

**DISTRICT PROPOSAL NO. 2****OCTOBER 18, 2017****MEMORANDUM OF UNDERSTANDING****RE: ARTICLE 4 – WORKLOAD & CALENDAR****BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT  
AND THE PALOMAR FACULTY FEDERATION**

This Memorandum of Understanding (“MOU”) is entered into by and between the PALOMAR COMMUNITY COLLEGE DISTRICT (“District”) and the PALOMAR FACULTY FEDERATION (“PFF”) and is with respect to Article 4.

This MOU is made and entered into in the context of the critical need of the District to establish the Academic Calendar for the 2017-2018 and the summer of 2018 Academic Calendars due to the pressing fiscal needs of the District. The Academic Calendar needs to be established before the parties are able to complete a full agreement on all matters within the scope of representation. ~~Further, the parties prefer to reach agreement on the District's Academic Calendars before presenting the tentative Academic Calendars to the Strategic Planning Council for its approval.~~

RCU  
10/18/2017

Dated: 10/18/17

By: [Signature]  
Lisa M. Norman, Ed.D, J.D.  
Assistant Superintendent/  
Vice President, Human Resource  
Services

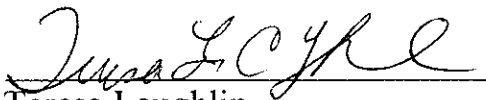
Dated: 10/18/2017

By: [Signature]  
Bill Shaeffer  
Rutan & Tucker, LLP  
District Chief Negotiator

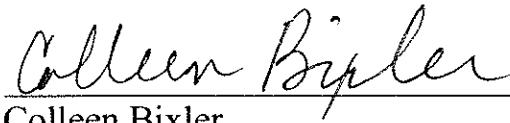
Dated: 10/18/17

By: [Signature]  
Jenny Fererro  
Lead Negotiator, PFF

Dated: 10/18/17

By:   
Teresa Laughlin  
FT Co-President, PFF

Dated: 10/18/17

By:   
Colleen Bixler  
PT-Co-President, PFF



- \* = Flexible use
- Three back to back 4-Week Session
- One 6-Week Session followed by one 4-Week Session
- One 8-Week Session
- One 4-Week Session followed by one 8-Week Session
- One 8-Week Session followed by one 4-Week Session
- One 12-Week Session

October 19, 2017

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT**  
**AND THE PALOMAR FACULTY FEDERATION**

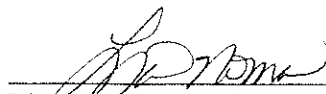
This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 8: Course Maximums.

The Emergency Medical Education (EME) program has external accreditation requirements that necessitate the adjustment of several of their course caps for the Spring 2018 semester. Since student registration for Spring 2018 begins on November 6, 2017, this MOU covers the following changes to EME course caps to be effective for the Spring 2018 semester, and thereafter. Negotiations for the complete course maximums list will continue during this school year, and will include the changes listed below.


COURSE NUMBER	CURRENT LECTURE CAP	CURRENT LAB CAP	NEW LECTURE CAP (effective Spring 2018)	NEW LAB CAP (effective Spring 2018)	COMMENTS
EME 106 & 106L	30	15	30 (same)	10	Accreditation requirements: teacher/student ratio of 1:10, new lab cap also allows for 3 lab sections to share one lecture section.
EME 175 & 175L	30	15	30 (same)	10	Accreditation requirements: teacher/student ratio of 1:10, new lab cap also allows for 3 lab sections to share one lecture section.
EME 206 & 206L	32	12	36	12 (same)	Increasing the cap size on the lecture will allow 3 lab sections to share one lecture section. New classroom configuration allows this increase. Accreditation requirements: teacher/student ratio of 1:6
EME 207 & 207L	32	12	36	12 (same)	Increasing the cap size on the lecture will allow 3 lab sections to share one lecture section. New classroom configuration allows this increase. Accreditation requirements: teacher/student ratio of 1:6
EME 208 & 208L	32	12	36	12 (same)	Increasing the cap size on the lecture will allow 3 lab sections to share one lecture section. New classroom configuration allows this increase. Accreditation requirements: teacher/student ratio of 1:6
EME 209 & 209L	32	12	36	12 (same)	Increasing the cap size on the lecture will allow 3 lab sections to share one lecture section. New classroom configuration allows this increase. Accreditation requirements: teacher/student ratio of 1:6
EME 210		32		36	Change reflects true capacity of hospital placements.
EME 211		10		36	Change reflects true capacity of hospital placements.
EME 212		10		36	Change reflects true capacity of hospital placements.
EME 215		32		36	Change reflects true capacity of hospital placements.



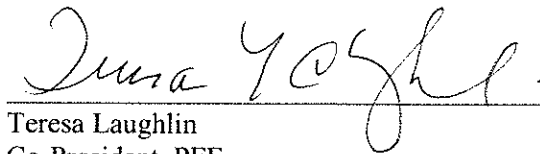
Dated: 10/24/17

  
\_\_\_\_\_  
Lisa M. Norman Ed.D, J.D.  
Assistant Superintendent/Vice President, HR  
District Chief Negotiator

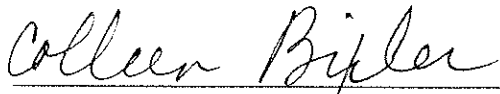
Dated: 10/25/17

  
\_\_\_\_\_  
Jenny Eferro  
Lead Negotiator, PFF

Dated: 10/25/17

  
\_\_\_\_\_  
Teresa Laughlin  
Co-President, PFF

Dated: 10/25/17

  
\_\_\_\_\_  
Colleen Bixler  
Co-President, PFF

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT**  
**AND THE PALOMAR FACULTY FEDERATION**

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF"), collectively "the parties."

Whereas, both parties have recognized the immediate need to negotiate and implement changes relative to **Article 15.4.8 Part-Time Faculty Office Hours and** Appendix H (see attached): Part Time Faculty Office Hours form. **For the 2017/18 year only**, the form for part-time faculty to receive payment for office hours for the Fall 2017 semester is due to Human Resource Services by November 17, 2017.

While Article 15 is pending negotiation for the 2017/18 contract, the District and the PFF agree to utilize the existing form and payment structure for part-time faculty office hours negotiated for the 2016/17 contract. Human Resource Services will accept the existing form posted on the HR website until negotiations are complete. This MOU does not limit the negotiations of part-time office hours or limit future negotiated increases.

Dated: 10-31-17



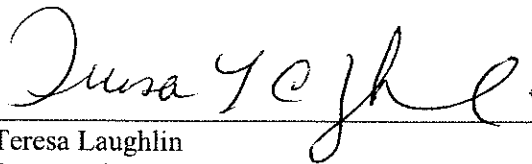
Lisa M. Norman, Ed.D. J.D.  
Assistant Superintendent/Vice President, HR  
Services, District Chief Negotiator

Dated: 10/27/17



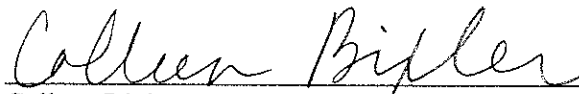
Jenny Fererro  
Lead Negotiator, PFF

Dated: 10/31/17



Teresa Laughlin  
Co-President, PFF

Dated: 10/30/17



Colleen Bixler  
Co-President, PFF

### Part-Time Faculty Voluntary Office Hours Verification

**SPRING**

Date of Office Hour(s) MM/DD/YYYY	Time of Office Hour(s) 10:00 am – 10:30 am	Number of Office Hour(s) 30 minutes
<b>*TOTAL OFFICE HOURS TO BE PAID:</b>		

For CalSTRS members: Office hours are subject to CalSTRS employee and employer contributions, service credit will only be applied for CalSTRS 2% at 60 members (CalSTRS members on or before December 31, 2012).

TA  
Juno 10/27/17

**MEMORANDUM OF UNDERSTANDING**

**BETWEEN AND AMONG THE PALOMAR COMMUNITY COLLEGE DISTRICT,**


**THE PALOMAR FACULTY FEDERATION, AND BO KIM**

This Memorandum of Understanding ("MOU") is entered by, between and among the PALOMAR COMMUNITY COLLEGE DISTRICT ("District"), the PALOMAR FACULTY FEDERATION ("PFF"), and BO KIM ("Kim") and is with respect to Article 17: Evaluations.

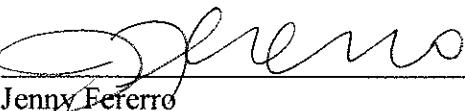
Pursuant to Article 17, Section 17.2.3, the parties agree that for the second year Tenure and Evaluations Report for Bo Kim, the timelines will be amended due to Mr. Kim being out in the Fall 2017 semester on medical leave. Mr. Kim will return to the classroom in Spring 2018; thus, Mr. Kim's full evaluation report for the 2017-2018 year will be completed in April 2018 and will be based on the limited student data from Spring 2017 and full evaluation of his performance (in a classroom) for Spring 2018. Fall 2017 will be excluded from consideration during evaluations for the second year report.

Mr. Kim understands that he has a right to have the Governing Board decide on or before March 15, 2018 to enter or not enter into a two (2)-year contract with Mr. Kim as a third (3<sup>rd</sup>)-year probationary academic employee for the academic year commencing July 1, 2018. Mr. Kim understands and accepts that by agreeing to this MOU, he is knowingly and voluntarily waiving his right to have the Governing Board make its decision on or before March 15, 2018 regarding his continued employment as a probationary academic employee, and with the full knowledge and understanding that the Governing Board will not make its decision regarding Mr. Kim's contract status for the subsequent academic years commencing July 1, 2018 until a meeting in May, 2018 of the District's Governing Board.

Dated: 10/29/17

By:   
\_\_\_\_\_  
Lisa Norman, Ed.D., J.D.  
Assistant Superintendent/Vice President  
Human Resource Services  
District Chief Negotiator

Dated: 10/25/17

By:   
\_\_\_\_\_  
Jenny Deferro  
Lead Negotiator, PFF

Dated: 10/25/17

By: Teresa Laughlin  
Teresa Laughlin  
Co-President, PFF

Dated: 10/24/17

By: Colleen Bixler  
Colleen Bixler  
Co-President, PFF

I agree:

Dated: 10/26/17

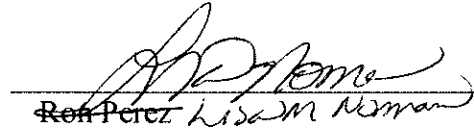
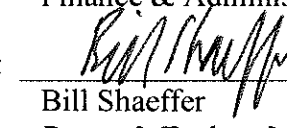
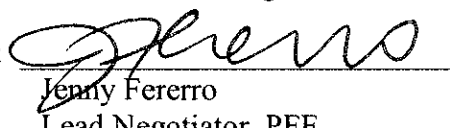
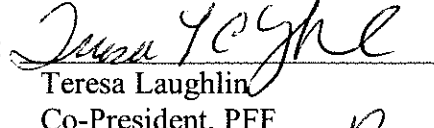
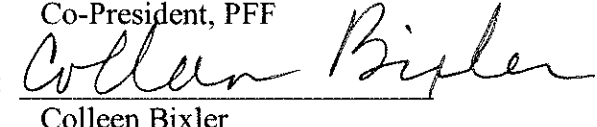
By: Bo Kim  
Bo Kim

October 4, 2017

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT**  
**AND THE PALOMAR FACULTY FEDERATION**

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 17: Evaluations.

The parties agree that for the third year Tenure and Evaluations Report for Kevin Powers the timelines will be amended due to Mr. Powers being out on Administrative Leave in the Spring 2017 and Fall 2017 semesters. Mr. Powers will be reinstated in the classroom in Spring 2018, thus, Mr. Powers' full evaluation report for the 2017-2018 year will be completed in May 2018 and will be based on the limited student data from Spring 2017 and full evaluation of his performance (in a classroom) for Spring 2018. Fall 2017 will be excluded from consideration during evaluations for the third year report.

Dated: <u>10/13/2017</u>	By: <u></u> Ron Perez <i>Lisa M. Herman</i> Ed.D., J.D. Assistant Superintendent/Vice President Finance & Administrative Services
Dated: <u>10/18/2017</u>	By: <u></u> Bill Shaeffer Rutan & Tucker, LLP District Chief Negotiator
Dated: <u>10/18/17</u>	By: <u></u> Jenny Fererro Lead Negotiator, PFF
Dated: <u>10/18/2017</u>	By: <u></u> Teresa Laughlin Co-President, PFF
Dated: <u>10/18/17</u>	By: <u></u> Colleen Bixler Co-President, PFF

## EXHIBIT J-6

**New Positions for North and South Education Centers  
November 14, 2017 Governing Board Meeting**

Classified Positions	Salary Grade	Monthly Salary	FTE	# Mos.	#	Location	Department	Account Code(s)/%	Work Hours
Administrative Specialist I	18	3,573.93	1	12	6675	South Center	Library	W-212200-317100-61200-0000000/100%	Standard
Administrative Specialist I	18	3,573.93	1	12	6676	South Center	Languages and Literature	W-212200-321110-61100-0000000/100%	Standard
Administrative Specialist I	18	3,573.93	1	12	6677	North Center	Languages and Literature	N-212200-321110-61100-0000000/100%	Standard
Admissions/Financial Aid Specialist II	22	3,941.14	1	12	6678	South Center	Enrollment Services	W-212200-475100-64600-0000000/50% W-212200-421100-62100-0000000/50%	Standard
Admissions/Financial Aid Specialist II	22	3,941.14	1	12	6679	South Center	Enrollment Services	W-212200-475100-64600-0000000/50% W-212200-421100-62100-0000000/50%	Standard
Admissions/Financial Aid Specialist II	22	3,941.14	1	12	6680	North Center	Enrollment Services	N-212200-475100-64600-0000000/50% N-212200-421100-62100-0000000/50%	Standard
Admissions/Financial Aid Specialist II	22	3,941.14	1	12	6681	North Center	Enrollment Services	N-212200-475100-64600-0000000/50% N-212200-421100-62100-0000000/50%	Standard
Assessment Specialist	21	3,844.61	1	12	6682	South Center	Counseling Services	N-212200-462100-63100-0000000/100%	Standard
Assessment Specialist	21	3,844.61	1	12	6683	North Center	Counseling Services	W-212200-462100-63100-0000000/100%	Standard
Audio Visual Technician	32	5,030.74	1	12	6684	San Marcos (supports centers)	Information Services	W-212200-561100-67800-0000000/100%	Standard
Custodian I	9	2,868.81	1	12	6685	South Center	Custodial Services	W-212200-542200-65300-0000000/100%	M - F 9:30 pm - 6:00 am*
Custodian I	9	2,868.81	1	12	6686	South Center	Custodial Services	W-212200-542200-65300-0000000/100%	M - F 9:30 pm - 6:00 am*
Custodian I	9	2,868.81	1	12	6687	South Center	Custodial Services	W-212200-542200-65300-0000000/100%	Tu - Sa 7:00 am - 4:00 pm
Custodian I	9	2,868.81	1	12	6688	North Center	Custodial Services	N-212200-542200-65300-0000000/100%	Tu - Sa 7:00 am - 4:00 pm
Custodian II	13	3,163.60	1	12	6689	South Center	Custodial Services	W-212200-542200-65300-0000000/100%	M - F 9:30 pm - 6:00 am*
Custodian II	13	3,163.60	1	12	6690	North Center	Custodial Services	N-212200-542200-65300-0000000/100%	M - F 9:30 pm - 6:00 am*
Education Center Coordinator	23	4,035.97	1	12	6691	South Center	Instruction	W-212200-354250-60910-0000000/100%	Standard
Education Center Coordinator	23	4,035.97	1	12	6692	North Center	Instruction	N-212200-354250-60910-0000000/100%	Standard
Facilities Maintenance Technician	18	3,573.93	1	12	6693	South Center	Facilities	W-212200-542100-65100-0000000/100%	M - F 1:00 pm - 10:00 pm*
Facilities Maintenance Technician	18	3,573.93	1	12	6694	South Center	Facilities	W-212200-542100-65100-0000000/100%	Tu - Sa 7:00 am - 4:00 pm
Facilities Maintenance Technician	18	3,573.93	1	12	6695	North Center	Facilities	N-212200-542100-65100-0000000/100%	M - F 1:00 pm - 10:00 pm*
Grounds Maintenance Technician	16	3,403.25	1	12	6696	South Center	Grounds Services	W-212200-542300-65500-0000000/100%	Tu - Sa 7:00 am - 4:00 pm
Instructional Support Assistant III	24	4,135.96	1	12	6697	North Center	Computer Science and Information Technology	N-222000-358100-61900-0000000/100%	Standard
Instructional Support Assistant III	24	4,135.96	1	12	6698	South Center	Computer Science and Information Technology	W-222000-358100-61900-0000000/100%	Standard
Instructional Support Assistant IV	27	4,451.46	1	12	6699	South Center	Mathematics and the Natural and Health Sciences	W-222000-341100-61900-0000000/100%	Standard
Instructional Support Assistant IV	27	4,451.46	1	12	6700	North Center	Mathematics and the Natural and Health Sciences	N-222000-341100-61900-0000000/100%	Standard
Network/Systems Technician	31	4,906.61	1	12	6701	South Center	Information Services	W-212200-561100-67800-0000000/100%	Standard
Network/Systems Technician	31	4,906.61	1	12	6702	North Center	Information Services	N-212200-561100-67800-0000000/100%	Standard
Police Officer	32	5,030.74	1	12	6703	South Center	Palomar College Police Department	X-212200-543100-69500-1812070/100%	Standard
Police Officer	32	5,030.74	1	12	6704	North Center	Palomar College Police Department	D-212200-543100-69500-1812070/100%	Standard
Senior Grounds Maintenance Technician	18	3,573.93	1	12	6705	South Center	Grounds	W-212200-542300-65500-0000000/100%	Tu - Sa 7:00 am - 4:00 pm
Senior Infrastructure Systems Administrator	43	6,577.21	1	12	6706	San Marcos (supports centers)	Information Services	A-212200-561100-67800-0000000/100%	Standard
Senior Library Technician	20	3,753.23	1	12	6707	South Center	Library	N-212200-317100-61200-0000000/100%	Standard
Senior Library Technician	20	3,753.23	1	12	6708	North Center	Library	W-212200-317100-61200-0000000/100%	Standard
Senior Network/Systems Technician	35	5,410.03	1	12	6711	San Marcos (supports centers)	Information Services	A-212200-561100-67800-0000000/100%	Standard
Student Support Specialist I	18	3,573.93	1	12	6712	South Center	Counseling Services	W-212200-462100-63100-0000000/100%	Standard
Student Support Specialist I	18	3,573.93	1	12	6713	North Center	Counseling Services	N-212200-462100-63100-0000000/100%	Standard

**New Positions for North and South Education Centers  
November 14, 2017 Governing Board Meeting**

**EXHIBIT J-**

Classified Positions	Salary Grade	Monthly Salary	FTE	# Mos.	#	Location	Department	Account Code(s)/%	Work Hours
Tutoring Center Coordinator	23	4,035.97	1	12	6714	South Center	Tutoring Services	W-212200-477100-61110-0000000/100%	Standard
Tutoring Center Coordinator	23	4,035.97	1	12	6715	North Center	Tutoring Services	N-212200-477100-61110-0000000/100%	Standard
Confidential and Supervisory Team Positions	Salary Grade	Monthly Salary	FTE	# Mos.	#	Location	Department	Account Code(s)/%	Work Hours
Supervisor II, Custodial Services	41	4,476.04	1	12	6716	South Center	Custodial Services	W-212100-542200-65300-0000000/100%	M - F 2:30 pm - 11:30 pm*
Supervisor II, Custodial Services	41	4,476.04	1	12	6717	North Center	Custodial Services	N-212100-542200-65300-0000000/100%	M - F 2:30 pm - 11:30 pm*
Supervisor, Facilities	43	4,702.44	1	12	6718	South Center	Facilities	W-212100-542200-65300-0000000/100%	M - F 6:00 am - 3:00 pm
Supervisor, Facilities	43	4,702.44	1	12	6719	North Center	Facilities	N-212100-542200-65300-0000000/100%	M - F 6:00 am -3:00 pm
Administrative Positions	Salary Grade	Monthly Salary	FTE	# Mos.	#	Location	Department	Account Code(s)/%	Work Hours
Director, Education Center	68	8,715.34	1	12	6720	South Center	Instruction	W-212600-311100-60900-0000000/100%	Exempt
Director, Education Center	68	8,715.34	1	12	6721	North Center	Instruction	N-212600-311100-60900-0000000/100%	Exempt
Manager, Education Center	57	6,643.20	1	12	6722	North Center	Instruction	N-212600-311100-60900-0000000/100%	Exempt
Faculty Positions	Salary		FTE	# of Months	Position Number	Location	Department	Account Code(s)	Work Hours
Counselor/Assistant Professor	Per PFF Agreement		1	11	6723	South Center	Counseling Services	W-122100-462100-63100-0000000/100%	Exempt
Counselor/Assistant Professor	Per PFF Agreement		1	11	6724	North Center	Counseling Services	N-122100-462100-63100-0000000/100%	Exempt
Librarian/Assistant Professor	Per PFF Agreement		1	10	6725	North Center	Library	N-125000-317100-61200-0000000/100%	Exempt
Librarian/Assistant Professor	Per PFF Agreement		1	10	6726	South Center	Library	W-125000-317100-61200-0000000/100%	Exempt

\* A 3% shift differential will be paid for hours worked between 6:00 pm and 10:00 pm and a 6% shift differential will be paid for hours worked between 10:00 pm and 6:00 am.



---

**PALOMAR COMMUNITY COLLEGE DISTRICT  
CLASSIFIED ADMINISTRATOR  
EMPLOYMENT CONTRACT 2017-2019**

---

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this fourteenth day of November, 2017 by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Americo Bianchi** (hereinafter referred to as the "Employee").

**WHEREAS** it is the desire of the Board to employ Employee in the Position of **Director, Telecommunications** (hereinafter referred to as "Position").

**NOW, THEREFORE**, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a classified administrator as defined by Education Code sections 87002(a) and (c), and a management employee as defined by Government Code section 3540.1(g). Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code sections 72411(a) and 72411(b). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration by mutual agreement, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless the Governing Board provides written notice to Employee on or before March 15, 2018, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective November 14, 2019, without further action by the Board. If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another non-administrative classified position in the District, such Employee has the right to return to such position upon the expiration of this Agreement, provided that Employee is not terminated for cause.
3. **TERM.** The term of this Agreement shall begin on **November 15, 2017**, and continue through and including **November 14, 2019** or unless extended pursuant to paragraph 2. Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this

Agreement for a term of more than twenty-four (24) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a grant, categorical program or other monies not in the District's unrestricted general fund, and if funding is discontinued, this Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15 of the year in which the funding is not received.

4. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at salary grade **71/5** from November 15, 2017 through June 30, 2018, at salary grade **71/6** from July 1, 2018 through June 30, 2019, and at salary grade **71/7** from July 1, 2019 through November 14, 2019. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
5. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement.
6. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
7. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with the Administrative Vacation Policy set forth in the Administrative Association Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board.
8. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular classified administrators for which they are eligible under the terms of the Administrative Association Handbook.
9. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and

conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.

10. **TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE.** The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board. In the event of a termination of Agreement for cause, the provisions of Section 14 of Agreement shall not apply.
11. **TRAVEL.** Necessary transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
12. **SERVICE CLUBS AND COMMUNITY ORGANIZATIONS.** The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Governing Board.
13. **PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.**
  - (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
  - (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
  - (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered

by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.

- (d) "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:
- (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
  - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

**14. MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT.**

Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement, or eighteen (18) months, whichever is less, minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalPERS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

**15. MODIFICATION OF CONTRACT.** This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.

**16. RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.

17. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
18. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
19. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
20. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
21. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Association Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF CLASSIFIED ADMINISTRATOR  
EMPLOYMENT CONTRCACT**

I have reviewed this Classified Administrator Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: \_\_\_\_\_

\_\_\_\_\_  
Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: \_\_\_\_\_

\_\_\_\_\_  
Joi Blake, Ed.D., Secretary to the Governing Board

Copy: Employee

**Classified Reclassifications**  
**November 14, 2017 Governing Board Meeting**

Name	Current Title	New Title	Department	Pos. #	FTE	Mo.	Current Grade	New Grade	Step	Monthly Salary	Effective Date
Battaglia, Cynthia	Payroll Technician	Payroll Technician	Payroll	5599	1	12	24	26	15	5,856.54	9/1/2016
Cruz, Carmelino	ESL Matriculation Coordinator	ESL Matriculation Coordinator	English as a Second Language	6296	1	12	23	26	10	5,580.71	9/1/2016
Macabitas, Catherine	Payroll Technician	Payroll Technician	Payroll	5751	1	12	24	26	11	5,625.53	9/1/2016
Rowland, Richard	Senior Application Developer	Senior Programmer Analyst	Programming	5603	1	12	47	50	5	9,480.48	8/28/2017
Seckendorf, Edward	Carpenter	Carpenter	Building Services	5761	1	12	25	28	7	5,723.80	9/1/2016
Waller, Eillen	Payroll Technician	Payroll Technician	Payroll	5598	1	12	24	26	15	5,856.54	9/1/2016
Vacant	Senior Application Developer	Senior Programmer Analyst	Programming	6662	1	12	47	50	1	7,801.28	11/15/2017

## MONTHLY BOARD REPORT: November 14, 2017

## SHORT-TERM PERSONNEL ACTION REQUEST

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
<b>Department</b>	Athletics Department					
	Hernandez, Jesus	11/2/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I
<b>Department</b>	Counseling Department					
	Oberg Garcia, Anjeanette	9/29/2017	6/30/2018	Technical/Paraprofessional	\$28.50	Assistant (Professional)
<b>Department</b>	Disability Resource Center					
	Williams, Abigail	9/25/2017	6/30/2018	Technical/Paraprofessional	\$15.00	Assistant III
<b>Department</b>	Early Childhood Education Lab School					
	Aclari Serrano, Carla	10/11/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I
	Hirakawa, Ke'ilani Ann	10/5/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I
<b>Department</b>	Emergency Medical Education					
	Keener, Kimberly	10/11/2017	6/30/2018	Technical/Paraprofessional	\$22.53	Assistant (Professional)
	MacMillan, Brian	10/13/2017	6/30/2018	Technical/Paraprofessional	\$22.53	Assistant (Professional)
<b>Department</b>	Grant Funded Student Programs					
	Beltran, Adriana	10/11/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Black, Robert	11/2/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Herrera, Xiomara	10/5/2017	6/30/2018	Technical/Paraprofessional	\$13.00	Assistant II
	Gonzalez, Yliana	11/2/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Juarez Martinez, Enrique	10/23/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Maero, Megan	11/2/2017	6/30/2018	Technical/Paraprofessional	\$13.00	Assistant II
	Omar, Alijay	10/2/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Preciado, Daniel	10/26/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Rodriguez, Silvan	11/2/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Southard, Charles	10/26/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Tonne, Jeffrey	10/26/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Tutor
	Villanueva, Layne	10/20/2017	6/30/2018	Technical/Paraprofessional	\$20.00	Assistant (Professional)



	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
<b>Department</b>	Languages and Literature					
	Cedillo, Maricela	11/3/2017	6/30/2018	Technical/Paraprofessional	\$13.00	Assistant II
<b>Department</b>	Mathematics and the Natural and Health Sciences					
	Fernandez, Katie	11/2/2017	6/30/2018	Technical/Paraprofessional	\$13.00	Tutor I
	Villanueva, Noelia	10/9/2017	6/30/2018	Technical/Paraprofessional	\$13.00	Tutor I
<b>Department</b>	Mathematics Learning Center					
	Ejazi, Vahid	10/25/2017	6/30/2018	Technical/Paraprofessional	\$15.00	Tutor II
	Lewis, Claire	9/28/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Peer Tutor
<b>Department</b>	Nursing Education					
	Decker, Joan	10/1/2017	6/30/2018	Technical/Paraprofessional	\$22.00	Assistant (professional)
<b>Department</b>	Occupational and Noncredit Programs					
	Belden, Valerie	9/28/2017	6/30/2018	Technical/Paraprofessional	\$20.00	Assistant (professional)
	Howard, Sandy Michelle	10/4/2017	6/30/2018	Technical/Paraprofessional	\$20.00	Assistant (professional)
	Martinoli, Brandy	10/19/2017	6/30/2018	Technical/Paraprofessional	\$16.00	Assistant (professional)
	Whitman, Patricia	10/11/2017	6/30/2018	Technical/Paraprofessional	\$20.00	Assistant (professional)
<b>Department</b>	Palomar College Police Department					
	Avelar, Lourdes	9/25/2017	6/30/2018	Technical/Paraprofessional	\$18.00	Assistant (professional)
	Peter, Emily	9/28/2017	6/30/2018	Technical/Paraprofessional	\$15.00	Assistant III
	Santos, Candy	9/25/2017	6/30/2018	Technical/Paraprofessional	\$20.00	Assistant (professional)
	Vicente, Erik	10/4/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I
<b>Department</b>	Public Safety Programs					
	Karrer, Daniel	11/2/2017	6/30/2018	Technical/Paraprofessional	\$17.64	Assistant (professional)
	Wheeler, Cory	10/16/2017	6/30/2018	Technical/Paraprofessional	\$17.64	Assistant (professional)
	Wheeler, Cory	10/16/2017	6/30/2018	Technical/Paraprofessional	\$22.53	Assistant (professional)
<b>Department</b>	Student Affairs					
	Avila, Leticia	11/2/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I

	Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
<b>Department</b>	Tutoring Services					
	Cowie, Amanda	10/12/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I
	Harding, Tyler	10/3/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I
	Park, Kyle	10/26/2017	6/30/2018	Technical/Paraprofessional	\$11.00	Assistant I

#### SEASONAL COACH STIPEND REQUEST

<b>Department</b>	Athletics Department					
	Hotaling, John	9/29/2017	6/30/2018	Technical/Paraprofessional	\$4,000.00	Seasonal Coach
	Simmons, Bracy	10/16/2017	6/30/2018	Technical/Paraprofessional	\$700.00	Seasonal Coach
	Vukovich, Uros	10/16/2017	6/30/2018	Technical/Paraprofessional	\$1,000.00	Seasonal Coach

Palomar Community College  
PAL PESONNEL ACTIONS HISTORY

Page No. 1  
Run Date 11/03/2017  
Run Time 11:15:04

Report ID: PAL015ST  
Personnel Action: HIR--  
For the period 10/01/2017 through 10/31/2017

Effective Date	Action Reason	Employee Name	Hire Date	Emp Typ	Reg/ Tmp	Full/ Part	Job Code	Job Title	Salary Grade	Comp Rate	Supervisor
Department CHEMIST Chemistry Department SETID - PALMR											
10/04/2017		Orozco,Erick	10/04/2017	0.0	H	T	P	900STU Student EE	STU/ASTU	11.000000	H
Department COMPSCI Computer Sci & Info Technology SETID - PALMR											
10/23/2017		Slater,Kylie Marie	10/23/2017	0.0	H	T	P	900STU Student EE	STU/ASTU	13.000000	H
Department EARTH Earth, Space&Aviation Sciences SETID - PALMR											
10/30/2017		Catanzaro,Athena Marie	10/30/2017	0.0	H	T	P	900STM Short Term STM	STM/ASTU	13.000000	H
Department ENGLISH English Department SETID - PALMR											
10/30/2017		Martinez,Jessica	10/30/2017	0.0	H	T	P	900STU Student EE	STU/ASTU	11.000000	H
Department EOP&S Extended Opportunity Prog&Svc SETID - PALMR											
10/30/2017		Valencia,Myriam Anglica	10/30/2017	0.0	H	T	P	900STU Student EE	STU/ASTU	11.000000	H
Department INSTRUCT Instruction Office SETID - PALMR											
10/18/2017		Smrt,Darsey Nicole	10/18/2017	0.0	H	T	P	900STU Student EE	STU/ASTU	15.000000	H
Department LIFE Life Sciences Department SETID - PALMR											

Palomar Community College  
PAL PESONNEL ACTIONS HISTORY

Page No. 2  
Run Date 11/03/2017  
Run Time 11:15:05

Report ID: PAL015ST  
Personnel Action: HIR--  
For the period 10/01/2017 through 10/31/2017

Effective Date	Action Reason	Employee Name	Employee ID	Hire Date	Emp Typ	Reg/ Tmp	Full/ Part	Job Code	Job Title	Salary Grade	Comp Rate	Supervisor
10/18/2017		Baker,Lauren Michelle		10/18/2017	0.0 H	T	P	900STU	Student EE	STU/ASTU	13.000000	H
Department MATH&NHS Math/Natural & Health Sci Div SETID - PALMR												
10/30/2017		Najera,Maria Del Carmen		10/30/2017	0.0 H	T	P	900STU	Student EE	STU/ASTU	13.000000	H
Department STUDNTAFRS Student Affairs SETID - PALMR												
10/02/2017		Andraca Avila,Yesenia		10/02/2017	0.0 H	T	P	900STU	Student EE	STU/ASTU	11.000000	H
Department TUTORING Tutoring Services SETID - PALMR												
10/31/2017		Baer,Michael John		10/31/2017	0.0 H	T	P	900STU	Student EE	STU/ASTU	11.000000	H
10/02/2017		McCallum,Corbin Levi		10/02/2017	0.0 H	T	P	900STU	Student EE	STU/ASTU	11.000000	H
Department WELLNESS Wellness/Fitness Center SETID - PALMR												
10/05/2017		Wood,Brianna L		10/05/2017	0.0 H	T	P	900STU	Student EE	STU/ASTU	13.000000	H
Department WORLD LANG World Languages Dept SETID - PALMR												
10/09/2017		Gonzales,Caleb Martin		10/09/2017	0.0 H	T	P	900STU	Student EE	STU/ASTU	13.000000	H

End of Report

**BUSINESS & CONTRACT SERVICES  
REVIEW & RATIFICATION BY  
GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
FY 2017-2018**

BOARD DATE: November 14, 2017

REPORTING PERIOD: 9/1/17- 10/31/17

#.	REQUESTED BY	VENDOR	DESCRIPTION	TERM	AMOUNT	PROP "M"
49.	W. Cheung Earth, Space, and Environmental Sciences	Jefferson Community and Technical College	Memorandum of Agreement for National Science Foundation grant collaboration to expand partnerships with industry/government and professional organizations to develop up to date and workforce relevant educational materials.	7/1/2017 – 6/30/2022	Paid to the District \$47,830.00	
50.	D. Miller Fire Technology	City of Vista Fire Department	Inter-Agency Services Agreement for Fire 98 training and revenue sharing with area Fire Departments.	8/31/2017 – 8/31/2021	\$3.50/student contract hour.	
51.	M. DiMaggio CTA/Public Safety	M.G. Andrews, Inc.	Agreement to provide assistance in the development of a Peace Officer Standards and Training academy and creating advanced officer training curriculum for law enforcement.	9/10/2017 – 9/10/2018	\$48.00/hour not to exceed 20 hours/week And \$0.53/mile driven outside of normal venue.	
52.	S. Sebring Occupational & Noncredit Programs/AEBG	Sage business & Education, LLC	Professional Service Agreement with independent contractor to provide curriculum alignment work for the education to Career Network consortium	7/1/2017 – 6/30/2018	\$20,000.00	
53.	K. Balouch Cooperative Education	APA Business Consulting, Inc. dba Fashion Week San Diego	Internship Affiliation Agreement for fashion students to intern at their facilities.	9/8/2017 – 9/7/2020	N/C	
54.	G. Gardner Public Safety Programs	NRG Cabrillo Power Operations, Inc.	Entry permit to perform Swift Water Training in the out- fall channel of the Encina Power Station for the Fire Academy.	10/12/2017	\$50.00	
55.	D. Astl Construction & Facilities Planning	School Construction Compliance, LLC	Fifth amendment to labor compliance agreement for additional fees on the Learning Resource Center/Library project.	Effective: 9/8/2017	\$19,800.00	X
56.	R. Threatt Internal Auditor	Total Compensation Systems, Inc.	Consulting services agreement to provided actuarial student for compliance with GASB accounting standards 74/75 related to retiree health benefits.	9/1/2017 – 6/30/2018	\$9,000.00	
57.	A. Slivick Athletics	Kathco Video	Professional services agreement to provide video services commencing with and including pre-season practices and regular games for the entire 2017.	2017 Football Season	\$4,460.00	
58.	R. Bianchi TTIP CCC TechConnect	Lori Wygal	Independent contractor agreement to provide editing services to support the Institutional Professional Learning Network project.	10/1/2017 – 6/30/2018	\$40.00/hour not to exceed \$27,000.00	
59.	"	Nathan Harris	Independent contractor agreement to provide website development services for WordPress and continually evaluating websites for technical performance and security.	10/1/2017 – 6/30/2018	\$60.00/hour not to exceed \$85,000.00	
60.	C. Onedeer Gavin Gear Up Program	CoBro Consultin	Agreement to collect, compile and integrate data required for U.S. Department of Education reports for Gear Up Program evaluation.	9/21/2017 – 8/31/2018	\$47,600.00	
61.	D. Astl Construction & Facilities Planning	Construction Testing and Engineering, Inc.	Amendment 5 to master agreement for geotechnical engineering and testing material services for the Las Posas temporary parking lot project.	Effective: 9/21/2017	\$9,990.00	X
62.	O. Diaz Student Success & Equity	Alyeska Consulting, LLC	Independent contractor agreement to provide services required for integration of Comevo program with PeopleSoft tables and OnBase forms as related to online orientation, progress and probation services.	9.25/2017 – 5/31/2018	\$91,200.00	

**BUSINESS & CONTRACT SERVICES  
REVIEW & RATIFICATION BY  
GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
FY 2017-2018**

**BOARD DATE: November 14, 2017**

**REPORTING PERIOD: 9/1/17- 10/31/17**

#.	REQUESTED BY	VENDOR	DESCRIPTION	TERM	AMOUNT	PROP "M"
63.	J. Smiley Performing Arts	Matthew Novotny	Independent contractor agreement to provide lighting design for (4) theater productions, and (2) dance productions.	9/29/2017 – 5/31/21018	\$6,400.00 total	
64.	K. Rocca Tenure and Evaluations	EvaluationKIT	Master license agreement for unlimited Annual Survey Enrollments and use of the EvaluationKIT Online Course Evaluation Solution.	10/1/2017 – 9/30/2019	\$10,000.00	
65.	D. Studinka Child Development	YMCA of San Diego County, Childcare Resource Service	Memorandum of agreement for the 2017-2018 San Diego CARES Program in accordance to California Department of Education AB212 stipend program.	7/1/2017 – 6/30/2018	Amount to be determined: funded through First 5 Commission of San Diego.	
66.	R. Perez Finance & Administrative Services	Compass Energy Solutions, LP	Energy services agreement to furnish all labor, materials and equipment to install the Photovoltaic Power Generation System at the South Education Center property.	Effective: 8/18/2017	\$4,235,541.00	
67.	D. Astl Construction & Facilities Planning	LPA	Professional services authorization #14 to master agreement for additional work on the Library Resource Services project.	Effective 10/2/2017	\$8,200.00	X
68.	P. Ordille EME	Valley Center Fire Protection District	Agreement for field experience for the EMT-Paramedic students.	10/2/2017 – 10/1/2020	N/C	
69.	J. Smiley Performing Arts	Joao Vincent Lewis	Independent contractor agreement to provide sound design services and original compositions for the theatrical production of "Brave New World"	9/29/17 – 10/8/2017	\$1,100.00	
70.	R. Bianchi TTIP CCC TechConnect	Lucy Lidot	Independent contractor agreement to provide research outreach assistance under the Professional Learning Network project.	10/11/2017 – 6/30/2018	\$29.00/hour not to exceed \$60,000.00	
71.	D. Johnson Environmental Health & Safety	San Diego Fire-Rescue Department	AED/PAD Program Service Level agreement to provide training for Health Services staff on defibrillators and PAD program management for 30 AED unit(s).	10/26/2017 – 10/25/2019	Annual reinstatement: \$50.00 with grant assistance for first AED/\$25.00 each add'l up to 10 units - \$10.00/each add'l unit	
72.	J. Fent AODS	Welcome Home Ministries	Service-Learning memorandum of understanding to provide student-focused learning experience.	10/5/2017- 10/4/2022	N/C	
73.	"	Oak Hill Residential Care	Service-Learning memorandum of understanding to provide student-focused learning experience.	10/5/2017- 10/4/2022	N/C	
74.	"	Hospice of the South Coast	Service-Learning memorandum of understanding to provide student-focused learning experience.	10/5/2017 – 10/4/2018	N/C	
75.	"	Traci Chester Counseling	Service-Learning memorandum of understanding to provide student-focused learning experience.	10/5/2017 – 10/4/2022	N/C	
76.	"	Aurora Behavioral Health	Service-Learning memorandum of understanding to provide student-focused learning experience.	10/5/2017- 10/4/2020	N/C	
77.	B. Stockert Counseling	Foundation for California Community Colleges	Renewal agreement for the Youth Empowerment strategies for success – Independent Living Program ("YESS-ILP") grant to provide additional services and activities to current and transitional foster youth.	Fiscal Year 2017-2018	\$22,500.00  Pend out come from insurance limits	

**BUSINESS & CONTRACT SERVICES  
REVIEW & RATIFICATION BY  
GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
FY 2017-2018**

**BOARD DATE: November 14, 2017**

**REPORTING PERIOD: 9/1/17- 10/31/17**

#.	REQUESTED BY	VENDOR	DESCRIPTION	TERM	AMOUNT	PROP "M"
78.	R. Williams Camp Pendleton Education Center	OIC Field Supply & Maintenance Analysis Office - West of Camp Pendleton	Use of facilities agreement to use classroom in Building 16047T to hold classes in Fall 2017 for Fast Track 1 (Math classes) and Fast Track 2 (History and Cinema classes).	Track 1: 8/21/17-10/13/17 Track 2 10/16/17 – 12/15/17	N/C	
79.	"	Facilities Maintenance Division of Camp Pendleton	Use of facilities agreement to use classroom in Building 210568 to hold classes in Fall 2017 for Fast Track 1 (Cinema classes) and Fast Track 2 (History and Child Development classes).	"	"	
80.	"	"	Use of facilities agreement to use classroom in Building 12073 to hold classes in Fall 2017 for Fast Track 2 (Math classes).	Track 2 10/16/17 – 12/15/17	"	
81.	"	Wounded Warrior Battalion of Camp Pendleton	Use of facilities agreement to use classroom in Rotunda Room, Building 27847 to hold classes in Fall 2017 for Fast Track 1 (Anthropology and Fire) and Fast Track 2 (Math and Physical Science).	Track 1: 8/21/17-10/13/17 Track 2 10/16/17 – 12/15/1		
82.	S. Cathcart Athletics	Mission Hills Church	Facilities use agreement to hold intercollegiate sand volleyball classes.	January 2018n through May 2020	Purchase of sand as needed.	
83.	D. Astl Construction & Facilities Planning	Helix Environmental Planning	Amendment #13 to agreement for environmental consulting services to provide coordination necessary to respond to the Regional Water Quality Certification for the Child Development Center.	Effective: 10/17/2017	Not to Exceed: \$5,000.00	X
84.	"	"	Amendment #1 to agreement for environmental consulting services to provide nesting bird surveys for painting activities on the San Marcos campus.	"	Not to Exceed: \$3,000.00	X
85.	J. Smiley Performing Arts	Fernando Garcia	Independent contractor agreement to provide musical performance with a five piece band for dance production of Noche Havana.	10/20/2017	\$800.00	
86.	M. Snyder Instruction	Newleaf Training and Development	Independent contractor agreement to provide the following workshops for leadership: Time Management, Customer Centered Service, Emotional Intelligence for Managers, and Charting the Course.	1/10/2018 – 1/12/2018	\$12,466.00	
87.	R. Williams Camp Pendleton Education Center	Weapon's & Field Training Battalion of Camp Pendleton	Use of facilities agreement to use classroom in Building 31506 (Room 133) to hold classes in Fall 2017 for Fast Track 1 (Psychology & English classes) and Fast Track 2 (Philosophy and Speech classes).	Track 1: 8/21/17-10/13/17 Track 2 10/16/17 – 12/15/17	N/C	
88.	J. Odom ETV	University of San Diego	Agreement for filming on University of San Diego's Copley Library for promo-video for Palomar's Library Tech program.	10/16/2017 to 10/20/2017	N/C	
89.	W. Cheung Earth, Space, and Environmental Sciences	Harry J. Baker	Professional services agreement to create and update professional materials, social media and web contents remotely for the Unmanned Aircraft System Operations Technician Education program under the National Science Foundation's grant.	9/19/2017 – 7/1/2020	\$31,200.00	

**BUSINESS & CONTRACT SERVICES  
REVIEW & RATIFICATION BY  
GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
FY 2017-2018**

