

Palomar Community College District
Collective Bargaining Initial Proposals
Successor Agreement with the Palomar Faculty Federation
May 23, 2017

In accordance with Administrative Procedure 2610 – Presentation of Initial Collective Bargaining Proposals, the District proposes to negotiate the following Articles with the Palomar Faculty Federation.

- Article 4 – Workload and Calendar
- Article 7 – District Rights
- Article 8 – Course Maximums
- Article 9 – Leaves
- Article 15 – Compensation
- Article 16 - Benefits
- Article 17 – Evaluation Procedure
- Article 20 – Working Conditions
- Appendix F – Extra Duty Stipend/Reassignment Salary Schedule
- Appendix J – Retiree Benefits Schedule

The District respectfully requests that this initial proposal be presented to the public at the Special Governing Board meeting on May 23, 2017, and that a public hearing on the proposal be held at the June 13, 2017 public Governing Board meeting.

May 16, 2017

PALOMAR FACULTY FEDERATION PROPOSAL FOR NEGOTIATIONS
WITH THE PALOMAR COMMUNITY COLLEGE DISTRICT

The Palomar Faculty Federation (PFF) intends to negotiate a complete successor agreement with the Palomar Community College District to our current collectively bargained agreement. Please accept this partial list to satisfy California Government Code § 3547, "Public Presentation of Proposals" for the purpose of beginning negotiations:


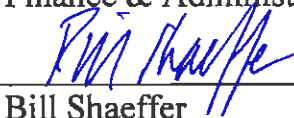
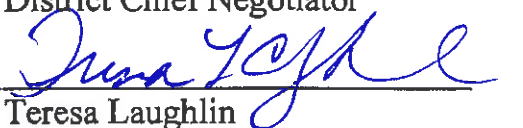
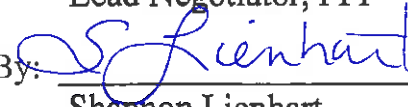
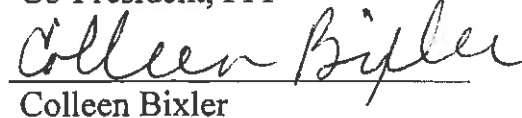
1. Article 17 – Evaluations Procedure
2. Article 10 - Professional Development
3. Article 15 – Compensation
4. Article 6 - Union Rights
5. Article 4 - Workload and Calendar
6. Article 8 - Course Maximums
7. Article 12 - Department Chairs/Directors
8. Article 20 - Working Conditions
9. Appendix F - Extra Duty Stipend/Reassignment Salary Schedule

April 21, 2017

MEMORANDUM OF UNDERSTANDING
BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT
AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect Appendix F: Extra Duty Stipends/Reassignment.

The parties agree that for the fiscal year 2017-2018 only, the release time for the Early Childhood Education Lab School (ECELS) Liaison will be forty percent (40%) paid by the District.

Dated: <u>5/4/17</u>	By: <u></u> Ron Perez Assistant Superintendent/Vice President Finance & Administrative Services
Dated: <u>5/9/17</u>	By: <u></u> Bill Shaeffer Rutan & Tucker, LLP District Chief Negotiator
Dated: <u>5/4/17</u>	By: <u></u> Teresa Laughlin Lead Negotiator, PFF
Dated: <u>5/9/17</u>	By: <u></u> Shannon Lienhart Co-President, PFF
Dated: <u>5/3/17</u>	By: <u></u> Colleen Bixler Co-President, PFF

DISTRICT PROPOSAL NO. 1

March 21, 2017

MEMORANDUM OF UNDERSTANDING

BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT

AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 4: Workload and Calendar.

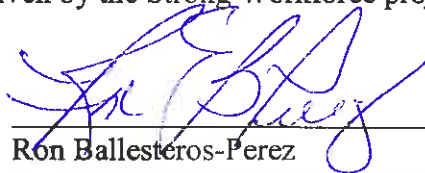
Effective on or after March 2, 2017, due to the recent approval of Doing What Matters Strong Workforce project request, the library faculty will be engaged in two projects. Both projects include faculty working hourly. All hours will be paid at the non-instructional hourly rate.

- (a) LIT Promotional Video: 80 hours in total.
- (b) Speaking Out about Careers in LIT: 20 hours in total.

Any number of faculty members may participate in either of these projects per the leadership of the department chairs.

This funding must be spent within the timeline given by the Strong Workforce project which is within 30 months of July 1, 2016.

Dated: 5/4/17



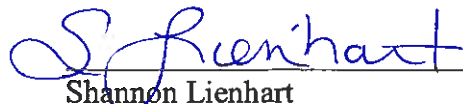
Ron Ballesteros-Perez
Assistant Superintendent/Vice President,
Finance, Administrative Services, and Human
Resources

Dated: 5/9/2017



Bill Shaeffer
Lead Negotiator
Palomar Community College

Dated: 5/4/17



Shannon Lienhart
Co-President, PFF

Dated: 5/4/17

Colleen Bixler
Colleen Bixler
Co-President, PFF

Dated: 5/4/17

By: Teresa Laughlin
Teresa Laughlin
Lead Negotiator, PFF

April 27, 2017

MEMORANDUM OF UNDERSTANDING
BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT
AND THE PALOMAR FACULTY FEDERATION

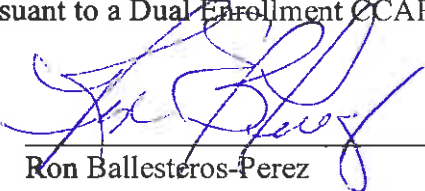
This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 4: Workload and Calendar.

Community College Districts may claim full-time equivalent student (FTES) and state apportionment for courses given through AB 288 (dual enrollment) College Career Access Pathways (CCAP) Partnership Agreements, provided that California Education Code and California Code of Regulations, Title 5, requirements are met.

The District has entered into and intends to continue entering into Dual Enrollment CCAP Partnership Agreements with unified school districts and high school districts.

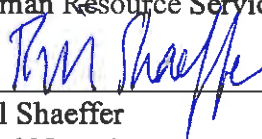
Each new dual enrollment section pursuant to a Dual Enrollment CCAP Partnership Agreement must be approved by the affected department.

Dated: 5/5/17



Ron Ballesteros-Perez
Assistant Superintendent/Vice President,
Finance, Administrative Services
Human Resource Services

Dated: 5/9/2017



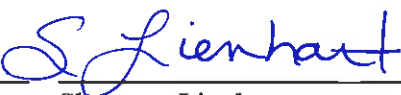
Bill Shaeffer
Lead Negotiator
Palomar Community College

Dated: 5/4/17



Teresa Laughlin
Lead Negotiator, PFF

Dated: 5/9/17



Shannon Lienhart
Co-President, PFF

Dated: 5/3/17



Colleen Bixler
Co-President, PFF

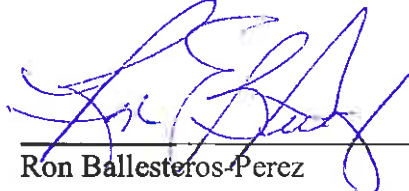
DISTRICT RESPONSE NO. 1
PFF Proposal
May 3, 2017

MEMORANDUM OF UNDERSTANDING
BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT
AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect Article 12: Department Chairs/Directors.

In order to write the self-study report and prepare for the 2019 Commission on Dental Accreditation site visit, release time for the Program Director will increase from 40% release time to 80% for the fall 2017 semester.

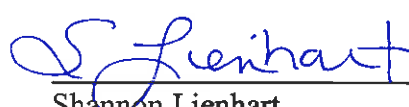
Dated: 5/4/17


Ron Ballesteros-Perez
Assistant Superintendent/Vice President,
Finance, Administrative Services, and Human
Resources

Dated: 5/17/2017


Bill Shaeffer
Lead Negotiator
Palomar Community College

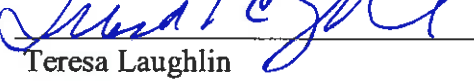
Dated: 5/9/17


Shannon Lienhart
Co-President, PFF

Dated: 5/4/17


Colleen Bixler
Co-President, PFF

Dated: 5/4/17

By: 
Teresa Laughlin
Lead Negotiator, PFF

April 20, 2017

MEMORANDUM OF UNDERSTANDING
BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT
AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect Article 20: Working conditions.

The parties agree that Article 20.2.2.1 will be amended to read:


20.2.2.1 At any time, a tenured (regular), Full-time non-tenure track, and/or probationary (contract) faculty member may request in writing a voluntary reassignment to a vacant or new position. The request shall be submitted to the Assistant Superintendent/Vice President for Human Resource Services. The District will consider any such written request as long as the faculty member meets the minimum requirements for the vacant or new position sought, possesses the Faculty Service Area (FSA) for the vacant or new position sought, and has not received a *Substandard Performance* or *Unsatisfactory* evaluation within the last five (5) years. A vacant or new position will normally be advertised no less than ten (10) calendar days.


In addition, the following clause will be added:

20.2.2.2.1:

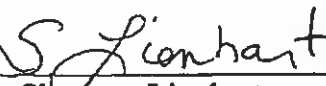
If approved, a non-tenure track full-time faculty member shall be employed as a contract employee (probationary) in his or her first year. If said faculty member satisfactorily completes the evaluation and tenure procedures of Article 17 as a first year contract employee, the Tenure Evaluations Review Board may recommend granting credit for the prior years of full-time service the faculty member served, including time when the faculty member was not employed as a

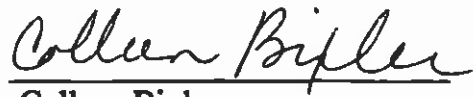
contract employee, and recommend to the Superintendent that the individual be employed as a second, third or fourth year contract employee or as a tenured regular faculty member.

Dated: 5/9/17 By: 
Ron Perez
Assistant Superintendent/Vice President
Finance, Administrative Services &
Human Resources

Dated: 5/9/2017 By: 
Bill Shaeffer
Rutan & Tucker, LLP
District Chief Negotiator

Dated: 5/9/17 By: 
Teresa Laughlin
Lead Negotiator, PFF

Dated: 5/9/17 By: 
Shannon Lienhart
Co-President, PFF

Dated: 5/10/17 By: 
Colleen Bixler
Co-President, PFF



Faculty Service Area (FSA) Form

Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. **At minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012_2014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@palomar.edu. (Due date to be determined)

Department: Counseling, Guidance and Career Development		
Faculty Service Area: Articulation Officer		
No changes to FSA necessary <input type="checkbox"/>	Changes to FSA requested <input type="checkbox"/>	New FSA requested X
<p>New FSA</p> <p>Minimum Qualifications: Possession of the minimum qualifications in any academic discipline or service area as determined by the State Academic Senate and the Board of Governors.</p> <p>Competency</p> <ul style="list-style-type: none"> • A minimum of 3 years of experience leading and engaging faculty, staff, and administration in curriculum development related to articulation amongst intersegmental systems • Demonstrated active professional development in the last two years related to California State University (CSU) and University of California (UC) transfer major preparation, articulation, and program impaction • Demonstrated active professional development in the last two years related to California Community College (CCC), CSU, and University of California Office of the President (UCOP) transfer articulation, Title 5, Education Code, Program Course and Approval Handbook (PCAH), Senate Bill 1440, Senate Bill 440, Associate Degree for Transfer (ADT) development, Course Identification Numbering System (C-ID) development and transfer major preparation articulation • Demonstrated understanding and professional development in Student Success and Equity in the last two years • Comprehensive knowledge, skills, and experience implementing Intersegmental General Education Transfer Curriculum (IGETC) standards, CSU Guiding Notes, CSU Executive Orders, University of California Transfer Course Agreement (UCTCA) filing periods and approval process, CSU Baccalaureate approval process, Online Services for Curriculum and Articulation Review (OSCAR) submission, IGETC and CSU General Education (GE) area outcomes, and institutional GE area outcomes in the last three years • Oral and written communication skills demonstrating collaboration amongst various constituent groups including faculty, administration, and staff • Depth and breadth of community college curricula, policies, and procedures • Knowledge of curriculum development and the Program Course Approval Handbook • Knowledge of course and program inventory management via the college's curricula management system • Demonstrated understanding of student education plans, degree audit, and how they relate to student success and equity funding and service area outcomes • Academic advising, counseling, or faculty advising in the last two years • Depth and breadth of understanding of intersegmental requirements including knowledge of: <ul style="list-style-type: none"> ▪ Public, private and out of state universities ▪ Transfer Admission Guarantees (TAG) ▪ Application filing periods and procedure ▪ Transcript evaluations <p>References References from professionals who can validate and verify the candidate's experience in the above mentioned areas in the Articulation FSA</p>		

Community College Teaching or Counseling Experience

Two semesters of teaching experience related to an academic discipline or community college counseling experience in the last two years with satisfactory evaluations. Non instructional faculty with no student contact may use their last satisfactory evaluation.

