's	Other Sources Subtotal	-	-	-
Revenue Grand Total		14,199,234.00	2,770,701.95	12,189,748.00

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		Palomar College		
	(BUDGET REPORT Comparing Fiscal Ye	ore.	
	,	2018 and 2019	ais	
		++		
		FUND 29		
		DEBT SERVICE		Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
712000	DEBT REDEMPTION PRINCIPAL	-	560,000.00	-
712010	DEBT REDEMPTION PRINCIPAL	560,000.00	-	592,625.00
713000	DEBT INTEREST/SERVICE CHGS	-	125,466.00	-
713010	DEBT INTEREST, SERVICE CHGS	136,650.00	-	105,000.00
	Other Outgoing Subtotal	696,650.00	685,466.00	697,625.00
Expense Grand Total		696,650.00	685,466.00	697,625.00
898100	INTERFUND TRANSER IN,BETWN	696,650.00	685,466.00	697,625.00
	Other Sources Subtotal	696,650.00	685,466.00	697,625.00
Revenue Grand Total		696,650.00	685,466.00	697,625.00

FUND 33 CHILD DEVELOPMENT FUND



		P	alomar College	 }	
			BUDGET REPORT	-	
		Co	mparing Fiscal Yea	ars	
			2018 and 2019		
			FUND 33		
		CHILD	DEVELOPMEN	T FUND	Run May 30, 2018
					,
			FY 2017-2018	FY 2017-2018	FY 2018-2019
Account		Description	Budget	Expended/Received Year to Date	Budget
111000		INSTRUCTIONAL SAL, CONTRACT	-	483,091.96	-
111010		INSTRUCTIONAL SALARY, CONTRACT	577,470.00	-	592,665.00
		Instr Salaries - Contract	577,470.00	483,091.96	592,665.00
	12's	Non-Instr Salaries - Contract	-	-	-
130010		INSTR SALARIES - OTHER	303,400.00	-	317,366.00
139000		INSTRUCTIONAL SALARY,OTHER	-	235,647.18	-
		Instr Salaries - Other	303,400.00	235,647.18	317,366.00
	14's	Non-Instr Salaries - Other Academic Salaries Subtotal	- 880,870.00	718,739.14	910,031.00
			000,010100	110,100111	0.10,00.1100
		Non-Instr Salaries - Reg Instr Aides - Reg	-	-	-
230010	22 3	NON ACADEMIC SALARIES - OTHER	647.00	<u> </u>	1,000.00
235100		STUDENT EMPLOYEE	-	646.15	-
200100	23's	Non-Academic Salaries - Other	647.00	646.15	1,000.00
240010		INSTR AIDES - OTHER	180,798.00	-	172,699.00
241100		HRLY INSTR AIDE, DIRECT INSTR	-	148,474.37	-
	24's	Instr Aides - Other	180,798.00	148,474.37	172,699.00
		Non Acad Salaries Subtotal	181,445.00	149,120.52	173,699.00
310010		STRS	88,922.00		110,419.00
311101		STRS ACADEMIC INSTRUCTORS	00,922.00	65,482.04	110,419.00
311101	31's	STRS	88,922.00	65,482.04	110,419.00
320010	0.0	PERS	22,199.00	-	21,732.00
321101		PERS ACADEMIC INSTRUCTORS	-	15,086.47	-
322302		PERS INSTR AIDE DIRECT INSTR	-	5,068.09	-
	32's	PERS	22,199.00	20,154.56	21,732.00
330010		FICA & MEDICARE (OASDI)	23,268.00	-	23,659.00
331101		FICA ACADEMIC INSTRUCTORS	-	6,055.43	-
332302		FICA INSTR AIDE DIRECT INSTR	-	2,023.18	-
335101		MEDCA ACADEM INSTRUCTORS	-	10,439.79	-
336302	2210	MEDCA INST AIDE DIRECT INSTR FICA & Medicare (OASDI)	23,268.00	2,152.93 20,671.33	23,659.00
340101	33 5	MEDIC ACADEMIC INSTRUCTORS	23,200.00	134,478.00	23,039.00
340110		MEDIC ACADEMIC INSTRUCTORS MEDIC ACA	170,064.00	134,470.00	170,064.00
341101		DENT ACADEMIC INSTRUCTORS	-	7,447.00	-
341110		DENT ACA	10,501.00	-	8,941.00
342101		VISION ACADEMIC INSTRUCTOR	-	2,139.00	-
342110		VISION ACA	2,701.00	-	2,571.00
343101		LIFE ACADEMIC INSTRUCTORS	-	649.44	-
343110		LIFE ACA	791.00	-	791.00
344101		LTD ACADEMIC INSTRUCTORS	4 000 00	1,154.91	4.070.00
344110 345101		LTD ACA LTC ACADEMIC INSTRUCTORS	1,626.00	350.09	1,672.00
345101		LTC ACA	421.00	350.09	421.00
348010		FUTURE RETIREE HEALTH ACA	421.00	30,195.00	421.00
348110		FUTURE RETIREE HEALTH ACA	60,391.00	-	60,391.00
	34's	Health & Welfare	246,495.00	176,413.44	244,851.00
350010		STATE UNEMP INSURANCE	964.00	-	551.00
351101		UNEMP ACADEMIC INSTRUCTOR	-	359.81	-
352302		UNEMP INSTR AIDE DIRECT INST	-	74.23	
	35's	State Unempl Insurance	964.00	434.04	551.00
360010		WORKER'S COMP	18,525.00	-	16,806.00
361101		WC ACADEMIC INSTRUCTORS	-	11,140.54	-
362302		WC INSTR AIDE DIRECT INSTR	-	2,301.38	-
363102		WC STUDENT	- 40 505 00	10.01	-
4	36's	Workers' Comp	18,525.00	13,451.93	16,806.00

	P	alomar College		
		SUDGET REPORT	-	
		mparing Fiscal Yea		
		2018 and 2019		
		FUND 33		
	CHILD	DEVELOPMEN	T ELIND	D 11 00 0010
	CHILD I	DEVELOPMEN	I FUND	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
Account	Description	Budget	Expended/Received Year to Date	Budget
370010	APPLE	7,074.00	-	5,837.00
371101	APPLE ACADEMIC INSTRUCTOR	-	4,177.32	-
372302	APPLE INST AIDE DIRECT INSTR		2,896.17	-
	APPLE	7,074.00	7,073.49	5,837.00
39'8	Other Benefits	407,447.00	303.680.83	423.855.00
	Employee Benefits Subtotal	407,447.00	303,080.83	423,855.00
400010	SUPPLIES & MATERIALS	92,704.00	<u> </u>	73,524.00
431000	SUPPLIES&MATERIAL, INSTRUCT	92,704.00	30,768.31	73,324.00
431100	SUPPLIES, INSTRUCTIONL FOOD	-	37,654.91	-
441000	SUPPLIES&MATERIAL,NONINSTR	-	5,809.45	-
441100	SUPPLIES, INSTITUTIONAL	-	(4.18)	-
441300	SUPPLIES, FOOD SERVICES	-	7,118.79	-
	Supplies & Materials Subtotal	92,704.00	81,347.28	73,524.00
500010	OTHER OPER EXP	110,502.00	-	22,000.00
551500	SECURITY GUARD SERVICES	-	330.00	-
555100	POSTAGE	-	65.90	-
561000	RENT & LEASE, EQUIPMENT	-	1,086.96	-
565200	MAINTENCE AGREE, SOFTWARE	-	4,253.00	-
565300 565500	REPAIRS&MAINT NONINST EQUIP REPAIRS&MAINTENANCE BLDGS	-	53.86	-
575120	TRAVEL, ACADEMIC EMPLOYEE	-	1,661.03 159.00	-
575700	STAFF DEVLOPMNT AT PALOMR		75.00	-
575710	TRAINING	-	2.134.04	_
575800	FOOD FOR MEETINGS	-	538.23	-
580250	JANITORIAL SERVICES	-	959.00	-
580350	PEST CONTROL	-	1,365.00	-
580650	WATER	-	2,400.06	-
585200	BAD DEBT EXPENSE	-	56,261.01	-
585500	FINGERPRINTING	-	56.00	-
585750	PRINTING	-	2,874.80	-
	Other Oper Exp Subtotal	110,502.00	74,272.89	22,000.00
600010	CAPITAL OUTLAY	13,275.00	-	-
623000	BUILDING CONSTRUCTION		231.50	-
641200	EQUIP INST, REPLACE>\$200-999	-	483.80	-
644100	EQUIP INSTR ADDTL \$500 - \$4999	-	1,538.38	-
644200	EQUIP INSTR REPL \$500 - \$4999	-	10,252.44	-
	Capital Outlay Subtotal	13,275.00	12,506.12	-
799010	CONTINGENCY HOLDING ACCOUNT	450,618.00		220,745.00
799010	Other Outgoing Subtotal	450,618.00	-	220,745.00
Expense Grand Total		2,136,861.00	1,339,666.78	1,823,854.00
819100	CHILDCARE FOOD REIMB FEDRL	48,000.00	41,256.48	48,000.00
81's	Federal Revenues Subtotal	48,000.00	41,256.48	48,000.00
862100	CHILD DEVELOPMNT APPORT - CSPP	537,145.00	487,331.00	537,145.00
862110	CHILD DEVELOPMNT APPORT - CCTR	35,287.00	2,019.00	-
862550	CHILDCARE TAX BAILOUT	95,242.00	97,353.00	98,500.00
869100 869999	CHILDCARE FOOD REIMB STATE	2,000.00	2,178.85	2,000.00
	BEGINNING BALANCE, STATE State Revenues Subtotal	21,120.00 690,794.00	588,881.85	21,120.00 658,765.00
80 8	State Nevenues Subtoldi	030,734.00	200,001.03	000,700.00
886200	INTEREST COUNTY TREASURY	2,000.00	5,475.15	2,000.00
		=,500.00	5, 5.10	

	Р			
	BUDGET REPORT Comparing Fiscal Years			
		2018 and 2019		
		FUND 33		
	CHILD DEVELOPMENT FUND			Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
887100	CHDV F/P PARENT FEES PRESCHOOL	795,400.00	798,622.14	960,089.00
887105	CHDV F/P PARENT FEES TODDLER	133,000.00	-	-
887110	CHDV SUB P-SCHOOL FEES F/T	5,000.00	1,459.86	5,000.00
887120	CHDV SUBSIDIZED TODDLER FEES	1,500.00	-	-
889880	STALE DATED/VOID WARRANTS	-	56.46	-
889999	BEGINNING BALANCE, LOCAL	461,167.00	-	150,000.00
88's	Local Revenues Subtotal	1,398,067.00	805,613.61	1,117,089.00
Revenue Grand Total		2,136,861.00	1,435,751.94	1,823,854.00

FUND 41 CAPITAL PROJECTS FUND



	1	Palomar College		
	BUDGET REPORT			
		omparing Fiscal Year	rs	
		2018 and 2019		
		FUND 41		
		ļ		
	C	APITAL OUTLAY	Υ	Run May 30, 2018
		EV 0047 0040	EV 0047 0040	EV 0040 0040
		FY 2017-2018	FY 2017-2018 Expended/Received	FY 2018-2019
Account	Description	Budget	Year to Date	Budget
Account	Description		rear to Date	
400010	SUPPLIES & MATERIALS	10,851.00		10,700.00
441000	SUPPLIES&MATERIAL, NONINSTR	-	3,273.97	-
	Supplies & Materials Subtotal	10,851.00	3,273.97	10,700.00
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-,	,
500010	OTHER OPER EXP	2,045,156.00	-	1,631,331.00
515300	SOFTWARE LICENSING FEES	-	93,879.00	
525200	MEMBERSHIP, EMPLOYEE	-	(75.00)	-
551300	INDEPENDENT CONTRACTOR	-	147,385.71	-
551400	MANAGEMENT FEES	-	46,238.04	-
551900	OTH PERSONAL&CONSULT SVC	-	7,007.31	-
562000	RENTS & LEASES, LAND/BLDGS	-	178,516.72	-
565100	MAINTENANCE AGREEMT, EQUIP	-	423,530.19	-
565300	REPAIRS&MAINT NONINST EQUIP	-	66,799.63	-
565500	REPAIRS&MAINTENANCE BLDGS	-	58,135.52	-
565550	MAINTENANCE, GROUNDS	-	114,879.00	-
575200	TRAVEL, CLASSIFIED ADMINISTR	-	30.23	-
575700	STAFF DEVLOPMNT AT PALOMR	-	978.00	-
575710	TRAINING	-	48.00	-
580100	ELECTRICITY	-	225.43	-
580150	FUEL, GAS	-	1,695.86	-
580250 580500	JANITORIAL SERVICES TELEPHONE CONNECTIONS	-	2,600.00 4,147.73	-
585100	ADMINISTRATIVE EXPENSE	-	1,914.73	-
585750	PRINTING	-	2,040.03	-
303730	Other Oper Exp Subtotal	2.045.156.00	1.149.976.13	1,631,331.00
	Cition Open Exp Gustotui	2,010,100.00	1,140,070110	1,001,001.00
600010	CAPITAL OUTLAY	1,919,885.00	-	1,522,891.00
623000	BUILDING CONSTRUCTION	-	147,633.19	-
623100	ARCHITECTURL&ENGINEER FEE	-	70,792.34	-
623200	BLUEPRINTS&INSPECTION SVCS	-	7,325.00	-
623300	PERMITS AND FEES	-	2,250.00	-
644400	EQUIP NONINS ADDL \$500 - \$4999	-	10,205.81	-
644500	EQUIP NONINS REPL \$500 - \$4999	-	5,523.44	-
644600	EQUIPMENT NONINSTRUCTL >\$4,999	-	261,615.54	-
644850	EQUIP TECHNOLOGY NONINS<\$4,999	-	68,525.38	-
644950	SOFTWARE NONINSTRNL >\$4,999	-	84,583.00	-
	Capital Outlay Subtotal	1,919,885.00	658,453.70	1,522,891.00
721000	INTRAFUND TRANS OUT WITHIN	-	2,853,349.00	-
721010	INTRAFUND TRANS OUT WITHIN	2,853,349.00	0.450.045.00	2,469,100.00
731000	INTERFUND TRANS OUT BETWEEN	2 450 045 00	3,450,945.00	400 775 00
731010	INTERFUND TRANS OUT BETWEEN	3,450,945.00	-	492,775.00
799010	CONTINGENCY HOLDING ACCOUNT Other Outgoing Subtotal	10,723,781.00 17.028.075.00	6,304,294.00	10,101,129.00 13,063,004.00
	Other Outgoing Subtotal	17,020,075.00	6,304,294.00	13,063,004.00
Expense Grand Total	+	21,003,967.00	8,115,997.80	16,227,926.00
Expense Grana retai		21,000,001.00	5,115,001100	10,221,020.00
865152	PROP 39 FUNDS	621,823.00	621,823.00	-
869999	BEGINNING BALANCE, STATE	3,042,978.00	-	705,746.00
	6's State Revenues Subtotal	3,664,801.00	621,823.00	705,746.00
			•	
884360	SURPLUS SALES	11,500.00	30,107.45	11,500.00
886200	INTEREST COUNTY TREASURY	150,000.00	167,748.13	150,000.00
889700	SAN MARCOS REDEVLOPMNT TAX RE	,	597,073.91	-
889701	POWAY REDEVELOPMENT TAX REV	100,000.00	555,438.84	-
889702	ESCONDIDO REDEVELOPMNT TAX RE	100,000.00	365,356.34	-
889703	VISTA REDEVELOPMENT TAX REV	-	52,516.87	-