**BOARD DATE: November 14, 2017**

**REPORTING PERIOD: 9/1/17- 10/31/17**

#.	REQUESTED BY	VENDOR	DESCRIPTION	TERM	AMOUNT	PROP "M"
90.	N. Puccio Extended Education	Poway Fire Department	Use of facilities agreement to hold community and/or general education classes at Poway Fire Department #1 & Admin Office, Poway Fire Station #2, Poway Fire Station #3 and Poway Fire Department Training Tower.	10/28/2017 – 6/30/2018	N/C	
91.	S. Garland	San Diego County College and Career Readiness Consortium	Services contract and memorandum of understanding for California Career Pathways Trust – Promising Practices project. Original Grant accepted at June, 13, 2017 board meeting.	7/1/2017 – 6/30/2018	Paid to District: \$30,000.00	
92.	L. Norman Human Resource Services	Jose A. Gonzales Attorney-at-Law	Investigative services agreement to prepare and submit reports and findings on matters as requested by District.	11/1/2017 – 6/30/2018	\$105.00/hour plus expenses.	
93.	D. Rudy Dental Assisting	Dr. Sue Liethen, DDS	Use of off-campus dental facilities agreement for our dental assisting students to obtain their clinical education.	10/18/2017 – 10/17/2022	N/C	
94.	K. Kailikole Mathematics & Natural and Health Sciences	California State University San Marcos University Auxiliary & Research Services Corp.	Year 2 of the subaward agreement for the Department of Education, Title V, HIS STEM grant to increase Hispanic and other low income student participation, persistence and completion in STEM education.	10/1/2017 – 9/30/2018	Paid to University: \$147,429.00	
95.	S. Kardel Planetarium	Spitz, Inc.	Fixed fee license agreement for the digital media program "Fantastic Fractals" to be shown in the District's planetarium theater.	11/15/2017 – 11/14/2027	\$5,150.00	
96.	W. Nelson Media Studies	Gringas Tacos & Catering	Agreement for vendor to provide catering services for the Media Studies Annual Open House event.	Effective: 10/26/2017	\$536.60	
97.	D. Astl Construction & Facilities Planning	KTU+A	Amendment to master agreement for additional landscape architectural services for the Arboretum-Phase 1 project.	Effective: 10/26/17	\$2,500.00	X
98.	L. Norman Human Resources	Atkinson, Andelson, Loya, Ruud & Romo	Agreement for special services to retain and engage the law firm to perform legal, representation in administrative and court proceedings, training and non-legal consultant services. Rates billed in Quarter-hour increments.	11/1/2017 – 10/30/2018	\$290/hr.- Sr. Partner \$280/hr. -Partner \$275/hr. - Sr. Associate \$245/ hr. - Associates – Litigation Specialist \$200/hr. - Non-Legal Consultant \$165/ hr. -. Sr. Paralegals/Law Clerks \$160/hr. – Paralegals/Legal Assistants	
99.	B. Sasse Child Development	Chabot-Las Positas Community College District	Agreement for California Early Childhood Mentor Program grant to provide resources for implementation for program - services on coordinating and offering adult supervision course and seminars for mentors and directors developing mentoring programs and honoraria for faculty, providing books and materials for mentors.	8/1/2017 – 7/31/2018	Paid to District: \$15,190.00 plus travel expenses	



**BUSINESS & CONTRACT SERVICES  
REVIEW & RATIFICATION BY  
GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
FY 2017-2018**

**BOARD DATE: November 14, 2017**

**REPORTING PERIOD: 9/1/17- 10/31/17**

#.	REQUESTED BY	VENDOR	DESCRIPTION	TERM	AMOUNT	PROP "M"
100.	N. Roe CTEE	SneakerKit	Educational agreement for not-for-credit workshop for participants to learn to create footwear.	Workshop: 11/4/2017	Paid to District: \$25.00/participant	
101.	L. Norman Human Resources	BrightPath Consulting Services, Inc. (aka: BCS)	Letter of understanding to provide consulting services as well as marketing for the medical, dental, vision, life, disability, and voluntary benefits programs.	12/1/2017 – 9/30/2018	\$85,000.00	
102.	D. Astl Construction & Facilities Planning	HMC	Proposal to provide The Barrie Company additional staff for the remainder of the South Education Center construction project.	Effective: 11/1/2017	\$5,000.00	X
103.	J. Fent Alcohol and Other Drug Studies	Amity Foundation	Service-Learning memorandum of understanding to provide student-focused learning experience.	9/29/2017 – 9/28/2018	N/C	
104.	"	Alzheimer's San Diego	"	9/29/2017 – 9/28/2020	N/C	
105.	"	Pacific Palms Recovery	"	9/15/2017 – 9/14/2018	"	
106.	"	Michelle's Place	"	10/3/2017 – 10/2/2017	"	
107.	"	MFI Recovery Center	"	10/5/2017 – 10/4/2018	"	
108.	"	Alpha Project – Vista	"	9/26/2017 – 9/25/2020	"	
109.	"	McAlister, Inc.	"	10/5/2017 – 10/4/2022	"	
110.	"	Union of Pan Asian Communities	"	10/1/2017 – 9/30/2020	"	
111.	"	Palomar Heights Post Acute Rehab.	"		"	
112.	N. Puccio Extended Education	Metropolitan Area Advisory Committee	Use of facilities permit to hold general and community education classes at the San Marcos facility.	1/29/2018 – 5/23/2018	N/C	
113.	D. Studinka Early Childhood Education Lab	California Department of Education	Amendment 01 for contract #CSPP-7462, California State Preschool Program to increase maximum reimbursable amount (MRA).	Fiscal Year 2017-2018	Increase: \$62,013.00	
114.	Dr. J. Blake President	Community College League of California	Agreement to assign Jane Wright to provide professional services and consultation to assist District in revisions of the Human Resources, Chapter 7, Board Policies and Administrative Procedures	9/13/2017 – 4/30/2018	Not to Exceed: \$10,000.00	



5. I have attached the Course Syllabus and the Student Code of Conduct
6. Course Itinerary (attach): Itinerary must identify required activities, total instructional hours, and specific meeting times.
7. List of all participants (Submit to Instructional Services two weeks prior to trip.)
8. Waivers signed by each participant or guardian. (Waivers are available on the Instructional Services website. Submit to Instruction Office two weeks prior to trip.)
9. ☒ Yes Students have been supplied with a copy of the Student Code of Conduct

**Additional Requirement for International Field Course:**

10. U.S. Department of State Travel Warnings or Travel Alerts for the Area:  
( [http://travel.state.gov/travel/cis\\_pa\\_tw/tw/tw\\_1764.html](http://travel.state.gov/travel/cis_pa_tw/tw/tw_1764.html) ) Do any exist? ☐ Yes ☒ No  
(If a travel warning or alert exists and you are still requesting the International Field course, attach an explanation.)

<p><u><i>[Signature]</i></u> <u>11/6/17</u> Instructor's Signature Date</p>	<p><b>Division Office Use</b></p> <p>Approved <input checked="" type="checkbox"/> Disapproved <input type="checkbox"/></p> <p>1. Original to Instructional Services <u>11/6/17</u> Date</p> <p>2. Copy to Division Dean <u>11/6/17</u> Date</p> <p>3. Copy to Instructor <u>11/6/17</u> Date</p> <p>4. Copy to Center Staff <u>11/6/17</u> Date</p> <p>5. Copy to Building/Grounds Purchasing <u>11/6/17</u> Date</p>
<p><b>Reviewed and Approved by:</b></p> <p><u><i>[Signature]</i></u> <u>11/6/17</u> Department Chairperson/Director Date</p>	
<p><u><i>[Signature]</i></u> <u>11/6/17</u> Division Dean Date</p>	
<p><u><i>[Signature]</i></u> <u>11/6/17</u> Assistant Superintendent/Vice President for Instruction Date</p>	

\_\_\_\_\_  
Date of Governing Board approval

**Note to Dean:** Please submit original to Instructional Services after approval.

**Tuesday 03/27/18 7:00AM – 8:00PM**

**Instructional Hours = 11**

7:00 - 8:00	Essay Question #2 announced. Time allotted for work on essay question.
8:00 - 12:00	After taking kayaking safety and orientation instruction from dive shop operators, we will kayak in pairs to Big Fisherman's Cove to explore geology of cliffs. Kayaking is an optional activity that may be replaced with a self-guided botanical survey arranged by the instructor.
12:00 - 1:00	Break. Lunch.
1:00 - 4:30	Walk to Cherry Cove for a presentation at Catalina Island Marine Institute and to visit their touch tanks. Then on to explore native vegetation, including species in the coastal sage scrub community, an endemic ironwood grove, and Catalina cherry trees.
4:30 - 5:30	Break. Dinner.
5:30 - 8:00	Campfire chat on conservation efforts in the Channel Islands.
8:00	Students are dismissed for the evening.

**Wednesday 03/28/18 7:00AM – 3:00PM**

**Instructional Hours = 6**

7:00 - 8:00	Essay Questions #3 and #4 announced. Time allotted for work on essay questions.
8:00 – 8:30	Pack up gear and have everything ready to load onto boat.
8:30 - 10:00	Options: (1) Bicycle along the West End dirt road to Parson's Landing. Instruction on geological formation and biological significance of pocket beaches. (2) Use field guides and binoculars for birding expedition. Students will use checklist to mark bird species encountered.
10:30 - 11:00	Gather gear and head to docks.
11:00 – 1:00	Travel via boat back to San Pedro. Marine life will be observed and discussed along the way.
1:00	Final dismissal from course.

**Total Instructional Hours= 36.5**

Note: Departure times are approximate. Routes, sites and sequences are subject to change based on weather or other conditions which might affect safety.

## Spring 2018

### Catalina Island Detailed Itinerary

Biol 195A	Lec	33184
Biol 195A	Lab	33185
Geog 195	Lec	33748
Geog 195	Lab	33747

Instructors: Beth Pearson & Cathy Jain

---

#### **Sunday 03/25/18 8:00AM – 7:30PM**

**Instructional Hours = 9.5**

8:00 – 9:00	Greet students, distribute paperwork and introduce the course and participants.
9:00 – 11:00	Travel via boat from San Pedro to Two Harbors via Avalon. We observe and discuss the Port of Los Angeles, the geography of the Southern California bight, the leeward coastline of Catalina Island, and marine life encountered.
11:00 – 11:30	Check in to cabins to drop off gear.
11:30 – 12:00	Group orientation to the town of Two Harbors.
12:00 – 1:00	Lunch break.
1:00 – 4:00	Hike to peak south of Catalina Harbor. Instructors discuss physical geography of the island including geological formation and climate patterns.
4:00 – 5:30	Dinner break.
5:30 – 7:30	Campfire chat on kelp forest ecology.
7:30	Students are dismissed for the evening.

#### **Monday 03/26/18 7:00AM – 7:00PM**

**Instructional Hours = 10**

7:00 - 8:00	Essay Question #1 announced. Time allotted for work on essay question.
8:00 - 8:30	Pick up wetsuits and snorkel gear from Two Harbors Dive Shop while receiving orientation and safety instruction from dive shop operators.
8:30 - 10:30	Snorkel the kelp forest in Two Harbors and 4 <sup>th</sup> of July Harbor. Students will snorkel with buddies in small groups lead by an instructor who will point out organisms and explain their natural history. Snorkeling is an optional activity which may be replaced with a self-guided birding activity arranged by the instructor.
10:30 - 12:00	Break. Showers. Lunch.
12:00 - 4:00	Take bus to Little Harbor. On bus ride, instructors discuss climate of the interior, coastal sage scrub community, water supply system on island, and significance of bison. At Little Harbor, instruction involves geology, fluvial systems, and the effects of wave action on the windward coastline.
4:00 - 5:30	Break. Dinner.
5:30 - 8:00	Campfire chat on island biogeography.
8:00	Students are dismissed for the evening.

## Board Agenda Item Attachment

Subject: Santa Catalina Island Field Course

From: Elizabeth Pearson & Catherine Jain (Instructors of Record)

Summary: The Biology and Earth, Space & Environmental Sciences Departments would like to offer a field course to the Island of Santa Catalina, California, from **March 25 to March 28, 2018**. The purpose of the course is to study the natural history and biogeography of the island through a variety of activities. We will travel by boat from San Pedro, CA to Two Harbors where we will stay in cabins. We will take hikes to view native plants, animals, and geological features and we will offer optional snorkeling and kayaking activities. In addition, we will have evening lectures to discuss the biology, geology and geography of the island. The estimated cost per student is **\$300**.

Students participating in this course may enroll in one of the following courses:

Course #	Course Title	Unit Value
Biology 195A	Field Studies in Natural History	1 unit
Geography 195	Regional Field Studies in Geography	1 unit

Tentative Itinerary:

SEE ATTACHED

Vendors and services:

Boat Transportation: **Catalina Express** 800-481-3470

Lodging: **Two Harbors Cabins** 310-510-2800

Kayak/Snorkel Gear: **Two Harbors Dive & Recreation Center** 310-510-4272

Island Transportation: **Safari Bus** 800-446-0266

CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE

Quarterly Financial Status Report, CCFS-311Q  
CERTIFY QUARTERLY DATA

District: (060) PALOMAR

CHANGE THE PERIOD 

Fiscal Year: 2017-2018

Quarter Ended: (Q1) Sep 30, 2017

Your Quarterly Data is ready for certification.  
Please complete the fields below and click on the 'Certify This Quarter' button

Chief Business Officer

CBO Name:

Ron Ballesteros-Perez

CBO Phone:

Use format 999-555-1212  
760-744-1150

CBO Signature:

Date Signed:

Chief Executive Officer Name: Joi Lin Blake, Ed.D.

CEO Signature:

Date Signed:

Electronic Cert Date:

District Contact Person

Name:

Carmen M. Coniglio

Title:

Director, Fiscal Services

Telephone:

Use format 999-555-1212  
760-744-1150

Fax:

Use format 999-555-1212  
760-761-3562

E-Mail:

jconiglio@palomar.edu

Certify This Quarter

California Community Colleges, Chancellor's Office  
Fiscal Services Unit  
1102 Q Street, Suite 4550  
Sacramento, California 95811

Send questions to:  
Christine Atalig (916)327-5772 [atalig@ccccc.edu](mailto:atalig@ccccc.edu) or Tracy Britten (916)324-9794 [tbritten@ccccc.edu](mailto:tbritten@ccccc.edu)

© 2007 State of California. All Rights Reserved.



# CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

## Quarterly Financial Status Report, CCFS-311Q

### VIEW QUARTERLY DATA

CHANGE THE PERIOD 

Fiscal Year: 2017-2018

District: (060) PALOMAR

Quarter Ended: (Q1) Sep 30, 2017

		As of June 30 for the fiscal year specified			
Line	Description	Actual 2014-15	Actual 2015-16	Actual 2016-17	Projected 2017-2018
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	106,669,421	118,065,699	114,347,862	118,214,721
A.2	Other Financing Sources (Object 8900)	1,248,415	763,000	10,367,225	4,250,445
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	107,917,836	118,828,699	124,715,087	122,465,166
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	102,928,444	104,961,269	117,119,476	119,121,708
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	5,455,603	5,420,650	7,594,375	7,185,409
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	108,384,047	110,381,919	124,713,851	126,307,117
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	-466,211	8,446,780	1,236	-3,841,951
D.	<b>Fund Balance, Beginning</b>	10,548,414	10,082,203	21,852,544	21,853,780
D.1	Prior Year Adjustments + (-)	0	3,323,561	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	10,548,414	13,405,764	21,852,544	21,853,780
E.	<b>Fund Balance, Ending (C. + D.2)</b>	10,082,203	21,852,544	21,853,780	18,011,829
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	9.3%	19.8%	17.5%	14.3%

### II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	19,323	16,603	18,129	19,200
-----	---	--------	--------	--------	--------

### III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year			
		2014-15	2015-16	2016-17	2017-2018
H.1	Cash, excluding borrowed funds		26,390,400	23,957,370	18,225,395
H.2	Cash, borrowed funds only		0	0	0
H.3	<b>Total Cash (H.1 + H.2)</b>	20,948,174	26,390,400	23,957,370	18,225,395

### IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
I.	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	118,213,791	118,214,721	15,794,760	13.4%
I.2	Other Financing Sources (Object 8900)	4,247,145	4,250,445	2,959,145	69.6%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	122,460,936	122,465,166	18,753,905	15.3%
J.	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	118,745,451	119,121,708	27,308,313	22.9%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,182,109	7,185,409	479,350	6.7%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	125,927,560	126,307,117	27,787,663	22%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	-3,466,624	-3,841,951	-9,033,758	
L.	<b>Adjusted Fund Balance, Beginning</b>	21,853,780	21,853,780	21,853,780	
L.1	<b>Fund Balance, Ending (C. + L.2)</b>	18,387,156	18,011,829	12,820,022	
M.	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	14.6%	14.3%		

### V. Has the district settled any employee contracts during this quarter?

NO

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify)	Management	Academic	Classified
	Permanent	Temporary	



YYYY-YY	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
<b>a. SALARIES:</b>								
Year 1:								
Year 2:								
Year 3:								
<b>b. BENEFITS:</b>								
Year 1:								
Year 2:								
Year 3:								

\* As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year?  
Next year?

NO  
NO

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

**Quarterly Report of Chief Financial Officer  
Regarding Disclosure of District Investments**

Pursuant to Government Code Section 53646, you are hereby notified that as of the quarter ending on September 30, 2017 the funds of the Palomar Community College District were invested as provided below and shown in detail on the attached exhibits. This portfolio complies with the current investment policy.

**Exhibit A**

FDIC-Insured Accounts in Banks and in  
Savings and Loan Associations

\$ 2,221,422.07

**Exhibit B**

San Diego County Treasury Investment Pool

\$ 346,313,899.83

**Exhibit C**

Securities, Investments and Funds  
(Other than those shown in Exhibit A)

\$114,398,158.02

**TOTAL**

\$ 462,933,479.92

**EXHIBIT A**

**Investments of the Palomar Community College District  
Quarter Ending September 30, 2017  
Government Code Section 53646(e)**

**Federal Deposit Insurance Corporation-Insured Accounts  
As of September 30, 2017 the funds of the Palomar Community College**

Wells Fargo  
550 California St  
San Francisco, CA 94104

Palomar College Transfer Account	548,509.57
Palomar College Associated Students Checking	148,850.73
Palomar College Financial Aid Federal Account	825,115.67
Palomar College Payroll - DDP	4,559.86
Palomar College Payroll - Federal Taxes	0.00
Palomar College Payroll - State Taxes	0.00
Palomar College Revolving Cash Fund	20,974.53
Palomar College State of CA Cal Grant Account	673,411.71

Total Wells Fargo	2,221,422.07
-------------------	--------------

<b>Bank Total</b>	<b>\$ 2,221,422.07</b>
-------------------	------------------------

## EXHIBIT B

### Investments of the Palomar Community College District Quarter Ending September 30, 2017 Government Code Section 53646(e)

#### San Diego County Treasury Investment Pool

The County Treasurer reports that the market value of the Pool as of September 30, 2017 was 99.560%, which is an decrease of .045 basis pts from the final 99.605% for the previous quarter.

All investments made during the quarter were in compliance with the County Investment Policy for Pooled Money, dated January 2005

On September 30, 2017, the Cash in County balances of the Palomar Community College District are:

General Fund	17,651,351.33
Capital Outlay Fund	17,194,045.86
Child Center Fund	475,233.51
Energy Conservation Project Fund	1,606,513.07
Trust Fund	1,900,806.41
Post Retirement Benefits Fund	9,097,138.64
Prop M Series A Debt Service Fund	4,828,214.37
Prop M Series B Debt Service Fund	2,202,308.70
Prop M Series C Debt Service Fund	2,463,025.41
Prop M Series D Debt Service Fund	9,671,918.17
Prop M Building Fund	279,223,344.36
<b>Total Cash in County Treasury</b>	<b>\$ 346,313,899.83</b>

Market value in County Treasury (at September 30, 2017 average rate)    99.560%    \$ 344,790,118.67

**EXHIBIT C**

**Investments of the Palomar Community College District  
Quarter Ending September 30, 2017  
Government Code Section 53646(b) (1)**

**Securities, Investments and Funds (Other than those listed in Exhibit A)**

California Community College Financing Authority Lease Revenue Bonds, Series 2010B  
(Refinance of 1994 Certificates of Participation - Escondido Center )

Trustee of funds:

Bank of New York Mellon  
400 South Hope Street, Suite 400  
Los Angeles, CA 90017

Investment balances at Market Value as of September 30, 2017

Palomar Interest Fund-Federated Money Market	0.00
Palomar Principal Fund-Federated Money Market	
Palomar Reserve Fund-Federated Money Market	392,081.27
Palomar Debt Service Sub Account-Federated Money Market	
Palomar CCD GOB 06D 17 COI	11,694.69
Palomar CCD GOB 06D 17 ESC	109,128,789.97
Palomar 2015 Escrow GO Bonds Cost of Issuance	
Palomar 2015 Escrow Escondido FD 06A GO Bonds Cost of Issuance	
Palomar 2015 GO Bonds Cost of Issuance	

Palomar Funds Totals	\$ 109,532,565.93
----------------------	-------------------

California Community College Financing Authority Lease Revenue Bonds, Series 2001A  
(Student Union Center Project)

Trustee of funds:

U. S. Bank Trust National Association  
633 West Fifth Street, 24th Floor  
Los Angeles, CA 90071

Investment balances at Market Value as of September 30, 2017

Palomar Reserve-Bayerische Landesbank Investment Agmt	193,956.13
Palomar Reserve-First American Treasury Obligations CI D	0.09
Palomar Principal-First American Treasury Obligations CI D	0.00
Palomar Interest-First American Treasury Obligations CI D	58,053.48

Palomar Lease Revenue Bonds Total	\$ 252,009.70
-----------------------------------	---------------

Retiree Health Benefits Funding Program Joint Powers Agency  
(Fund 69-Retiree Health Benefits)

Trustee of funds:

U. S. Bank  
Institutional Trust & Custody  
3121 Michelson, Suite 300  
Irvine, CA 92612

Investment balances at Market Value as of September 30, 2017

Palomar Community College District Bonds Plus Portfolio	\$4,613,582.39
---	----------------

<b>Total Investments</b>	<b>\$114,398,158.02</b>
--------------------------	-------------------------

**EXHIBIT D**  
**ANNUAL STATEMENT OF INVESTMENT POLICY**

The Governing Board of Palomar Community College District is concerned about the preservation of principal balances of all funds. The Board intends to follow a conservative investment strategy.

**Investment Objectives**

The Governing Board has established the priority of investment objectives in the following order:

- Preservation of principal
- Cash flow and liquidity
- Generation of returns on investments.

**Management Responsibility**

The Governing Board of Palomar Community College District delegates the management responsibility for District investments to the Superintendent/President. The Superintendent/President may designate the authority to establish written procedures for investments to the Assistant Superintendent/Vice President for Finance and Administrative Services.

The Superintendent/President or designee, shall use the San Diego County Treasury for deposits of moneys received in the following funds:

- General Fund
- Child Center Fund
- Capital Outlay Fund
- Energy Conservation Fund
- Trust Fund

The Superintendent/President or designee, will establish separate bank accounts for functions or revenue-producing activities or operations not directly associated with but complementary to the regular instructional and noninstructional functions of the District. Moneys will be deposited only in banks having extended coverage of deposits in excess of \$100,000 insured by the Federal Deposit Insurance Corporation (FDIC). Permissible operations include:

- Cafeteria
- Bookstore
- Electronic Transfer Accounts
- Clearing Accounts (Transfer Account)
- Student Financial Aid
- Scholarship and Loan Activities
- Associated Student Body
- Revolving Cash Fund
- Enterprise Accounts

The Superintendent/President or designee, may invest, as permitted by law and this policy, all or part of the surplus moneys of the District not required for immediate District use. Investment of District funds shall be limited to the following specific investments:

- The San Diego County Investment Pool/County Treasurer
- The Local Agency Investment Fund
- United States Treasury Bills
- Prime Commercial Paper having an "AA" rating or better
- Certificates of Deposit
- Guaranteed Investment Contracts

During the execution of duties, the Superintendent/President or designee shall exercise and operate under the standards of a prudent investor.