Form completed by:**Ben Mudgett****Date submitted:****FACULTY SERVICE AREAS COMMITTEE USE ONLY****Approved** ☒ **X****Denied** ☐**Date of decision: 5/1/2017****Reason for denial of request, if applicable:**



Faculty Service Area (FSA) Form

Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. **At minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012_2014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@palomar.edu. (Due date to be determined)

Department: Physics and Engineering		
Faculty Service Area: Physical Science		
No changes to FSA necessary <input type="checkbox"/>	Changes to FSA requested <input type="checkbox"/>	New FSA requested <input checked="" type="checkbox"/>
<p>Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf. Attach additional sheets if needed.</p>		
<p>Changes to FSA or New FSA: For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.</p> <p>Competency</p> <ul style="list-style-type: none">A. Possession of the minimum qualifications in Physical Science as determined by the State Academic Senate and the Board of Governors; andB. Possession of a Master's Degree in Physics, Astronomy, Geology or Chemistry plus a minimum of nine units of upper division or graduate coursework in a second Physical Science discipline; andC. Minimum of two semesters' part-time teaching experience in a Physical Science discipline at an accredited post-secondary institution within the previous two years.		
Form completed by:	Takashi Nkajima	Date submitted:

FACULTY SERVICE AREAS COMMITTEE USE ONLY		
Approved <input checked="" type="checkbox"/> X	Denied <input type="checkbox"/>	Date of decision: 5/1/2017
Reason for denial of request, if applicable:		



Faculty Service Area (FSA) Form

Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. **At minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012_2014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@palomar.edu. (Due date to be determined)

Department: Chemistry		
Faculty Service Area: Chemistry		
No changes to FSA necessary <input type="checkbox"/>	Changes to FSA requested <input type="checkbox"/>	New FSA requested <input checked="" type="checkbox"/>
<p>Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf . Attach additional sheets if needed.</p> <p>FSA-Chemistry Competency A. Possession of the minimum qualifications in Chemistry as determined by the State Academic Senate and the Board of Governors. OR B. Satisfactory completion of 12 semester or 15 quarter units of upper division or graduate Chemistry courses within the previous three years at an accredited post-secondary institution; AND C. Minimum of one semester of part-time teaching experience in chemistry, lecture or laboratory, at an accredited post-secondary institution within the previous three years.</p>		
<p>Changes to FSA or New FSA: For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.</p> <p>A. Possession of the minimum qualifications in Chemistry as determined by the State Academic Senate and the Board of Governors, AND B. Minimum of one semester part-time teaching experience in chemistry, lecture or laboratory, at an accredited post-secondary institution within the previous three years.</p>		

Form completed by:	Geetha Natarajan	Date submitted:

FACULTY SERVICE AREAS COMMITTEE USE ONLY		
Approved <input checked="" type="checkbox"/> X	Denied <input type="checkbox"/>	Date of decision: 5/1/2017
Reason for denial of request, if applicable:		

Palomar Community College District

TOPIC: Ratification of Administrator contracts

OVERVIEW: AB 1344 amended Gov. Code § 54956 mandating that local agency executive contracts be approved only at Regular meetings of the Governing Board.

In order to avoid any potential issues the District has determined that it will bring forward those recent unexpired contracts which were approved at Special meetings of the Governing Board.

DISCUSSION/FINANCIAL IMPLICATIONS:

No financial implications, the contracts which were previously approved at Special meetings remain in effect. Action taken to re-approve the following contracts does not impact salary, salary schedule or other form of compensation.

All future Administrator contracts shall be approved only at Regular meetings of the Governing Board.

The attached were approved at Special meetings and are presented here for re-approval at a Regular meeting.

Name	Title	Effective Date
Blake, Joi L., Ed.D.	Superintendent/President	6/17/2016
Diaz, Olga A.	Director, Student Success and Student Equity	8/25/2015
Gonzales, Adrian D.	Interim Superintendent/ President	6/23/2015
Harris, Judy	Interim Director, Health Services	6/23/2015
Moreno, Nancy	Manager, Orientation and Follow-Up Services	8/25/2015

RECOMMENDATION:

Re-approve the contracts as listed.

**PALOMAR COMMUNITY COLLEGE DISTRICT
EMPLOYMENT AGREEMENT
SUPERINTENDENT/PRESIDENT**

This Agreement ("Agreement") is entered into by and between the GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT (hereinafter referred to as the "Board" and "District"), and Joi Blake, Ed. D. (hereinafter referred to as "Superintendent/President") on this 14th day of June, 2016. The parties mutually agree as follows:

1. TERM

Pursuant to Education Code Section 72411, the Board hereby employs the Superintendent/President for a term beginning on July 11, 2016, and terminating on June 30, 2020, on the terms and conditions set forth hereinafter. At its sole discretion, the Board may provide for a new term annually, provided that the Superintendent/President's annual evaluation is satisfactory or better.

The Board must notify the Superintendent/President in writing at least six (6) months prior to the expiration of this Agreement if he/she is not to be re-employed. The Superintendent/President shall give the Board written notice of this provision at least eight (8) months prior to the expiration of this Agreement. Pursuant to Education Code, Section 72411, if the Board fails to provide the action notice before the six (6) month period, the employment agreement shall be automatically renewed for the same term with all other terms and conditions of Agreement remaining unchanged.

2. DUTIES AND RESPONSIBILITIES

The Superintendent/President shall perform her duties and responsibilities in accordance with all applicable laws, rules and regulations of the State of California, Board Policy, the approved job description, and the directives of the Board. This includes timely, frequent, and accurate communications with the Board.

3. SALARY AND EXPENSE ALLOWANCE

Effective July 11, 2016, the District shall pay the Superintendent/President with a starting annual salary of \$230,000 payable in twelve (12) equal monthly payments (hereinafter "base salary"). If only a portion of the year is served, the compensation will be pro-rated. Based upon successful completion of mutually agreed-upon goals and objectives, each year thereafter, the base salary amount provided for in this Agreement shall be further adjusted by mutual agreement and any cost of living or other similar increases given to the faculty. The District shall also provide a cell phone, which may be replaced at the Superintendent/President's request every two years, together with a monthly stipend in the net amount of \$150.00, increased to an amount sufficient to cover all federal and state taxes, including income taxes incurred to cover unlimited District calling. The District shall also provide Superintendent/President a monthly car allowance equal to a net of \$727.75 per month increased by an amount sufficient to cover any and all federal and

state income taxes. Both the monthly cell phone stipend and car allowance will be increased annually by the consumer price index (CPI) for the San Diego County area, and they shall not be reported as pensionable compensation or credible compensation to CalSTRS. At its discretion, the Board shall annually review the Superintendent/President's salary as provided herein and at any time during the term of this Agreement, the Board reserves the right to adjust the salary and benefits of the Superintendent/ President from time to time by mutual consent of the parties hereto. Any such adjustment shall be effective on the date determined by agreement and shall not create a new contract and shall not serve to extend this contract.

4. EVALUATION AND PERFORMANCE OBJECTIVES

The Board shall annually evaluate and assess in writing the performance of the Superintendent/President. Said evaluation and assessment shall be related to the position description of the Superintendent/President and the performance objectives established by the parties.

By the December Board meeting of each year, the Superintendent/President shall submit to the Board a recommended evaluation format. The evaluation format shall be mutually agreed upon, and if there is no agreement by the February Board meeting, the Board shall determine the format.

By the May Board meeting of each year, the Board and the Superintendent/President shall meet in closed session to discuss the evaluation of the Superintendent/President.

Following the annual evaluation, the parties will establish written performance objectives for the next year based on the duties set forth in this Agreement and any other criteria mutually agreed upon by the parties.

In addition, a properly noticed closed session of the Board will be used to informally discuss the job performance of Superintendent/President and for the Superintendent/President to discuss matters of interest/concern with the Board relative to her job performance. This session will be agendized, so that it is at the mid-point between the annual formal evaluations. The mid-point session is not meant to limit the number of times any discussion, formal or informal, might take place in closed session between the Board and the Superintendent/President.

5. CONTINUATION / TERMINATION OF CONTRACT

A. This Agreement may be altered, amended, or terminated by mutual consent of the parties hereto, only in writing.

B. The Board may terminate this Agreement at any time at its sole discretion and without cause prior to its stated termination date. In the event Superintendent/President is involuntarily terminated by the Board without cause or a "negotiated" settlement for voluntary resignation is approved by Board, District agrees to pay Superintendent/President within thirty (30) days of the effective date of his/her termination, a taxable lump sum cash payment ("severance pay") an amount equal to the base monthly salary of the Superintendent/President multiplied by the number of months left on the unexpired term of Agreement. However, if the unexpired term of the Agreement or any amendment thereto is greater than eighteen (18) months, the maximum

cash settlement shall be an amount equal to the base monthly salary of the Superintendent/President multiplied by eighteen (18). Severance pay shall be subject to all normal tax withholdings except severance pay shall not be reported as pensionable compensation to either CalSTRS.

C. Pursuant to Government Code, Section 53261, District shall also continue the health benefits being provided to Superintendent/President at the time of termination without cause for the same period of severance pay, as is applicable in the year in which the termination without cause occurs, or until Superintendent/President finds other employment and becomes eligible for health benefits, or until Superintendent/President retires and is not eligible for continuation of retirement health and dental plans under the District's retiree benefit schedule then in effect or as amended thereafter, or for the number of months left on the period of Severance Pay.

D. In exchange for and as a condition to receipt of the severance pay, Superintendent/President shall execute a release and waiver, in a form acceptable to District's legal counsel, releasing the District from any claims associated with Superintendent/President's termination and waiving any rights to unemployment benefits to which Superintendent/President may otherwise be entitled.

E. Notwithstanding any other provision of this Agreement, prior to the expiration of term of this Agreement, Superintendent/President's employment with the District, the Board may earlier terminate Agreement and Superintendent/President for cause based on poor work performance or immoral or unprofessional conduct, dishonesty, evident unfitness for duty, physical or mental condition that makes him/her unfit to instruct or associate with students, persistent violation of, or refusal to obey, the Directives of the Board or the school laws of the State or reasonable regulations prescribed for the government of the District or the community colleges by the Board of Governors of the California Community Colleges, and/or conviction of a felony or any crime involving moral turpitude. The Board shall not terminate this Agreement for cause under this provision until a written statement of the grounds for termination has first been served on the Superintendent/ President, and he/she has had a reasonable opportunity to present to the Board an explanation or defense as to why Agreement should not be terminated. Superintendent/President may, at his/her own expense, be represented at this meeting by counsel of his/her choice. If the Board determines to terminate this Agreement pursuant to this provision, the Board shall, after meeting with Superintendent/President, in open or closed sessions, at the preference of Superintendent/President, provide the Superintendent/President with its final decision in writing. If the Board determines to terminate this Agreement pursuant to this provision, Superintendent/President shall not be entitled to any additional procedural protections. Service of the written statement of reasons for termination and with the Board's final decision concerning the termination of Agreement shall be complete when made personally or sent by certified mail to the Superintendent/President's last known address as shown on District records. In the event Superintendent/President is terminated for cause, he/she shall only be entitled to receive compensation and District-paid benefits through the effective date of termination, plus payment for any accrued and unused vacation.

6. EXPENSES AND ALLOWANCES REIMBURSEMENT

The District shall reimburse the Superintendent/President for reasonable, actual and necessary expenses incurred by him/her and allowances provided to him/her within the scope of his/her employment in accordance with applicable District policy.

The District shall reimburse the Superintendent/President up to \$5,000 to assist in the expenses of her relocation. Superintendent/President shall submit original receipts to the District to establish her relocation expenses.

7. HEALTH BENEFITS

The Board shall furnish the Superintendent/President with the same insurance package as other administrators. In addition, the Board shall provide a term life insurance policy in the name of the Superintendent/President equal to twice the annual salary.

8. SICK LEAVE

As outlined in Education code sections 87782, 87783 and 87785, the Superintendent/President may transfer any eligible sick leave to Palomar College and then shall accrue sick leave at the rate of twelve (12) days per contract year. Such days may be used prior to their accrual, not to exceed the total accrued sick leave plus the sick leave which may be accrued in that contract year. All other sick leave benefits shall be the same as that provided to educational administrators employed by the District.

9. VACATION AND HOLIDAY LEAVE

The Superintendent/President shall accrue two (2) days of paid vacation leave each month and shall be entitled to all paid holidays granted to management personnel. Accrued vacation leave shall be used at a time mutually convenient to the Superintendent/President and the Board. The Board reserves the right, upon giving reasonable notice, to direct the Superintendent/President to use accrued vacation leave. If the Superintendent/President plans to use more than one week of vacation at a time, she shall first notify the Board.

In the event that the Superintendent/President accrues forty-eight (48) days of vacation leave, she shall not accrue any more vacation leave until she uses vacation leave. She may then accrue additional vacation leave until forty-eight (48) days are accrued.

Upon termination or expiration of this Agreement, the Superintendent/President shall be entitled to compensation for accrued and unused vacation days up to a maximum of forty-eight (48) days, at the then current salary rate.

10. MEDICAL EXAMINATIONS

The Superintendent/President shall be provided a comprehensive medical examination annually during her employment with the District. The costs of said medical examination shall be paid by the District.

11. PROFESSIONAL MEETINGS

The Superintendent/President may attend appropriate professional meetings at regional, state, and national levels, with the concurrence of the Board President. The Superintendent/President shall report relevant matters of such meetings to the Board.

