

Fall 2018**Cynthia Anfinson, Mathematics Department**

Professor Cynthia Anfinson's sabbatical leave will consist of the following:

1. Professor Anfinson will create a placement model for the Mathematics Department, based on Palomar College placement information using multiple measures. This model will allow the department to determine the balance of co-requisite and traditional math classes offered each semester. The Mathematics Department is implementing a co-requisite model of math courses to improve student success. The impact of placement using multiple measures along with co-requisites will drastically change the types of courses the department needs to offer.
2. The field of statistics has changed from an emphasis on frequentist statistics to a field that primarily uses Bayesian statistics. Professor Anfinson will do research in the field of Bayesian statistics, learn how to code in R, and create materials that can be used at Palomar College to introduce statistics students to the concepts and applications of this way of statistical thinking.

Craig Chamberlin, Mathematics Department

Professor Craig Chamberlin has been digitally recording lectures on his computer screen for several semesters and has dozens of hours of raw video. Professor Chamberlin will create video lessons (screencasts) for the pre-calculus sequence of classes (Math 110, 115, and 135). In order to accomplish this, he will edit existing videos and create new ones that incorporate animations and technology that enhance learning. The idea is to create a digital library for pre-calculus students. Additionally, Professor Chamberlin plans to learn how to develop online courses by attending educational workshops/courses (such as POET) and performing additional research on the internet to incorporate his videos into the online classes that he develops.

Nicholas Rand Green, Computer Science and Information Technology Department

Professor Nicholas Rand Green will be working on his MBA with an emphasis in Information Technology (IT) at Western Governor's University. Professor Green will receive up-to-date training in the field of IT Management which will benefit his student and his participation in the governance of Palomar College.

Masako Ikenushi, World Languages Department

Professor Ikenushi's sabbatical leave will be used to translate the play, *Furu Amerika ni sode wa nurasaji*, into English. The play has only been published in Japanese. This translation is part of a larger book project, which Professor Ikenushi will continue to work on beyond her sabbatical.

Sabbatical Leave 2017-2018 Abstracts

This project will benefit the District and students by enhancing Professor Ikenushi's knowledge and skills as a professor, researcher, and writer, and providing her with the opportunity to produce her own research while bringing scholarly and public attention and recognition to the District and to the Japanese program through publications. Material and content from her research, readings, writing and travel will be integrated into the curriculum of the Japanese Culture and Literature course, as well as the Japanese language courses.

The topic of this project covers Japanese literature, history, language, theater drama, and women's studies. As such, it is integral to students' learning and ensures a more enriched learning experience.

Karen Mifflin, Mathematics Department

Professor Karen Mifflin is enrolled in the Master's program in Educational Technology for the Teaching of Adult Learners through Northern Arizona University. She has taken four (of ten) courses required for the degree. With the use of technology in the classroom becoming more and more prevalent (and relevant), Professor Mifflin feels her further study in this area will benefit her students greatly and would like the opportunity to complete at least three more classes in Fall of 2018.

Upon completion of the courses, Professor Mifflin's will:

- Develop foundational knowledge related to adult learning theory & methods such as coaching, training, professional development, online and mobile learning;
- Stay abreast of educational research and emerging trends regarding effective use of technology in adult education settings; and
- Learn how to plan, facilitate, and participate in learning communities that stimulate, nurture, support and coach adult educators in the study and use of technology related to adult learning methods.

Susan Miller, Social and Behavioral Sciences Department

Professor Susan Miller will conduct a social-psychological study of perceptions about aging and life satisfaction among the elderly: From a sociological perspective, the "graying" of America is a largely unexplored area of sociological research, particularly from the perspective of elders, themselves. This study, using photo-elicitation research, will be a gero-psychological perspective on life satisfaction and aging. Photo-elicitation, a sociological interview technique in visual sociology, will allow elders themselves to describe their lives, through their own eyes and, using photos, explain the extent to which they feel a sense of life satisfaction and social connectedness as they age through the final stages of life. Benefits to the District and students include an expansion of the Psych/Soc 145 class on Aging in Society, as well as insight into the lived experience of aging.

Sabbatical Leave 2017-2018 Abstracts

Kathleen Sheahan, World Languages Department

Professor Kathleen Sheahan's sabbatical leave will include work in three areas. The first project is a review of current research in the field of second language acquisition and collaborative/cooperative learning. The purpose of this project is to become familiar with the most recent literature on this topic and develop a series of activities for students in beginning-level Spanish courses.

The second project is designed to enhance the language learning experience for students who study Spanish online, as well as to serve as a resource for students taking classes in a face-to-face modality. This project will include an investigation of software that can be used to make video lectures and ultimately the creation of mini-videos designed to introduce basic linguistic concepts to beginning-level Spanish students.

The third project will be an investigation of short-term study abroad programs in Spanish. For this project, Professor Sheahan will visit at least one Spanish-speaking country (e.g., Mexico, Spain, Costa Rica) where she will conduct a site visit of a language institute or academy that could serve as the location for a future study abroad program in Spanish for Palomar students.

Rocco Versaci, English Department

Professor Rocco Versaci's project focuses on the short story, an important object of study in Palomar's creative writing, literature, and composition classes. For this project, he will investigate the form through both practice and research by writing 2-3 original short stories, compiling a bibliography of both primary and secondary works, and developing three creative writing exercises.

The project report will consist of the following:

- 2-3 publication-ready short stories (30-45 pages)
- A bibliography of short story collections, anthologies, and instructional books that address the craft of writing fiction
- 3 creative writing exercises focusing on different aspects of writing fiction and ready for use in a variety of Palomar's writing classes

Palomar College has a thriving creative writing program, including an award-winning literary journal, and this project will enhance both by allowing Professor Versaci to stay current in his field and to bring his gained experience and knowledge into the classroom.

Sabbatical Leave 2017-2018 Abstracts

Spring 2019

Andrea Bell, English Department

The goal of Professor Andrea Bell's Sabbatical Leave Project is to produce an original creative work consisting of two chapters/vignettes for inclusion in her memoir, *Touched*, a work of "Creative Nonfiction" focusing on family life and on childhood trauma/PTSD. Dr. Bell understands that writing and "bearing witness" to atrocity offer survivors/writers a way to integrate repressed material so that the legacy of trauma does not get imprinted and repeated, a phenomenon one witnesses in successive generations of family life, in the re-victimization of survivors, and/or in the victim as perpetrator scenario (a common and particularly timely theme in today's political arena). Of vital importance to her students is Dr. Bell's conviction (and a thread running through all of her memoir's narratives) that the writing process helps one to live with and even to thrive in the face of a history or trauma/PTSD. At Palomar, students often face terrible adversity, inside their homes, as combat veterans, and as members of marginalized and oppressed groups in a system that often seeks to render them invisible/powerless. The Project will help Dr. Bell work closely with students, helping them to discover that their personal histories matter, impressing upon them the value of their stories and of their voices (written and otherwise), empowering and transforming them, encouraging them to continue with their education and to succeed according to their unique definitions of success. In all of her classes, students read, analyze, and write about texts in the same genre as Dr. Bell's narratives. Thus the most important aim of Dr. Bell's Sabbatical Project is to enhance student learning by deepening her writing practice and her insight into students' (writing) lives.

Geetha Natarajan, Chemistry Department

Professor Geetha Natarajan will research various software options and apps available for producing lecture videos and choose suitable software for creating professional quality videos. She plans on producing approximately 10 lecture videos covering challenging concepts in general chemistry for her sabbatical project. These videos would serve all students ranging from introductory chemistry all the way up to the 2nd semester general chemistry level. The videos would be delivered via CANVAS to all Palomar College students. The videos will be shared with other faculty in the Chemistry department through links placed on the Chemistry department's website.

Professor Natarajan will also design a workbook with sample problems covered in the videos as well as extra practice problems ~~will also be designed~~ to actively engage the students. Actively engaged students understand the material they perform better and succeed in their courses; hence, the retention and success rates increase for the department and the District.

Sabbatical Leave 2017-2018 Abstracts

Kathleen Grove, Social and Behavioral Sciences Department

Professor Kathleen Grove's project is a critical analysis of the tiny house movement: a social, political and design trend that reveals complementary as well as contradictory dynamics. Advocates have been inspired by the potential of these small structures (typically 100-400 SF) to provide transitional housing for the homeless. Simultaneously tiny houses have attracted attention from middle income Americans seeking to realize the dream of home ownership in expensive markets. Advocates posit that tiny homes are a key to sustainable living and strong interdependent communities. Critics charge that tiny houses reproduce class inequality. This research will examine these claims using the organizing concepts of inequality, community development, and consumerism. Students of both Introduction to Sociology (SOC 100) and Social Problems (SOC 110) will benefit from a deeper understanding of the ways in which inequality is created, reproduced and potentially mitigated through housing policy. Case studies on housing and solutions will be relevant to other disciplines and the general community.

Martin Japtok, English Department

Professor Martin Japtok's sabbatical project will explore the intersection of "race" and technology, specifically the role that technology plays in constructing a racialized societal order, or to what extent technology is implicated in doing so. Colson Whitehead's 1999 novel *The Intuitionist* will serve as a starting point for this exploration, as the text raises such questions. Dr. Japtok's proposed essay will also consider the larger implications concerning technology's role in the production and reproduction of the ideology of "race" that Whitehead's novel implies. This project arises from his decade-long fascination with the impact of technology on society and his background in African American Studies and English. Understanding technology's societal impact will help Dr. Japtok in teaching African American history classes, in which that topic is a natural component, and in English 100 classes, which he has devoted for many years to an exploration of the impact of technology on society by making that topic the focal point of student research and writing. Dr. Japtok will produce a 20-30 page essay manuscript to be submitted for publication in a scholarly journal.

Lee Kerckhove, Social and Behavioral Science Department

Professor Lee Kerckhove's sabbatical leave proposal involves three projects that directly benefit students of philosophy and critical thinking classes. First is the creation of a complete study guide for Rene Descartes' *Meditations on First Philosophy*. This study guide offers a thorough analysis running parallel to the text and study questions following each chapter. Second is a study of deductive reasoning and logical validity that will form the basis of lectures and study materials appropriate for Critical Thinking and Logic classes. This involves completing all of the exercises in Patrick Hurley's *A Concise Introduction to Logic*, chapters four through eight. These chapters of Hurley's text focus on classical and mathematical logic. Third is a revision of the "Basic Concepts" chapter of Professor Kerckhove's *Critical Thinking* textbook. The focus of this revision is expanding and clarifying the sections on validity and soundness. The exercises that accompany these sections will also be revised.

Sabbatical Leave 2017-2018 Abstracts

Professor Kerckhove's sabbatical leave projects will benefit the District and students in several ways. First, his annotated study guide of Descartes' Meditations will directly benefit students by providing them a useful resource for better understanding this important text in the history of philosophy. His study of classical and mathematical logic will benefit students because it will form the basis of future offerings of Philosophy 116: Introduction to Logic and Philosophy 201: Symbolic Logic. His third project, which is a revision of his critical thinking textbook, also benefits students because it will provide a zero-cost textbook for Philosophy 200: Critical Thinking.

Shannon Lienhart, Mathematics Department

Mathematical Problem Solving refers to challenging problems where the path to a solution is not immediately apparent. These types of problems are not typically taught as part of the traditional mathematics curriculum. When students are taught problem solving strategies, they develop higher-order thinking skills. They learn to become analytically creative, brave, and empowered. Students also develop communication and brainstorming skills. The benefits of these strategies to students are far-reaching as they apply to subjects beyond the mathematics classroom, increasing success in students' chosen pathways.

Professor Shannon Lienhart's project will be to research Mathematical Problem Solving by reading at least 20 publications on the subject. She will create a four-chapter Mathematical Problem-Solving Curriculum as well as a teacher's resource guide with solutions.

The benefit to the District will be a zero-cost curriculum that Professor Lienhart will make available to other instructors. If requested, she will also conduct Professional Development workshops on the subject.

Travis Ritt, Economics, History, and Political Science Department

Professor Travis Ritt will use his sabbatical to produce a historical work connecting the United States to the greater field of world history in the late 18th into the early 19th centuries. Centering the work on the life of the American author Washington Irving, the work will follow four broad themes: pop culture, religion, literature, and politics. The work will be used to help place American identity and culture into the context of world history, thereby helping Professor Ritt to improve his teaching in the areas of transnational interconnectivity and inclusion, an important concept for students to understand within the field of world history and one with which they often struggle.

Professor Ritt will be doing research using private collections as well as National Archives materials. This process will help him inform his students about recent innovations in archival research. A first draft of three chapters in manuscript form will be submitted as part of the final report.

Sabbatical Leave 2017-2018 Abstracts

Ellen Weller, Performing Arts Department

Professor Ellen Weller proposes to enhance her currency in music conducting, performance, and composition through three activities: 1) preparation of four to seven orchestral scores for at least one professional orchestral conducting workshop (or private lessons) in the United States or Europe; 2) composing a publication-ready piece of original music specifically for the Palomar Symphony Orchestra and Chorale; and 3) booking, rehearsing, and performing on flute, saxophone, clarinet and other instruments on an international tour of original music (Europe, Japan, Australia or South America). Her goals are, in part, to become a more accomplished conductor, composer, and performer both locally and abroad.

At the conclusion of Dr. Weller's sabbatical project, she will be able to share with her music theory and ensemble students her enhanced knowledge and refined skills pertaining to: (1) conducting, (2) the standard professional orchestral repertoire, (3) ways to engage community college-level music students in the study of contemporary classical music by a living 21st century composer, and (4) the importance of maintaining an international performance reputation, thereby benefiting the District's outreach efforts. Additionally, she will bring her knowledge of the business aspect of booking tours to the Music Major Pathway.

Full Year 2018-2019

Gary Sosa

Professor Gary Sosa's sabbatical work will involve investigating the state of the art in learning and teaching second language listening comprehension in English language classrooms. Many ESL students live and work in environments where little or no English is used. Thus there are few opportunities for our students to practice English listening comprehension outside of class. Much of the authentic English listening content in daily interactions and in the English media is inappropriate for language study, especially for low-level learners of English. Professor Sosa will create a variety of digital English listening comprehension exercises, using both authentic and modified oral texts, for beginning to advanced learners of English. These exercises will be placed on the ESL Department web site, or similar site, so that Palomar ESL students will have free access to a rich library of audio material to aid in their development of English listening comprehension proficiency.

**PALOMAR COMMUNITY COLLEGE DISTRICT
INTERIM MANAGER, ACCOUNTING
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this thirteenth day of March, 2018 by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Ping Lee** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Interim Manager, Accounting** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee as a classified administrator in the above identified position on the conditions contained in this Agreement. Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a special meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(d). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement is an assignment to an interim Position, and Employee shall have no continuing rights to the Position unless Employee is selected for the Position on a regular basis in an open recruitment, or unless the term of Agreement is extended for up to an additional term by mutual agreement, not to exceed twelve (12) months. Employee further understands that Position terminates upon (1) the expiration of this Agreement, unless it is extended; (2) Agreement is terminated pursuant to the provisions of Sections 10, 13 and 14 of Agreement; or (3) Position is filled on a permanent basis. If the Employee has seniority in another non-administrative, classified position in the District, the Employee has the right to return to such position upon the expiration of this Agreement provided that Employee is not terminated for cause.
3. **TERM.** The term of this Agreement shall begin on **March 19, 2018**, and continue through and including **March 18, 2019**, unless earlier terminated if Position is filled on a permanent basis, or if terminated pursuant to the early termination and resignation provisions of Sections 10, 13 and 14 of Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for an additional term of more than twelve (12) months pursuant to Title 5, California Code of Regulations section 53021(c)(7).
4. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at salary grade 64/1 from March 19, 2018 through June 30, 2018 and at salary grade 64/2 from July 1, 2018 through March 18, 2019. Compensation shall be subject to the mandatory

Employee and District contributions to the California Public Employees Retirement System (CalPERS). The Board reserves the right to increase the Employee's salary in accordance with Education Code §87806. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.

5. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement.
6. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
7. **VACATION AND SICK LEAVE.** Employee is entitled to the same leave provisions as the District's other Administrative Association members, including twenty-four (24) days of vacation days per year, twelve (12) days of sick leave per year, and all District-wide holidays, except that Employee's annual paid leave benefits shall be pro-rated and accrue on a monthly basis for each month of Employee's service in Position. At the expiration of Agreement, any accrued and unused vacation shall be paid to Employee in one lump sum payment at his current hourly rate.
8. **FRINGE BENEFITS.** Employee shall receive the standard coverage under the District's provided Health Care Plans and the District's Term Life insurance policy consistent with other District benefit eligible employees.

Employee shall also be reimbursed for reasonable and necessary business expenses in accordance with District Policy.

Employee shall not be eligible to receive any other fringe benefit as a result of her employment with the District.

9. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
10. **TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE.** The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is

not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination.

11. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

12. MODIFICATION OF CONTRACT. This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.

13. EARLY TERMINATION. This Agreement may be terminated at the discretion of the Superintendent/President with or without cause upon thirty (30) days prior written notice to the Board and the Employee or upon a shorter period of time if approved by the Board.

14. RESIGNATION. Employee may resign from employment at any time during the term of this Agreement upon thirty (30) days prior written notice to the Board or upon a shorter period of time if approved by the Board.

15. SAVINGS CLAUSE. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.

16. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
17. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
18. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
19. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF INTERIM MANGER, ACCOUNTING
EMPLOYMENT CONTRACT**

I have reviewed this Interim Manager, Accounting Agreement, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at a regular Board meeting.

Date: _____

Dr. Joi L. Blake, Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
INTERIM DIRECTOR, HUMAN RESOURCES
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this thirteenth day of March, 2018 by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Christine Winterle** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Interim Director, Human Resources** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee as a classified administrator in the above identified position on the conditions contained in this Agreement. Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a special meeting of the Board.

2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(d). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement is an assignment to an interim Position, and Employee shall have no continuing rights to the Position unless Employee is selected for the Position on a regular basis in an open recruitment, or unless the term of Agreement is extended for up to an additional term by mutual agreement, not to exceed eighteen (18) months. Employee further understands that Position terminates upon (1) the expiration of this Agreement, unless it is extended; (2) Agreement is terminated pursuant to the provisions of Sections 10, 13 and 14 of Agreement; or (3) Position is filled on a permanent basis. If the Employee has seniority in another non-administrative, classified position in the District, the Employee has the right to return to such position upon the expiration of this Agreement provided that Employee is not terminated for cause.

3. **TERM.** The term of this Agreement shall begin on **March 14, 2018**, and continue through and including **September 13, 2018**, unless earlier terminated if Position is filled on a permanent basis, or if terminated pursuant to the early termination and resignation provisions of Sections 10, 13 and 14 of Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for an additional term of more than eighteen (18) months pursuant to Title 5, California Code of Regulations section 53021(c)(7).

4. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at salary grade 67/1 from March 14, 2018 through June 30, 2018 and at salary grade 67/2 from July 1, 2018 through September 18, 2018. Compensation shall be subject to the mandatory

Employee and District contributions to the California Public Employees Retirement System (CalPERS). The Board reserves the right to increase the Employee's salary in accordance with Education Code §87806. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.

5. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement.
6. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
7. **VACATION AND SICK LEAVE.** Employee is entitled to the same leave provisions as the District's other Administrative Association members, including twenty-four (24) days of vacation days per year, twelve (12) days of sick leave per year, and all District-wide holidays, except that Employee's annual paid leave benefits shall be pro-rated and accrue on a monthly basis for each month of Employee's service in Position. At the expiration of Agreement, any accrued and unused vacation shall be paid to Employee in one lump sum payment at his current hourly rate.
8. **FRINGE BENEFITS.** Employee shall receive the standard coverage under the District's provided Health Care Plans and the District's Term Life insurance policy consistent with other District benefit eligible employees.

Employee shall also be reimbursed for reasonable and necessary business expenses in accordance with District Policy.

Employee shall not be eligible to receive any other fringe benefit as a result of her employment with the District.

9. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
10. **TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE.** The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is

not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination.

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- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

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15. SAVINGS CLAUSE. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.

16. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
17. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
18. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
19. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF INTERIM DIRECTOR, HUMAN RESOURCES
EMPLOYMENT CONTRACT**

I have reviewed this Interim Director, Human Resources, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at a regular Board meeting.

Date: _____

Dr. Joi L. Blake, Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
SENIOR EDUCATIONAL ADMINISTRATOR
EMPLOYMENT CONTRACT 2018-2019**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this ninth day of January, 2018 of by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Pearl Ly** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Dean, Instructional, Social and Behavioral Sciences** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a member of the Administrative Association as described in the Administrative Association Handbook adopted by the Board, an academic employee as defined by Education Code section 87001(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). The Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless the Governing Board provides written notice to Employee on or before March 15, 2018, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective January 21, 2019, without further action by the Board, subject to the provisions of paragraph 3.
3. **RETREAT/RETURN RIGHTS.** If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another administrator or non-administrator education position in the District, such Employee may have the right to return to such position upon the expiration of this Agreement provided that Employee is not termination for cause.
4. **TERM.** The term of this Agreement shall begin on **January 22, 2018**, and continue through and including **January 21, 2019** or unless extended pursuant to paragraph 2. Employee shall be required to render full time and regular service to the District during the

period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize the renewal or extension of this Agreement for a term of more than twenty-four (24) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a grant, categorical program, or other monies not in the District's unrestricted general fund, and if funding is discontinued, the Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15th of the year in which the funding is not received.

5. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at salary grade **75/5** from January 10, 2018 through June 30, 2018 and at salary grade **75/6** from July 1, 2018 through January 21, 2019, **plus a \$117.66 monthly doctoral stipend.** The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
6. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement. The Board reserves the right to reassign the Employee at any time during the term of this Agreement to another educational or student services administrative Position within the District. Reassignment during the term of this Agreement solely for discretionary reasons will not result in a reduction of the Employee's compensation during the term of this Agreement. Reassignment will be made in compliance with the California Education Code and the Administrative Association Handbook.
7. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
8. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with section 5 – Vacation set forth in the Administrative Association Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick

leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board

9. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational and student services administrators for which they are eligible under the terms of the Administrative Association Handbook.
10. **TRAVEL.** Necessary transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
11. **SERVICE CLUBS AND COMMUNITY ORGANIZATIONS.** The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Board.
12. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
13. **MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT WITHOUT CAUSE.** Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired, without cause. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement, or eighteen (18) months, whichever is less, minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalSTRS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

14. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term “cause” is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District’s mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board.

15. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) “Abuse of office or position” is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

16. **MODIFICATION OF CONTRACT.** This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.
17. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
18. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
19. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
20. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
21. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
22. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Association Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF SENIOR EDUCATIONAL ADMINISTRATOR
EMPLOYMENT CONTRACT**

I have reviewed this Senior Educational Administrator Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Dr. Joi Blake, Secretary to the Governing Board

Copy: Employee

MONTHLY BOARD REPORT: March 13, 2018

SHORT-TERM PERSONNEL ACTION REQUEST

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department	Art Department					
	Castillo, Liliana	02/05/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	Athletics					
	Smith, Dillan	02/22/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	Business Support Services					
	Galeno, Marisela	12/18/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Klaus, Shelley	01/31/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	Career, Technical and Extended Education					
	George, Kristin	02/15/18	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
Department	Computer Science/Information Systems					
	McGough, Klye	01/26/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department	Counseling Department					
	Nolasco, Andrea	01/12/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	Custodial Services					
	Medina, Audry Alexix	01/08/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	Disability Resource Center					
	Case, Sandra	01/31/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Droigk, Rebecca	02/20/18	06/30/18	Technical/Paraprofessional	\$47.00	Professional Interpreter V
	Real, Elyse	02/20/18	06/30/18	Technical/Paraprofessional	\$47.00	Professional Interpreter V
	Snow, Kayla	01/02/18	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department	Early Childhood Education Lab School					
	Flores, Sofia	02/14/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
	Waltrip, Julia	01/04/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
	Wen, Luhong	01/18/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	Emergency Medical Education					
	Anez, Andreyana	01/10/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	English as a Second Language					
	Lopez, Nicole	01/12/18	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Department	Enrollment Services					
	Garcia, Edgar	02/12/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Rogers, Mary	01/25/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department	Environmental Health and Safety					
	Reilly, Yolande	02/05/18	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
Department	Facilities					
	Titus, Weston	01/03/18	06/30/18	Service/Maintenance	\$15.00	Assistant III
Department	Fiscal Services					
	Mitskevych, Ganna	01/19/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Ramer, Jacob	01/22/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	Grant Funded Student Programs					
	Alvarez, Nancy	02/05/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Avendano, Belen	01/08/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Camacho, Victoria	02/21/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Duffy, Jake	01/04/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Espinoza-Delgado, Guillermo	01/25/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Frisher, Jay	02/12/18	06/30/18	Technical/Paraprofessional	\$11.00	Tutor I

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
	Garcia, Alexis	02/09/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Lemus, Virginia	01/08/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Licon, Olias	12/18/17	06/30/18	Technical/Paraprofessional	\$11.00	Tutor I
	Rodriguez Gonzalez, Citlali	01/02/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Vera-Miller, Julie	10/25/17	02/08/18	Technical/Paraprofessional	\$25.00	Assistant (professional)
Department	Human Resource Services					
	Knighnten, Glynda	01/16/18	06/30/18	Clerical/Secretarial	\$37.00	Assistant (professional)
Department	Library					
	Coyne, Ashley	01/25/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Sparks, Jessica	02/07/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	Mathematics and the Natural and Health Sciences					
	Acevedo-Olquin, Eloy	01/18/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Blair, Mark	02/15/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Frye, Hayden	01/05/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Granger Jr., Robert	01/25/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Hammer Rumppler, Hanna	01/08/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Hunt, Saxon	01/05/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Jarquín Medina, Martín	01/08/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Kaye, Jared	01/09/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Offenbecher, Thomas	01/02/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Parker, Randy	12/26/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Ricciarelli, Kyle	01/31/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Rumppler, Hanna Lynn	01/02/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Vega Hernandez, Kimberly	01/08/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department	Mathematics Learning Center					
	Beus, Caroline	01/12/18	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Majidi, Hamidreza	01/19/18	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Partolan, Erik	01/30/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Watson, Spencer	01/12/18	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Department	Media Studies					
	Garis, Christopher	02/08/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III

Employee Name

Start Date

End Date

Job Code

Hourly

Job Description

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department	Occupational and Noncredit Programs					
	DeHoyos, Robert	01/30/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department	Palomar College Police Department					
	Avalos, Jeremy	01/22/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
	Cerda, Brandee	02/22/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Cuevas Mendez, Emmanuel	02/15/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	Performing Arts Department					
	Hansen, Christina	01/14/18	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department	Public Safety Programs					
	Bowman, Michael	02/21/18	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
	Bowman, Michael	02/21/18	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
	Burns, Dennis	02/28/18	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
	Correa, Victor	02/09/18	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
	Flores, Anthony	01/02/18	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
	Reilly, Yolande	02/20/18	06/30/18	Technical/Paraprofessional	\$22.00	Assistant (professional)
Department	Student Services					
	Davidson, Dylan	02/05/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	Trade and Industry Department					
	Dix, Lucas Gregory	01/30/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
	Gomez Galvez, Sergio	02/20/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	Tutoring Services					
	Melendez, David	01/22/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
	Pham, Tam	01/26/18	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department	World Languages					
	Gonzalez, Caleb	02/12/18	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Employee Name

Start Date

End Date

Job Code

Hourly

Job Description

SEASONAL COACH STIPEND REQUEST

Department Athletics Department

Devers, Daniel

02/21/18

06/30/18

Technical/Paraprofessional

\$2,000.00

Seasonal Coaching Stipend

Lomeli, Marc

01/26/18

06/30/18

Technical/Paraprofessional

\$2,500.00

Seasonal Coaching Stipend

Moffat, Kody

02/23/18

06/30/18

Technical/Paraprofessional

\$2,000.00

Seasonal Coaching Stipend

Sneve, Jerry

01/08/18

06/30/18

Technical/Paraprofessional

\$1,800.00

Seasonal Coaching Stipend

Palomar Community College
 PAL PERSONNEL ACTIONS HISTORY

Report ID: PAL015ST
 Personnel Action: HIR--
 For the period 01/01/2018 through 02/28/2018

Effective Date	Action Reason	Employee Name	Hire Date	Employee ID	H	T	P	Emp Reg/ Typ	Full/ Part	Job Code	Job Title	Salary Grade	Comp Rate	Supervisor
Department CHEMIST Chemistry Department SETID - PALMR														
01/29/2018		Tran,Thai Minh	01/29/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	11.000000	H
Department CHILDCENTR ECE Lab School SETID - PALMR														
01/26/2018		Castro,Hermes	01/26/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	11.000000	H
Department COMPSCI Computer Sci & Info Technology SETID - PALMR														
02/09/2018		Rogers,Grant Denniss	02/09/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	13.000000	H
01/24/2018		Culver,Rachel Anne	01/24/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	13.000000	H
01/22/2018		Ferreira Calderon,Felix S	01/22/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	13.000000	H
01/02/2018		Hammer Rumppler,Hanna Lynn	01/02/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	13.000000	H
Department COUNSEL Counseling Department SETID - PALMR														
02/05/2018		Mondragon,Fernando	02/05/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	13.000000	H
Department ENRLMNTSRV Enrollment Services SETID - PALMR														
02/15/2018		Benjamin,Joenetta Latrice	02/15/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	13.000000	H
Department EOP&S Extended Opportunity Prog&Svc SETID - PALMR														
02/06/2018		Patach,Tracy A.	02/06/2018		0.0	H	T	P		900STU	Student	EE STU/ASTU	13.000000	H

Palomar Community College
 PAL PERSONNEL ACTIONS HISTORY

Page No. 2
 Run Date 02/27/2018
 Run Time 12:41:57

Report ID: PAL015ST
 Personnel Action: HIR--
 For the period 01/01/2018 through 02/28/2018

Effective Date	Action Reason	Employee Name	Hire Employee ID	Hire Date	Emp Typ	Reg/ Tmp	Full/ Part	Job Code	Job Title	Salary Grade	Comp Rate	Supervisor
Department GFSP Grant Funded Stu Support Prgms SETID - PALMR												
01/12/2018		Gonzalez,Ernesto		01/12/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	11.000000	H
Department GRAPHIC Graphic Communications Dept SETID - PALMR												
02/13/2018		Jaureguy II,Joseph Anthony		02/13/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	13.000000	H
Department MATH&NHS Math/Natural & Health Sci Div SETID - PALMR												
02/20/2018		Garza,Mikela Marie		02/20/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	13.000000	H
01/02/2018		Schneider,Arianna Sofia		01/02/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	13.000000	H
Department MATHLRNCTR Mathematics Learning Center SETID - PALMR												
02/07/2018		Ramirez,Oscar Joshua		02/07/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	11.000000	H
Department RESEARCH Research & Planning SETID - PALMR												
01/16/2018		Scott,Erin Christina		01/16/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	15.000000	H
Department STUDNTAFRS Student Affairs SETID - PALMR												
02/06/2018		Flores,Ashley		02/06/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	11.000000	H

Palomar Community College
PAL PERSONNEL ACTIONS HISTORY

Page No. 3
Run Date 02/27/2018
Run Time 12:41:57

Report ID: PAL015ST
Personnel Action: HIR--
For the period 01/01/2018 through 02/28/2018

Effective Date	Action Reason	Employee Name	Employee ID	Hire Date	Emp Typ	Reg/ Tmp	Full/ Part	Job Code	Job Title	Salary Grade	Comp Rate	Supervisor
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Department TELECOMMUN Telecommunications-Grants
SETID - PALMR

01/22/2018		Day, Eric Michael McAleese		01/22/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	11.000000	H
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Department WORLD LANG World Languages Dept
SETID - PALMR

02/08/2018		Almaguer, Berenice		02/08/2018	0.0	H	T	P	900STU Student	EE STU/ASTU	13.000000	H
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Palomar Community College
PAL PERSONNEL ACTIONS HISTORY

Page No. 4
Run Date 02/27/2018
Run Time 12:41:57

Report ID: PAL015ST
Personnel Action: PAY--
For the period 01/01/2018 through 02/28/2018

Effective Date	Action Reason	Employee Name	Hire Employee ID	Hire Date	Emp Typ	Reg/ Tmp	Full/ Part	Job Code	Job Title	Salary Grade	Comp Rate	Supervisor
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Department TRADEIND Trade & Industry Department
SETID - PALMR

01/29/2018	Adjustment	Montoya Zarate,Carlos		04/17/2017	0.8	H	T	P	900STU Student	EE STU/ASTU	15.000000	H
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End of Report

**BUSINESS & CONTRACT SERVICES
REVIEW & RATIFICATION BY
GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
FY 2017-2018**

BOARD DATE: March 13, 2018

REPORTING PERIOD: 1/1/18- 2/28/18

#.	REQUESTED BY	VENDOR	DESCRIPTION	TERM	AMOUNT	PROP "M"
151.	D. Astl Construction & Facilities Planning	Ninyo & Moore	Amendment to agreement for geotechnical consulting services to review the plans and specifications on the T-Building retaining walls	Effective: 1/8/2018	\$2,500.00	X
152.	N. Roe Workforce Development & Extended Studies	Bobcat Company	Education services agreement for not for credit instruction in Loader hydraulic/Hydrostatic Level 2 studies.	1/8/2018 – 1/11/2018	Paid to District: \$4,800.00	
153.	S. Garland Career, Technical & Extended Education	San Diego County Superintendent of Schools	Amendment to agreement for the California Career Pathway Trust Grant, K-12 Career Pathways Promising Practices to update plane for 2018-2019.	Effective: 06/29/2017	N/C	
154.	M. DiMaggio Public Safety Programs	Crossfit Point A	Physical training facility site agreement for exclusive use of gym by the Police Academy and Fire Academy for physical training of academy recruits.	1/2/2018 – 6/30/2018	\$5,143.00	
155.	R. Williams Camp Pendleton Education Center	Weapon's & Field Training Battalion of Camp Pendleton	Use of facilities agreement to hold classes in the classrooms in Buildings 31506 (room 133) for Spring 2018 (Fast Track 1 and 2) and Summer 2018.	1/29/2018 – 8/3/2018	N/C	
156.	"	Field Supply & Maintenance Analysis Office – West Camp Pendleton	Use of facilities agreement to hold classes in the classroom in Building 16047T for Spring 2018 (Fast Track 1 and 2) and Summer 2018.	1/29/2018 – 8/3/2018	N/C	
157.	"	Staff and Noncommissioned officer Academy of Camp Pendleton	Use of facilities agreement to hold classes in the classroom in Building 524103 for Spring 2018 (Fast Track 1 and 2) and Summer 2018.	1/29/2018 – 8/3/2018	N/C	
158.	"	Assault Craft Unit 5 (AU-5) of Camp Pendleton	Use of facilities agreement to hold classes in the classroom in 101/102 in ACU-5 for Spring 2018 (Fast Track 1 and 2).	1/29/2018 – 5/26/2018	N/C	
159.	N. Puccio Extended Education	Escondido Union High School District	Use of facilities agreement for holding track and field practice at the Escondido High School track.	1/8/2018 – 6/30/2018	\$2,500.00/semester	
160.	D. Astl Construction & Facilities Planning	Ninyo & Moore	Proposal for geologic, geophysical evaluation report and additional work on the proposed Arboretum improvements project.	Effective: 1/18/2018	\$9,500.00	X
161.	"	MBO, Inc.	Agreement for professional services to perform commissioning services for the Police Substation project.	Effective: 12/4/2017	\$14,900.00	X
162.	"	KTU+A	Amendment to agreement for additional survey information, SWPPP design, and meeting/site visits for the Palomar College Arboretum – Phase 1 project.	Effective: 1/23/2018	\$21,120.00	X
163.	C. Coniglio Fiscal Services	Highstreet IT Solutions	Amendment to master agreement for additional consulting work for inter/intra unit accounting configuration, budget transfers and the accounts payable vouchers system.	1/18/2018 – 6/30/2018	Not to exceed: \$15,500.00	
164.	D. Astl Construction & Facilities Planning	HMC Architects	Proposal to provide architectural, landscape, structural, electrical, IT, civil engineering and greenhouse design services for the Nursery project – Phase 1.	Effective: 11/30/2017	\$340,715.00	X
165.	"	"	Proposal to provide additional structural support services for the South Education Center project.	Effective: 11/30/2017	\$30,000.00	X
166.	"	"	Proposal for additional support of small projects and master architect services for tasks outside agreement.	5/1/2017 – 12/31/2017	\$80,000.00	