	Palomar College			
	Comparing Fiscal Years			
		2018 and 2019		
		FUND 41		
	CAPITAL OUTLAY			Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
889900	OTHER LOCAL REVENUES	15,000.00	312,699.30	12,600.00
889999	BEGINNING BALANCE, LOCAL	13,809,317.00	-	12,878,980.00
88's	Local Revenues Subtotal	14,385,817.00	2,080,940.84	13,053,080.00
898100	INTERFUND TRANSER IN,BETWN	100,000.00	100,000.00	-
898200	INTRAFUND TRANSFR IN, WITHIN	2,853,349.00	2,853,349.00	2,469,100.00
89's	Other Sources Subtotal	2,953,349.00	2,953,349.00	2,469,100.00
Revenue Grand Total		21,003,967.00	5,656,112.84	16,227,926.00

FUND 42 PROP 39 MEASURE M GENERAL OBLIGATION BONDS FUND



		Palomar College		
		M BUDGET REPORT		
		Comparing Fiscal Years		
		2018 and 2019		
		FUND 42		Run May 30, 2018
	PPOI	P M BOND CONSTRUCT	TION .	Rull May 30, 2016
	PROI	P M BOND CONSTRUCT	ION	
		FY 2017-2018	FY 2017-2018	FY 2018-2019
Account	Description	Budget	Expended/Received Year to Date	Budget
212100	SUPERVISOR, CAST	-	229,977.14	274,371.00
212200	CLASSIFIED REGULAR SALARY	-	140,951.07	195,889.00
	Non-Instr Salaries - Reg		370,928.21	470,260.00
23's	Non-Academic Salaries - Other		-	-
	Non Acad Salaries Subtotal		370,928.21	470,260.00
322102	PERS CLASSIFIED	_	21,891.11	-
322202	PERS NON-INSTR ADMIN/SUPR	-	34,549.32	-
	PERS		56,440.43	84,939.00
332102	FICA CLASSIFIED	-	8,747.50	-
332202 336102	FICA NON-INSTR ADMIN/SUPR MEDCA CLASSIFIED	-	14,185.86 2,045.80	-
336202	MEDCA CLASSIFIED MEDCA NON-INSTR ADMIN/SUP	-	2,045.80 3,317.68	-
	FICA & Medicare (OASDI)	-	28,296.84	35,976.00
340252	MEDIC CLASSIFIED	-	32,728.00	52,632.00
340302	MEDIC NON-INSTR ADMIN/SUPR	-	43,255.16	52,632.00
341252 341302	DENT CLASSIFIED DENT NON-INSTR ADMIN/SUPR		1,936.22	2,681.00
342252	VISION CLASSIFIED		2,505.43 556.14	3,008.00 771.00
342302	VISION NON-INSTR ADMIN/SUP	-	641.68	771.00
343252	LIFE CLASSIFIED	-	164.00	237.00
343302	LIFE NON-INSTR ADMIN/SUPR	-	196.79	237.00
344252	LTD CLASSIFIED	-	353.21	551.00
344302 345252	LTD NON-INSTR ADMIN/SUPR LTC CLASSIFIED		613.54 91.00	771.00 126.00
345302	LTC NON-INSTR ADMIN/SUPR	-	105.00	126.00
348020	FUTURE RETIREE HEALTH CLS	-	13,084.50	18,117.00
348030	FUTURE RETIREE HEALTH AA/CAST	-	15,097.00	18,117.00
	Health & Welfare UNEMPLOYMENT CLASSIFIED		111,327.67	150,777.00
352102 352202	UNEMP NON-INSTR ADMN/SUP	- -	70.56 114.42	-
	State Unempl Insurance		184.98	236.00
362102	WC CLASSIFIED	-	2,184.74	-
362202	WC NON-INSTR ADMIN/SUPERV	-	3,564.72	
	Workers' Comp APPLE		5,749.46	7,290.00
37 3	Employee Benefits Subtotal		201,999.38	279,218.00
	, ,		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-,
515300	SOFTWARE LICENSING FEES	-	26,951.20	-
535200	INS, FIRE, CASUALTY, LIABILITY	-	44,016.80	-
545100 545200	ADVERTISEMENTS REQ BY LAW LAWYERS' FEES	-	5,733.38 190,662.06	-
551900	OTH PERSONAL&CONSULT SVC	-	923,120.51	-
562000	RENTS & LEASES, LAND/BLDGS	-	1,278,932.01	-
565100	MAINTENANCE AGREEMT, EQUIP	-	161,055.00	-
565200 575710	MAINTENCE AGREE,SOFTWARE TRAINING	-	1,280.00	-
575710 580500	TELEPHONE CONNECTIONS	-	842.00 484.96	-
	Other Oper Exp Subtotal		2,633,077.92	-
623000 623100	BUILDING CONSTRUCTION	-	72,795,272.20	-
623200	ARCHITECTURL&ENGINEER FEE BLUEPRINTS&INSPECTION SVCS	-	2,688,145.35 2,150,563.79	-
623300	PERMITS AND FEES	-	738,428.37	-
631000	LIBRARY BOOKS	-	77,114.20	-
633000	LIBRARY NONPRINT MEDIA	-	9,500.00	-
644100 644400	EQUIP INSTR ADDIL \$500 - \$4999	-	2,083,575.34	-
644400 644600	EQUIP NONINS ADDL \$500 - \$4999 EQUIPMENT NONINSTRUCTL >\$4,99	-	1,468,977.39 832,118.69	-
644800	EQUIP TECHNOLOGY NONINS>\$4,99	-	4,377,304.91	-
644850	EQUIP TECHNOLOGY NONINS<\$4,99	-	32,445.39	-
	Capital Outlay Subtotal		87,253,445.63	180,885,535.00
Evnonce Grand T-4	21	202 422 242 22	00 450 454 44	104 625 042 00
Expense Grand Tot	aı	303,132,243.00	90,459,451.14	181,635,013.00

		Palomar College		
		M BUDGET REPORT		
		Comparing Fiscal Years		
		2018 and 2019		
		FUND 42		Run May 30, 2018
	PROP M BOND CONSTRUCTION			
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
886200	INTEREST COUNTY TREASURY	1,500,000.00	2,815,541.76	1,500,000.00
889999	BEGINNING BALANCE, LOCAL	301,632,243.00	, , , <u>-</u>	180,135,013.00
88's	Local Revenues Subtotal	303,132,243.00	2,815,541.76	181,635,013.00
Revenue Grand Total	ı al	303,132,243.00	2,815,541.76	181,635,013.00

FUND 43 ENERGY CONSERVATION FUND



	P	alomar College BUDGET REPORT	•	
	Col	mparing Fiscal Yea	ars	
		2018 and 2019		
		FUND 43		
	ENER	GY CONSERVA	ATION	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
500010	OTHER OPER EXP	821,750.00	-	397,420.00
580100	ELECTRICITY	-	783,588.99	-
580150	FUEL, GAS	•	(705.80)	-
	Other Oper Exp Subtotal	821,750.00	782,883.19	397,420.00
799010	CONTINGENCY HOLDING ACCOUNT	771,227.00	-	400,000.00
	Other Outgoing Subtotal	771,227.00	-	400,000.00
Expense Grand Tota	I	1,592,977.00	782,883.19	797,420.00
886200	INTEREST COUNTY TREASURY	-	14,754.22	7,000.00
889900	OTHER LOCAL REVENUES	-	17,702.13	-
889999	BEGINNING BALANCE, LOCAL	1,592,977.00	-	790,420.00
8	8's Local Revenues Subtotal	1,592,977.00	32,456.35	797,420.00
Revenue Grand Tota	1	1,592,977.00	32,456.35	797,420.00

FUND 69 OTHER POST-EMPLOYMENT BENEFITS FUND



		Palomar College		
		BUDGET REPORT		
	Ċ	omparing Fiscal Year	S	
		2018 and 2019		
		FUND 69		
	POST F	RETIREMENT BEI	NEFITS	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
A	December 1	Budget	Expended/Received	Budget
Account	Description		Year to Date	
340010	HEALTH & WELFARE	85,435.00	-	103,548.00
340410	MEDICAL RETIREE	5,116,926.00	-	5,033,412.00
340453	MEDIC ACADEMIC INST RETIREE	-	2,379,512.00	-
340503	MEDIC EDU ADMIN/SUP RETIREE	-	278,298.00	-
340604	MEDIC CLASSIFIED RETIREES	-	1,543,468.00	-
340654	MEDIC CLASS ADMNSUP RETIRE	-	465,614.00	-
341410	DENTAL RETIREE	642,830.00	-	621,228.00
341453	DENT ACADEMIC INSTR RETIREE	-	215,563.13	-
341503	DENT EDU ADMIN/SUP RETIREE	-	24,045.50	-
341604	DENT CLASSIFIED RETIREES	-	206,406.06	-
341654	DENT CLASS ADMN/SUP RETIRE	-	45,029.46	-
345000	EMPLOYER-PAID COBRA	-	17,598.06	-
346000	RETIREE SPOUSAL BENEFITS	-	59,332.14	-
34':	s Health & Welfare	5.845.191.00	5.234.866.35	5,758,188.00
	Employee Benefits Subtotal	5,845,191.00	5,234,866.35	5,758,188.00
799010	CONTINGENCY HOLDING ACCOUNT	16,283,313.00		15,562,945.00
733010	Other Outgoing Subtotal	16,283,313.00		15,562,945.00
	- mar cange mg cameraan	10,200,010.00		10,00=,01010
Expense Grand Total		22,128,504.00	5,234,866.35	21,321,133.00
886200	INTEREST COUNTY TREASURY	40.500.00	400 057 75	400,000,00
889010	FUTURE RETIREE HEALTH PREMIUM	18,500.00 4,057,895.00	103,257.75	100,000.00 4,003,254.00
889900	OTHER LOCAL REVENUES		2,000,000.00	4,003,254.00
	BEGINNING BALANCE, LOCAL	2,000,000.00 14,243,211.00	2,000,000.00	16 212 120 00
889999 88' :	s Local Revenues Subtotal	20,319,606.00	2,103,257.75	16,313,430.00 20,416,684.00
			,,••	=3,113,00 1100
898100	INTERFUND TRANSER IN,BETWN	1,808,898.00	1,808,898.00	904,449.00
	Other Sources Subtotal	1,808,898.00	1,808,898.00	904,449.00
Revenue Grand Total		22,128,504.00	3,912,155.75	21,321,133.00

FUND 71 ASSOCIATED STUDENTS TRUST FUND FUND 72 STUDENT REPRESENTATION FEE FUND FUND 73 STUDENT BODY CENTER FUND



		Palomar College)	
	AS	G BUDGET REPO	RT	
		omparing Fiscal Yea		
		2018 and 2019		
		FUND 71		
	ACCOOL		O TOUCT	
	ASSOCIA	ATED STUDENT	STRUST	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
230010	Non-Academic Salaries - Other	4,000.00	-	4,000.00
	Non-Academic Salaries - Other	4,000.00	-	4,000.00
24's	Instr Aides - Other	-	-	-
	Non Acad Salaries Subtotal	4,000.00	-	4,000.00
400010	Supplies & Materials	113,454.25		136,197.00
441000	SUPPLIES&MATERIAL NONINSTR	-	18,215.32	100,107.00
441000	Supplies & Materials Subtotal	113,454.25	18.215.32	136,197.00
	Cappines a materials captetar	110,101120	10,210102	100,101100
500010	Other Oper Exp	71,223.04	-	67,781.00
525100	MEMBERSHIP, DISTRICT	-	250.00	· -
525200	MEMBERSHIP, EMPLOYEE	-	196.00	-
551300	INDEPENDENT CONTRACTOR	-	1,050.00	-
575300	TRAVEL, STUDENT	-	1,275.82	-
575310	TRAVEL WITH STUDENT	-	258.82	-
575800	FOOD FOR MEETINGS	-	8,260.69	-
585260	BANK CREDIT CARD EXPENSE	-	613.01	-
585750	PRINTING	-	1,998.59	-
	Other Oper Exp Subtotal	71,223.04	13,902.93	67,781.00
752000	STUDENT SCHOLARSHIPS	_	400.00	-
752010	STUDENT SCHOLARSHIPS	400.00		_
702010	Other Outgoing Subtotal	400.00	400.00	-
Expense Grand Total	al T	189,077.29	32,518.25	207,978.00
882100	CONTRB,GIFTS,GRANTS,ENDOW	1 112 12	1,849.61	
884350	MISC SALES AND COMMISSION	1,113.12	1,141.00	-
886100	INTEREST BANK ACCOUNTS	100.00	1,141.00	100.00
888950	POSTING FEES INCOME ASG	5,000.00	6,707.00	5,000.00
889100	ASG INCOME	1,800.00	0,707.00	1,800.00
889160	ASG MOVIE PASSES INCOME	3,000.00	6,201.00	3,000.00
889999	BEGINNING BALANCE, LOCAL	143,185.67	1,764.60	164,078.00
	Local Revenues Subtotal	154,198.79	17,775.22	173,978.00
300		,	,	
898100	INTERFUND TRANSER IN,BETWN	34,000.00	30,000.00	34,000.00
898200	INTRAFUND TRANSFR IN, WITHIN	878.50	-	-
89's	Other Sources Subtotal	34,878.50	30,000.00	34,000.00
Davianua Cirrii I T 1		400.077.00	17 77F ^^	007.070.00
Revenue Grand Total	di .	189,077.29	47,775.22	207,978.00

	P	alomar College	2	
	-			
	Co			
		mparing Fiscal Yea		
		FUND 72		
	STUDE	NT REPRESEN	TATION	Run May 30, 2018
		FEE TRUST		
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
400010	SUPPLIES & MATERIALS	5,000.00	-	5,000.00
	Supplies & Materials Subtotal	5,000.00	-	5,000.00
500010	OTHER OPER EXP	59,000.00	-	55,000.00
575300	TRAVEL, STUDENT	-	36,787.63	-
575310	TRAVEL WITH STUDENT	-	9,961.28	-
	Other Oper Exp Subtotal	59,000.00	46,748.91	55,000.00
799010	CONTINGENCY HOLDING ACCOUNT	295,338.00	-	308,533.00
	Other Outgoing Subtotal	295,338.00	•	308,533.00
Expense Grand Total		359,338.00	46,748.91	368,533.00
886200	INTEREST COUNTY TREASURY	2,727.00	2,233.67	4,467.00
888400	STUDENT REPRESENTATIN FEE	46,600.00	54,490.00	43,947.00
889999	BEGINNING BALANCE, LOCAL	310,011.00	-	320,119.00
88'	's Local Revenues Subtotal	359,338.00	56,723.67	368,533.00
Revenue Grand Total		359,338.00	56,723.67	368,533.00