12. OUTSIDE PROFESSIONAL ACTIVITIES

By prior approval of the Board (or ratification by the Board where prior approval is not feasible), the Superintendent/President may undertake outside professional activities, provided they do not interfere with her normal duties.

13. TEACHING

The Superintendent/President may be an instructor in no more than one class per semester for additional compensation, but such additional work must not tend to impair the effectiveness of the Superintendent/President or interfere with the Superintendent/President's duties.

14. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4

A. In the event that the District provides paid leave to Superintendent/President pending an investigation of a crime involving abuse of her office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Superintendent/President shall fully reimburse District for any salary provided for that purpose.

B. In the event that the District provides funds for the legal criminal defense of Superintendent/President pending an investigation of a crime involving an abuse of his/her office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Superintendent/President shall fully reimburse the District for any funds provided for that purpose.

C. In the event that the District provides a cash settlement related to the termination of superintendent/president as defined in the terms of this Agreement and Superintendent/President subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Superintendent/President shall fully reimburse the District for any funds provided for that purpose.

15. APPLICABLE LAW

This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.

16. MODIFICATION OF CONTRACT

This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.

17. RESIGNATION

Superintendent/President may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.

18. SAVINGS CLAUSE

If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.

19. ENTIRE AGREEMENT

This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.

20. NO CONTINUING WAIVER

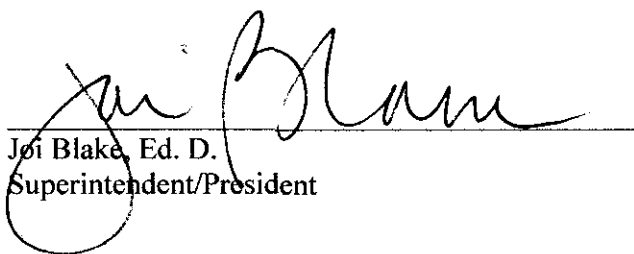
No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.

21. GOVERNING LAW

This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the day and year noted above.

Mark Evilsizer, President
Governing Board
Palomar Community College District



Joi Blake, Ed. D.
Superintendent/President

**ACCEPTANCE OF
EMPLOYMENT AGREEMENT**

I have reviewed this Employment Agreement, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

6/9/14

Employee Signature

[Handwritten Signature]

Copy: Employee

Approved by the Governing Board of Palomar Community College District in open session
at regular Board meeting.

Attest:

Date: _____

Adrian Gonzales, Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
CLASSIFIED ADMINISTRATOR
EMPLOYMENT CONTRACT 2015-2017**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this 25th day of August by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and Olga Diaz (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Director, Student Success and Student Equity** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is classified administrator as defined by Education Code section 87002(a) and (c), and a management employee as defined by Government Code section 3540.1(g). Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration by mutual agreement, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless the Governing Board provides written notice to Employee on or before March 15, 2016, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective August 30, 2017, without further action by the Board. If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another non-administrative classified position in the District, such Employee has the right to return to such position upon the expiration of this Agreement, provided that Employee is not terminated for cause.
3. **TERM.** The term of this Agreement shall begin on **August 31, 2015**, and continue through and including **August 30, 2017** or unless extended pursuant to paragraph 2. Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for a term of more than twenty-four (24) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a

grant, categorical program or other monies not in the District's unrestricted general fund, and if funding is discontinued, this Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15 of the year in which the funding is not received.

4. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at Salary Grade **60/2** from August 31, 2015 through June 30, 2016, at salary grade **60/3** from July 1, 2016 through June 30, 2017, and at salary grade **60/4** from July 1, 2017 through August 30, 2017. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
5. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement.
6. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
7. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with the Administrative Vacation Policy set forth in the Administrative Team Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Team Handbook as adopted by the Board.
8. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational administrators for which they are eligible under the terms of the Administrative Team Handbook.
9. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.

10. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board.

11. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

12. MODIFICATION OF CONTRACT. This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less

than 45 (forty-five) calendar days, written notice to the other party of the requested modification.

13. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
14. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
15. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
16. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
17. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
18. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF CLASSIFIED ADMINISTRATOR
EMPLOYMENT CONTRACT**

I have reviewed this Classified Administrator Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Adrian Gonzales, Interim Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
INTERIM SUPERINTENDENT/PRESIDENT,
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this ____ day of June, 2015, by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Adrian Gonzales** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Interim Superintendent/President**, (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

- 1. EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a member of the Administrative Team as described in the Administrative Team Handbook adopted by the Board, an academic employee as defined by Education Code section 87002(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). The Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
- 2. STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Subject to the automatic termination provisions of paragraph 3, Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration, and Employee will automatically be reemployed for six (6) months upon the expiration of this Agreement, unless he objects to the extension or unless the Governing Board provides written notice to Employee on or before March 15, 2016, of its intention not to reemploy Employee in Position for six (6) months. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective July 1, 2016, without further action by the Board, subject to the provisions of paragraph 3. Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement is

an assignment to an acting Position, and Employee shall have no continuing rights to the Position as explained herein in Agreement. Employee further understands that Position terminates upon (1) the expiration of this Agreement, unless it is extended by mutual agreement; (2) Employee is terminated for cause and/or material and substantial breach of this Agreement as such terms are defined in paragraph 14 herein; or (3) when Position is filled on a permanent basis.

3. **RETREAT/RETURN RIGHTS.** Employee has retreat and return rights to the Executive Educational Administrator position of Assistant Superintendent/Vice President of Student Services (hereinafter "Assistant Superintendent Position") as defined by the Education Code and the Administrative Handbook. As described hereafter, Employee has the right to return to his former Assistant Superintendent Position upon the expiration of this Agreement provided that Employee is not terminated for cause and/or material and substantial breach of this Agreement as such terms are defined in paragraph 14 herein.

When a person is appointed to the permanent Position and commences employment as Superintendent/President, Employee shall return or retreat to Employee's former permanent appointment as Assistant Superintendent Position at Salary Grade 79, Step 13, and without loss of seniority, from that of his former Assistant Superintendent Position upon the starting date of the newly appointed permanent Superintendent/President. At such time, Employee shall be subject to a new Executive Administrator Employment Contract, with such terms and conditions to be determined by the parties at that time, provided that (1) Employee shall be employed pursuant to an Employment Contract with a minimum term of two (2) years pursuant to Education Code section 72411(a); and (2) Employee shall be paid a salary at Step 13 on Salary Grade 79 on the Administrative Salary Schedule then in effect.

4. **TERM.** The term of this Agreement shall begin on July 1, 2015, and continue through and including June 30, 2016, or unless extended pursuant to paragraph 2, or until the permanent Position is filled. Employee shall be required to render full and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for an additional term of more than one (1) year pursuant to Title 5, California Code of Regulations section 53021(c)(7).

5. **SALARY.** Employee shall be compensated at an annual salary of \$205,000.00 (Two Hundred and Five Thousand Dollars). Employee shall receive a vehicle stipend of \$765.00 (Seven Hundred and Sixty-Five Dollars) per month and an administrative cell phone stipend of \$165.00 (One Hundred and Sixty-Five Dollars) per month. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
6. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Board, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement. The Board reserves the right to reassign the Employee at any time during the term of this Agreement to another educational or student services administrative Position within the District. Reassignment during the term of this Agreement solely for discretionary reasons will not result in a reduction of the Employee's compensation during the term of this Agreement. Reassignment will be made in compliance with the California Education Code and the Administrative Handbook.
7. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
8. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with the Administrative Vacation Policy set forth in the Administrative Team Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board
9. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational and student services administrators for which they are eligible under the terms of the Administrative Team Handbook.

10. **TRAVEL.** Necessary transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
11. **SERVICE CLUBS AND COMMUNITY ORGANIZATIONS.** The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Governing Board.
12. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
13. **MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT WITHOUT CAUSE.** Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired, without cause. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalSTRS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

14. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term “cause” is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District’s mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board.

15. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.

- (d) "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.
- 16. **MODIFICATION OF CONTRACT.** This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.
- 17. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
- 18. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
- 19. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
- 20. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.

21. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
22. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.
23. **TERMINATION OF FORMER EMPLOYMENT CONTRACT IN ASSISTANT SUPERINTENDENT POSITION.** Employee is currently employed as an Educational Senior Administrator in the Assistant Superintendent Position pursuant to a written employment contract for the term _____ through _____. Upon execution of Agreement and adoption of Agreement by the Governing Board, all such prior employment contracts between the District and Employee as a Senior Administrator are hereby terminated.

ACCEPTANCE OF INTERIM SUPERINTENDENT/PRESIDENT EMPLOYMENT CONTRACT

I have reviewed this Interim Superintendent/President Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

By: _____
Robert P. Deegan, Secretary to the
Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
INTERIM DIRECTOR, HEALTH SERVICES,
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this ____ day of June, 2015, by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Judy Harris** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Interim Director, Health Services** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is an academic employee as defined by Education Code section 87002(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Subject to the automatic termination provisions of paragraph 3, Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration by mutual agreement, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless Position is filled on a permanent basis, or unless the Governing Board provides written notice to Employee on or before March 15, 2016, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective July 1, 2016, without further action by the Board. Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement is an assignment to an acting Position, and Employee shall have no continuing rights to the Position as explained herein in Agreement. Employee further understands that Position terminates upon (1) the expiration of this Agreement, unless it is extended; (2) Employee is terminated for cause and/or material and substantial breach of this Agreement as such terms are defined in paragraph 10 herein; or (3) Position is filled on a permanent basis.
3. **TERM.** The term of this Agreement shall begin on June 29, 2015, and continue through and including June 30, 2016 or unless extended pursuant to paragraph 2, or until the

permanent position is filled. Employee shall be required to render 245 full days and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for an additional term of more than one (1) year pursuant to Title 5, California Code of Regulations section 53021(c)(7).

4. **SALARY.** Employee shall be compensated at the rate of \$450.24 per day, plus an administrative cell phone stipend. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
5. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement.
6. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
7. **PAID LEAVE FOR 12 DISTRICT CELEBRATED HOLIDAYS AND 3 DAYS OF SICK LEAVE.** Employee is entitled to twelve (12) days of paid leave for holidays granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue three (3) days of paid sick leave for illness or injury as required by law. Employee is not eligible for any other paid leaves provided in the Administrative Association Handbook as adopted by the Board.
8. **FRINGE BENEFITS.** Employee shall be paid a \$200.00 (Two Hundred Dollars) monthly stipend for waiving the District's health insurance coverage. However, in accordance with Federal Law, Employee must execute the necessary District form to voluntarily opt-out of District health coverage and provide the necessary written documentation establishing health insurance coverage.

Employee shall receive the standard coverage under the District's term life insurance policy at District expense.

Employee shall not be eligible to receive any other fringe benefit as a result of her employment with the District.

9. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules,

regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.

10. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term “cause” is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District’s mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board.

11. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) “Abuse of office or position” is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.

- (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

- 12. **MODIFICATION OF CONTRACT.** This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.
- 13. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
- 14. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
- 15. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
- 16. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
- 17. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
- 18. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF INTERIM DIRECTOR, HEALTH SERVICES
EMPLOYMENT CONTRACT**

I have reviewed this Interim Director, Health Services Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Robert P. Deegan, Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
CLASSIFIED ADMINISTRATOR
EMPLOYMENT CONTRACT 2015-2017**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this 25th day of August by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and Nancy Moreno (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Manager, Orientation and Follow-Up Services** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is classified administrator as defined by Education Code section 87002(a) and (c), and a management employee as defined by Government Code section 3540.1(g). Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration by mutual agreement, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless the Governing Board provides written notice to Employee on or before March 15, 2016, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective August 30, 2017, without further action by the Board. If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another non-administrative classified position in the District, such Employee has the right to return to such position upon the expiration of this Agreement, provided that Employee is not terminated for cause.
3. **TERM.** The term of this Agreement shall begin on **August 31, 2015**, and continue through and including **August 30, 2017** or unless extended pursuant to paragraph 2. Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize a renewal or extension of this Agreement for a term of more than twenty-four (24) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a

grant, categorical program or other monies not in the District's unrestricted general fund, and if funding is discontinued, this Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15 of the year in which the funding is not received.

4. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at Salary Grade **52/2** from August 31, 2015 through June 30, 2016, at salary grade **52/3** from July 1, 2016 through June 30, 2017, and at salary grade **52/4** from July 1, 2017 through August 30, 2017. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
5. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement.
6. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
7. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with the Administrative Vacation Policy set forth in the Administrative Team Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Team Handbook as adopted by the Board.
8. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational administrators for which they are eligible under the terms of the Administrative Team Handbook.
9. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.

10. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board.

11. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

12. MODIFICATION OF CONTRACT. This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less

than 45 (forty-five) calendar days, written notice to the other party of the requested modification.

13. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
14. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
15. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
16. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
17. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
18. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF CLASSIFIED ADMINISTRATOR
EMPLOYMENT CONTRACT**

I have reviewed this Classified Administrator Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Adrian Gonzales, Interim Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this thirteenth day June of by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") **Jack S. Kahn, Ph.D.** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Assistant Superintendent/Vice President, Instruction** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a member of the Administrative Team as described in the Administrative Team Handbook adopted by the Board, an academic employee as defined by Education Code section 87001(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). The Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless the Governing Board provides written notice to Employee on or before March 15, 2018, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective June 30, 2019, without further action by the Board, subject to the provisions of paragraph 3.
3. **RETREAT/RETURN RIGHTS.** If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another administrator or non-administrator education position in the District, such Employee may have the right to return to such position upon the expiration of this Agreement provided that Employee is not termination for cause.

4. **TERM.** The term of this Agreement shall begin on **July 1, 2017**, and continue through and including **June 30, 2019** or unless extended pursuant to paragraph 2. Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize the renewal or extension of this Agreement for a term of more than twenty-nine (29) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a grant, categorical program, or other monies not in the District's unrestricted general fund, and if funding is discontinued, the Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15 of year in which the funding is not received.
5. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at Salary Grade 79/8 from July 1, 2017 through June 30, 2018 and salary grade 79/9 from July 1, 2018 through June 30, 2019, and a \$117.66 monthly doctoral stipend. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
6. **CREDITABLE COMPENSATION LIMIT.** Employee's creditable compensation that may be counted towards California State Teacher's Retirement System (CalSTRS) retirement benefits is limited as explained in the CalSTRS April 11, 2017 Employer Information Circular, a true and correct copy of which is attached hereto as Exhibit 1, and incorporated herein by reference. Employee is a CalSTRS 2% at 62 Defined Benefit Program Member. The compensation limit for Employee for the period July 1, 2017 through June 30, 2018 is \$143,082. For all subsequent fiscal years covered by Agreement, the compensation limit is adjusted annually and will be announced in subsequent CalSTRS Employer Information Circulars.
7. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement. The Board reserves the right to reassign the Employee at any time during the term of this Agreement to another educational or student services administrative Position within the District. Reassignment during the term of this Agreement solely for discretionary reasons will not result in a reduction of the Employee's compensation during the term of this Agreement. Reassignment will be made in compliance with the California Education Code and the Administrative Handbook.

8. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
9. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with the Administrative Vacation Policy set forth in the Administrative Team Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board
10. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational administrators for which they are eligible under the terms of the Administrative Team Handbook. The District shall also provide Employee with a \$100.00 monthly cell phone stipend and a \$500.00 monthly transportation allowance, for a net amount of \$600.00 per month after applicable state and federal taxes on the stipends are withheld. These stipends are not considered creditable compensation under CalSTRS.
11. **TRAVEL.** Necessary and reasonable transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
12. **SERVICE CLUBS AND COMMUNITY ORGANIZATIONS.** The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Governing Board.
13. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
14. **MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT.** Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement, or eighteen (18) months, whichever is less, minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment (“Severance Pay”), less legally required for authorized deductions except contributions to CalSTRS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

15. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE.

The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term “cause” is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District’s mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board. In the event of a termination of Agreement for cause, the provisions of Section 13 of Agreement shall not apply.

16. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.

- (d) “Abuse of office or position” is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.
- 17. **MODIFICATION OF CONTRACT.** This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.
- 18. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
- 19. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
- 20. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
- 21. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
- 22. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
- 23. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

- 24. TERMINATION OF FORMER EMPLOYMENT CONTRACT IN INSTRUCTIONAL DEAN POSITION.** Employee is currently employed as a Senior Educational Administrator in a Dean, Instructional Position pursuant to a written employment contract for the term July 1, 2016 through June 30, 2018. Employee had been previously employed as a Senior Educational Administrator in the Dean, Instructional Position on a permanent basis pursuant to successive employment contracts from July 15, 2013 through and including June 30, 2015. Upon execution of this Agreement and adoption of Agreement by the Governing Board, all such prior employment contracts between the District and Employee as a Senior Administrator are hereby terminated.

[Signatures on following page]

**ACCEPTANCE OF
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
EMPLOYMENT CONTRACT**

I have reviewed this Assistant Superintendent/Vice President Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Dr. Joi Lin Blake, Secretary to the Governing Board

Copy: Employee

EXHIBIT 1

**FISCAL YEAR 2017-18
CREDITABLE COMPENSATION LIMIT FOR
DEFINED BENEFIT CALSTRS 2% AT 62 MEMBERS
AND
CASH BALANCE PARTICIPANTS SUBJECT TO PEPPRA**

The purpose of this circular is to inform employers of the 2017-18 fiscal year limit on creditable compensation for CalSTRS 2% at 62 Defined Benefit Program members and Cash Balance Benefit Program participants subject to the California Public Employees' Pension Reform Act of 2013 (PEPPRA).

The creditable compensation limit applies to compensation creditable to the Defined Benefit (DB), Defined Benefit Supplement (DBS) and Cash Balance (CB) Benefit programs.

PEPPRA limits creditable compensation that may be counted toward CalSTRS retirement benefits for CalSTRS 2% at 62 DB members and CB participants subject to PEPPRA. Education Code sections 22119.3 and 26139.5 specify the compensation limit shall not exceed 120 percent of the "contribution and benefit base" as determined under Section 430(b) of the Social Security Act (42 U.S.C. Sec. 430(b)) on January 1, 2013. The compensation limit is adjusted annually based on changes to the Consumer Price Index for All Urban Consumers (CPI-U): U.S. City Average for the month of February, rounded to the nearest thousandth, with the adjustments becoming effective annually on July 1.

The compensation limit for CalSTRS 2% at 62 DB members and CB participants subject to PEPPRA effective July 1, 2017, through June 30, 2018, is \$143,082.

If you have an employee who will earn compensation in excess of this limit, please contact your CalSTRS Member Account Services representative for reporting instructions. Employer and member contributions to the DB, DBS and CB Benefit programs should not be taken on the excess amount.

If you have any questions regarding this circular, please contact your CalSTRS Member Account Services representative.

**PALOMAR COMMUNITY COLLEGE DISTRICT
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
FIRST AMENDMENT TO EMPLOYMENT CONTRACT**

This First Amendment to Employment Contract (hereinafter referred to as the "First Amendment") is made and entered into this thirteenth day of June, 2017 of by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Ronnie E. Ballesteros-Perez** (hereinafter referred to as the "Employee").

WHEREAS, Board and Employee entered into an initial employment contract ("Original Agreement") with a term of July 1, 2016 through and including June 30, 2018; and

WHEREAS, it is the desire of the Board to continue to employ Employee in the Position of **Assistant Superintendent/Vice President, Finance and Administrative Services**.

NOW, THEREFORE, the parties mutually agree as follows:

1. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational administrators for which they are eligible under the terms of the Administrative Team Handbook. The District shall also provide Employee with a \$100.00 monthly cell phone stipend and a \$500.00 monthly transportation allowance, for a net amount of \$600.00 per month after applicable state and federal taxes on the stipends are withheld. These stipends are not considered creditable compensation under CalPERS.
2. **NO CHANGES TO OTHER TERMS AND CONDITIONS.** All other terms and conditions of Employee's Original Agreement remain in full force and effect for the term of this First Amendment, unless otherwise terminated or modified in accordance with the terms of the Original Agreement.

**ACCEPTANCE OF
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
FIRST AMENDMENT TO EMPLOYMENT CONTRACT**

I have reviewed this First Amendment to Employment Contract, and I accept this First Amendment and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Dr. Joi Lin Blake, Superintendent/President
Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
FIRST AMENDMENT TO EMPLOYMENT CONTRACT**

This First Amendment to Employment Contract (hereinafter referred to as the "First Amendment") is made and entered into this thirteenth day of June, 2017 of by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Adrian D. Gonzales** (hereinafter referred to as the "Employee").

WHEREAS, Board and Employee entered into an initial employment contract ("Original Agreement") with a term of July 11, 2016 through and including June 30, 2018; and

WHEREAS, it is the desire of the Board to continue to employ Employee in the Position of **Assistant Superintendent/Vice President, Student Services**.

NOW, THEREFORE, the parties mutually agree as follows:

1. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational administrators for which they are eligible under the terms of the Administrative Team Handbook. The District shall also provide Employee with a \$100.00 monthly cell phone stipend and a \$500.00 monthly transportation allowance, for a net amount of \$600.00 per month after applicable state and federal taxes on the stipends are withheld. These stipends are not considered creditable compensation under CalSTRS.
2. **NO CHANGES TO OTHER TERMS AND CONDITIONS.** All other terms and conditions of Employee's Original Agreement remain in full force and effect for the term of this First Amendment, unless otherwise terminated or modified in accordance with the terms of the Original Agreement.

**ACCEPTANCE OF
ASSISTANT SUPERINTENDENT/VICE PRESIDENT
FIRST AMENDMENT TO EMPLOYMENT CONTRACT**

I have reviewed this First Amendment to Employment Contract, and I accept this First Amendment and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at regular Board meeting.

Date: _____

Dr. Joi Lin Blake, Superintendent/President
Secretary to the Governing Board

Copy: Employee

**PALOMAR COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR,
EMPLOYMENT CONTRACT**

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this 15th day of May by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") **Nichol D. Roe** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of **Associate Dean, Workforce Development and Extended Studies** (hereinafter referred to as "Position").

NOW, THEREFORE, the parties mutually agree as follows:

1. **EMPLOYMENT.** The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a member of the Administrative Team as described in the Administrative Team Handbook adopted by the Board, an academic employee as defined by Education Code section 87001(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). The Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
2. **STATUTORY AUTHORIZATION AND EXTENSION.** This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless the Governing Board provides written notice to Employee on or before March 15, 2018, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee, Employee's employment in Position and this Agreement will terminate effective June 19, 2019, without further action by the Board, subject to the provisions of paragraph 3.
3. **RETREAT/RETURN RIGHTS.** If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another administrator or non-administrator education position in the District, such Employee may have the right to return to such position upon the expiration of this Agreement provided that Employee is not terminated for cause.

4. **TERM.** The term of this Agreement shall begin on **June 20, 2017** and continue through and including **June 19, 2019** or unless extended pursuant to paragraph 2. Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize the renewal or extension of this Agreement for a term of more than twenty-nine (29) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a grant, categorical program, or other monies not in the District's unrestricted general fund, and if funding is discontinued, the Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15 of the year in which the funding is not received.
5. **SALARY.** Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at Salary Grade 72/1 from June 20, 2017 through June 30, 2018 and at salary grade 72/2 from July 1, 2018 through June 19, 2019. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employment or a renewal or extension of this Agreement.
6. **DUTIES.** Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement. The Board reserves the right to reassign the Employee at any time during the term of this Agreement to another educational or student services administrative Position within the District. Reassignment during the term of this Agreement solely for discretionary reasons will not result in a reduction of the Employee's compensation during the term of this Agreement. Reassignment will be made in compliance with the California Education Code and the Administrative Handbook.
7. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
8. **VACATION AND SICK LEAVE.** Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with the Administrative Vacation Policy set forth in the Administrative Team Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative

employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board

9. **FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational and student services administrators for which they are eligible under the terms of the Administrative Team Handbook.
10. **TRAVEL.** Necessary transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
11. **SERVICE CLUBS AND COMMUNITY ORGANIZATIONS.** The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Governing Board.
12. **APPLICABLE LAW.** This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
13. **MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT.** Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalSTRS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

14. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE. The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term “cause” is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District’s mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board. In the event of a termination of Agreement for cause, the provisions of Section 13 of Agreement shall not apply.

15. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.
- (d) “Abuse of office or position” is defined in Government Code section 53243.4 to mean either of the following:
 - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
 - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing

with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

16. **MODIFICATION OF CONTRACT.** This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.
17. **RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
18. **SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
19. **ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
20. **NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
21. **GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.
22. **MISCELLANEOUS PROVISIONS.** This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

**ACCEPTANCE OF EDUCATIONAL ADMINISTRATOR
EMPLOYMENT CONTRACT**

I have reviewed this Educational Administrator Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Date: _____

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at a regular Board meeting.

Date: _____

Dr. Joi Lin Blake, Secretary to the Governing Board

Copy: Employee

May 30, 2017

**Memorandum of Understanding
Between
The Council of Classified Employees CCE/AFT Local 4522
And
The Palomar Community College District**

*CCE
10:15am*

In accordance with Article 6-Union Rights, Section 6.7.4, in the current Agreement Between the Council of Classified Employees CCE/AFT Local 4522 ("CCE") and Palomar Community College District ("District"), each fiscal year a total of ten (10) workdays of release time without loss of compensation will be granted to the CCE/AFT to attend training sessions sponsored by the CCE/AFT or its state or national affiliate. The CCE requests additional release time for six (6) employees for four (4) workdays (32 hours per employee) to be granted for the training opportunity described below.

The CCE agrees to reimburse the District for the total cost of compensation paid for the additional 192 hours of release time. Reimbursement constitutes the total compensation paid to the six (6) employees for the 32 hours of additional release time for each employee. CFT is holding a 2017 Summer School, June 26-29, 2017, at UCLA and the CCE/AFT would like our newly elected officials (six members) to participate in this training opportunity. Such leave will be granted without loss of compensation, benefits or service credits to the unit members. All attendees will request approval from their designated supervisor to ensure their absence will not significantly interfere with the business needs of the department.