**BUSINESS & CONTRACT SERVICES
REVIEW & RATIFICATION BY
GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
FY 2017-2018**

BOARD DATE: March 13, 2018

REPORTING PERIOD: 1/1/18- 2/28/18

#.	REQUESTED BY	VENDOR	DESCRIPTION	TERM	AMOUNT	PROP "M"
167.	D. Astl Construction & Facilities Planning	HMC Architects	Proposal to provide professional services for the Escondido Center EME Simulation lab	Effective: 1/19/2018	\$9,400.00	
168.	"	"	Proposal to provide additional lab, technology and mechanical / plumbing design for the North Education Center project.	Effective: 10/4/2017	\$185,079.12	X
169.	M. Fritch Mathematics and the Natural and Health Sciences Division	Cal State University of San Marcos	Acceptance of the continuation of North San Diego County Bridges to the Future Grant for year 5 of 5.	8/1/2017 – 7/1/2018	Paid to District \$15,781.00	
170.	R. Bianchi TTIP CCC TechConnect	Shari Baurle Greene	Independent contractor agreement to provide strategic planning and writing services for TTIP CCC TechConnect Projects.	2/1/2017 – 6/30/2018	\$50.00/hour Not to Exceed \$4,000.00	
171.	C. Coniglio Fiscal Services	Sierra-Cedar, Inc.	Change order to extend SOW end date through April 27 th , 2018 for payroll consulting support.	6/22/2015 – 4/27/2018	N/C	
172.	R. Williams Camp Pendleton Education Center	Facilities Maintenance Division of Camp Pendleton	Use of facilities agreement to use classroom in Building 12073 to hold classes in Spring 2018 for Fast Track 1 (Earth's Dynamic Environment).	Track 1: 1/29/18 – 3/23/18	N/C	
173.	"	Wounded Warrior Battalion of Camp Pendleton	Use of facilities agreement to use classroom in Building 27847 to hold classes in Spring 2018 for Fast Track 1 (Intro to Criminal Justice & Beginning Algebra) and Track 2 (Introductory composition & Trigonometry), and to hold classes in Summer 2018 for math classes (Intermediate Algebra & College Algebra).	Track 1: 1/29/18 – 3/21/18 Track 2: 4/2/18 – 5/26/18 Summer: 6/11/18 – 8/3/18	N/C	
174.	"	Facilities Maintenance Division of Camp Pendleton	Use of facilities agreement to use classroom in Building 210568 to hold classes in Spring 2018 for Fast Track 1 (Art of Cinema & World History) and Track 2 (U.S. thru reconstruction), and to hold classes in Summer 2018 for Oral Communication.	Track 1: 1/29/18 – 3/22/18 Track 2: 4/2/18 – 5/26/18 Summer: 6/11/18 – 8/3/18	N/C	
175.	"					
176.	N. Puccio Extended Education	Rincon Band of Luiseno Indians DBA Harrah's Resort and Casino	Use of facilities agreement to hold Community and General Education classes.	1/8/2018 – 6/30/2018	N/C	
177.	J. Robinson Nursing Department	New Haven Youth & Family Services	Use of facilities agreement for clinical practice / psych observational experience for our nursing students.	3/24/2018 – 3/23/2021	N/C	
178.	Dr. J. Blake President	Community College League of California	Agreement to utilize consultant Jane Wright to assist Instruction office in the review, revision and approval process for Instruction Board Policies and Procedures to "Chapter 4."	2/1/2018 – 12/12/2018	\$100.00 per hour Not to exceed \$10,000.00	
179.	J. Odom KKSM	Sonic Rocket Productions	Underwriting agreement for underwriting funds paid by vendor to KKSM radio.	2/22/2018 – 8/10/2018	Paid to KKSM \$200.00	
180.	K. Balouch Cooperative Education	Hulabelle	Affiliation agreement for students enrolled in CE 100-Occupational Work Experience or CE 150-Internship to utilize facility for internship hours.	1/29/2018 – 1/28/2021	NC	

**BUSINESS & CONTRACT SERVICES
REVIEW & RATIFICATION BY
GOVERNING BOARD
PALOMAR COMMUNITY COLLEGE DISTRICT
FY 2017-2018**

BOARD DATE: March 13, 2018

REPORTING PERIOD: 1/1/18- 2/28/18

181.	J. Fent AODS	Group Conscience DBA Pamarro	Service-Learning memorandum of understanding to provide student-focused learning experience.	2/18/2018 – 2/18/2023	N/C	
182.	“	CARD – Center for Autism and Related Disorders, LLC	Service-Learning memorandum of understanding to provide student-focused learning experience.	2/13/2018 – 2/12/2023	N/C	
183.	“	Mental Health Systems Inc.	Service-Learning memorandum of understanding to provide student-focused learning experience.	2/1/2018 – 1/31/2023	N/C	
184.	W. Chueng Earth, Space, and Environmental Sciences	Jochen Schubert	Professional services agreement to provide external evaluator in the development and implementation to the Summer Academy for the National Sciences Foundation, Unmanned Aircraft System grant.	2/1/2018 – 7/1/2020	\$15,523.20	
185.	K. Balouch Cooperative Education	Kidz Care Dental Group	Affiliation agreement for students enrolled in CE 100-Occupational Work Experience or CE 150-Internship to utilize facility for internship hours.	1/29/2018 – 1/28/2021	N/C	
186.	D. Rudy Dental Assisting	North County Oral Facial Surgery Center (NCOFSC)	Extern agreement for clinical externship experience for our dental assisting students.	4/16/2018 – 4/16/2023	N/C	
187.	“	Dr. Kevin Chalk	Extern agreement for clinical externship experience for our dental assisting students.	4/16/2018 – 4/15/2023	N/C	
188.	“	Christina Thompson D.M.D.	Extern agreement for clinical externship experience for our dental assisting students.	2/7/2018 – 2/6/2023	N/C	
189.	“	Dr. Bradford G. Baker	Extern agreement for clinical externship experience for our dental assisting students.	4/16/2018 – 4/15/2023	N/C	
190.	“	CarlsbaDDS Pediatric Smiles	Extern agreement for clinical externship experience for our dental assisting students.	5/7/2018 – 5/6/2023	N/C	
191.	“	Davis Pediatric Dentistry	Extern agreement for clinical externship experience for our dental assisting students.	4/16/2018 – 4/15/2023	N/C	
192.	“	North County Health Services	Extern agreement for clinical externship experience for our dental assisting students.	1/15/2018 – 1/14/2023	N/C	

CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q
CERTIFY QUARTERLY DATA

CHANGE THE PERIOD 

Fiscal Year: 2017-2018

Quarter Ended: (Q2) Dec 31, 2017

District: (060) PALOMAR

Your Quarterly Data is ready for certification.

Please complete the fields below and click on the 'Certify This Quarter' button

Chief Business Officer

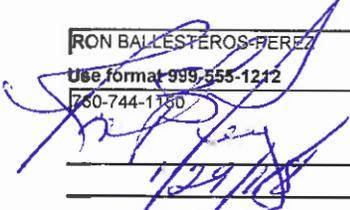
CBO Name:

RON BALLESTEROS-PEREZ

CBO Phone:

Use format 999-555-1212
760-744-1150

CBO Signature:



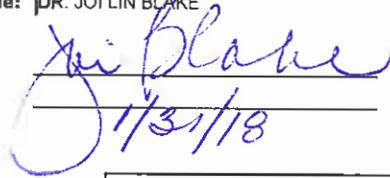
Date Signed:

1/29/18

Chief Executive Officer Name:

DR. JOI LIN BLAKE

CEO Signature:



Date Signed:

1/31/18

Electronic Cert Date:

District Contact Person

Name:

CARMEN CONIGLIO

Title:

DIRECTOR, FISCAL SERVICES

Telephone:

Use format 999-555-1212
760-744-1150

Fax:

Use format 999-555-1212
760-761-3562

E-Mail:

CCONIGLIO@PALOMAR.EDU

Certify This Quarter

California Community Colleges, Chancellor's Office
Fiscal Services Unit
1102 Q Street, Suite 4550
Sacramento, California 95811

Send questions to:
Christine Atalg (916)327-5772 catalg@cccco.edu or Tracy Britten (916)324-9794 tbritten@cccco.edu

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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report, CCFS-311Q
VIEW QUARTERLY DATA**

CHANGE THE PERIOD

Fiscal Year: 2017-2018

District: (060) PALOMAR

Quarter Ended: (Q2) Dec 31, 2017

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-2018
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A. Revenues:					
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	106,669,421	118,065,699	114,347,862	114,631,736
A.2	Other Financing Sources (Object 8900)	1,248,415	763,000	10,367,225	4,250,445
A.3	Total Unrestricted Revenue (A.1 + A.2)	107,917,836	118,828,699	124,715,087	118,882,181
B. Expenditures:					
B.1	Unrestricted General Fund Expenditures (Objects 1000-8000)	102,928,444	104,961,269	117,119,476	117,935,623
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7800)	5,455,603	5,420,650	7,594,375	5,185,409
B.3	Total Unrestricted Expenditures (B.1 + B.2)	108,384,047	110,381,919	124,713,851	123,121,032
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-466,211	8,446,780	1,236	-4,238,851
D. Fund Balance, Beginning					
D.1	Prior Year Adjustments + (-)	0	3,323,561	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	10,548,414	13,405,764	21,852,544	21,853,780
E.	Fund Balance, Ending (C. + D.2)	10,082,203	21,852,544	21,853,780	17,614,929
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.3%	19.8%	17.5%	14.3%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	19,323	16,603	18,129	17,741
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III. Total General Fund Cash Balance (Unrestricted and Restricted)

Line	Description	As of the specified quarter ended for each fiscal year			
		2014-15	2015-16	2016-17	2017-2018
H.1	Cash, excluding borrowed funds		35,233,635	25,409,227	26,343,900
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1+ H.2)	19,928,428	35,233,635	25,409,227	26,343,900

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I. Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	118,213,791	114,631,736	53,990,896	47.1%
I.2	Other Financing Sources (Object 8900)	4,247,145	4,250,445	2,959,145	69.6%
I.3	Total Unrestricted Revenue (I.1 + I.2)	122,460,936	118,882,181	56,950,041	47.9%
J. Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-8000)	118,745,451	117,935,623	56,747,349	48.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7800)	7,182,109	5,185,409	479,350	9.2%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	125,927,560	123,121,032	57,226,699	46.5%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	-3,466,624	-4,238,851	-276,658	
L. Adjusted Fund Balance, Beginning					
L.1	Fund Balance, Ending (C. + L.2)	21,853,780	21,853,780	21,853,780	
L.1	Fund Balance, Ending (C. + L.2)	18,387,156	17,614,929	21,577,122	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	14.6%	14.3%		

V. Has the district settled any employee contracts during this quarter? YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic		Classified
		Permanent	Temporary	

YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1: 2017-18	125,078	1.56%					277,036	1.56%
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1: 2017-18	29,053	1.56%					68,596	1.56%
Year 2:								
Year 3:								

* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.
 Increase in salary and benefits funded from COLA of 1.56%

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANs), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed? NO
 This year? NO
 Next year?

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**Quarterly Report of Chief Financial Officer
Regarding Disclosure of District Investments**

Pursuant to Government Code Section 53646, you are hereby notified that as of the quarter ending on December 31, 2017 the funds of the Palomar Community College District were invested as provided below and shown in detail on the attached exhibits. This portfolio complies with the current investment policy.

Exhibit A

FDIC-Insured Accounts in Banks and in Savings and Loan Associations	\$ 1,248,685.83
--	-----------------

Exhibit B

San Diego County Treasury Investment Pool	\$ 334,106,430.20
---	-------------------

Exhibit C

Securities, Investments and Funds (Other than those shown in Exhibit A)	\$113,627,797.53
--	------------------

TOTAL	\$ 448,982,913.56
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EXHIBIT A

**Investments of the Palomar Community College District
Quarter Ending December 31, 2017
Government Code Section 53646(e)**

**Federal Deposit Insurance Corporation-Insured Accounts
As of December 31, 2017 the funds of the Palomar Community College**

Wells Fargo

550 California St
San Francisco, CA 94104

Palomar College Transfer Account	528,849.35
Palomar College Associated Students Checking	136,369.88
Palomar College Financial Aid Federal Account	475,296.26
Palomar College Payroll - DDP	1,466.28
Palomar College Payroll - Federal Taxes	0.00
Palomar College Payroll - State Taxes	0.00
Palomar College Revolving Cash Fund	20,979.29
Palomar College State of CA Cal Grant Account	85,724.77
Total Wells Fargo	1,248,685.83
Bank Total	\$ 1,248,685.83

EXHIBIT B

**Investments of the Palomar Community College District
Quarter Ending December 31, 2017
Government Code Section 53646(e)**

San Diego County Treasury Investment Pool

The County Treasurer reports that the market value of the Pool as of December 31, 2017 was 99.410%, which is an decrease of .15 basis pts from the final 99.560% for the previous quarter.

All investments made during the quarter were in compliance with the County Investment Policy for Pooled Money, dated January 2005

On December 31, 2017, the Cash in County balances of the Palomar Community College District are:

General Fund	25,792,604.71
Capital Outlay Fund	17,027,137.49
Child Center Fund	581,001.78
Energy Conservation Project Fund	1,611,540.46
Trust Fund	1,932,816.03
Post Retirement Benefits Fund	7,669,933.61
Prop M Series A Debt Service Fund	5,735,106.29
Prop M Series B Debt Service Fund	4,060,587.70
Prop M Series C Debt Service Fund	5,573,673.25
Prop M Series D Debt Service Fund	10,833,011.97
Prop M Building Fund	253,289,016.91
Total Cash in County Treasury	\$ 334,106,430.20

Market value in County Treasury (at December 31, 2017 average rate) 99.410% \$ 332,135,202.26

EXHIBIT C

Investments of the Palomar Community College District
Quarter Ending December 31, 2017
Government Code Section 53646(b) (1)

Securities, Investments and Funds (Other than those listed in Exhibit A)

California Community College Financing Authority Lease Revenue Bonds, Series 2010B
(Refinance of 1994 Certificates of Participation - Escondido Center)

Trustee of funds:
Bank of New York Mellon
400 South Hope Street, Suite 400
Los Angeles, CA 90017

Investment balances at Market Value as of December 31, 2017	
Palomar Interest Fund-Federated Money Market	0.00
Palomar Principal Fund-Federated Money Market	
Palomar Reserve Fund-Federated Money Market	392,081.27
Palomar Debt Service Sub Account-Federated Money Market	
Palomar CCD GOB 06D 17 COI	
Palomar CCD GOB 06D 17 ESC	108,260,162.66
Palomar 2015 Escrow GO Bonds Cost of Issuance	
Palomar 2015 Escrow Escondido FD 06A GO Bonds Cost of Issuance	
Palomar 2015 GO Bonds Cost of Issuance	
Palomar Funds Totals	\$ 108,652,243.93

California Community College Financing Authority Lease Revenue Bonds, Series 2001A
(Student Union Center Project)

Trustee of funds:
U. S. Bank Trust National Association
633 West Fifth Street, 24th Floor
Los Angeles, CA 90071

Investment balances at Market Value as of December 31, 2017	
Palomar Reserve-Bayerische Landesbank Investment Agmt	193,956.13
Palomar Reserve-First American Treasury Obligations CI D	0.58
Palomar Principal-First American Treasury Obligations CI D	0.00
Palomar Interest-First American Treasury Obligations CI D	11,170.13
Palomar Lease Revenue Bonds Total	\$ 205,126.84

Retiree Health Benefits Funding Program Joint Powers Agency
(Fund 69-Retiree Health Benefits)

Trustee of funds:
U. S. Bank
Institutional Trust & Custody
3121 Michelson, Suite 300
Irvine, CA 92612

Investment balances at Market Value as of December 31, 2017	
Palomar Community College District Bonds Plus Portfolio	\$4,770,426.76

Total Investments **\$113,627,797.53**

Palomar College Extended Field Trip Authorization Request

(An Extended Field Trip is held in lieu of several class meetings and includes one or more overnight stays. It may involve domestic or international travel.)

Instructor's Name(s) Jaime Arroyo

Department Athletics

To the Instructor: It is your responsibility to be familiar with extended field trip regulations as found in Governing Board policy and procedures. Only students registered in the class may participate in extended field trips. PLEASE NOTE: All extended field trip requests require Palomar College Governing Board approval and must be submitted at least FIVE WEEKS prior to the proposed trip.

1. Dates of trip: 4/4-8/2018
2. Location/Address: Daytona Beach Florida
3. Class Name(s) and Class Number(s) ACS 55
30588

4. Regular class meeting day, time, location, and classroom number:
MW 8-1005am and F 8-950am

5. Specify what alternate learning activity has been arranged for students not making trip. Alternate arrangements are required. "None" or "Allowed absence" will not satisfy this requirement:

Logged gym hours at a gymnastics at an approved facility

6. Costs:
The instructor must make arrangements with the Cashier's Office for collection of student fees, if applicable. Instructors are not to collect fees from students.

- Transportation (see below): \$ 4000
- Lodging (specify location): \$ 4000
- Other Fees (specify): \$ 2000
- **Total Costs:** \$ 10,000

Transportation/Lodging/Fees:

Daytona Beach Hilton/ Holiday Inn

7. Itinerary (attach): Itinerary must identify required activities, total instructional hours, and specific meeting times.

8. List of all participants (attach sheet)
9. Waivers signed by each participant or guardian (Waivers are available on the Instructional Services website.)
10. Yes Students have been supplied with a copy of the Student Code of Conduct.
11. Mode of transportation: College Car or Van Commercial Transportation
 Student Vehicles Other (attach sheet)

Please submit a *Request of Use of College Vehicle* to Facilities if a college car or van is desired, or purchasing requisition to Purchasing if commercial transportation is desired.

Please indicate below the type of transportation requested, if any, so that a copy of the approved Extended Field Trip request can be submitted to the appropriate office in order to release the vehicle(s).

College Car or Van Commercial Transportation

Additional Requirement for International Extended Field Trip:

12. U.S. Department of State Travel Warnings or Travel Alerts for the Area: Yes No
 (http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html) Do any exist?
 (If a travel warning or alert exists and you are still requesting the Extended Field Trip, attach an explanation.)

Instructor's Signature _____ Date 1/26/17

Reviewed and Approved by:
 _____ Date 01/17/2018
 Department Chairperson/Director

_____ Date 2/6/18
 Division Dean

_____ Date 2/6/18
 Assistant Superintendent/Vice President for Instruction
 (required for Extended Field Trip)

Division Office Use	
Approved _____	Disapproved _____
1. Original to instructional Services _____	Date _____
2. Copy to Division Dean _____	Date _____
3. Copy to Instructor _____	Date _____
4. Copy to Center Staff _____	Date _____
5. Copy to Building/Grounds Purchasing _____	Date _____

_____ Date of Governing Board approval

Note to Dean: Please submit original to Instructional Services after approval. If the class is taught at an Educational Center, please send a copy of this form to the Center staff after approval.

Enrollment Capacity:

25

Enrolled:

12

Enrolled Students		Personalize	Find	First	1-12 of 12	Last	
Select	ID	Name	Grade Basis	Units	Program and Plan	Level	
1	<input type="checkbox"/>	[REDACTED]	Bright, Kelsey Jane	ABC/PNP	2.00	Credit - Liberal Studies: Elementary Ed	Sophomore
2	<input type="checkbox"/>	[REDACTED]	Carter, Elijah Jai	ABC/PNP	2.00	Credit - Legal Studies	Freshman
3	<input type="checkbox"/>	[REDACTED]	Clancy, Shania La Juan	ABC/PNP	2.00	Credit - Psychology	Freshman
4	<input type="checkbox"/>	[REDACTED]	Crossno, Lynn Amber	ABC/PNP	2.00	Credit - Business Administration	Freshman
5	<input type="checkbox"/>	[REDACTED]	Davis, Madison Alaina	ABC/PNP	2.00	Credit - Fashion Merchandising	Freshman
6	<input type="checkbox"/>	[REDACTED]	Halsey, Meagan Nicole	ABC/PNP	2.00	Credit - Interior Design	Freshman
7	<input type="checkbox"/>	[REDACTED]	Johnson, Lillian Utah	ABC/PNP	2.00	Credit - Preschool Teacher	Freshman
8	<input type="checkbox"/>	[REDACTED]	Nicolas, Mercygrace	ABC/PNP	2.00	Credit - Univ Studies: Business	Freshman
9	<input type="checkbox"/>	[REDACTED]	O'Rear-Marlin, Mackenzie Dawn	ABC/PNP	2.00	Credit - Nursing	Freshman
10	<input type="checkbox"/>	[REDACTED]	Obeketang Highley, Michaia Janine	ABC/PNP	2.00	Credit - Nursing	Freshman
11	<input type="checkbox"/>	[REDACTED]	Prigge, Kelsey Marie	ABC/PNP	2.00	Credit - Business: General	Freshman
12	<input type="checkbox"/>	[REDACTED]	Reginato, Marina	ABC/PNP	2.00	Credit - Gen Studies: Arts & Humanities	Freshman

Select All

Clear All

notify selected students

Return to Search

Palomar College
Extended Field Trip Authorization Request

Print Form

(An Extended Field Trip is held in lieu of several class meetings and includes one or more overnight stays. It may involve domestic or international travel.)

Instructor's Name(s) Donna Cosentino
Department Photography

To the Instructor: It is your responsibility to be familiar with extended field trip regulations as found in Governing Board policy and procedures. Only students registered in the class may participate in extended field trips. PLEASE NOTE: All extended field trip requests require Palomar College Governing Board approval and must be submitted at least FIVE WEEKS prior to the proposed trip.

1. Dates of trip: 3-26 thru 3-30 2018
2. Location/Address: Yosemite National Park
3. Class Name(s) and Class Number(s) Landscape 212
33698

4. Regular class meeting day, time, location, and classroom number:
Tu/Thu 2:30-5:30 MD 223

5. Specify what alternate learning activity has been arranged for students not making trip. Alternate arrangements are required. "None" or "Allowed absence" will not satisfy this requirement:

student may go on their own time

6. Costs:
The instructor must make arrangements with the Cashier's Office for collection of student fees, if applicable. Instructors are not to collect fees from students.

● Transportation (see below): \$ _____
● Lodging (specify location): \$ _____
● Other Fees (specify): \$ _____
● Total Costs: \$ _____

Transportation/Lodging/Fees:

7. Itinerary (attach): Itinerary must identify required activities, total instructional hours, and specific meeting times.

attached

8. List of all participants (attach sheet) *attached*
9. Waivers signed by each participant or guardian (Waivers are available on the Instructional Services website.) *included*
10. Yes Students have been supplied with a copy of the Student Code of Conduct.
11. Mode of transportation: College Car or Van Commercial Transportation
 Student Vehicles Other (attach sheet)

Please submit a *Request of Use of College Vehicle* to Facilities if a college car or van is desired, or purchasing requisition to Purchasing if commercial transportation is desired.

Please indicate below the type of transportation requested, if any, so that a copy of the approved Extended Field Trip request can be submitted to the appropriate office in order to release the vehicle(s).

College Car or Van Commercial Transportation

Additional Requirement for International Extended Field Trip:

12. U.S. Department of State Travel Warnings or Travel Alerts for the Area: Yes No
 (http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html) Do any exist?
 (If a travel warning or alert exists and you are still requesting the Extended Field Trip, attach an explanation.)

[Signature]
 Instructor's Signature _____ Date *1/31/2018*

Reviewed and Approved by:

[Signature]
 Department Chairperson/Director _____ Date *2/2/18*

[Signature]
 Division Dean _____ Date *2/2/18*

Assistant Superintendent/Vice President for Instruction
 (required for Extended Field Trip)

[Signature]
 _____ Date *1/14/18*

Division Office Use	
Approved _____	Disapproved _____
1. Original to instructional Services _____	Date _____
2. Copy to Division Dean _____	Date _____
3. Copy to Instructor _____	Date _____
4. Copy to Center Staff _____	Date _____
5. Copy to Building/Grounds Purchasing _____	Date _____

_____ Date of Governing Board approval

Note to Dean: Please submit original to Instructional Services after approval.
 If the class is taught at an Educational Center, please send a copy of this form to the Center staff after approval.

ITINERARY

LANDSCAPE 212 *FIELD STUDY TO YOSEMITE

March 26-30 SPRING 2018

This schedule is tentative and may change due to weather or road or other National Park conditions.

Remember that charging and using your cell phone and finding wi-fi in Yosemite Valley is sporadic at best.

Monday March 26

5:00pm - Meet in Half Dome Village (once was Curry Village), at the picnic tables on the deck in front of the gift store or around the corner by the Pizza Deck/Bar. It would be good if you could be checked in to your lodging by this meeting time. On tap:

- We'll gather to discuss the schedule for Tuesday and general guidelines for behavior, keeping in touch with me and safety.
- We'll have dinner after this meeting-Bar and Pizza open til 10
- Before dinner (or after?...group decision) we will wander nearby with our cameras. Last light is 7:40 pm

Tuesday March 27

6:30am-ish (civil twilight begins at 6:26, sunrise is 6:52)

Up for a morning shoot at Mirror Lake We're taking the shuttle to Mirror Lake. (see the shuttle system map) **Shuttle Service begins at 7am so I'll meet folks at shuttle stop # 20 (across the street) just before 7.** If you miss us, to find your way to Mirror Lake get off at **shuttle stop #17.** You cannot drive there! You can walk, it is about a mile(hiking with your camera gear and tripod) from Half Dome Village to trailhead at Stop #17. Be prepared to spend *at two to three hours* at Mirror Lake and surrounding area. We'll gather before we walk in to discuss **Light, Composition and Capturing a Sense of Place.** Bring Cameras & tripods, plus bring water, snacks etc. PLEASE be aware of photographers! They may be in your shot or you might be in theirs. The policy is to ask politely, wait or re-frame your shot.

See info from website below↓

Mirror Lake/Meadow (easy)

2 miles/3.2 km round-trip; 1 hour [wheelchair accessible] [leashed pets allowed]
5 miles/8 km loop around the lake; 2 hours [pets not allowed on full loop]

Begin at Mirror Lake Trailhead (shuttle stop #17)

From the shuttle stop, a paved trail leads directly to Mirror Lake. At the stone bridge, you can turn right to take the five-mile loop or remain on the paved trail to continue to Mirror Lake. Mirror Lake has little water much of the year, but in spring and early summer it can grow in size. When water is calm, the lake offers beautiful reflections of surrounding cliffs. Exhibits detail the story of the area's lake-to-meadow succession. This can be a good place to spot wildlife.

12:30 approx Meet for Lunch in Yosemite Village at Degnan's Deli/Pizza (shuttle stop 4). Walking distance to gallery, Visitor Center etc.

1:30pm- Meet in Yosemite Village at the **Ansel Adams Gallery**. I am hoping for a talk with the director or gallery manager.

While here we will hike to Lower Yosemite Falls. A nice walk through the forest. There's likely to be a lot of people here observing the falls. Be prepared with camera protection...there will be a lot of waterfall spray! See website info below↓

Lower Yosemite Fall (easy)

1 mile/1.6 km loop; 30 minutes [half of loop wheelchair accessible] [leashed pets allowed]

Begin at the Lower Yosemite Fall Trailhead (shuttle stop #6)

This short, easy walk rewards with spectacular views of Upper and Lower Yosemite Fall...expect spray in spring and early summer.

3pm-ish-til last light (7:43p) Meadow walks. We'll spend the afternoon in the Valley Floor meadows and near the Merced River and creeks. Near the Visitor Center at shuttle stop #5 begins Cook's Meadow Loop (an easy 1mile loop). A leisurely walk. I'd like us to do this together and I'll discuss working with **light and shadows and contrast**, especially with regard to **exposure**. We likely will get separated later as we walk.

See info from website below↓

Cook's Meadow Loop (easy)

1 mile/1.6 km loop; 30 minutes [wheelchair accessible] [leashed pets allowed]

Begin at Valley Visitor Center (shuttle stop #5 or #9)

This short, easy walk offers stunning views of Half Dome, Glacier Point, and Royal Arches. From the visitor center, walk west along the bike path toward Lower Yosemite Fall. At shuttle stop #6, cross the street and follow the bike path, bearing left as the path forks. At Sentinel Bridge parking area, walk out onto the bridge to enjoy a class view of Half Dome before returning to the parking area. Follow the boardwalk back across the meadow, cross the two streets, and turn right to return to the visitor center

7:17 Sunset (however the sun will be gone *hours* before this because of the steep valley walls) **Civil twilight ends at 7:43p**

Wednesday March 28

(civil twilight begins at 6:25a)

6:30am-ish Up early and meet for an early morning shoot.

Timing will be similar to yesterday. Happy Isles (hike starting point) is a bit less than one mile from Half Dome village. You can take the shuttle or walk. (Remember the weight of your gear)

- Happy Isles shuttle stop is #16 This is our starting point for our hike up John Muir Trail along the Merced to Vernal Falls and possibly Nevada Falls. The Bridge overlook to Vernal Falls is .08 miles from the start but it is uphill and I take my time. I like to spend time along the Merced River which is quite beautiful. If the trail is icy, we'll go as far as is comfortable and/or safe. We will be addressing **capturing moving water & how to use neutral density filters** to assist with long exposures. This IS a hard hike with your camera gear so be prepared with water and snacks and rest a lot on the hike. It's ok to turn back if you need to ☺ but you should at least see Vernal Falls. You may also hike to the top of Vernal Falls up a steep and wet granite stairway of 600 steps. You WILL get wet, guaranteed. If this hike is too strenuous for you, spend time along the river. You won't regret it. I consider the second half of this day a self-exploration day for you. Keep track of your time out in Nature and return before last light. We will meet after dinner for a night shoot.

See info below from the website↓

Vernal Fall (moderate to strenuous) This trail may be closed due to ice. If so we will go to plan B>> A partial hike along the river, then on to the meadows at the west end of the valley. See Valley floor Loop on page 5

Vernal Fall Footbridge Distance:

1.6 mi (2.6 km) round trip **Elevation gain:** 400 ft (120

m) **Difficulty:** Moderate **Time:** 1-1.5 hours

Begin at Happy Isles (shuttle stop #16)

This very popular hike originates near Happy Isles in eastern Yosemite Valley (shuttle stop #16). The John Muir and Mist Trails offer spectacular, up-close views of two large waterfalls, enjoyable scenery along the Merced River, and unique views across Yosemite Valley. This first paved mile of trail is busiest and accesses the Vernal Fall Footbridge. Almost entirely uphill, you can appreciate views along the way, and during spring, when the water levels are at their peak, you can also glimpse Illilouette Fall from this first section of trail and it is beautiful.

8pm: Tonight after dinner we will gather for **painting-with-light** shoot at LeConte Memorial Lodge-a beautiful old building with great history. You may wish to go out to the meadow after this. The moon is waxing Gibbous and will be at 91% this night and will already be up. It will light the walls of the Valley and will allow for fairly brief exposures of the Valley at night. It will be behind the Valley walls by about 3am I believe.

Thursday March 29

(civil twilight begins at 6:23 am)

This is your Free Day and you will likely drive yourself this day. I would suggest you car-pool as parking will be at a premium because the shuttle will not be operating at the El Capitan end of the Valley. We'll meet for dinner tonight- place & time TBA. Of course, I welcome your company and want to help you. If you would like my assistance, please do follow me. Today, wherever you go, look for **intimate landscapes and closeup shots that define a simpler view of your surroundings**. I will likely spend time shooting around El Capitan Meadow and the Merced. **Cathedral Beach** is a lovely spot for shooting and lunch. I always try to visit **Fern Spring** but know that parking is *very* limited. Visiting and shooting around **Bridalveil Fall** and Creek are fun but... **wet**.

.....
Fern Spring This is in Yosemite's west end, very near the beginning of the one-way South Side Drive. On your right, shortly after crossing the bridge (less than 500 feet), look for a small paved parking area with an unassuming sign identifying Fern Spring.

Here is a description of Valley Floor Loop (moderate)

Full loop: 13 miles/20.9 km loop; 5 to 7 hours

Half loop: 6.5 miles/10.5 km; 2.5 to 3.5 hours

Begin at Camp 4 (shuttle stop #7)

This trail follows many of the Valley's first east-west trails and wagon roads. The half-loop trail crosses the Merced River on El Capitan Bridge. Continue on to Bridalveil Fall for the full loop. The Valley Floor Loop provides solitude with occasional route-finding difficulty. Hike through meadows, forests, and along the Merced River. Along the way, enjoy views of Sentinel Rock, Cathedral Rocks, El Capitan, Three Brothers, Bridalveil Fall, and Yosemite Falls.

Whatever you do today, keep track of the time! How long did it take you to reach a destination (or not) and how long will it take you to return? I insist you are back in the Valley and near the lodge or camp by 7:15. Returning after dark is NOT an option (Civil Twilight ends 7:45)

Let's have dinner this evening for our last night together!

Friday March 30 civil twilight begins at 6:22

8 am approx. Some folks will have departed earlier, some will be out shooting. Those of us left will gather for breakfast then head out. My intention is to photograph a while, shop, and then head home.

I am confident you will have enjoyed this wonderful excursion and I am very much looking forward to seeing the presentation of our portfolios of photographs in May.