	Р	alomar College	9	
	E			
	Со			
		2018 and 2019		
		FUND 73		
	STUDEN	NT BODY CENT	ER FEE	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
400010	SUPPLIES & MATERIALS	5,000.00	-	7,000.00
441000	SUPPLIES&MATERIAL,NONINSTR		4,221.39	7 000 00
	Supplies & Materials Subtotal	5,000.00	4,221.39	7,000.00
500010	OTHER OPER EXP	12,000.00		12,000.00
000010	Other Oper Exp Subtotal	12,000.00	-	12,000.00
000010				
600010	CAPITAL OUTLAY	26,000.00	-	26,000.00
	Capital Outlay Subtotal	26,000.00	-	26,000.00
731000	INTERFUND TRANS OUT BETWEEN	-	193,666.00	_
731010	INTERFUND TRANS OUT BETWEEN	204,850.00	-	204,850.00
799010	CONTINGENCY HOLDING ACCOUNT	125,134.00	-	151,761.00
	Other Outgoing Subtotal	329,984.00	193,666.00	356,611.00
Expense Grand Total		372,984.00	197,887.39	401,611.00
886200	INTEREST COUNTY TREASURY	2,213.00	1,695.63	3,391.00
888300	STUDENT CENTER FEE	224,000.00	223,537.50	224,000.00
889999	BEGINNING BALANCE, LOCAL	146,771.00	-	174,220.00
88's	Local Revenues Subtotal	372,984.00	225,233.13	401,611.00
Revenue Grand Total		372,984.00	225,233.13	401,611.00

FUND 74 STUDENT FINANCIAL AID FUND



		Palomar College		
		BUDGET REPORT		
	C	omparing Fiscal Yea	rs	
		2018 and 2019		
		FUND 74		
	STUDEN	T FINANCIAL AII	D TRUST	Run May 30, 2018
		FY 2017-2018	FY 2017-2018	FY 2018-2019
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
400010	SUPPLIES & MATERIALS	3,286.38	-	3,286.00
	Supplies & Materials Subtotal	3,286.38	-	3,286.00
500010	OTHER OPER EXP	1,020.00	<u>-</u>	1,070.00
541100	STATE INTEREST EARND.REPAY	-	173.89	-
011100	Other Oper Exp Subtotal	1,020.00	173.89	1,070.00
751000	STUDENT GRANTS	_	18,639,133.32	_
751010	STUDENT GRANTS	18,910,992.46	10,033,133.32	18.668.100.00
761000	DIRECT LOANS	10,910,992.40	786,504.00	10,000,100.00
761010	DIRECT LOANS	970,964.00	780,304.00	965,500.00
701010	Other Outgoing Subtotal	19,881,956.46	19,425,637.32	19,633,600.00
Expense Grand Total		19,886,262.84	19,425,811.21	19,637,956.00
Expense Grana rotal		10,000,202.04	10,420,011.21	13,007,300.00
815130	PELL GRANTS	16,438,884.46	16,161,051.83	16,420,000.00
815230	SEOG	582,072.00	576,763.25	522,000.00
815300	DIRECT LOANS	970,964.00	786,504.00	965,500.00
819999	BEGINNING BALANCE, FEDERAL	3,786.38	<u> </u>	3,786.00
81':	s Federal Revenues Subtotal	17,995,706.84	17,524,319.08	17,911,286.00
865350	CAL GRANTS FOR STUDENTS	1,797,282.00	1,775,774.00	1,725,600.00
869999	BEGINNING BALANCE, STATE	0.48	<u> </u>	-
	State Revenues Subtotal	1,797,282.48	1,775,774.00	1,725,600.00
886100	INTEREST BANK ACCOUNTS	349.52	261.60	340.00
886300	INTREST EARNED ON FEDERL \$	670.00	687.51	730.00
	Local Revenues Subtotal	1,019.52	949.11	1,070.00
898100	INTERFUND TRANSER IN.BETWN	92.254.00	46.936.75	-
	S Other Sources Subtotal	92,254.00	46,936.75	-
Revenue Grand Total		19,886,262.84	19,347,978.94	19,637,956.00

FUND 75 SCHOLARSHIPS AND LOANS TRUST FUND





		Palomar College)		
	BUDGET REPORT				
	C				
		2018 and 2019			
		FUND 75			
	SCHOLA	RSHIP AND LOA	AN TRUST	Run May 30, 2018	
		FY 2017-2018	FY 2017-2018	FY 2018-2019	
		Budget	Expended/Received	Budget	
Account	Description		Year to Date		
751000	STUDENT GRANTS	-	3,419.00	-	
751010	STUDENT GRANTS	75,031.52	-	79,815.00	
752000	STUDENT SCHOLARSHIPS	-	647,151.19	-	
752010	STUDENT SCHOLARSHIPS	984,789.54	-	892,137.00	
765000	STUDENT LOANS	-	8,974.77	-	
765010	STUDENT LOANS	893,630.38	-	909,983.00	
	Other Outgoing Subtotal	1,953,451.44	659,544.96	1,881,935.00	
Expense Grand Total		1,953,451.44	659,544.96	1,881,935.00	
882200	SCHOLRSHP/GRANT/LOAN REV	704,664.52	679,393.83	612,200.00	
882300	STUDENT LOAN REPAYMENTS	8,950.00	10,654.24	11,050.00	
886200	INTEREST COUNTY TREASURY	12,725.00	15,847.62	16,709.00	
889999	BEGINNING BALANCE, LOCAL	1,227,111.92	-	1,241,976.00	
	Local Revenues Subtotal	1,953,451.44	705,895.69	1,881,935.00	
Revenue Grand Total		1,953,451.44	705,895.69	1,881,935.00	

RESOLUTION 17-21543

A RESOLUTION OF THE GOVERNING BOARD PALOMAR COMMUNITY COLLEGE DISTRICT PALOMAR COLLEGE, SAN MARCOS, CALIFORNIA

Education Protection Account

WHEREAS, the voters approved Proposition 30 on November 6, 2012 which added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36 create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools, and community college districts;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts, and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and extended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts, and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section. 36.

THEREFORE, the Board of Trustees of the Palomar Community College District hereby resolves, based on the foregoing, that the monies received from the Education Protection Account shall be spent on Instructional Activities (Attachment A).

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this 12th day of June 2018, by the following vote:

AYES: NOES: ABSENT:	
Paul McNamara, Board President	Mark Evilsizer, Secretary

ATTACHMENT A

CALIFORNIA COMMUNITY COLLEGES Annual Financial and Budget Report SUPPLEMENTAL DATA

Schools and Local Public Safety Protection Act
Prop 30 EPA Expenditure Report

For Actual Year: 2017-2018

District ID: 60 Name: Palomar Community College

Activity Classification	Activity Code			Unrestrict	ed
PA Proceeds:	8630				13,277,05
	3555				
		Salaries and Benefits	Operating	Capital	Total
	Activity	(1000 - 3000)	Expenses	Outlay	
Activity Classification	Code		(4000 - 5000)	(6000)	
ructional Activities	0100-5900	13,277,050			13,277,05
ner Support Activities (list below)	6XXX				
tal Expenditures for EPA*		42.077.050			40.077.05
Revenues less Expenditures		13,277,050	0	0	13,277,05
Meverides less Experiditures					U

CCFS-311 Page 1

RESOLUTION 17-21544

A RESOLUTION OF THE GOVERNING BOARD PALOMAR COMMUNITY COLLEGE DISTRICT PALOMR COLLEGE, SAN MARCOS, CALIFORNIA

2018-19 GANN Limit

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and

WHEREAS, The provisions of that amendment establish maximum appropriation limitation, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, The District must establish a Gann Limit for the 2018-19 fiscal year in accordance with the provisions of the Gann Amendment and applicable statutory law;

THEREFORE, BE IT RESOLVED, That this Board does provide public notice that the attached calculations and documentation of the 2018-19 Gann Limit are made in accordance with applicable constitutional and statutory law and that this Board does hereby declare that the appropriations in the 2018-19 budget do not exceed the limitations imposed by the Gann Amendment;

AND BE IT FURTHER RESOLVED, That the Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District.

Attachment: California Community Colleges 2018-19 Gann Limit Worksheet showing the 2018-19 Appropriations Limit of \$149,745,703 and a 2018-19 Appropriations Subject to Limit of 105,075,836.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this 12th day of June 2018, by the following vote:

AVEC.

Paul McNamara, Board President	Mark Evilsizer, Secretary
ABSENT:	
NOES:	
ATES.	

CALIFORNIA COMMUNITY COLLEGES GANN LIMIT WORKSHEET

Fiscal Year 2018-19

	RICT NAME: PALOMAR COMMUNITY COLLEGE DISTRICT: 06/12/2018	-
l. 20 1	8-19 Appropriations Limit:	
Α.	2017-18 Appropriations Limit	\$ 136,242,772
В.	2018-19 Price Factor = 1.0367	
C.	Population factor: 1. 2016-17 Second Period Actual FTES 2. 2017-18 Second Period Actual FTES 3. 2018-19 Population change factor (C.3 = C.2./C.1) 18,023.6300 19,108.9400 1.0602	
D.	2017-18 Limit adjusted by inflation and population factors (D = A x B x C.3)	149,745,703
E.	Adjustments to increase limit: 1. Transfers in of financial responsibility 2. Temporary voter approved increases 3. Total adjustments - increase	0
	Adjustments to decrease limit: 1. Transfers out of financial responsibility 2. Temporary voter approved increases 3. Less: Total adjustments - decrease 2018-19 Appropriations Limit	0 \$ 149,745,703
	18-19 Appropriations Subject to Limit: State Aid ¹	\$ 32,520,890
	State Subventions ²	500,000
	Local Property Taxes	72,054,946
D.	Estimated excess Debt Service taxes	
E.	Estimated Parcel taxes, Square Foot taxes, etc.	
F.	Interest on proceeds of taxes	
G.	Less: Costs for Unreimbursed Mandates ³ (_	
Н.	2018-19 Appropriations Subject to Limit	\$ 105,075,836

¹General Apportionment, Apprenticeship Allowance, Education Protection Account tax revenue

² Home Owners Property Tax Relief, Timber Yield Tax, etc...

³ Local Appropriations for Unreimbursed State, Court, and Federal Mandates

PALOMAR COLLEGE

Facilities Department

Palomar Anita & Stan Maag Food and Nutrition Center Project

SUBJECT: Governing Board Approval: June 2018 Change Order

DSA Application Number: 04-116532 DSA File No: 37-C1

PROJECT DESCRIPTION:

This project is the remodel/conversion of room SU-40 into a new Food and Nutrition Center that will serve Palomar College students. The work includes creation of a back-of-house stock and preparation room and a public area where students can shop for needed items. The public space is designed to be a warm and inviting space. Funds for the project have been donated by the public. The project was awarded by the Governing Board on January 9, 2018.

DESCRIPTION OF CHANGE:

Fordyce Construction, Inc.:

This is Change Order #01 to Fordyce Construction, Inc. who is the general contractor for the project. This change order accounts for unforeseen conditions, modifications to the design details and a credit for an unused contract Allowance.

Contract Allowance	\$ (10,000)
Unforeseen Conditions	\$ 9,886
Modifications due to design coordination	\$ 9,789
Total Change Order #01	\$ 9,675

Fordyce Construction, I	nc.
Original Contract Value:	\$263,813
Change Orders to Date:	\$0
Proposed Change Orders:	\$9,675
Revised Contract Amount:	\$273,488

FINANCIAL IMPLICATIONS:

The Anita & Stan Maag Food and Nutrition Center project is being funded through public donations.

The above changes are included in Project Change order #01 and represent a total increase to the overall project in the amount of \$9,675.

RECOMMENDATION:

It is recommended that the Governing Board approve the, Anita & Stan Maag Food and Nutrition Center Owner Change Order #01 for \$9,675.

6/12/18 Page 1

PALOMAR COLLEGE

Facilities Department Palomar Rancho Bernardo Education Center

SUBJECT: Governing Board Approval: June 2018 Change Order

DSA Application Number: 04-113069 DSA File No: 37-C1

PROJECT DESCRIPTION:

This project is the new South Education Center site. The project includes the renovation of the existing 4 story Office Building into a new education center site complete with structural upgrades, all new interiors and mechanical, Electrical and Plumbing systems and equipment. The project also includes structural upgrades to the existing 3 story parking structure as well as landscape and site improvements. The project was awarded by the Governing Board on September 13, 2016.

DESCRIPTION OF CHANGE:

Swinerton Builders:

This Change Order accounts for Owner added scope including modifications to an ADA ramp and the creation of steel ramps at structural modifications in the parking structure, and unforeseen conditions.

Owner Changes	\$ 280,333
Unknown Conditions	\$ 21,806
Total Change Order #08	\$ 302,139

Swinerton Builders	<u>s</u>
Original Contract Value:	\$43,487,149
Adjusted GMP Amount	\$1,351,769
Change Orders to Date:	\$2,334,463
Proposed Change Orders:	\$302,139
Revised Contract Amount:	\$47,475,520

FINANCIAL IMPLICATIONS:

The South Education Center project is being funded through Proposition M.

The above changes are included in Project Change order #08 and represent a total increase to the overall project in the amount of \$302,139.

RECOMMENDATION:

It is recommended that the Governing Board approve the SEC Owner Change Order #08 for \$302,139 and 0 working days.

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PALOMAR COLLEGE

Facilities Department

Maintenance & Operations Building

SUBJECT: Governing Board Approval: June 2018 Change Order

DSA Application Number: 04-115315 DSA File No: 37-C1

PROJECT DESCRIPTION:

The Maintenance & Operations Building provides a new space for the Facilities, Building Services, Grounds, Maintenance, and Custodial Departments as well as the Shipping & Receiving and Warehouse areas. It is approximately 26, 953 sf in size. The project is being delivered via Design /Build and was awarded to Level 10/BNIM on September 9, 2016.

DESCRIPTION OF CHANGE:

Level 10, Inc.:

This Change Order includes costs for lowering the main water line to avoid existing SDG&E power conduit and changes to the water line connection located in Mission Road required by the Vallecitos Water District. The Change Order also includes Owner additions including added storage shelving in the warehouse, additional power drops for shop equipment and carts charging, landscape and fencing modifications and City of San Marcos Directors Permit costs.

Owner Changes	\$232,744
Unforeseen Conditions	\$157,369
Total Change Order #03	\$390,113

Level 10 Construction		
Original Contract Value:	\$14,435,964	
Change Orders to Date:	\$172,016	
Proposed Change Orders:	\$390,113	
Revised Contract Amount:	\$14,998,093	

FINANCIAL IMPLICATIONS:

The Maintenance & Operations Project is being funded through Proposition M.