## **PALOMAR COLLEGE CURRICULUM**

### **SUBJECT:**

Governing Board approval of curriculum changes effective Spring 2018 and Fall 2018

### **SUMMARY:**

California Community Colleges are required to maintain evidence documenting that district governing board approval and college consensus has been secured for each curriculum proposal (new, substantial change, non-substantial change, and active/inactive status).

New course and program proposals, as well as substantial and non-substantial changes, recommended by the Curriculum Committee and the Faculty Senate to be included in the Palomar College Curriculum Inventory effective Fall 2018 are outlined in the attached "CURRICULUM ACTION ITEMS" documents dated: October 4 and October 18, 2017. Courses adding distance education and other non-substantial changes effective Spring 2018 may also be found in these documents.

Substantial course changes typically include: TOP code, Course Credit Status, Maximum Units, Minimum Units, Course Basic Skills Status, Course SAM priority code, Course Prior to College Level, and Course Noncredit Category.

Non-substantial course changes typically include: Subject/Catalog Number, Course Title, Transfer Status, Cooperative Work Experience Education Status, Course Classification Status, Repeatability, Special Status, CAN Code, CAN Sequence Code, Funding Agency Category, Course Program Status.

Substantial program changes typically include: new certificate under same TOP code, new degree under same TOP code, new major/area of emphasis under same TOP code, TOP code change to a different TOP code discipline.

Non-substantial program changes typically include: title change, TOP code change within the same TOP code discipline, total unit change, addition/removal of courses.

### **DETAILS:**

See the attached summary "CURRICULUM ACTION ITEMS" documents for detailed information regarding curriculum changes.

**Palomar College**  
**Curriculum Committee Actions**  
Wednesday, October 4, 2017

- I. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Spring 2018**:

A. **Courses Reviewed/Added Distance Education**

1. Course Number and Title: CINE 123 Queer Cinema (*AMBCS*)  
Discipline: Cinema (CINE)  
Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C2: Humanities  
IGETC Area 3: Arts and Humanities - 3B: Humanities  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Online  
Updated textbooks, critical thinking and required writing, added online.  
*Lisa Cecere*

B. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Spring 2018.

<u>Catalog/Subject Number</u>	<u>Learning Offerings</u>
CINE 123	Online

- II. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018**:

A. **Credit Course Changes**

1. Course Number and Title: ASL 205 American Sign Language III\* (*LL*)  
Discipline: American Sign Language (ASL)  
Prerequisites: ASL 101  
Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C2: Humanities  
IGETC Area 3: Arts and Humanities - 3B: Humanities  
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English  
Transfer Acceptability: UC, CSU  
Updated description, objectives, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking and required writing, removed distance ed. (online, television, computer assisted and two-way video), adding area 3B (IGETC).  
*Kevin F. McLellan*
2. Course Number and Title: CINE 125 / DBA 125 Beginning Single Camera Film and Video Production (*AMBCS*)  
Short Title: BEGIN FILM/VIDEO PRODUCTION  
Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)  
Recommended Prep: CINE 100, or DBA 100L  
Course Included in the following programs:
  - a. Cinema, A.A. Degree/Cert. of Achieve.
  - b. Digital Media. Cert. of Proficiency
  - c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
  - d. Radio and Television, A.A. Degree/Cert. of Achieve.



Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Updated title, description, objectives, methods of instruction, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, added online.

*Lisa Cecere*

3. Course Number and Title: CINE 225 / DBA 225 Intermediate Single Camera Film and Video Production (AMBCS)

Short Title: Interm Film/Video Production

Discipline: Cinema (CINE) / Digital Broadcast Arts (DBA)

Prerequisites: CINE 125 / DBA 125

Course Included in the following programs:

- a. Cinema, A.A. Degree/Cert. of Achieve.
- b. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
- c. Radio and Television, A.A. Degree/Cert. of Achieve.
- d. University Studies: Emphasis in Media and Communication, A.S. Degree

Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online

Updated title, description, objectives, outline, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing.

*Lisa Cecere*

**B. Credit Course Reactivations**

1. Course Number and Title: ACR 101 Air Conditioning, Heating, and Refrigeration: Mechanical\* (CTEE)

Short Title: A/C HEAT/REFRIG: MECHANICAL

Discipline: Air Conditioning/Heating/Refrigeration (ACR)

Transfer Acceptability: CSU

Grading Basis: Grade Only

Justification: Bringing back ACR Change number to ACR-101

*Dennis C. Lutz*

2. Course Number and Title: ACR 102 Air Conditioning, Heating, and Refrigeration: Electrical\* (CTEE)

Short Title: A/C, HEAT, REFRIG: ELECTRICAL

Discipline: Air Conditioning/Heating/Refrigeration (ACR)

Transfer Acceptability: CSU

Grading Basis: Grade Only

Justification: Bringing back ACR Change number to ACR-102

*Dennis C. Lutz*

**C. Credit Course Deactivations**

1. Course Number and Title: COUN 45 Basic Study Skills\* (COUN)

Discipline: Counseling (COUN)

Grading Basis: Pass/No Pass Only

Not offered since Spring 2014

*Patrick J OBrien*

2. Course Number and Title: COUN 48 Overcoming Test Anxiety\* (COUN)

Discipline: Counseling (COUN)

Grading Basis: Pass/No Pass Only

Not offered since Fall 2014

*Patrick J OBrien*

3. Course Number and Title: COUN 49 Introduction to Financial and Academic Resources\* (*COUN*)  
Short Title: Financial/Academic Resources  
Discipline: Counseling (COUN)  
Grading Basis: Pass/No Pass Only  
Not offered since Spring 2005. No longer necessary  
*Patrick J OBrien*

D. **Requisites and Advisories**

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2018.

<b><u>Catalog Number</u></b>	<b><u>Type</u></b>	<b><u>Description</u></b>	<b><u>Proposal Type</u></b>
ASL 205	Prerequisite	ASL 101	Change
CINE/DBA 125	Recomm. Prep.	CINE 100, or DBA 100L	Change
CINE/DBA 225	Prerequisite	CINE/DBA 125	Change

E. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<b><u>Catalog/Subject Number</u></b>	<b><u>Learning Offerings</u></b>
ASL 205	<del>Online, television, computer assisted two-way video</del>
CINE/DBA 125	<u>Online</u>
CINE/DBA 225	Online
TA 150	<u>Video Two-Way, Video One-Way</u> , Telecourse, Online

**Palomar College**  
**Curriculum Committee Actions**  
Wednesday, October 18, 2017

- I. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Spring 2018**:

A. **Courses Reviewed/Added Distance Education**

1. Course Number and Title: CINE 105 Film Subjects (AMBA)  
Discipline: Cinema (CINE)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Updated methods of instruction, textbooks, suggested reading, outside assignments, critical thinking, required writing and methods of assessment, added online.  
*Candace Rose*
2. Course Number and Title: DNCE 100 Survey of Dance (AMBA)  
Discipline: Dance (DNCE)  
Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities – C1: Arts  
IGETC Area 3: Arts – 3A: Arts  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Online  
Updated methods of instruction, textbooks, required reading, critical thinking, required writing and methods of assessment, added online.  
*Margaret M. Faulkner*
3. Course Number and Title: HIST 108 World History Since 1650 (SBS)  
Discipline: History (HIST)  
Associate Degree General Education – D: Social and Behavioral Sciences  
CSU GE Area D: Social Sciences – D6: History  
IGETC Area 4: Social and Behavioral Sciences – 4F: History  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Online  
Updated suggested reading and methods of assessment, added online.  
*Travis Ritt*

B. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<b><u>Catalog/Subject Number</u></b>	<b><u>Learning Offerings</u></b>
CINE 105	<u>Online</u>
DNCE 100	<u>Online</u>
HIST 108	<u>Online</u>

- II. **ACTION – SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **Fall 2018**:

A. **New Credit Programs**

1. Program Title: Theatre Arts (AMBA)  
Discipline: Theatre Arts (TA)  
Award Type: A.A. Degree Major or Certificate of Achievement  
Total Units: 24.00 - 25.00

Justification: This new, compact yet comprehensive, program will replace all other Theatre Arts programs and certificates, excepting the Theatre AAT-Transfer Degree. At only 25 units, students will have a clear pathway towards graduation, while retaining the freedom to gain some extra experience in either acting or technical theatre, after completing the program's common core classes.

*Chris Sinnott*

**B. Credit Program Deactivations**

1. Program Title: Web Developer with Emphasis in Java/Open Source (*MNHCS*)  
Discipline: Computer Science and Information Technology - Web Technology (CSWB)  
Award Type: Certificate of Proficiency  
Total Units: 15

Justification: Program replaced with 18 unit Web Development C.A.

*Stephen R. Perry*

2. Program Title: Web Developer with Emphasis in Windows (*MNHCS*)  
Discipline: Computer Science and Information Technology - Web Technology (CSWB)  
Award Type: Certificate of Proficiency  
Total Units: 12

Justification: Program replaced with 18 unit Web Development C.A.

*Stephen R. Perry*

**C. New Credit Courses**

1. Course Number and Title: BUS 129 Principles of Logistics (*AMBA*)  
Discipline: Business Education (BUS)  
Course Included in the following programs:
  - a. International Business, Certificate of AchievementTransfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Grading Basis: Grade Only

Justification: This new course is part of a pathway that will create a Certificate of Achievement that will lead to an A.S. in either International Business or the Business General degree.

*Jackie Martin*

**D. Credit Course Changes**

1. Course Number and Title: AB 50 Auto Body Repair I (*CTEE*)  
Discipline: Auto Body (AB)  
Updated methods of instruction, textbooks and methods of assessment, updated CB05 to non-transferable and CB11 to Credit Course.  
*David Wright*
2. Course Number and Title: ASL 100L American Sign Language I (Lab) (*LL*)  
Discipline: American Sign Language (ASL)  
IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Telecourse, Online  
Grading Basis: Grade/Pass/No Pass Only  
Added online.  
*Melissa Smith*
3. Course Number and Title: ASL 101L American Sign Language II (Lab) (*LL*)  
Short Title: American Sign Language II Lab  
Discipline: American Sign Language (ASL)  
Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Computer Assisted, Television

Grading Basis: Grade/Pass/No Pass Only

Recommend transfer to UC.

*Melissa Smith*

4. Course Number and Title: ASL 205L American Sign Language III (Lab) (LL)  
Short Title: American Sign Language III Lab  
Discipline: American Sign Language (ASL)  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Television  
Grading Basis: Grade/Pass/No Pass Only  
Recommend transfer to UC.  
*Melissa Smith*
5. Course Number and Title: ASL 206L American Sign Language IV (Lab) (LL)  
Short Title: American Sign Language IV Lab  
Discipline: American Sign Language (ASL)  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Computer Assisted, Telecourse, Online  
Grading Basis: Grade/Pass/No Pass  
Updated methods of instruction, textbooks and methods of assessment, added online, recommendation for addition of UC transfer status (FA 19).  
*Melissa B. Smith*
6. Course Number and Title: COUN 165 Career Search (COUN)  
Discipline: Counseling (COUN)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Grading Basis: Pass/No Pass Only  
Updated objectives, methods of instruction, outline, textbooks, required reading, suggested reading, outside assignments, required writing, removed open entry/open exit option.  
*Patrick OBrien*
7. Course Number and Title: COUN 170 Major Search (COUN)  
Discipline: Counseling (COUN)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Grading Basis: Pass/No Pass Only  
Minor update to objectives and textbooks, removed open entry/open exit option and CB11 code.  
*Patrick OBrien*
8. Course Number and Title: DBA 110 Broadcast and Media Writing (AMBA)  
Discipline: Digital Broadcast Arts (DBA)  
Course Included in the following programs:
  - a. Cinema, A.A. Degree/Cert. of Achieve.
  - b. Digital Video, A.S. Degree/Cert. of Achieve.
  - c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)
  - d. University Studies: Emphasis in Media and Communication, A.S. DegreeTransfer Acceptability: CSU  
Distance Learning Offering(s): Online  
Grading Basis: Grade Only  
Updated title, description, objectives, methods of instruction, outline, textbooks, suggested reading, critical thinking, required writing and methods of assessment, added online.  
*Lisa Carmichael*

9. Course Number and Title: DBA 120 / ENT 120 Digital Television Studio Production (AMBA)  
Short Title: Digital TV Studio Production  
Discipline: Digital Broadcast Arts (DBA) / Entertainment Technology (ENTT)  
Course Included in the following programs:  
a. Digital Video, A.S. Degree/Cert. of Achieve.  
b. Entertainment technology, Cert. of Achieve.  
c. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)  
d. Public Relations, Certificate of Proficiency  
e. Radio and Television, A.A. Degree/Cert. of Achieve.  
Transfer Acceptability: CSU  
Grading Basis: Grade Only  
Updated title, description, objectives, methods of instruction, outline, textbooks, outside assignments, required writing, required writing and methods of assessment.  
*Lisa Carmichael*
10. Course Number and Title: TA 100 Introduction to the Theatre (AMBA)  
Discipline: Theatre Arts (TA)  
Course Included in the following programs:  
a. Film, Television, and Electronic Media, AS-T Transfer Major (18 units or more)  
Associate Degree General Education - C: Humanities  
Associate Degree Multicultural Requirement - Yes  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU  
Updated description, objectives, methods of instruction, outline, textbooks, required reading, outside assignments, critical thinking and required writing, added multicultural requirement.  
*Michael Mufson*
11. Course Number and Title: TA 150 Dramatic Literature and Script Analysis\*(AMBA)  
Short Title: Dramatic Literature (AMBA)  
Discipline: Theatre Arts (TA)  
Associate Degree General Education - C: Humanities  
CSU GE Area C: Arts and Humanities - C1: Arts  
IGETC Area 3: Arts and Humanities - 3A: Arts  
Transfer Acceptability: UC, CSU  
Distance Learning Offering(s): Video Two Way, Video One Way, Telecourse, Online  
Updated description, methods of instruction, outline, textbooks, outside assignments, critical thinking, required reading and writing, methods of assessment, added two-way video conferencing and one-way video conferencing.  
*Chris Sinnott*

E. **Credit Course Deactivations**

1. Course Number and Title: CSCI 220 C Programming (MNHCS)  
Discipline: Computer Science and Information Technology - Computer Science (CSCI)  
Distance Learning Offering(s): Computer Assisted, Telecourse, Online  
Justification: No longer needed for program.  
*Richard Stegman*
2. Course Number and Title: CSCI 272 Objective-C for Mac and iOS (MNHCS)  
Discipline: Computer Science and Information Technology - Computer Science (CSCI)  
Prerequisites: CSCI 114  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Online

Justification: No longer needed.

*Richard Stegman*

3. Course Number and Title: CSWB 210 Active Server Pages (MNHCS)  
Discipline: Computer Science and Information Technology - Web Technology (CSWB)  
Prerequisites: CSWB 110, and CSIT 170  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Computer Assisted, Telecourse, Online  
Justification: Course is not getting enough enrollment  
*Stephen R. Perry*
4. Course Number and Title: INS 100 Introduction to Insurance (AMBA)  
Discipline: Insurance (INS)  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Video Two Way, Telecourse, Online  
Justification: Low student interest in these courses  
*Jackie Martin*
5. Course Number and Title: INS 110 Principles of Property and Liability Insurance (AMBA)  
Short Title: Prin of Property/Liability Ins  
Discipline: Insurance (INS)  
Prerequisites: A minimum grade of C in INS 100  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Video Two Way, Telecourse, Online  
Justification: Low interest in the course  
*Jackie Martin*
6. Course Number and Title: INS 115 Personal Insurance (AMBA)  
Discipline: Insurance (INS)  
Prerequisites: A minimum grade of C in INS 100  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Video Two Way, Telecourse, Online  
Justification: Low student interest.  
*Jackie Martin*
7. Course Number and Title: INS 120 Commercial Insurance (AMBA)  
Discipline: Insurance (INS)  
Prerequisites: A minimum grade of C in INS 100  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Video Two Way, Telecourse, Online  
Justification: Low student interest.  
*Jackie Martin*
8. Course Number and Title: INS 125 Insurance Code and Ethics (AMBA)  
Discipline: Insurance (INS)  
Prerequisites: A minimum grade of C in INS 100  
Transfer Acceptability: CSU  
Distance Learning Offering(s): Video Two Way, Telecourse, Online  
Justification: Low student interest.  
*Jackie Martin*

F. **Distance Learning**

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2018.

<b><u>Catalog/Subject Number</u></b>	<b><u>Learning Offerings</u></b>
BUS 129	Online
ASL 100L	Computer Assisted, Telecourse, <u>Online</u>
ASL 101	Computer Assisted, Television
ASL 205L	Computer Assisted, Television
ASL 206L	Computer Assisted, Telecourse, Online
COUN 165	Online
COUN 170	Online
RS 103	<u>Online</u>



## PALOMAR COLLEGE

**SUBJECT:** Board Policies

**DESCRIPTION:** Throughout the academic year the Policies and Procedures Committee monitors, reviews, and amends District Policies and Procedures. Following Committee approval they are submitted to the Strategic Planning Council for additional review and approval prior to being submitted to the Governing Board for review and final approval.

The following Board Policies have undergone review through the Shared Governance Process. These items are presented here for **second reading and adoption. They were previously reviewed at the October 10, 2017 Governing Board meeting.**

**BP 5035 – Withholding of Student Records**

**BP 5052 – Open Enrollment**

**BP 5055 – Enrollment Priorities**

**BP 5075 – Course Adds and Drops**

**BP 5110 – Counseling**

**BP 5120 – Transfer Center**

**BP 5130 – Financial Aid Veterans and Scholarship Services**

**BP 5140 – DRC/DSPS**

**BP 5300 – Student Equity**

**BP 5510 – Off-Campus Student Organizations**

**BP 5700 – Intercollegiate Athletics**

**BP 5900 – Prevention of Identity Theft in Student Financial Transactions**

STUDENT SERVICES

REV 3-3-17

**BP 5035 WITHHOLDING OF STUDENT RECORDS**

**Reference:**

Title 5 Section 59410

Students or former students who have been provided with written notice that they have failed to pay a proper financial obligation to the District shall have grades, transcripts, diplomas, and registration privileges withheld until all obligations to the District have been met.

See Procedure 5035 titled Withholding of Student Records.

STUDENT SERVICES

REV 11/30/16

**BP 5052 OPEN ENROLLMENT**

**Reference:**

Title 5 Section 51006

The policy of the Palomar Community College District is that, unless specifically exempted by statute or regulation, every course, course section, or class, reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to regulations contained in Article 2.5 (commencing with Section 55003 55200) of Subchapter 1 of Chapter 6 of Division 6 of Title 5 of the California Code of Regulations.

The Superintendent/President shall assure that this policy is published in the catalog and schedule of classes.

See Procedure 5052 titled Open Enrollment.

STUDENT SERVICES

REV 11/30/16 no proposed changes

**BP 5055 ENROLLMENT PRIORITIES**

**References:**

Title 5 Sections 51006, 58106, and 58108

All courses of the District shall be open to enrollment, subject to a priority system that may be established. Enrollment also may be limited to students meeting properly validated prerequisites and co-requisites, or due to other, practical considerations.

The Superintendent/President shall establish procedures defining enrollment priorities, limitations, and processes for student challenge, which shall comply with Title 5 regulations.

See Procedure 5055 titled Enrollment Priorities.

## STUDENT SERVICES

REV 12/12/16 no proposed changes only

**BP 5075 COURSE ADDS AND DROPS****Reference:**

Education Code Section 70902

The primary responsibility for class attendance and maintaining an accurate registration record rests with the student. Consequently, each student must process all adds or drops to the registration schedule and is held responsible for the updating of their Official Study Program.

See Procedure 5075 titled Course Adds and Drops.

STUDENT SERVICES

REV 11/30/16

**BP 5110 COUNSELING SERVICES**

**References:**

Education Code Sections 78210 et seq.;

Title 5 Section 51018

ACCJC Accreditation Standard II.C.5

Counseling services are an essential part of the educational mission of the District.

The Superintendent/President shall assure the provision of counseling services including academic, career, and personal counseling that is related to the student's education.

Counseling shall be required for all first time students enrolled for more than six units in an academic term, students enrolled provisionally, and students on academic or progress probation.

See AP 5110 titled Counseling as well as BP 5050 titled Student Success and Support Program.

STUDENT SERVICES

REV 11/30/16 no proposed changes

**BP 5120 TRANSFER CENTER**

**References:**

Education Code Sections 66720-66744;  
Title 5 Section 51027

The District incorporates as part of its mission the transfer of its students to baccalaureate level institutions. The District further recognizes that students who have historically been underrepresented in transfer to baccalaureate level institutions are a special responsibility.

The Superintendent/President shall assure that a Transfer Center Plan is implemented that identifies appropriate target student populations, is designed to increase the transfer applications of all students including underrepresented students and complies with law and regulations.

See Procedure 5120 titled Transfer Center

## STUDENT SERVICES

REV 8/28/17 9/1/17

**BP 5130 FINANCIAL AID, VETERANS' & SCHOLARSHIPS SERVICES****References:**

20 U.S. Code Sections 1070 et seq.;

34 Code of Federal Regulations Section 668; U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended

Education Code Sections 66021.6 and 76300;

ACCJC Accreditation Standard III.D.15

The Financial Aid, Veterans' & Scholarships Services (FAVSS) Office is responsible for the administration of federal, state, and institutional financial aid programs (i.e., fee waiver, grants, federal work study and loans), internal and external scholarships, and the Veterans Educational Benefits program.

All financial aid programs will adhere to guidelines, procedures, and standards issued by federal and state laws and other applicable regulatory and institutional requirements.

The Financial Aid, Veterans' & Scholarships Services Office shall establish, publicize, and apply satisfactory academic progress standards for participants in Title IV student aid programs.

Any student suspended or expelled from the College shall be ineligible for scholarships, loans, grants-in-aid, or any other financial aid given or guaranteed administered by the College, state, or federal government, during the period of the suspension or expulsion.

**Misrepresentation**

Consistent with the applicable federal regulations for federal financial aid, the District shall not engage in "substantial misrepresentation" of;

- the nature of its educational program,
- the nature of its financial charges,
- the employability of its graduates.

The Superintendent/President shall establish procedures for regularly reviewing the District's website and other informational materials for accuracy and completeness and for training District employees and vendors providing educational programs, marketing, advertising, recruiting or admissions services concerning the District's educational

8/25/17: Debra - reviewed CCLC for Reference citations on BP & AP they are correct. Reordered so they are more in alignment with the AP references. Additional minor changes submitted by FAVSS 8/28/17.