Dated: _____

5/30/17

[Signature]
Ron Ballesteros-Perez
Assistant Superintendent/Vice President
Finance, Administrative Services
Human Resource Services

Dated: _____

5/30/2017

[Signature]
Bill Shaeffer
Lead Negotiator
Palomar Community College

Dated: _____

5.30.2017

[Signature]
Frank Oppedisano
Lead Negotiator, CCE

Dated: _____

[Signature]
Dan Dryden
President, CCE

SHORT-TERM PERSONNEL ACTION REQUEST

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department Academic Technology Resources Center					
Pagunsan, Maricel	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Sarasua, Jacqueline	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Art Department					
Bulis, Ryan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Cornaggia, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Gonzalez Aguilar, Fortino	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Hidalgo, Gabriel	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Kepler, Ryan	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
MacAdam, Ruth	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
McCord, Omari	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Peterson, Jamie	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Reese, Randall	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department Athletics Department					
Rhoads, Thomas	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department Behavioral Sciences					
Berdeja, Andres	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department Business Support Services					
Baskett, Dominique	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Ramirez, Victor	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Valenzuela, Vivian	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Career, Technical and Extended Education					
Chirkova, Elena	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Stevens, Dana	07/01/17	06/30/18	Technical/Paraprofessional	\$25.00	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department Counseling Department					
Bradsher, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Ceja, Taylor	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Gonzalez, Providencia	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Hernandez, Valeria	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Martinez, Liliana	07/06/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Whitman, Patricia	07/01/17	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
Department Custodial Services					
Cacho, John	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Castellanos Pinzon, Jesus	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Laforest, Samuel	05/15/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II
Laforest, Samuel	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Mina, Norman	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Monroy, Juan Carlos	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Samodumov, Stefan	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Taylor, Larry	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Villareal, Guido	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Walther, Danielle	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Design & Manufacturing Technology					
Chirkova, Elena	07/01/17	06/30/18	Technical/Paraprofessional	\$0.00	SDICCCA Intern
Department Disability Resource Center					
Brooks, Kelley	07/01/17	06/30/18	Technical/Paraprofessional	\$43.00	Assistant (professional)
Brown, Krystill	07/01/17	06/30/18	Technical/Paraprofessional	\$43.00	Assistant (professional)
Brown, Leah	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)
Coleman, Rebecca	07/01/17	06/30/18	Technical/Paraprofessional	\$26.00	Assistant (professional)
Colondres, Hilda	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)
Comfort, Shelly	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)
Cusac, Ellen	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)
Droigk, Rebecca	07/01/17	06/30/18	Technical/Paraprofessional	\$43.00	Assistant (professional)
Ek, Henrik	07/01/17	06/30/18	Technical/Paraprofessional	\$38.00	Assistant (professional)
Gage, Stephanie	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)
Harvey, Tamara	07/01/17	06/30/18	Technical/Paraprofessional	\$38.00	Assistant (professional)
Hertsgaard, Amber	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Huynh, Stephanie	07/01/17	06/30/18	Technical/Paraprofessional	\$38.00	Assistant (professional)
McLellan, Billieanne	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)
Monaco, Jamie	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Pickering, Julie	07/01/17	06/30/18	Technical/Paraprofessional	\$38.00	Assistant (professional)
Pollinger, Shannon	07/01/17	06/30/18	Technical/Paraprofessional	\$38.00	Assistant (professional)
Real, Elyse	07/01/17	06/30/18	Technical/Paraprofessional	\$43.00	Assistant (professional)
Reyes, Genielysse	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Schultz, Anna	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Shannon, Jessica	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Skinner, Kara	07/01/17	06/30/18	Technical/Paraprofessional	\$17.00	Assistant (professional)
Smith, Sandra	07/01/17	06/30/18	Technical/Paraprofessional	\$38.00	Assistant (professional)
Villegas, Norma	07/01/17	06/30/18	Technical/Paraprofessional	\$47.00	Assistant (professional)

Department Early Childhood Education Lab School

Barnett, Claire	05/17/17	06/30/17	Technical/Paraprofessional	\$11.00	Assistant I
Barnett, Claire	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Boling, Oliviya	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Carbajal, Mireya	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Castelan Bazaldua, Ariana	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Chirkova, Elena	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Cobian, Osmara	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Dolores Gomez, Gladis	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Fernandez, Jordan	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Goodnough, Megan	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Gutierrez-Oriz, Karina	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Lopez, Eulalia	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Mccrary, Ryan	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Mcmanus, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Morales, Misael	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Murillo-Ortiz, Imelda	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Osborne, Amber	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Salimi, Zahra	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Siddiq, Amy	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I

Department Educational Centers

Cox, Bobbie	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Hall, Jody	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Muren, Kelly	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department Educational Television					
Garis, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Olson, Ashley	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Urban, Mona	07/01/17	06/30/18	Technical/Paraprofessional	\$40.00	Assistant (professional)
Department Emergency Medical Education					
Altar, Ryan	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Anderson, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Andrews, Donna	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Basinski, Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bauer, Jeffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Bell, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Berg, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Berkey, Robert	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bertrand, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Brame II, Walter	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Clark, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Clark, William	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Cloyd, Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Costa, Cory	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Costanza, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Dyal, Clinton	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Espinosa, Jonathan	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Fernandes, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Ferraro Jr. Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Fried, Derek	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Fried, Ray	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Gibaldi, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Heckman, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Hitchcock, Kevin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Jones, William	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kaminski, Krzysztof	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kleppel, James	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Koji, Alex	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kolata, Jordan	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Landmark, Jacob	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Lindsey, Mathieu	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Lowry, Sean	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Lynds, Kevin	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Mansur Jr., Ronald	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Marovich, Stephen	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Maxwell, Jonathan	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
McGuire, Michelle	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Meyer, Amber	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Meyer, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Moore, Kari Loren	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Neuhauser, Samuel	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Newlin, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Ontiveros, David	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Ortiz, Rodney	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Pachek, Jeffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Page, Andrew	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Peck, Sean	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Politzer, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Pursley, Donald	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Ramirez, Jesus	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Reade, Frank	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Roy, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Russell, Samuel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Skelton, Shaun	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Stewart, Dale	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Stinson, Cameron	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Stinson, Cameron	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Suleiman, Marouf Mazen	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Tarin, Lyndsey	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Teague Sr., Antonio	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Threlfall, Sean	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Vance Jr., Richard	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Weaver, Geoffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Wethey, Jack	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)

Department English Department

Buck, Jonathan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Colwell, Calomira	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Cooper, Jermane	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Coutts, Amanda	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Johnson, Carolyn	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Kilgore, Pam	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Ludden, Chelo	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Novikoff, Ken	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Olivares, Andrea	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Reyes, Genielysse	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Ribble, Marilyn	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III

Department English as a Second Language

Camacho, Yerania	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Dorsey, Christine	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Gonzalez de Gallegos, Concepcion	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Gutierrez Jr., Thomas	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Johnson, Ashley	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Lecca, Diego	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Martinez, Roberto	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Martinez Germiniano, Rosalia	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Nelson, Cheyne	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Ortiz Gomez, Yetnaleci	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Roca Sandoval, Nataly	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Rogers, Siegrid	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Rouse, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Sanchez, Andrea	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Sims, Nancy	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Vega, Citlalli	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Department Enrollment Services

Caballero, Petra	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
O'Neill, Bryan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Phillips, Adelma	05/04/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II
Phillips, Adelma	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Rogers, Mary	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Tucker, Rose	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III

Department Environmental Health and Safety

Gropen, Sadie	07/01/17	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
West, Samantha	07/01/17	06/30/18	Technical/Paraprofessional	\$17.00	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department EOP&S/CARE/CalWorks					
Burton, Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Gordon, Megan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Reyes, Ashley	05/04/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II
Reyes, Ashley	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Rincon, Monica	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant III
Serna, Bettina	07/01/17	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
Department Financial Aid, Veterans and Scholarship Services					
Briggs, Sterling	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Matlock, Sidney	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
O'Leary, Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department Fiscal Services					
Chong, Gina	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Kolyvayko, Larisa	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Martinez, Adriana	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Martinez, Liliana	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Potter, Natalie	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Whittaker, Ashley	05/24/17	06/30/17	Technical/Paraprofessional	\$17.00	Assistant (professional)
Whittaker, Ashley	07/01/17	06/30/18	Technical/Paraprofessional	\$17.00	Assistant (professional)
Department Grant Funded Student Support Programs					
Echeverria, Mariana	05/08/17	06/30/17	Technical/Paraprofessional	\$15.00	Assistant III
Echeverria, Mariana	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Lagdaan, Annamae	05/12/17	06/30/17	Technical/Paraprofessional	\$15.00	Assistant III
Department Graphic Communications Department					
Kaye, Laura	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department Grounds Services					
Bennett, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Bowman, Zachary	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Faber, Marcus	05/08/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II
Faber, Marcus	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Hatch, Jacob	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Schmeiser, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department Health-Kinesiology-Recreation Management					
Baranowski, Alexa	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Hernandez, Andrew	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Musgrove, Raymond	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Siewerth, Roger	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Health Services					
Castro, Manuela	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Crandall, Mimi	07/01/17	06/30/18	Technical/Paraprofessional	\$32.00	Assistant (professional)
Cotton, Jacqueline	07/01/17	06/30/18	Technical/Paraprofessional	\$46.00	Assistant (professional)
Gould, Mary	07/01/17	06/30/18	Technical/Paraprofessional	\$32.00	Assistant (professional)
Paarman, Joyce	07/01/17	06/30/18	Technical/Paraprofessional	\$32.00	Assistant (professional)
Rull, Medybill Hope	07/01/17	06/30/18	Technical/Paraprofessional	\$32.00	Assistant (professional)
Shalabi, Sofia	07/01/17	06/30/18	Technical/Paraprofessional	\$18.00	Assistant (professional)
Department Human Resource Services					
Decker, Joan	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Jones, Sashelle	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Martinoli, Brandy	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Washington-Morales, Manie	05/15/17	06/30/17	Technical/Paraprofessional	\$11.00	Assistant I
Washington-Morales, Manie	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department Information Services					
Bertram, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Frady, Nathaniel	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Frederick, George	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Johnston, Laurel	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Instruction Office					
Cedillo, Maricela	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Floyd, Karen	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Howard, Sandy	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department Languages and Literature					
Baez, Clarissa	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Colon, Marvin	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Salvatierra, Andrea	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department Library					
Kira, Mary	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Nance, Karen	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Department Life Sciences					
Carolino, Krypton	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Movilla-Diago, Chelsea	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Sabernia, Shahnaz	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Mathematics and the Natural and Health Sciences					
Ayala, Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Beattie, Farrah	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Bennett, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Bui, Ngoc	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Fulop, Sarah	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Khalil, Ahmed	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Martinez Heredia, Ivan	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Miranda, Melvin	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Mousavi Tabalvandani, Seyedeh Maryam	05/31/17	06/30/17	Technical/Paraprofessional	\$13.00	Tutor I
Mousavi Tabalvandani, Seyedeh Maryam	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Murguia, Crystal	05/31/17	06/30/17	Technical/Paraprofessional	\$13.00	Tutor I
Murguia, Crystal	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Parreno, Samantha	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Rowell, Bryeson	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Schrenk, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Solorzano Jr., Oscar	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Sosa Padilla, Enrique	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Werner, Judea	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Velis, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Vidaca, Maria Guadalupe	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
Wilcox, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I