The above changes are included in Project Change Order #03 and represent a total increase to the overall project in the amount of \$390,113.00

RECOMMENDATION:

It is recommended that the Governing Board approve the Maintenance & Operations project Owner Change Order #03 for \$390,113.00

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AD ASTRA SUBSCRIPTION AGREEMENT

Agreement No. 22346

This Agreement (this "Agreement") is effective as of the last date shown in the signature block hereto (the "Effective Date") by and between AD ASTRA INFORMATION SYSTEMS™, LLC, a Kansas limited liability company located at 6900 W. 80th Street, Suite 300, Overland Park, KS 66204 ("Ad Astra"), and Palomar College located at 1140 W Mission Road, San Marcos, CA, 92069-1487 ("Client").

Recitals

Ad Astra has developed and owns scheduling software for courses and events (marketed as <u>Astra Schedule</u>) and course planning software (marketed as <u>Platinum Analytics</u>) both of which are described in **Exhibit A** (collectively, the "Software and Services"), and provides related implementation, user support, and version upgrade services as described in **Exhibit A** (the "Software and Services"). Client desires to access and use of the Software and receive the Services from Ad Astra as described herein, subject to the terms and conditions hereof.

Agreement

NOW, THEREFORE, in consideration of the promises, covenants and mutual agreements herein contained, the parties hereto agree as follows:

1. Access and Provision of Services.

- (a) Access. Ad Astra grants to Client, and Client accepts, a non-exclusive, non-transferable right to access the Software. Upon payment of the Fees, as prescribed in Section 11, Ad Astra shall furnish to Client access information, including appropriate IP addresses, log-on procedures, and user identification and password(s). Access to use the Software may not in whole or in part be assigned or transferred to any person not covered under this Agreement.
- (b) Services. During the term of this Agreement and subject to the terms and conditions hereof, Ad Astra will provide to Client the Base Services, and the Optional Products and Services as requested by Client. The Optional Products and Services will be subject to additional fees and charges as described in Section 11.
- (c) Suspension or Termination. Ad Astra may, in its sole and absolute discretion and without notice, immediately suspend or terminate Client's right to use or receive the Software and the Services hereunder for failure to comply with Ad Astra's policies and/or the terms set forth herein.
- **2.** Acceptance of Software and Services. All of the Software and the Services provided and/or performed hereunder will be deemed to be accepted by Client, unless Client reports to Ad Astra all deficiencies in any software or service within ten (10) days after receipt of such software or service performed.

- **3. Connectivity.** Ad Astra's objective is to make the Software available twenty-four hours a day, seven days a week. In the event that Client's access to the Software becomes unavailable due to connectivity issues, Client shall immediately notify Ad Astra by logging a case to the Ad Astra Portal. Customer support hours are Monday through Friday from 7:00 am to 6:00 pm (cst). Ad Astra's policy is to respond within two business hours of receiving the case. Unless Client's access to the Software is unavailable for reasons beyond Ad Astra's control or as a result of routine maintenance, Ad Astra strives to resolve and restore access within eight business hours.
- **4. Outsourced Services.** Client acknowledges that Ad Astra may contract with a third-party provider (the "Hosting Provider") to provide the Hosting Services. All third-party Hosting Providers will be required to maintain currency and compliance with SOC2 audits and ISO certificates.
- **5.** Ad Astra Hosted Test Environment. Ad Astra will provide a test environment that will be configured similar to the Client's production environment hosted in the Ad Astra Cloud only for user acceptance testing of new versions. Test Environments are available upon request via a logged case and require 5 working days of advance notice. The test environment will be decommissioned after the end date associated with the environment request case or 3 weeks from environment availability, whichever is encountered first.
- **6. Acceptable Use.** In addition to the limitations and restrictions provided in the Hosting Policies, Client agrees that its usage of all infrastructure hardware and software is for the express use of running the Ad Astra application. No other applications should be installed on the provided infrastructure hardware or databases other than those required to run these products.
- 7. Scheduled Maintenance. Client acknowledges and agrees that Ad Astra will, from time to time, need to perform routine maintenance or repair, and that during such periods of maintenance or repair, the Ad Astra Software may not be available for Client's use. Ad Astra's objective is to minimize the duration of any such unavailability and will, to the extent possible, endeavor to perform routine maintenance outside of Normal Business Hours which typically will be from 11:00 pm on Saturday to 11:00 pm on Sunday. Ad Astra, to the extent possible, will give Client at least twenty-four (24) hours advance notice of down-time for scheduled maintenance.
- **8.** Client Hosted Data. Client hosted data may be de-identified to produce a De-Identified Astra Database. The De-Identification process removes or obfuscates all personally identifiable information and makes every reasonable attempt to anonymize all client identifiable information including but not limited to institution name, campus names, department names, etc. The De-Identified Astra Database may be exported from the Astra Cloud to another Ad Astra data center and used for quality assurance and/or demonstration purposes.
- **9. Backup and Retrieval.** Ad Astra's Hosting Provider will perform full and incremental backups and provide recovery processes in accordance with Ad Astra's Hosting Policies and Procedures.

10. Client's Obligations.

(a) Use of Software and Services. The Software and the Services must be used only for Client's own business. Client must not (i) permit any third party to use the Software or any of the Services, (ii) use the Software or any of the Services in the operation of any business other

than Client's own business, (iii) allow unauthorized access to the licensed Software or any of the Services, (iv) make any copies of application software or 3rd party infrastructure software such as operating system software or database software or (v) alter or modify the Software in any manner without Ad Astra's prior written consent. It is the responsibility of Client to maintain restricted access to any infrastructure hardware environments. Should any unauthorized access or unauthorized communication of access information occur within the Client environment Ad Astra should be notified within 24 hours of either event, so that access security can be reset and an audit of possible damage can be executed.

- (b) Trade Secret and Copyright Notices. Client will reproduce and incorporate Ad Astra's trade secret or copyright notice in any copies, modifications or partial copies, which will include, but not be limited to, the following: "This document produced pursuant to Subscription Agreement No. 22346 with the Licensor and owner, Ad Astra Information Systems, LLC All rights reserved."
- (c) Cooperation. Client must cooperate with Ad Astra in the performance of its obligations hereunder.

11. Fees and Payment.

- (a) Fees Due upon Contract Execution. Client must pay to Ad Astra the following fees as invoiced, net 30 following the execution of this Agreement, as outlined in Exhibit A.
- (b) Annual Subscription Fees. Beginning on the first anniversary of the Effective Date, Client must pay to Ad Astra annual subscription fees (the "Subscription Fees") as invoiced by Ad Astra each year for access to the software, software maintenance and support, as outlined in Exhibit A. Subscription Fees include access to our technical support team and standard releases of the licensed product. After the Initial Term of this Agreement, as outlined in Section 17 (a), the Subscription Fees may be subject to an increase from the Initial Term amount as determined by Ad Astra. Ad Astra will notify Client of the amount of any such increase at least forty-five (45) days prior to the effective date of such increase.
- (c) Enrollment Increase. An enrollment increase in excess of 20% from the Effective Date of this agreement or from the last reported enrollment increase must be reported to Ad Astra in writing. In such case, a proportional increase from the base Subscription Fee will be applied to the new Subscription Fee.
- (d) Invoices, Payment and Delinquent Amounts. Ad Astra will submit invoices to Client for all amounts due. Payment of each invoice will be due, without deduction or setoff, Net 30. Any payment received more than thirty (30) days after the due date of the relevant invoice will be subject to interest at the rate of 1% per month or the maximum legal rate, whichever is lower, from the date of the invoice through the date payment is received.
- (e) Ad Astra's Right to Suspend Access and Services. If in any case Client does not remit payment to Ad Astra within thirty (30) days after Ad Astra's written demand for such amounts and the amount in question in not the subject of a bona fide dispute, then, in addition to preserving all of Ad Astra's other rights and remedies, Ad Astra reserves the right, in its sole discretion and without further notice to Client, to suspend all access and services.

- (f) Campus Acquisitions. If Client completes a material acquisition of new campuses, this Agreement will be amended for licensing of said new campuses. Fees will be negotiated at time of request for license expansion.
- (g) Taxes. Client is responsible for reporting and paying all applicable sales and use or other taxes, impositions or charges with respect to any and all Fees. If Client is exempt from taxes, a copy of a valid tax exemption certificate should be provided to Ad Astra. Client will indemnify, defend, and hold harmless Ad Astra from and against all claims arising out of or resulting from Ad Astra's failure or alleged failure to pay taxes due.

12. Intellectual Property Rights.

- (a) Ad Astra's Rights. Ad Astra retains all right, title and interest in and to the Intellectual Property (as defined below). Nothing in this Agreement will be interpreted so as to provide Client with any rights, interest in, or ownership of the Intellectual Property. Client acknowledges the proprietary rights of Ad Astra in the Intellectual Property, and admits the validity of the Intellectual Property and further agrees that it will not contest, directly or indirectly, such Intellectual Property rights or the validity of such Intellectual Property rights, nor aid others in doing so.
- (b) Definition. The term "Intellectual Property" means Ad Astra's rights to, interest in, and ownership of (i) the Software, (ii) source codes, computer software, software design, data and documentation related to the Software and Services, (iii) trademarks, service marks, logos, trade names, and company names and registrations and applications for registration thereof, (iv) copyrights and registrations and applications for registration thereof, (v) patents, patent applications and improvements thereto, (vi) trade secrets and confidential business information, know-how, and production processes and techniques, research and development information, drawings, specifications, designs, plans, proposals, technical data, copyrightable works, financial, marketing and business data, pricing cost information, business and marketing plans, and customer and supplier lists and information, and (vii) other proprietary rights.
- (c) Limited Warranties. Except for the warranties set forth herein, Ad Astra disclaims any and all warranties, conditions, or representations (expressed or implied, oral or written), with respect to the software and support services or any part thereof, including any and all implied warranties or conditions of title, merchantability, or fitness or suitability for any purpose (whether or not Ad Astra knows, has reason to know, has been advised, or is otherwise in fact aware of any such purpose), whether alleged to arise by law, by reason of custom or usage in the trade, or by course of dealing. In addition, Ad Astra expressly disclaims any warranty or representation to any person other than Client with respect to the software and support services or any part thereof.
- (d) Intellectual Property Infringement. Ad Astra warrants that the Software, when used in accordance with the Documentation and in accordance with its intended purpose, will not infringe upon or violate any patent, copyright, trade secret, or any other proprietary right of any third party. In the event of any claim of a third party against Client asserting or involving a patent, copyright, trade secret or proprietary right violation which concerns any Software acquired by Client from Ad Astra hereunder (an "IP Claim"), provided Client is not in default under this Agreement, Ad Astra will defend, at its sole authority and expense, and indemnify Client against any loss, cost, expense and liability arising out of such IP Claim. Ad Astra's obligations under this Section are expressly conditioned

upon receipt by Ad Astra of prompt written notice of any such IP Claim and Client's full cooperation with Ad Astra in the defense of any such IP Claim. In the event that Client's use of any Software is enjoined or restrained by court order based on an IP Claim or if, in Ad Astra 's opinion, the Software is likely to become the subject of an IP Claim, Ad Astra will, at its expense and at its option: (i)procure for Client the right to continue using the infringing Software; (ii) replace or modify the infringing Software so that it becomes non-infringing, but only if the modifications or replacement does not materially adversely affect the use of the Software; or (iii) if neither (i) nor (ii) above is practical, terminate this Agreement, in which case Ad Astra will provide a prorated refund of any prepaid fees for the remainder of the annual period. The indemnification provisions contained in this Section shall not apply to any infringement occasioned by modification by any party other than Ad Astra, or its authorized agents, of any Software or any combination of or integration of the Software with any device or software added by any party other than Ad Astra or its authorized agents. This Section contains Client's sole and exclusive remedy for patent, copyright, trade secret, or other proprietary right infringement.

- 13. Limited Liability. Client acknowledges, understands, and agrees that Ad Astra will not be liable for any indirect, incidental, punitive, special, loss of data, data recovery or reconstruction, resulting delays, service interruption, business interruption, loss of privacy, loss of profits or consequential damages arising out of or related to this Agreement or the Software or any of the Services provided hereunder, whether such damages are alleged as a result of tortious conduct, breach of contract or otherwise, even if Ad Astra has been advised of the possibility of such damages. Client acknowledges, understands, and agrees that the maximum total liability of Ad Astra under this Agreement will not exceed the fees received by Ad Astra under this Agreement within the previous twelve (12)-month period.
- 14. Indemnification. Both parties will indemnify, defend, and hold each other, including their affiliates, managers, officers, employees, agents, successors and assigns, harmless from and against any and all claims, actions, causes of action, orders, arbitrations, proceedings, losses, damages, liabilities, judgments, and expenses (including, without limitation, reasonable attorneys' fees and costs) arising, directly or indirectly, from or in connection with: (a) any breach of this Agreement by the other or any of their affiliates, employees or agents; (b) any violation of the rights of another by the other or any of their affiliates, employees or agents; or (c) any negligent or intentional acts or omissions by the other or any of their affiliates, employees or agents. This Section will survive the termination of this Agreement.
- **15. Confidentiality**. The parties have entered into a Mutual Nondisclosure Agreement effective as of the Effective Date of this Agreement, the terms of which are incorporated herein by reference. See Exhibit B.
- **16. Media Release.** With prior written approval from Client's Public Affairs Office per instance, Client will give and grant permission unto Ad Astra to publicize non-confidential information about Client in print or electronic forms of public relations, training, or marketing productions. The information and images may be used for any purpose without limitation or reservation, in such manner as shall seem proper.
- 17. Term, Termination and Effect of Termination.

- (a) Term and Termination. Unless earlier terminated as provided herein, the initial term (the "Initial Term") of this Agreement commences on the Effective Date and will continue for 5 years. After such initial term, the term of this Agreement will carry up to five, one-year renewals for one-year terms (each, a "Renewal Term") unless terminated by either party by written notice to the other party given at least thirty (30) days prior to the expiration of the Term.
- (b) Ad Astra may terminate the Initial Term or any Renewal Term for cause immediately upon written notice to Client if (i) Client fails to pay any amount when due as provided in this Agreement; or (ii) Client defaults in the performance of its obligations under this Agreement in any other manner and such default is not or cannot be remedied within thirty (30) days after notice thereof by the Ad Astra.
- (c) Effect of Termination. Upon valid termination of this Agreement, pursuant to any cause whatsoever, Client must immediately pay to Ad Astra all monies due for the remainder of the then current term and must deliver to Ad Astra all materials and documents pertaining to the Software and the Services, all of which are the sole and exclusive property of Ad Astra. Upon such termination all licenses, access, authorities, rights and privileges granted hereunder will terminate, and Client must cease to use, as hereinbefore provided, any Intellectual Property of Ad Astra. Upon expiration or termination of this Agreement, Ad Astra will work with Client in good faith to transition a copy of client Data to Client.
- 18. Notices. All notices and other communications required or permitted to be given hereunder shall be in writing and shall be deemed to have been duly given if delivered, sent by facsimile, reputable overnight delivery service or registered or certified mail, return receipt requested, postage prepaid, to the addresses set forth above. Notices delivered personally shall be effective upon delivery. Notices transmitted by facsimile shall be effective when received, provided that the burden of proving notice when notice is transmitted by facsimile shall be the responsibility of the party providing such notice. Notices delivered by overnight courier shall be effective when received. Notices delivered by registered or certified mail shall be effective on the date set forth on the receipt of registered or certified mail, whichever is earlier. Either party may change its address for purposes of this Agreement by providing notice of such change to the other party at the address for such party set forth above.