**Date Adopted: 04/08/2008; Revised: 11/08/2011; Revised 7/8/2014**

*(Replaces former Palomar College Policy 423.2 and all previous versions of BP 5130.)*



36 programs, financial charges, and employment of graduates to assure compliance with  
37 this policy.

38 The Superintendent/President shall establish procedures wherein the District shall  
39 periodically monitor employees' and vendors' communications with prospective students  
40 and members of the public and take corrective action where needed.

41 This policy does not create a private cause of action against the District or any of its  
42 representatives or service providers. The District and its Governing Board do not waive  
43 any defenses or governmental immunities by enacting this policy.

44 See AP 5130 titled Financial Aid, Veterans & Scholarships Services as well as BP 5500  
45 titled Standards **Student** of Conduct.

8/25/17: Debra - reviewed CCLC for Reference citations on BP & AP they are correct.  
Reordered so they are more in alignment with the AP references. Additional minor changes  
submitted by FAVSS 8/28/17.

---

**Date Adopted: 04/08/2008; Revised: 11/08/2011; Revised 7/8/2014**  
(Replaces former Palomar College Policy 423.2 and all previous versions of BP 5130.)

## STUDENT SERVICES

REV 11/30/17

**BP 5140    ~~DISABILITY RESOURCE CENTER (DRC)/~~  
~~DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)/~~  
DISABILITY RESOURCE CENTER (DRC)**

**References:**

Education Code Sections 67310 and 84850;  
Title 5 Sections 56000 et seq. ~~and 56027~~

Students with disabilities shall be reasonably accommodated pursuant to federal and state requirements in all applicable programs in the District.

~~Disability Resource Center (DRC)/~~Disabled Student Programs and Services (DSPS)/  
Disability Resource Center (DRC) shall be the primary provider for academic  
adjustments, auxiliary aids, services, and/or supplemental instruction ~~support programs~~  
~~and services~~ that facilitates equal educational opportunities for students with disabilities who can profit from instruction as required by federal and state laws.

~~DRC/DSPS/DRC~~ services shall be available to students with verified disabilities. The services to be provided include, but are not limited to, reasonable accommodations, academic adjustments, technology accessibility, accessible facilities, equipment, instructional programs, rehabilitation counseling, and academic counseling.

No student with disabilities is required to participate in ~~DRC/DSPS/DRC~~.

The District shall respond in a timely manner to accommodation requests involving academic adjustments. The Superintendent/President shall establish a procedure to implement this policy which, at a minimum, provides for an individualized review of each such request, and permits interim decisions on such requests pending final resolution by the appropriate administrator or designee.

The Superintendent/President shall assure that the ~~DRC/DSPS/DRC~~ conforms to all requirements established by the relevant law and regulations.

See AP 5140 titled ~~Disability Resource Center (DRC)/~~Disabled Student Programs and Services (DSPS)/ Disability Resource Center (DRC).

CCLC update to reflect the language used in the new and amended Title 5 Sections 56000 et seq. that go into effect on July 1, 2016 and to remove a redundant citation.

**Date Adopted: 04/08/2008; Revised: 7/8/14**

*(Replaces all previous versions of Board Policy 5140.)*

## STUDENT SERVICES

REV 12-12-16 9-1-17

## BP 5300 STUDENT EQUITY

**References:**

Education Code Sections 66030, 66250 et seq., and 72010 et seq.;  
Title 5 Section 54220

The District is committed to assuring student equity in educational programs and services. The Superintendent/President shall establish and implement a Student Equity Plan that complies with statutory requirements.

Also see Procedure AP 5300 titled Student Equity

STUDENT SERVICES

REV 12/12/16 no proposed changes

**BP 5510 OFF-CAMPUS STUDENT ORGANIZATIONS**

**Reference:**

34 Code of Federal Regulations Section 668.46(b)(7)

The District shall work with local law enforcement agencies to monitor and assess criminal activity in which students engage at off-campus locations of student organizations officially recognized by the District.

## STUDENT SERVICES

REV 4/27/17

BP 5700 **INTERCOLLEGIATE** ATHLETICS

## References:

Education Code Sections 78223, 66271.6, 66271.8, and 67360 and 55041 et seq.  
20 U.S. Code Sections 1681 et seq.  
ACCJC Accreditation Standard II.C.4

The District shall maintain an organized program for men and women in intercollegiate athletics. ~~The program shall not discriminate on the basis of gender in the availability of athletic opportunities.~~ Opportunities for participation in intercollegiate athletics shall be based upon compliance with the tenants of Federal Title IX.

The Superintendent/President shall assure that the athletics program complies with state law, the California Community College Athletic Association (CCCAA) Constitution, and Bylaws, Sports Guides Championship Handbooks, and appropriate Conference Constitution~~s~~ and supplements as it regards ~~regarding~~ student~~s~~ athlete participation.

The District shall assume financial responsibility for the Intercollegiate Athletic Program.

See AP 5700 titled Athletics.

Proposed changes from CCLC updates 25 & 26 & Student Services

**Date Adopted: 04/08/2008, Revised: 7/8/14**

*(Replaces former Palomar College Policy 470 and all previous versions of BP 5700.)*

## STUDENT SERVICES

REV 12/12/16 no proposed changes

**BP 5900 PREVENTION OF IDENTITY THEFT IN STUDENT  
FINANCIAL TRANSACTIONS****References:**

Fair and Accurate Credit Transactions Act (FACT Act) 15 U.S. Code Section  
1681m(e)

Since the District serves as a creditor in relation to its students, the District is required to provide for the identification, detection, and response to patterns, practices, or specific activities ("Red Flags") that could indicate identity theft of students. The Superintendent President is directed to develop procedures to implement an Identity Theft Prevention Program (ITPP) to control reasonably foreseeable risks to students from identity theft.

---

**Date Adopted: 5/10/2011; Reviewed:***Replaces all previous versions of BP 5900*



## Purchase Orders - Board Report

Page No. 1  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
Equipment and Supplies					
0000014378	08/17/17	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	ADMINISTRATIVE EXPENSE	ENROLLMENT SVCS DIRECTOR	1,269.56
0000014410	08/21/17	BIRDSEYVIEW AEROBOTICS	EQUIP INSTR, 5K OR MORE	GRAPHIC COMMUNICATION	5,628.91
0000014478	08/24/17	JOHNSTONE SUPPLY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,799.85
0000014498	08/28/17	DANIELLE M BURBEY	NONINSTR SUPPLIES/MATERIALS	GEAR UP	5,417.68
0000014515	08/29/17	DANIELLE M BURBEY	FREIGHT IN	GEAR UP	223.79
0000014515	08/29/17	DANIELLE M BURBEY	NONINSTR SUPPLIES/MATERIALS	GEAR UP	3,582.69
0000014521	08/29/17	DELL COMPUTER CORPORATION	NONINSTR SUPPLIES/MATERIALS	TRIO EDUC OPPORTUNITY CE	10,080.26
0000014522	08/29/17	DELL COMPUTER CORPORATION	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	7,560.20
0000014533	08/30/17	DELL COMPUTER CORPORATION	EQUIP INSTRUCT ADDTNL > \$1,000	COMPUTER SCI & INFO TECH	1,741.84
0000014534	08/30/17	VARSITY SPRIT FASHIONS	INSTR SUPPL/MATERIALS	ATHLETICS DEPARTMENT	3,534.88
0000014557	08/31/17	B & H PHOTO-VIDEO INC	EQUIP INSTR, REPL 1K - 4999	MEDIA STUDIES DEPARTMENT	770.63
0000014558	08/31/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	CAMPUS POLICE	1,250.00
0000014560	08/31/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	FACULTY SENATE	400.00
0000014561	08/31/17	ABEL CINE TECH INC	EQ NONIN ADD 1K-4999; GUNS;CPU	EDUCATIONAL TELEVISION	1,508.50
0000014570	09/05/17	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	MULTICULTURAL STUDIES DE	300.00
0000014571	09/05/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	CALWORKS/TANF	113.00
0000014572	09/05/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	EOPS	1,500.00
0000014573	09/05/17	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	EOPS	1,500.00
0000014576	09/05/17	APPLE COMPUTER INC	EQUIP TECH INSTR < 4900	SOCIAL & BEHAV SCI DIV D	2,197.72
0000014579	09/05/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	CALWORKS/TANF	2,528.00
0000014583	09/06/17	HIRSCH PIPE & SUPPLY CO INC	REPAIR/MAINT BLDGS	PLUMBING	5,000.00
0000014590	09/07/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	COUNSELING	3,000.00
0000014591	09/07/17	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	COUNSELING SERVICES	4,500.00



## Purchase Orders - Board Report

Page No. 2  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014592	09/07/17	DELL COMPUTER CORPORATION	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	5,794.42
0000014596	09/07/17	RAYMOND ALLYN BUSINESS SUPPLY	EQ NONIN ADD 1K-4999; GUNS;CPU	STRONG WORKFORCE	2,382.22
0000014597	09/07/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	INSTITNL RESRCH&PLANG DE	2,400.00
0000014602	09/08/17	BENCO DENTAL SUPPLY CO	INSTR SUPPL/MATERIALS	DENTAL ASSISTING	6,500.00
0000014603	09/08/17	PALOMAR COLLEGE BOOKSTORE/FOLLETT	BOOKSTORE TEXTBOOKS	OFFICE OFTHE VP INSTRUCT	1,249.63
0000014619	09/11/17	NEW TECHNICAL SOLUTIONS INC	EQUIP INSTR, REPL 1K - 4999	VATEA	290.94
0000014619	09/11/17	NEW TECHNICAL SOLUTIONS INC	EQUIP INSTR, REPL 1K - 4999	STRONG WORKFORCE	607.25
0000014620	09/11/17	BEST BUY GOV LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	GEOGRAPHY	1,248.82
0000014625	09/11/17	B & H PHOTO-VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	GRAPHIC COMMUNICATION	30,237.81
0000014626	09/11/17	FOLLETT	BOOKSTORE TEXTBOOKS	OFFICE OF VP STUDENT SVC	18,832.79
0000014627	09/11/17	DELL COMPUTER CORPORATION	EQUIP TECH INSTR < 4900	OFFICE OFTHE VP INSTRUCT	1,375.00
0000014627	09/11/17	DELL COMPUTER CORPORATION	EQUIP TECH INSTR < 4900	MATH & NAT HLTH SCI DIVD	2,434.67
0000014629	09/12/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	COUNSELING SERVICES	1,000.00
0000014631	09/12/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	WORLD LANGUAGES DEPARTME	300.00
0000014632	09/12/17	MARKETING IDEAS CALIFORNIA	PRINTING	MATRICULATION DEPARTMEN	10,000.00
0000014633	09/12/17	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	WORLD LANGUAGES DEPARTME	800.00
0000014634	09/12/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	CAMP PENDLETON CNTR	438.00
0000014635	09/12/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	FALLBROOK CENTER	300.00
0000014636	09/12/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	COUNSELING	5,000.00
0000014638	09/12/17	ROSS VIDEO LTD	SOFTWARE LICENSING FEES	MEDIA STUDIES DEPARTMENT	12,156.33
0000014641	09/13/17	HIS GLASSWORKS INC	EQUIP INSTRUCT ADDTNL > \$1,000	ART	1,203.66
0000014647	09/14/17	HP INC	HARDWARE/SOFTWARE	CHEMISTRY	259.26
0000014653	09/14/17	APPLE COMPUTER INC	EQUIP TECH INSTR < 4900	BEHAVIORAL SCIENCES DEPT	0.86
0000014653	09/14/17	APPLE COMPUTER INC	EQUIP TECH INSTR < 4900	PHILOSOPHY	2,877.90
0000014654	09/15/17	SAN MARCOS TROPHY	NONINSTR SUPPLIES/MATERIALS	FACULTY SENATE	614.18





## Purchase Orders - Board Report

Page No. 3  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014660	09/15/17	LIGHTWERKS	EQUIP TECH NONINSTR < 5000	INFORMATION SYSTMS & SVC	1,366.88
0000014664	09/18/17	BOSSLASER LLC	EQUIP INSTR, 5K OR MORE	MATH & NAT HLTH SCI DIVD	1,002.10
0000014664	09/18/17	BOSSLASER LLC	EQUIP INSTR, 5K OR MORE	MATH & NAT HLTH SCI DIVD	20,000.62
0000014671	09/19/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	OFFICE OFTHE VP INSTRUCT	1,000.00
0000014673	09/19/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	EMERGENCY MEDICAL ED	10,000.00
0000014674	09/19/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	PROFESSNL DEV/FLEX CALND	616.00
0000014675	09/19/17	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	PHYSICS	500.00
0000014677	09/19/17	FHEG PALOMAR COLLEGE BOOKSTORE	STUDT BOOK/SUPLY PAYMENTS	EOPS	200,000.00
0000014680	09/20/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	INFORMATION SYSTMS & SVC	50,977.08
0000014681	09/20/17	KELLY PAPER	NONINSTR SUPPLIES/MATERIALS	TENURE REVIEW&EVALUATION	300.00
0000014685	09/20/17	QUARK ENTERPRISES INC	INSTR SUPPL/MATERIALS	CHEMISTRY	2,706.73
0000014688	09/21/17	HP INC	INSTR SUPPL/MATERIALS	CHEMISTRY	1,041.05
0000014689	09/21/17	VWR SCIENTIFIC PRODUCTS	INSTR SUPPL/MATERIALS	CHEMISTRY	6,536.12
0000014694	09/21/17	AUTOMOTIVE EQUIPMENT SOLUTIONS	EQUIP INSTR, 5K OR MORE	AUTOMOTIVE TECHNOLOGY T&	36,916.26
0000014696	09/21/17	LIGHTWERKS	EQ INSTR ADD 1K-4999; GUNS;CPU	NURSING EDUCATION	1,466.43
0000014700	09/21/17	UNITED CLEANERS SUPPLY INC	NONINSTR SUPPLIES/MATERIALS	ATHLETICS DEPARTMENT	1,014.53
0000014709	09/22/17	SEWING MACHINES PLUS	SHIPPING/HANDLING CHARGES	FASHION	350.00
0000014709	09/22/17	SEWING MACHINES PLUS	EQUIP INSTRUCT ADDTNL > \$1,000	FASHION	7,217.09
0000014710	09/22/17	HP INC	INSTR SUPPL/MATERIALS	ENGLISH	204.44
0000014710	09/22/17	HP INC	INSTR SUPPL/MATERIALS	CHEMISTRY	742.48
0000014711	09/22/17	RAYMOND ALLYN BUSINESS SUPPLY	SHIPPING/HANDLING CHARGES	GEAR UP	80.81
0000014711	09/22/17	RAYMOND ALLYN BUSINESS SUPPLY	EQ NONIN ADD 1K-4999; GUNS;CPU	GEAR UP	1,212.19
0000014712	09/22/17	RAYMOND ALLYN BUSINESS SUPPLY	FREIGHT IN	GEAR UP	37.71
0000014712	09/22/17	RAYMOND ALLYN BUSINESS SUPPLY	NONINSTR SUPPLIES/MATERIALS	GEAR UP	1,212.19
0000014714	09/25/17	CLAY-KING COM	INSTR SUPPL/MATERIALS	ART	2,465.06



## Purchase Orders - Board Report

Page No. 4  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014718	09/25/17	APPLE COMPUTER INC	EQUIP INSTRUCT ADDTNL > \$1,000	GRAPHIC COMMUNICATION	27,656.73
0000014727	09/26/17	LIGHTWERKS	EQUIP TECH INSTR 5K OR MORE	WORLD LANGUAGES DEPARTME	9,815.32
0000014728	09/26/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	INFORMATION SYSTMS & SVC	2,207.88
0000014735	09/27/17	SOUTH COAST COPY SYSTEMS	SOFTWARE UNDER \$5,000.00	LIBRARY	326.48
0000014742	09/28/17	FHEG PALOMAR COLLEGE BOOKSTORE	BOOKSTORE TEXTBOOKS	OFFICE OFTHE VP INSTRUCT	737.28
0000014743	09/28/17	LAERDAL MEDICAL CORPORATION	EQUIP INSTR, 5K OR MORE	EMERGENCY MEDICAL ED	56,761.20
0000014746	09/28/17	ADVANCED COLOR SOLUTIONS INC	EQUIP INSTR, 5K OR MORE	GRAPHIC COMMUNICATION	8,102.62
0000014753	10/02/17	PROMPTER PEOPLE	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	6,473.77
0000014755	10/02/17	MITCHELL I	SOFTWARE LICENSING FEES	STRONG WORKFORCE	2,880.00
0000014758	10/02/17	COTTONWOOD ELECTRIC CART SERVICE INC	EQUIP NONINSTR, 5K OR MORE	INSTITUTIONAL	11,593.98
0000014760	10/02/17	KYA SERVICES LLC	EQUIP NONINSTR, 5K OR MORE	INSTITUTIONAL	69,325.20
0000014760	10/02/17	KYA SERVICES LLC	EQUIP NONINSTR, 5K OR MORE	INSTITUTIONAL	190,601.47
0000014761	10/03/17	PRINTINGFORLESS.COM INC	PRINTING	GEAR UP	7,279.01
0000014766	10/03/17	AZTEC SHOPS LTD	FOOD FOR MEETINGS	GEAR UP	533.40
0000014767	10/03/17	SAM BROWN SHIELDS	INSTR SUPPL/MATERIALS	FIRE TECHNOLOGY	3,316.00
0000014771	10/03/17	BONE CLONES	INSTR SUPPL/MATERIALS	ANTHROPOLOGY	5,709.20
0000014773	10/03/17	STAR CREATIONS INC	EQ INSTR ADD 1K-4999; GUNS;CPU	WELLNESS CENTER	3,602.95
0000014774	10/03/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	AMBCS DIVISION DEAN	1,200.00
0000014776	10/04/17	PATTERSON DENTAL SUPPLY	EQUIP INSTR REPL INV >\$1000	DENTAL ASSISTING	75,669.61
0000014777	10/04/17	MUNICIPAL EMERGENCY SERVICES INC	INSTR SUPPL/MATERIALS	FIRE TECHNOLOGY	11,927.94
0000014778	10/04/17	APPLE COMPUTER INC	EQ INSTR ADD 1K-4999; GUNS;CPU	NURSING EDUCATION	686.37
0000014779	10/04/17	EDITSTOCK LLC	SOFTWARE LICENSING FEES	MEDIA STUDIES DEPARTMENT	299.00
0000014783	10/05/17	HP INC	HARDWARE/SOFTWARE	COUNSELING	682.52
0000014786	10/05/17	REMET CORP	INSTR SUPPL/MATERIALS	ART	604.28
0000014787	10/05/17	ULINE INC	BUILDING BUILT IN FIXTURES	CABINET & FURNITURE TECH	6,931.90



## Purchase Orders - Board Report

Page No. 5  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014790	10/09/17	BRILLIANT MARKETING IDEAS INC	NONINSTR SUPPLIES/MATERIALS	OFFICE OF VP STUDENT SVC	1,262.72
0000014793	10/09/17	BETTER BONES LLC	INSTR SUPPL/MATERIALS	ANTHROPOLOGY	1,451.29
0000014795	10/10/17	OXFORD PRINT MANAGEMENT	NONINSTR SUPPLIES/MATERIALS	FINANCIAL AID & SCHOLARS	2,826.97
0000014798	10/10/17	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	MATHEMATICS	1,300.00
0000014800	10/10/17	ELECTRICAL SALES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,097.97
0000014801	10/10/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	WAREHOUSE	1,000.00
0000014802	10/10/17	MATERIAL SUPPLY INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	400.36
0000014803	10/10/17	APPLE COMPUTER INC	EQ NONIN ADD 1K-4999; GUNS;CPU	ACA TECHN LGY RES CNTR&LA	3,374.80
0000014804	10/10/17	DELL COMPUTER CORPORATION	EQ INSTR ADD 1K-4999; GUNS;CPU	ADULT ED BLOCK GRANT DEP	85,878.69
0000014805	10/10/17	PCM INC	EQUIP INSTR, REPL 1K - 4999	MEDIA STUDIES DEPARTMENT	3,958.19
0000014806	10/10/17	TROXELL COMMUNICATIONS INC	REPAIR/MAINT BLDGS	INFORMATION SYSTMS & SVC	7,434.75
0000014807	10/10/17	HP INC	EQ NONIN ADD 1K-4999; GUNS;CPU	COUNSELING	345.96
0000014809	10/11/17	SUMMIT SURGICAL TECHNOLOGIES	EQ NONIN ADD 1K-4999; GUNS;CPU	STUDENT HEALTH SERVICES	1,351.19
0000014816	10/12/17	BEST PLUMBING SPECIALTIES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,973.60
0000014821	10/13/17	DANIELLE M BURBEY	FREIGHT IN	GEAR UP	36.72
0000014821	10/13/17	DANIELLE M BURBEY	NONINSTR SUPPLIES/MATERIALS	GEAR UP	923.96
0000014824	10/16/17	FASTENAL CO	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,534.24
0000014826	10/16/17	HIRSCH PIPE & SUPPLY CO INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	309.60
0000014828	10/16/17	DELL COMPUTER CORPORATION	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	237.05
0000014829	10/16/17	RAYMOND ALLYN BUSINESS SUPPLY	EQ NONIN ADD 1K-4999; GUNS;CPU	GEAR UP	6,488.25
0000014830	10/16/17	RAYMOND ALLYN BUSINESS SUPPLY	EQ NONIN ADD 1K-4999; GUNS;CPU	GEAR UP	4,876.03
0000014831	10/16/17	RAYMOND ALLYN BUSINESS SUPPLY	NONINSTR SUPPLIES/MATERIALS	GEAR UP	399.44
0000014832	10/16/17	RAYMOND ALLYN BUSINESS SUPPLY	EQUIP NONINS, ADD > \$1000	GEAR UP	1,970.58
0000014835	10/16/17	RAYMOND ALLYN BUSINESS SUPPLY	EQUIP NONINS, ADD > \$1000	GEAR UP	505.35
0000014836	10/17/17	PARAMEDIC RESOURCES INC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	3,314.41