Drive home carefully. Take lots of breaks.
Pay attention and Stay safe!!!

SEE YOU AT SCHOOL

Palomar College Extended Field Trip Authorization Request

(An Extended Field Trip is held in lieu of several class meetings and includes one or more overnight stays. It may involve domestic or international travel.)

Instructor's Name(s) Omar Sanchez
Department GFSP / TRIO-SSS

To the Instructor: It is your responsibility to be familiar with extended field trip regulations as found in Governing Board policy and procedures. Only students registered in the class may participate in extended field trips. PLEASE NOTE: All extended field trip requests require Palomar College Governing Board approval and must be submitted at least FIVE WEEKS prior to the proposed trip.

- 1. Dates of trip: 3/25 - 3/27/18
- 2. Location/Address: San Francisco Bay Area Colleges (Stanford, SF State, Berkeley)
- 3. Class Name(s) and Class Number(s) N/A

4. Regular class meeting day, time, location, and classroom number:
N/A

5. Specify what alternate learning activity has been arranged for students not making trip. Alternate arrangements are required. "None" or "Allowed absence" will not satisfy this requirement:

N/A

6. Costs:
The instructor must make arrangements with the Cashier's Office for collection of student fees, if applicable. Instructors are not to collect fees from students.

● Transportation (see below):	\$	<u>5,137.50</u>
● Lodging (specify location):	\$	<u>6,786.51</u>
● Other Fees (specify): Meals	\$	<u>5,845.50</u>
● Total Costs:	\$	<u>17,769.51</u>

Transportation/Lodging/Fees:

Highline Charter Inc. Holiday Inn Meals, Alcatraz Tour (dependent on schedule)
--

7. Itinerary (attach): Itinerary must identify required activities, total instructional hours, and specific meeting times.

- 8. List of all participants (attach sheet) **See Attached**
- 9. Waivers signed by each participant or guardian (Waivers are available on the Instructional Services website.)
- 10. Yes Students have been supplied with a copy of the Student Code of Conduct.
- 11. Mode of transportation: College Car or Van Commercial Transportation
 Student Vehicles Other (attach sheet)

Please submit a *Request of Use of College Vehicle* to Facilities if a college car or van is desired, or purchasing requisition to Purchasing if commercial transportation is desired.

Please indicate below the type of transportation requested , if any, so that a copy of the approved Extended Field Trip request can be submitted to the appropriate office in order to release the vehicle(s).

- College Car or Van Commercial Transportation

Additional Requirement for International Extended Field Trip:

- 12. U.S. Department of State Travel Warnings or Travel Alerts for the Area: Yes No
(http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html) Do any exist?
(If a travel warning or alert exists and you are still requesting the Extended Field Trip, attach an explanation.)

 _____ Date 2/27/18
Instructor's Signature

Reviewed and Approved by:

_____ Date _____
Department Chairperson/Director

_____ Date _____
Division Dean

Assistant Superintendent/Vice President for ~~Instruction~~ SS
(required for Extended Field Trip)

 _____ Date 2/28/18

Division Office Use	
Approved _____	Disapproved _____
1. Original to instructional Services _____	Date _____
2. Copy to Division Dean _____	Date _____
3. Copy to Instructor _____	Date _____
4. Copy to Center Staff _____	Date _____
5. Copy to Building/Grounds Purchasing _____	Date _____

_____ Date of Governing Board approval

Note to Dean: Please submit original to Instructional Services after approval.
If the class is taught at an Educational Center, please send a copy of this form to the Center staff after approval.

Campus College Field Trip (Stanford, SFSU, and UC Berkley) from March 25th-March 27th

Staff Members Attending Field Trip:

- Omar Sanchez
- Vanessa Orozco
- Danielle Guerra
- Jullisa Camacho
- Carmelita Salazar-Dodge

Total amount of students attending:

- 26 students

Total amount of students and staff attending:

- 31 all together



AGENDA

San Francisco Overnight Trip

1140 West Mission Road
San Marcos, CA 92069

Sunday, March 25th 2018

5:00 am	Students Arrival: Student will be served breakfast	Palomar College 1140 West Mission Road San Marcos, CA 92069
5:00 am-5:30 am	Students load, and bus departs Palomar College: Students and snacks are loaded on bus, and departs for San Francisco	
12:30 pm-1:30 pm	In-N-Out	28900 Henry Miller Ave, Santa Nella, CA 95322
3:30 pm	Arrive at San Francisco:	San Francisco, CA
3:30 pm- 4:30 pm	Hotel Check-in: Holiday-Inn (Fisherman's Warf)	1300 Columbus Avenue, San Francisco, CA, 94133
4:30 pm-5:00 pm	Travel to Fisherman's Wharf	TBD
5:00 pm-6:30 pm	Dinner	TBD
6:30 pm- 7:00 pm	Travel to Hotel	1300 Columbus Avenue, San Francisco, CA, 94133
7:00 pm- 12:00 pm	Free Time	TBD

Monday, March 26th 2018

**Student will be responsible for eating
breakfast at hotel**

7:30 am- 8:30 am

**Students load, and bus departs for
Stanford:**
Student, and snacks will load bus

8:30 am

Arrive at Stanford:

450 Serra Mall, Stanford, CA
94305

9:00 am- 10 am

Campus Tour

450 Serra Mall, Stanford, CA
94305

10:00 am-10:30 am

Campus Store

519 Lasuen Mall, Stanford, CA
94305

10:30 am-10:45 am

Load bus, and depart for SFSU

10:45 am-11:45am

Travel to SFSU

1600 Holloway Ave, San
Francisco, CA 94132

12:00 pm-1:00 pm

Lunch: City Eats

TBD

1:30 pm-2:30 pm

Campus Tours

2:30 pm-2:45 pm

Load Bus

2:45 pm- 3:30

Travel to Pier 33

San Francisco, CA 94133

3:50 pm- 6:15 pm

Alcatraz Attraction

San Francisco, CA 94133

7:00 pm-8:30 pm

**Dinner:
Bubba Gump**

39 Piers Box M-211, San
Francisco, CA 94133

8:30 pm-8:45pm

Load Bus

8:15 pm-8:45

Travel to Hotel

1300 Columbus Avenue, San
Francisco, CA, 94133

9:00 pm- 12:00pm

Free Time

Tuesday, March 27th 2018

**Student will be responsible to eating
breakfast at hotel**

6:30 am- 7:00 am

Students load, and bus departs

Students and snacks load bus, and departs for UC Berkley TBD

7:00 am-8:30 am

Travel to UC Berkley

Berkeley, CA

9:00 am- 10:00 am

Campus Tours

10:00 am-10:30 am

Campus Book Store

2495 Bancroft Way Berkeley,
CA 94720

10:30 am-10:45am

**Students load, and bus departs Palomar
College:**

Students and snacks load bus, and departs for Palomar College TBD

12:00 pm-12:30 pm

Lunch: Chipotle

4691 First St, Livermore, CA
94551

5:00 pm-6:00 pm

Dinner

8:00 pm

Arrive at Palomar College

1140 West Mission Road
San Marcos, CA 92069

Palomar College Single-Day Field Trip Authorization Request

A Single-Day Field Trip is held in lieu of a single class meeting or as a supplement to regular class meetings. It may involve domestic or international travel. Students may not be required to attend a single-day field trip unless such request is noted in the syllabus. This form is not required for an on-campus trip (i.e., trip to Library, Boehm Gallery, etc.) and when the class meets at the same time as scheduled.

Instructor's Name(s) Tamara Weintraub, Linda Morrow, April Cunningham, Benhui Zou, K

Department Library and Information Technology

To the Instructor: It is your responsibility to be familiar with single-day field trip regulations as found in Governing Board policy and procedures. Only students registered in the class may participate in single-day field trips. This form must be received by your Division Dean at least TWO WEEKS prior to the proposed trip (NO EXCEPTIONS). International Single-Day Field Trip requests, which require Palomar College Governing Board approval (see below), must be submitted at least FIVE WEEKS prior to the proposed trip.

1. Date(s) of trip: April 6, 2018

2. Class Name(s) and Class Number(s) LT-110, LT-125, LT-130, LT-140
32927, 31467, 32928, 32929

3. Regular class meeting day, time, location, and classroom number:
Online Classes

4. Destination(s) (Complete address information must be provided):

18001 Yorba Linda Boulevard
Yorba Linda, CA 92886

5. Beginning and estimated ending times of field trip: 7:30 a.m. to 5:30 p.m.

6. Specify what alternate learning activity has been arranged for students not making trip. Alternate arrangements are required. "None" or "Allowed absence" will not satisfy this requirement:

Alternative Assignment - LT-130 & LT-140
- LT-110 & LT-125

7. Student Fees: The instructor must make arrangements with the Cashier's Office for collection of student fees, if applicable. Instructors are not to collect fees from students.



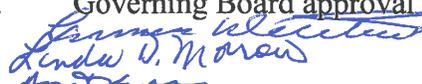
8. Transportation: Please indicate below the type of transportation to be used:

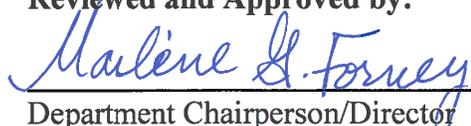
- | | |
|---|--|
| <input type="checkbox"/> Student Vehicles | <input type="checkbox"/> Walking |
| <input type="checkbox"/> College Van or Car | <input type="checkbox"/> Public Transportation |
| <input checked="" type="checkbox"/> Commercial Transportation | <input type="checkbox"/> Other (attach sheet) |

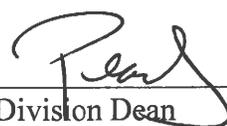
Please submit a *Request of Use of College Vehicle* to Facilities if a college car or van is desired, or purchasing requisition to Purchasing if commercial transportation is desired.

Additional Requirements for International Single-Day Field Trip :

- List of all participants (attach sheet)
- Waivers signed by each participant or guardian (Waivers are available on the Instructional Services website.)
- Yes Students have been supplied with a copy of the Student Code of Conduct.
- Mode of transportation: College Van or Car Commercial Transportation
 Student Vehicles Other (attach sheet)
- U.S. Department of State Travel Warnings or Travel Alerts for the Area:
(http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html) Do any exist? Yes No
(If a travel warning or alert exists and you are still requesting the Extended Field Trip, attach an explanation.)

6. Governing Board approval
 
 Instructor's Signature _____ Date _____

Reviewed and Approved by:
 2-8-18
 Department Chairperson/Director _____ Date _____

 2/15/18
 Division Dean _____ Date _____

N/A

Division Office Use	
Approved _____	Disapproved _____
1. Original to Instructional Services _____	Date _____
2. Copy to Division Dean _____	Date _____
3. Copy to Instructor _____	Date _____
4. Copy to Center Staff _____	Date _____
5. Copy to Building/Grounds Purchasing _____	Date _____

Assistant Superintendent/Vice President for Instruction Date _____
 (required for International Single-day Field Trip)

Note to Dean: Please submit original to Instructional Services after approval. If the class is taught at an Educational Center, please send a copy of this form to the Center staff after approval.

Palomar College
Extended Field Trip Authorization Request

Print Form

(An Extended Field Trip is held in lieu of several class meetings and includes one or more overnight stays. It may involve domestic or international travel.)

Instructor's Name(s) Hokett et al
 Department SPCHASL

To the Instructor: It is your responsibility to be familiar with extended field trip regulations as found in Governing Board policy and procedures. Only students registered in the class may participate in extended field trips. PLEASE NOTE: All extended field trip requests require Palomar College Governing Board approval and must be submitted at least FIVE WEEKS prior to the proposed trip.

1. Dates of trip: April 8-15, 2018
 2. Location/Address: Hilton Hotel: 100 N. Atlantic Ave, Daytona Beach, Florida, 32118
 3. Class Name(s) and Class Number(s) SPCH 290
30991

4. Regular class meeting day, time, location, and classroom number:
TBA listing: Tues / Thurs 2 pm meet time: SC 4/ 5

5. Specify what alternate learning activity has been arranged for students not making trip. Alternate arrangements are required. "None" or "Allowed absence" will not satisfy this requirement:

12 students will attend the Phi Rho Pi National Tournament. The remainder of the team will complete research assignments as satellite/supplemental files for extemporaneous and debate competition.

6. Costs:
 The instructor must make arrangements with the Cashier's Office for collection of student fees, if applicable. Instructors are not to collect fees from students.

● Transportation (see below):	\$ <u>8,156.65</u>	Transportation/Lodging/Fees:
● Lodging (specify location):	\$ <u>6,063.73</u>	Hilton Daytona Beach Resort Ocean Walk 100 N. Atlantic Ave., Daytona Beach, 32118
● Other Fees (specify):	\$ <u>495.00</u>	
● Total Costs:	\$ <u>14,715.38</u>	

7. Itinerary (attach): Itinerary must identify required activities, total instructional hours, and specific meeting times.

- 8. List of all participants (attach sheet)
- 9. Waivers signed by each participant or guardian (Waivers are available on the Instructional Services website.)
- 10. Yes Students have been supplied with a copy of the Student Code of Conduct.
- 11. Mode of transportation: College Car or Van Commercial Transportation
 Student Vehicles Other (attach sheet)

Please submit a *Request of Use of College Vehicle* to Facilities if a college car or van is desired, or purchasing requisition to Purchasing if commercial transportation is desired.

Please indicate below the type of transportation requested, if any, so that a copy of the approved Extended Field Trip request can be submitted to the appropriate office in order to release the vehicle(s).

- College Car or Van Commercial Transportation

Additional Requirement for International Extended Field Trip:

- 12. U.S. Department of State Travel Warnings or Travel Alerts for the Area: Yes No
(http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html) Do any exist?
(If a travel warning or alert exists and you are still requesting the Extended Field Trip, attach an explanation.)

Dee Hockett 2/28/2018
Instructor's Signature Date

Reviewed and Approved by:
[Signature] 2/28/2018
Department Chairperson/Director Date

Shayla J. [Signature] 2/28/18
Division Dean Date

Assistant Superintendent/Vice President for Instruction
(required for Extended Field Trip)
[Signature] Date 2/6/18

Division Office Use	
Approved _____	Disapproved _____
1. Original to instructional Services _____	Date _____
2. Copy to Division Dean _____	Date _____
3. Copy to Instructor _____	Date _____
4. Copy to Center Staff _____	Date _____
5. Copy to Building/Grounds Purchasing _____	Date _____

Date of Governing Board approval

Note to Dean: Please submit original to Instructional Services after approval.
If the class is taught at an Educational Center, please send a copy of this form to the Center staff after approval.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE PALOMAR COMMUNITY COLLEGE DISTRICT
AND
LA JOLLA SYMPHONY & CHORUS**

The following Memorandum of Understanding (MOU) is effective February 8, 2018 between the Palomar Community College District (hereinafter the "District") and the La Jolla Symphony & Chorus (hereinafter the "LJSC"), a non-profit corporation, organized and existing under the laws of the State of California. District and LJSC are sometimes individually referred to as "Party" and collectively as "Parties" in this MOU.

RECITALS

1. Since 1975 the Parties have had a mutual understanding on sharing choral scores ("music"), which has benefited both Parties, since the purchase of music and maintaining a music library is a major expense for both Parties.
2. LJSC purchases a large quantity of the music, but does not have the facility or personnel to house and maintain a music library.
3. The District does have the space and currently the personnel to effectively maintain a music library.
4. By entering into a MOU, both Parties benefit from an enhanced collection that both parties may use, but virtually never at the same time. Both parties have contributed to the collection during the past 45 years.

Based on the foregoing recitals, District and LJSC hereby enter into this MOU on the following terms and conditions:

TERMS OF MOU

A. RESPONSIBILITIES

1. District will maintain a music library.
2. LJSC may deposit for storage and retrieve music scores it purchases or otherwise acquires in the course of its business.
3. Both Parties may use any and all scores housed in the music library.
4. The primary contacts to arrange such access are the Department Chair (or his/her designee) for the District and the Choral Director of LJSC or his/her designee.

5. District and LJSC shall label music to indicate ownership prior to depositing in the library.
6. District and LJSC shall conduct an annual review of the music stored in the library.
7. The District shall give LJSC written notice 30 days prior to disposing of any music housed in the music library. LJSC shall have the right of first refusal to take possession of surplus music.
8. District and LJSC shall develop a mutually agreed upon procedure for the replacement of damaged, lost or missing music.

B. TERM & TERMINATION

The term of this MOU shall be for five (5) years, commencing on February 8, 2018, and ending December 31, 2022, and is renewable at the option of both parties. Either party to this MOU can terminate the MOU upon thirty (30) days prior written notice to the other party.

C. MODIFICATION OF MOU

This MOU may be modified at any time by written agreement of both parties.

D. ASSIGNMENT OF MOU

Neither party shall assign this MOU or any right or interest hereunder to another party.

E. HOLD HARMLESS, DEFEND & INDEMNIFY

District shall defend, indemnify and hold LJSC, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

LJSC shall defend, indemnify and hold District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of LJSC, its officers, agents, or employees.

F. SEVERANCE CLAUSE

If any provision(s) of this MOU is found by a Court having jurisdiction hereof to be unenforceable, invalid, or contrary to law, that provision(s) shall be deemed to be severed from the remainder of this MOU, and the remaining provisions shall be harmonized and interpreted as the agreement between the parties.

G. CHOICE OF LAW

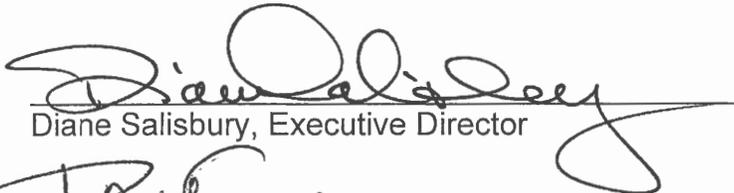
This MOU is made under the laws of the State of California and shall be interpreted in accordance with the laws of said State.

Executed in San Diego County, California by authorized representatives of the District and LJSC.

PALOMAR COMMUNITY COLLEGE DISTRICT

Ron Ballesteros-Perez, Asst. Superintendent, VP
Finance & Administrative Services Division

LA JOLLA SYMPHONY & CHORUS ASSOCIATION



Diane Salisbury, Executive Director



Pat Finn, Board President

Approved by District's Governing Board: _____
Date

PALOMAR COLLEGE CURRICULUM

SUBJECT:

Governing Board approval of curriculum changes effective Fall 2018

SUMMARY:

California Community Colleges are required to maintain evidence documenting that district governing board approval and college consensus has been secured for each curriculum proposal (new, substantial change, non-substantial change, and active/inactive status).

New course and program proposals, as well as substantial and non-substantial changes, recommended by the Curriculum Committee and the Faculty Senate to be included in the Palomar College Curriculum Inventory effective Fall 2018 are outlined in the attached "CURRICULUM ACTION ITEMS" documents dated: February 7, 2018 and February 21, 2018. Courses adding distance education and other non-substantial changes effective Spring 2018 may also be found in these documents.

Substantial course changes typically include: TOP code, Course Credit Status, Maximum Units, Minimum Units, Course Basic Skills Status, Course SAM priority code, Course Prior to College Level, and Course Noncredit Category.

Non-substantial course changes typically include: Subject/Catalog Number, Course Title, Transfer Status, Cooperative Work Experience Education Status, Course Classification Status, Repeatability, Special Status, CAN Code, CAN Sequence Code, Funding Agency Category, Course Program Status.

Substantial program changes typically include: new certificate under same TOP code, new degree under same TOP code, new major/area of emphasis under same TOP code, TOP code change to a different TOP code discipline.

Non-substantial program changes typically include: title change, TOP code change within the same TOP code discipline, total unit change, addition/removal of courses.

DETAILS:

See the attached summary "CURRICULUM ACTION ITEMS" documents for detailed information regarding curriculum changes.

Palomar College
Curriculum Committee Actions
Wednesday, February 7, 2018

- I. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Credit Course/Program Package**

Package Title: WWT and WTE Fall 2016 Course Changes (*CTEE*)

Discipline: Wastewater Technology Education (WWT)

Description: Various changes to update courses.

Anthony Fedon

1. **Wastewater Credit Course Changes**

- a. Course Number and Title: WTE 50 / WWT 50 Calculations in Water/Wastewater Technology
Short Title: Calculations in W/WW Tech.
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 i. Water Technology Education, A.S. Degree/Cert. Achieve.
 ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added distance ed.
Anthony Fedon
- b. Course Number and Title: WTE 52 Water Distribution Systems (*CTEE*)
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, updated textbooks, required reading, suggested reading, critical thinking, required writing, added distance ed.
Anthony Fedon
- c. Course Number and Title: WTE 54 Basic Plant Operations: Water Treatment (*CTEE*)
Short Title: Basic Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added distance ed and repeatability (coop ed).
Anthony Fedon
- d. Course Number and Title: WTE 58 / WWT 58 Backflow Tester Training (*CTEE*)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 i. Water Technology Education, A.S. Degree/Cert. Achieve.
 ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Repeatability: May be taken 2 times.
Updated title, description, added repeatability (coop ed).
Anthony Fedon

- e. Course Number and Title: WTE 62 / WWT 62 Cross Connection Specialist (CTEE)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.Repeatability: May be taken 2 times.
Removed WTE/WWT 58 recommended prep, updated textbooks and suggested reading, added repeatability (coop ed).
Anthony Fedon
- f. Course Number and Title: WTE 64 Laboratory Analysis for Water/Wastewater (CTEE)
Short Title: Lab Analysis for W/WW
Discipline: Water Technology Education (WTE)
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Recommended Prep: WTE 50 / WWT 50
Changed title, updated objectives, outline and textbook, removed distance ed (online).
Anthony Fedon
- g. Course Number and Title: WTE 66 / WWT 66 Motors, Pumps, and Hydraulics (CTEE)
Discipline: Water Technology Education (WTE) / Wastewater Technology Education (WWT)
Prerequisites: WTE 50 / WWT 50
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.
 - ii. Wastewater Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Updated title, added WTE/WWT 50 prerequisite, removed WTE/WWT 50 recommended prep, updated objectives and required writing, added distance ed.
Anthony Fedon
- h. Course Number and Title: WTE 72 Advanced Plant Operations: Water Treatment and Reclamation (CTEE)
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 52
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Computer Assisted, Online
Changed title, updated description, methods of instruction, outline, textbooks, suggested reading, and methods of assessment, added distance ed.
Anthony Fedon
- i. Course Number and Title: WTE 74 Advanced Plant Operations: Water Treatment and Reclamation (CTEE)
Short Title: Adv Plant Oper: Water Trtmnt
Discipline: Water Technology Education (WTE)
Prerequisites: WTE 54
Course Included in the following programs:
 - i. Water Technology Education, A.S. Degree/Cert. Achieve.Distance Learning Offering(s): Online
Changed title, updated description, objectives, outline, textbooks, suggested reading, required writing and methods of assessment, added distance ed.
Anthony Fedon
- j. Course Number and Title: WWT 52 Basic Plant Operations: Wastewater Treatment (CTEE)
Short Title: Basic Plant Operations: WWT

Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites and distance ed.
Anthony Fedon

- k. Course Number and Title: WWT 54 Wastewater Collection Systems (*CTEE*)
Discipline: Wastewater Technology Education (WWT)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites updated methods of instruction, outside assignments, critical thinking, required writing and methods of assessment, added distance ed.
Anthony Fedon
- l. Course Number and Title: WWT 56/WTE 56 Intro to Electrical and Instrumentation Processes (*CTEE*)
Short Title: Intro to Elec/Instrumentation
Discipline: Wastewater Technology Education (WWT) / Water Technology Education (WTE)
Prerequisites: WWT 50 / WTE 50
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Changed title, added WWT/WTE 50 prerequisites, added distance ed.
Anthony Fedon
- m. Course Number and Title: WWT 60 / WTE 60 / PWM 60 Public Works Management (*CTEE*)
Discipline: Wastewater Technology Education (WWT)/Water Technology Education (WTE)/Public Works Management (PWM)
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Updated title, description, objectives, outline, outside assignments and methods of assessment, added computer assisted distance ed.
Anthony Fedon
- n. Course Number and Title: WWT 64 Advanced Plant Operations: Wastewater Treatment (*CTEE*)
Short Title: Adv Plant Oper: WW Treatment
Discipline: Wastewater Technology Education (WWT)
Course Included in the following programs:
i. Water Technology Education, A.S. Degree/Cert. Achieve.
ii. Wastewater technology Education, A.S. Degree/Cert. Achieve.
Distance Learning Offering(s): Computer Assisted, Online
Updated title, removed WWT/WTE 110 as recommended prep, added distance ed.
Anthony Fedon

B. New Credit Programs

1. Program Title: Technical Theatre: Stage Lighting & Sound Technician (*ABMA*)
Discipline: Theatre Arts (TA)
Award Type: Certificate of Achievement

Total Units: 19.50 - 20.00

Justification: This certificate would qualify students to be aides in the professional production environment.

Chris Sinnott

2. Program Title: Technical Theatre: Stage Management (*ABMA*)

Discipline: Theatre Arts (TA)

Award Type: Certificate of Achievement

Total Units: 22.00

Justification: This certificate would qualify students to be aides in the professional production environment.

Chris Sinnott

C. New Noncredit Programs

1. Program Title: Pre-Apprenticeship

Discipline: Noncredit Pre-Apprenticeship (N AP PRE)

Award Type: Certificate of Competency (Hours only; no units)

Total Units: 0

Justification: The Pre-apprenticeship program will prepare students to enter an Apprenticeship program.

Wendy Nelson

D. Credit Program Changes

1. Program Title: Basic Music Skills (*ABMA*)

Discipline: Music (MUS)

Award Type: Certificate of Proficiency

Total Units: 15.50

Added MUS 169 to elective category.

Ellen Weller

2. Program Title: Music (*ABMA*)

Discipline: Music (MUS)

Award Type: A.A. Degree Major

Total Units: 32.50 - 34.50

Added MUS 169 to General Must Emphasis.

Ellen Weller

3. Program Title: Web Development (*MNHCS*)

Discipline: Computer Science and Information Technology - Web Technology (CSWB)

Award Type: Certificate of Achievement

Total Units: 18

Replaced CSWB 210 ASP course with new CSWB 180 Python Programming course.

Stephen R. Perry

4. Program Title: Welding Technology (*CTEE*)

Discipline: Welding (WELD)

Award Type: A.S. Degree Major/Cert. Achievement 18 units/more

Total Units: 30

Removed WELD 105, updated total units.

Dennis C. Lutz

E. New Credit Courses

1. Course Number and Title: CSIT 165 R Programming (*MNHCS*)

Discipline: Computer Science and Information Technology - Information Technology (CSIT)

Course Included in the following programs:

- i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
Distance Learning Offering(s): Online
Transfer Acceptability: CSU
Justification: Enhance the Computer Information Systems degree with new technology.
Terrie Lynn Canon
2. Course Number and Title: CSIT 225 Computational Intelligence and Data Analytics (*MNHCS*)
Short Title: Data Analytics
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. Achievement 18 units/moreTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance the Computer Information Systems Degree by offering current technology and application to assist in Analytics.
Terrie Lynn Canon
3. Course Number and Title: CSIT 226 Dashboards and Data Visualization (*MNHCS*)
Short Title: Dashboards and Visualization
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. AchievementTransfer Acceptability: CSU
Distance Learning Offering(s): Online
Justification: Enhance Computer Information Systems degree by providing current technologies in dashboards and data visualization.
Terrie Lynn Canon
4. Course Number and Title: CSIT 230 Data Modeling & Programming for MS Office (*MNHCS*)
Short Title: Data Modeling for MS Office
Discipline: Computer Science and Information Technology - Information Technology (CSIT)
Recommended Prep: CSIT 125
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Management Information Systems, A.S. Degree Major/Cert. AchievementDistance Learning Offering(s): Online
Transfer Acceptability: CSU
Justification: Enhance the Computer Information Systems degree with current technologies.
Terrie Lynn Canon
5. Course Number and Title: DNCE 174 / TA 174 / MUS 174 Musical Theatre Scenes II (*AMBA*)
Discipline: Dance (DNCE) / Theatre Arts (TA) / Music (MUS)
Prerequisites: DNCE 173 / MUS 173 / TA 173
Transfer Acceptability: CSU
Justification: In order to keep up with changes in theatre/music/dance and keep current with market values, we need to deepen our training in Musical Theatre.
Margaret M. Faulkner
6. Course Number and Title: PSYC 211 Introduction to Cognitive Psychology (*SBS*)
Short Title: Cognitive Psychology
Discipline: Psychology (PSYC)
Recommended Prep: PSYC 100
Associate Degree General Education - D: Social and Behavioral Sciences
CSU GE Area D: Social Sciences - D9: Psychology

IGETC Area 4: Social and Behavioral Sciences - 4I: Psychology

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Justification: The course is created to comply with articulation agreement with SDSU. SDSU is replacing their "Learning" course with an "Introduction to Cognitive Psychology" course.

Matthew O'Brien

F. New Noncredit Courses

1. Course Number and Title: N AP PRE 901 Introduction to the Construction Trades Industry (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
2. Course Number and Title: N AP PRE 902 OSHA 10 Certification (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Online
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
3. Course Number and Title: N AP PRE 903 Red Cross Adult First Aid/CPR/AED (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Distance Learning Offering(s): Computer Assisted, Video One Way, Online
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
4. Course Number and Title: N AP PRE 906 Essential Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
5. Course Number and Title: N AP PRE 908 Construction Math (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
6. Course Number and Title: N AP PRE 909 Construction Print Reading (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
7. Course Number and Title: N AP PRE 910 Tools (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
8. Course Number and Title: N AP PRE 920 Carpentry - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
9. Course Number and Title: N AP PRE 930 Electrician - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)
Justification: This course is required for the Pre-apprenticeship program.
Wendy Nelson
10. Course Number and Title: N AP PRE 940 Sheet Metal - Hands On Skills (CTEE)
Discipline: Noncredit Pre-Apprenticeship (N AP PRE)

Justification: This course is required for the Pre-apprenticeship program.

Wendy Nelson

11. Course Number and Title: N BASC 206 Supervised Tutoring for Access Technology (*COUN*)

Discipline: Basic Education (N BASC)

Justification: Gives students the opportunity for expanded use of Access Technology that is not offered through any other service on campus .

Sherry Goldsmith

12. Course Number and Title: N DSAB 43 Access Technology for Vision Loss (*COUN*)

Discipline: Disability Education (N DSAB)

Justification: To provide additional support for students with vision loss where they can update skills as changes occur with software/hardware.

Sherry Goldsmith

G. Credit Course Changes

1. Course Number and Title: BUS 136 / FCS 136 Money Management and Planning for the Future

Short Title: MONEY MGMT/PLANNING FOR FUTURE

Discipline: Business Education (BUS) (BUS) / Family and Consumer Sciences (FCS)(FCS)

Associate Degree General Education - E: Lifelong Learning and Self-Development

CSU GE Area E: Lifelong Learning and Self-Development - E: Lifelong Learning and Self-Development

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Changed title (title cannot included "finance") to retain CSU GE approval.

Joel Glassman

2. Course Number and Title: BUS 204 Quantitative Business Analysis

Discipline: Business Education (BUS)

Prerequisites: MATH 56 or MATH 60 or eligibility determined through the math placement process

Recommended Prep: BUS 175 or equivalent

Course Included in the following programs:

- i. Business Administration, AS-T Transfer Major (18 units or more)

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Increased unit value from 3 to 4, increased lecture hours from 3 to 4, added prerequisite options: MATH 56 or MATH 60 or eligibility through Math placement process, added BUS 175 or equivalent recommended prep, removed MATH 60 and MATH 120 as recommended preparation, updated description, objectives, content, textbooks, outside assignments and methods of assessment, added required reading, suggested reading, critical thinking, required writing, removed SDSU and STAT 119 CSUSM transfer course status, added GE transfer pattern CSU (B.4), IGETC (2.A) and A.A. (A.2).

Jackie Martin

3. Course Number and Title: CSIT 145 Introduction to Programming Concepts and Methodologies (*MNHCS*)

Short Title: Intro to Programming Concepts

Discipline: Computer Science and Information Technology - Information Technology (CSIT)

Course Included in the following programs:

- ii. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
iii. Management Information Systems, A.S. Degree Major/Cert. Achieve.

Transfer Acceptability: CSU

Distance Learning Offering(s): Online

Changed title, removed CSIT 105 and 125 recommended prep., updated description, methods of instruction, outline and textbooks.