19. General.

- (a) Entire Agreement and Amendment. This Agreement cancels and supersedes all previous agreements, written or oral, between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between the parties hereto, and there are no understandings, representations or warranties expressed or implied not specifically set forth herein. This Agreement may be amended only by a writing executed by the party against which such amendment is sought to be enforced.
- (b) Controlling Law. This Agreement is governed by and will be construed and interpreted in all respects in accordance with the laws of the State of California (without application of principles of conflicts of law).
- (c) Counterparts. This Agreement may be executed simultaneously in one or more counterparts, each of which will be deemed to be an original, but all of which together will constitute one and the same instrument.

- (d) Waiver. The failure of either party to require performance by the other party of any provision hereof, or to enforce any remedies it may have against the other party, will in no way affect the right thereafter to enforce this Agreement and require full performance by the other party. The waiver by either party of any breach of any provision of this Agreement will not constitute a waiver of any succeeding breach of that provision or of any other provision.
- (e) Severability. If any provision of this Agreement or the application thereof to any person or circumstance is invalid or unenforceable to any extent, the remainder of this Agreement and the application of such provision to other persons or circumstances will not be affected thereby and will be enforced to the greatest extent permitted by law, but only as long as the continued validity, legality and enforceability of such provision or application does not materially alter the terms of this Agreement or diminish the benefits or burdens of this Agreement.
- (f) Assignment and Successors. This Agreement may not in whole or in part be assigned, voluntarily or by operation of law, or otherwise transferred to others by Client without the written consent of Ad Astra. Any purported assignment by Client in violation of this Section will be null and void. This Agreement is binding upon the parties hereto, and their successors and assigns.
- (g) Independent Contractor. The parties agree that Client is an independent contractor. Under no circumstances will Client be considered to be an agent, employee, partner or representative of Ad Astra or otherwise attempt to bind Ad Astra.
- (h) Other Entities. Other local, governmental and private entities within the state of California who wish to participate under the same terms and conditions contained in this document may do so. Each entity wishing to participate must sign an addendum to this contract stating payment terms and conditions specific to that entity. If such participation is desired by an eligible entity all purchase orders will be shipped directly from and products and services will be shipped directly to that entity.
- (i) Upgrades. Client may upgrade product or services provided by Ad Astra under the terms and conditions contained herein. Any special terms and conditions related to payment for upgrades and additional services will be noted in an attached addendum.
- (j) Captions. All Section titles or captions contained in this Agreement are for convenience only and should not be deemed part of the context of this Agreement.
- (k) Onsite visits: For services that include onsite visits, Ad Astra will coordinate scheduling with Client in advance. In the event of cancellation by Client, ten (10) business days' advance written notice must be provided. Should proper notice not be provided, a \$500 cancellation fee shall be charged to the Client. There shall be a fee exception for cancellations made with less than ten (10) business day's written notice in the event the cancellation is made to protect the health and safety of Ad Astra associates (i.e. extreme weather event, campus emergency, or any other event that would cause the location to be shut down or inaccessible).
- (1) Conditions for Strategic Scheduling Checkup or Other Metrics Analysis. If Client is procuring consulting or product services that result in analysis of metrics defined by Ad Astra,

Client agrees that Ad Astra may incorporate quantitative, analytic measures of Client's data obtained through product or service offerings for benchmarking and comparative analytics. Such use of Client's data will not disclose Client's identity.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first set forth below.

AD ASTRA INFORMATION SYSTEMS™, LLC	Palomar College
Ву:	Ву:
Date:	Date:
Name	Name:
Title:	Title:



Exhibit A Ad Astra Subscription Software and Services

<u>Software</u>	<u>Price</u>
Astra Schedule™ (Annual Subscription)	
Astra Schedule is a SaaS enterprise-class scheduling system that provides analysis and	\$40,000.00 FIRST
optimization of academic resources. The system supports what-if modelling and the	YEAR ANNUAL
management of rooms for classes, exams, events and resources. All activities are presented through intuitive calendars that can be tailored to specific audiences.	SUBSCRIPTION
presented through intuitive calendars that can be tallored to specific addiences.	<u>FEE</u>
First-Year Astra Schedule Subscription Bundled Service includes:	4
Hosting and Managed Services	\$18,000.00 FIRST
Bi-directional Interface with SIS	YEAR ONE-TIME
Data Visualization Dashboards, utilization benchmark	<u>IMPLEMENTATION</u>
Implementation of Astra Schedule	<u>FEE</u>
 Application Configuration and Training (2-days onsite) 	
 VPN Connectivity and Technical Configuration 	\$40,000.00
 Monthly remote Account Touchpoints scheduled with executive sponsor 	RENEWAL
 Technical Support (7AM-6PM CST hours) 	ANNUAL
 Client Portal Access with Report Share Repository 	
 Monthly 'Tips and Tricks' Webinars 	SUBSCRIPTION
 Aspire, Ad Astra Users' Conference, Discount of \$200 for One Attendee * 	<u>FEE</u>
Subsequent Years Astra Schedule Subscription Bundled Service includes:	
 Hosting and Managed Services 	
Bi-directional Interface with SIS	
 Option to Renew Data Visualization Dashboards (\$9,500 per year) 	
 4-hours Remote Training with Implementation Consultant 	
 Monthly remote Account Touchpoints scheduled with executive sponsor 	
 Technical Support (7AM-6PM CST hours) 	
 Client Portal Access with Report Share Repository 	
 Monthly 'Tips and Tricks' Webinars 	
Annual Account Roadmap Meeting	
 Aspire, Ad Astra Users' Conference, Discount of \$200 for One Attendee * 	
* One Aspire Discount per university	
Assumptions (continue to next page):	

• The payment schedule will be as follows:

	Astra Schedule™ (Annual Subscription)	Platinum Analytics™ (Annual Subscription)	FIRST YEAR ONE- TIME IMPLEMENTATION FEE	Total
Year 0 (2018) - Invoiced 4/30/2018	\$7,000.00	\$0	\$18,000.00	\$25,000.00
Year 1 (7/1/2018- 6/30/2019) - Invoiced 7/1/2018	\$33,000.00	\$0	\$0	\$33,000.00
Year 2 (7/1/2019- 6/30/2020) - Invoiced 7/1/2019	\$40,000.00	\$59,000.00	\$6,000.00	\$105,000.00
Year 3+ (7/1/2020- 6/30/2021, and continuing) Invoiced 7/1, each year	\$40,000.00	\$59,000.00	\$0	\$99,000.00

- A Direct Connection using Secure Application Protocols or a Virtual Private Network (VPN) tunnel to the institution's Student Information System (SIS) is required for all Astra Schedule™ projects.
 - If a text file or another form of connection needs to be leveraged, a surcharge will be applied.
 - This surcharge will be 20 percent of the one-time implementation fee.
 - o More information on a direct connection or VPN tunnel can be found in the Astra Cloud™ Hosting: Client Readiness Packet.
- The completion of Implementation of Astra Schedule and transition to Technical Support will occur within 30 days following the delivery of on-site or web-based training.

Platinum Analytics™ (Annual Subscription)

Platinum Analytics is a patented SaaS solution providing predictive analytics for course scheduling. Incorporating historical, degree audit, student progress and student plan data, business intelligence is presented to inform the creation of a student aligned course schedule. Clients receive reports, access to data visualization and ongoing consulting to apply individualized recommendations throughout the scheduling and registration periods. Data patterns are also analyzed during non-scheduling periods to measure and track improvements and inform design decisions.

Platinum Analytics Subscription Bundled Service includes:

- Hosting and Managed Services
- Interface with SIS and Degree Audit
- Platinum Analytics Dashboard Training
- Project Kickoff Workshop (1-day onsite, year 1 only)
- Annual Workshop to Reset Goals (½ day onsite, years 2+)
- Scheduling Team Organization
- Benchmark against Higher Education Scheduling Index (HESI™) to establish initial project goals
- Goal Setting
- Communication Strategy
- Change Management Consulting
- Data Results Consulting
- Registration Velocity Monitoring
- Client Portal Access
- Impact Tracking, Monthly remote Account Touchpoints scheduled with executive sponsor
- Aspire, Ad Astra Users' Conference, Discount of \$200 for One Attendee *
- * One Aspire Discount per university

Assumptions

- Platinum Analytics implementation will begin upon the first anniversary of the
 Effective Date. The implementation schedule is dependent upon prompt payment
 of the Subscription Fees for Astra Schedule and Platinum Analytics and the
 Platinum Analytics implementation fee (total \$105,000). Should payment be
 delayed, Ad Astra reserves the right to stop work on Platinum Analytics
 implementation until payment is received.
- A Direct Connection using Secure Application Protocols or a Virtual Private Network (VPN) tunnel to the institution's Student Information System (SIS) is required for all Platinum AnalyticsTM projects.
 - More information on a direct connection or VPN tunnel can be found in the Astra Cloud™ Hosting: Client Readiness Packet.

The processes leveraged within Platinum Analytics have been awarded Patent No. US 7,805,107,B2 Sept. 28, 2010 and US 8,750,781 June 10, 2014 by the US Patent Office. Ad Astra is the sole provider of these solutions.

\$59,000 FIRST YEAR
ANNUAL
SUBSCRIPTION FEE

\$6,000 FIRST YEAR
ONE-TIME
IMPLEMENTATION
FEE

\$59,000 RENEWAL ANNUAL SUBSCRIPTION FEE



Exhibit B

Mutual Non-Disclosure Agreement

THIS AGREEMENT (this "Agreement") is effective as of the last date shown in the signature block hereto, by and between AD ASTRA INFORMATION SYSTEMS, LLC ("Ad Astra"), and Palomar College, a ("Client"). Ad Astra and Client are referred to herein as the "parties."

WHEREAS, the parties are evaluating the possibility of entering into an Agreement in the form attached hereto (the "Ad Astra Subscription Agreement") or any other business arrangements as contemplated by the parties;

WHEREAS, Ad Astra and/or Client, in the course of such discussions, may consider it appropriate to disclose Confidential Information (as defined below) to the other;

WHEREAS, the parties recognize that such Confidential Information and trade secrets are of great value to the owner thereof and that their disclosure of use by the other party would impair the owner's ability to compete effectively or would otherwise cause irreparable harm to their owner.

NOW THEREFORE, in consideration of the mutual promises, covenants and mutual agreements set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, the parties agree as follows:

- 1. **Definition**. For purposes of the Agreement, the term "Confidential Information" means all information and know-how (whether or not patentable or copyrighted) owned, possessed or used by one party hereto (the "Owner") that the other party (the "Recipient") gains or has gained access by virtue of the parties' relationship, in each case prior to or after the execution of the Agreement, including, without limitation, any proposal, marketing or business plan, invention, product, formula, method, technique, composition, compound, project, development, plan, vendor information, customer data, financial data, technical data, know-how, computer program, software, software documentation, hardware design, technology, forecast, unpublished financial statement, budget, license, price, cost and personal data; provided, however, that Confidential Information does not include information which (a) is or becomes available to the public other than as a result of disclosure by the Recipient or its employees in violation of this Agreement; (b) was known to the Recipient prior to the Recipient's receiving the same pursuant to this Agreement and not otherwise restricted by contract or law; or (c) becomes available to the Recipient on a non-confidential basis from a third person or source not restricted by contract or law regarding such information.
- 2. **Use**. The Recipient may use the Owner's Confidential Information only for evaluating and performing the License and Services Agreement and any other business arrangements between the parties as contemplated by this Agreement, and for no other purposes whatsoever. Without limiting the foregoing, neither the Recipient nor any of its affiliates, principals, agents or employees will directly or

indirectly use the Owner's Confidential Information in the design, development, production, marketing, sale or use of products or services competitive with those of the Owner.

- 3. **Disclosure**. Without the Owner's prior written consent, neither the Recipient nor any of its affiliates, principals, agents or employees will disclose the Owner's Confidential Information to any other party (whether or not such other party is a business or entity affiliated with the Recipient); provided, however, that any of such information may be disclosed to employees of the Recipient who need to know such information for the purposes of evaluating and performing the License and Services Agreement or any other business arrangements between the parties as contemplated by this Agreement. Ad Astra will use its reasonable efforts to maintain the confidentiality and security of students' records in compliance with the Family Educational Rights and Privacy Act ("The Buckley Amendment" or "FERPA").
- 4. **Notice of Breach**. Each party will promptly notify the other party of any breach of this Agreement committed by such other party or any of its affiliates, principals, agents or employees.
- 5. **Return of Materials**. Upon written request by the Owner, the Recipient will return to the Owner all written material in any form whatsoever which contains the Owner's Confidential Information, including all internal notes, memoranda, and all copies, extracts or other reproductions thereof.
- 6. **No Licenses**. Nothing in the Agreement will be construed as granting or conferring upon the Recipient any rights by license or otherwise, expressly, implied or otherwise for any product, service, invention, discovery or improvement arising out of the Confidential Information supplied by the Owner pursuant to this Agreement.
- 7. **Injunctive Relief**. The parties expressly acknowledge that damages alone will be an inadequate remedy for any breach or violation of the provisions of this Agreement in view of the difficulties of placing a monetary value on the Confidential Information, and each party will be entitled to a preliminary and final injunction to prevent any breach or further breach of this Agreement or further unauthorized use of Confidential Information. This remedy is separate and apart from any other remedy such party may have under the License and Services Agreement, at law or in equity.
- 8. **Ownership**. As between the parties, nothing in this Agreement will be construed to grant to the Recipient any rights to, ownership of, or other proprietary interest in the Confidential Information. The Recipient does not acquire any title, ownership, or other intellectual property right or license in the Confidential Information, or any idea or concept discussed by the parties. Nothing in this Agreement will be construed as creating any obligation, express or implied, of the parties to enter into a contract or business relationship with one another.
- 9. **Required Disclosure**. If the Recipient is requested or required, in connection with any judicial or administrative process, or order of any legal or governmental authority or by any law, regulation, or in accordance with applicable professional standards, or similar proceeding or governmental investigation, to disclose any Confidential Information, the Recipient must promptly provide the Owner with written notice of the request or requirement so that the Owner may seek

appropriate protective orders or legal remedies and must reasonably cooperate with the Owner in connection with obtaining such protective orders or legal remedies. If such protective orders or other legal remedies are not obtained, or if the Owner consents in writing, the Recipient may furnish only that portion of the Confidential Information which, in the opinion of the Recipient's counsel, it is required to disclose and will use its reasonable efforts to obtain assurances that confidential treatment will be accorded to such Confidential Information.