## Purchase Orders - Board Report

Page No. 6  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014838	10/17/17	FOLLETT	STUDT BOOK/SUPPLY PAYMENTS	CALWORKS/TANF	1,239.71
0000014843	10/18/17	JONES & BARTLETT LEARNING LLC DBA FISDAP	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	4,150.01
0000014845	10/18/17	PARAMEDIC RESOURCES INC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	4,503.95
0000014846	10/18/17	DANIELLE M BURBEY	NONINSTR SUPPLIES/MATERIALS	GEAR UP	2,639.88
0000014847	10/18/17	ELECTRICAL SALES INC	REPAIR/MAINT NONINSTR EQUIP	ELECTRICAL	1,000.00
0000014848	10/18/17	GRAPHIC DESIGN MARKETING SYSTEMS INC	SHIPPING/HANDLING CHARGES	GEAR UP	321.75
0000014848	10/18/17	GRAPHIC DESIGN MARKETING SYSTEMS INC	NONINSTR SUPPLIES/MATERIALS	GEAR UP	2,311.24
0000014849	10/18/17	VIRCO MANUFACTURING COMPANY	EQUIP NONINSTR, REPL 1K-4999	ESCONDIDO CENTER	17,318.44
0000014850	10/18/17	ROCKLER WOODWORKING	EQUIP INSTRUCT ADDTNL > \$1,000	ART	1,588.07
0000014851	10/18/17	B & H PHOTO-VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	12,288.83
0000014852	10/18/17	ADVENTURE IN ADVERTISING	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	4,151.48
0000014858	10/19/17	REMET CORP	INSTR SUPPL/MATERIALS	ART	1,080.67
0000014859	10/19/17	SCHOOLHOUSE OUTFITTERS LLC	NONINSTR SUPPLIES/MATERIALS	STUDENT AFFAIRS DEPARTME	683.85
0000014860	10/19/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	25,192.80
0000014862	10/20/17	APPLE COMPUTER INC	EQUIP TECH NONINSTR < 5000	OFFICE OF VP STUDENT SVC	16,563.74
0000014863	10/20/17	APPLE COMPUTER INC	MAINT AGR, EQUIP	INFORMATION SYSTMS & SVC	29.00
0000014863	10/20/17	APPLE COMPUTER INC	NONINSTR SUPPLIES/MATERIALS	INFORMATION SYSTMS & SVC	160.55
0000014864	10/20/17	PITSCO INC	INSTR SUPPL/MATERIALS	ARCHITECTURE	3,420.85
0000014867	10/20/17	ALTEC PRODUCTS INC	NONINSTR SUPPLIES/MATERIALS	FISCAL SERVICES DEPARTMN	1,672.02
0000014868	10/20/17	CARPENTERS SON INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	112.12
0000014871	10/20/17	PEOPLEADMIN INC	SOFTWARE LICENSING FEES	INSTL OBLIGATIONS INFO S	22,756.31
0000014871	10/20/17	PEOPLEADMIN INC	SOFTWARE LICENSING FEES	GENERAL LEDGER CONTROL	22,756.32
0000014874	10/23/17	GLOBAL EQUIPMENT COMPANY INC	NONINSTR SUPPLIES/MATERIALS	FACILITIES DEPARTMENT	91.85



## Purchase Orders - Board Report

Page No. 7  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014884	10/23/17	OFFICE DEPOT BUSINESS SERV	NONINSTR SUPPLIES/MATERIALS	MATHEMATICS DEPARTMENT	500.00
0000014885	10/23/17	OFFICE DEPOT BUSINESS SERV	INSTR SUPPL/MATERIALS	MATHEMATICS	100.00
0000014890	10/24/17	BRILLIANT MARKETING IDEAS INC	SUPPLIES, INSTITUTIONAL	OFFICE OFTHE VP INSTRUCT	698.88
0000014894	10/25/17	HOME DEPOT SUPPLY INC,THE	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	581.35
0000014896	10/25/17	NAJARIAN,ANDREW RAYMOND	EQUIP INSTRUCT ADDTNL > \$1,000	ART	3,701.88
0000014898	10/25/17	TOWER PRODUCTS INC	NONINSTR SUPPLIES/MATERIALS	TTIP SOUTH	156.18
0000014899	10/25/17	WHITAKER BROTHERS BUSINESS	EQUIP NONINSTR, REPL 1K-4999	BUSINESS SERVICES DEPART	4,846.60
0000014900	10/25/17	B & H PHOTO-VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	GRAPHIC COMMUNICATION	1,181.21
0000014900	10/25/17	B & H PHOTO-VIDEO INC	INSTR SUPPL/MATERIALS	GRAPHIC COMMUNICATION	4,214.73
0000014901	10/25/17	BRILLIANT MARKETING IDEAS INC	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	1,505.10
0000014909	10/26/17	MOLECULAR GPS ENTERPRISES	INSTR SUPPL/MATERIALS	MEDIA STUDIES DEPARTMENT	431.10
0000014910	10/26/17	EQUIN TECHNOLOGY INC	INSTR SUPPL/MATERIALS	MEDIA STUDIES DEPARTMENT	3,854.27
0000014915	10/30/17	HIRSCH PIPE & SUPPLY CO INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	242.58
0000014920	10/30/17	APPLE COMPUTER INC	HARDWARE/SOFTWARE	OFFICE,VP HUMAN RESRCSVC	1,999.57
0000014923	10/30/17	ROCKLER WOODWORKING	EQUIP INSTR, 5K OR MORE	CABINET & FURNITURE TECH	7,065.16
0000014926	10/31/17	B & H PHOTO-VIDEO INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	320.24
0000014928	10/31/17	AIRGAS WEST	INSTR SUPPL/MATERIALS	WELDING	791.96
<i>Subtotal for Equipment and Supplies</i>					1,342,077.50
<b>Advertising/Increases</b>					
0000014565	09/05/17	THOMAS WAYNE PFINGSTEN	OTHER PERSONAL/CONSULT SVCS	PUBLIC AFFAIRS OFFICE	20,000.00
0000014566	09/05/17	PANDORA MEDIA INC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	3,000.00
0000014568	09/05/17	SAN MARCOS CHAMBER OF COMMERCE	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	75.00
0000014569	09/05/17	ESCONDIDO CHAMBER OF COMMERCE	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	150.00
0000014640	09/13/17	ONCOURSE LEARNING CORPORATION	ADVERTISE NOT REQ BY LAW	NURSING EDUCATION	1,800.00
0000014655	09/15/17	ONCOURSE LEARNING CORPORATION	ADVERTISE NOT REQ BY LAW	NURSING EDUCATION	2,312.00



## Purchase Orders - Board Report

Page No. 8  
Run Time 9:12:03 AM  
Run Date november/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014679	09/20/17	JSJD MEDIA LLC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	5,000.00
0000014684	09/20/17	OUTFRONT MEDIA	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	213,500.00
0000014686	09/20/17	ADOPT-A-HIGHWAY SERVICE OF SAN DIEGO	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	6,320.00
0000014692	09/21/17	GET1FREE MAGAZINE, INC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	24,000.00
0000014748	10/02/17	LINSEY BAHL	ADVERTISE NOT REQ BY LAW	STRONG WORKFORCE	250.00
0000014813	10/12/17	RANCHO BERNARDO HIGH SCHOOL	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	1,500.00
0000014844	10/18/17	CLEAR CHANNEL OUTDOOR INC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	64,925.00
0000014855	10/19/17	FALLBROOK VILLAGE NEWS	ADVERTISE NOT REQ BY LAW	GEAR UP	650.00
<i>Subtotal for Advertising/Increases</i>					343,482.00
<b>Agreements/Services</b>					
0000013925	07/03/17	MAXIENT LLC	SOFTWARE LICENSING FEES	INSTL OBLIGATIONS INFO S	9,000.00
0000013993	07/12/17	ARTHUR A BROWN PLUMBING COMPANY INC	REPAIR/MAINT BLDGS	FACILITIES DEPARTMENT	1,500.00
0000014047	07/18/17	DIAMOND ENVIRONMENTAL SERVICES LLC	REPAIR/MAINT BLDGS	INSTL OBLIGATIONS FACILI	3,229.72
0000014063	07/18/17	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	MATH & NAT HLTH SCI DIVD	239.67
0000014168	07/28/17	BILLCAN.INC DBA ELCAMINO RENTAL	MAINTENANCE, GROUNDS	GROUNDS SERVICES	2,500.00
0000014175	08/01/17	ALLIED REFRIGERATION INC	REPAIR/MAINT BLDGS	FACILITIES DEPARTMENT	703.98
0000014257	08/03/17	DUBLABS HOLDING CORP DBA DUBLABS LLC	OTHER PERSONAL/CONSULT SVCS	INSTL OBLIGATIONS INFO S	5,000.00
0000014292	08/09/17	MULTIN ELECTRIC INC	REPAIR/MAINT BLDGS	STRONG WORKFORCE	725.00
0000014309	08/11/17	BIOMED SERV & MEDICAL PROD CORP	MAINT AGR, EQUIP	STUDENT HEALTH SERVICES	695.00
0000014536	08/30/17	SHAMON FREITAS & CO INC	OTHER PERSONAL/CONSULT SVCS	TTIP SOUTH	3,000.00
0000014559	08/31/17	AT&T	TELEPHONE CONNECTIONS	FISCAL SERVICES DEPARTMN	540.00
0000014563	08/31/17	MULTIN ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	16,400.00
0000014564	08/31/17	MATHESON GAS	INSTR SUPPL/MATERIALS	ART	95.09





## Purchase Orders - Board Report

Page No. 9  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014567	09/05/17	ARTHUR A BROWN PLUMBING COMPANY INC	REPAIR/MAINT BLDGS	BUILDING SERVICES	1,050.00
0000014567	09/05/17	ARTHUR A BROWN PLUMBING COMPANY INC	REPAIR/MAINT BLDGS	INSTL OBLIGATIONS FACILI	1,450.00
0000014574	09/05/17	AIRPORT VAN RENTAL INC	RENT TRANSPORTATION	ATHLETICS DEPARTMENT	15,000.00
0000014575	09/05/17	KROSSOVER INTELLIGENCE IN	SOFTWARE LICENSING FEES	ATHLETICS DEPARTMENT	3,350.00
0000014578	09/05/17	ZEEBA COMPANY INC	RENT TRANSPORTATION	ATHLETICS DEPARTMENT	5,000.00
0000014581	09/05/17	SAN MARCOS UNIFIED SCHOOL DISTRICT	RENT TRANSPORTATION	ATHLETICS DEPARTMENT	4,250.00
0000014588	09/06/17	PEREZ, JERRY DEAN	OTHER PERSONAL/CONSULT SVCS	FINANCIAL AID & SCHOLARS	14,000.00
0000014589	09/06/17	BONCOR WATER SYSTEMS LLC	RENT/LEASE EQUIPMENT	CAMPUS POLICE	480.00
0000014593	09/07/17	CHANNING BETE COMPANY INC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	40,000.00
0000014594	09/07/17	VOYAGER FLEET SYSTEMS INC	FUEL, GAS	CAMPUS POLICE	25,000.00
0000014595	09/07/17	REGIONAL COMMUNICATIONS SYSTEM	MAINT AGR, EQUIP	CAMPUS POLICE	13,860.00
0000014598	09/07/17	VIRCO MANUFACTURING COMPANY	EQ INSTR ADD 1K-4999; GUNS;CPU	STRONG WORKFORCE	2,925.50
0000014599	09/07/17	SLIDESUGAR INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	70,000.00
0000014600	09/07/17	CARUSO, HARRY R	INDEPENDENT CONTRACTOR	TTIP SOUTH	27,000.00
0000014601	09/07/17	AUTOMATED CONTROLS SERVICES INC	REPAIR/MAINT BLDGS	BUILDING SERVICES	2,850.00
0000014604	09/08/17	SAN MARCOS GLASS	BUILDING CONSTRUCTIONS	STUDENT HEALTH SERVICES	595.07
0000014605	09/08/17	NATIONAL DEMOGRAPHIC CORP - NDC	OTHER PERSONAL/CONSULT SVCS	PUBLIC AFFAIRS OFFICE	4,700.00
0000014607	09/08/17	CIRQLIVE TECHNOLOGIES	INDEPENDENT CONTRACTOR	TTIP SOUTH	160,000.00
0000014608	09/08/17	JAY CHUN INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	70,000.00
0000014609	09/08/17	AMERICAN MEDICAL RESPONSE	RENT TRANSPORTATION	ATHLETICS DEPARTMENT	1,500.00
0000014610	09/08/17	PRESTOSPORTS INC	SOFTWARE LICENSING FEES	ATHLETICS DEPARTMENT	3,500.00
0000014611	09/08/17	JOSEPH ERNEST MARTIN	INDEPENDENT CONTRACTOR	TTIP SOUTH	2,000.00
0000014612	09/08/17	AVID TECHNOLOGY INC.	SOFTWARE LICENSING FEES	MEDIA STUDIES DEPARTMENT	548.36
0000014613	09/08/17	WHIDDEN, PAMELA	OTHER PERSONAL/CONSULT SVCS	ART	5,000.00



## Purchase Orders - Board Report

Page No. 10  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014614	09/08/17	CAL AUTO LICENSE OCEANSIDE	FINGERPRINTING	ART	98.00
0000014615	09/08/17	EDITSTOCK LLC	SOFTWARE LICENSING FEES	MEDIA STUDIES DEPARTMENT	399.00
0000014616	09/08/17	BLACKBOARD INC	LICENSING FEE	GENERAL LEDGER CONTROL	1,249.98
0000014616	09/08/17	BLACKBOARD INC	LICENSING FEE	INSTL OBLIGATIONS INFO S	3,750.02
0000014617	09/08/17	SOFTWARE BISQUE INC	EQUIP INSTR REPL INV >\$1000	MATH & NAT HLTH SCI DIVD	418.66
0000014617	09/08/17	SOFTWARE BISQUE INC	EQUIP INSTR REPL INV >\$1000	OFFICE OFTHE VP INSTRUCT	1,455.70
0000014618	09/11/17	WORLD ACCEPTANCE GROUP CORP	REPAIR/MAINT NONINSTR EQUIP	FIRE TECHNOLOGY	1,563.11
0000014621	09/11/17	SPITZ INC	LICENSING FEE	PLANETARIUM	8,107.75
0000014622	09/11/17	DET/CHE	TRAVEL, CLASSIFIED ADMINSTR	TTIP SOUTH	2,000.00
0000014628	09/12/17	SAN MARCOS GLASS	BUILDING CONSTRUCTIONS	STUDENT HEALTH SERVICES	595.07
0000014630	09/12/17	MEZA AUTOMOTIVE PAINT DBA MEZA GROUP MGT	INSTR SUPPL/MATERIALS	AUTO BODY T&I	1,500.00
0000014639	09/12/17	FOUNDATION FOR CALIFORNIA COMMUNITY	SOFTWARE LICENSING FEES	CONSTRUCTION & FACILITIE	12,523.65
0000014642	09/13/17	HACU MEMBERSHIP	MEMBERSHIP, EMPLOYEE	GOVERNING BOARD	300.00
0000014643	09/13/17	HACU MEMBERSHIP	MEMBERSHIP, EMPLOYEE	GOVERNING BOARD	300.00
0000014644	09/13/17	CDW GOVERNMENT	SOFTWARE LICENSING FEES	INSTL OBLIGATIONS INFO S	34,972.50
0000014645	09/13/17	COMMUNITY COLLEGE FACILITY COALITION	MEMBERSHIP, EMPLOYEE	GENERAL LEDGER CONTROL	303.25
0000014645	09/13/17	COMMUNITY COLLEGE FACILITY COALITION	MEMBERSHIP, EMPLOYEE	OFFICE,VP ADMINISTRATIV	909.75
0000014646	09/13/17	BLACKBOARD COLLABORATE INC	SOFTWARE LICENSING FEES	OFFICE OFTHE VP INSTRUCT	47,696.82
0000014648	09/14/17	ASSOCIATION OF COMMUNITY COLLEGE TRUSTEE	MEMBERSHIP, DISTRICT	GOVERNING BOARD	7,544.00
0000014649	09/14/17	DIMENSION DATA NORTH AMERICA	MAINT AGR, SOFTWARE	GENERAL LEDGER CONTROL	2,880.76
0000014649	09/14/17	DIMENSION DATA NORTH AMERICA	MAINT AGR, SOFTWARE	INSTL OBLIGATIONS INFO S	5,761.52
0000014651	09/14/17	IPSWITCH INC	NETWORK EQUIPMENT	GENERAL LEDGER CONTROL	600.60





## Purchase Orders - Board Report

Page No. 11  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014651	09/14/17	IPSWITCH INC	NETWORK EQUIPMENT	INSTL OBLIGATIONS INFO S	2,488.20
0000014656	09/15/17	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	PUBLIC AFFAIRS OFFICE	1,272.48
0000014657	09/15/17	iCONTACT LLC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	5,000.00
0000014658	09/15/17	j2 GLOBAL CANADA	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	2,699.55
0000014659	09/15/17	ZOHO CORPORATION	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	972.00
0000014661	09/15/17	AUTOMATIC SYNC TECHNOLOGIES LLC	INDEPENDENT CONTRACTOR	EDUCATIONAL TELEVISION	1,000.00
0000014662	09/15/17	SOTOS, TONY V	INDEPENDENT CONTRACTOR	TTIP SOUTH	85,000.00
0000014663	09/15/17	FIVE GUYS OPERATIONS LLC	FOOD FOR MEETINGS	HEA TRIO	1,375.36
0000014665	09/18/17	ATLASSIAN	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	1,050.00
0000014666	09/18/17	POINT AND CLICK SOLUTIONS	MAINT AGR, SOFTWARE	STUDENT HEALTH SERVICES	18,485.00
0000014667	09/18/17	SIERRA-CEDAR INC	INDEPENDENT CONTRACTOR	FISCAL SERVICES DEPARTMN	170,000.00
0000014668	09/19/17	CORODATA SHREDDING INC	WASTE DISPOSAL	CAMPUS POLICE	648.00
0000014669	09/19/17	ACHRO/EEO	TRAVEL, NON EMPLOYEE	TTIP SOUTH	1,000.00
0000014670	09/19/17	CTK INSTTUMENTS LLC	REPAIR/MAINT INSTR EQUIP	BIOLOGY	6,084.00
0000014672	09/19/17	MARKETING IDEAS CALIFORNIA	PRINTING	OFFICE OF VP STUDENT SVC	20,000.00
0000014676	09/19/17	JONES AND BARTLETT PUBLISHERS LLC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	1,108.61
0000014678	09/19/17	KATHCO VIDEO	INDEPENDENT CONTRACTOR	ATHLETICS DEPARTMENT	4,460.00
0000014683	09/20/17	ARAMARK SERVICES	SUPPLIES, FOOD SERVICES	MATRICULATION DEPARTMEN	10,000.00
0000014687	09/21/17	JEFFREY B LOVE	LAWYERS' FEES	INSTITUTIONAL LEGAL FEES	20,000.00
0000014690	09/21/17	REGENTS OF THE UNIVERSITY OF CALIFORNIA	INDEPENDENT CONTRACTOR	EMERGENCY MEDICAL ED	1,250.00
0000014691	09/21/17	ASSESSMENT TECHNOLOGIES INSTITUTE	INDEPENDENT CONTRACTOR	NURSING EDUCATION	36,261.30
0000014693	09/21/17	HIGHER EDUCATION USER GROUP	MEMBERSHIP, DISTRICT	INSTL OBLIGATIONS INFO S	1,600.00
0000014695	09/21/17	CUTTING EDGE AUDIO GROUP LLC	MAINT AGR, EQUIP	EDUCATIONAL TELEVISION	2,375.00
0000014697	09/21/17	INTERACT COMMUNICATIONS INC	OTHER PERSONAL/CONSULT SVCS	PUBLIC AFFAIRS OFFICE	11,250.00
0000014698	09/21/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	8,197.00



## Purchase Orders - Board Report

Page No. 12  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014699	09/21/17	INTEGRATED SECURITY HOLDINGS GROUP LLC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,231.38
0000014701	09/21/17	VORTEX INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	5,783.47
0000014702	09/21/17	VORTEX INC	BUILDING ADDITIONS	STUDENT HEALTH SERVICES	5,892.03
0000014703	09/21/17	BISAGNA, LAURA J	INDEPENDENT CONTRACTOR	EDUCATIONAL TELEVISION	1,000.00
0000014704	09/21/17	KEY CODE MEDIA	MAINT AGR, EQUIP	TTIP SOUTH	3,106.50
0000014705	09/22/17	UNIVERSITY OF SOUTHERN CALIFORNIA	TRAINING	OFFICE OF VP STUDENT SVC	8,000.00
0000014706	09/22/17	AFECO INC	INSTR SUPPL/MATERIALS	FIRE TECHNOLOGY	43,638.75
0000014708	09/22/17	LOS POSAS VENTURE INC	INDEPENDENT CONTRACTOR	CAMPUS POLICE	3,000.00
0000014713	09/25/17	RIDDELL / ALL AMERICAN	REPAIR/MAINT INSTR EQUIP	ATHLETICS DEPARTMENT	5,425.77
0000014715	09/25/17	EXELIS VISUAL INFORMATION SOLUTIONS INC	SOFTWARE LICENSING FEES	GEOGRAPHY	699.00
0000014716	09/25/17	OPUS INSPECTION	EQUIP INSTR, 5K OR MORE	AUTOMOTIVE TECHNOLOGY T&	17,595.58
0000014717	09/25/17	TABLEAU SOFTWARE INC	MAINT AGR, SOFTWARE	OFFICE OF VP STUDENT SVC	4,500.00
0000014721	09/26/17	SHRED-IT USA	INDEPENDENT CONTRACTOR	OFFICE,VP HUMAN RESRCSVC	2,200.00
0000014731	09/27/17	OCLC	LIBRARY NONPRINT MEDIA	LIBRARY	38,509.93
0000014733	09/27/17	ARAMARK SERVICES	FOOD FOR MEETINGS	MATH & NAT HLTH SCI DIVD	1,939.76
0000014736	09/27/17	TEXTRON INC	NONINSTR SUPPLIES/MATERIALS	GROUND SERVICES	3,000.00
0000014737	09/27/17	GUAJOME REGIONAL PARK	RENT FIELDS	ATHLETICS DEPARTMENT	530.00
0000014738	09/27/17	SYNERGY SPORTS TECHNOLOGY LLC	SOFTWARE LICENSING FEES	ATHLETICS DEPARTMENT	1,346.88
0000014739	09/28/17	POM, INCORPORATED	MAINT AGR, EQUIP	CAMPUS POLICE	2,000.00
0000014740	09/28/17	STATE OF CALIFORNIA	FINGERPRINTING	CAMPUS POLICE	960.00
0000014741	09/28/17	ARJIS	MAINT AGR, SOFTWARE	CAMPUS POLICE	13,095.00
0000014744	09/28/17	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	23,850.00
0000014747	09/29/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	4,861.00