Terrie Lynn Canon

4. Course Number and Title: ESL 101 Written Communication I (*LL*)
Discipline: English as a Second Language (ESL)
Prerequisites: Eligibility determined through the English as a Second Language placement process, or ESL 55
Associate Degree General Education - C: Humanities
CSU GE Area C: Arts and Humanities - C2: Humanities
Transfer Acceptability: CSU
Distance Learning Offering(s): Online
Removed ESL 36 as prerequisite option, updated textbook.
Gary Sosa
5. Course Number and Title: ESL 106 Accelerated Written Communication II (*LL*)
Short Title: Accelerated Written Comm II
Discipline: English as a Second Language (ESL)
Prerequisites: ESL 105, or ESL 101, or eligibility determined through the English as a Second Language placement process
Transfer Acceptability: UC, CSU
Added ESL 101 prerequisite, updated objectives, outline, textbooks, outside assignments and methods of assessment.
Carol A. Lowther
6. Course Number and Title: FCS 110 / BIOL 108 Microbiology and Foods (*CTEE*)
Discipline: Family and Consumer Sciences (FCS) / Biology (BIOL)
Transfer Acceptability: CSU
Changed cross-listing from MICR 110 to BIOL 108, updated textbook.
Solange Wasef
7. Course Number and Title: JOUR 105 Multimedia News Writing and Production (*AMBA*)
Short Title: Multimedia News Writing/Prod
Discipline: Journalism (JOUR)
Transfer Acceptability: CSU
Distance Learning Offering(s): Computer Assisted, Video One Way, Telecourse, Online
Updated methods/ assess., added distance ed. (online, tv, one-way video and computer assisted).
Erin Hiro
8. Course Number and Title: JOUR 205 Intermediate Multimedia News Writing and Production (*AMBA*)
Short Title: Int. Multimedia News Wrt/Prod.
Discipline: Journalism (JOUR)
Transfer Acceptability: CSU
Changed title, decreased lecture hours (from 3 to 1.5), added 4.5 hours lab, removed JOUR 105 prerequisite, removed JOUR 110L corequisite, changed description, updated objectives, methods of instruction, outline, textbook, suggested reading, required writing and methods of assessment.
Erin Hiro
9. Course Number and Title: TA 192A Technical Theatre Practicum I (*AMBA*)
Discipline: Theatre Arts (TA)
Course Included in the following programs:
 - i. Entertainment Technology, Cert. of Achievement
 - ii. Technical Theatre, A.A. Degree Major/Cert. of Achieve.
 - iii. Technical Theatre: Stage Lighting & Sound Technician, Certificate of Achievement
 - iv. Technical Theatre: Stage Management, Certificate of Achievement
 - v. Theatre Arts, A.A. Degree Major/Cert. of Achieve.; AA-T Transfer MajorTransfer Acceptability: UC, CSU
Added 2 unit variable option, added 6 hour lab option, removed TA/ENTT 105 recommended prep, updated textbook.
Chris Sinnott

H. **Noncredit Course Changes**

1. Course Number and Title: N BASC 204 Supervised Tutoring for Math (*MNHCS*)
Discipline: Basic Education (N BASC)
Distance Learning Offering(s): Online
Updated lab hours to 64-96, added online.
Wendy R. Metzger
2. Course Number and Title: N ESL 361 Beginning Level Listening and Speaking I (*LL*)
Short Title: Listening and Speaking I
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa
3. Course Number and Title: N ESL 362 Beginning Level Listening and Speaking II (*LL*)
Short Title: Listening and Speaking II
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated textbooks and methods of assessment.
Gary Sosa
4. Course Number and Title: N ESL 363 Beginning Level Listening and Speaking III (*LL*)
Short Title: Listening and Speaking III
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, methods of instruction, textbooks and methods of assessment.
Gary Sosa
5. Course Number and Title: N ESL 364 Intermediate Level Listening and Speaking (*LL*)
Short Title: Listening and Speaking IV
Discipline: English as a Second Language (N ESL)
Grading Basis: Pass/No Pass Only
Changed Lecture hours to 32-80, updated objectives, textbooks and methods of assessment.
Gary Sosa

I. **Credit Course Reactivations**

1. Course Number and Title: CSWB 180 Python Programming (*MNHCS*)
Discipline: Computer Science and Information Technology - Web Technology (CSWB)
Course Included in the following programs:
 - i. Computer Information Systems: Emphasis Data Analytics, A.S. Degree Major/Cert. Achieve.
 - ii. Information Technology, A.S. Degree Major/Cert. Achievement 18 units/more
 - iii. Web Development, Certificate of AchievementTransfer Acceptability: UC, CSU
Distance Learning Offering(s): Online
Justification: Python Programming has become one of the five most popular programming languages in the industry. It is also extensively used with the GIS system taught at Palomar College.
Stephen R. Perry

J. **Credit Course Deactivations**

1. Course Number and Title: ESL 130 Academic Reading for ESL I (*LL*)
Discipline: English as a Second Language (ESL)
Transfer Acceptability: CSU
Justification: This course has not been offered for three years and currently the department has no

plans to offer it in the near future.
Gary Sosa

K. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective **Fall 2018**.

<u>Catalog Number</u>	<u>Type</u>	<u>Description</u>	<u>Proposal Type</u>
CSIT 145	Recomm. Prep.	CSIT 105 and CSIT 125	Change
CSIT 230	Recomm. Prep.	CSIT 125	New
DNCE/TA/MUS 174	Prerequisite	<u>DNCE/MUS/TA 173</u>	New
ESL 101	Prerequisite	Eligibility determined through the English as a Second Language placement process, or ESL 55 ESL 36	Change
ESL 106	Prerequisite	ESL 105, <u>or ESL 101</u> , or eligibility determined through the English as a Second Language placement process	Change
JOUR 205	Prerequisite	JOUR 105	Change
	Corequisite	JOUR 110L	
PSYC 211	Recomm. Prep.	<u>PSYC 100</u>	New
TA 192A	Recomm. Prep.	TA/ENTT 105	Change
WTE 52	Prerequisite	WTE/WWT 50	Change
WTE 54	Prerequisite	WTE/WWT 50	Change
WTE/WWT 62	Recomm. Prep.	WTE/WWT 58	Change
WTE 64	Recomm. Prep.	WTE/WWT 50	Change
WTE/WWT 66	Prerequisite	<u>WTE/WWT 50</u>	Change
	Recomm. Prep.	WTE/WWT 50	
WTE 72	Prerequisite	WTE 52	Change
WTE 74	Prerequisite	WTE 54	Change
WWT 52	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT 54	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT/WTE 56	Prerequisite	<u>WWT/WTE 50</u>	Change
WWT 64	Recomm. Prep.	WWT/WTE 110	Change

L. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective **Fall 2018**.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CSIT 145	Online
CSIT 165	Online
CSIT 225	Online
CSIT 226	Online
CSIT 230	Online
CSWB 180	Online
ESL 101	Online
JOUR 105	<u>Computer Assisted, Video One Way, Telecourse, Online</u>
PSYC 211	Online
N AP PRE 902	<u>Computer Assisted, Video Two Way, Video One Way, Online</u>
N AP PRE 903	<u>Computer Assisted, Video Two Way, Video One Way, Online</u>
N BASC 204	Online
WTE/WWT 50	<u>Computer Assisted, Online</u>
WTE 54	<u>Computer Assisted, Online</u>
WTE 64	Online
WTE 66	<u>Computer Assisted, Online</u>
WTE 72	<u>Computer Assisted, Online</u>
WTE 74	Online
WWT 52	<u>Computer Assisted, Online</u>
WWT 54	<u>Computer Assisted, Online</u>
WWT/WTE 56	<u>Computer Assisted, Online</u>
WWT/WTE 60	<u>Computer Assisted, Online</u>
WWT 64	<u>Computer Assisted, Online</u>

- II. **ACTION** – To accept Fire (FIRE 151) and Police Academy as satisfaction of the District Fitness requirement.
- III. **ACTION** – Departmental Recommendations for Awarding Credit for Advanced Placement Exams
- IV. **INFORMATION**

A. Articulation Agreement Renewals

- 1. UCSD Paralegal Extension
- 2. Marshall B. Ketchum University Articulation
- 3. Savannah College of Art and Design

B. Course Outline Reviews

The following courses have completed the course outline review process between December 2, 2017 and February 2, 2018 and are effective Fall 2018.

GCIP 190 Copyright for Graphic Designers and Web Developers
GCMW 100 History of Multimedia

C. 2017-2018 Curriculum Activity Summary

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	6	17
New Noncredit Courses	12	29
Credit Course Changes	23	80
Noncredit Course Changes	5	5
Credit Course Reactivations	0	11
Noncredit Reactivations	0	0
Credit Course Deactivations	1	47
Noncredit Deactivations	0	2
Course Reviews 12/2/2017 – 2/2/2018)	0	15
Course Reviews/Added DE	0	10
New Credit Programs	8	26
New Noncredit Programs	1	3
Credit Program Changes	4	17
Program Deactivations	0	3
Noncredit Course Deactivations	0	2
Total Activity	60	267

Palomar College Curriculum Actions

Wednesday, February 21, 2018

- I. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018:**

A. **Program Changes**

1. Program Title: Fashion Design
Discipline: Fashion (FASH)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30
Removed FASH 90, FASH 137, FASH 149, FASH 195 and CE 150, updated total units.
Rita Campo Griggs
2. Program Title: Fashion Merchandising
Discipline: Fashion (FASH)
Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
Total Units: 30
Removed FASH 119, FASH 155, FASH 195 and CE 150, updated total units.
Rita Campo Griggs
3. Program Title: Interior Design
Discipline: Interior Design (ID)
Award Type: A.S. Degree Major
Total Units: 24
Removed ID 105 and ID 115 from first semester, ID 125, ID 135 and ID/ARCH 150 from second semester, ID 170 and CE 150 from third semester, and fourth semester, added ID/ARCH 150 to first semester, added ID 105 and ID 115 to second semester, ID 151 to third semester, updated total units.
Dennis C. Lutz
4. Program Title: Interior Design
Discipline: Interior Design (ID)
Award Type: Certificate of Achievement
Total Units: 18
Removed ID 105, BUS 125 from first semester, ID 110, 135 and CE 150 from second semester, added ID/ARCH 150, ARCH 105 to first semester, added ID105, ID 115 to second semester, updated unit total.
Dennis C. Lutz

B. **New Credit Course**

1. Course Number and Title: EME 221 Paramedic Refresher B
Discipline: Emergency Medical Education (EME)
Transfer Acceptability: UC, CSU
Rationale: Provide consistency to students who are required to enroll as a result of failing EME 208/208L, EME 209/209L, EME 210 and/or EME 215 or who are challenging the paramedic program.
Sarah DeSimone

C. **Credit Courses - Deactivations**

1. Course Number and Title: ARCH 144 Architectural Drawing and Color
Short Title: Architectural Drawing/Color
Discipline: Architecture (ARCH)
Course Included in the following programs:
 - i. Architectural Drafting, A.S. Degree Major/Cert. Achieve.
 - ii. Architecture, A.S. Degree Major/Cert. Achieve.Transfer Acceptability: UC, CSU
Justification: Course content duplicated in another course.
Anita Talone

2. Course Number and Title: ID 125 Presentation Methods in Interior Design I
Short Title: Presentation Methods/Int Dsg I
Discipline: Interior Design (ID)
Course Included in the following programs:
 - i. University Studies: Emphasis in Fine and performing Arts, A.A. Degree Major
 - ii. Interior Design, A.S. Degree MajorTransfer Acceptability: CSU
Justification: Course curriculum integrated into existing Interior Design classes.
Dennis C. Lutz
3. Course Number and Title: ID 135 Fabrics for Designers
Discipline: Interior Design (ID)
Course Included in the following programs:
 - i. Interior Design, Certificate of Achievement
 - ii. Interior Design, A.S. Degree MajorTransfer Acceptability: CSU
Justification: Course material added to ID 105.
Dennis C. Lutz
4. Course Number and Title: ID 140 Residential Interior Design
Discipline: Interior Design (ID)
Prerequisites: ID 100,
Recommended Prep: ID 125
Course Included in the following programs:
 - i. Interior Design, A.S. Degree MajorTransfer Acceptability: CSU
Justification: Course curriculum integrated into existing Interior Design classes.
Dennis C. Lutz
5. Course Number and Title: ID 160 Interior Illustration
Discipline: Interior Design (ID)
Recommended Prep: ID 100
Transfer Acceptability: CSU
Justification: Course curriculum integrated into existing Interior Design classes.
Dennis C. Lutz
6. Course Number and Title: ID 165 Interior Design Laboratory
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Grading Basis: Pass/No Pass Only
Justification: No longer required for certificate.
Dennis C. Lutz
7. Course Number and Title: ID 195 Field Studies in Design
Discipline: Interior Design (ID)
Transfer Acceptability: CSU
Justification: No longer required for certificate.
Dennis C. Lutz
8. Course Number and Title: ID 198 Skills in Quick Sketch
Discipline: Interior Design (ID)
Course Included in the following programs:
 - i. Interior Design, Certificate of AchievementTransfer Acceptability: CSU
Justification: Software incorporated in all other laboratory Interior Design Classes.
Dennis C. Lutz

9. Course Number and Title: ID 295 Directed Study in Interior Design
Short Title: DIRECTED STUDY/INTERIOR DESIGN
Discipline: Interior Design (ID)
Prerequisites: Approval of project or research by department chairperson/director
Transfer Acceptability: CSU
Justification: No longer required for certificate.
Dennis C. Lutz
10. Course Number and Title: KINE 230 Lifeguarding and Emergency Response
Short Title: Lifeguarding/Emergency Response
Discipline: Kinesiology (KINE)
Prerequisites: Ability to swim 500 yards continuously
Course Included in the following programs:
i. Outdoor Leadership, A.A. Degree Major/Cert. of Achieve.
ii. Recreation Agency leader, A.A. Degree Major/Cert. of Achievement
Transfer Acceptability: UC, CSU
Justification: Deactivated due to low enrollment.
Lacey Craft
11. Course Number and Title: KINE 231 Water Safety Instruction
Discipline: Kinesiology (KINE)
Course Included in the following programs:
i. Adult Fitness and Health, Certificate of Achievement
ii. Kinesiology, A.A. Degree Major/Certificate of Achievement
Transfer Acceptability: UC, CSU
Justification: Deactivated due to low enrollment.
Lacey Craft

D. Non Credit Course - New

1. Course Number and Title: N SOC 900 Brain Fitness for Older Adults
Discipline: Noncredit Sociology (N SOC)
Distance Learning Offering(s): Computer Assisted, Online
Justification: Community is requesting that we establish a brain fitness course for adults age 50+.
Susan A. Miller

E. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
N SOC 900	Online, Computer Assisted

- II. **ACTION** – To accept the following noncredit numbering changes in order to align with current noncredit numbering policies:

SUBJ	CRSE NMBR	NEW CRSE NMBR	TITLE	STATUS	START YEAR	(LAST) ORGINATOR
N ABED	201	901	Literacy/Adult Basic Education I	Active	2013	Marty Furch
N ABED	202	902	Literacy/Adult Basic Education II	Active	2013	Marty Furch
N BASC	200	900	Literacy/Adult Basic Education	Active	2013	Mollie R. Smith
N BASC	201	901	Algebra Review	Active	2015	Wendy R. Metzger
N BASC	202	902	Supervised Tutoring	Active	2013	Mollie R. Smith
N BASC	204	904	Supervised Tutoring for Math	Pre Launched	2017	Wendy R. Metzger
N BASC	206	903	Supervised Tutoring for Access Technology	Pre Launched	2018	Sherry Goldsmith
N CTED	605	905	Basic Tutoring Training	Active	2013	Mollie R. Smith
N CTZN	400	900	Citizenship	Active	2013	Marty Furch

N DSAB	43	943	Access Technology for Vision Loss	Pre Launched	2018	Sherry Goldsmith
N DSAB	501	901	Independent Living Skills	Active	2013	Mollie R. Smith
N ESL	9	909	English Pronunciation I	Launched	2018	Gary Sosa
N ESL	10	910	English Pronunciation II	Launched	2018	Gary Sosa
N ESL	12	912	ESL Grammar Skills I	Launched	2018	Gary Sosa
N ESL	13	913	ESL Grammar Skills II	Launched	2018	Gary Sosa
N ESL	14	914	ESL Grammar Skills III	Launched	2018	Gary Sosa
N ESL	45	945	Reading and Writing Essentials I	Launched	2018	Gary Sosa
N ESL	55	955	Reading and Writing Essentials II	Launched	2018	Gary Sosa
N ESL	300	900	Basic ESL	Active	2013	Nimoli Madan
N ESL	301	901	Beginning ESL I	Active	2016	Tracy Fung
N ESL	302	902	Beginning ESL II	Active	2016	Gary Sosa
N ESL	303	903	Beginning ESL III	Active	2013	Larry Lawson
N ESL	304	904	Intermediate ESL I	Active	2013	Larry Lawson
N ESL	305	905	Intermediate ESL II	Launched	2018	Gary Sosa
N ESL	306	906	Intermediate ESL III	Launched	2018	Gary Sosa
N ESL	322	922	Beginning Conversation	Active	2013	Nimoli Madan
N ESL	361	961	Beginning Level Listening and Speaking I	Active	2013	Nimoli Madan
N ESL	362	962	Beginning Level Listening and Speaking II	Active	2013	Nimoli Madan
N ESL	363	963	Beginning Level Listening and Speaking III	Active	2013	Nimoli Madan
N ESL	364	964	Intermediate Level Listening and Speaking	Active	2013	Nimoli Madan
N ESL	372	972	Basic ESL Skills	Active	2013	Carolyn A Lowther
N ESL	383	983	Computer Literacy for ESL	Active	2013	Lihe Chen
N ESL	394	994	Career Track ESL	Active	2013	Marty Furch
N KINE	700	900	Adult Active Fitness	Pre Launched	2017	Lacey Craft
N KINE	706	906	Hatha Yoga for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	713	913	Beginning Tai Chi Kung for Older Adults	Pre Launched	2017	Lacey Craft
N KINE	721	921	A Matter of Balance: Managing Concerns About Falls of Older Adults	Pre Launched	2017	Lacey Craft

III. **INFORMATION**

A. **2017-2018 Curriculum Activity Summary**

Proposal Type	Current Agenda (Actions)	2017-2018 Cumulative
New Credit Courses	1	18
New Noncredit Courses	1	30
Credit Course Changes	0	80
Noncredit Course Changes	0	5
Credit Course Reactivations	0	11
Noncredit Reactivations	0	0
Credit Course Deactivations	11	58
Noncredit Deactivations	0	2
Course Reviews 2/2/2018 – 2/13/2018)	0	15
Course Reviews/Added DE	0	10
New Credit Programs	0	26
New Noncredit Programs	0	3
Credit Program Changes	4	21
Program Deactivations	0	3
Noncredit Course Deactivations	0	2
Total Activity	17	284

PALOMAR COLLEGE CURRICULUM

SUBJECT:

Governing Board approval of curriculum program changes to State Curriculum Inventory

SUMMARY:

California Community Colleges are required to maintain evidence documenting that district governing board approval and college consensus has been secured for each curriculum proposal (new, substantial change, non-substantial change, and active/inactive status).

Updates to existing program details, which may be categorized as substantial and non-substantial changes, are reflected in the attached document, "Updates Needed in the Inventory of Programs." These changes have been approved and recommended by the Curriculum Committee and the Faculty Senate to be included in the Palomar College Curriculum Inventory. The changes have been made in the the local curriculum inventory but new procedures require that they also be made in the state's Chancellor's Office Curriculum Inventory (COCI).

Substantial program changes typically include: new certificate under same TOP code, new degree under same TOP code, new major/area of emphasis under same TOP code, TOP code change to a different TOP code discipline.

Non-substantial program changes typically include: title change, TOP code change within the same TOP code discipline, total unit change, addition/removal of courses.

In the attached document, TOP codes highlighted in yellow, are outdated or incomplete and have been corrected in the appropriate column. As for the Major units, the ones highlighted in dark green are outdated and have been corrected in the appropriate column.

DETAILS:

See the attached summary "Updates Needed in the Inventory of Programs" for detailed information regarding these required program changes.

Updates needed in the Inventory of Programs

Row	Control #	Program Title	TOP Code	TOP if different	Program Goal	Program Award	Year Approved	Cert Units	Cert Units if different	Major Units	Major Units, if Total different	Units
1	05150	Accounting	50200		Career Tec	A.S. Degree	1970	32		32		0
2	22488	Accounting	50200		Career Tec	Certificate of Achievement	1970	32		0		0
3	32940	Administration of Justice	210500		Transfer	A.S.-T Degree	2014			18 - 19		60
4	16854	Administration of Justice- General	210500		Career Tec	A.S. Degree	2006	0		36		0
5	16855	Administration of Justice- Homeland Security	210530		Career Tec	A.S. Degree	2006	0		33		0
6	16856	Administration of Justice- Investigations	210540		Career Tec	A.S. Degree	2006	0		36		0
7	05207	Administration of Justice--Law Enforcement	210500		Career Tec	A.S. Degree	1970	0		33	36	0
8	24440	Adult Basic Education Noncredit Certificate of Completion	493060		Noncredit	Noncredit	2010			0		0
9	08923	Adult Fitness and Health	83520		Career Tec	Certificate of Achievement	1980	39	33-34	0		0
10	30041	Advanced Geographic Information Systems	220610		Career Tec	A.S. Degree	2010			20	18-24	60
11	30040	Advanced Geographic Information Systems	220610		Career Tec	Certificate of Achievement	2010	20				
12	22491	Advertising, Marketing, and Merchandising	50910		Career Tec	Certificate of Achievement	1970	34	27-28	0		0
13	05152	Advertising, Marketing, and Merchandising	50910		Career Tec	A.S. Degree	1970	0		34		0
14	22575	Aviation Operations and Management	302000		Career Tec	Certificate of Achievement	1972	36	33	0		0
15	08912	Aviation Operations and Management	302000		Career Tec	A.S. Degree	1972	0		36		0
16	10877	Aircraft Commercial Pilot	302020		Career Tec	A.S. Degree	1968	0		40.5	23	0
17	22576	Aircraft Commercial Pilot	302020		Career Tec	Certificate of Achievement	1968	40.5		0		0
18	22571	Alcohol and Other Drug Studies	210440		Career Tec	Certificate of Achievement	2007	37		0		0
19	17289	Alcohol and Other Drug Studies	210440		Career Tec	A.S. Degree	2007	0		37		0
20	05213	American Indian Studies	220300			Certificate of Achievement	1971	18	21	0		0
21	05209	American Sign Language/English Interpreter Training Program	85010		Career Tec	A.S. Degree	1986	0		33.5		0
22	22518	American Sign Language/English Interpreter Training Program	85010		Career Tec	Certificate of Achievement	1986	33.5		0		0
23	22528	Apprentice Carpentry	95210		Career Tec	Certificate of Achievement	1970	43	40	0		0
24	08929	Apprentice Carpentry	95210		Career Tec	A.S. Degree	1970	0		43		0
25	22529	Apprentice Electrician	95220		Career Tec	Certificate of Achievement	1988	56		0		0
26	05221	Apprentice Electrician	95220		Career Tec	A.S. Degree	1988	0		56		0
27	16969	Apprentice Inside Wireman	95220		Career Tec	A.S. Degree	2006	0		56		0
28	22530	Apprentice Inside Wireman	95220		Career Tec	Certificate of Achievement	2006	56		0		0
29	05146	Apprentice Sheet Metal	95640		Career Tec	A.S. Degree	1990	0		55		0
30	22545	Apprentice Sheet Metal	95640		Career Tec	Certificate of Achievement	1990	55		0		0
31	08930	Apprentice Sound & Communications Systems Installer	95220		Career Tec	A.S. Degree	1995	0		40		0
32	22531	Apprentice Sound & Communications Systems Installer	95220		Career Tec	Certificate of Achievement	1995	40		0		0
33	16889	Apprenticeship: Acoustical Installer	95280		Career Tec	A.S. Degree	2006	0		34	33.5	0
34	22539	Apprenticeship: Acoustical Installer	95280		Career Tec	Certificate of Achievement	2006	34		0		0
35	10883	Apprenticeship: Drywall/Lather	95260	95280	Career Tec	A.S. Degree	1970	0		34		0
36	22537	Apprenticeship: Drywall/Lather	95260	95280	Career Tec	Certificate of Achievement	1970	34		0		0
37	17591	Apprenticeship: Plasterer	95260		Career Tec	A.S. Degree	2007	0		40	38.5	0
38	22538	Apprenticeship: Plasterer	95260		Career Tec	Certificate of Achievement	2007	40		0		0
39	05214	Archaeology	220220			A.A. Degree	1976	0		33	35	0
40	10887	Archeological Excavator	220220			Certificate of Achievement	1976	21	22	0		0
41	10888	Archeological Surveyor & Laboratory Assistant	220220			Certificate of Achievement	1976	21		0		0
42	05168	Architectural Drafting Technology	95310	20100	Career Tec	A.S. Degree	1970	0		40	29	0
43	22543	Architectural Drafting Technology	95310	?	Career Tec	Certificate of Achievement	1970	40		0		0
44	30574	Architecture	20100		Career Tec	A.S. Degree	2011	0		33 - 34	31	60
45	30573	Architecture	20100		Career Tec	Certificate of Achievement	2011	33 - 34		0		0
46	05202	Astronomy	191100			A.S. Degree	1970	0		34		0
47	22567	Astronomy	191100			Certificate of Achievement	1970	34		0		0
48	22527	Auto Collision Repair	94900		Career Tec	Certificate of Achievement	1974	22	21	0		0
49	05164	Auto Collision Repair	94900		Career Tec	A.S. Degree	1974	0		22		0
50	08927	Auto Chassis and Drive Lines	94800		Career Tec	A.S. Degree	1970	0		28	27	0

Updates needed in the Inventory of Programs

51	22524	Auto Chassis and Drive Lines	94800		Career Tec	Certificate of Achievement	1970	28		0		0
52	08956	Basic Police Academy	210550		Career Tec	Certificate of Achievement	1996	57.5		0		0
53	05147	Biology--General	40100			A.A. Degree	1970	0		32		0
54	22486	Biology--General	40100			Certificate of Achievement	1970	32		0		0
55	08910	Biology--Preprofessional	40100			A.S. Degree	1970	0		39		0
56	22487	Biology--Preprofessional	40100		Career Tec	Certificate of Achievement	1970	39		0		0
57	05149	Business Administration	50500		Career Tec	A.S. Degree	1970	0		32		0
58	32058	Business Administration	50500		Transfer	A.S.-T Degree	2013			26 - 27		60
59	05222	Business Management	50600		Career Tec	A.S. Degree	1996	0		33		0
60	22489	Business Management	50600		Career Tec	Certificate of Achievement	1996	33		0		0
61	08911	Business, General	50100		Career Tec	A.S. Degree	1970	0		35	32	0
64	05167	Cabinetmaking and Millwork	95250		Career Tec	A.S. Degree	1970	0		48	27-28	0
65	22535	Cabinetmaking and Millwork	95250		Career Tec	Certificate of Achievement	1970	48		0		0
66	31640	Carving Technology	95250		Career Tec	Certificate of Achievement	2012	22				
67	31631	Carving Technology	95250		Career Tec	A.S. Degree	2012			22		60
68	31630	Case Furniture Construction/Manufacturing	95250		Career Tec	A.S. Degree	2012			24		60
69	31639	Case Furniture Construction/Manufacturing	95250		Career Tec	Certificate of Achievement	2012	24				
70	22566	Chemistry	190500		Career Tec	Certificate of Achievement	1970	25		0		0
71	05201	Chemistry	190500			A.S. Degree	1970	0		25		0
72	22504	Cinema	61210		Career Tec	Certificate of Achievement	1974	27		0		0
73	08921	Cinema	61210		Career Tec	A.A. Degree	1974	0		27		0
74	22495	Commercial and Personal Insurance Services	51200		Career Tec	Certificate of Achievement	2006	35	33-36	0		0
75	16858	Commercial and Personal Insurance Services	51200		Career Tec	A.S. Degree	2006	0		35		0
76	08933	Computer Assisted Drafting	95300		Career Tec	A.S. Degree	1994	0		30	30-33	0
77	22540	Computer Assisted Drafting	95300		Career Tec	Certificate of Achievement	1994	30		0		0
78	18663	Computer Network Admin.: Cisco & Microsoft Management	70810		Career Tec	Certificate of Achievement	2008	39	28	0		0
79	16604	Computer Network Admin.: Cisco & Microsoft Management	70810		Career Tec	A.S. Degree	2005	0		39		0
80	16602	Computer Network Admin.: Microsoft & Linux Management	70810		Career Tec	A.S. Degree	2005	0		41	25	0
81	18664	Computer Network Admin.: Microsoft & Linux Management	70810		Career Tec	Certificate of Achievement	2008	41		0		0
82	16603	Computer Network Administration: Cisco & Linux Management	70810		Career Tec	A.S. Degree	2005	0		38	28	0
83	18662	Computer Network Administration: Cisco & Linux Management	70810		Career Tec	Certificate of Achievement	2008	38		0		0
84	05157	Computer Science	70700	70600	Career Tec	A.S. Degree	1970	0		40.5		0
85	22514	Computer Science	70700	70600	Career Tec	Certificate of Achievement	1970	40.5	26	0		0
86	18900	Computer Science: Video Gaming	70710	70700	Career Tec	A.S. Degree	2009	0		47.5	34	0
87	18899	Computer Science: Video Gaming	70710	70700	Career Tec	Certificate of Achievement	2009	47.5		0		0
88	05171	Construction Inspection	95720		Career Tec	A.S. Degree	1982	0		26	27	0
89	22547	Construction Inspection	95720		Career Tec	Certificate of Achievement	1982	26		0		0
90	18328	CSU General Education Breadth	490110		Transfer	Certificate of Achievement	2008	39		0		0
93	05189	Dental Assisting (Registered Dental Assistant)	124010		Career Tec	A.S. Degree	1970	0		39.5	36-37	0
94	22556	Dental Assisting (Registered Dental Assistant)	124010		Career Tec	Certificate of Achievement	1970	39.5		0		0
95	05162	Diesel Technology	94700		Career Tec	A.S. Degree	1970	0		35		0
96	22523	Diesel Technology	94700		Career Tec	Certificate of Achievement	1970	35	32	0		0
97	22511	Digital Imaging	61460		Career Tec	Certificate of Achievement	1997	28	30	0		0
98	12001	Digital Imaging	61460		Career Tec	A.S. Degree	1997	0		28		0
99	22505	Digital Video	61400	69900	Career Tec	Certificate of Achievement	2002	30	34	0		0
100	12728	Digital Video	61400	69900	Career Tec	A.S. Degree	2002	0		30		0
101	08934	Drafting Technology--Multimedia	95300		Career Tec	A.S. Degree	1994	0		32	29-30	0
102	22541	Drafting Technology--Multimedia	95300		Career Tec	Certificate of Achievement	1994	32		0		0
103	22542	Drafting Technology--Technical	95300		Career Tec	Certificate of Achievement	1970	32	29-30	0		0
104	08935	Drafting Technology--Technical	95300		Career Tec	A.S. Degree	1970	0		32		0
105	18722	Site Supervisor ECE Early Childhood Administration	130580		Career Tec	Certificate of Achievement	2008	47		0		0
106	18723	Early Childhood Administration	130580		Career Tec	A.S. Degree	2008	0		47	40	0
107	32059	Early Childhood Education	130500		Transfer	A.S.-T Degree	2013			26		60

Updates needed in the Inventory of Programs

108	18729	Early Inclusion Teacher	130520		Career Tec	A.S. Degree	2008	0	42	40	0
109	18728	Early Inclusion Teacher	130520		Career Tec	Certificate of Achievement	2008	42	0		0
110	30416	Eco-Building Professional	20100		Career Tec	Certificate of Achievement	2010	18	19	0	0
111	22574	Economics	220400			Certificate of Achievement	1982	23		0	0
112	05215	Economics	220400			A.A. Degree	1982	0		23	0
113	22544	Electro-Mechanical Drafting and Design	95330		Career Tec	Certificate of Achievement	1992	32	28-29	0	0
114	08936	Electro-Mechanical Drafting and Design	95330		Career Tec	A.S. Degree	1992	0		32	0
115	05195	Electronic Publishing Graphic Communications Emphasis in Digital Distribution	61450	61460	Career Tec	A.S. Degree	1991	0		31	32
116	22510	Electronic Publishing Graphic Communications Emphasis in Digital Distribution	61450	61460	Career Tec	Certificate of Achievement	1991	31		0	0
117	08928	Electronic Tune-Up and Computer Control Systems	94800		Career Tec	A.S. Degree	1970	0	27	30-31	0
118	22525	Electronic Tune-Up and Computer Control Systems	94800		Career Tec	Certificate of Achievement	1970	27		0	0
119	31243	E-Marketing	50910		Career Tec	A.S. Degree	2012		30	27	60
120	31228	E-Marketing	50910		Career Tec	Certificate of Achievement	2012	30		0	0
121	05159	Engineering	90100			A.S. Degree	1970	0		41	0
122	32969	English	150100		Transfer	A.A.-T Degree	2014			19 - 21	60
123	16648	English	150100		Transfer	A.A. Degree	2005	0		24	0
124	24044	English as a Second Language Noncredit Certificate of Completion	493087		Noncredit	Noncredit	2011			0	0
125	17653	Entertainment Technology	109900		Career Tec	Certificate of Achievement	2007	32.5	33	0	0
126	22494	Escrow	51110		Career Tec	Certificate of Achievement	1970	25		0	0
127	08914	Escrow	51110		Career Tec	A.S. Degree	1970	0		25	0
128	31377	Euro-Western Dance	100810		Career Tec	A.A. Degree	2012			33 - 34	20-26
129	31322	Euro-Western Dance	100810		Career Tec	Certificate of Achievement	2012	33 - 34		0	0
130	08948	Family and Consumer Sciences--General	130100		Career Tec	A.S. Degree	1986	0		24	25
131	22558	Family and Consumer Sciences--General	130100		Career Tec	Certificate of Achievement	1986	24		0	0
132	05192	Fashion Design- Technical	130310		Career Tec	A.S. Degree	1982	0		42	34
133	32601	Fashion Merchandising	130320		Career Tec	Certificate of Achievement	2014	29	34-35		
134	08949	Fashion Merchandising- Technical	130320		Career Tec	A.S. Degree	1982	0		36	0
135	32787	Fashion: Buying and Management	130320	50650	Career Tec	Certificate of Achievement	2014	28.5 - 30.5	26		
136	32325	Fashion: Buying and Management	130320	50650	Career Tec	A.S. Degree	2013			28 - 29	60
137	32326	Fashion: Visual Merchandising	130320		Career Tec	A.S. Degree	2013			28.5 - 30.5	28-31
138	32548	Fashion: Visual Merchandising	130320		Career Tec	Certificate of Achievement	2014	28.5 - 30.5			
139	31979	Fire Academy	213350		Career Tec	Certificate of Achievement	2013	30.5			
140	22572	Fire Technology - General	213300		Career Tec	Certificate of Achievement	1970	32	33	0	0
141	05211	Fire Technology - General	213300		Career Tec	A.S. Degree	1970	0		32	0
142	22573	Fire Technology- Emergency Management	213300		Career Tec	Certificate of Achievement	2006	30		0	0
143	16857	Fire Technology- Emergency Management	213300		Career Tec	A.S. Degree	2006	0		30	0
144	17287	French	110200		Transfer	A.A. Degree	2007	0		20	0
145	22553	French	110200		Transfer	Certificate of Achievement	2007	20		0	0
148	31369	General Dance	100810		Career Tec	A.A. Degree	2012			33 - 35	28.5-36.5
149	31315	General Dance	100810		Career Tec	Certificate of Achievement	2012	33 - 35		0	0
150	12060	General Studies: Arts and Humanities	490310		Other - De	A.A. Degree	1970			18	60
151	14779	General Studies: Science and Mathematics	490200			A.S. Degree	2003	0		18	0
152	14780	General Studies: Social and Behavioral Sciences	220100			A.A. Degree	2003	0		18	0
153	32535	Geography	220600		Transfer	A.A.-T Degree	2014			18 - 21	60
154	05203	Geology	191400			A.S. Degree	1970	0		38	0
155	32437	Geology	191400		Transfer	A.S.-T Degree	2014			27	60
156	22521	Graphic Communications Management	93600	61460	Career Tec	Certificate of Achievement	1970	31		0	0
157	05161	Graphic Communications Management	93600	61460	Career Tec	A.S. Degree	1970	0		31	0
158	08926	Graphic Communications Production	93600	61460	Career Tec	A.S. Degree	1970	0		31.5	33
159	22522	Graphic Communications Production	93600	61460	Career Tec	Certificate of Achievement	1970	31.5		0	0
160	08943	Graphic Design	103000		Career Tec	A.S. Degree	1983	0		49.5	36-37