Employee Name		Start Date	End Date	Job Code	Hourly	Job Description
Department	Mathematics Learning Center					
	Abdalla, Adel	07/01/17	06/30/18	Technical/Paraprofessional	\$17.00	Tutor III
	Barbosa, Gabriel	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Campos, Anais	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Chau, Muoi Thi Chuc	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
	Collin, Erik	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
	De Moraes, Ingrid	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
	Ellis, Mahta	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Fathi, Saeed	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Graveson, Keith	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Gutierrez, Veronica	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Haag, Thomas	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Issa, Masoud-Mohammed	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Johnston, Laurel	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Khalil, Ahmed	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Kirkpatrick, Gregg	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Lagrimas, Elisa	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Love, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
	Matson, John	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Mousavi Tabalvandani, Seyedeh Maryam	05/24/17	06/30/17	Technical/Paraprofessional	\$11.00	Peer Tutor
	Mousavi Tabalvandani, Seyedeh Maryam	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Murad, Tayeba	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Nguyen, Mindy	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Orlova, Angelica	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Refahi, Maziar	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Rosario, Abbey-Patricia	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
	Sabernia, Shahdokht	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
	Shannon, Jessica	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Solorzano Jr., Oscar	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Vasquez, Mercedes	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Wiestling, Jayson	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Wilcox, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Tutor I
	Wong, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
	Valizadeh, Mah Monir	05/26/16	06/30/17	Technical/Paraprofessional	\$11.00	Peer Tutor
	Valizadeh, Mah Monir	07/01/17	06/30/17	Technical/Paraprofessional	\$11.00	Peer Tutor
	Zeballos, Carla	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Tutor II
Department	Media Studies					
	Hellman, Deborah	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Kresge, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$18.00	Assistant (professional)
	May, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$18.00	Assistant (professional)
	Stoll, Christin	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
	Stoll, Peter	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Department Nursing Education					
Allen, Andre	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Department Occupational and Noncredit Programs					
Belden, Valerie	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department Palomar College Police Department					
Albergo, James	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Barlow, Sabrina	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Barnett, Ethan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Cerda, Nicholas	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Coronado, Jasmin	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Devore, Evan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Escamilla, Jesus	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Gutierrez, Nahir	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Herrera, Esteban	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Ibive, Okiamute	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Jones, Evan Earl	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
LaPorta, Dominic	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Mafnas, Jonathon	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Padron, Eduardo	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Quinonez, Cristino	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Ramirez, Clarissa	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Reyes, Andrea	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Riddle, Emily	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Santos, Candy	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Shumate, Benjamin	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Vujnovich, Marcia	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Ward, Patricia	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Department Performing Arts Department					
Bohling, Susan	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Cheek Jr., Donald	07/01/17	06/30/18	Technical/Paraprofessional	\$24.00	Assistant (professional)
Craig-Jones, Jane	07/01/17	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
De Moraes, Ingrid	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Delgado, Douglas	07/01/17	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
Dietrich, J P	07/01/17	06/30/18	Technical/Paraprofessional	\$24.00	Assistant (professional)
Gonzalez Verdesia, Vladimir	07/01/17	06/30/18	Technical/Paraprofessional	\$24.00	Assistant (professional)
Gray, Steven	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Juliar, Anna	07/01/17	06/30/18	Technical/Paraprofessional	\$28.00	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
King, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Lamson, Mark	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Lehman, Chrstine	07/01/17	06/30/18	Technical/Paraprofessional	\$28.00	Assistant (professional)
Marsh, Chelsea	07/01/17	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)
Mendiola, Yuri	07/01/17	06/30/18	Technical/Paraprofessional	\$24.00	Assistant (professional)
Munson, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Nauss, Shannon	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Richardson, Rickey	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Ritchey, Nathaniel	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Robbins-Goddard, Alexandra	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Russo, Jacob	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Sapp, Cassidi	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Valdivia, Rosemary	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Vigo, Silfredo	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Watkins, Ross	07/01/17	06/30/18	Technical/Paraprofessional	\$28.00	Assistant (professional)
Weber, Ruth	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Zadai, James	07/01/17	06/30/18	Technical/Paraprofessional	\$20.00	Assistant (professional)

Department Planetarium

Covello, Chase	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Haynie, Shaun	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Vergara, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Vergara, Susan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Zingale, Bryan	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III

Department Public Safety Programs

Aker, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Aker, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Alter-Reitz, Erik	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Alter-Reitz, Erik	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Ayala, Oscar	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bachmeier, Theodore	07/01/17	06/30/18	Technical/Paraprofessional	\$26.16	Assistant (professional)
Baker, Collin	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Baker, Collin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bakker, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Barnes, Juliette	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Barrett, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Basinski, Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Basinski, Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bastien, Richard	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Batson, Tyler	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bauer, Jeffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Bauer, Jeffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Bennett, Luke	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Bennett, Luke	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Berg, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Berg, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bergon, Timothy	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Bergon, Timothy	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bertrand, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Beverly, Kevin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Botz, Hanns Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bowden, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Boyer, Dennis	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Brame II, Walter	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Bramble, Timothy	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Bramble, Timothy	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Brandt, Jeremy	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Buckhouse, Colby	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Bunn, Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Calhoun, Jeffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Cardoza, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Carey, John	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Carey, John	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Casillas, Juliet	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Chambers, Jacob	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Chambers, Jacob	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Chapin, Nick	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Chapin, Nick	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Chapman, Anthony	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Childress, Cary	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Childress, Cary	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Choi, John	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Clark, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Clark, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Clark, William	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Collins, Jeffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Colston, James	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Contrado, Patrick	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Contrado, Patrick	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Corrao, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Corrao, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Creen, Ian Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Davenport, Alex	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
David, Victorino	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Delgado, Danny	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Derouin, Raymond	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Dorendorf, Uwe	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Dow, Timothy	07/01/17	06/30/18	Technical/Paraprofessional	\$22.07	Assistant (professional)
Drabinski, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Drabinski, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Dugan, John	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Duong, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$22.07	Assistant (professional)
Ender, Cory	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Ender, Cory	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Farnham, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Fast, Alexander	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Feess, John	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Ford, Jacob	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Frederick, William	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Frisch, William	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Frisch, William	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Galvin, Barry	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Gibson, Jim	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Go, Williams Welles	07/01/17	06/30/18	Technical/Paraprofessional	\$22.07	Assistant (professional)
Gohsler, Todd	05/08/17	06/30/17	Technical/Paraprofessional	\$17.64	Assistant (professional)
Gohsler, Todd	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Gohsler, Todd	05/08/17	06/30/17	Technical/Paraprofessional	\$22.53	Assistant (professional)
Gohsler, Todd	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Grant, Aaron	07/01/17	06/30/18	Technical/Paraprofessional	\$28.00	Assistant (professional)
Gohsler, Todd	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Haney, Christian	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Hanson, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Harshman, Hayden	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Hayes, Jack	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Henry, Jeffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Hensley, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Hensley, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Hollie, Gerald	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Hull, Gregory	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Illions, Harrison	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Judd, Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Judd, Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kalberg, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Kalberg, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kaminski, Krzysztof	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Kaminski, Krzysztof	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kavanaugh, Thomas	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kennedy, David	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kennedy, Kyle	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Kennedy, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Klopfenstein, Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Koutrouba, Thomas	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Krainock, Kevin	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Kramer, Micheal	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Krawczyk, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Lada, Douglas	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Lada, Douglas	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Lahera, Lazaro	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Lane, Gary	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Lane, Gary	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Lange, David	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Leafblad, Robin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Lofvendahl, Scott	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Logan, John	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Logan, John	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Lynn, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Maguire, Sean	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Mason, Tamara	07/01/17	06/30/18	Technical/Paraprofessional	\$30.00	Assistant (professional)
Matke, Ryan	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
McCauley, Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
McCauley, Justin	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
McDermott, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
McQuead, Dave	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Mejia, Andrew	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Miller, Scott	07/01/17	06/30/18	Technical/Paraprofessional	\$24.34	Assistant (professional)
Molina, Richard	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Molina, Richard	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Montgomery, Peter	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Moore, Stefanie	07/01/17	06/30/18	Technical/Paraprofessional	\$16.04	Assistant (professional)
Morales, Adam	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Moramarco, Richard	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Moramarco, Richard	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Neuhasuer, Samuel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Ordille, Nicholas	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Ortiz, Rodney	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Pearson, Brad	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Penacho, Jeff	07/01/17	06/30/18	Technical/Paraprofessional	\$24.48	Assistant (professional)
Perkins, David	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Pinon, Jesse	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Ramirez, Jesus	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Revere, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Richard, Robert	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Robinson, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Rounds, Robert	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Russell, Samuel	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Russell, Samuel	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Russo, John	07/01/17	06/30/18	Technical/Paraprofessional	\$23.78	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Ruth, Bobby	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Sainz, Mario	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Sakamoto, Chad	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Salazar, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Salgado, Ruben	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Sanford, Nathan	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Sanford, Nathan	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Schaefer, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
SchlossJr, Joseph	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Scott, Darren	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Scott, Darren	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Serrato, Jaime	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Serrato, Jaime	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Skelton, Shaun	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Slaven, Kenneth	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Smith, David	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Spann, Joshua	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Spear, Andrew	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Stayton, Eric	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Stinson, Cameron	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Strikwerda, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Sugahara, Ken	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Sweeney, Miles	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Sweeney, Miles	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Teague, Sr., Antonio	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Tebbe, Craig	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Thompson, Cole	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Thompson, Cole	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Thompson, George	07/01/17	06/30/18	Technical/Paraprofessional	\$26.16	Assistant (professional)
Thompson, James	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Tilch, Richard	05/01/17	06/30/17	Technical/Paraprofessional	\$24.28	Assistant (professional)
Tilch, Richard	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Thompson, James	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Torres, Damian	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Teul, Bryan	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Tucker, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Vagelatos, Ross	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Vagelatos, Ross	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Vanderpol, Ned	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Vasile, Michael	07/01/17	06/30/18	Technical/Paraprofessional	\$24.28	Assistant (professional)
Villarisa, Steve	07/01/17	06/30/18	Technical/Paraprofessional	\$22.07	Assistant (professional)
Violante, Andrew	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Vujinovich, Marcia	07/01/17	06/30/18	Technical/Paraprofessional	\$16.04	Assistant (professional)
Weaver, Geoffrey	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Wheeland, Alan	07/01/17	06/30/18	Technical/Paraprofessional	\$17.64	Assistant (professional)
Whitaker,Russell	07/01/17	06/30/18	Technical/Paraprofessional	\$22.07	Assistant (professional)
Witholt, Erik	07/01/17	06/30/18	Technical/Paraprofessional	\$20.48	Assistant (professional)
Wright, Jacob	07/01/17	06/30/18	Technical/Paraprofessional	\$22.53	Assistant (professional)
Department Purchasing and Warehouse					
Carter, Christy	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Davis, Sean	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Medjber, Christopher	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Raven, Jason	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Reading Services					
Collins, Sharlene	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Reyes, Jacalyn	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Speech Communication/Forensics/American Sign Language					
Kelley, Melissa	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Mangonon, Carlton	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Perez, Valeria	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Ricasata, Angelo	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Tucker, David	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
York, Kay-Lynn	05/02/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II
York, Kay-Lynn	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Student Services					
Gibson, Riley	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Telecommunications-Grants					
Perez Torres, Gerardo	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Scott, Alexander	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Department Trade and Industry					
Awerman, David	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Baker, Brandon	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Chavez, Timothy	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Lopez, Dulce	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Reed, Jonathan	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Ritchey, Brett	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Steffen Kathleen	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Strenger, William	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Tresko, Daniel	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Twist, Tyler	05/30/16	08/20/17	Technical/Paraprofessional	\$15.00	Assistant III
Wier, Brian	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Assistant I
Zubieta, George	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Department Tutoring Services

Catane Salazar, Ingrid Angela	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Intern Tutor I
Cleveland, Frederic	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Cooper, Madison	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Intern Tutor II
Dardaine, Bernadette	05/24/17	06/30/17	Technical/Paraprofessional	\$11.00	Peer Tutor
Dardaine, Bernadette	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Felipe, Jose	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Graveson, Keith	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Intern Tutor II
Haag, Thomas	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Intern Tutor II
Mendez Martinez, Edwin	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Intern Tutor I
Novikoff, Ken	07/01/17	06/30/18	Technical/Paraprofessional	\$16.00	Assistant (professional)
Olvera, Adam	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Ortega, Francisco	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Santos, Matthew	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Sutton, Janice	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Intern Tutor II
Theriault, Nicholas	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Theriault, Sean	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Vergara, Elizabeth	07/01/17	06/30/18	Technical/Paraprofessional	\$11.00	Peer Tutor
Wald, Kara	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Intern Tutor I
Wald, Leonard	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Intern Tutor II
Washington-Morales, Manie	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Intern Tutor II

Department Wellness/Fitness Center

Brooks, Temeeka	07/01/17	06/30/18	Technical/Paraprofessional	\$15.00	Assistant III
Cox, Bobbie	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Lomeli Flores, Shantal	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Department World Languages

Abbas, Jamal	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Knight, Teigynn	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Maldonado, Elvia	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

Employee Name	Start Date	End Date	Job Code	Hourly	Job Description
Ohashi, Mei	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Pascua, Maria	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II
Poland, Sydney	07/01/17	06/30/18	Technical/Paraprofessional	\$13.00	Assistant II

PeopleSoft
PAL PESONNEL ACTIONS HISTORY

Page No. 1
Run Date 06/01/2017
Run Time 12:50:12

Report ID: PAL015ST
Personnel Action: HIR--
For the period 05/01/2017 through 05/31/2017

Effective Date	Action Reason	Employee Name	Employee ID	Hire Date	Emp Typ	Reg/ Tmp	Full/ Part	Job Code	Job Title	Salary Grade	Comp Rate	Supervisor
Department WELLNESS Wellness/Fitness Center												
SETID - PALMR												
05/24/2017		Cruz,Daisy Jasmine		05/24/2017	0.0	H	T	P	900STU Student EE	STU/ASTU	13.000000	H

End of Report

Expense Claim for 2017 Business Mileage

Palomar Community College District

San Marcos, California 92069-1487

(Submit 2 Copies to Fiscal Services)

Claimant: _____ Vendor # _____

Department: _____ Ext. _____ Date: _____

Account	Fund	Org	Program	Class	Year	Proj/Grant	Bus Unit	%
6 digits	2 digits	6 digits	5 digits	2 digits	4 digits	7 digits	5 Characters	3 digits

Date	Place/City Departed From	Destination	Place/City Returned To	Total Miles Traveled	Purpose of Trip

TOTAL MILES TRAVELLED

_____ X Prevailing IRS RATE

I hereby certify that the foregoing is an accurate statement of mileage on authorized school district business and that liability insurance was in force protecting the school district and member of the governing board.