## Purchase Orders - Board Report

Page No. 13  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014749	10/02/17	UMOJA COMMUNITY COLLEGE EDUCATION FOUNDA	TRAINING	OFFICE OF VP STUDENT SVC	2,841.00
0000014754	10/02/17	FOG CREEK SOFTWARE INC	MAINT AGR, SOFTWARE	TTIP SOUTH	1,387.00
0000014756	10/02/17	DOWNSTREAM SERVICE INC	REPAIR/MAINT BLDGS	OFFICE,VP ADMINISTRATIV	3,000.00
0000014757	10/02/17	FRANKLIN-DOUGLAS INC DBA OMNIMUSIC	SOFTWARE LICENSING FEES	MEDIA STUDIES DEPARTMENT	5,000.00
0000014759	10/02/17	DOWNSTREAM SERVICE INC	MAINTENANCE, GROUNDS	INSTL OBLIGATIONS FACILI	1,350.00
0000014762	10/03/17	PADRES LP	TRAVEL WITH STUDENT	GEAR UP	2,473.50
0000014763	10/03/17	ACADEMIC SENATE FOR CALIFORNIA COMMUNITY	TRAVEL, NON EMPLOYEE	TTIP SOUTH	2,000.00
0000014764	10/03/17	CALIFORNIA COMMUNITY COLLEGES	PUBLISHING EXPENSE	INSTITNL RESRCH&PLANG DE	5,900.00
0000014765	10/03/17	STUDY SMART TUTORS INC	OTHER PERSONAL/CONSULT SVCS	GEAR UP	3,800.00
0000014768	10/03/17	A O REED & CO	REPAIR/MAINT NONINSTR EQUIP	OFFICE,VP ADMINISTRATIV	3,033.07
0000014769	10/03/17	SAN DIEGO ELEC TRAINING TRUST	OTHER PERSONAL/CONSULT SVCS	APPRENTICESHIP TRAINING	139,345.79
0000014770	10/03/17	CCCCIO	TRAVEL, CLASSIFIED ADMINSTR	TTIP SOUTH	1,000.00
0000014775	10/04/17	ALPHAGRAPHS 554	OTHER PERSONAL/CONSULT SVCS	PUBLIC AFFAIRS OFFICE	15,000.00
0000014780	10/04/17	NEERAJ, SETH	MAINT AGR, SOFTWARE	HEA TRIO	1,590.00
0000014781	10/04/17	NEERAJ, SETH	MAINT AGR, SOFTWARE	TRIO EDUC OPPORTUNITY CE	1,590.00
0000014782	10/04/17	TELESTREAM INC	MAINT AGR, SOFTWARE	GENERAL LEDGER CONTROL	250.00
0000014782	10/04/17	TELESTREAM INC	MAINT AGR, SOFTWARE	EDUCATIONAL TELEVISION	500.00
0000014784	10/05/17	OTIS ELEVATOR COMPANY	REPAIR/MAINT NONINSTR EQUIP	INSTL OBLIGATIONS FACILI	1,488.00
0000014789	10/05/17	CCCSAA	TRAVEL, STUDENT	STUDENT AFFAIRS DEPARTME	3,950.00
0000014791	10/09/17	WORKPLACE SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,914.10
0000014792	10/09/17	CALIFORNIA SCIENCE CENTER FOUNDATION	TRAVEL WITH STUDENT	GEAR UP	910.70
0000014794	10/09/17	SAGE BUSINESS & PUBLICATION LLC	INDEPENDENT CONTRACTOR	ADULT ED BLOCK GRANT DEP	20,000.00
0000014796	10/10/17	ADVANCED WEB OFFSET INC	PUBLISHING EXPENSE	MEDIA STUDIES DEPARTMENT	12,000.00



## Purchase Orders - Board Report

Page No. 14  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014797	10/10/17	STUDY SMART TUTORS INC	OTHER PERSONAL/CONSULT SVCS	GEAR UP	1,850.00
0000014808	10/11/17	NFORMD.NET	SOFTWARE LICENSING FEES	STUDENT HEALTH SERVICES	10,000.00
0000014810	10/11/17	ENCUENTROS LEADERSHIP	TRAVEL, STUDENT	GEAR UP	80.00
0000014810	10/11/17	ENCUENTROS LEADERSHIP	TRAVEL WITH STUDENT	GEAR UP	5,422.00
0000014811	10/11/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	38,379.00
0000014812	10/12/17	SURERIDE CHARTER INC	RENT TRANSPORTATION	OFFICE OF VP STUDENT SVC	1,133.00
0000014814	10/12/17	M G ANDREWS INC	OTHER PERSONAL/CONSULT SVCS	STRONG WORKFORCE	25,000.00
0000014817	10/12/17	DANIELLE M BURBEY	NONINSTR SUPPLIES/MATERIALS	GEAR UP	24.48
0000014817	10/12/17	DANIELLE M BURBEY	POSTAGE	GEAR UP	1,951.05
0000014818	10/12/17	APPLIED MECHANICAL SOLUTIONS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	4,250.00
0000014819	10/12/17	NOVOTNY, MATTHEW	INDEPENDENT CONTRACTOR	THEATRE ARTS	6,400.00
0000014820	10/12/17	APPLIED MECHANICAL SOLUTIONS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,980.00
0000014822	10/16/17	BLACKBAUD INC	MAINT AGR, SOFTWARE	FINANCIAL AID & SCHOLARS	4,341.09
0000014822	10/16/17	BLACKBAUD INC	MAINT AGR, SOFTWARE	FINANCIAL AID & SCHOLARS	4,341.10
0000014823	10/16/17	SAN DIEGO REGIONAL CHAMBER OF COMMERCE	MEMBERSHIP, DISTRICT	GOVERNING BOARD	745.00
0000014825	10/16/17	STANDLEY INDUSTRIAL & AUTOMOTIVE LLC	BUILDING BUILT IN FIXTURES	CABINET & FURNITURE TECH	17,217.68
0000014833	10/16/17	SCHAEFFER & SON PEST CONTROL INC	PEST CONTROL	CUSTODIAL SERVICES	720.00
0000014834	10/16/17	THOMPSON, LORAN	INDEPENDENT CONTRACTOR	GOVERNING BOARD	300.00
0000014837	10/17/17	WYGAL, LORI	INDEPENDENT CONTRACTOR	TTIP SOUTH	27,000.00
0000014839	10/17/17	EVERGREEN CONSTRUCTION & CONSULTING, INC	BUILDING CONSTRUCTIONS	STUDENT HEALTH SERVICES	9,350.11
0000014840	10/17/17	HARRIS, NATHAN	INDEPENDENT CONTRACTOR	TTIP SOUTH	85,000.00
0000014841	10/17/17	JONES & BARTLETT LEARNING LLC DBA FISDAP	TESTS, INSTRUCTIONAL	EMERGENCY MEDICAL ED	3,690.75
0000014842	10/17/17	LIDOT, LUCY	INDEPENDENT CONTRACTOR	TTIP SOUTH	60,000.00



## Purchase Orders - Board Report

Page No. 15  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014854	10/18/17	SMARTSHEET INC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	1,245.00
0000014856	10/19/17	WESS TRANSPORTATION SERVICES INC	RENT TRANSPORTATION	GEAR UP	1,793.90
0000014865	10/20/17	MOTION MEDIA LLC	SOFTWARE LICENSING FEES	MATH & NAT HLTH SCI DIVD	14,190.00
0000014866	10/20/17	GOLDEN RULE BINDERY INC	INSTR SUPPL/MATERIALS	MEDIA STUDIES DEPARTMENT	317.86
0000014869	10/20/17	LUDCID SOFTWARE INC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	200.00
0000014869	10/20/17	LUDCID SOFTWARE INC	SUBSCRIPTIONS/PERIODICALS	TTIP SOUTH	200.00
0000014872	10/23/17	CALIFORNIA HEALTH & SAFETY INC	REPAIR/MAINT INSTR EQUIP	PUBLIC SAFETY PROGRAM	67.55
0000014872	10/23/17	CALIFORNIA HEALTH & SAFETY INC	REPAIR/MAINT INSTR EQUIP	PUBLIC SAFETY PROGRAM	1,705.00
0000014873	10/23/17	COBRO CONSULTING LLC	OTHER PERSONAL/CONSULT SVCS	GEAR UP	47,600.00
0000014875	10/23/17	DRAMATISTS PLAY SERVICE	LICENSING FEE	THEATRE ARTS	700.00
0000014876	10/23/17	MW MECHANICAL INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	3,076.00
0000014877	10/23/17	ACEN	MEMBERSHIP, DISTRICT	NURSING EDUCATION	2,875.00
0000014879	10/23/17	NCS PEARSON INC DBA CERTIPORT	SOFTWARE LICENSING FEES	STRONG WORKFORCE	7,350.00
0000014880	10/23/17	MW MECHANICAL INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	4,703.00
0000014881	10/23/17	NCS PEARSON INC DBA CERTIPORT	SOFTWARE LICENSING FEES	STRONG WORKFORCE	4,250.00
0000014882	10/23/17	NCS PEARSON INC DBA CERTIPORT	SOFTWARE LICENSING FEES	STRONG WORKFORCE	4,550.00
0000014887	10/24/17	LEWIS, VINCENT C	INDEPENDENT CONTRACTOR	THEATRE ARTS	1,100.00
0000014888	10/24/17	CUTTING EDGE AUDIO GROUP LLC	MAINT AGR, EQUIP	EDUCATIONAL TELEVISION	4,260.00
0000014889	10/24/17	AOD SAN DIEGO LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	EARLY CHLDHOOD ED LAB SC	1,538.39
0000014891	10/24/17	STANLEY STEEMER CARPET CLEANER	REPAIR/MAINT INSTR EQUIP	ATHLETICS DEPARTMENT	902.70
0000014892	10/25/17	WORKPLACE SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,204.22
0000014893	10/25/17	SURERIDE CHARTER INC	TRAVEL, STUDENT	GEAR UP	2,572.00
0000014902	10/25/17	WMK OFFICE SAN DIEGO LLC	EQ NONIN ADD 1K-4999; GUNS;CPU	STUDENT HEALTH SERVICES	981.91
0000014905	10/26/17	EVALUATIONKIT LL	SOFTWARE LICENSING FEES	OFFICE OFTHE VP INSTRUCT	10,000.00
0000014907	10/26/17	MUSIC THEATRE INTERNATIONAL	ROYALTY EXPENSE	THEATRE ARTS	2,279.60



## Purchase Orders - Board Report

Page No. 16  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014911	10/26/17	IMANI LEE INC	OTHER PERSONAL/CONSULT SVCS	INTERNATIONAL STUDENT SV	1,000.00
0000014913	10/27/17	ALYESKA CONSULTING LLC	INDEPENDENT CONTRACTOR	MATRICULATION DEPARTMEN	91,200.00
0000014914	10/27/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	659.02
0000014914	10/27/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	816.98
0000014914	10/27/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	858.00
0000014914	10/27/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,628.00
0000014916	10/30/17	VISTA CHAMBER OF COMMERCE	MEMBERSHIP, DISTRICT	GOVERNING BOARD	525.00
0000014917	10/30/17	THE COLLEGE BOARD	MEMBERSHIP, DISTRICT	GOVERNING BOARD	400.00
0000014918	10/30/17	NCHEA	MEMBERSHIP, DISTRICT	GOVERNING BOARD	10,000.00
0000014919	10/30/17	AACC AMERICAN ASSOCIATION OF COMMUNITY C	MEMBERSHIP, DISTRICT	GENERAL LEDGER CONTROL	9,932.00
0000014919	10/30/17	AACC AMERICAN ASSOCIATION OF COMMUNITY C	MEMBERSHIP, DISTRICT	GOVERNING BOARD	9,932.00
0000014921	10/30/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	PLANETARIUM	308.00
0000014922	10/30/17	ARAMARK SERVICES	FOOD FOR MEETINGS	STUDENT HEALTH SERVICES	318.47
0000014925	10/31/17	COOK COATINGS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,800.00
0000014927	10/31/17	JOSE A GONZALES	LAWYERS' FEES	INSTITUTIONAL LEGAL FEES	5,000.00
<i>Subtotal for Agreements/Services</i>					2,053,897.10
<b>Repairs</b>					
0000014029	07/17/17	AIRGAS WEST	REPAIR/MAINT INSTR EQUIP	WELDING	1,984.64
0000014582	09/06/17	VORTEX INC	REPAIR/MAINT NONINSTR EQUIP	BUILDING SERVICES	1,000.00
0000014582	09/06/17	VORTEX INC	REPAIR/MAINT BLDGS	BUILDING SERVICES	1,500.00
0000014788	10/05/17	PARKHOUSE TIRE INC	REPAIR/MAINT NONINSTR EQUIP	GROUNDS SERVICES	1,500.00
<i>Subtotal for Repairs</i>					5,984.64
<b>Annual Maintenance/Service Agreements</b>					
0000014416	08/21/17	KNIGHT SECURITY & FIRE SYSTEMS	REPAIR/MAINT BLDGS	MEDIA STUDIES DEPARTMENT	100.00



## Purchase Orders - Board Report

Page No. 17  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014417	08/21/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	STUDENT HEALTH SERVICES	451.00
0000014418	08/21/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	COMPUTER SCI & INFO TECH	803.44
0000014419	08/21/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	MEDIA STUDIES DEPARTMENT	286.00
0000014422	08/21/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	CAREER,TECH, EXT ED DIV	1,370.49
0000014423	08/21/17	KNIGHT SECURITY & FIRE SYSTEMS	REPAIR/MAINT BLDGS	EARLY CHLDHOOD ED LAB SC	330.00
0000014637	09/12/17	DS WATERS OF AMERICA	MAINT AGR, EQUIP	OFFICE OFTHE VP INSTRUCT	150.00
0000014652	09/14/17	KONICA MINOLTA PREMIER FINANCE	PRINTING	MULTICULTURAL STUDIES	158.79
0000014652	09/14/17	KONICA MINOLTA PREMIER FINANCE	PRINTING	CHILD DEVELOPMENT	158.86
0000014682	09/20/17	ARROWHEAD WATER	MAINT AGR, EQUIP	SUPINTDT/PRESIDENT'S OFF	275.00
0000014720	09/26/17	KNIGHT SECURITY & FIRE SYSTEMS	REPAIR/MAINT NONINSTR EQUIP	EMERGENCY MEDICAL ED	286.00
0000014722	09/26/17	KNIGHT SECURITY & FIRE SYSTEMS	REPAIR/MAINT BLDGS	EARLY CHLDHOOD ED LAB SC	296.40
0000014723	09/26/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	BOEHM GALLERY	286.00
0000014724	09/26/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	GRAPHIC COMMUNICATNS DEP	657.36
0000014725	09/26/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	INFORMATION SYSTMS & SVC	296.40
0000014750	10/02/17	DS WATERS OF AMERICA	WATER	OFFICE OFTHE VP INSTRUCT	52.00
0000014897	10/25/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	PERFORMING ARTS DEPARTME	330.00
0000014929	11/01/17	EDCO WASTE AND RECYCLING SERVICES INC	WASTE DISPOSAL	INSTL OBLIGATIONS FACILI	50,000.00
<i>Subtotal for Annual Maintenance/Service Agreements</i>					56,287.74
<b>Utilities</b>					
0000014883	10/23/17	SAN DIEGO GAS & ELECTRIC	ELECTRICITY	INSTL OBLIGATIONS FACILI	200,000.00
<i>Subtotal for Utilities</i>					200,000.00
<b>Prop M - Bond Money</b>					
0000014505	08/28/17	MASSON & ASSOCIATES INC	ARCHITECTURE/ENGINEER FEE	PROP M BOND	27,125.26
0000014584	09/06/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	378,813.25
0000014585	09/06/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	16,558.86





## Purchase Orders - Board Report

Page No. 18  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014586	09/06/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	108,130.55
0000014587	09/06/17	CONSULTING & INSPECTION SERVICES, LLC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	27,060.00
0000014606	09/08/17	ANNE BENGE DBA CULTURA	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	2,288.92
0000014650	09/14/17	CONSTRUCTION TESTING & ENGINEERING INC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	4,900.00
0000014719	09/25/17	GUY RICHARD DANTE	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	4,040.63
0000014726	09/26/17	SCHOOL CONSTRUCTION COMPLIANCE LLC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	19,800.00
0000014729	09/26/17	SCHOOL CONSTRUCTION COMPLIANCE LLC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	28,800.00
0000014730	09/27/17	COMMUNITY BANK	BUILDING CONSTRUCTIONS	PROP M BOND	1,909.61
0000014732	09/27/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	454,700.00
0000014734	09/27/17	PCN3 INC	BUILDING CONSTRUCTIONS	PROP M BOND	36,282.68
0000014751	10/02/17	CONSTRUCTION TESTING & ENGINEERING INC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	7,500.00
0000014752	10/02/17	CONSTRUCTION TESTING & ENGINEERING INC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	9,990.00
0000014772	10/03/17	BRIGGS TREE COMPANY & WHOLESALE NURSERY	BUILDING CONSTRUCTIONS	PROP M BOND	1,617.33
0000014799	10/10/17	SCHOOL CONSTRUCTION COMPLIANCE LLC	BUILDING CONSTRUCTIONS	PROP M BOND	3,500.00
0000014827	10/16/17	DELL COMPUTER CORPORATION	EQ NONIN ADD 1K-4999; GUNS;CPU	PROP M BOND	3,958.60
0000014853	10/18/17	CONSTRUCTION TESTING & ENGINEERING INC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	15,000.00
0000014857	10/19/17	AZTEC TECHNOLOGY CORP	BUILDING CONSTRUCTIONS	PROP M BOND	6,435.00
0000014861	10/19/17	JUST MOVING UP INC	BUILDING CONSTRUCTIONS	PROP M BOND	10,093.60
0000014878	10/23/17	EVERGREEN DISTRIBUTORS INC	BUILDING CONSTRUCTIONS	PROP M BOND	660.51
0000014895	10/25/17	ELITE EARTHWORKS & ENGINEERING	BUILDING CONSTRUCTIONS	PROP M BOND	4,070,255.00





## Purchase Orders - Board Report

Page No. 19  
Run Time 9:12:03 AM  
Run Date ovember/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014906	10/26/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	5,000.00
0000014908	10/26/17	BERGELECTRIC CORP	BUILDING CONSTRUCTIONS	PROP M BOND	189.00
0000014912	10/27/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	3,000.00
0000014924	10/31/17	ALL STAR SIGNS INC	BUILDING CONSTRUCTIONS	PROP M BOND	1,094.25
<i>Subtotal for Prop M - Bond Money</i>					5,248,703.05

<i>Total PO Count:</i>	387
<i>Total PO Amount:</i>	\$9,250,432.03



## Purchase Orders \$50,000 or More Governing Board Report

Page No.	1
Run Time	9:19:09 AM
Run Date	Nov/02/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000014584	09/06/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	378,813.25
0000014586	09/06/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	108,130.55
0000014599	09/07/17	SLIDESUGAR INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	70,000.00
0000014607	09/08/17	CIRQLIVE TECHNOLOGIES	INDEPENDENT CONTRACTOR	TTIP SOUTH	160,000.00
0000014608	09/08/17	JAY CHUN INC	INDEPENDENT CONTRACTOR	TTIP SOUTH	70,000.00
0000014662	09/15/17	SOTOS, TONY V	INDEPENDENT CONTRACTOR	TTIP SOUTH	85,000.00
0000014667	09/18/17	SIERRA-CEDAR INC	INDEPENDENT CONTRACTOR	FISCAL SERVICES DEPARTMN	170,000.00
0000014677	09/19/17	FHEG PALOMAR COLLEGE BOOKSTORE	STUDT BOOK/SUPLY PAYMENTS	EOPS	200,000.00
0000014680	09/20/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	INFORMATION SYSTMS & SVC	50,977.08
0000014684	09/20/17	OUTFRONT MEDIA	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	213,500.00
0000014732	09/27/17	HELIX ENVIRONMENTAL PLANNING INC	OTHER PERSONAL/CONSULT SVCS	PROP M BOND	454,700.00
0000014743	09/28/17	LAERDAL MEDICAL CORPORATION	EQUIP INSTR, 5K OR MORE	EMERGENCY MEDICAL ED	56,761.20
0000014760	10/02/17	KYA SERVICES LLC	EQUIP NONINSTR, 5K OR MORE	INSTITUTIONAL	259,926.67
0000014769	10/03/17	SAN DIEGO ELEC TRAINING TRUST	OTHER PERSONAL/CONSULT SVCS	APPRENTICESHIP TRAINING	139,345.79
0000014776	10/04/17	PATTERSON DENTAL SUPPLY	EQUIP INSTR REPL INV >\$1000	DENTAL ASSISTING	75,669.61
0000014804	10/10/17	DELL COMPUTER CORPORATION	EQ INSTR ADD 1K-4999; GUNS; CPU	ADULT ED BLOCK GRANT DEP	85,878.69
0000014840	10/17/17	HARRIS, NATHAN	INDEPENDENT CONTRACTOR	TTIP SOUTH	85,000.00
0000014842	10/17/17	LIDOT, LUCY	INDEPENDENT CONTRACTOR	TTIP SOUTH	60,000.00
0000014844	10/18/17	CLEAR CHANNEL OUTDOOR INC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	64,925.00
0000014883	10/23/17	SAN DIEGO GAS & ELECTRIC	ELECTRICITY	INSTL OBLIGATIONS FACILI	200,000.00
0000014895	10/25/17	ELITE EARTHWORKS & ENGINEERING	BUILDING CONSTRUCTIONS	PROP M BOND	4,070,255.00
0000014913	10/27/17	ALYESKA CONSULTING LLC	INDEPENDENT CONTRACTOR	MATRICULATION DEPARTMEN	91,200.00
0000014929	11/01/17	EDCO WASTE AND RECYCLING SERVICES INC	WASTE DISPOSAL	INSTL OBLIGATIONS FACILI	50,000.00

**PALOMAR COLLEGE**  
**Facilities Department**

**Parking Structure and College Police**

**SUBJECT:**        Governing Board Approval:        November Change Order  
                          DSA Application Number:        04-114713 & 04-114714  
                          DSA File No:        37-C1

**PROJECT DESCRIPTION:**

This project is the Parking Structure and College Police Building. The project includes the construction of a 5 level, 1600 space parking structure and a 7,600 SF new single story College Police building. The project also includes renovating the balance of parking lot #12 to improve traffic flow and add landscaping. The project was awarded by the Governing Board on March 10, 2015.

**DESCRIPTION OF CHANGE:**

**McCarthy Building Companies, Inc.:**

This Change Order accounts for Owner added electric circuiting and data outlets in the Police Building, the addition of a rock wall to protect a rare oak tree and the addition of conduit for irrigation control wiring around the parking structure and campus police building.

Conduit for Irrigation wiring	\$ 9,216
Landscape Rock wall	\$ 4,798
Added electric and data in Police Building	\$ 131,538
Total Change Order #03	\$ 145,552

<b><u>McCarthy Building Companies, Inc.</u></b>	
Original Contract Value:	\$28,318,352.00
Change Orders to Date:	\$271,337.00
Proposed Change Orders:	\$145,552.00
<b>Revised Contract Amount:</b>	<b>\$28,735,241.00</b>

**FINANCIAL IMPLICATIONS:**

The Parking Structure and College Police project is being funded through Proposition M.

The above changes are included in Project Change Order #03 and represent a total increase to the overall project in the amount of **\$145,552**.

**RECOMMENDATION:**

It is recommended that the Governing Board approve the Parking Structure and College Police project Owner Change Order #03 for \$145,552 and 21 calendar days to the schedule for the campus police building.

**PALOMAR COLLEGE**  
**Facilities Department**

**Palomar South Education Center**

**SUBJECT:**           Governing Board Approval:           November Change Order  
                   DSA Application Number:         04-113069  
                   DSA File No:                    37-C1

**PROJECT DESCRIPTION:**

This project is the new South Education Center site. The project includes the renovation of the existing 4 story Office Building into a new education center site complete with structural upgrades, all new interiors and mechanical, Electrical and Plumbing systems and equipment. The project also includes structural upgrades to the existing 3 story parking structure as well as landscape and site improvements. The project was awarded by the Governing Board on September 13, 2016.