Updates needed in the Inventory of Programs

161	31643	Guitar Making Technology	96200		Career Tec	Certificate of Achievement	2012	34	28				
162	31633	Guitar Making Technology	96200		Career Tec	A.S. Degree	2012			34			60
163	18329	IGETC	490110		Transfer	Certificate of Achievement	2008	37		0			0
164	08942	Illustration	101300		Career Tec	A.S. Degree	1970	0		45	36		0
165	18725	Infant/Toddler Teacher	130590		Career Tec	A.S. Degree	2008	0		42	40		0
166	18724	Infant/Toddler Teacher	130590		Career Tec	Certificate of Achievement	2008	42		0			0
167	08922	Information Systems Technology	70200		Career Tec	A.A. Degree	1995	0		32	30		0
168	22513	Information Systems Technology	70200		Career Tec	Certificate of Achievement	1995	32		0			0
169	08945	Interactive Media Design: 3D Modeling & Animation	61440		Career Tec	A.S. Degree	1997	0		27	28-31		0
170	22509	Interactive Media Design: 3D Modeling & Animation	61440		Career Tec	Certificate of Achievement	1997	27		0			0
171	10886	Interactive Media Design: Multimedia Design	61410		Career Tec	A.S. Degree	1997	0		27	34-36		0
172	22506	Interactive Media Design: Multimedia Design	61410		Career Tec	Certificate of Achievement	1997	27		0			0
173	22508	Interactive Web Multimedia and Audio	61430		Career Tec	Certificate of Achievement	2005	30	35-36	0			0
174	16608	Interactive Web Multimedia and Audio	61430		Career Tec	A.S. Degree	2005	0		30			0
175	22559	Interior Design	130200		Career Tec	Certificate of Achievement	1982	21		0			0
176	05191	Interior Design	130200		Career Tec	A.A. Degree	1982			46 - 47	42-43		69
177	05176	International Business	50800		Career Tec	A.S. Degree	1992	0		36	35-37		0
178	22490	International Business	50800		Career Tec	Certificate of Achievement	1992	36		0			0
181	12012	Internet: Graphic Communication	61460		Career Tec	A.S. Degree	2000	0		29	30-31		0
182	22512	Internet: Graphic Communication	61460		Career Tec	Certificate of Achievement	2000	29		0			0
183	05155	Multimedia Journalism	60200		Career Tec	A.S. Degree	1970	0		36	31		0
184	22502	Multimedia Journalism	60200		Career Tec	Certificate of Achievement	1970	36		0			0
185	32070	Journalism	60200		Transfer	A.A.-T Degree	2013			18 - 19			60
186	05158	Kinesiology	127000			A.A. Degree	2012	0		31 - 33	29-34		60
187	31622	Lathe Turning Technology	95250		Career Tec	A.S. Degree	2012			18			60
188	31621	Lathe Turning Technology	95250		Career Tec	Certificate of Achievement	2012	18					
189	12178	Legal Studies	140100		Transfer	A.A. Degree	2001	0		35	32		0
190	22565	Library and Information Technology	160200		Career Tec	Certificate of Achievement	1970	28	25-26	0			0
191	05198	Library and Information Technology	160200		Career Tec	A.S. Degree	1970	0		28			0
192	05199	Mathematics	170100			A.S. Degree	1970	0		20			0
193	31383	Mathematics	170100		Transfer	A.S.-T Degree	2012			19 - 22			60
194	22526	Mechanics--General	94800		Career Tec	Certificate of Achievement	1970	38	33	0			0
195	05163	Mechanics--General	94800		Career Tec	A.S. Degree	1970	0		38			0
196	22500		51420		Career Tec	Certificate of Achievement	2012	22 - 23	21-22	22 - 23			0
197	08918	Medical Office Specialist	51420		Career Tec	A.S. Degree	2012	0		22 - 23			60
200	05175	Music	100400			A.A. Degree	1970	0		42	32-35		0
201	22507	New Media Compositing, Authoring, and Distribution	61410	69900	Career Tec	Certificate of Achievement	2004	30	35-36	0			0
202	15469	New Media Compositing, Authoring, and Distribution	61410	69900	Career Tec	A.S. Degree	2004	0		30			0
203	05187	Nursing	123010		Career Tec	A.A. Degree	1970	0		40	73-77		0
204	22496	Office Information Systems: Administrative Assistant	51400		Career Tec	Certificate of Achievement	1970	30		0			0
205	05154	Office Information Systems: Administrative Assistant	51400		Career Tec	A.S. Degree	1970	0		30			0
210	05210	Outdoor Leadership	83600		Career Tec	A.A. Degree	1971	0		19	18-23		0
211	22516	Outdoor Leadership	83600		Career Tec	Certificate of Achievement	1971	19		0			0
212	08947	Paramedic Training	125100		Career Tec	A.S. Degree	1986	0		40.5	44		0
213	22557	Paramedic Training	125100		Career Tec	Certificate of Achievement	1986	40.5		0			0
214	05181	Photography	101200		Career Tec	A.A. Degree	1970	0		38.5	33		0
215	22551	Photography	101200		Career Tec	Certificate of Achievement	1970	38.5		0			0
216	05174	Pictorial Arts, Painting	100210			A.A. Degree	1970	0		42	36		0
218	22562	Preschool Teacher	130500		Career Tec	Certificate of Achievement	1970	38.5	40	0			0
219	05208	Preschool Teacher	130500		Career Tec	A.S. Degree	1970	0		38.5			0
220	22568	Psychological and Social Services	200100		Career Tec	Certificate of Achievement	1970	30		0			0
221	05204	Psychological and Social Services	200100		Career Tec	A.A. Degree	1970	0		30			0
222	30736	Psychology	200100		Transfer	A.A.-T Degree	2011	0		21			60

Updates needed in the Inventory of Programs

223	22569	Public Administration	210200		Career Tec	Certificate of Achievement	1970	22		0		0
224	05205	Public Administration	210200		Career Tec	A.S. Degree	1970	0		22		0
225	17684	Public Works Management - Level I	210210		Career Tec	Certificate of Achievement	2007	18	19	0		0
226	14584	Public Works Management - Level II	210210		Career Tec	A.S. Degree	2003	0		33	27-33	0
227	22570	Public Works Management - Level II	210210		Career Tec	Certificate of Achievement	2003	33		0		0
228	05156	Radio and Television	60400		Career Tec	A.A. Degree	1977	0		38		0
229	22503	Radio and Television	60400		Career Tec	Certificate of Achievement	1977	38		0		0
230	22493	Real Estate Broker License Preparation	51100		Career Tec	Certificate of Achievement	1970	26		0		0
231	05153	Real Estate Broker License Preparation	51100		Career Tec	A.S. Degree	1970	0		26	24-28	0
232	08957	Recreation Agency Leader	83600		Career Tec	A.A. Degree	1970	0		21	21.5-31	0
233	22517	Recreation Agency Leader	83600		Career Tec	Certificate of Achievement	1970	21		0		0
234	20796	Registered Nursing	123010		Career Tec	A.S. Degree	2010	0		39		0
235	12288	Retail Management (W AFC)	50650		Career Tec	Certificate of Achievement	2001	29	31-32	0		0
236	08944	Screen Printing	103000		Career Tec	A.S. Degree	1994	0		28	32-35	0
237	22552	Screen Printing	103000		Career Tec	Certificate of Achievement	1994	28		0		0
238	14673	Site Supervisor-ECE ?	130580		Career Tec	Certificate of Achievement	2003	47.5		0		0
239	30605	Sociology	220800		Transfer	A.A.-T Degree	2011			18 - 19	20-21	60
240	22533	Sound Technician Apprenticeship	95220		Career Tec	Certificate of Achievement	2004	48		0		0
241	15493	Sound Technician Apprenticeship	95220		Career Tec	A.S. Degree	2004	0		48		0
242	05196	Speech Communication	150600			A.A. Degree	1970	0		18		0
243	31642	Table and Chair Manufacturing	95250		Career Tec	Certificate of Achievement	2012	22	24			
244	31632	Table and Chair Manufacturing	95250		Career Tec	A.S. Degree	2012			22		60
245	05177	Theatre Arts	100700			A.A. Degree	1970	0		24	28	0
246	32310	Theatre Arts	100700		Transfer	A.A.-T Degree	2013			18 - 19		60
247	08940	Technical Theatre	100600		Career Tec	Certificate of Achievement	1989	36	33-35.5	0		0
248	10875	Three Dimensional Art, Crafts	100900			A.A. Degree	1970	0		42		0
249	08939	Three-Dimensional Arts, Ceramics	100230			A.A. Degree	1970	0		42	36	0
250	10876	Three-Dimensional Arts: Glass	100200			A.A. Degree	1970	0		42	33	0
251	08941	Three-Dimensional Arts: Jewelry & Metalsmithing	100910			A.A. Degree	1970	0		42		0
252	08938	Three-Dimensional Arts: Sculpture	100220			A.A. Degree	1970	0		42		0
253	19777	University Studies: Business	50100		Transfer	A.S. Degree	2009	0		18		0
254	19778	University Studies: Culture and Society	490100		Transfer	A.A. Degree	2009	0		18		0
255	19779	University Studies: Education	80100		Transfer	A.A. Degree	2009	0		18		0
256	19780	University Studies: Fine and Performing Arts	490310		Transfer	A.A. Degree	2009	0		18		0
257	19781	University Studies: Health and Fitness	490100		Transfer	A.S. Degree	2009	0		18		0
258	19782	University Studies: Humanities	490300		Transfer	A.A. Degree	2009	0		18		0
259	19783	University Studies: Mathematics and Science	490200		Transfer	A.S. Degree	2009	0		18		0
260	19784	University Studies: Media and Communication	490100	60100	Transfer	A.S. Degree	2009	0		18		0
261	19785	University Studies: Social Sciences	220100		Transfer	A.A. Degree	2009	0		18		0
262	19786	University Studies: World Languages	110100		Transfer	A.A. Degree	2009	0		18		0
263	31634	Veneering Technology	95250		Career Tec	A.S. Degree	2012			22		60
264	31646	Veneering Technology	95250		Career Tec	Certificate of Achievement	2012	22				
265	22548	Wastewater Technology Education	95800		Career Tec	Certificate of Achievement	1971	31	27	0		0
266	05173	Wastewater Technology Education	95800		Career Tec	A.S. Degree	1971	0		31		0
267	22549	Water Technology Education	95800		Career Tec	Certificate of Achievement	1971	31	30	0		0
268	08937	Water Technology Education	95800		Career Tec	A.S. Degree	1971	0		31		0
269	22546	Welding Technology	95650		Career Tec	Certificate of Achievement	1970	28	33	0		0
270	05169	Welding Technology	95650		Career Tec	A.S. Degree	1970	0		28		0
271	08959	Women's Studies	220110			A.A. Degree	1994	0		18		0
272	31627	Woodworking Skills Technology	95250		Career Tec	A.S. Degree	2012			22		60
273	31649	Woodworking Skills Technology	95250		Career Tec	Certificate of Achievement	2012	22 - 23				
274	18731	Child and Family Services	130560		Career Tec	A.S. Degree	2008	0		34	40	0
275	18730	Child and Family Services	130560		Career Tec	Certificate of Achievement	2008	34		0		0

Updates needed in the Inventory of Programs

276	31312	World Dance	100810		Career Tec	Certificate of Achievement	2012	33 - 36	23-33	0		0
277	31370	World Dance	100810		Career Tec	A.A. Degree	2012			33 - 36		60

Title Changes, deactivations, and top code changes are effective in a variety of years

The TOP codes highlighted in yellow, are either incorrect and have been corrected in the appropriate column or could not be found. As for the Major units, the ones highlighted in dark green are incorrect and have been corrected in the appropriate column.



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<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
Equipment and Supplies					
0000015112	12/19/17	HP INC	EQUIP TECH INSTR < 4900	BUSINESS ADMINISTRATION	1,107.18
0000015131	12/20/17	PARTNERS IN LEARNING INC	NONINSTR SUPPLIES/MATERIALS	GEAR UP	577.55
0000015134	12/21/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	85,878.72
0000015135	12/21/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	26,118.01
0000015136	12/21/17	APPLE COMPUTER INC	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	15,327.98
0000015139	12/21/17	AXON ENTERPRISE INC	INSTR SUPPL/MATERIALS	ADMINISTRATION OF JUSTIC	1,721.25
0000015141	12/21/17	PENGUIN RANDOM HOUSE LLC	BOOKS/MAGAZINES/PERIODICALS	OFFICE OF VP STUDENT SVC	6,896.00
0000015143	12/21/17	JOE GISIS	INSTR SUPPL/MATERIALS	ADMINISTRATION OF JUSTIC	5,500.00
0000015144	12/21/17	NATHAN KOHEN	OTHER PERSONAL/CONSULT SVCS	GEAR UP	1,785.00
0000015146	12/21/17	S.V.M. LP	STUDENT BUS TRANSPORTATION	OFFICE OF VP STUDENT SVC	24,750.00
0000015150	12/22/17	B & H PHOTO-VIDEO INC	EQUIP INSTR, REPL 1K - 4999	NURSING EDUCATION	1,118.43
0000015152	01/02/18	AMERICAN 3B SCIENTIFIC	INSTR SUPPL/MATERIALS	BIOLOGY	5,297.43
0000015157	01/02/18	SNAP-ON INDUSTRIAL	EQUIP INSTRUCT ADDTNL > \$1,000	DRAFTING TECHNOLOGY	10,489.88
0000015158	01/03/18	B & H PHOTO-VIDEO INC	EQ INSTR ADD 1K-4999; GUNS;CPU	GRAPHIC COMMUNICATION	6,061.83
0000015159	01/03/18	FHEG PALOMAR COLLEGE BOOKSTORE	INSTR SUPPL/MATERIALS	MATHEMATICS	9,571.44
0000015164	01/03/18	GEORGES CAMERA	INSTR SUPPL/MATERIALS	MEDIA STUDIES DEPARTMENT	1,399.70
0000015164	01/03/18	GEORGES CAMERA	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	13,168.16
0000015166	01/03/18	GEORGES CAMERA	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	3,337.13
0000015170	01/04/18	APPLE COMPUTER INC	HARDWARE/SOFTWARE	OFFICE,VP HUMAN RESRCSVC	1,041.90
0000015175	01/05/18	GUITAR CENTER	EQ INSTR ADD 1K-4999; GUNS;CPU	GRAPHIC COMMUNICATION	13,844.68
0000015182	01/09/18	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	REPAIR/MAINT BLDGS	INFORMATION SYSTMS & SVC	5,481.78
0000015184	01/09/18	ASCEND LEARNING HOLDINGS, LLC	INSTR SUPPL/MATERIALS	NURSING EDUCATION	9,604.52
0000015186	01/10/18	H & M MILITARY SUPPLIES INC	SUPPLIES, INSTITUTIONAL	CAMPUS POLICE	750.00



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0000015193	01/16/18	SCHOOL HEALTH CORPORATION	REPAIR/MAINT NONINSTR EQUIP	AED'S	2,876.51
0000015195	01/16/18	LAGUNA TOOLS	EQUIP INSTR, 5K OR MORE	CABINET & FURNITURE TECH	18,399.99
0000015198	01/17/18	STEWART MACDONALD MFG CO INC	INSTR SUPPL/MATERIALS	CABINET & FURNITURE TECH	1,367.91
0000015199	01/17/18	MEDICAL SHIPMENT LLC	SHIPPING/HANDLING CHARGES	NURSING EDUCATION	301.70
0000015199	01/17/18	MEDICAL SHIPMENT LLC	INSTR SUPPL/MATERIALS	NURSING EDUCATION	5,920.19
0000015200	01/17/18	LUTHIERS MERCANTILE INT INC	INSTR SUPPL/MATERIALS	CABINET & FURNITURE TECH	206.94
0000015204	01/18/18	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	OFFICE,VP ADMINISTRATIV	500.00
0000015212	01/22/18	HP INC	NONINSTR SUPPLIES/MATERIALS	STRONG WORKFORCE	421.20
0000015213	01/22/18	HP INC	INSTR SUPPL/MATERIALS	STRONG WORKFORCE	421.20
0000015214	01/22/18	B & H PHOTO-VIDEO INC	INSTR SUPPL/MATERIALS	ART	1,021.99
0000015215	01/22/18	DICK BLICK ART MATERIALS	INSTR SUPPL/MATERIALS	ART	1,785.03
0000015216	01/22/18	MUNICIPAL EMERGENCY SERVICES INC	INSTR SUPPL/MATERIALS	PUBLIC SAFETY PROGRAM	996.69
0000015216	01/22/18	MUNICIPAL EMERGENCY SERVICES INC	SUPPLIES, INSTRUCTIONAL FOOD	PUBLIC SAFETY PROGRAM	1,110.96
0000015217	01/22/18	LAERDAL MEDICAL CORPORATION	EQUIP NONINSTR, REPL 1K-4999	EMERGENCY MEDICAL ED	7,805.05
0000015217	01/22/18	LAERDAL MEDICAL CORPORATION	EQ INSTR ADD 1K-4999; GUNS;CPU	EMERGENCY MEDICAL ED	8,092.76
0000015217	01/22/18	LAERDAL MEDICAL CORPORATION	EQUIP TECH INSTR < 4900	EMERGENCY MEDICAL ED	50,354.27
0000015222	01/24/18	OFFICE DEPOT BUSINESS SERV	SUPPLIES, INSTITUTIONAL	KINESIOLOGY	1,200.00
0000015223	01/24/18	HIDDEN VALLEY STEEL & SCRAP INC	INSTR SUPPL/MATERIALS	AUTO BODY T&I	139.64
0000015225	01/24/18	AIRGAS WEST	INSTR SUPPL/MATERIALS	WELDING	3,148.81
0000015226	01/24/18	AIRGAS WEST	INSTR SUPPL/MATERIALS	AUTO BODY T&I	518.57
0000015228	01/24/18	MCCARTY, CHARLES H	INSTR SUPPL/MATERIALS	DIESEL MECHANIC TECH T&I	2,439.00
0000015233	01/24/18	PCM INC	EQUIP INSTR REPL INV >\$1000	NUTRITION	4,978.47
0000015236	01/24/18	RAYMOND ALLYN BUSINESS SUPPLY	EQ NONIN ADD 1K-4999; GUNS;CPU	ENVIRONMENTAL HLTH&SAFTY	9,324.80
0000015245	01/26/18	U.S. ARMOR CORPORATION	INSTR SUPPL/MATERIALS	ADMINISTRATION OF JUSTIC	4,201.96
0000015261	01/29/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	INSTL OBLIGATIONS INFO S	18,809.29



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0000015264	01/29/18	FOLLETT	STUDENT OTHER SERVICES	EOPS	1,561.65
0000015267	01/30/18	FOLLETT	STUDENT OTHER SERVICES	EOPS	2,802.93
0000015269	01/30/18	SHURE, ROBERT	INSTR SUPPL/MATERIALS	ART	17,562.62
0000015272	01/31/18	AUTOMATIONDIRECT.COM INC	REPAIR/MAINT INSTR EQUIP	CABINET & FURNITURE TECH	218.73
0000015277	02/02/18	MARKETING IDEAS CALIFORNIA	NONINSTR SUPPLIES/MATERIALS	OFFICE OF VP STUDENT SVC	1,276.41
0000015278	02/05/18	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	INFORMATION SYSTMS & SVC	862.00
0000015281	02/05/18	MISSION JANITORIAL SUPPLIES	EQ INSTR ADD 1K-4999; GUNS;CPU	DRAFTING TECHNOLOGY	4,743.15
0000015282	02/05/18	PCM INC	EQ INSTR ADD 1K-4999; GUNS;CPU	NUTRITION	655.38
0000015284	02/05/18	HP INC	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	1,617.74
0000015287	02/06/18	PROFORCE MARKETING INC	NONINSTR SUPPLIES/MATERIALS	CAMPUS POLICE	572.05
0000015291	02/06/18	LIGHTWERKS	EQUIP TECH NONINSTR < 5000	INSTL OBLIGATIONS INFO S	13,798.62
0000015293	02/06/18	BUDDY'S ALL STARS	INSTR SUPPL/MATERIALS	KINESIOLOGY	3,736.78
0000015294	02/06/18	BUDDY'S ALL STARS	INSTR SUPPL/MATERIALS	KINESIOLOGY	3,357.57
0000015306	02/08/18	FOLLETT	BOOKSTORE TEXTBOOKS	COUNSELING	737.75
0000015312	02/09/18	COMPUTER PROTECTION TECHNOLOGY	REPAIR/MAINT NONINSTR EQUIP	INFORMATION SYSTMS & SVC	8,570.67
0000015313	02/09/18	APPLE COMPUTER INC	EQ NONIN ADD 1K-4999; GUNS;CPU	ESCONDIDO CENTER	3,103.96
0000015315	02/12/18	IMAGEN INC	SUPPLIES, INSTITUTIONAL	HUMAN RESOURCES DIVERSIT	3,485.71
0000015316	02/12/18	ROBERT BOSCH TOOL CORPORATION	EQUIP INSTRUCT ADDTNL > \$1,000	MATH & NAT HLTH SCI DIVD	3,014.85
0000015318	02/12/18	COUNTY BURNER & MACHINERY CORP	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,512.81
0000015319	02/12/18	COUNTY BURNER & MACHINERY CORP	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	565.69
0000015320	02/13/18	VWR SCIENTIFIC PRODUCTS	INSTR SUPPL/MATERIALS	CHEMISTRY	9,778.64
0000015323	02/13/18	HIDDEN VALLEY STEEL & SCRAP INC	INSTR SUPPL/MATERIALS	WELDING	2,408.58
0000015324	02/13/18	EQUIN TECHNOLOGY INC	INSTR SUPPL/MATERIALS	MEDIA STUDIES DEPARTMENT	2,901.23
0000015329	02/15/18	CDW GOVERNMENT	SOFTWARE LICENSING FEES	NURSING EDUCATION	1,078.00
0000015329	02/15/18	CDW GOVERNMENT	MAINT AGR, SOFTWARE	NURSING EDUCATION	1,261.82



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0000015329	02/15/18	CDW GOVERNMENT	MAINT AGR, EQUIP	NURSING EDUCATION	4,296.20
0000015329	02/15/18	CDW GOVERNMENT	EQUIP TECH NONINSTR 5K OR MORE	NURSING EDUCATION	5,926.25
0000015329	02/15/18	CDW GOVERNMENT	EQUIP TECH NONINSTR < 5000	NURSING EDUCATION	11,349.96
0000015330	02/15/18	CLARIDGE PRODUCTS AND EQUIPMENT INC	INSTR SUPPL/MATERIALS	ESCONDIDO CENTER	732.30
0000015331	02/15/18	HP INC	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	343.54
0000015333	02/15/18	HP INC	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	2,109.08
0000015334	02/20/18	WAXIE INC	NONINSTR SUPPLIES/MATERIALS	STUDENT HEALTH SERVICES	3,074.91
0000015337	02/20/18	YERKA INC	INSTR SUPPL/MATERIALS	ADMINISTRATION OF JUSTIC	2,013.12
0000015339	02/20/18	CLAY-KING COM	EQUIP INSTR REPL INV >\$1000	ART	1,616.12
0000015346	02/21/18	GRAPHIC DESIGN MARKETING SYSTEMS INC	NONINSTR SUPPLIES/MATERIALS	GEAR UP	177.68
0000015348	02/21/18	TROXELL COMMUNICATIONS INC	EQUIP TECH NONINSTR < 5000	INFORMATION SYSTMS & SVC	3,191.56
0000015358	02/23/18	PRINT WORLD	NONINSTR SUPPLIES/MATERIALS	GEAR UP	3,382.01
0000015359	02/26/18	BAD ELF LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	GEOGRAPHY	2,272.71
0000015373	02/28/18	MEDICAL SHIPMENT LLC	SHIPPING/HANDLING CHARGES	NURSING EDUCATION	52.32
0000015373	02/28/18	MEDICAL SHIPMENT LLC	INSTR SUPPL/MATERIALS	NURSING EDUCATION	1,140.17
0000015376	02/28/18	YARDAGE TOWN	INSTR SUPPL/MATERIALS	FASHION	1,600.00
0000015381	03/01/18	FHEG PALOMAR COLLEGE BOOKSTORE	LIBRARY BOOKS	CAMP PENDLETON CNTR	1,208.42
<i>Subtotal for Equipment and Supplies</i>					532,843.19
Advertising/Increases					
0000015201	01/17/18	FALLBROOK CHAMBER OF COMMERCE	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	100.00
0000015202	01/17/18	POWAY CHAMBER OF COMMERCE	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	100.00
0000015263	01/29/18	MARINE CORPS COMMUNITY SERVICES	ADVERTISE NOT REQ BY LAW	OFFICE OF VP STUDENT SVC	21,000.00
0000015345	02/21/18	ROADRUNNER PUBLICATION INC	ADVERTISE NOT REQ BY LAW	GEAR UP	800.00
<i>Subtotal for Advertising/Increases</i>					22,000.00
Agreements/Services					



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0000015062	12/07/17	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	30,294.00
0000015070	12/12/17	COLLEGESOURCE INC	SOFTWARE LICENSING FEES	EVALUATION & RECORDS	3,870.00
0000015070	12/12/17	COLLEGESOURCE INC	SOFTWARE LICENSING FEES	ENROLLMENT SVCS DIRECTOR	11,610.00
0000015145	12/21/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	3,143.00
0000015147	12/21/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,740.00
0000015148	12/21/17	CURRIER & HUDSON	LAWYERS' FEES	INSTITUTIONAL LEGAL FEES	50,000.00
0000015151	01/02/18	RECRUITMILITARY LLC	ADVERTISE NOT REQ BY LAW	STRONG WORKFORCE	5,848.00
0000015160	01/03/18	ARAMARK SERVICES	FOOD FOR MEETINGS	MATH & NAT HLTH SCI DIVD	1,110.03
0000015161	01/03/18	PEREZ, JERRY DEAN	OTHER PERSONAL/CONSULT SVCS	FINANCIAL AID & SCHOLARS	21,000.00
0000015162	01/03/18	ACCJC	ADMINISTRATIVE EXPENSE	INSTITUTIONAL	1,000.00
0000015167	01/03/18	CISOA	TRAVEL, CLASSIFIED EMPLOYEE	TTIP SOUTH	1,935.00
0000015168	01/04/18	SIEMENS INDUSTRY INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,564.00
0000015171	01/04/18	MW MECHANICAL INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	3,548.00
0000015172	01/04/18	MW MECHANICAL INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	431.00
0000015176	01/08/18	RUSH PIZZA	FOOD FOR MEETINGS	GEAR UP	1,200.00
0000015177	01/08/18	COASTAL CREATIVE REPROGRAHICS LLC	PRINTING	TTIP SOUTH	2,750.00
0000015180	01/08/18	BAKER, HARRY JASPER	INDEPENDENT CONTRACTOR	MATH & NAT HLTH SCI DIVD	10,400.00
0000015187	01/10/18	INSTRUCTURE INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	5,000.00
0000015188	01/10/18	AFRICAN AMERICAN MALE EDUCATIONAL NETWORK	TRAVEL, ACADEMIC EMPLOYEE	OFFICE OF VP STUDENT SVC	3,000.00
0000015190	01/10/18	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	11,320.00
0000015192	01/12/18	SOLAR CARE INC	REPAIR/MAINT BLDGS	ESCONDIDO CENTER	629.50
0000015192	01/12/18	SOLAR CARE INC	REPAIR/MAINT BLDGS	FACILITIES DEPARTMENT	629.50
0000015194	01/16/18	FAILSAFE TESTING	REPAIR/MAINT INSTR EQUIP	STRONG WORKFORCE	2,294.50
0000015196	01/16/18	KDKC PHOTOGRAPHY & DESIGN	OTHER PERSONAL/CONSULT SVCS	CONSTRUCTION & FACILITIE	1,700.00
0000015203	01/18/18	MANNA DEVELOPMENT GROUP LLC	FOOD FOR MEETINGS	OFFICE OF VP STUDENT SVC	200.00



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0000015203	01/18/18	MANNA DEVELOPMENT GROUP LLC	FOOD FOR MEETINGS	OFFICE OF THE VP INSTRUCT	3,400.00
0000015205	01/19/18	KALTURA INC	SOFTWARE LICENSING FEES	ACA TECHNOLGY RES CNTR&LA	24,000.00
0000015206	01/19/18	AMERICAN REGISTRY FOR INTERNET NUMBERS	MAINT AGR, SOFTWARE	INSTL OBLIGATIONS INFO S	100.00
0000015207	01/19/18	ATHL ACTION HOLDINGS LLC	INDEPENDENT CONTRACTOR	TTIP SOUTH	3,000.00
0000015209	01/19/18	APPLE COMPUTER INC	SOFTWARE UNDER \$5,000.00	EDUCATIONAL TELEVISION	199.99
0000015210	01/22/18	NCS PEARSON INC DBA CERTIPORT	SOFTWARE LICENSING FEES	COMPUTER SCI & INFO TECH	5,900.00
0000015211	01/22/18	TONY'S UPHOLSTERY	REPAIR/MAINT NONINSTR EQUIP	FACILITIES DEPARTMENT	207.75
0000015219	01/22/18	PROCTOR IO INCORPORATED	SOFTWARE LICENSING FEES	ACA TECHNOLGY RES CNTR&LA	16,000.00
0000015220	01/23/18	DRAMATISTS PLAY SERVICE	ROYALTY EXPENSE	THEATRE ARTS	700.00
0000015221	01/24/18	MODERN POSTCARD	ADVERTISE NOT REQ BY LAW	STRONG WORKFORCE	7,502.07
0000015224	01/24/18	POLLOCK, JOSH	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	549.89
0000015227	01/24/18	AUTOMATED CONTROLS SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,986.80
0000015229	01/24/18	COMPUTERLAND OF SILICON VALLEY	SOFTWARE LICENSING FEES	OFFICE OF THE VP INSTRUCT	120.00
0000015230	01/24/18	SMARTDRAW GROUP LLC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	357.00
0000015231	01/24/18	SEWING MACHINES PLUS	REPAIR/MAINT INSTR EQUIP	STRONG WORKFORCE	3,000.00
0000015232	01/24/18	SEWING MACHINES PLUS	INSTR SUPPL/MATERJALS	FASHION	1,200.00
0000015234	01/24/18	NOISE INDUSTRIES LLC	SOFTWARE LICENSING FEES	GRAPHIC COMMUNICATION	1,795.50
0000015235	01/24/18	RAMONA UNIFIED SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	6,555.26
0000015238	01/25/18	CENTREPOINTE GROUP INC, THE	OTHER PERSONAL/CONSULT SVCS	MATH & NAT HLTH SCI DIVD	4,000.00
0000015239	01/25/18	URBAN CORPS OF SAN DIEGO COUNTY	MAINTENANCE, GROUNDS	OFFICE, VP ADMINISTRATIV	2,856.78
0000015242	01/25/18	APPLIED MECHANICAL SOLUTIONS INC	REPAIR/MAINT BLDGS	FACILITIES DEPARTMENT	525.00
0000015244	01/25/18	AUTOMATED CONTROLS SERVICES INC	REPAIR/MAINT BLDGS	BUILDING SERVICES	1,200.00
0000015247	01/26/18	BERGELECTRIC CORP	REPAIR/MAINT BLDGS	CAMPUS POLICE	804.00
0000015248	01/26/18	MISSION AUTO REPAIR	REPAIR/MAINT NONINSTR EQUIP	WAREHOUSE	80.00
0000015250	01/29/18	WASHINGTON PLAZA HOTEL LLC	TRAVEL, STUDENT	STUDENT AFFAIRS DEPARTME	7,806.40



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0000015251	01/29/18	WORKPLACE SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	4,068.43
0000015252	01/29/18	PENGUIN RANDOM HOUSE LLC	INDEPENDENT CONTRACTOR	OFFICE OF VP STUDENT SVC	15,000.00
0000015253	01/29/18	CI INC	FINGERPRINTING	TRIO EDUC OPPORTUNITY CE	245.00
0000015254	01/29/18	CULLINAN, CHRISTINE A	OTHER PERSONAL/CONSULT SVCS	HUMAN RESOURCES DIVERSIT	24,000.00
0000015256	01/29/18	CI INC	FINGERPRINTING	HEA TRIO	245.00
0000015257	01/29/18	CI INC	FINGERPRINTING	HEA TRIO	490.00
0000015259	01/29/18	COMEVO INC	SOFTWARE LICENSING FEES	MATRICULATION DEPARTMEN	14,250.00
0000015260	01/29/18	FREEHAND GRAPHICS INC	SOFTWARE LICENSING FEES	GRAPHIC COMMUNICATION	545.50
0000015266	01/29/18	ORACLE AMERICA INC	SOFTWARE LICENSING FEES	FISCAL SERVICES DEPARTMN	132,126.00
0000015268	01/30/18	UNIVERSITY OF SOUTHERN CALIFORNIA	FOOD FOR MEETINGS	HEA TRIO	986.75
0000015270	01/30/18	SHADOW, MARC	REPAIR/MAINT NONINSTR EQUIP	CAMPUS POLICE	500.00
0000015274	02/01/18	SUNDANCE STAGE LINES INC	RENT TRANSPORTATION	HEA TRIO	2,676.00
0000015275	02/01/18	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	STRONG WORKFORCE	4,132.92
0000015276	02/01/18	HIGHSTREET IT SOLUTIONS LLC	OTHER PERSONAL/CONSULT SVCS	FISCAL SERVICES DEPARTMN	15,500.00
0000015283	02/05/18	NEERAJ, SETH	MAINT AGR, SOFTWARE	HEA TRIO	1,590.00
0000015285	02/05/18	BOB MCDONALD HUNTER EQUIPMENT	INSTR SUPPL/MATERIALS	AUTOMOTIVE TECHNOLOGY T&	1,853.51
0000015286	02/06/18	ASCEND LEARNING HOLDINGS, LLC	TESTS, INSTRUCTIONAL	EMERGENCY MEDICAL ED	2,819.25
0000015288	02/06/18	GLOBAL EXPERIENCE SPECIALISTS INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	15,000.00
0000015289	02/06/18	PRINTWARE LLC	OTHER PERSONAL/CONSULT SVCS	BUSINESS SERVICES DEPART	496.68
0000015289	02/06/18	PRINTWARE LLC	OTHER PERSONAL/CONSULT SVCS	GENERAL LEDGER CONTROL	993.32
0000015290	02/06/18	HARLAND TECHNOLOGY SERVICES	MAINT AGR, EQUIP	PUBLIC SAFETY PROGRAM	201.24
0000015290	02/06/18	HARLAND TECHNOLOGY SERVICES	MAINT AGR, EQUIP	GENERAL LEDGER CONTROL	603.76
0000015295	02/06/18	CHRIS LIMBURG	INDEPENDENT CONTRACTOR	INFORMATION SYSTMS & SVC	6,840.00
0000015296	02/07/18	EXPERIAN	INS, FIRE, CASUALTY, LIABILITY	INSTL OBLIGATIONS RISK M	26,209.26
0000015297	02/07/18	VETPOWERED LLC	REPAIR/MAINT INSTR EQUIP	WELDING	2,940.00