Applicant's Signature Date

Administrator's Signature Date

Department Chair/Director's Signature Date

STATEMENT OF WORK

This Statement of Work is governed by the terms of the ATI Services Agreement (the "Agreement") between Assessment Technologies, Institute, LLC ("ATI") and Palomar College ("Customer"). Capitalized terms used herein will have same meaning as defined in the Agreement. Subject to the fees set forth herein and the terms and conditions of the Agreement, during the period commencing on a mutually agreeable date and continuing through completion of the Services, or until earlier terminated by either party, ATI Services shall consist of:

ASSUMPTIONS

ATI's Consultation Services will be provided in compliance with this Statement of Work; however, the following circumstances may impact the overall effectiveness and outcomes of such Consultation Services.

- ATI's Consultation Services will be provided in compliance with this Statement of Work; however, the following circumstances may impact the overall effectiveness and outcomes of such Consultation Services
 - Faculty workload, attrition, and experience
 - Faculty preparedness, willingness to adopt practices, and engagement
 - Timeliness in communication with ATI
 - Necessary resources to facilitate meetings
- Customer has a designated dean or director providing leadership over the nursing program
- Customer has received all necessary State Board of Nursing approvals for its nursing program and remains in compliance with applicable regulations and standards
- Customer has received all necessary State Department of Education approvals for its nursing program and remains in compliance with applicable regulations and standards
- Customer has developed and maintains policies sufficient to support its nursing program.
- Customer has defined faculty responsibilities and expectations for its nursing program.

SERVICES DESCRIPTION**Services to be Provided**

Deliverable #1a ATI will facilitate Palomar College faculty in the development of a concept-based curriculum.

On Ground Days	Number of Trips	Virtual Days	Time Frame
4	2	4	12 months

- ATI will activate the appropriate C-MAP curriculum for use by faculty.
- ATI will facilitate faculty in the development of a list of concepts and associated definitions.
- ATI will facilitate faculty's development of a list of exemplars.
- ATI will facilitate faculty's development of student learning outcomes, level outcomes, and competencies.
- ATI will facilitate faculty's development of a course of study (course name, descriptions, credit hour allocation and placement).
- ATI will assist faculty with development of course objectives.
- ATI will facilitate faculty's mapping of exemplars across courses.
- ATI will facilitate faculty's development of a clinical evaluation tool and grading rubric.
- ATI will grant Palomar College use of ATI's Curriculum Management and Articulation Program for the <TYPE OF PROGRAM> for a period of 5 years from the initiation of the agreement.

Deliverable #1b– ATI will facilitate the development of a repertoire of concept-based, learner-centered, active learning strategies for use by Palomar’s faculty.

On Ground Days	Number of Trips	Virtual Days	Time Frame
2	2	0	12 months

- ATI will provide an overview of conceptual learning.
- ATI will facilitate discussion of the role and competencies of scholarly teaching based on the Scholarship of Teaching and Learning (SoTL)
- ATI will facilitate faculty’s ability to co-create classroom norms.
- ATI will demonstrate concept-based, learner-centered, active learning strategies during faculty development sessions.
- ATI will facilitate adoption of formative and summative assessments that measure student success in achieving student learning outcomes
- ATI will demonstrate and integrate evidence-based strategies to foster an engaged learning environment during faculty development sessions
- ATI will assist nurse educators in designing classroom sessions that support conceptual learning.
- ATI will facilitate the establishment of peer dyads among nurse educators to provide feedback on the use of learning strategies that support conceptual learning on an ongoing basis.
- ATI will provide an opportunity for nurse educators to develop a lesson plan that integrates conceptual learning strategies into a class sessions.

Airfare, lodging, and meals in connection with the above services are included and will be paid for by ATI.

CUSTOMER OBLIGATIONS

- Palomar College is responsible for collaborating directly with ATI consultants regarding execution of the above Deliverables.
- Palomar College will collaboratively develop a written schedule for Services with ATI representative.
- Palomar College will provide meeting space with computer, data projector and internet access and schedule meeting times(s) with faculty as appropriate.
- Palomar College will ensure that all appropriate administrators and faculty are available and present at all applicable meetings.
- Palomar College will provide requested materials within 72 hours, and task completion as requested by ATI for successfully progressing through the project phases noted above.
- Palomar College will designate a nurse administrator/nurse educator to manage all aspects of curriculum development, approval and respond to ATI requests/questions within 72 hours.
- Documents requested of Palomar College by ATI must be received by designated due dates in order to avoid delays. ATI is not responsible for delays caused by Palomar College’s failure to provide the above-required responses and material.
- Palomar College is solely responsible for ensuring that the curriculum and related materials meet all applicable regulations, rules, guidelines, and other accreditation, government, agency, and licensing requirements.
- Palomar College acknowledges and understands that ATI is not providing any financial or legal advice regarding Palomar College or its programs and, accordingly, Palomar College will obtain such advice, as needed, from its own financial and legal advisors.

Prior to initiation of Services:

Customer shall provide to ATI the following at least 2 weeks prior to commencement of the education Service described herein:

- Customer Completed Services Need Questionnaire

Customer will collaboratively develop a written schedule for Services with ATI representative.

Customer is responsible for collaborating directly with ATI consultants regarding execution of the above Deliverables.

Customer to provide meeting space with computer, data projector and internet access and schedule meeting times(s) with faculty as appropriate.

Customer will ensure that all appropriate administrators, faculty, and students are available and present at all applicable meetings. Customer will provide requested materials and task completion as requested by ATI for successfully progressing through the project phases noted above.

Documents requested of the Customer by ATI must be received at least 2 weeks prior to the scheduled date of the initiation of Services in order to avoid delays and rescheduling. ATI is not responsible for delays caused by the Customer's failure to provide the above-required material.

Customer is solely responsible for ensuring that the curriculum and related materials meet all applicable regulations, rules, guidelines, and other accreditation, government, agency, and licensing requirements.

DELIVERABLES

After the Services have been provided, ATI will provide to Customer:

- A written Summary Report of the Services provided
- A copy of all documents developed by ATI during visits

FEES

In connection with the foregoing Services, Customer shall pay a total fee of \$ \$40,000 due and payable hereunder, which shall be invoiced as follows:

\$40,000 shall be invoiced by June 15, 2017

ATI and Customer agree that the above invoice schedule takes into consideration, and will not be altered by, any change(s) to the timeframe of any deliverable(s) due to Customer's specific requirements, availability and scheduling needs.

IN WITNESS WHEREOF, the parties hereto have caused this Statement of Work to be executed by their respective authorized representatives. This Statement of Work shall be binding when signed by both parties

Customer, by its authorized representative

Signature: _____

Name: _____

Title: _____

Date: _____

ATI, by its authorized representative

Signature: _____

Name: _____

Title: _____

Date: _____

CONSULTING AGREEMENT

This Agreement for Consulting Services ("Consulting Agreement") is entered into effective as of November 1, 2016, by and between the PALOMAR COMMUNITY COLLEGE DISTRICT, with its principal place of business at 1140 West Mission Road, San Marcos, CA 92069 ("District") and LPA, INC., with its principal place of business at 5161 California Avenue, Suite 100, Irvine, CA 92617 ("LPA"). District and LPA are sometimes individually referred to as "Party" and collectively as "Parties" in this Agreement.

RECITALS

A. On or about January 10, 2012, the Parties entered into a Master Agreement for Architectural Services (the "Master Agreement") for the development of the Palomar College South Education Center (the "Project").

B. As of October 6, 2016, the District terminated the Master Agreement. The District transferred the Project to HMC Architects, Inc. ("HMC").

C. In order to facilitate an efficient transition and to assist the District in obtaining DSA approval for the Project, the District requested and LPA agreed to provide information and coordination assistance to the District and HMC. Primarily, such request will be related to understanding the design intent of LPA's prior work on the Project. This Consulting Agreement applies to such services.

AGREEMENT

1. Scope of Services

Upon request of the District and/or HMC, LPA shall provide information and documents as requested by the District and/or HMC to assist with the transition of the Project to HMC.

2. Compensation

2.1. LPA shall receive compensation, including reimbursements, for all Services rendered under this Agreement at the rates set forth in Exhibit A attached hereto and incorporated herein by reference. Services shall be provided on a Not to Exceed basis. Total fees for shall not exceed \$25,000.00. With prior approval of the District, LPA may sub-contract with other firms for specific engineering or other support. LPA shall complete a detailed monthly invoice including a description of the tasks and duties completed. LPA's invoice for compensation shall be submitted to the District on the last working day of the month. LPA shall be compensated within 30 days of the receipt of the Invoice.

3. Notice

3.1. All notices permitted or required under this Agreement shall be given to the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

DISTRICT:

Palomar Community College District
1140 West Mission Road
San Marcos, CA 92069
Attn: Dennis Astl

LPA:

LPA, Inc.
5161 California Avenue, Suite 100
Irvine, CA 92617
Attn:

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

4. Termination

4.1. This Agreement may be terminated by either party with a thirty (30) day written notice. In the event that the agreement is terminated prior to the completion of the work as identified in Exhibit A, LPA shall be compensated for the work completed on a prorated basis.

5. Indemnification

5.1. Architect shall defend, indemnify and hold District, its directors, officials, officers, employees and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damages, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Architect, its officials, officers, employees, subcontractors, consultants or agents in the performance of the Services, the Project or this Agreement, including reasonable attorney's fees, expert witness fees and other related costs and expenses of defense. Except with regard to claims based upon professional negligence, error or omissions, Architect shall defend any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against District, its directors, officials, officers, employees and agents. The Architect's obligation to indemnify for claims based upon professional negligence, errors or omissions does not include the obligation to defend actions or proceedings brought against the District but rather to reimburse the District for attorney's fees and costs incurred by the District in defending such actions or proceedings brought against the District to the extent caused by the Architect; but not for any loss, injury, death or damage caused by the negligence or willful misconduct of District or of other third parties for which the Architect is not legally liable. Architect shall pay and satisfy any judgment, award or decree that may be rendered against District, its directors, officials, officers, employees and agents in any such suits, actions or other legal proceedings to the extent the result of the Architect's negligence, errors or omissions. Such reimbursement shall include payment for District's attorney's fees and costs, including expert witness fees. Architect shall reimburse District, its directors, officials, officers, employees

and agents for any and all legal expenses and costs, including expert witness fees, Incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Architect's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials, officers, employees and agents. Notwithstanding the foregoing, Architect may select its own counsel to defend itself against any and all legal actions and claims.

6. Insurance

6.1. LPA shall maintain and shall cause each subcontractor to maintain General Liability and Property Damage Insurance to protect them and the District from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

Commercial General Liability	\$2,000,000 per occurrence
Professional Liability	\$2,000,000 per occurrence
Auto Liability for owned and non-owned vehicles	\$2,000,000 per occurrence

6.2. Upon request by the District, LPA shall provide Certificates of Insurance indicating a thirty-day (30) cancellation notice (ten-day notice for cancellation based upon non-payment of premium) and naming the District as an additional insured except for Professional Liability.

7. Mediation

7.1. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the parties.

8. Governing Law

8.1. This Agreement shall be construed in accordance with, and governed by, the laws of the State of California. Venue shall be in San Diego County.

9. Entire Agreement

9.1. This Agreement, with its exhibit, represents the entire Agreement and understandings of the Parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

10. Authority to Execute

10.1. The persons executing this Agreement on behalf of their respective Parties represent and warrant that they have the authority to do so under law and from their respective Parties.

LPA, Inc., a California Corporation

By: 

Robert O. Kupper, CEO 15183.11

Palomar Community College District

By: _____

Ron Ballesteros Perez,
Vice President

PALOMAR COLLEGE

SUBJECT: Board Policies

DESCRIPTION: Throughout the academic year the Policies and Procedures Committee monitors, reviews, and amends District Policies and Procedures. Following Committee approval they are submitted to the Strategic Planning Council for additional review and approval prior to being submitted to the Governing Board for review and final approval.

The following Board Policies have undergone review through the Shared Governance Process. These items are presented here for **first reading**:

BP 5000 Student Responsibility

BP 5010 Admission and Concurrent Enrollment

BP 5020 Nonresident Tuition

BP 5030 Fees

BP 5040 Student records, directory

BP 5045 Student records - challenging content and access

BP 5050 Student Success Support Program

BP 5150 EOPS

BP 5200 Student Health Svcs

BP 5210 Communicable Disease

BP 5220 Shower Facilities for students with housing insecurities

BP 5400 Associated Student Government

BP 5410 ASG Elections

BP 5420 ASG Financial Management

BP 5530 Student Complaints and Grievances

BP 5570 Student Credit Card Solicitation

BP 5757 Parking

STUDENT SERVICES

REV 11/17/16

~~BP 5000~~ STUDENT RESPONSIBILITY

~~Students are responsible for registration in classes and for attending classes. Furthermore, students are responsible for following the rules and regulations in the Catalog. The College is not at fault if students fail to read and understand the rules.~~

Recommending deletion – will incorporate items into other BP/AP (5530/5500).