- 10. **Term**. This Agreement will continue in full force and effect (a) until the later of (i) three (3) years from the date hereof, or (ii) if the parties' execute a License and Services Agreement or any other agreement between the parties, for three (3) years after the termination of such agreement; and (b) in the case of any Confidential Information that constitutes a trade secret within the meaning of applicable law, in perpetuity.
- 11. **Assignment**. Client will not assign, transfer or delegate any of its rights or obligations hereunder (including, without limitation, interests or claims relating to this Agreement) under this Agreement without the prior written consent of Ad Astra. Any purported assignment by Client in violation of this section will be null and void.
- 12. **Miscellaneous**. This Agreement is binding on the parties and their respective affiliates, subsidiaries, successors and assigns. This Agreement constitutes the complete agreement between the parties and supersedes all prior agreements, oral or written, and any other communication relating to the subject matter of the Agreement. This Agreement may not be amended or modified except in writing and will be governed by the laws of the State of California (without regard to conflicts of law principles). If any provision or portion of any provision of this Agreement is determined to be void, invalid or unenforceable for any reason, the validity and enforceability of the remaining provisions or portions of provisions will not be affected. This Agreement may be executed in counterparts, each of which will be deemed an original. All Section titles or captions contained in this Agreement are for convenience only and should not be deemed part of the context of this Agreement.

2017-18 Memorandum of Understanding Between San Diego Miramar College ATRE Initiative and Palomar Community College District

To Deliver Alternative Fuels and Advanced Transportation Technology Education Programs for Faculty and Students

The purpose of this Memorandum of Understanding is to foster a partnership with the Advanced Transportation and Renewable Energy (ATRE) initiative at San Diego Miramar College and the drone program at Palomar College. As the two parties address education and industry needs pertaining to unmanned aerial vehicle (UAV) technologies, faculty will gain a better understanding and knowledge of how to incorporate the technology into their programs. This conference will be aligned with key regional business and industry needs. To support the MOU, the ATRE initiative at San Diego Miramar College will provide \$6,000.

Drone Conference Overview

SAN MARCOS (July 6, 2018) — Palomar College will host a Drone Conference, *PALOMAR DRONE-CON '18*, on Friday, July 6 at the San Marcos campus.

The Drone Conference for Educators and Industry Professionals will feature technical sessions, vendor exhibits, and guest speakers from various key players in the drone industry including the University of California system, City of San Diego Office of Homeland Security, Balfour Beatty, General Atomics, and FAA among others.

The keynote speaker will be Jeremy Zadel from the United States Air Force (https://www.linkedin.com/in/jeremy-zadel-51483397/).

Summary

Overall, the partners agree to work together on the event to ensure its success. As appropriate, both parties will include each other in promotional and related events and track outcomes appropriate to the grant funding. The ATRE initiative at Miramar will receive five (5) registrations as part of the agreement, which will be utilized by the Deputy Sector Navigator (DSN) and four (4) other designated faculty/staff participants.

To initiate the MOU the ATRE initiative will provide \$6,000 to support the Drone Conference at Palomar College. This funding may be used for different aspects of the conference event but cannot be spent on food or promotional items due to the regulations of funding associated with the grant. Funding by the ATRE Initiative must be spent on Drone-Con 2018 and expended prior to August 31, 2018.

Palomar Community College District	
Joi Lin Blake, Ed.D., Superintendent/President	Date:
Jor Em Blake, Ed.D., Juperintendent, Fresident	
Margie Fritch, Dean, Career, Tech & Extended Education	Date:
San Diego Community College District	
Jonathan Kropp, ATRE DSN	Date:
Jonathan Kropp, ATKE DSN	
Educard Cook Durchasing Supervisor	Date:
Edward Cook, Purchasing Supervisor Purchasing and Contract Services	

SIGNATURES:

LICENSE AGREEMENT FOR INTERNSHIP PROGRAM BY AND BETWEEN PALOMAR COMMUNITY COLLEGE DISTRICT AND MOSTRA COFFEE

This License Agreement ("License") is made this 13th day of June, 2018, by and between Palomar Community College District ("District" or "Licensor") and Mostra Coffee, Inc., a California corporation, licensed and lawfully operating with its principal place of business at 12225 World Trade Center Drive, Suite G, San Diego, CA 92128 ("Vendor" or "Licensee"). Licensor hereby grants to Licensee the right to operate one (1) coffee cart on the Rancho Bernardo Education Center located at 11111 Rancho Bernardo Road, San Diego, CA 92127, campus of Licensor, subject to the terms set forth below.

RECITALS

- A. Licensor is the owner of real property situated in various parts of Northern San Diego County, State of California and known as the Palomar Community College Campus ("Licensor's Premises"); and
- B. Licensee desires to install one (1) coffee carts at the Rancho Bernardo Education Center campus on Licensor's Premises for the purpose of facilitating internships and job training in food services, coffee roasting, and business management for Licensor's students and to enable those students to receive academic credit for such internships/work experience; and
- C. Licensor is a party to existing contracts with Aramark and Coca-Cola for exclusive provision of food and beverages, respectively, on Licensor's Premises; and
- D. Aramark has consented to allow the coffee carts for instructional purposes provided such coffee carts do not significantly diminish food sales for Aramark locations on Licensor's Premises.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Licensor and Licensee agree as set forth below.

AGREEMENT

1. Grant of License. Licensor hereby grants to Licensee for the base fee of One Thousand (\$1,000.00) Dollars per month, payable monthly beginning ninety (90) days after commencement of operations, the right to operate one (1) coffee cart at the Rancho Bernardo Education Center located at 11111 Rancho Bernardo Road, San Diego, CA 92127. In addition to the monthly base fee, Licensee agrees to pay College a portion of their earned monthly revenue goal of Twenty-Four Thousand Dollars (\$24,000.00) per month; calculated at \$1,000.00/day, based on Six (6) days a week and Four (4) weeks a month. Should Licensee's monthly revenue goal be achieved, Fifteen percent (15%) of the monthly gross revenue will be paid to Licensor along with the monthly base fee payment. For purposes of this section, "commencement of operations" shall mean installation and hookup of at least one coffee cart. Licensee agrees to provide coffee vending services consistent with its usual practice and to cooperate with Licensor to provide internships, job and management training services in the coffee industry, as well as other entrepreneurial activities at specific locations on Licensor's Premises, all as described in Mostra Coffee Internship Program and Description attached hereto as Exhibit "A" and incorporated herein

by this reference (the "Internship Program"). Licensor may modify the designated areas on the Licensor's Premises, the hours, and vending activities in its sole discretion (these activities are defined herein as "Permitted Use").

- 2. <u>Term of License</u>. The term of this License is from July 1, 2018 to June 30, 2019, and may be renewable at the start of the fiscal year starting July 1, 2019 with a written amendment.
- 3. <u>Payment.</u> The Licensee shall submit payments no later than the 5th of every month. Payments will be sent, along with their gross earned monthly revenue accounting to:

ATTN: Office of Contract Services Palomar Community College District 1140 West Mission Road San Marcos, CA 92069

- 4. Government Compliance and Approvals. Licensee shall obtain, at its own expense, all necessary permits and authorizations of whatever nature from any and all governmental or regulatory agencies required in connection with the Permitted Use, including but not limited to business licenses and health and safety requirements. While on Licensor's Premises, Licensee will comply with and will cause all Licensee's agents, employees, invitees and licensees upon Licensor's Premises to comply with, all applicable governmental laws and regulations, including labor laws and regulations for both paid and non-paid student interns. Licensee must carry and display all appropriate permits for operating its coffee carts.
- 5. Conduct While On Licensor's Premises. While on Licensor's Premises, Licensee shall not do or permit to be done nor bring, keep, or permit to be brought, or kept thereon (a) anything which is prohibited by or will in any way conflict with any law, statute, ordinance, or governmental rule or regulation now in force or which may hereafter be enacted or promulgated, including, but not limited to, use of any hazardous, toxic or contaminated materials thereon; or (b) anything which would conflict with the Licensor's current exclusive agreements Aramark and Coca-Cola, copies of which are on file at Licensor's office; or (c) anything which constitutes a nuisance, or (d) anything which will create a fire hazard or danger to Licensor's Premises and any improvements situated thereon and any other real property adjacent thereto. Licensee is responsible for all repairs, upkeep. cleaning, and maintenance of vehicles and other equipment it provides for use on Licensor's Premises. Licensee shall maintain the area immediately surrounding the coffee carts to ensure that it is clean and free of debris that would attract pests and/or vermin. Licensor is responsible for custodial and grounds services in those areas adjacent to and surrounding the coffee cart area(s). No dumping of gray water, black water, or grease will be allowed on-site. No music may be played by the Licensee without express consent of Licensor. Licensee must comply with all requests of Licensor's officials related to the safety of the campus and/or the proper functioning of Licensor's operations, including requests to leave campus or relocate.
- 6. Coordination with Other Contracts; Sale of Licensee's Products. Licensee understands that Licensor has an exclusive contract with Aramark for the sale of fresh foods, sandwiches, snacks, and with Coca-Cola for beverages on Licensor's Premises and that Aramark is only allowing Licensee's coffee carts in order to help promote Licensor's educational mission through the Internship Program. Licensee agrees that (a) Licensee will work with Licensor and Aramark to ensure that its operations pursuant to this License do not conflict with Aramark's exclusive contract with Licensor; and (b) Licensor shall not sell any beverage other than Coca-Cola products which must be either (1) purchased pursuant to an agreement between the Licensee and Coca-Cola

Refreshments, USA, Inc., or, (2) if there is no agreement, purchased from Licensor at Licensor's contract price per its sponsorship agreement with Coca-Cola. Licensee may not sell any beverages, Coca-Cola or otherwise, that are not procured by one of these methods. For purposes of this section, the term "beverage" does not include fresh-brewed Mostra or unbranded coffee and fresh-brewed Mostra or unbranded tea products, and Mostra branded bottles and cans of cold brew coffee, unflavored dairy products, water drawn from the public water supply, or unbranded fresh-squeezed juice. In addition, Licensee will sell bags of Mostra coffee and pastries. Licensor does not assume any responsibility for the Licensee's products, service, prices, or sales. No guarantee is made regarding level of sales, profits, or receptiveness to Licensee's product offerings.

- 7. Access of Licensor. At all times during the term of this License, Licensor shall be provided free access to Licensor's Premises for purposes of inspection. Licensee shall in no way interfere with such access by Licensor.
- 8. <u>Utilities and Expenses</u>. All activities, including but not limited to the installation of coffee carts and any required utility extensions to the coffee carts, undertaken by Licensee on Licensor's Premises shall be undertaken at Licensee's sole cost and expense. Licensor shall provide Licensee with access to water, gas, heat, light, power and any other services or utilities provided to Licensor's Premises. Licensor will work with Licensee on location(s) available to add 220v outlet to meet Licensee's requirement at the sole cost and expense of Licensee.
- 9. <u>Indemnity and Waiver By Licensee</u>. Notwithstanding the requirement of insurance specified in Paragraph 8 below, to the maximum extent permitted by law, Licensor and Licensor's past, present and future employees, general partners, directors, officers, shareholders, members, agents and representatives and their respective successors in interest and assigns (collectively, the "Indemnitees") shall not be liable for any loss, damage, injury, demands or claims of any kind or character, including, but not limited to attorneys' fees and costs, to any person or property arising from or caused by any act or omission of Licensee or Licensee's agents, employees, licensees or invitees, or any damage, including vandalism, caused by Licensee or Licensee's agents, employees, licensees or invitees in connection with the Permitted Use, by or from any accident on Licensor's Premises or any fire, or by occurrences incidental to the Permitted Use, including increased use of Licensor's Premises by persons attracted to the coffee carts, or other casualty thereon, including any loss or damage suffered by Licensor due to the failure of Licensee to maintain Licensor's Premises in a safe condition or to perform all of its obligations under this License.

As a material part of the consideration of this License, Licensee hereby waives on its behalf all claims and demands against the Indemnitees for any such loss, damage, injury or claim referred to above and hereby agrees to indemnify, protect, defend (with legal counsel reasonably acceptable to Licensor) and hold harmless Licensor and its property and the other Indemnitees from all loss, liability, damages, costs and expenses (including, without limitation, attorneys' fees) arising from or related to any such loss, damage, injury or claim whether incurred or made by Licensee or any other persons(s). The foregoing waiver and indemnity shall apply to any claim or action brought by a private party or by any governmental agencies under any statute or common law now or hereinafter in effect. Licensee's covenants in this Paragraph 8 shall survive the termination of this License and shall be binding on Licensee until such time as an action against Licensor is absolutely barred by the applicable statute of limitations.

10. <u>Insurance</u>. Licensee shall maintain, at all times during the term of this License, at its sole cost and expense, with insurance companies acceptable to Licensor, the following insurance:

Worker's Compensation Insurance as required by law and Employer's Liability Insurance: Comprehensive General Liability or Commercial General Liability Insurance, with limits of not less than One Million Dollars (\$1,000,000) combined single limit, for bodily injury, death and property damage or such greater amounts as may be necessary for Licensee to fully indemnify Licensor pursuant to Paragraph 8 above. Each policy of insurance shall name Licensor as an additional insured. Further, each policy of insurance shall state that such policy is primary and noncontributing with any insurance carried by Licensor. Such policy shall contain a provision that the naming of the additional insured shall not negate any right the additional insured would have had as claimant under the policy if not so named and shall contain the severability of interest and cross-liability clauses. A certificate issued by the insurance carrier of each policy of insurance required to be maintained by Licensee shall be delivered to Licensor prior to the commencement of any activities in connection with the Permitted Use. The certificate shall expressly provide that no less than thirty (30) days prior written notice shall be given Licensor in the event of any material alternation to or cancellation of the coverages evidenced by said certificate. A renewal certificate for each of the policies required in this Paragraph shall be delivered to Licensor not less than thirty (30) days prior to the expiration date of the term of such policy. Any policies required by the provisions of this Paragraph may be made a part of a blanket policy of insurance with a "per project, per location endorsement" so long as such blanket policy contains all of the provisions required herein and does not reduce the coverage, impair the rights of the other party to this License or negate the requirements of this License.