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0000015298	02/07/18	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,686.00
0000015301	02/07/18	B & H PHOTO-VIDEO INC	SOFTWARE LICENSING FEES	GRAPHIC COMMUNICATION	140.49
0000015303	02/07/18	WPENGINE INC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	520.15
0000015304	02/08/18	BUSINESS AUTOMATION SOLUTIONS INC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	695.00
0000015307	02/08/18	THE DOCTORS' COMPANY	INS, FIRE, CASUALTY, LIABILITY	STUDENT HEALTH SERVICES	4,836.61
0000015308	02/08/18	SURERIDE CHARTER INC	TRAVEL WITH STUDENT	ATHLETICS DEPARTMENT	16,500.00
0000015310	02/08/18	WMK OFFICE SAN DIEGO LLC	OTHER PERSONAL/CONSULT SVCS	OFFICE OF VP STUDENT SVC	969.75
0000015310	02/08/18	WMK OFFICE SAN DIEGO LLC	EQUIP NONINSTR, 5K OR MORE	OFFICE OF VP STUDENT SVC	5,483.68
0000015310	02/08/18	WMK OFFICE SAN DIEGO LLC	NONINSTR SUPPLIES/MATERIALS	OFFICE OF VP STUDENT SVC	9,400.16
0000015310	02/08/18	WMK OFFICE SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	OFFICE OF VP STUDENT SVC	19,795.95
0000015311	02/09/18	SIERRA-CEDAR INC	INDEPENDENT CONTRACTOR	FISCAL SERVICES DEPARTMN	80,000.00
0000015317	02/12/18	CARACAL ENTERPRISES LLC	MAINT AGR, EQUIP	CAMPUS POLICE	1,590.00
0000015322	02/13/18	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	3,300.00
0000015325	02/14/18	ENTERPRISE RENT-A-CAR	TRAVEL, STUDENT	INSTITUTIONAL	799.43
0000015326	02/14/18	ENTERPRISE RENT-A-CAR	TRAVEL, STUDENT	INSTITUTIONAL	799.43
0000015328	02/15/18	EVENT MANAGEMENT SOLUTIONS INC	RENT/LEASE EQUIPMENT	EMERGENCY MEDICAL ED	825.00
0000015332	02/15/18	HP INC	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	343.54
0000015338	02/20/18	CALIFORNIA CENTER FOR THE ARTS	COST OF FOOD, FOOD SERVICES	OFFICE OF VP STUDENT SVC	10,000.00
0000015340	02/20/18	ARAYA CONSTRUCTION INC	REPAIR/MAINT BLDGS	ENVIRONMENTAL HLTH&SAFTY	1,206.98
0000015342	02/21/18	WORKPLACE SERVICES INC	REPAIR/MAINT BLDGS	SOCIAL & BEHAV SCI DIV D	185.26
0000015343	02/21/18	APPLIED MECHANICAL SOLUTIONS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,497.00
0000015344	02/21/18	APPLIED MECHANICAL SOLUTIONS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	5,820.50
0000015349	02/21/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	29,886.00
0000015350	02/22/18	JUSTIN PALLAMARY PLS	INDEPENDENT CONTRACTOR	FACILITIES DEPARTMENT	87,500.00
0000015352	02/22/18	SCHOOL CONSTRUCTION COMPLIANCE LLC	BUILDING CONSTRUCTIONS	INSTITUTIONAL	646.50



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0000015353	02/22/18	HMC GROUP	ARCHITECTURE/ENGINEER FEE	EMERGENCY MEDICAL ED	9,400.00
0000015354	02/22/18	FORDYCE CONSTRUCTION INC	BUILDING CONSTRUCTIONS	INSTITUTIONAL	263,813.10
0000015355	02/22/18	COMMERCIAL BANK OF CALIFORNIA	BUILDING CONSTRUCTIONS	INSTITUTIONAL	13,884.90
0000015356	02/23/18	OPEN SOURCE MAKER LABS DBA OSML	INDEPENDENT CONTRACTOR	MATH & NAT HLTH SCI DIVD	5,005.00
0000015360	02/26/18	HABIT RESTAURANTS LLC	FOOD FOR MEETINGS	STRONG WORKFORCE	2,741.39
0000015361	02/26/18	RED HAWK FIRE & SECURITY	REPAIR/MAINT NONINSTR EQUIP	INSTL OBLIGATIONS FACILI	2,297.00
0000015362	02/26/18	BSN SPORTS LLC	REPAIR/MAINT BLDGS	BUILDING SERVICES	1,861.63
0000015364	02/26/18	RGB SYSTEMS INC	REPAIR/MAINT NONINSTR EQUIP	INFORMATION SYSTMS & SVC	2,000.00
0000015366	02/27/18	ENTERPRISE RENT-A-CAR	TRAVEL, STUDENT	INSTITUTIONAL	768.06
0000015367	02/27/18	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	16,575.00
0000015368	02/27/18	CI INC	FINGERPRINTING	CAMP PENDLETON CNTR	49.00
0000015382	03/01/18	SURERIDE CHARTER INC	TRAVEL WITH STUDENT	FASHION	1,296.00
0000015383	03/01/18	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,686.00
<i>Subtotal for Agreements/Services</i>					1,153,180.10
Repairs					
0000015077	12/13/17	PAUL HANSEN EQUIPMENT INC	ELECTRICITY	INSTL OBLIGATIONS FACILI	12,050.00
<i>Subtotal for Repairs</i>					12,050.00
Annual Maintenance/Service Agreements					
0000015082	12/15/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	FASHION	330.00
0000015174	01/04/18	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	CAMP PENDLETON CNTR	286.00
0000015271	01/30/18	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	INSTL OBLIGATIONS INFO S	209.50
0000015271	01/30/18	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	BUSINESS ADMINISTRATION	527.50
<i>Subtotal for Annual Maintenance/Service Agreements</i>					1,353.00
Prop M - Bond Money					
0000015076	12/13/17	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	41,694.80
0000015096	12/18/17	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	52,037.42



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0000015113	12/19/17	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	19,448.79
0000015118	12/20/17	G/M BUSINESS INTERIORS OF SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	5,048.09
0000015125	12/20/17	WMK OFFICE SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	1,290,737.07
0000015133	12/21/17	VWR SCIENTIFIC PRODUCTS	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	331,705.32
0000015137	12/21/17	FISHER SCIENTIFIC COMPANY LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	79,425.70
0000015138	12/21/17	RDO EQUIPMENT COMPANY	EQUIP NONINSTR, 5K OR MORE	PROP M BOND	36,343.26
0000015140	12/21/17	TEXTRON INC	EQUIP NONINSTR, 5K OR MORE	PROP M BOND	8,048.03
0000015149	12/22/17	OLYMPUS AMERICA INC	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	44,829.14
0000015153	01/02/18	G/M BUSINESS INTERIORS OF SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	107,745.35
0000015154	01/02/18	BIBLIOTHECA LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	28,318.61
0000015155	01/02/18	BIBLIOTHECA LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	5,631.80
0000015156	01/02/18	BIBLIOTHECA LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	72,557.23
0000015163	01/03/18	SPACESA VER INTERMOUNTAIN	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	37,692.32
0000015165	01/03/18	COMPASS ENERGY SOLUTIONS LP	BUILDING CONSTRUCTIONS	PROP M BOND	1,005,940.75
0000015169	01/04/18	ALLEN MATKINS LECK GAMBLE MALLORY &	LAWYERS' FEES	PROP M BOND	25,000.00
0000015173	01/04/18	MOTOROLA SOLUTIONS INC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	176,359.57
0000015178	01/08/18	CAROLINA BIOLOGICAL SUPPLY CO	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	13,880.70
0000015179	01/08/18	CAROLINA BIOLOGICAL SUPPLY CO	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	18,510.54
0000015183	01/09/18	JPI DEVELOPMENT GROUP INC	BUILDING CONSTRUCTIONS	PROP M BOND	1,142,000.00
0000015185	01/09/18	ACE ELECTRIC INC	BUILDING CONSTRUCTIONS	PROP M BOND	2,478,000.00
0000015189	01/10/18	EARTH FORMS INC	BUILDING CONSTRUCTIONS	PROP M BOND	1,990.00
0000015197	01/17/18	CITY TREASURER	BUILDING CONSTRUCTIONS	PROP M BOND	10,000.00
0000015218	01/22/18	WW GRAINGER INC	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	2,158.73
0000015240	01/25/18	MOON VALLEY NURSERY OF CA INC	BUILDING CONSTRUCTIONS	PROP M BOND	3,259.43



Purchase Orders - Board Report

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<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000015241	01/25/18	EAST WEST TREES	BUILDING CONSTRUCTIONS	PROP M BOND	1,169.09
0000015246	01/26/18	NINYO & MOORE	BLUEPRINT/INSPECTION SVCS	PROP M BOND	9,500.00
0000015249	01/29/18	MISSION JANITORIAL SUPPLIES	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	7,615.64
0000015255	01/29/18	ALL STAR SIGNS INC	BUILDING CONSTRUCTIONS	PROP M BOND	2,230.96
0000015262	01/29/18	ROCKY COAST BUILDERS INC	BUILDING CONSTRUCTIONS	PROP M BOND	4,367,574.00
0000015273	02/01/18	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	PROP M BOND	22,860.00
0000015279	02/05/18	WMK OFFICE SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	1,138.59
0000015280	02/05/18	PACIFIC PLUMBING SPECIALTIES INC	BUILDING CONSTRUCTIONS	PROP M BOND	2,335.94
0000015292	02/06/18	COMPASS ENERGY SOLUTIONS LP	BUILDING CONSTRUCTIONS	PROP M BOND	3,229,600.25
0000015299	02/07/18	TRACE3 LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	2,828.91
0000015299	02/07/18	TRACE3 LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	5,092.52
0000015302	02/07/18	RUSS BASSETT CORP	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	65,716.81
0000015305	02/08/18	VWR SCIENTIFIC PRODUCTS	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	5,754.41
0000015314	02/09/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	163,548.43
0000015321	02/13/18	CCLC	LIBRARY NONPRINT MEDIA	PROP M BOND	2,500.00
0000015351	02/22/18	HMC GROUP	ARCHITECTURE/ENGINEER FEE	PROP M BOND	340,715.00
0000015357	02/23/18	CONSULTING & INSPECTION SERVICES, LLC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	1,430.00
0000015365	02/27/18	PROQUEST LP	LIBRARY BOOKS	PROP M BOND	38,000.00
0000015370	02/28/18	PROQUEST LP	LIBRARY BOOKS	PROP M BOND	53,000.00
0000015371	02/28/18	PROQUEST LP	LIBRARY NONPRINT MEDIA	PROP M BOND	5,000.00
0000015374	02/28/18	GALE / CENGAGE LEARNING	LIBRARY NONPRINT MEDIA	PROP M BOND	2,000.00

Subtotal for Prop M - Bond Money 15,367,973.20

<i>Total PO Count:</i>	239
<i>Total PO Amount:</i>	\$17,089,399.49



Purchase Orders \$50,000 or More Governing Board Report

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<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000015096	12/18/17	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	52,037.42
0000015125	12/20/17	WMK OFFICE SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	1,290,737.07
0000015134	12/21/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	85,878.72
0000015137	12/21/17	FISHER SCIENTIFIC COMPANY LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	PROP M BOND	79,425.70
0000015148	12/21/17	CURRIER & HUDSON	LAWYERS' FEES	INSTITUTIONAL LEGAL FEES	50,000.00
0000015153	01/02/18	G/M BUSINESS INTERIORS OF SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	107,745.35
0000015156	01/02/18	BIBLIOTHECA LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	72,557.23
0000015165	01/03/18	COMPASS ENERGY SOLUTIONS LP	BUILDING CONSTRUCTIONS	PROP M BOND	1,005,940.75
0000015173	01/04/18	MOTOROLA SOLUTIONS INC	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	176,359.57
0000015183	01/09/18	JPI DEVELOPMENT GROUP INC	BUILDING CONSTRUCTIONS	PROP M BOND	1,142,000.00
0000015185	01/09/18	ACE ELECTRIC INC	BUILDING CONSTRUCTIONS	PROP M BOND	2,478,000.00
0000015217	01/22/18	LAERDAL MEDICAL CORPORATION	EQUIP TECH INSTR < 4900	EMERGENCY MEDICAL ED	50,354.27
0000015262	01/29/18	ROCKY COAST BUILDERS INC	BUILDING CONSTRUCTIONS	PROP M BOND	4,367,574.00
0000015266	01/29/18	ORACLE AMERICA INC	SOFTWARE LICENSING FEES	FISCAL SERVICES DEPARTMN	132,126.00
0000015292	02/06/18	COMPASS ENERGY SOLUTIONS LP	BUILDING CONSTRUCTIONS	PROP M BOND	3,229,600.25
0000015302	02/07/18	RUSS BASSETT CORP	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	65,716.81
0000015311	02/09/18	SIERRA-CEDAR INC	INDEPENDENT CONTRACTOR	FISCAL SERVICES DEPARTMN	80,000.00
0000015314	02/09/18	TRACE3 LLC	EQUIP TECH NONINSTR 5K OR MORE	PROP M BOND	163,548.43
0000015350	02/22/18	JUSTIN PALLAMARY PLS	INDEPENDENT CONTRACTOR	FACILITIES DEPARTMENT	87,500.00
0000015351	02/22/18	HMC GROUP	ARCHITECTURE/ENGINEER FEE	PROP M BOND	340,715.00
0000015354	02/22/18	FORDYCE CONSTRUCTION INC	BUILDING CONSTRUCTIONS	INSTITUTIONAL	263,813.10
0000015370	02/28/18	PROQUEST LP	LIBRARY BOOKS	PROP M BOND	53,000.00

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
AUXILIARY ORGANIZATION**
8800 Grossmont College Drive, El Cajon, CA 92020

SUBCONTRACT AGREEMENT

This Subcontract Agreement (“Agreement”) is made and entered into this 9th day of February 2018, by and between the Grossmont-Cuyamaca Community College District on behalf of its sponsored program Proposition 39 Clean Energy Workforce Program (“District”), and Palomar Community College District (“Subcontractor”), collectively “Parties.”

WHEREAS, the District has been awarded a Grant agreement from the California Community College Chancellor’s Office (“Granting Agency”) for the purpose of performing work for the project entitled Proposition 39 Program Improvement Funding funded under the Proposition 39 Clean Energy Workforce Program Grant (“Grant”); and

WHEREAS, the District has designated the Grossmont-Cuyamaca Community College District Auxiliary Organization (“Auxiliary” and “Party” to this Agreement) as the Fiscal Agent for the Grant and is responsible for allocation and distributing funds to each community college within the San Diego and Desert region who is participating in energy related instructional programs.

WHEREAS, the District has authorized the Auxiliary to enter into a subcontract agreement for the partial performance of its responsibilities under the Grant; and

WHEREAS, Subcontractor has expressed a willingness to perform the work described herein, and is specifically qualified and equipped to perform the work and/or services herein described in the manner contemplated herein; and

NOW THEREFORE, in consideration of the promises contained in the Agreement, the Auxiliary and Subcontractor agree as follows:

1. **SCOPE OF WORK.** Subcontractor agrees to provide the necessary personnel, services, equipment and facilities to conduct the work as described in the Prop 39 Mini Grant/Work Plan Application, (“Work”) attached as Exhibit A to this Agreement, and by this reference incorporated herein. Subcontractor agrees that funds will be used for approved equipment, curriculum development, professional development, and other related costs necessary to develop, enhance, retool and expand quality energy efficiency or support programs as described in Exhibit A. Subcontractor may not begin specified work without a fully-executed Agreement.
2. **TERM.** Agreement shall commence as of February 9, 2018 and be in full force and effect through December 31, 2018 unless terminated earlier or modified in accordance with this Agreement.
3. **COMPENSATION.** Auxiliary shall disburse funds to the Subcontractor the sum not to exceed \$99,010 for the performance of the Work set forth in this Agreement after delivery and acceptance by the Auxiliary. No taxes or other deductions will be taken from this payment, as Subcontractor shall act in an independent capacity and will be responsible for all taxes related to this payment.

Funding for this project is provided by the Granting Agency. The Auxiliary’s obligation to pay the Subcontractor is conditioned upon receipt of funding from the Granting Agency and upon the Subcontractor’s compliance with the terms and conditions of this Agreement. Subcontractor acknowledges that any work performed prior to approval of the state or federal budget, as applicable, will be rendered on a voluntary basis, and shall not be compensated unless and until funding is authorized. The Auxiliary shall, in its sole discretion, have the right to terminate or suspend Agreement or reduce compensation and service levels proportionately upon thirty (30) days’ written notice to Subcontractor in the event the funding for this Agreement ceases or is reduced prior to the ordinary expiration of the term of this Agreement. In the event of reduction of funding for this Agreement, Auxiliary and Subcontractor shall meet within ten (10) days of written notice to renegotiate this Agreement based upon the modified level of funding. In this case if no agreement is reached between the Auxiliary and Subcontractor within 10 days of the first meeting, either party shall have the right to terminate within ten (10) days written notice of termination.

4. DELIVERABLES. Subcontractor will work directly with the Proposition 39 grant staff to ensure expected outcomes identified in the attached Exhibit A are fulfilled and collect student and faculty data as needed to accurately complete reporting.

5. INVOICE AND PAYMENTS. To be paid, Subcontractor will prepare and submit invoices in accordance with the schedule below:

Invoice Terms	Responsible Party
Initial disbursement: 40% of contract upon receipt of a fully executed Agreement and invoice	Subcontractor submit fully signed contract and invoice for 40% of contract
2nd disbursement: Actual expenditures through June 30, 2018 with complete project/expense update	Subcontractor submit invoice, backup, and report no later than July 20, 2018
Final disbursement: Upon completion of Scope of Work, receipt of invoice with backup, and final report	Subcontractor submit invoice and backup no later than January 15, 2019. Final report due no later than January 31, 2019

All invoices submitted must be itemized summarizing the Work performed, include an invoice number, invoice date, and reference to contract number 4080-4663-R3. Invoices should be submitted to the Auxiliary’s Director of Operations who shall verify that the work and services have been satisfactory performed and recommend payment thereof.

Payment is contingent upon satisfactory performance of Work. Payment terms are net 30 days after receipt of properly completed and approved invoices. All correspondence and invoices shall include the contract number as referenced above. Failure to properly document any correspondence and invoices may result in delay of payment to Subcontractor.

6. REPORTING AND FINAL REPORTING. Subcontractor will submit reports in accordance with Section 5. All reports, shall detail how the funds were utilized and the outcomes and impacts of the expenditures. The Subcontractor shall submit the Prop 39 Mini Grant Completion Report, as the final report, attached as Exhibit B to this Agreement, and by this reference incorporated herein. Reporting will follow a format in compliance by the California Community Colleges Chancellor’s Office Economic and Workforce Development Division reporting requirements.

7. PROCUREMENT. The Subcontractor shall secure all equipment and services that are required in the performance of this Agreement and shall comply with their district’s procurement policy and procedures adopted by their governing board. The Subcontractor shall maintain and administer a sound business program for ensuring the proper use, maintenance, repair, protection, insurance and preservation of equipment procured.

8. TRAVEL. For travel necessary to the performance of this Agreement, Subcontractor’s travel and other expense reimbursement claims shall be governed by the travel policy and procedures adopted by Subcontractor’s governing board. Travel and other expenses shall be limited to those necessary for the performance of this Agreement.

9. TERMINATION.

- A. If Granting Agency terminates the Grant in whole or in part for any reason, the Auxiliary may terminate this Agreement to the same extent, effective upon written notice. The conditions of termination, including allowability of close-down costs and costs for pre-existing obligation, shall be the same conditions as the conditions imposed upon the Auxiliary by Granting Agency.
- B. Either party may at its option terminate this Agreement at any time upon giving (30) days advance written notice of termination to the other party. In such event, both parties agree to use all reasonable efforts to mitigate their expenses and obligations hereunder. In such event, the Auxiliary shall pay Subcontractor for all satisfactory services rendered and expenses incurred prior to such termination which could not by reasonable

efforts of Subcontractor have been avoided, but not in excess of the maximum payable under this Agreement as specified in the Compensation section.

Notice of termination shall be sent in accordance with the Notices section of this Agreement. Upon receipt or issue by Subcontractor of a written termination notice, Subcontractor shall cancel all outstanding obligations under this Agreement. Work shall stop, and Subcontractor shall not incur new obligations after the effective date of the termination.

10. INDEPENDENT CONTRACTOR. The Subcontractor, and the agents and employees of Subcontractor in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the Auxiliary.

11. AMENDMENTS. This Agreement may be amended or modified upon the request of either party. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument and executed by the Auxiliary and Subcontractor.

12. ASSIGNMENT. The Subcontractor may not assign, transfer or subcontract any part of this Agreement, any interest herein or claims hereunder, without the prior, written approval of the Auxiliary.

13. INDEMNIFICATION. To the fullest extent permitted by law, Subcontractor shall defend, indemnify, and hold harmless the Auxiliary and District, and its trustees, officers, agents, employees, and volunteers respectively from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of Subcontractor, its agents or employees, in the performance of this Agreement. This indemnification provision shall survive termination of the Agreement and remain in effect.

14. CONFIDENTIALITY OF MATERIAL. All material given to or made available to Subcontractor by virtue of this Agreement, whether oral or written, will be safeguarded by Subcontractor and shall not be disclosed to any individual or organization without the prior written approval of the Auxiliary. All information, data, or other material provided by Subcontractor to the Auxiliary, which is identified as proprietary or confidential, shall be kept confidential to the extent permitted by law.

15. INTELLECTUAL PROPERTY.

- A. Any Work product resulting from this Agreement fall under the California Community Colleges, Chancellor's Office Creative Commons Attribution license which gives permission to the public to reproduce, distribute, perform, display or adapt the license materials for any purpose, so long as the user gives attribution to the author.
- B. Any Work and all services rendered and documents or other materials, inventions, procedures, processes, machines, manufactures, or compositions of mater, copyright, and/or trademarks or service marks first created, developed or produced pursuant to this Agreement shall be and are Work for Hire. All rights, title, and interest in and to the Work first developed under this Agreement or under any subcontract shall be assigned and transferred to the Chancellor's Office. This work for hire agreement shall survive the expiration or early termination of this Agreement.
- C. All materials first developed in draft and in final form pursuant to this Agreement shall, in a prominent place, bear the © (the letter 'c' in a circle) or the word "Copyright", or the abbreviation "Copr.," followed by the year created, and the words "California Community Colleges, Chancellor's Office". All patents for inventions, processes, machines, manufactures, or compositions of matter developed, or trademarks or service marks obtained pursuant to this Agreement, shall be issued to the "California Community Colleges, Chancellor's Office".
- D. All technical communications and records originated or first prepared by the Subcontractor or its subcontractors, if any, pursuant to this work for hire agreement, including papers, reports, charts, computer

programs, and technical schematics and diagrams, and other documentation, but not including Subcontractor's administrative communications and records relating to this Agreement, shall be delivered to and shall become the exclusive property of the Chancellor's Office and may be copyrighted by the Chancellor's Office.

- E. In connection with any license granted pursuant to the preceding paragraphs, Subcontractor agrees not to permit infringement by any person, to compensate Chancellor's Office for any infringement which may occur, and to indemnify and hold harmless the Chancellor's Office for any and all claims arising out of or in connection with such license. Subcontractor may, with the permission of the Chancellor's Office, enter into a written sublicensing agreement subject to these same conditions.

16. **AUDIT.** Subcontractor agrees that the Auxiliary, or its designated representative(s), shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Subcontractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment or until any audit findings have been resolved, unless a longer period for records retention is stipulated. Subcontractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employee who might reasonably have information related to such records. Subcontractor agrees to include a similar right to the California Community College Chancellor's Office, the Bureau of State Audits, or any other appropriate state or federal oversight agency or their designated representative(s) to audit records and interview staff.

17. **INSURANCE.** Subcontractor shall carry general liability insurance and comprehensive general and wrongful acts coverage with limits of no less than \$1,000,000 per occurrence. Said general liability insurance policy shall carry an endorsement naming the Grossmont-Cuyamaca Community College District Auxiliary Organization, its officers, board members, agents, employees, and volunteers as additional insured. Subcontractor shall carry workers' compensation insurance covering its employees assigned to implement services under this Agreement.

18. **UNENFORCEABLE PROVISION.** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Agreement remain in full force and effect and shall not be affected thereby.

19. **GOVERNING LAW.** The validity of this Agreement and any of its terms and/or provision, as well as the rights and duties of the part to this Agreement shall be governed by the laws of the State of California. Any action at law or in equity to enforce or interpret the provision of this Agreement shall be brought in a state court of competent jurisdiction in the county of San Diego, located in the state of California.

20. **NOTICES.** All notices required by this Agreement shall be by written instrument and shall be delivered to the other party via (i) U.S. mail, postage prepaid, (ii) hand delivery, or (iii) electronic mail to the following individuals:

Notice to the Auxiliary:

GCCCD Auxiliary Organization
Attn: Director of Operations
8800 Grossmont College Drive
El Cajon, CA 92020-1799
Email: chito.gutierrez@gcccd.edu

Notice to Subcontractor:

Palomar Community College District
Attn: Margie Fritch
1140 West Mission Road
San Marcos, CA 92069
Email: mfritch@palomar.edu

21. **EXECUTION OF THIS AGREEMENT.** The Parties agree that this Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which together shall constitute one and the same instrument, and that a photocopy or facsimile may serve as an original. If this Agreement is executed in counterparts, no signatory hereto shall be bound until both the parties have fully executed a counterpart of this Agreement.

22. **AUTHORITY TO BIND.** The parties each represent and warrant that the signatories below are authorized to sign this Agreement.

23. TERMS AND CONDITIONS. The parties hereto acknowledges that they have read and understood this Agreement completely, and willfully comply with all terms and conditions of this Agreement set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized representatives on the dates of their signatures.

GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT AUXILIARY ORGANIZATION

PALOMAR COMMUNITY COLLEGE DISTRICT

By: 
(Signature of authorized official)

By: _____

Name: Sue Rearic

Name: _____

Title: Chief Financial Officer

Title: _____

Date: 2-20-18

Date: _____

EXHIBIT A
Scope of Work
Contract #4080-4663-R3

Prop 39 Mini Grant/Work Plan Application

Application Date: 11/22/2018 Revised 12/13/17 College: Palomar College

Project Title: Update Training Equipment for HVACR Automation and Controls Courses

Project Lead (primary contact, responsible for outcomes): Charles "Ed" Kirk

Email: ckirk@palomar.edu Phone: 760-744-1150 Ext 2740

Address: 1140 West Mission Road - San Marcos, CA 92069-1487

Required Signatures:

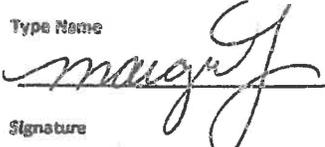
Project Lead: Charles "Ed" Kirk _____ E-mail: ckirk@palomar.edu

Type Name


Date: 12-13-17

Signature

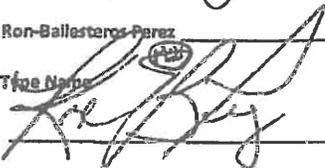
Department Dean: Margie A. Fritch _____ E-mail: mfritch@palomar.edu

Type Name


Date: 12/14/2017

Signature

Chief Budget Officer: Ron-Balasteros-Perez _____ E-mail: rperez@palomar.edu

Type Name


Date: 1/12/18

Signature

Timeline:

Start Date:	<u>2/1/2018</u>
End Date: No later than 12/31/2018	<u>12/31/2018</u>
Completion Report Date (no later than 1/31/19)	<u>1/31/2019</u>
Internal Payment Date (estimated):	<u>4/15/18</u>
Fiscal Agent Invoicing Date (no later than 1/31/19)	<u>1/15/19</u>

If you have questions or need assistance with this application please contact:
Jon Caffery, Prop 39 Project Director, IE/D/SD/FV Region - (760)-862-1393 or
jcaffery@collegeofthedesert.edu

EXHIBIT A
Scope of Work
Contract #4080-4663-R3

Prop 39 Clean Energy Workforce Program
Region: Inland Empire/Desert/San Diego/Imperial – Fiscal Agent: Cuyamaca College/GCCCD Auxiliary

(To be filled out by fiscal agent):
Approved by (print): Jon Caffery Title: Director
Signature: [Signature] Date: 1/30/18

Objective/Need

Give a detailed description of proposed activities. Explain what need exists for this project. Include a timeline for completion of activities. Expand space below as needed to fully describe activities/need/timeline.

Acquire modern and advanced training equipment to improve and enhance our HVAC Program. Create specific lesson plans and student lab projects for various areas of our HVAC program including Automation and Controls Course. Training includes basic mechanical installation and setup, electrical wiring and testing using various instruments. Hands-on building automation and energy management theory, concepts and programing and prepare for the Clean Energy Workforce.

We currently have no hands-on training equipment for our HVACR Program. This equipment will enhance classroom lectures providing our instructors with tools to demonstrate existing equipment and have the ability to upgrade with energy management advancements. Provide students with hands-on equipment for lab assignments and projects including installation, commissioning and startup, testing, trouble-shooting and repair and explain the need for clean energy management.

2/1/2018 – 12/1/2018 Instructors review equipment and research energy management programs including Zero Net Energy Construction and how best to implement training for the Building Energy Systems Profession and Workforce.

1/31/2019 Provide final report.

Rationale/Outcomes/Dissemination

Explain how this project furthers specific Prop 39 Objectives. See reference page attached. Describe expected outcomes/impacts. Explain how results of this project will be shared within your college/region. Expand space below as needed.

Objective 9 - Prepare the energy efficiency workforce to participate in the construction, repair and maintenance of commercial, industrial, and institutional buildings with comprehensive and advanced instructional techniques using modern tools and equipment. Improve our instructional techniques by providing knowledgeable instruction in the areas of energy management and equipment used to monitor and control factors related to environmental and personal comfort. This project includes equipment used to provide training for state of the art Automated Logic Controls with selectable

If you have questions or need assistance with this application please contact:
Jon Caffery, Prop 39 Project Director, IE/D/SD/IV Region – (760)-862-1393 or
jcaffery@collegeofthedesert.edu

EXHIBIT A
 Scope of Work
 Contract #4080-4663-R3

Prop 39 Clean Energy Workforce Program
Region: Inland Empire/Desert/San Diego/Imperial – Fiscal Agent: Cuyamaca College/GCCCD Auxiliary

loads and environments and economizers, permits the instructors and students to control every phase of the Energy Management process.

Revised, added information below.

We expect to have a class size of 30 students and are offering 6 classes to support our program. Initially I expect we will be conducting 4 classes per semester for the first year and more as we build our student base. The equipment we purchase with Prop 39 funds will be used to support 100 to 120 students per semester in one way or another from basic concepts to more advanced training including preparing for the Clean Energy Workforce.

We are offering;

1. A Workforce Ready Certificate consisting of our Electrical, Mechanical and Refrigerant Management courses so students will have the basics to get employed at the entry level.
2. A Certificate of Achievement consisting of our Electrical, Mechanical, Refrigerant Management, Advanced Air Conditioning, Heating and Automation & Controls courses.
3. An Associates of Science Degree.

I would estimate 10% to 15% of our students enter the work force at the entry level or apprentices employed by contractors as service techs and installers. Another 10% to 15% are already employed and attend classes to improve their skills. We have students that are currently employed, or seeking employment in sales and as maintenance technicians and manufacturing positions. Our students also learn skills that are transferable to many other areas of the work force and some students take our classes for general knowledge.

Our goal is to support our region and provide the work force with highly trained and skilled technicians to support the Clean Energy Workforce.

End Revision

Budget Detail

BUDGET APPLICATION DETAIL SHEET		
Project Title:		
Object of Expenditures	Description	Amount
1000	Instructional Salaries	
2000	Classified Salaries and or Professional Expert Salaries	

If you have questions or need assistance with this application please contact:
 Jon Caffery, Prop 39 Project Director, IE/D/SD/IV Region – (760)-862-1393 or
 jcaffery@collegeofthedesert.edu

EXHIBIT A
 Scope of Work
 Contract #4080-4663-R3

Prop 39 Clean Energy Workforce Program
Region: Inland Empire/Desert/San Diego/Imperial – Fiscal Agent: Cuyamaca College/GCCCD Auxiliary

3000	Benefits (for Classified or Instructional Personnel)	
4000	Supplies and Materials (copy charges, printing, supplies and audio)	
5000	Other Operating Expenses (subscriptions, postage, training, meetings, etc.)	
6000	Equipment Hampden H-SZCT-2 Single Zone Control System Trainer – With Honeywell Jade Economizer Hampden H-MZBM-T1B Multi-Zone Building Energy Management Trainer – Honeywell Controls Hampden H-MZBM-AL2 Multi-Zone Building Energy Management Trainer – Automated Logic Controls Hampden H-MZBM-J2 Multi-Zone Building Energy Management Trainer – Johnson Controls	\$11,578.00 \$25,099.00 \$36,763.00 \$25,570.00
Total Program Costs		\$99,010.00

End of Prop 39 Mini Grant Application

EXHIBIT B
Contract #4080-4663-R3

Prop 39 Clean Energy Workforce Program
Region: Inland Empire/Desert/San Diego/Imperial – Fiscal Agent: Cuyamaca College/GCCCD Auxiliary

Prop 39 Mini Grant Completion Report

Date Completed: _____ College: _____

Project Title: _____

Project Lead (primary contact, responsible for outcomes): _____

Email: _____ Phone: _____

Address: _____

This project has been completed as described in this report:

Required Signatures:

Project Lead: _____ E-mail: _____

Type Name

Date: _____

Signature

Department Desc: _____ E-mail: _____

Type Name

Date: _____

Signature

Chief Budget Officer: _____ E-mail: _____

Type Name

NOT APPLICABLE Date: _____

Signature

Actual Timeline:

Start Date:	
End Date: No later than 12/31/2018	
Completion Report Date (no later than 1/31/19)	
Internal Payment Date (estimated):	
Fiscal Agent Invoicing Date (no later than 1/31/19)	

If you have questions or need assistance with this application please contact:
Jon Caffery, Prop 39 Project Director, IE/D/SD/IV Region – (760)-862-1393 or
jcaffery@collegeofthedesert.edu

EXHIBIT B
Contract #4080-4663-R3

Prop 39 Clean Energy Workforce Program
Region: Inland Empire/Desert/San Diego/Imperial – Fiscal Agent: Cuyamaca College/GCCCD Auxiliary

Activities Completed:

Give a detailed description of activities completed. Include a timeline and approximate hours. Expand space below as needed.

Activity Details:

Timeline and Effort:

Activity	Approximate Hours	Completed by

Project Outcomes/Dissemination:

Describe outcomes/achievements of this project as they relate to specific Prop 39 objectives. Include qualitative and quantitative outcomes. Describe how the results of this project have been shared within your college/region. Expand space below as needed.