**DESCRIPTION OF CHANGE:**

**Swinerton Builders:**

This Change Order accounts for unforeseen conditions including additional rock encountered while trenching for site utilities and cracks in the parking structure walls which required repair. Also included are Owner added scopes of work such as adding emergency power (UPS and generator) and the TI build out of the food service and bookstore spaces.

Unforeseen Conditions	\$ 28,927
Owner Added Scope	\$ 432,249
Total Change Order #03	\$ 461,175

<b><u>Swinerton Builders</u></b>	
Original Contract Value:	\$43,487,149.00
Adjusted GMP Amount	\$1,351,769.00
Change Orders to Date:	\$299,863.00
Proposed Change Orders:	\$461,175.00
<b>Revised Contract Amount:</b>	<b>\$45,599,956.00</b>

**FINANCIAL IMPLICATIONS:**

The South Education Center project is being funded through Proposition M.

The above changes are included in Project Change order #03 and represent a total increase to the overall project in the amount of **\$461,175**.

**RECOMMENDATION:**

It is recommended that the Governing Board approve the SEC Owner Change Order #03 for \$461,175 and 0 calendar days.

Recording Requested by  
San Diego Gas & Electric Company

When recorded, mail to:

San Diego Gas & Electric Company  
P O Box 129831  
San Diego, CA 92112-9831  
Attn: Real Estate Records – SD1170

SPACE ABOVE FOR RECORDER'S USE

Project No. 3-143973  
Notif. No. 3-143981  
A.P.N. No. 108-120-55  
SR No. : 249604

Transfer Tax None

SAN DIEGO GAS & ELECTRIC COMPANY

**R/W368430**

EASEMENT

PALOMAR COMMUNITY COLLEGE DISTRICT, (Grantor), grants to SAN DIEGO GAS & ELECTRIC COMPANY, a corporation (Grantee), an easement and right of way in, upon, over, under and across the lands hereinafter described, to erect, construct, change the size of, improve, reconstruct, relocate, repair, maintain and use facilities consisting of:

1. Underground facilities, together with aboveground structures consisting of, but not limited to, pad-mounted electrical equipment, and appurtenances for the transmission and distribution of electricity.
2. Communication facilities, and appurtenances.

The above facilities will be installed at such locations and elevations upon, along, over and under the hereinafter described easement as Grantee may now or hereafter deem convenient or necessary. Grantee also has the right of ingress and egress, to, from and along this easement in, upon, over and across the hereinafter described lands. Grantee further has the right, but not the duty to clear and keep this easement clear from explosives, buildings, structures and materials.

The property in which this easement and right of way is hereby granted is situated in the County of San Diego, State of California described as follows:

Parcel A of Boundary Adjustment Plat No. 04-0253, under Certificate of Compliance Recorded December 11, 2006 as Document No. 2006-0876284, of Official Records of said County of San Diego.

The easement in the aforesaid lands shall be more particularly described in Parcels 1 and 2 as follows:

PARCEL 1:

That certain strip of land 11.00 feet by 22.00 feet, the approximate location shown and delineated as "EASEMENT AREA", on the Exhibit "A", consisting of one (1) sheet, attached hereto and made a part hereof.

PARCEL 2:

Those strips of land, including all of the area lying between the exterior sidelines, which sidelines shall be three (3) feet, measured at right angles, on each exterior side of each and every utility facility installed within said property on or before December 31, 2021, as substantially shown on San Diego Gas & Electric Company Construction Work Order SAP 3-143981, available from Grantee upon request. EXCEPTING THEREFROM, that portion within Parcel 1 described above.

Upon the installation of said Grantee's facilities, Grantor may survey the location of said installed facilities as an "as-built" drawing(s) and prepare a metes and bounds or "center line" description(s) of the actual location of said facilities. Grantee shall then prepare and record in the Office of the County Recorder of the County of San Diego, an "Amendment to Easement", using said "as-built" drawing(s) and metes and bounds description(s) as a substitute and replacement to the "blanket" easement description contained in this easement document.

It is understood and agreed by Grantor, and its successors-in-interest, that its interest shall be subordinate to the substituted easement description as if the substituted easement description was fully set forth at the time of this grant.

In order to provide adequate working space for Grantee, Grantor shall not erect, place or construct, nor permit to be erected, placed or constructed any building or other structure, park any vehicle, deposit any materials, plant any trees and/or shrubs or change ground elevation within eight (8) feet of the front of the door or hinged opening of any above ground facility installed within this easement.

Grantor grants to Grantee the right to erect and maintain on Grantor's property immediately adjacent to this easement retaining walls and/or protective barricades as may be necessary for Grantee's purposes.

Grantor shall not erect, place or construct, nor permit to be erected, placed or constructed, any building or other structure, plant any tree, drill or dig any well, within this easement.

Grantor shall not increase or decrease the ground surface elevations within this easement after installation of Grantee's facilities, without prior written consent of Grantee, which consent shall not unreasonably be withheld.

Grantee shall have the right but not the duty, to trim or remove trees and brush along or adjacent to this easement and remove roots from within this easement whenever Grantee deems it necessary. Said right shall not relieve Grantor of the duty as owner to trim or remove trees and brush to prevent danger or hazard to property or persons.

CONDUITS CARRY HIGH VOLTAGE ELECTRICAL CONDUCTORS, therefore Grantor shall not make or allow any excavation or fill to be made within this easement WITHOUT FIRST NOTIFYING SAN DIEGO GAS & ELECTRIC COMPANY BY CALLING (619) 696-2000, and OBTAINING PERMISSION.

The legal description for this easement was prepared by San Diego Gas & Electric Company pursuant to Section 8730 of the Business and Professions Code, State of California.

This easement shall be binding upon and inure to the benefit of successors, heirs, executors, administrators, permittees, licensees, agents or assigns of Grantor and Grantee.

IN WITNESS WHEREOF, Grantor executed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

PALOMAR COMMUNITY COLLEGE DISTRICT

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

(print name)

TITLE: \_\_\_\_\_

Drawn C. Echeverria  
Checked \_\_\_\_\_  
Date 09/25/17 (rev. 10/18/17)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF \_\_\_\_\_

On \_\_\_\_\_, before me \_\_\_\_\_,  
(name, title of officer)

personally appeared \_\_\_\_\_,

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

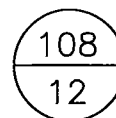
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
(Signature of Notary Public)

(Notary Seal)





Sht. 1 of 2

PARCEL MAP NO. 13703

85-066725

02/28/85

POR. PARCEL A

OWNER:  
PALOMAR COMMUNITY  
COLLEGE DISTRICT  
REC. JUNE 14, 2007  
DOC. #2007-0403363

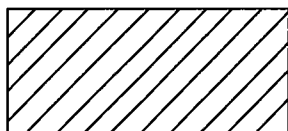
APN 108-120-55

NEW PME 5  
D235172

TO HORSE RANCH  
CREEK ROAD

PRIVATE ROAD

22.00'



11.00'

EASEMENT AREA

U.G.E. EXHIBIT "A"

SAN DIEGO GAS & ELECTRIC SAN DIEGO, CALIFORNIA		ORIGINATOR: ANewcomb	OK TO INSTALL:	PROJECT NO. 3-143981		
		SURVEYED BY: NONE	R/W OK:	CONST. NO. 3-143973		
PALOMAR COLLEGE North Campus Fallbrook		DRAWN BY: Echeverria	DATE:	DRAWING NO.		
		DATE: 09/25/17	THOS. BROS. 1028-J7			
		SCALE: NONE				
NO.	SUPPLEMENTS	DATE:	BY	APP'D		

**RESOLUTION NO. 17-21535****A RESOLUTION OF THE GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
PALOMAR COLLEGE, SAN MARCOS, CALIFORNIA**

**WHEREAS** The California State Legislature has enacted AB 1887 (Government Code Section 11139.8) which prohibits state-funded and state-sponsored travel to states with laws that authorize or require discrimination on the basis of sexual orientation, gender identity or gender expression or against same-sex couples or their families, and;

**WHEREAS** The Palomar Community College District Governing Board wholeheartedly supports our LGBT students, faculty, staff and administrators, and;

**WHEREAS** The Palomar Community College District Governing Board fully supports the travel restrictions imposed by our state legislature through AB 1887 and the determinations regarding out-of-state discriminatory laws made by the Office of the Attorney General, and;

**WHEREAS** Assembly Bill 1887 (AB 1887) prohibits California state-funded and state-sponsored travel to states that have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage; and;

**WHEREAS** California law has recognized local community college districts as state agencies for certain purposes, among those is the community college funding mechanism, and;

**WHEREAS** AB 1887 requires the California Attorney General to develop, maintain, and publish on the Internet a list of states that are subject to the travel ban; and;

**WHEREAS** the California Attorney General has determined, as of this date, that the following states are subject to the travel ban as these states have implemented laws that authorize or allow discrimination on the basis of sexual orientation, gender identity, gender expression, same-sex relationship, or same-sex marriage:

- Alabama
- Mississippi
- Tennessee
- Kansas
- North Carolina
- Texas
- Kentucky
- South Dakota

**NOW THEREFORE BE IT RESOLVED** that the Governing Board of the Palomar Community College District hereby declares that Palomar Community College District funds and resources shall not be used to fund, sponsor, or support employee or student travel to states that are subject to the travel ban with the exception of those situations specifically exempted in the legislation as determined by the Chancellor.

**PASSED AND ADOPTED** by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2017 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
Nancy Ann Hensch, President, Governing Board  
Palomar Community College District

Attest:

\_\_\_\_\_  
John Halcón, Secretary, Governing Board  
Palomar Community College District

## CALIFORNIA COMMUNITY COLLEGES

## CHANCELLOR'S OFFICE

1102 Q STREET, SUITE 4400

SACRAMENTO, CA 95811-6549

(916) 322-4005

<http://www.cccco.edu>

August 3, 2017

**To:** All Colleges**From:** Eloy Ortiz Oakley**Subject:** AB 1887 – Out of State Travel Restrictions

Dear Colleagues,

With the passage of AB 1887, the California Legislature announced that our state “must take action to avoid supporting or financing discrimination against lesbian, gay, bisexual, and transgender people.” AB 1887 prohibits state agencies from requiring state employees and officers to travel to a state that has enacted a law that discriminates against the LGBT community. AB 1887 also prohibits state agencies from approving state-funded or state-sponsored travel to such states.

The Chancellor’s Office wholeheartedly supports our LGBT students, faculty, staff and administrators. We fully support the travel restrictions imposed by our state legislature through AB 1887 and the determinations regarding out-of-state discriminatory laws made by Attorneys General Kamala Harris and Xavier Becerra. Accordingly, and consistent with AB 1887, the Chancellor’s Office will not send any Chancellor’s Office staff or officials to states that have adopted laws that discriminate against the LGBT community. As a matter of policy, the Chancellor’s Office will not approve requests from our local community college districts to travel to an AB 1887 restricted state, *regardless of the funding source for the proposed out-of-state travel*.

I strongly encourage each of our local community college districts to join the Chancellor’s Office in support of our LGBT community and adopt AB 1887’s travel restrictions at the local level. Our local community college districts have an opportunity to stand with the State of California by prohibiting travel to any state that has enacted a law that discriminates against the LGBT community. For more information about AB 1887 and its implementation, please see the Attorney General’s AB 1887 website at [oag.ca.gov/ab1887](http://oag.ca.gov/ab1887).

Sincerely,

A handwritten signature in black ink, appearing to read "EO", with a stylized flourish extending from the end.

Eloy Ortiz Oakley

**RESOLUTION 17-21536**

**A RESOLUTION OF THE GOVERNING BOARD  
PALOMAR COMMUNITY COLLEGE DISTRICT  
PALOMAR COLLEGE, SAN MARCOS, CALIFORNIA**

**WHEREAS**, the Governing Board of the Palomar Community College District (the “Board”) previously adopted a resolution requesting San Diego County (the “County”) to call an election for general obligation bonds (the “Bond Election”) to be held on November 7, 2006; and

**WHEREAS**, on November 7, 2006, the Bond Election was duly held and conducted for the purpose of voting a measure for the issuance of bonds of the District in the amount of \$694,000,000 (the “Measure M”); and

**WHEREAS**, at such election, Measure M received the affirmative vote of more than the fifty-five percent of the voters of the District voting on the proposition as certified by the Registrar of Voters of San Diego County in the official canvassing of votes, and,

**WHEREAS**, the Governing Board of the Palomar Community College District approved a resolution establishing an Independent Citizens’ Oversight Committee (the “ICOC”), Resolution No. 06-20893, on September 26, 2006; and

**WHEREAS**, the Governing Board of the District established the Citizens’ Bond Oversight Committee Bylaws, which defines the number of members and criteria in accordance with Proposition 39.

**NOW, THEREFORE**, be it resolved that the Governing Board of the Palomar Community College District does hereby appoint the following individuals to serve on the “ICOC” for the terms and in the categories as specified:

<b>NAME</b>	<b>CATEGORY</b>	<b>TERM</b>
1. Michael Hunsaker	One (1) member of a bona-fide taxpayer’s association	November 15, 2017 – June 30, 2019
2. Jeffrey Wohler	One (1) member of a PCCD support group, such as student government	November 15, 2017 – June 30, 2019

**PASSED AND ADOPTED** by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this \_\_\_\_ day of \_\_\_\_\_, 2017 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
Nancy Ann Hensch, Board President

\_\_\_\_\_  
John Halcon, Secretary



Palomar Community College District  
Application for Proposition M Independent Citizens' Oversight Committee

Please complete this 2-page application and return by mail or fax by 4:30pm on June 30, 2017 to:

Shawna Cohen, Manager, Equal Employment Opportunity and Compliance  
Palomar Community College District  
1140 W. Mission Road  
San Marcos, California 92069  
Fax: (760) 761-3530

The Independent Citizens' Oversight Committee will review the expenditure of funds from the Proposition M general obligation bonds to ensure that bond revenues are expended only for the purposes described and that no bond funds are used for any teacher or administrative salaries or other operating expenses. Committee Purpose, Duties, Authorized Activities, membership and other relevant information as set forth in the ICOC By-Laws is attached to this application.

**No employee or official of Palomar Community College District, and no vendor, contractor or consultant of the District, nor the immediate families of any of the aforementioned entities, shall be appointed to the Independent Citizens' Oversight Committee.**

Candidates must be at least 18 years of age and reside within Palomar Community College District's geographic boundaries. The Committee shall consist of at least seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications and based on criteria established by Proposition 39. The committee shall be comprised of:

- A) One (1) student enrolled and active in a community college support group, such as student government;
- B) One (1) member active in a business organization representing the business community located in the District;
- C) One (1) member active in a senior citizens' organization;
- D) One (1) member active in a bona-fide taxpayers association;
- E) One (1) member active in a support organization for Palomar College, such as a foundation or advisory council;
- F) Two (2) members of the community at-large.

In addition, a majority of the members of the Committee shall possess expertise in one or more of the following areas:

- 1. Large scale construction operations;
- 2. municipal/public finance matters;
- 3. multiple years expertise with agency/entity budgeting (which may include public agency or public entity budgeting); and
- 4. project management.

Applicant Name:

Michael Dan Hunsaker

Address:

Telephone:

E-mail:

Are you related to a current or past employee or official of Palomar Community College District? ☐ Yes ☒ No

**CATEGORY:** Please indicate the category (ies) for which you wish to be considered AND the name of affiliated organization. Please fill out the next page (CATEGORY) with additional information for EACH category selected. Multiple categories may be selected but information must be included for each category.

A) ☐ Student in a community college support group: \_\_\_\_\_

B) ☐ Local business community in District: \_\_\_\_\_

C) ☐ Senior citizens' organization: \_\_\_\_\_

D) ☒ Bona fide taxpayer's organization: San Diego County Taxpayer Assn.

E) ☐ Member of a PCCD support organization: \_\_\_\_\_

F) ☒ Member of the community at large: Former Student of Palomar

**EXPERTISE:** In addition, a majority of the members of the Committee shall possess expertise in one or more of the following (please check all that apply). Please fill out the next page (EXPERTISE) with additional information for each expertise area selected.

- 1. ☐ large scale construction operations;
- 2. ☒ municipal/public finance matters;
- 3. ☐ multiple years expertise with agency/entity budgeting (which may include public agency or public entity budgeting); and
- 4. ☒ project management.



Palomar Community College District  
Application for Proposition M Independent Citizens' Oversight Committee

CATEGORY: Please provide a description of your experience and background as it relates to the categories checked on preceding page categories (A thru F). Attach additional pages as necessary.

San Marcos Unified School District CBOC - served as taxpayer rep. for CBOC two terms (termed out)  
Dehesa School District - served as taxpayer rep. for CBOC two terms (termed out)  
Fallbrook High School District - serving as taxpayer rep. for CBOC  
Member of SDC Taxpayer Assn. working as member of Healthcare and Government Issues subcommittee (seven years SDC TA membership)  
Attended SDC TA School bond program certification.

EXPERTISE: Please provide additional information on your area of expertise that you checked on preceding page (numbers 1 thru 4). Attach additional pages as necessary.

Graduate Caltech, BS in Engrg. Science  
Graduate UC Berkeley, MS in Mech. Design  
Attended Palomar + Mira Costa Community College towards AA in Biotechnology, Three biotech certifications.

Why would you like to serve on the ICOC and what additional information qualifies you to be a Committee member? Attach additional pages as necessary.

Active in citizen groups seeking more efficient government, V-P of Twin Oaks Valley Property Owners Association, Chairman/Founder Property Owner Defense League.  
Three decades of Engineering experience in international high technology in the computer industry. Performed extensive work in program management.

I hereby certify that all statements herein contained are true and correct to the best of my knowledge, and that I am at least 18 years of age and reside within the geographic boundaries of the Palomar Community College District.

Michael D. Hunsaker  
Signature

10/25/17  
Date



# Palomar Community College District

## Application for Proposition M Independent Citizens' Oversight Committee

Please complete this 2-page application and return by mail or fax by 4:30pm on June 30, 2017 to:

Shawna Cohen, Manager, Equal Employment Opportunity and Compliance  
Palomar Community College District  
1140 W. Mission Road  
San Marcos, California 92069  
Fax: (760) 761-3530

The Independent Citizens' Oversight Committee will review the expenditure of funds from the Proposition M general obligation bonds to ensure that bond revenues are expended only for the purposes described and that no bond funds are used for any teacher or administrative salaries or other operating expenses. Committee Purpose, Duties, Authorized Activities, membership and other relevant information as set forth in the ICOC By-Laws is attached to this application.

**No employee or official of Palomar Community College District, and no vendor, contractor or consultant of the District, nor the immediate families of any of the aforementioned entities, shall be appointed to the Independent Citizens' Oversight Committee.**

Candidates must be at least 18 years of age and reside within Palomar Community College District's geographic boundaries. The Committee shall consist of at least seven (7) members appointed by the Board of Trustees from a list of candidates submitting written applications and based on criteria established by Proposition 39. The committee shall be comprised of:

- A) One (1) student enrolled and active in a community college support group, such as student government;
- B) One (1) member active in a business organization representing the business community located in the District;
- C) One (1) member active in a senior citizens' organization;
- D) One (1) member active in a bona-fide taxpayers association;
- E) One (1) member active in a support organization for Palomar College, such as a foundation or advisory council;
- F) Two (2) members of the community at-large.

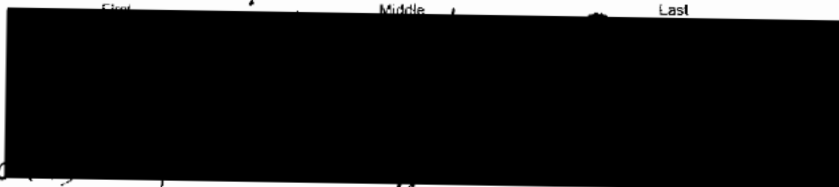
In addition, a majority of the members of the Committee shall possess expertise in one or more of the following areas:

- 1. Large scale construction operations;
- 2. municipal/public finance matters;
- 3. multiple years expertise with agency/entity budgeting (which may include public agency or public entity budgeting); and
- 4. project management.

Applicant Name:

Jeffrey A. Wohler

Address:



CA 92069

Telephone:

E-mail:

Are you related to a current or past employee or official of Palomar Community College District? ☐ Yes ☒ No

**CATEGORY:** Please indicate the category (ies) for which you wish to be considered **AND** the name of affiliated organization. Please fill out the next page (CATEGORY) with additional information for EACH category selected. Multiple categories may be selected but information must be included for each category.

- A) ☐ Student in a community college support group: \_\_\_\_\_
- B) ☐ Local business community in District: \_\_\_\_\_
- C) ☐ Senior citizens' organization: \_\_\_\_\_
- D) ☐ Bona fide taxpayer's organization: \_\_\_\_\_
- E) ☒ Member of a PCCD support organization: Palomar College Foundation -
- F) ☐ Member of the community at large: \_\_\_\_\_

**EXPERTISE:** In addition, a majority of the members of the Committee shall possess expertise in one or more of the following (please check all that apply). Please fill out the next page (EXPERTISE) with additional information for each expertise area selected.

- 1. ☒ large scale construction operations;
- 2. ☐ municipal/public finance matters;
- 3. ☐ multiple years expertise with agency/entity budgeting (which may include public agency or public entity budgeting); and
- 4. ☒ project management.





Palomar Community College District  
Application for Proposition M Independent Citizens' Oversight Committee

**CATEGORY:** Please provide a description of your experience and background as it relates to the categories checked on preceding page categories (A thru F). Attach additional pages as necessary.

I am the Chair Elect for the Palomar College Foundation, co-chair of the Finance Committee and President of the Presidents Associates.

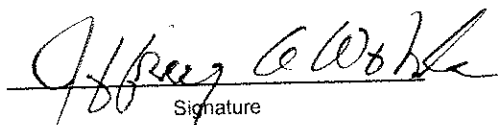
**EXPERTISE:** Please provide additional information on your area of expertise that you checked on preceding page (numbers 1 thru 4). Attach additional pages as necessary.

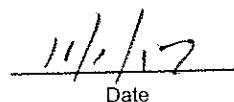
I own and manage 9 commercial office and industrial properties with over 500,000 sq ft of space valued over \$40 million. I oversee all construction, budget and design on an ongoing basis.

Why would you like to serve on the ICOC and what additional information qualifies you to be a Committee member? Attach additional pages as necessary.

In addition to my role with the Foundation I am a lawyer and local business owner. It is critical to the Foundation that we are fully informed on use of funds and progress of Prop M activity.

I hereby certify that all statements herein contained are true and correct to the best of my knowledge, and that I am at least 18 years of age and reside within the geographic boundaries of the Palomar Community College District.

  
Signature

  
Date