- 11. Covenant of Licensee. Licensee covenants that it will not use Licensor's Premises in any manner or for any purpose which may be prohibited by the insurance policies required under Paragraph 8, or under any insurance policies maintained by Licensor on Licensor's Premises. Licensee shall be solely responsible for and shall pay to Licensor any increase in Licensor's insurance premiums that may be charged during the term of this License on the amount of such insurance which may be carried by Licensor on Licensor's Premises, resulting from the acts or omissions of Licensee, or its agents, employees, licensees or invitees, or the use of Licensor's Premises, by Licensee, or its agents, employees, licensees or invitees, whether or not Licensor has consented to the same. Any failure of Licensee to pay such amounts to Licensor shall constitute a breach under this License. In determining whether increased premiums are the result of Licensee's use of Licensor's Premises, a schedule, issued by the organization making the insurance rate on Licensor's Premises, showing the various components of such rate, shall be conclusive evidence of the several items and charges which make up the insurance rate on Licensor's Premises.
- 12. <u>Liens and Claims</u>. Licensee shall not suffer or permit to be enforced against Licensor's Premises, or any part thereof, any mechanics', materialmen's, contractors or subcontractors' liens arising from or any claim for damage growing out of the presence and operation of coffee carts, or any other claim or demand howsoever the same may arise, but Licensee shall pay or cause to be paid all of said liens, claims or demand before any action is brought to enforce the same against Licensor's Premises; and Licensee agrees to indemnify, defend and hold Licensor and Licensor's Premises free and harmless from all liability for any and all such liens, claims and demands, together with reasonable attorneys' fees and all costs and expenses in connection therewith.
- 13. <u>Assignability</u>. Licensee shall not assign or otherwise transfer any rights under this License without the prior written consent of Licensor, which consent may be withheld in the Licensor's sole and absolute discretion.
 - 14. Termination of License. Termination of this License may be mutually agreed upon

between Licensor and Licensee. This License may be revoked immediately at the sole discretion of Licensor, where the activities of the Licensee under this License or arising therefrom, are determined by the Licensor, in its sole discretion, to be disruptive to the campus or in conflict with other contracts of Licensor, including, but not limited to, Licensor's exclusive contracts with Aramark for food services and Coca-Cola for beverage services on Licensor's Premises. Licensor shall also have the right to terminate this License at any time following any breach by Licensee in the performance of any of its obligations under this License and Licensee's failure to cure such breach within ten (10) days of written notice from Licensor specifying the nature of such breach. In the event of such a breach and failure to cure by Licensee, Licensor shall have the right to terminate this License by written notice to Licensee. Licensor shall have no liability to Licensee for any damage or injury sustained by Licensee as a result of the termination of this License. In the event of termination by either Licensor and Licensee, the parties shall agree on terms of termination that will include, but not be limited to, allowing students in the Mostra Coffee Internship Program to complete their internships, whether it be on campus or another Mostra location.

15. <u>Notices</u>. Unless otherwise specifically provided herein, all notices, demands or other communications given hereunder shall be in writing and shall be deemed to have been duly delivered upon personal delivery or as of the second business day after mailing by United States mail, postage prepaid, by regular and certified mail, return receipt requested, addressed as follows:

If to Licensor, to:
Debbi Claypool
Sr. Contracts Administrator
Palomar Community College District
Contract Services Department
1140 West Mission Road
San Marcos, CA 92069-1487

If to Licensee, to:
MOSTRA Coffee,Inc.
c/o Beverly Magtanong
12225 World Trade Center Drive, Suite G
San Diego, CA 92128

or to such other address or to such other person as any party shall designate to the others for such purpose in the manner set forth above.

- 16. <u>Entire Agreement</u>. This License contains the entire agreement between the parties relating to the rights granted and the obligations herein assumed. Any oral representations or modifications concerning this License shall be of no force and effect except a subsequent modification in writing, signed by the both parties.
- 17. <u>Severability</u>. In the event any term, covenant, condition, provision or agreement contained in this License is held to be invalid, void, or otherwise unenforceable by any court of competent jurisdiction, the fact that such term, covenant, condition, provision, or agreement is invalid, void or otherwise unenforceable shall in no way affect the validity or enforceability of any other term, covenant, condition, provision or agreement in this License.
 - 18. Joint and Several Liability. If the Licensee consists of more than one (1) person, each

such person shall be jointly and severally liable.

- 19. No Partnership or Joint Venture. Licensor or Licensee shall not, by virtue of this License, in any way or for any reason be deemed to have become a partner of the other in the conduct of its business or otherwise, or a joint venturer. In addition, by virtue of this License, there shall not be deemed to have occurred a merger of any joint enterprise between Licensee and Licensor.
- 20. Governing Law. This License is made and entered into in San Diego County and shall be construed and enforced in accordance with the laws of the State of California.
- 21. <u>Captions</u>. The captions of this License are for purposes of reference only and shall not limit or define the meaning of the provisions of this License.
- 22. <u>Counterparts</u>. This License may be executed in any number of counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
- 23. <u>Binding Agreement</u>. Subject to any limitation on assignment elsewhere set forth herein, all terms of this License shall be binding upon, inure to the benefit of and be enforceable by the parties hereto and their respective legal representatives, successors in interest and assigns.
- 24. Review by Counsel. Licensee acknowledges and agrees that (a) Licensee is not relying upon any legal advice from the Licensor or any of its agents or employees; (b) Licensee fully understands the contents of this License, including, but not limited to, the right of Licensor to revoke, at will, this License; (c) this License is freely signed by Licensee; and (d) at no time will Licensor deny the enforceability of any provisions of this License upon the basis that Licensee did not have legal counsel or that Licensee did not understand any term of this document.

IN WITNESS WHEREOF, each of the parties hereto has caused this License to be executed at San Diego, California as of the day and year set forth above.

PALOMAR COMMUNITY COLLEGE DISTRICT

By:	
Joi Lin Blake, Ed.D.	
Superintendent/President	
Date:	
MOSTRA COFFEE, INC.	
By:	
Its:	
Date:	
Palomar Community College District Governing Board Approval:	

EXHIBIT A

MOSTRA COFFEE INTERNSHIP PROGRAM AND DESCRIPTION

Mostra Coffee's Career Paths (MCCP) is the Continuum of the Mostra Leadership Experience and is designed to create a pathway for growth and development for Mostra associates. There are three experiences within the MCCP: the Student Experience (designed to provide the student/intern with a structured, quality entrepreneurship environment), the Coffee Professional Experience (designed to provide newly hired associates coming to Mostra from other settings a comprehensive introduction to Mostra Coffee and the global world of Specialty Coffee), and the Advanced Experience (which is an opportunity for promising associates to participate in creative mentorship activities and growth assignments that enhance daily responsibilities and prepares them for future leadership assignments within the company or with outside opportunities within the Specialty Coffee Professional Industry).

The Student Experience includes Mostra Coffee's Internship Program, which will have 3 phases or focal areas.

Total Time Requirement: 10-20 Hours per week (Flexible)

Total Number of Student Interns in the Program: Up to 6 Students (Flexible)

Paid/Unpaid: Flexible

Selection Process:

- a. Basic eligibility requirements as determined by Palomar College and Academic Department;
- b. All interested and qualified applicants for full-time and part-time positions go through the Mostra Coffee Interview Process. To replicate real-world conditions, the student intern applicant will undergo the same process as prospective Mostra associates, which include:
 - Letter of Intent and Resume submission
 - 3-step interview process including interview with hiring manager, peer panel interview, and leader one-on-one interview with ownership.

Supervision:

- While under Mostra Coffee's Internship Program, day-to-day supervision will be facilitated at all locations by Mostra Coffee's onsite retail/production manager or designated staff;
- b. Each student intern will be assigned to 1 of 4 Mostra Owner Mentors who will be responsible for their overall internship experience and overall coordination of resources and activities. Student interns will have direct access to ownership, management, and staff:
 - Beverly Magtanong, Co-Founder and Chief Operations Officer;
 Functional Interests and Responsibilities: Operations, Coffee Education & Training, Strategic Development
 - Jelynn Sophia Malone, Co-Founder and Chief of Marketing & Sales
 Officer; Functional Interests and Responsibilities: Marketing & Sales

- Lead, Business Development, Social Media Strategy & Implementation, Public Relations
- Mike Arquines, Co-Founder, Head Roaster and Chief of Research & Development; Functional Interests and Responsibilities: Roasting, Menu Development, Collaborations, Marketing & Sales
- Sam Magtanong, Co-Founder and Chief People Officer; Functional Interests and Responsibilities: Organizational leadership, Human Resource Management, Culture-Training, Financials, Risk & Legal, Strategic Development

Focus Area/Phase 1

- a. Location: Palomar College Coffee Cart Expansion
- b. Reinforces course objectives and learning material in BMGT 153 Small Business Entrepreneurship
- c. Description: Mostra Coffee's Palomar College Coffee Cart Expansion will serve as the location and backdrop for the 1st phase of the internship program. Here, students will:
 - Be introduced to the creative and innovative leadership and managerial practices of successful entrepreneurship;
 - Have an opportunity to develop a better understanding to designing, starting, and managing a successful entrepreneur business. Student interns will observe and participate first-hand the entrepreneurial process in real-time and will be able to investigate concepts and apply practices to refine and grow the business;
 - As a brand-new expansion of Mostra Coffee, student interns will work closely with leaders and staff to implement sound business practices in a start-up operation and create and/or refine business strategy to accomplish the goals of the business.

Focus Area/Phase 2

- a. Location: Carmel Mountain Ranch Main Retail Shop
- b. Reinforces course objectives and learning material in BMGT 130 Management/Leadership Issues
- c. **Description:** Mostra Coffee's Main Retail Shop is located in a very busy retail location in Carmel Mountain Ranch. The retail shop is open Monday through Sunday, seven days a week, and has 13-hour days of operations. Here, student interns will build upon their experiences from the 1st phase of the program and will:
 - Have an opportunity to observe and examine real world management and leadership issues including: organizing, staffing, decision-making, motivating, communicating, and application of leadership and management skills to a business organization;
 - Have an opportunity to further explore concepts related to group dynamics, effective teambuilding techniques and processes, managing and leading through change, conflict resolution, organizational communication, and productivity issues;
 - Have an opportunity to interact with real-world customers and participate in business development planning & implementation, social media

- application & strategy, SWOT analysis, and customer service engagement;
- Have an opportunity to discuss relevance of achieving organizational clarity by mission-vision-core values creation, lessons learned in smallbusiness and entrepreneurship, investor relationships and financials 101, including Pro Forma and business plan development.

Focus Area/Phase 3

- a. Location: Mostra Coffee HQ, Roasting Facility and Coffee Training Lab;
- b. Reinforces course objectives and learning material in BUS 130 Introduction to Purchasing and Supply Chain Management; BUS 129 Principles of Logistics;
- c. **Description**: Mostra Coffee's HQ, Roasting Facility, and Coffee Training Lab is a California certified Processed Food Registration (PFR) Facility and is where all coffee roasting, coffee production, warehouse supply operations, coffee education, and corporate activities are conducted. Here, student interns will be able to build upon the 1st and 2nd phase of the program and put everything together, and will be able to:
 - Have an opportunity to learn, observe and experience real-time purchasing and supply chain management, relationship management, real-time application of processes in inventory management, source selection, warehouse management and operations, buying techniques, obtaining and evaluating offers, contract writing, and legal, safety, and risk considerations;
 - Have an opportunity to learn, observe, and experience how effective
 warehouse operations and supply chain management impacts all the areas
 and processes of the company. Focus will be on how leaders can improve
 company operations and competitive position by employing good practice
 and sound principles in the various areas of supply chain and logistics
 management to satisfy customers both internal and external;
 - Have an opportunity to participate in the science and art of coffee roasting
 and learn more about coffee farms and origin, green coffee management,
 the science of roasting coffee, sensory skills development, and the art of
 flavor profiles and menu design.

Student Responsibilities:

- a. Be on time and attend all assigned and scheduled shifts;
- b. Attend daily leadership meetings with his or her supervisor to discuss daily tasks, learning objectives, and any additional concerns;
- c. Complete all assignments;
- d. Demonstrate professional behavior and attire;
- e. Model behavior in alignment and consistent with Palomar College Code of Conduct and Mostra Coffee's Mission and Values.

Supervisor Responsibilities:

- a. Provide the student with an orientation to Mostra Coffee and locations;
- b. Provide the student with comprehensive training of coffee operations;
- c. Provide the student certification in the Safeserv food handlers course and additional Department of Health requirements;

- d. Meet with the student daily to discuss operation plan and goals;
- e. Complete any required supervisory attestation statements or reports;
- f. Provide line-of-sight supervision and mentorship as required g. Provide the student with a performance review at three equally divided increments during the internship using a student performance appraisal tool provided by Palomar College and/or Mostra Coffee's employee evaluation feedback form. Provide timely feedback and mentorship to student.

PALOMAR COLLEGE Facilities Department

Palomar Fallbrook Education Center

SUBJECT: Governing Board Approval: June 2018, Retention Reduction

DSA Application Number: 04-116312, 04-116580, 04-116581 & 04-116582

DSA File No: 37-C1

PROJECT DESCRIPTION:

This project is the new Fallbrook Education Center site is being delivered via the CM – Multi prime delivery method. The project includes mass grading of the entire property, installation of all new underground services to the property and installation and 3 year lease of temporary modular buildings that will consist of the initial Fallbrook Education Center project. The project was submitted under multiple DSA Application numbers in order to meet the opening date of June 11, 2018. The project was awarded by the Governing Board on September 12, 2017, December 12, 2017, January 9, 2018, February 27, 2018 and April 10, 2018.

DESCRIPTION OF REQUEST OF RETENTION REDUCTIONS:

BID #201-17 CM-17-18-01-NEC-01-A Elite Earthworks & Engineering

Elite Earthworks is currently 95% complete with their contract work. All work has been performed in a satisfactory and professional manner.

Elite Earthworks & Engineering is requesting a reduction in their retention from 5% to 2.5% as they are well over 50% complete as stated in ARTICLE 40 PAYMENTS AND RETENTION of the General Conditions section:

d. At any time after fifty percent (50%) of the work has been completed, if the District, by action of its governing body, finds that satisfactory progress is being made, District may make any of the remaining payments in full for actual work completed or may withhold any amount up to five percent (5%) thereof as District may find appropriate based on the Trade Contractor's progress.

FINANCIAL IMPLICATIONS:

Elite Earthworks & Engineering's current contract amount is \$4,070,255.

Elite Earthworks' billing for work through March 30, 2018 is in the gross amount of \$3,777,213 of total work completed

Reducing Elite Earthworks retention to 2.5% would result in a college payment to Elite Earthworks for 50% of currently held retainage, in the amount of \$94,430.33.

RECOMMENDATION:

It is recommended that the Governing Board approve the above request to reduce Elite Earthworks & Engineering's retention from 5% to 2.5%.

PALOMAR COLLEGE

Facilities Department

Palomar Rancho Bernardo Education Center

SUBJECT: Governing Board Approval: June 2018, Retention Reduction

DSA Application Number: 04-113069
DSA File No: 37-C1

PROJECT DESCRIPTION:

This project is the new South Education Center site. The project includes the renovation of the existing 4 story Office Building into a new education center site complete with structural upgrades, all new interiors and mechanical, Electrical and Plumbing systems and equipment. The project also includes structural upgrades to the existing 3 story parking structure as well as landscape and site improvements. The project was awarded by the Governing Board on September 13, 2016.