Project Outcomes/Data:

Achievements/Stories:

Dissemination:

(To be filled out by fiscal agent):

Approved by (print): _____ Title: _____

Signature: _____ Date: _____

If you have questions or need assistance with this application please contact:
Jon Caffery, Prop 39 Project Director, IE/D/SD/IV Region – (760)-862-1393 or
jcaffery@collegeofthedesert.edu

From: Heather McClenahen [<mailto:hmcclenahen@foundationccc.org>]

Sent: Wednesday, January 17, 2018 11:08 AM

To: Schalkle, Lenka <lschalkle@palomar.edu>

Cc: Harris, Judy L. <jharris@palomar.edu>; Meyers, Lori <LMeyers@palomar.edu>; Oberg Garcia, Anjeanette N. <aoberggarcia@palomar.edu>

Subject: RE: CCC SMHP Sponsorship Application from Palomar College

Importance: High

Hello Lenka,

Thank you for submitting your sponsorship application to plan and host a mental health and wellness related activity or event by June 15th, 2018 for the California Community Colleges Student Mental Health Program.

We would like to offer you a sponsorship award in the amount of **\$3,500**. We realize that this sponsorship amount is not at the level you requested, we received a large number of applications and are trying to fund as many colleges as possible at a reduced amount. If you are still able to utilize the funds to execute your training event, please respond with a revised budget. As soon as we receive and review your budget we can move forward with the contract. Please see additional details below.

Participating in the California Community Colleges Student Mental Health Program sponsorship program will require a short-form contract, we will provide you with a contract for review and signatures.

Please respond with the following information for your contract:

1. Name of College/District (for the official contract):
2. 3-5 bullet points about your event (this will serve as your scope of work on the contract):
3. If you will need a sponsorship award letter for your business office, please let us know.

Additional Information:

1. Once the contract is executed, please send an invoice for the total amount of the sponsorship made to: The Foundation for California Community Colleges
2. Each Mind Matters/Crisis Text Line materials will be sent to you for distribution at your event, please respond with the name and address for where this should be sent.
3. Please keep us updated with the event date, with your permission, we will post this information to the CCC SMHP website and feature in our newsletter.
4. County Contact Information – please make sure to include/invite your County behavioral health contacts in your event. If your college does not currently have a partnership/contact at the county, please let us know and we can make a virtual introduction for you.
5. Survey/Report – once your event is completed you will be required to complete a short survey monkey report form. We will send the details ahead of time of what information will need to be captured at your event.

Carly Smith will be your point of contact moving forward for CCC SMHP sponsorships, etc – Carly Smith, csmith@foundationccc.org, Phone 916.498.6708.

I thank you for submitting a thoughtful application we look forward to our continued partnership.

Warm Regards,

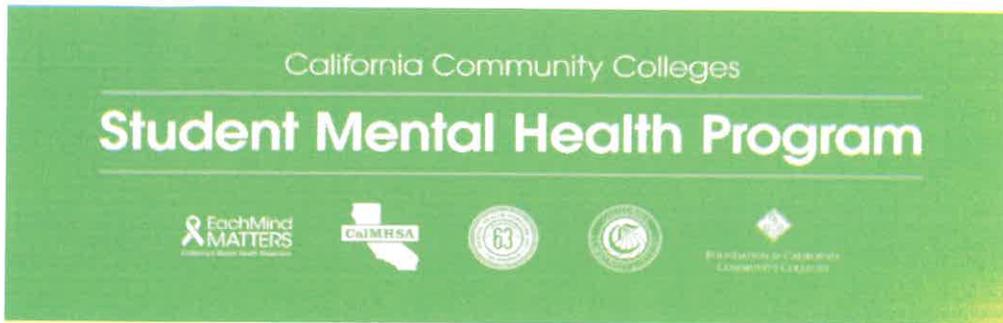
Heather

Heather McClenahen
Manager of Equity Programs
Foundation for California Community Colleges

1102 Q Street, Suite 4800 | Sacramento, CA 95811
T: 916.498.6707 | C: 916.955.4550 | F: 916.325.0844

hmcclenahen@foundationccc.org | www.foundationccc.org

Benefiting, Supporting, and Enhancing the California Community Colleges



Student Mental Health Sponsorship Program 2017-18

CCC SMHP is offering sponsorships between \$3500-\$5,000 for California community colleges in designated counties* throughout the state to plan and host, a mental health and wellness related activity or event on their campus by June 15, 2018.

Examples of sponsorship projects include:

- May Mental Health Matters Day- host information tables/event
- Health & Wellness Fair
- Wellness Workshops
- Guest speaker/training for faculty, staff and/or students
- Existing activity/event – enhance or expand an existing activity/event. Examples include community-wide Suicide Prevention Walk & Resources Fair,

Additional Information:

- One college in each of the designated counties may be selected for the sponsorship. Colleges may also opt to co-host an event with another nearby college.
- Colleges are encouraged to collaborate with their county mental health/behavioral health departments in planning and implementing the events. CCC SMHP can assist with outreach to the appropriate contact in your county if needed.
- Colleges may apply for sponsorships from \$3,500 to \$5,000.
- The sponsored activity/event must be completed by June 15, 2018.
- Recipients will receive a box of CCC SMHP and Each Mind Matters materials to disseminate during the activity or event.
- Recipients will also receive support for event registration and development of electronic flyers and materials if needed.
- Recipients will be required to complete a short online form after the event/activity to report the estimated number of people reached.

To apply:

- 1) Complete the CCC SMHP Sponsorship Application
- 2) Submit Applications to Heather McClenahan, hmcclenahan@foundationccc.org by **December 21, 2017.**

***Designated Counties include:** Fresno, Kings, Orange, Placer, Riverside, Sacramento, San Bernardino and San Diego.

Sponsorship Application

College(s):	Palomar College
Department:	Student Health Centers & Behavioral Health Counseling Services
Name	Judy Harris, Director of Student Health Centers
Email:	jharris@palomar.edu
Phone:	(760) 744-1150, extension 2671
Amount Requested (\$3,500-\$5,000)	\$5,000

Briefly describe the mental health and wellness activities or event, and how you will engage or partner with your county.

Palomar College Student Health Centers and Wellness Mentors (modeled after the Peer Educator Training Program) propose several activities, workshops, interactive projects and awareness campaigns for Mental Health Awareness Month at Palomar College consisting of the following:

Workshop Wednesdays:

Each Wednesday throughout May, Wellness Mentors will conduct a workshop aimed at raising awareness and reducing the stigma. Workshops will be held on Depression, Suicide, Anxiety, and Stress Management. These will either be Peer Presentations led by the Wellness Mentors, or mentors will partner with community organizations such as NAMI to arrange for a guest speaker to host a workshop for that week.

Mental Health Mondays:

Each Monday, Peers will host interactive Mental Health Activities in the Student Union Quad, with a group led activity each Monday at Noon, as well as interactive projects led by Wellness Mentors on Mondays and Wednesdays in order to promote awareness and serve as means to advertise the workshops and group led activities. Group led activities may include: Yoga in the Grass, Sing and Dance the Stress Away and Meditation in the Grass.

Interactive Projects:

Projects may include: Art Therapy, Reflection Journals, Meditation Rocks, Stress Hop Scotch/Sidewalk Chalk Art Contest, Vision Boards and Hug Therapy. Signage and infographics will be needed for each activity that will continue to raise awareness beyond the month of May. Wellness Mentors will offer educational information, stress balls and globes during activities.

Awareness Campaigns and Events:

On campus and local mental health organizations will be providing resources to students during the proposed awareness events: Each Mind Matters Ribbon Wall, Suicide Awareness Campaign consisting of a "Walk A Mile In Their Shoes" Memorial and a Garden of Secrets Awareness Campaign.

The "Art With Impact" program will be invited on campus to kick off Mental Health Awareness Month by featuring Movies for Mental Health in a two-hour workshop while collaborating with local resources to empower young adults to gain a better understanding of mental health within their environment. Students will be viewing 3 short films with facilitated reflection and a panel discussion with student speakers, campus and community resources (including county and local mental health).

Lastly, a Music-Centered Wellness Workshop will conclude the awareness month around finals week to help students reduce stress and anxiety, encourage healthy communication and improve emotional well-being. A Board-Certified music therapist will lead students in a music-centered drum circle with singing, meditative drumming, deep breathing and relaxation exercises.

What is the estimated or actual date of the event/activity?

The "Art With Impact" program will kick off Mental Health Awareness Month at Palomar College the last week of April 2018. The month of May 2018 will include Mental Health Mondays, Workshop Wednesdays and the proposed awareness events and campaigns. The Music-Centered Wellness Workshop is planned around finals week May 21-24, 2018.

Briefly describe how the funds will support the proposed event/activity (i.e. speaker fees, refreshments, promotional materials, personnel costs, etc.)

These funds would greatly support the required materials and supplies needed to coordinate group led activities, interactive projects and mental health awareness events at Palomar College.

The investment for the 2-hour Music-Centered Wellness workshop is **\$350**.

The largest fund this sponsorship would support is the mental health awareness workshop "Art With Impact" which requires us to pay **\$1,400** to host the workshop. This cost includes the educational licenses for the films, the Movies for Mental Health curriculum, the trained facilitator, printed and digital marketing materials and ongoing support from the Program Director.

The cost breakdown for the proposed Mental Health Awareness activities is as follows:

<u>ITEMS:</u>	<u>COST:</u>
Art With Impact Workshop	\$1400
Music-Centered Wellness Workshop	\$350
20 Yoga Mats	\$200
2 Blue Tooth Speakers	\$150
Painter's Tape	\$10
Karaoke Machine	\$200
Bubble and Bubble Machine	\$50
Foam Board	\$100
Palomar Wellness Mentor Banner + Printing	\$800
Latex Balloons	\$20
Corn Starch	\$35
Colored Markers & Pens	\$60
Coloring Pages/Printing Costs	\$50
Notebooks	\$250
Rocks & Paint	\$100
Side Walk Chalk	\$40
Stickers, Stencils, Construction Paper for boards	\$200
Costco Teddy Bear and signs	\$350
EMM Ribbon Wall materials	\$325
Walk a Mile in Their Shoes Memorial supplies	\$200
Garden of Secrets materials	\$250
<u>TOTAL:</u>	<u>\$5140</u>

We realize that this total exceeds the sponsorship amount and we are prepared to adjust our expenses accordingly.

Please send completed form as an email attachment to hmcclenahen@foundationccc.org.

Palomar College Guided Pathways Plan- Phase One

Table of Contents

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Background

The Guided Pathways framework creates a highly structured approach to student success. The framework provides students with a set of clear course-taking patterns toward transfer, and degree and certificate completion, accompanied with embedded student services, aimed at helping students achieve their educational goals. Guided Pathways promotes better enrollment decisions and prepares students for success. The Guided Pathways framework is intended to integrate institutional plans and all institutional efforts in ways that make it easier for students to get the help they need during every step of their community college experience (Chancellor's Office, <http://cccgp.cccco.edu/About-Guided-Pathways>).

The Self-Assessment

In the Fall of 2017, Palomar College conducted a [self-assessment](#) to identify the college's readiness to adopt Guided Pathways. The self-assessment was the first step in the process towards developing and offering Guided Pathways for our students. By submitting the self-assessment to the Chancellor's Office, Palomar completed the first step as required to receive funding from the state.

This Self-Assessment intends to 1.) Serve as a learning tool for colleges to help campus constituents gather and reflect on their systems and practices in an organized and thoughtful way, 2.) Inform the CCCCCO about what types of capacity building resources would help colleges engage in Guided Pathways, 3.) Provide an aggregate picture of college Guided Pathway processes with regards to inquiry, design, and implementation of key elements and how they are progressing over time. (Chancellor's Office, http://cccgp.cccco.edu/Portals/0/uploads/GP/Info_GP_Assessment_Tool_2017.pdf).

The aggregate picture includes 14 elements that the Chancellor's Office provided for self-evaluations to determine how much progress we have made on Guided Pathways prior to doing the assessment. The team rated Palomar College overall as an Early Adoption college (stage 2 out of 5) in terms of our progress for Guided Pathways. The assessment tool was then approved by our various constituent groups, signed by the Faculty Senate, Vice President of Instruction, the President, and the Governing Board. It was then shared with the Guided Pathways Team who developed the Guided Pathways Plan.

The Plan

The Guided Pathways Team is composed of faculty, staff, administrators, and a student. The team met for several days in January of 2018 to put together this plan. Palomar's goal, per the Chancellor's Office directive, is to integrate the plan into our institutional planning process (and align with major plans such as the Strategic Plan, Strategic Enrollment Management Plan, and Integrated Plan (SSSP/Equity and Basic Skills), implement the Guided Pathways plan over a five year period, and move the college from Early Adoption to a full scale Guided Pathways Plan.

Palomar College recognizes the diversity of our students' educational goals. Many of our students wish to move through our system efficiently, get the courses they need to transfer or obtain a career in a reasonable time frame. Our current system has many roadblocks for these students. Palomar is developing and adopting the guided pathways framework to improve our current practices and to support students.

Vision Statement for Guided Pathways

Guided Pathways provides all students with clear course-taking patterns embedded student services that promote efficient enrollment decisions and prepare students for future success.

Palomar College will:

- Offer efficient and flexible course taking patterns to meet education and career goals.
- Help students in discovering, clarifying, and choosing pathways.
- Provide support services to help students navigate their path.
- Ensure a quality learning environment and facilitate meaningful relationships to support student success.

CCC GP Implementation Timeline

The Guided Pathways Plan covers four phases.

Key Elements	Phase 1: Spring 2018-Summer 2019	Phase 2: Fall 2019-Summer 2020	Phase 3: Fall 2020-Summer 2021	Phase 4: Fall 2021-Summer 2022
Inquiry (1-3)				
1. Cross-functional inquiry	X			
2. Shared metrics	X			
3. Integrated planning	X	X		
Design (4-8)				
4. Inclusive decision-making	X	X	X	
5. Intersegmental alignment		X	X	X
6. Guided major and career exploration opportunities	X	X	X	X

7. Improved basic skills	X	X	X	X
8. Clear program requirements	X	X	X	
Implementation (9-14)				
9. Proactive and integrated student supports	X	X	X	X
10. Integrated technology infrastructure	X	X	X	
11. Strategic professional development	X	X	X	X
12. Aligned learning outcomes	X	X	X	
13. Assessing and documenting learning opportunities	X	X	X	X
14. Applied learning opportunities	X	X	X	

Phase One Plan (The “Gestalt”)

Themes of phase one:

- Research and Planning
- Development
- Internal and External Communication Strategy
- Integration
- Institutional Effectiveness

Key Element #1	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption
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<p>1. Cross Functional Inquiry - College constituents (including staff, faculty across disciplines and counselors, administrators, and students) examine research and local data on student success and discuss overarching strategies to improve student success.</p> <p>College engages in a broad, deep, and inclusive discussion and inquiry about the Guided Pathways approach, framework and evidence.</p>	<p>Scaling in Progress</p>	<p>I. Bring together representative constituents to develop a Research Plan, including methodology to collect information and feedback from stakeholders, in order to inform the planning and implementation of Guided Pathways.</p> <p>II. Develop a formative and summative evaluation plan to allow the college to evaluate, assess, and refine its efforts.</p>	<p><u>Initiatives to align with:</u></p> <p>Institutional Effectiveness Partnership Initiative (IEPI), Strategic Enrollment Management Plan (SEM), The Integrated Equity/SSSP/Basic Skills Plan, Strong Workforce and Perkins funding planning, Workforce and Innovation Opportunity Act (WIOA) plan, STEM Innovations Grant and HSI/Title V Grant.</p> <p><u>Groups to coordinate with:</u></p> <p>Institutional Research and Planning (IRP), Minority Male Community College Collaborative (M2C3), Instructional Planning Council (IPC), The Education to Career Network of North San Diego County, Palomar's regional consortium for Adult Education Block Grant.</p>	<p>I. Research Plan was developed.</p> <p>II. Formative and summative evaluation plan was developed.</p> <p>See element #2.</p>	<p>Full Scale</p>
<p>Key Element #2</p>	<p>Current Scale of Adoption</p>	<p>Plan: Actions, Strategies, Activities, etc.</p>	<p>Existing Initiatives and Groups Involved</p>	<p>Expected Outcome</p>	<p>Anticipated Scale of Adoption</p>

<p>2. Shared Metrics - College is using clearly identified benchmarks and student data to track progress on key activities and student academic and employment outcomes. Those benchmarks are shared across key initiatives.</p>	<p>Full Scale</p>	<p>I. Identify which metrics are needed to assess Guided Pathways.</p> <p>II. Organize and integrate existing data sources in a manner that will assist Guided Pathways efforts on an ongoing basis.</p>	<p><u>Initiatives to align with:</u></p> <p>Institutional Effectiveness Partnership Initiative (IEPI), Strategic Enrollment Management Plan (SEM), The Integrated Equity/Basic Skills/ SSSP Plan, Strong Workforce and Perkins funding planning, Workforce and Innovation Opportunity Act (WIOA) plan, STEM Innovations Grant and HSI/Title V Grant.</p> <p><u>Groups to coordinate with:</u></p> <p>IRP, Minority Male Community College Collaborative (M2C3), IPC, The Education to Career Network of North San Diego County, Palomar's regional consortium for Adult Education Block Grant (AEBG).</p>	<p>I. Metrics were identified.</p> <p>II. Data were organized and made readily available on a single webpage.</p> <p>See element #1.</p>	<p>Full Scale</p>
<p>Key Element #3</p>	<p>Current Scale of Adoption</p>	<p>Plan: Actions, Strategies, Activities, etc.</p>	<p>Existing Initiatives and Groups Involved</p>	<p>Expected Outcome</p>	<p>Anticipated Scale of Adoption</p>

<p>3. Integrated Planning - College-wide discussions are happening with all stakeholders and support/commitment has been expressed by key stakeholders to utilize the Guided Pathways framework as an overarching structure for the college's main planning and resource allocation processes, leveraging existing initiatives and programs.</p>	<p>Early Adoption</p>	<ol style="list-style-type: none"> I. Conduct a gap analysis of our current governance structure to assess how the Guided Pathways Plan overlaps current activities and practices and whether the current institutional structure best serves communication and institutional effectiveness. (See #4 below). II. Obtain research and related data on the efficacy and use of Guided Pathways at other colleges to inform and facilitate discussions campus wide. III. Develop an internal and external Communication Strategy and Campaign for Guided Pathways and uniquely brand Palomar's Pathways. 	<p><u>Initiatives to align with:</u> Strategic Plan, SEM plan.</p> <p><u>Groups to coordinate with:</u> Councils, Faculty Senate, Library, IRP, Guided Pathways assessment team, Career Technical Education, Academic Technology, Information Services (IS), Public Information Office (PIO), the Comet Exchange, and Policies and Procedures.</p>	<ol style="list-style-type: none"> I. An updated governance structure that includes Guided Pathways was developed. II. Visits to two other colleges with the Guided Pathways framework occurred and information was incorporated into the Communications Plan and Campaign and the Research plan. A written report from the visiting team was shared through the governance structure. III. A Palomar College Communications Plan and Campaign for guided pathways was developed for both internal and external audiences. . <p>See element #3.</p>	<p>Scaling in Progress</p>
<p>Key Element #4</p>	<p>Current Scale of Adoption</p>	<p>Plan: Actions, Strategies, Activities, etc.</p>	<p>Existing Initiatives and Groups Involved</p>	<p>Expected Outcome</p>	<p>Anticipated Scale of Adoption</p>

<p>4. Inclusive Decision-Making Structures - College has identified key leaders that represent diverse campus constituents to steer college-wide communication, input and decisions regarding the Guided Pathways framework.</p> <p>Constituents have developed transparent cross-functional work-teams to provide the Guided Pathways effort with momentum and regularly provide opportunities for broad college-wide input. In addition, this plan strategically engages college governance bodies college-wide.</p>	<p>Scaling in Progress</p>	<p>I. Develop a Guided Pathways Team composed of constituent group representation and ensure students play a key role in the progress of Guided Pathways.</p> <p>II. Engage students to determine best practices to involve them in Guided Pathways work.</p>	<p><u>Initiatives to align with:</u> Strategic Plan, SEM Plan, SSSP/Equity/BSI plan.</p> <p><u>Groups to coordinate with:</u> Faculty Senate, Institutional Research IRP, Planning Councils, ASG, Student Affairs, Student Services, and the Interclub Council.</p>	<p>I. A Guided Pathways Team was developed.</p> <p>II. A student survey and four focus groups were executed to gather data to determine the best ways to engage students. Student survey and focus group results were disseminated and discussed within the Guided Pathways Team and shared with institutional councils.</p>	<p>Scaling in Progress</p>
<p>Key Element #5</p>	<p>Current Scale of Adoption</p>	<p>Plan: Actions, Strategies, Activities, etc.</p>	<p>Existing Initiatives and Groups Involved</p>	<p>Expected Outcome</p>	<p>Anticipated Scale of Adoption</p>

<p>5. Intersegmental Alignment - (Clarify the Path) College engages in systematic coordination with K-12, four-year institutions and industry partners to inform program requirements.</p>	<p>Early Adoption</p>	<p>Will scale current practices and examine existing initiatives and efforts. (Not including in plan this year)</p>			
Key Element #6	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption
<p>6. Guided Major and Career Exploration - (Help Students Choose and Enter a Pathway) The college has structures in place to scale major and career exploration early on in a student's college experience.</p>	<p>Pre-adoption</p>	<p>I. Develop an infrastructure that integrates initiatives, resulting in a career exploration plan that can be seamlessly integrated with Guided Pathways.</p>	<p><u>Initiatives to align with:</u> Adult Education Block Grant, Regional Strong Workforce Plan, Strong Workforce Initiative and Plan, California Career Pathways Trust. <u>Groups to coordinate with:</u> Career Center, Counseling Department, IPC, Student Services Planning Council (SSPC) I, First Year Experience, Science Technology Education and Math (STEM) Academies, First Year Experience (FYE), Apprenticeship, Work Experience, Service Learning, Internship courses representatives.</p>	<p>I. An integrated career exploration plan was developed that connects Meta-Majors and Discipline mapping. See elements #8 and #14.</p>	<p>Early Adoption</p>

Key Element #7	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption
<p>7. Improved Basic Skills - (Help Students Choose and Enter a Pathway; Ensure Students are Learning) College is implementing evidence-based practices to increase access and success in college and/or transfer-level math and English.</p>	<p>Scaling in Progress</p>	<p>I. Determine existing support services and coordinate efforts for best practices and preparation for Guided Pathways.</p> <p>II. Align the obligations of AB705 to Guided Pathways.</p>	<p><u>Initiatives to align with:</u> SSSP/Equity/BSI plan, AB 705 requirements, SEM plan.</p> <p><u>Groups to coordinate with:</u> Tutoring Committee, English as a Second Language (ESL), Math, English, Reading, FYE, IRP, all instructional support centers, articulation, Occupational and Noncredit Program.</p>	<p>I. A list of current services and gaps were identified. A recommendation for better integration and implementation was developed.</p> <p>II. Developed an integrated foundation skills plan aligned with AB 705.</p>	<p>I. Scaling in Progress</p>
Key Element #8	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption

<p>8. Clear Program Requirements - (Clarify the Path) College is clarifying course sequences for programs of study (including key milestones) and creating predictable schedules so that students can know what they need to take, plan course schedules over an extended period of time, and easily see how close they are to completion. The college offers courses to meet student demand. In order to meet these objectives, college is engaging in backwards design with desired core competencies and/or student outcomes in mind (including time-to-goal completion and enhanced access to relevant transfer and career outcomes).</p>	<p>Early Adoption</p>	<ol style="list-style-type: none"> I. Use Backwards design to identify meta-majors. II. Revise all Program Review Plans to include preparation for Guided Pathways. III. Start program evaluation and mapping process of programs to meta-majors. IV. Develop a standard course mapping template of courses to majors. V. Ensure a fiscally responsible schedule that is consistent with the mapping In III and IV. 	<p><u>Initiatives to align with:</u> Strategic Plan, SEM plan.</p> <p><u>Groups to coordinate with:</u> IPC, SSPC, , Counseling the Transfer Center, Articulation, Curriculum Committee, Learning Outcomes Committee, IRP, Information Services, Academic Technology, all Planning Councils, STEM academies.</p>	<ol style="list-style-type: none"> I. Meta-majors were identified. II. Program Review and Planning forms were revised to include Guided Pathways. III. Program Mapping was completed. IV. A standardized course mapping template was developed. V. Scheduling software was purchased that allows for the creation of a more efficient schedule (AD ASTRA). <p>See elements #6 and #14.</p>	<p>Scaling in Process</p>
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Key Element	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption
9. Proactive and Integrated Student Supports - (Help Students Stay on the Path) College provides academic and non-academic support services in a way that is proactive and aligned with instruction, so that all students are explicitly engaged in these services.	Early Adoption	<ol style="list-style-type: none"> I. Review the literature and examine other colleges' student support programs in Guided Pathways. Identify student support programs and services to embed with each meta-major and pathway. II. Analyze orientation, registration, onboarding, educational planning, and application processes (business process analysis). III. Work with service areas to develop Mission Statements and Service Area Outcomes. IV. Develop a plan that includes a timeline, designated personnel, and methods for key points in reaching out to students. 	<p><u>Initiatives to align with:</u></p> <p>AEBG, Regional and Local Strong Workforce, Strategic Plan, SEM plan.</p> <p><u>Groups to coordinate with:</u></p> <p>Student Success and Equity Council, SSPC, Learning Outcomes Council, Counseling, Teaching and Learning Center (TLC), Tutoring Committee, all instructional support centers, Library, FYE, Summer Bridge, Career Center, Apprenticeship, Work Experience, Academic Technology, STARFISH team, Orientation Services, SSPC, Advising, Transfer Center, Learning Outcomes committee, IRP.</p>	<ol style="list-style-type: none"> I. An initial plan for coordinated current services was developed. II. The plan for the redesign of processes was completed. III. All service areas have mission statements and service area outcomes. IV. A timeline for check-ins with students was established. <p>See elements #6, #10.</p>	Scaling in process
Key Element	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption

<p>10. Integrated Technology Infrastructure - (Help Students Choose and Enter a Pathway; Help Students Stay on the Path) College has the technology infrastructure to provide tools for students as well as instructional, counseling, and student support faculty and staff to support planning, tracking, and outcomes for Guided Pathways.</p>	<p>Early Adoption</p>	<p>I. Conduct a business process analysis for better utilization of technology in student services (see element #9).</p>	<p><u>Initiatives to align with:</u> Strategic Plan, SEM plan, SSSP/Equity/BSI.</p> <p><u>Groups to coordinate with:</u> STARFISH team, the Strategic Planning Council (SPC), Information Services, TMP Workgroup, Academic Technology, and 3C Media Solutions.</p>	<p>I. A Business Process analysis was completed (gaps were identified, and solutions were recommended to the campus).</p> <p>See element #9.</p>	<p>Early Adoption.</p>
Key Element #11	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption
<p>11. Strategic Professional Development - (Help Students Stay on the Path; Ensure Students are Learning) Professional Development (PD) is strategically, frequently, and consistently offered for staff, faculty and</p>	<p>Early Adoption</p>	<p>I. Develop and offer PD workshops on: A. The Introduction to Guided Pathways. B. Backwards design to map current programs into meta-majors. C. Embedding support services in the classroom. D. Understanding the college's data and how to use the data to implement and assess the Guided Pathways Plan.</p>	<p><u>Initiatives to align with:</u> Integrated SSSP/Equity/BSI plan, Strategic plan, and SEM plan.</p> <p><u>Groups to coordinate with:</u> ASG, Professional Development, Education to Career Network, Councils.</p>	<p>I. PD workshops were developed and offered face to face and online on: A. The Introduction to Guided Pathways B. Backwards design to map current programs into meta-majors</p>	<p>Scaling in Progress</p>

<p>administrators and aligned with the college's strategic goals, needs and priorities identified in integrated plans, program review, and other intentional processes.</p>				<p>C. Embedding support services in the classroom... D. Understanding the college's data and how to use the data to implement and assess the Guided Pathways Plan.</p>	
Key Element	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption

<p>12. Aligned Learning Outcomes - (Ensure Students are Learning) Learning Outcomes are aligned with the requirements targeted by each program and across all levels (i.e., course, program, institutional) to ensure students' success in subsequent educational, employment, and career goals.</p>	<p>Early Adoption</p>	<ol style="list-style-type: none"> I. Improve SLO process to ensure course and program SLOs and assessment plans are appropriate and measurable. II. Develop curriculum outcome maps for each program, where appropriate. These maps should include where outcomes are introduced, developed, and mastered. III. Realign course SLOs with ILOs and GE/ILOs 	<p><u>Initiatives to align with:</u></p> <p><u>Groups to coordinate with:</u></p> <p>The Learning Outcomes Council, SLO Coordinators, SLO Facilitators, IPC, SSPC.</p>	<ol style="list-style-type: none"> I. Departments reviewed their SLO's to ensure they are appropriate and measurable. II. Curriculum (outcomes) maps exist for all programs where appropriate. III. SLOs were realigned to current ILOs and GE/ILOs. <p>See elements #8, #9 and #13.</p>	<p>Scaling in Progress</p>
Key Element	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption
<p>13. Assessing and Documenting Learning - (Ensure Students are Learning) The college tracks attainment of learning outcomes and that information is easily accessible to students and faculty.</p>	<p>Early Adoption</p>	<ol style="list-style-type: none"> I. Develop a process to analyze pathway outcomes by sharing data between programs. II. Develop methods demonstrating the effective use of learning outcomes assessments to facilitate course and program improvements. 	<p><u>Initiatives to align with:</u></p> <p><u>Groups to coordinate with:</u></p> <p>The Learning Outcomes Council, SLO Coordinators, SLO Facilitators, IPC, SSPC.</p>	<ol style="list-style-type: none"> I. A procedure for sharing Student Learning Outcome results across programs was developed. II. Models were developed for training purposes. <p>See element #12</p>	<p>Early Adoption</p>

<p>Consistent and ongoing assessment of learning is taking place to assess whether students are mastering learning outcomes and building skills across each program and using results of learning outcomes assessment to improve the effectiveness of instruction in their programs.</p>					
Key Element	Current Scale of Adoption	Plan: Actions, Strategies, Activities, etc.	Existing Initiatives and Groups Involved	Expected Outcome	Anticipated Scale of Adoption
<p>14. Applied Learning Outcomes - (Ensure Students are Learning) Students have ample opportunity for applied/contextualized learning and practice. Opportunities have been coordinated strategically within</p>	<p>Early Adoption</p>	<ol style="list-style-type: none"> I. Conduct an analysis of effective practices and services with a focus on organizational structure for experiential learning. II. Promote and support experiential learning in the classroom. 	<p><u>Initiatives to align with:</u> AEBG, Strategic plan, SEM plan, SSSP/Equity/BSI plan.</p> <p><u>Groups to coordinate with:</u> Service learning, internships, externships, apprenticeships, career center, counseling, work experience, (ASG).</p>	<ol style="list-style-type: none"> I. An analysis of applied learning experiences was developed and a recommendation for further work with Guided Pathways was implemented. II. A plan was developed to promote and support experiential and active learning inside and outside the classroom. 	<p>Scaling in Progress</p>

and/or amongst programs.			IPC, SSPC, Financial and Administrative Services, Facilities, Professional Development, STEM center, ASG Student Affairs.	See elements #6 and #8	
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CCC GP Guided Pathways Allocations

Please estimate the anticipated percentage of the CCC GP allocation to be used for the various activities and expenses.

The 2017-18 State Budget authorized \$150 million in one-time funds for the implementation of Guided Pathways. \$135 million of those funds are to be allocated to colleges. The \$135 million allocation is based on 35% total FTES, 45% total number of Pell grants awarded, and 20% equal distribution. The total allocation will be spread out over five years as follows: 25% in year 1; 30% in year 2; 25% in year 3; 10% in year 4; and 10% in year 5. Although the amount may change, here is the estimation for Palomar College:

Total 5 year allocation:	Year One (4/18)	Year Two (4/19)	Year Three (4/20)	Year Four (4/21)	Year Five (4/22)
\$1,516,425	\$379,106	\$454,928	\$379,106	\$151,643	\$151,643

Palomar College Phase One Allocation is \$379,106

Sample Categories	Anticipated %	Anticipated amount
Personnel or Release Time		
Student Participation	3%	11,373
Consultant for Business Process Analysis	11%	40,000
1.0 FTEF Reassignment Backfill	11%	40,000
Professional Development		
Prepare and Offer workshops and cover travel for Guided Pathways Professional Development	28%	108,104

Plan Implementation		
plan	Funding to execute various aspects of the	16%
		60,000
Software		
	AD ASTRA	26%
		100,674
Other		
	Marketing and Communications Materials	5%
		18,955
	TOTAL	100%
		= \$379,106

HS Grades for Assessment/Placement

Required per EC Section 88922 (c)

Briefly describe the college's efforts on the following issue:

<p>The inclusion of high school grades into the assessment/placement process</p>	<p>The College has implemented multiple measures models for placing students into math, English, and reading courses. These models incorporate student academic performance information from high school, including GPA and grades in specific courses, to derive a course placement recommendation. Statewide research has shown placing students into courses using multiple measures results in more accurate placement than when placing them using a test alone. Multiple measures placement also decreases equity gaps in placement and completions. The Office of Institutional Research and Planning (IRandP) is examining the impact of the college's multiple measures models on student placement levels and course success rates.</p>
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Support Needed from Chancellor's Office

Based on the college's planning and self-assessment dialogue and activity, what support could the Chancellor's Office provide to expand or support the next steps (optional question):

We would like to receive early or regular feedback from the Chancellor's office to see if we are on the right track. In addition, contact information from colleges who have made progress on various elements would be very beneficial. In addition, we would like to request access to more information about MyPath and how it might assist in overall goals.

Palomar College Guided Pathways Plan – Phase One

Approval and Signature Page

College: Palomar Community College District

Board of Trustees Approval Date: _____

We certify the review and approval of the Palomar College Guided Pathways Plan – Phase One by the district board of trustees on the date shown above. We also certify that the goals, strategies and activities represented in this plan meet the legislative and regulatory intent of the Guided Pathways Plan and that funds allocated will be spent according to law, regulation and expenditure guidelines published by the California Community College Chancellor’s Office.