DESCRIPTION OF REQUEST OF RETENTION REDUCTIONS:

BID #CM-15-16-01-SEC-D Rossin Steel

Rossin Steel is currently 100% complete with their contract work. All work has been performed in a satisfactory and professional manner.

Rossin Steel is requesting a reduction in their retention from 5% to 2.5% as they are well over 50% complete as stated in ARTICLE 40 PAYMENTS AND RETENTION of the General Conditions section:

d. At any time after fifty percent (50%) of the work has been completed, if the District, by action of its governing body, finds that satisfactory progress is being made, District may make any of the remaining payments in full for actual work completed or may withhold any amount up to five percent (5%) thereof as District may find appropriate based on the Trade Contractor's progress.

FINANCIAL IMPLICATIONS:

Rossin Steel's current contract amount is \$4,345,871.

Rossin Steel's billing for work through April 30, 2018 is in the gross amount of \$4,345,871 of total work completed

Reducing Rossin Steel's retention to 2.5% would result in a college payment to Rossin Steel for 50% of currently held retainage, in the amount of \$108,646.79.

RECOMMENDATION:

It is recommended that the Governing Board approve the above request to reduce Rossin Steel's retention from 5% to 2.5%.



Palomar Community College District

TOPIC: Naming of Facilities

OVERVIEW:

In 2013, the District approved AP 3830 - Naming of Facilities. This AP provides the Foundation guidance to engage prospective donors regarding naming opportunities.

The listed naming opportunities have moved through the participatory governance process and have been approval by the Facilities Review Committee, the Finance and Administrative Services Planning Council, and the Strategic Planning Council. They appear here for Governing Board approval.

Once announced publicly, the Foundation believes these new named facility will lead to additional interest in other naming opportunities of District facilities.

- 1. Palomar College South Education Center in Rancho Bernardo Classroom #226 Named into perpetuity: G.W. Haworth.
- 2. Veterans Resource Center Counselor Office (Psychological Services) Named for the life of current facility: Haugh Family Foundation.
- 3. Veterans Resource Center Student Lounge Named for life of current facility: Issa Family Foundation.
- 4. Veterans Resource Center Lobby Area Named for life of current facility: bkm OfficeWorks in honor of CEO, Bill Kuhnert's grandmothers: Elsa Singh & Opal Kuhnert.
- 5. Veterans Resource Center Study Room Named for life of current facility: Wells Fargo.
- 6. Palomar College Baseball Field Honorary naming with plaque on home team dugout through the life of the current facility with additional plaque placed in the future athletic complex: Ward "Rusty" Myers.

DISCUSSION/FINANCIAL IMPLICATIONS:

G.W. Haworth:

Founded by G.W. Haworth in 1948, Haworth is a privately held, global leader in the contract furnishings industry with a focus on Organic Workspace that helps people perform their best. Haworth supplied furnishings for classrooms in the new Palomar College South Education Center. The Foundation collaborated with Haworth on the donation in order to name Classroom #226. The suggested price to name a

classroom into perpetuity at the South Education Center is \$10,000. A donation to the Foundation of \$13,500 was received from Haworth on April 27, 2018.

Haugh Family Foundation:

Mr. Granger Haugh founded CLINIQA Corporation (formerly known as International Enzymes) in 1974 in San Marcos, CA, and served as its Chief Executive Officer until his retirement. He served as a Navy Pilot for eleven years. The Haugh Family Foundation was the initial and continued supporter of psychological services counseling in the Palomar College Veterans Resource Center. The suggested price to name a counselor office for the life of the current facility in the Veterans Resource Center is \$2,500. The Haugh Family Foundation has recently donated \$40,000 to the Palomar College Foundation.

Issa Family Foundation:

The Issa Family Foundation has been a multi-decade supporter of Palomar College students and the Palomar College Foundation. In the late 1990's when the Issa Family Foundation was first formed, the Palomar College Foundation was one of the first recipients of funding. As one of the longest, most consistent and largest financial supporter, the Issa Family Foundation has helped remove financial barriers for students at Palomar College through many initiatives. Funding from the Issa Family Foundation has included support of the Palomar Promise, scholarships, textbook assistance and unwavering support of our veteran student population. Many services offered in the Veterans Resource Center at Palomar College, including the new Peer Counseling program, are being offered due to the Issa Family Foundation's support. The suggested price to name the room for the life of the current facility in the Veterans Resource Center is \$10,000. The Issa Family Foundation has recently donated \$147,500 to the Palomar College Foundation.

bkm OfficeWorks in honor of CEO, Bill Kuhnert's grandmothers: Elsa Singh & Opal Kuhnert

bkm OfficeWorks has been shaping corporate environments throughout San Diego since 1989. The workplace solutions industry is a people business. bkm OfficeWorks are long-time supporters of the Palomar College Foundation President's Associates, sponsors for the Foundation's annual special events and for any and all veteran services projects. The suggested price to name the lobby area for the life of the current facility in the Veterans Resource Center is \$15,000. Through the direction of Bill Kuhnert,CEO, bkm OfficeWorks recently donated the furnishings and equipment, valued at over \$80,000 in the new Veterans Resource Center at Palomar College. Recognition will be given to honor Bill's grandmothers, both very influential in his life.

Wells Fargo:

Wells Fargo is an American multinational financial services company based in San Francisco, CA. The local North County banking entity had a rare opportunity to support veteran services through a grant process. The Palomar College Foundation applied and received this funding. Wells Fargo is a long-time supporter of veteran students at Palomar College. The suggested price to name the study room for the life of the current facility in the Veterans Resource Center is \$10,000. Wells Fargo recently donated \$50,000 to the Palomar College Foundation.

Ward "Rusty" Myers:

The original Palomar College baseball field was named after Ward "Rusty" Myers. Myers Field's history can be traced back into the "Golden Jubilee," a book published in 1995 that compiled Palomar College's history for its 50th Anniversary of the same

year. Myers Field was constructed in 1955 by then Athletic Director, Ward "Rusty" Myers, his players, and the college's maintenance crew. George Cord, a retired newspaperman and former baseball player under Myers' tenure, recalled Myers Field's humble beginnings in the Jubilee. "I can still remember (Myers) out there on a tractor grading the site for the field," Cord said. When the new Palomar College baseball field was opened in 2016, the field name of "Myers Field" was not carried over. Discussion on potential opportunities to do an honorary naming have proceeded with Sally Trovaten, daughter of Ward "Rusty" Myers and her husband Robert Trovaten. The Trovaten's have been long time supporters of the Palomar College Foundation. In an effort to honor Rusty's commitment, Palomar College would like to ensure Coach Myers legacy lives on at the new baseball field.

RECOMMENDATION – ACTION: Review and approve the six facility naming items as recommended by the Superintendent/President.

Palomar Community College District Procedure AP 3830

GENERAL INSTITUTION

AP 3830 NAMING OF FACILITIES

References:

No references

Requests for Naming of District Facilities

Requests for the naming of District buildings, facilities and areas, and requests for erecting memorials or publically-displayed donations on District property shall be submitted to the Superintendent/President. The Superintendent/President shall submit these requests through the District's governance process to make a recommendation on the request. Specifically, the Facilities Review Committee shall make a recommendation to the Finance and Administrative Services Planning Council which shall make a recommendation to the Strategic Planning Council regarding the proposed naming of buildings, facilities or areas.

The Superintendent/President shall forward the requests and recommendations to the Governing Board for final review and decision.

Requests for naming facilities buildings and areas shall be in writing and shall include:

- A brief description of the facility being named and the proposed name
- A complete biographical summary of the individual whose name has been forwarded, or in cases in which a name is proposed for an entity other than an individual, a complete profile of the organization, business or entity
- A statement of rationale articulating the distinctive contributions the individual, corporation, foundation or other entity has made to the District that merits the naming opportunity

The following criteria shall be used in evaluating the request:

- When no gift is involved, recognition by the naming of a building, facility or area may be recommended to honor any person who has:
 - Served the District in an academic capacity and earned a national or international reputation in the individual's field(s) of specialization and also has rendered a minimum of five years' service to the District
 - 2. Served in an administrative capacity, and rendered a minimum of five years' distinguished services to the District warranting recognition of the individual's exceptional contributions to the welfare of the District
 - 3. Contributed in truly exceptional ways to the welfare of the institution or achieving such unique distinction as to warrant recognition

Palomar Community College District Procedure AP 3830

 When a gift is involved, the District will consider the significance and amount of the gift as it relates to the building, facility or area. While each gift may be judged on its own merits, the expectation is that the gift amount for naming a building, facility or area will adhere to the following guidelines:

Gift Amount Naming Opportunity

\$1,000,000 or more Existing or new buildings may be named for the donor.

\$100,000 - \$999,999 Part of a building (e.g., laboratory, classroom, lecture hall, courtyard, hallway, etc.) may be named for the donor (negotiated upon the size and visibility of space).

\$10,001 - \$99,999 Recognition plaques may be placed in appropriate locations (e.g., in a classroom, division office, etc.) in honor of the donor.

\$10,000 or less Given for a named endowment account, donor name may be listed on a plaque (or included in a group plaque) in a prominent location on campus.

When an area or building is proposed to be named for individuals associated with the District, a period of not less than five years shall lapse between the end of the individual's service to the District and consideration by the Governing Board.

Gifts donated for the naming of District buildings, facilities and areas shall be placed in an endowment account with the Palomar College Foundation. The endowment account shall be used to fund District activities based upon the wishes of the donor and/or the needs of the District, consistent with the mission of the California Community Colleges and the District's mission, vision, and values. District needs include, but are not limited to, programmatic and facilities maintenance and replacement needs. Use of designated endowment funds shall be recommended by the Superintendent/President and approved by the Governing Board.

District buildings, facilities and areas shall be named after individuals and organizations that exemplify integrity, civic leadership and maintain a good standing in the community. Should an individual or organization for whom a District building, facility or area has been named violate these standards, the Governing Board may elect to remove the donor's name from the building, facility or area.

Palomar Community College District Procedure AP 3830

Signage

All buildings named should bear the name of the individual or organization and the building name in a typeface and style consistent with District signage and with standards developed by the Facilities Review Committee. For example: Paul Hayden Memorial Library, Vaniman Physical Science Building, Cynthia Jones Building.

Buildings may also bear a bronze plaque permanently affixed to the outside of the wall nearest to the main entrance of the building. The plaque should list the name of the individual or organization for whom the building is named and, if the building is newly constructed, the builder, the architect, the Governing Board, the Superintendent/ President, and the date the building was dedicated. Relevant information about the donor shall be prominently displayed.

Lecture halls, classrooms, and labs to be named should also be identified with a bronze plaque mounted on the wall directly outside the main entrance to the facility.

All areas where students, staff, and the public gather, including walkways, benches, and gardens should be identified with a bronze plaque or appropriate acknowledgment. The plaque or acknowledgment shall be consistent with District signage and with the standards developed by the Facilities Review Committee.

Office of Primary Responsibility: Finance and Administrative Services

Date Approved: SPC 5/7/2013

(Replaces former Palomar College Policy AP 7.135

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PALOMAR COLLEGE POLICE DEPARTMENT

1140 WEST MISSION ROAD, SAN MARCOS, CA. 92069

To: Adrian Gonzales, Vice President Student Services

From: Chris Moore, Chief of Police

Subject: 21st Century Parking Executive Summary

Date: June 1, 2018

Background: In Fall of 2017, President Blake observed significant lines of students outside the cashier's office and campus police. The primary reason for the long lines were students seeking to pay for parking permits or to pick up previously paid parking permits. Seeking to enhance the student customer service experience, Doctor Blake requested the Chief of Police to find a best practice in parking efficiency. Over the last nine months, Chief Moore has researched best practices, consulted constituencies and located a third party vendor to assist in improving student parking and take Palomar College into the 21st Century as a parking leader.

Discussion: With the opening of the parking structure, much of the campus parking challenges have been solved, until future construction in Lot 9. In order to enhance the student/staff customer service and reduce District staff and mailing costs, Palomar College Police Department is seeking authorization to increase the student parking permit to \$46.00 from the current \$40.00 and increase the BOG waiver permit to \$30.00 (\$20). This would allow the student to absorb the 3rd party fee of 4.00 per student permit. After sharing the proposal with Associated Student Government on May 5th, additional consideration was given to the BOG increase. As a result, Campus Police is requesting BOG increase from \$20 to \$26 to offset the \$4.00 service fee. Physical permits can be retained or issued to faculty for reciprocating community colleges. With the expanded parking in the two Educational Centers, no staff will be needed to sell or issue permits, thus no additional staff costs. The same will be true at the Escondido Education Center.

Technology: In order to improve customer service and efficiency to the student population, it is recommended to enter into an agreement with Credential Solutions to handle permit issuance on a 24 hour digital platform. Physical permits will not need to be purchased in person, thus reducing lines at Cashiers Office or at campus police. Cashiers estimates over 50% of their transactions, in

the first weeks of each semester, are related to parking permits. Credential is a current provided for the District's transcript service. Mr. Kendyl Magnuson states the company provides excellent customer service. Credential also connects to PeopleSoft to determine BOG eligibility for billing purposes.

Upon approval for Fall 2018, all student, staff and faculty would be issued "digital permits" which can hold up to five vehicle license plates.

Best Practice:

Riverside CCD \$50 per semester students faculty and staff

CSUSM \$325 per semester, credit card fee passed on to student

SDCCD \$40 per semester, no 3rd party charge Mira Costa \$35 per semester, (Different fee structure)

Irvine Valley \$40 per semester, credit card fee passed on to student Napa Valley College \$32 per semester, 4.35 fee to students (Current LPR

system w/Credential)

Providing the service fee as a part of the increase allows for more transparency with the students. Other districts add fees on citations back to students. Most of the above institutions have higher fine structures.

Recommendation: Effective Fall of 2018, the San Marcos and Escondido campus would be on an online digital platform, a 21st Century leader in parking service. In June of 2019, Rancho Bernardo and Fallbrook Educational Centers would be added to the platform with no infrastructure costs. (\$20,000-80,000 For parking permit machines)

In order to offset the \$4.00 transaction fee to students, we are suggesting Governing Board approval for the raising the permit fee from \$40.00 to \$46.00 dollars and the BOG waiver from \$20.00 to \$26.00. This additional revenue will offset approximately one million dollars of District funding of the police department. Additional annual cost savings will be accomplished through more efficient enforcement, less appeals/voids, less short term hours for front desk staffing, reduction of paper mailings/student pick up. Approximately 1000 (lady) hours at \$14.00 an hour (\$14,000) and over \$4,000.00 in postage would be offset, in addition to the annual cost of \$8,500 for physical permits. Further, a digital app would allow daily permit purchases which will negate additional parking machine purchases or annual maintenance costs. The up-front costs for Credential Solutions is approximately \$12,000 for vehicle set up and mobile lap top, in addition to the staff permit fees of \$10,000. (Summer of 2019)