Dr. Joi Lin Blake, Ed.D. Superintendent/President	Date	jblake@palomar.edu Email Address
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Dr. Jack S. Kahn Assistant Superintendent/ Vice President, Instruction	Date	jkahn1@palomar.edu Email Address
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Adrian Gonzales Assistant Superintendent/ Vice President, Student Services	Date	adriangonzales@palomar.edu Email Address
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Dr. Travis Ritt President, Faculty Senate	Date	tritt@palomar.edu Email Address
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PALOMAR COLLEGE
Facilities Department
Palomar South Education Center

SUBJECT: Governing Board Approval: March 2018 Change Order
 DSA Application Number: 04-113069
 DSA File No: 37-C1

PROJECT DESCRIPTION:

This project is the new South Education Center site. The project includes the renovation of the existing 4 story Office Building into a new education center site complete with structural upgrades, all new interiors and mechanical, Electrical and Plumbing systems and equipment. The project also includes structural upgrades to the existing 3 story parking structure as well as landscape and site improvements. The project was awarded by the Governing Board on September 13, 2016.

DESCRIPTION OF CHANGE:**Swinerton Builders:**

This Change Order accounts for repairs to the parking structure elevators caused by rain damage and items requested by the State Elevator inspector as well as added irrigation sleeves and the relocation of one irrigation controller. The additional general conditions costs are being taken out of the construction manager's contingency and therefore the extended time is not an added cost to the District.

Repair parking structure elevators	\$ 34,654
Elevator repairs required by State inspector	\$ 27,139
Added Irrigation sleeves	\$ 24,680
Relocate irrigation controller	\$ 12,096
Total Change Order #06	\$ 98,569

Swinerton Builders	
Original Contract Value:	\$43,487,149
Adjusted GMP Amount	\$1,351,769
Change Orders to Date:	\$1,919,540
Proposed Change Orders:	\$98,569
Revised Contract Amount:	\$46,857,027

FINANCIAL IMPLICATIONS:

The South Education Center project is being funded through Proposition M.

The above changes are included in Project Change order #06 and represent a total increase to the overall project in the amount of **\$98,569**.

RECOMMENDATION:

It is recommended that the Governing Board approve the SEC Owner Change Order #06 for \$98,569 and 45 working days.

PALOMAR COLLEGE
Facilities Department

Parking Structure and College Police

SUBJECT: Governing Board Approval: March 2018 Change Order
 DSA Application Number: 04-114713 & 04-114714
 DSA File No: 37-C1

PROJECT DESCRIPTION:

This project is the Parking Structure and College Police Building. The project includes the construction of a 5 level, 1600 space parking structure and a 7,600 SF new single story College Police building. The project also includes renovating the balance of parking lot #12 to improve traffic flow and add landscaping. The project was awarded by the Governing Board on March 10, 2015.

DESCRIPTION OF CHANGE:

McCarthy Building Companies, Inc.:

This Change Order accounts for unforeseen conditions including rock and damage due to heavy rains, District added security screens at level 1 and adding an additional phase to the parking lot construction for maintaining ADA parking.

Parking lot phasing	\$ 30,651
Added security screens	\$ 32,731
Unforeseen Conditions	\$ 109,774
Total Change Order #06	\$ 173,156

McCarthy Building Companies, Inc.	
Original Contract Value:	\$28,318,352.00
Change Orders to Date:	\$1,197,396.00
Proposed Change Orders:	\$173,156.00
Revised Contract Amount:	\$29,688,904.00

FINANCIAL IMPLICATIONS:

The Parking Structure and College Police project is being funded through Proposition M.

The above changes are included in Project Change Order #06 and represent a total increase to the overall project in the amount of **\$173,156**.

RECOMMENDATION:

It is recommended that the Governing Board approve the Parking Structure and College Police project Owner Change Order #06 for \$173,156 and 0 calendar days to the schedule for the campus police building.

PALOMAR COLLEGE
Facilities Department

A Building Remodel

SUBJECT: Governing Board Approval: March 2018 Change Order
DSA Application Number: 04-113932
Change Order No.: 04

PROJECT DESCRIPTION:

This project is a renovation of the existing A Building & Veterans Center Renovation and is being funded through Prop M. The project consists of the interior renovation of 12,500 square feet of existing buildings built in 1965 over three (3) phases. Work includes hazardous material abatement, demolition, interior framing, drywall & finishes. Project also includes all new MEP (Mechanical, Electrical and Plumbing) systems. The project was awarded by the Governing Board on March 8, 2016.

DESCRIPTION OF CHANGE:

PCN3:

This Final Change Order represents a Final Negotiated settlement of all outstanding additional scope of work and extended general conditions for the A Building Renovation project.

Final negotiated settlement	\$ 185,000.00
Total Change Order #05	\$ 185,000.00

PCN3	
Original Contract Value:	\$ 2,787,000.00
Change Orders to Date:	\$ 371,370.65
Proposed Change Orders:	\$ 185,000.00
Revised Contract Amount:	\$ 3,343,370.65

FINANCIAL IMPLICATIONS:

The A Building Remodel & Veteran's Center Project is being funded through Proposition M.

The above changes are included in Project Change order #05 and represent a total increase to the overall project in the amount of **\$185,000**.

RECOMMENDATION:

It is recommended that the Governing Board approve the A Building Remodel & Veteran's Center Project Change Order No. 05 for \$185,000 and 0 calendar days.

Palomar Community College District

TOPIC: 2017 CCCT Board Election

OVERVIEW: The District may cast one ballot for up to five (5) candidates to serve three-year terms on the CCCT Board.

DISCUSSION:

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are five (5) seats up for re-election on the board, with three incumbents running and two vacancies due to the three-term limit.

Each community college district governing board shall have one vote for each of the five (5) seats on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The five candidates who receive the most votes will serve a three-year term.

The seven trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order of February 9, 2018. This mailing includes the one official ballot to which each community college district is entitled, candidate statements, and biographical sketches of each candidate.

RECOMMENDATION: Review the information and prepare to discuss the candidates' qualifications at the April 10, 2018 meeting.



2018 CCCT BOARD ELECTION
CANDIDATES LISTED IN SECRETARY OF STATE'S
RANDOM DRAWING ORDER OF FEBRUARY 9, 2018

1. *Ann Ransford, Glendale CCD
2. Eric Payne, State Center CCD
3. Greg Pensa, Allan Hancock CCD
4. Greg Bonaccorsi, Ohlone CCD
5. *Brent Hastey, Yuba CCD
6. *Don Edgar, Sonoma County CCD
7. Suzanne Woods, Palo Verde CCD

* Incumbent

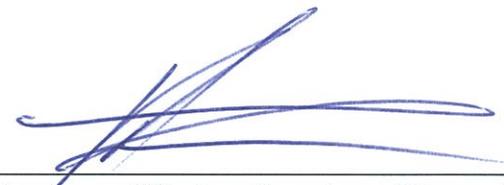

CCCT BOARD
NOMINATION FORM
2018

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Glendale Community
College District nominates Ms. Ann H. Ransford to be a
candidate for the CCCT Board.

This nominee is a member of the Glendale Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Ann Ransford	DATE: January 15, 2018
ADDRESS: 1846 Caminito del Cielo	CITY & ZIP CODE: Glendale, CA 91208
PHONE: 818-549-9182 (home)	EMAIL: annransford@mac.com

EDUCATION

EDUCATION
CERTIFICATES/DEGREES: BS San Jose State, MA Pacific Oaks (Pasadena)

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired Glendale Community College, Director of Communications, Marketing and Foundation
OTHER:

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Glendale Community College District
YEARS OF SERVICE ON LOCAL BOARD: Nine (9) years
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: President, Vice President, Clerk

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

<p>President, President-elect, Vice-President and 5-year member of CCCT Board. Member FCMAT Board, Member Guided Pathways Advisory Group, Member Chancellor's Consultation Council, Presenter League Conventions.</p>

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Annually attend the ACCT Congress and Legislative Conference and serve as the GCC Board representative to ACCT.

CIVIC AND COMMUNITY ACTIVITIES

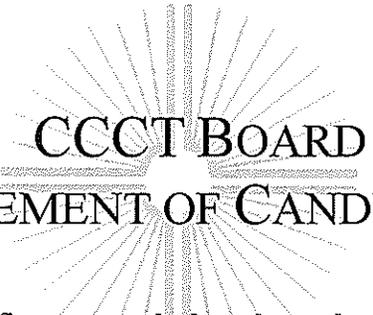
I served a 6-year term, including chair on the City of Glendale Parks, Recreation & Community Services Commission; and have been a member of the executive boards of the YWCA, YMCA, Chamber of Commerce, Rotary, Committee on Aging, Temple Sinai, Rose Float Association, Campbell Center, Career Encores and Life Services.

OTHER

Selected for inclusion as a trustee to serve on an ACCJC accreditation team.

I would very much like to continue my service and participation on the CCCT Board of the League.

I respectfully ask for your vote. Thank you.

The logo features a central vertical line with radiating lines extending outwards, resembling a sunburst or a stylized 'I'.

CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2018** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Ann Ransford

DATE: February 12, 2018

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

CCCT and the League need to stay focused the next two years on implementation of Guided Pathways and Strong Workforce programs, development of a new funding formula, expansion of on-line education, seeking additional resources for the College Promise program, and most important – closing the achievement gap and increasing student success.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

As a community college educator, administrator, board member, and CCCT and League board member and leader, I have learned to ask key questions, identify solutions, and make sound policy decisions. There are differences among our 72 districts and I have a record of bringing people together for the common good.

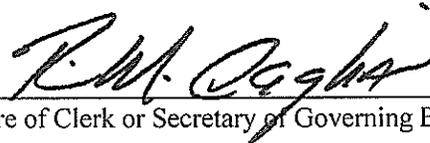
CCCT BOARD
NOMINATION FORM
2018

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the State Center _____ Community College District
nominates Eric Payne _____ to be a candidate for the CCCT Board.

This nominee is a member of the State Center _____ Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2018, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

PERSONAL

NAME: Eric Payne	DATE: 2-15-18
ADDRESS: 2457 S. Lily	CITY & ZIP CODE: Fresno 93706
PHONE: 559-666-7644	EMAIL: eric.paynecmc@gmail.com

EDUCATION

CERTIFICATES/DEGREES: B.S. and M.S. in biology (microbiology)

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Managing Partner, Toure Environmental Engineering
OTHER:

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: State Center Community College District
YEARS OF SERVICE ON LOCAL BOARD: Five years
OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board Secretary Legislative Committee

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCLC Advisory Committee on Educational Services
CCLC African American Caucus President
Excellence in Trusteeship Program Graduate (CCLC)
ACCJC Accreditation Basics On-line Certificate

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

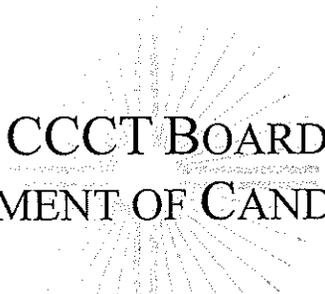
ACCT Nominations Committee
ACCT Public Policy Committee
Presenter "Millennials Leading the Charge for Change" (ACCT in 2015)

CIVIC AND COMMUNITY ACTIVITIES

Fresno Rotary
Fresno County Trustee Association
Fresno Chamber of Commerce Education and Business Committee
Central Valley Cultural Arts Coalition

OTHER

Founder, The Central Valley Urban Institute



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2018** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

Eric Payne

DATE:

2-15-18

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The major issues that I believe need to be addressed include:

On-line community college education
Capital improvement and bond funding
Student equity and student success
College affordability (College Promise)

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I was elected to the State Center Community College District Board in 2012 and 2016. Serving our students continues to be a great honor. As elected trustees, we must focus on expanding opportunity and access for students. Strengthening our business education partnerships will create a better prepared 21st century workforce.



CCCT BOARD
NOMINATION FORM
2018

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District
nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District
governing board, which is a member in good standing of the Community College League of California. The
nominee has been contacted and has given permission to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the nomination form and statement of candidacy: **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Gregory A. Pensa Date: February 8, 2018
Address: 69 Ironwood Way
City: Solvang, CA Zip: 93463
Phone: 805-455-1751
(home) (office)
E-Mail: gpensa@hancockcollege.edu

EDUCATION

Certificates/Degrees: A.A. Allan Hancock College, B.A. San Diego State University

PROFESSIONAL EXPERIENCE

Present Occupation: Retired

Other: Petroleum Marketing and Asset Development Director.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Allan Hancock College
Years of Service on Local Board: 8
Offices and Committee Memberships Held on Local Board: _____
Two years Board Vice President and three years Board President.

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.*) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): Attended last three ACCT conferences as voting board member.

Help lead seminar with other colleges on the "Six Student Success Factors".

CIVIC AND COMMUNITY ACTIVITIES

Education related;
Excellence in Trusteeship
Solvang School Board Trustee 10 years, passed Mello Roos bond, built 6 classrooms & gym.
Santa Ynez High School, coached JV baseball.
Allan Hancock College Foundation board 9 years, helped pass \$180 million dollar bond.
Santa Barbara County School Boards Association, president elect 2017-18
Education Volunteer of the Year" 2004

OTHER

President-Election 2019, Santa Ynez Valley Rotary
"Man of the Year" The Valley Foundation 2013
Indigenous Development Coordinators-Founding Board member & Treasurer NGO in Philippines.
Valley Haven-Senior Day Care Center-Founding Board member.
Friendship House-Alzheimer's & Dementia Care-current President
Rotarian since 1980, Past President and multiple Paul Harris Award recipient.
Thru Rotary, delivered medical supplies to El Salvador & Philippines.
Buellton Business Men's Association, Past President
Pony League baseball, past president and coach.

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2018** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Greg Pensa DATE: February 8, 2018

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Affordability and access. Access and affordability through Promise programs will lead to
ensuring students can attend college. Access means getting students not only to an AA,
but also to a bachelor's degree. Expanding the community college baccalaureate should
be a key part of building an educated workforce in California.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My time as an elected trustee and school board member showed me how we, as policy
makers, are able to impact our communities. I have earned the Excellence in Trusteeship
designation, a process that has exposed me to the policy initiatives that will expand
access and affordability.



CCCT BOARD
NOMINATION FORM
2018

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Community College District nominates to be a candidate for the CCCT Board.

This nominee is a member of the Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the nominating form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

NAME: Greg Bonaccorsi	DATE: February 9, 2018
ADDRESS: P.O. Box 489	CITY & ZIP CODE: Fremont, 94537
PHONE: (510) 813-4161	EMAIL: greg4ohlone@yahoo.com

EDUCATION

CERTIFICATES/DEGREES: **BA in Biology with a Minor in Mathematics (1986) - Humboldt State University**

PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: **7th/8th Grade Science Teacher - Fremont Unified School District**

OTHER: **California Teachers Association Board of Directors, National Education Association Board of Directors, IISME Fellow**

COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: **Ohlone Community College District**

YEARS OF SERVICE ON LOCAL BOARD: **10 years (2008 - Present)**

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Chair, Ohlone CCD Board of Trustees (2014-2015, 2018 - Present)
Vice-Chair, Ohlone CCD Board of Trustees (2013-2014, 2016-2017)
Member, Ohlone CCD Foundation Board (2013-2015, 2016-Present)
Past Member, Ohlone CCD Audit Committee
Past Member, Ohlone CCD Policy Sub-Committee
Board Representative, Alameda County School Boards Association (2008-Present)

STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Elected Director, California Teachers Association (CTA) Board of Directors
CTA Governance Documents Committee
CTA Policy and Organizational De
Legislative Contact to State Senator Weichowski

NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

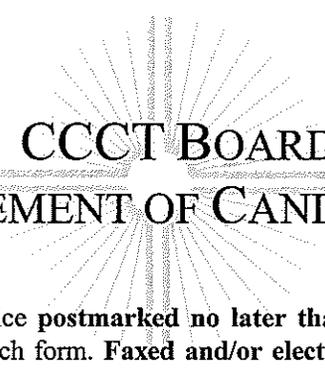
Elected Past Director, National Education Association (NEA) Board of Directors
Legislative Contact to Rep. Eric Swalwell

CIVIC AND COMMUNITY ACTIVITIES

Past Member, Fremont Unified School District Financial Advisory Committee
Past Member, Fremont Youth Symphony Board of Directors
Member, League of Women Voters for Fremont, Newark, and Union City
Member (On Leave), Ohlone Wind Orchestra
Member, Tri-Cities Democratic Forum
Member, Alameda County Central Labor Council

OTHER

Who's Who Among America's Teachers (1995)
Member, The Honor Society of Phi Delta Kappa
Member, The Honor Society of Phi Kappa Phi



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2018** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME:

Greg Bonaccorsi

DATE:

February 9, 2018

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

It is my position that the League must continue to be a strong advocate for and coordinate its actions with other allied agencies for publicly funded California Community Colleges so that these institutions of higher education can continue to meet the demands of our ever-increasing and diverse student population.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My background as a public school teacher and a life-long public education advocate have prepared me well by providing the context and the connections needed to focus on meeting student needs through the goals of the CCCT Board of the League. Now is the time for action.

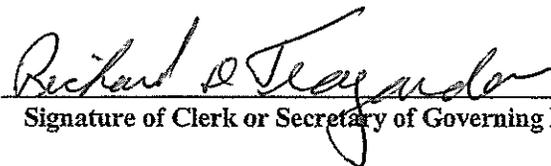
CCCT BOARD NOMINATION FORM 2018

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Yuba _____ Community
College District nominates Brent Haste _____ to be a
candidate for the CCCT Board.

This nominee is a member of the Yuba _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Brent Hastey Date: _____
Address: 3024 Plumas-Arboga Road
City: Olivehurst Zip: 95961
Phone: 530-741-3223 530-400-1992
(home) (office)
E-Mail: bhastey@gmail.com

EDUCATION

Certificates/Degrees: AA Yuba College
BS Golden Gate University

PROFESSIONAL EXPERIENCE

Present Occupation: Owner of Plumas Lake Self Storage
President, Association of California Water Agencies; Chairman of the Board of the Yuba County Water Agency.
Other: Adjunct Instructor for Central Texas College

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Yuba Community College District
Years of Service on Local Board: 10 years
Offices and Committee Memberships Held on Local Board: Board President 2012 & 2013; Board Vice President, 2011;
Clerk of the Board 2010; Governing Board's Policy and Finance Committee 2013 & 2014;
Board's Audit Committee 2015; Board's Facilities Committee 2016, & 2017
State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc Workshop Presenter with YCCD Chancellor Douglas Houston at: (1) 2013 CCLC Trustee
Conference Presentation: New Trustee Orientation; (2) 2013 Rural Community College Alliance Presentation: A Rural
Community College Collaborate; (3) 2014 CCLC Annual Convention Presenter: Trustee Roles in the Accreditation Process;
(4) 2014 ACCJC Cerritos College Accreditation Team; (5) Board Training Sessions for Pasadena City College and El Camino CCD;
Member of IEPI Advisory Committee; Current Board Member of CCCT

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

(1) Director of Yuba County Water Agency; (2) Bank of Feather River Director _____

(3) Public Member of the Yuba County Local Agency Formation Commission (LAFCO) _____

(4) Yuba Feather Rivers Rotary Club, Past President; (5) Yuba County Board of Supervisors 1993-2001 _____

(6) Sacramento Area Council of Governments, Past Chairperson; (7) Rotary District Governor Designee 2020-2021 _____

OTHER

CCCT BOARD

STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2018** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Brent Hastey DATE: 1/30/2018

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I pledge to work cooperatively and collaboratively with community college colleagues throughout California to reduce the cost of a college degree, to improve student success rates and to improve access, affordability and services for all. I will also work towards a fuller integration of technology to better serve student needs.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I bring my extensive experience in local government, my working knowledge of the legislative process, and my commitment to maintaining affordability for all California college students. I envision an expanded partnership with K-12 districts, UC, CSU, and the private sector to create clear and open pathways for improved student success.

**CCCT BOARD
NOMINATION FORM
2018**

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
**CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811**

The governing board of the _____ Sonoma County _____ Community
College District nominates _____ Donald S. Edgar _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ Sonoma County _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2018, along with the nomination form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

PERSONAL

Name: Donald S. Edgar Date: January 11, 2018
Address: 408 College Avenue
City: Santa Rosa Zip: 95401
Phone: (707) 799-4090
(home) (office)
E-Mail: don@classattorneys.com

EDUCATION

Certificates/Degrees: University of California School of Law, Los Angeles, CA Juris Doctor, May 1988
University of California, San Diego, CA, Bachelor of Science, Management Science, May 1981
Santa Rosa Junior College, Santa Rosa, CA, Associate of Arts, May 1979

PROFESSIONAL EXPERIENCE

Present Occupation: Attorney at Law, Edgar Law Firm

Other: Member, State Bar of California. Member, Bar of The District of Columbia.
Member, American Bar Association. Member, United States Supreme Court Bar Association
Member, Sonoma County Bar Association. Member Association of Trial Lawyers of America (AAJ).
Member, California Trial Lawyers Association (COAC). Member, Sonoma County Trial
Lawyers Association. Member Consumer Attorneys Association of Los Angeles

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Santa Rosa Junior College

Years of Service on Local Board: Nine

Offices and Committee Memberships Held on Local Board: Board President 2015. Board Clerk 2011-2013

SRJC Foundation Board 2009/10-2014/15 terms. Board Vice President 2013-2015

Bear Cub Athletic Trust Board 2009/10-2014/15 Terms. Board Facilities Committee 2014-2017

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc.)

CCCT Board 2015-2018

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Board Member, Board of Community Services, City of Santa Rosa, 1994-98. Member, Active 20/30 International #50 1989-98

President, Sonoma County Taxpayers' Association 1993. Board Member, Santa Rosa Thursday Night Market Association 1993

Vice President, Santa Rosa Downtown Association, 1993. Board Member, Sonoma County Legal Services Foundation

Board Member, Petaluma Fair Board (appointed by Gov. Pete Wilson) 1998-02. Board Member, Sonoma County Teen Court

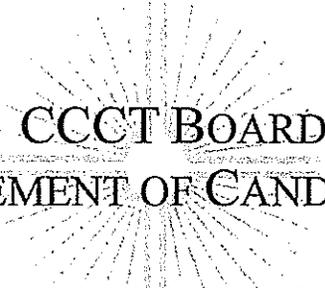
Soccer Coach, Annadel Youth Soccer League, 1999, 2003, 2004. Judge Pro Tem, Sonoma County Superior Court

Adjunct Professor, Sonoma State University (Business Law) 1989-91. Board of Directors, Neptune Swimming

Diocesan Pastoral Council, Diocese of Santa Rosa 2011-13. Board Member, Sonoma County Bar Association

Board of Trustees, Cardinal Newman Highschool 2011/12-2014/15 Terms. Board Finance Committee, Cardinal Newman Highschool 2011/15-2014/15 Terms. Buildings and Grounds Committee, Cardinal Newman Highschool 2011/12-2014/15 Terms

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2018 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Donald S. Edgar DATE: 1-11-18

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The success of our colleges can be measured by actual positive outcomes by students in job placement and successful transitions to four year universities. Focusing on necessary outcomes of certificate completion and graduation and improving access for all by reducing and eliminating barriers are important for CCCT and the League

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I can contribute to further develop a culture of sharing and collegiality among the districts and California Universities, especially as to recognizing sharing and exchanging best practices toward strengthening transfer opportunities, certificate training, and enhancing and broader utilization of technology to improve access, contain costs, and increase student success



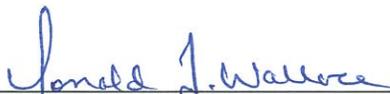
CCCT BOARD
NOMINATION FORM
2018

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

Mail to:
CCCT Board Nominations
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Palo Verde Community
College District nominates Suzanne P. Woods to be a
candidate for the CCCT Board.

This nominee is a member of the Palo Verde Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2018**, along with the nomination form and statement of candidacy. **Faxed and/or electronically mailed material will not be accepted.**

PERSONAL

Name: Suzanne P. Woods Date: 01/31/2018
Address: 180 N. Hickory Road
City: Blythe Zip: 92225
Phone: 760-408-4199
(home) (office)
E-Mail: Suzzq1969@aol.com

EDUCATION

Certificates/Degrees: Master's Degree in Leadership, Bachelor's Degree in Business Administration, Associate Degree in General Studies

PROFESSIONAL EXPERIENCE

Present Occupation: Supervisor of Admissions and Records, Southwestern Community College
Other: Director of Financial Aid and Scholarships, Palo Verde College
Admissions and Records Specialist, Palo Verde College
Admissions and Records Technician I & II, Palo Verde College

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Palo Verde Community College
Years of Service on Local Board: 3 years
Offices and Committee Memberships Held on Local Board: Vice President--2017, President--2018

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) _____

I have never had the opportunity to serve on CCCT or other organizations, etc. _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): I have never had
the opportunity to serve on ACCT board, committees, etc.

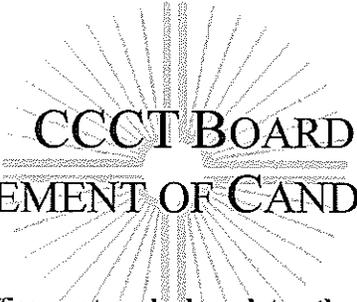
CIVIC AND COMMUNITY ACTIVITIES

CSEA Chapter 180 Vice President

CSEA Chapter 180 Treasurer

CSEA Chapter 180 Professional Growth

OTHER



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2018** along with the nomination form and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted.**

CANDIDATE'S NAME: Suzanne P. Woods DATE: 01/31/18

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Guided pathways/implementation and success

Student achievement/completion

Online college/campus/new funding formula

Economic insecurity and financial aid, gaining trust from the community

Transfer concerns/offering a baccalaureate degree at CC

Allocation of scarce resources; Data continuity and integrity

Education attainment/achievement gap

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Training and awareness of the new initiatives and changes that occur throughout the State would be helpful for new and old board members. In my experience board members may not know what faculty, staff, and administrators face when a new change occurs on the State level and how it affects the college.



**INITIAL NEGOTIATIONS PROPOSAL TO THE
PALOMAR FACULTY FEDERATION CFT/AFT
FOR THE 2018-19 ACADEMIC YEAR**

The District's Initial Sunshine Proposal for a successor agreement to the Palomar Faculty Federation CFT/AFT for the 2018-19 academic year is based the College's Values, as described below, which align to the Mission of the Palomar Community College District (PCCD). By continuing to adhere to these values, the District reiterates its investment in the students we serve.

Our Values

- Excellence in teaching, learning, and service
- Integrity as the foundation for all we do
- Access to our programs and services
- Equity and the fair treatment of all in our policies and procedures
- Diversity in learning environments, philosophies, cultures, beliefs, and people
- Inclusiveness of individual and collective viewpoints in collegial decision-making processes
- Mutual respect and trust through transparency, civility, and open communications
- Creativity and innovation in engaging students, faculty, staff, and administrators
- Physical presence and participation in the community

Initial Proposal

This initial sunshine proposal intends to meet the requirements and guidelines of the Government Code section 3547, which is part of the Educational Employment Relations Act, and as required by the Board Bylaw 2610. The District proposes to negotiate the following:

Article 1: Agreement
 Article 4: Workload & Calendar
 Article 15: Compensation
 Article 17: Evaluation
 Article 16: Benefits
 Article 20: Working Conditions
 Article 23: No Concerted Refusals to Work

The District looks forward to continue good faith negotiations with PFF based on the College's Values, and in which the parties constructively confront the issues with mutual respect and understanding.

March 6, 2018

**PFF REQUEST TO SUNSHINE ARTICLES FOR 2018/19 CONTRACT BETWEEN THE PALOMAR COMMUNITY
COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION**

The Palomar Faculty Federation is requesting to sunshine the following articles and appendices for the 2018/19 Collective Bargaining Agreement between Palomar Community College District and the Palomar Faculty Federation in order to begin the negotiation process for the 2018/19 contract:

- Article 6- Union Rights
- Article 8- Course Maximums
- Article 15- Compensation
- Article 20- Working Conditions
- Appendix F- Extra Duty Stipend/Reassignment Salary Schedule
- Appendix G- Salary Schedules
- Appendix H- Part-Time Faculty Office Hours

Palomar Community College District

TOPIC: Dean Sivert trip to Osaka, Japan

OVERVIEW:

Dean Shayla Sivert has arranged to travel to Osaka, Japan from April 7-11, 2018 to represent the District at the opening ceremonies of the new school year at Human International Universities and Colleges Consortium (HIUC), she will also present informational workshops about Palomar College. Human International Universities and Colleges will be responsible for Dean Sivert's airfare, accommodation and meals.

DISCUSSION/FINANCIAL IMPLICATIONS:

HIUC, part of the Human Academy, is one of the largest companies providing educational programs for all ages. They have developed articulation agreements with colleges and universities in the US, UK, Australia and Canada; including Palomar College. HIUC has been referring students to Palomar College since 1999 to pursue their higher education goals.

HIUC has invited a representative from Palomar College to participate in the opening ceremonies of their new school year and to provide informational workshops about Palomar College to its incoming class.

Dean Shayla Sivert will represent Palomar College at the Opening Ceremonies and all travel costs will be covered by HIUC.

Saturday, April 7	Depart San Diego
Sunday, April 8	Arrival Japan
Monday, April 9	Give presentation about Palomar College and Pathway Program
Tuesday, April 10	Opening Ceremony in Osaka
Wednesday, April 11	Depart Japan

RECOMMENDATION: APPROVE INTERNATIONAL TRAVEL FOR EDUCATIONAL ADMINISTRATOR

**PALOMAR COMMUNITY COLLEGE DISTRICT
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this thirteenth day of March, 2018 by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Ronnie E. Ballesteros-Perez** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Assistant Superintendent/Vice President, Finance and Administrative Services** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a member of the Administrative Association as described in the Administrative Association Handbook adopted by the Board, an academic employee as defined by Education Code section 87001(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). The Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). If, on or before March 15 of the final year of this Agreement, the Board does not send by certified mail to Employee's last address on record with the District or personally deliver a written notice to Employee that this Agreement shall not be renewed, then this Agreement shall be renewed automatically for a term of one (1) year on the same terms and conditions. If the Board timely provides such written notice of non-renewal to Employee, this Agreement will expire and Employee's employment will terminate effective upon the close of business on the last day of the term of this Agreement without any further action by the Board subject to the provisions of paragraph 3. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for a term of more than one (1) year.
3. **RETREAT/RETURN RIGHTS.** If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another administrator or non-administrator education position in the District, such Employee may have the right to return to such position upon the expiration of this Agreement provided that Employee is not terminated for cause.
4. **TERM.** The term of this Agreement shall begin on **July 1, 2018**, and continue through and including **June 30, 2020** or unless extended pursuant to paragraph 2.

Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize the renewal or extension of this Agreement for a term of more than twenty-four (24) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a grant, categorical program, or other monies not in the District's unrestricted general fund, and if funding is discontinued, the Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15th of the year in which the funding is not received.

5. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at Salary Grade 79/15 from July 1, 2018 through June 30, 2019; and at salary grade 79/16 from July 1, 2019 through June 30, 2020. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
6. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement. The Board reserves the right to reassign the Employee at any time during the term of this Agreement to another administrative Position within the District. Reassignment during the term of this Agreement solely for discretionary reasons will not result in a reduction of the Employee's compensation during the term of this Agreement. Reassignment will be made in compliance with the California Education Code and the Administrative Handbook.
7. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
8. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with Section 5. Vacation of the Administrative Association Handbook as adopted by the Board. Vacation days are exclusive of

holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board.

9. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's executive administrators for which they are eligible under the terms of the Administrative Association Handbook. The District shall also provide Employee with a \$100.00 monthly cell phone stipend and a \$500.00 monthly transportation allowance, for a net amount of \$600.00 per month after applicable state and federal taxes on the stipends are withheld. These stipends are not considered creditable compensation under CalPERS.
10. **TRAVEL.** Necessary transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
11. **SERVICE CLUBS AND COMMUNITY ORGANIZATIONS.** The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Board.
12. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
13. **MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT.** Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement, or eighteen (18) months, whichever is less, minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalPERS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

14. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term “cause” is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District’s mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board. In the event of a termination of Agreement for cause, the provisions of Section 13 of Agreement shall not apply.

15. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) “Abuse of office or position” is defined in Government Code section 53243.4 to mean either of the following:

- (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
- (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

16. **MODIFICATION OF CONTRACT.** This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.
17. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
18. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
19. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
20. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
21. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
22. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
EMPLOYMENT CONTRACT**

I have reviewed this Assistant Superintendent/Vice President Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Dr. Joi Lin Blake, Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this thirteenth of March, 2018 by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Adrian Gonzales** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Assistant Superintendent/Vice President, Student Services** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a member of the Administrative Association as described in the Administrative Association Handbook adopted by the Board, an academic employee as defined by Education Code section 87001(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). The Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a) If, on or before March 15 of the final year of this Agreement, the Board does not send by certified mail to Employee's last address on record with the District or personally deliver a written notice to Employee that this Agreement shall not be renewed, then this Agreement shall be renewed automatically for a term of one (1) year on the same terms and conditions. If the Board timely provides such written notice of non-renewal to Employee, this Agreement will expire and Employee's employment will terminate effective upon the close of business on the last day of the term of this Agreement without any further action by the Board subject to the provisions of paragraph 3. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for a term of more than one (1) year.
3. **RETREAT/RETURN RIGHTS.** If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another administrator or non-administrator education position in the District, such Employee may have the right to return to such position upon the expiration of this Agreement provided that Employee is not terminated for cause.
4. **TERM.** The term of this Agreement shall begin on **July 1, 2018**, and continue through and including **June 30, 2020** or unless extended pursuant to paragraph 2.

Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize the renewal or extension of this Agreement for a term of more than twenty-four (24) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a grant, categorical program, or other monies not in the District's unrestricted general fund, and if funding is discontinued, the Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15th of the year in which the funding is not received.

5. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at salary grade 79/16 from July 1, 2018 through June 30, 2019; and at salary grade 79/17 from July 1, 2019 through June 30, 2020. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
6. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement. The Board reserves the right to reassign the Employee at any time during the term of this Agreement to another administrative Position within the District. Reassignment during the term of this Agreement solely for discretionary reasons will not result in a reduction of the Employee's compensation during the term of this Agreement. Reassignment will be made in compliance with the California Education Code and the Administrative Handbook.
7. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
8. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with Section 5. Vacation of the Administrative Association Handbook as adopted by the Board. Vacation days are exclusive of

holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board.

9. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's executive administrators for which they are eligible under the terms of the Administrative Association Handbook. The District shall also provide Employee with a \$100.00 monthly cell phone stipend and a \$500.00 monthly transportation allowance, for a net amount of \$600.00 per month after applicable state and federal taxes on the stipends are withheld. These stipends are not considered creditable compensation under CalPERS.
10. **TRAVEL.** Necessary transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
11. **SERVICE CLUBS AND COMMUNITY ORGANIZATIONS.** The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Board.
12. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
13. **MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT.** Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement, or eighteen (18) months, whichever is less, minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalPERS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

14. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term “cause” is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District’s mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board. In the event of a termination of Agreement for cause, the provisions of Section 13 of Agreement shall not apply.

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Employee Signature

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Date: _____

Dr. Joi Lin Blake, Secretary to the Governing Board

Copy: Employee