Date Adopted: 04/08/2008

(Replaces Palomar College Policy 410 and previous versions of BP 5000)

STUDENT SERVICES

REV 11-17-16

BP 5010 ADMISSIONS AND CONCURRENT ENROLLMENT

References:

Education Code Sections 76000, 76001, 76002 and 76038

Labor Code Section 3077);

U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended;

34 Code of Federal Regulations Part 668.16(p) (U.S. Department of Education Regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);

ACCJC Accreditation Standard II.C.6

The District shall admit students who meet one of the following requirements and who are capable of benefiting from the instruction offered:

- Any person over the age of 18 and possessing a high school diploma or its equivalent.
- Other persons who are over the age of 18 years and who, in the judgment of the Superintendent/President or designee are capable of benefiting from the instruction offered. ~~Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.~~
- Persons who are apprentices as defined in Labor Code Section 3077.

The District may deny or place conditions on a student's enrollment upon a finding by the Board or designee that the applicant has been expelled within the preceding five years or is undergoing expulsion procedures in another California community college district, and that the applicant continues to present a danger to the physical safety of the students and employees of the District.

The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The Superintendent/President shall establish procedures for evaluating the validity of a student's high school completion.

Any student whose age or class level is equal to grades 8 through 12 is eligible to attend as a special part-time student for advanced scholastic or vocational courses.

Language in yellow highlight suggested by the CCLC Updates 22, 23 & 26.

Date Adopted: 4/08/2008; Rev: 11/08/2011

(Replaces current Palomar College Policy 400)

39 Any student whose age or class level is equal to grades 8 through 12 is eligible to
40 attend as a special full-time student.

41 Any student enrolled in K through 12 may attend summer session.

42 The Superintendent/President shall establish procedures for the following:

- 43 • ability to benefit and admission of high school and younger students;
- 44 • evaluation of requests for special fulltime or part-time enrollment by a pupil who
45 is identified as highly gifted;
- 46 • compliance with statutory and regulatory criteria for concurrent enrollment.

47 Denial of Requests for Admission – If the Board denies a request for special full time or
48 part time enrollment by a pupil who is identified as highly gifted, the board will record its
49 findings and the reason for denying the request in writing within 60 days.

50 The written recommendation and denial shall be issued at the next regularly scheduled
51 board meeting that occurs at least 30 days after the pupil submits the request to the
52 District.

53 Claims for state apportionment submitted by the District based on enrollment of high
54 school pupils shall satisfy the criteria established by statute and any applicable
55 regulations of the Board of Governors.

56 The Superintendent/President shall establish procedures regarding compliance with
57 statutory and regulatory criteria for concurrent enrollment.
58

59 See AP 5010 titled Admissions as well as BP 5500 titled Standards of Conduct which
60 addresses issues of admission and reinstatement and BP 5020 titled Nonresident Tuition
61 which addresses nonresident students.

Language in **yellow** highlight suggested by the CCLC Updates 22, 23 & 26.

Date Adopted: 4/08/2008; Rev: 11/08/2011
(Replaces current Palomar College Policy 400)

STUDENT SERVICES

REV 11/17/16

BP 5020 NONRESIDENT TUITION

References:

Education Code, Sections 68050, 68051, 68130, 68130.5, and 76141;
Title 5 Section 54045.5

Nonresident students shall be charged nonresident tuition for all units enrolled, unless specifically required otherwise by law.

Not later than February 1 of each year, the Superintendent/President shall bring to the Governing Board for approval an action to establish nonresident tuition for the following fiscal year. The fee shall be calculated in accordance with guidelines contained in applicable state regulations and/or the California Community College Attendance Accounting Manual.

The Superintendent/President shall establish procedures regarding collection, waiver, and refunds of nonresident tuition.

The Superintendent/President is authorized to implement a fee, to be determined not later than February 1 of each year for the following fiscal year, to be charged only to persons who are both citizens and residents of foreign countries. The Governing Board finds and declares that this fee does not exceed the amount expended by the district for capital outlay in the preceding year divided by the total FTES in the preceding fiscal year.

Students who would otherwise be charged this fee shall be exempt if they demonstrate that they are a victim of persecution or discrimination in the county of which they are a citizen and resident, or if they demonstrate economic hardship.

Students shall be deemed victims of persecution or discrimination if they present evidence that they are citizens and residents of a foreign country and that they have been admitted to the United States under federal regulations permitting such persons to remain in the United States. Students shall be deemed to have demonstrated economic hardship if they present evidence that they are citizens and residents of a foreign country and that they are receiving Temporary Assistance for Needy Families Program, Supplemental Income/State Supplementary benefits, or general assistance.

Students who would otherwise be charged this fee shall be exempt if they demonstrate that they have a parent who has been deported or was permitted to depart voluntarily, they moved abroad from California as a result of that deportation or voluntary departure, and they attended a public or private secondary school in the state for three or more years. Upon enrollment, students who qualify for this exemption must be in their first

44 academic year as a matriculated student in California public higher education, live in
45 California, and file an affidavit with the District stating that they intend to establish
46 residency in California as soon as possible.
47

48 See Procedure 5020 titled Nonresident Tuition.

STUDENT SERVICES

REV 11-30-16

BP 5030 FEES

References:

Education Code Sections 66025.3, 70902 (b)(9), 76300 et seq. and references cited below;

Title 5 Sections 51012, 54702, 54704, 54706, 54708, and 54710;

Chancellor's Office Student Fee Catalog

ACCJC Accreditation Standard I.C.6

~~The Governing Board authorizes the following fees:~~ ****moved down* to line 19****

The Superintendent/ President shall establish procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in the District catalog.

Details related to these listed fees can be found in AP 5030 titled Fees or in the Education Code Sections as cited below.

The Governing Board authorizes the following fees which are to be collected during the registration process:

Required fees include:

Enrollment Fee: Education Code Section 76300

~~Each student shall be charged a fee for enrolling in credit courses as required by law.~~

Nonresident Tuition Fee: See BP/AP 5020 titled Nonresident Tuition.
Education Code 76140 and 76140.5

Non-Resident Capital Outlay Fee: Education Code Section 76141

Auditing Fee: Education Code Section 76370

~~An established auditing fee shall be charged. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.~~

~~Persons auditing a course shall be charged a fee of [not more than \$15.00] per unit per semester. The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more~~

Text in yellow highlight suggested by CCLC.

Date Adopted: 04/08/2008;

(Replaces Palomar College Policies 403.1, 403.2, 403.5, 423.2, 5030.3, and 5030.6)

~~semester credit units shall not be charged this fee to audit three or fewer units per semester.~~

Student Health Fee: Education Code Sections ~~s 66025.3, 70902(b),~~ 76355

~~The Superintendent/President shall present to the Governing Board for approval a fee to be charged to each student for student health services. See AP 5030 for details.~~

Student Center Fee: Education Code Section 76375 and Title 5 Section 58510.

~~A Student Center Fee is required of all students attending the community college where the center is located. The Board of Governors has adopted section 58510 of CAC Title 5 to implement this provision.~~

Transcript/Student Record Fees: Education Code Section 76223

~~The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Superintendent/President is authorized to establish the fee, which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.~~

Other Fees Include:

Parking Fee: Education Code Section 76360

~~The Superintendent/President shall present fee information for parking for students to the Governing Board for approval.~~

Student Activity Card Fee (optional): CCCCCO Student Fee Handbook

Instructional Materials: Education Code Section 76365; Title 5 Sections 59400 et seq.

~~Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.~~

Physical Education Facilities: Education Code Section 76395

~~Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course shall be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.~~

Text in yellow highlight suggested by CCLC.

Date Adopted: 04/08/2008;

(Replaces Palomar College Policies 403.1, 403.2, 403.5, 423.2, 5030.3, and 5030.6)

Student Representation Fee: Education Code Section 76060.5

Students will be charged a \$1 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial, or moral reasons and shall submit such refusal in writing.

International Students Application Processing Fee: Education Code Section 76142

The District shall charge students who are both citizens and residents of a foreign country a fee to process the application for admission. This processing fee and regulations for determining economic hardship may be established by the Superintendent/President. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

Collection, Waiver and Refund of Fees

No student suspended or expelled shall be refunded any fees paid by or for the student. Education Code Sections 41302 and 76037.

- **Non-Sufficient Funds Fee**
- **Enrollment Fee Refunds**
- **Collection Penalty Fee**
- **Enrollment Fee Waivers**

Office of Primary Responsibility: Enrollment Services

See **Procedure AP** 5030 titled Fees.

Text in **yellow highlight** suggested by CCLC.

Date Adopted: 04/08/2008;

(Replaces Palomar College Policies 403.1, 403.2, 403.5, 423.2, 5030.3, and 5030.6)

STUDENT SERVICES
REV 11-17-16**BP 5040 STUDENT RECORDS AND DIRECTORY INFORMATION****References:**

Education Code Sections 76200 et seq.;

Title 5 Sections 54600 et seq.

20 U.S. Code Section 1232g(j):

ACCJC Accreditation Standard II.C.8

The Superintendent/President shall assure that student records are maintained in compliance with applicable federal and state laws relating to the privacy of student records.

Currently enrolled or former students of the District have a right of access to any and all student records relating to them maintained by the District.

No District representative shall release the contents of a student record to any member of the public without the prior written consent of the student, other than directory information as defined in this policy and information sought pursuant to a court order or lawfully issued subpoena, or as otherwise authorized by applicable federal and state laws.

Students shall be notified of their rights with respect to student records, including the definition of directory information contained here, and that they may limit the information.

Directory information shall include:

- Student participation in officially recognized activities and sports including weight, height and high school of graduation of athletic team members.
- Degrees and awards received by students, including honors, scholarship awards, athletic awards and Dean's List recognition.
- Names, address, telephone number, and dates of attendance.

See Procedure 5040 titled Student Records and Directory Information as well as Procedure 5045 titled Student Records: Challenging Content and Access Log.

STUDENT SERVICES

REV 11/17/16 formatting changes only

**BP 5045 STUDENT RECORDS: CHALLENGING CONTENT AND
ACCESS LOG**

References:

Education Code Sections 76222 and 76232;
Title 5 Section 54630

Any student may file a written request with Enrollment Services to correct or remove information recorded in the student's records that the student alleges to be: (1) inaccurate; (2) an unsubstantiated personal conclusion or inference; (3) a conclusion or inference outside of the observer's area of competence; or (4) not based on the personal observation of a named person with the time and place of the observation noted.

STUDENT SERVICES

REV 11/30/16

BP 5050 MATRICULATION STUDENT SUCCESS AND SUPPORT PROGRAM**References:**

Education Code Sections 78210 et seq.;

Title 5 Section 55500

ACCJC Accreditation Standard II.C.2

The District shall provide Student Success and Support Program matriculation services to students for the purpose of furthering equality of educational opportunity and academic success. The purpose of Student Success and Support Program services matriculation is to bring the student and the District into agreement regarding the student's educational goal through the District's established programs, policies and requirements that include admission; assessment; orientation; academic; career, transfer, and personal counseling; advising; and follow-up services.

The Superintendent/President shall establish procedures to assure implementation of Student Success and Support Program services that comply with the Title 5 regulations.

See Procedure 5050 titled Matriculation as well as Policy 5110 titled Counseling.

STUDENT SERVICES

REV 11-30-16

BP 5150 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

References:

Education Code Sections 69640 – 69656;
Title 5 Sections 56200 et seq.

To ~~help~~ assist students who have language, social, and economic disadvantages achieve academically educational goals and objectives, the District will provide support services and programs that augment the traditional student services programs.

The Extended Opportunity Programs and Services (EOPS) is established to provide services that may include, but are not limited to, outreach, recruitment, orientation, assessment, tutorial services, priority registration, textbook assistance, counseling and advising, and financial aid.

The Superintendent/President shall assure that the EOPS Program conforms to all requirements established by the relevant law and regulations.

See Procedure 5150 titled Extended Opportunity Programs and Services (EOPS)

STUDENT SERVICES
No proposed changes
REV 11/7/16

BP 5200 STUDENT HEALTH SERVICES

References:

Education Code Sections 76401 and 76355;
Title 5 Sections 53411 and 54702

Student health services shall be provided in order to contribute to the education goals of students by promoting physical and emotional wellbeing through health oriented programs and services.

Student Health Services is funded through the collection of student health fees (see BP 5030 titled Fees).

Refer to the Palomar College Catalog for additional information regarding Student Health Services.

See Procedure 5200 titled Student Health Services.

STUDENT SERVICES

REV 11/17/16

BP 5210 COMMUNICABLE DISEASE

References:

Education Code Section 76403;

California Department of Health Services;

Center for Disease Control;

County of San Diego Health and Human Services Agency

The Superintendent/President shall establish procedures necessary to assure cooperation with local public health officials in measures necessary for the prevention and control of certain communicable diseases in students.

See Procedure 5210 titled Communicable Disease

STUDENT SERVICES

REV 2/3/17

BP 5220 SHOWER FACILITIES FOR HOMELESS STUDENTS WITH HOUSING INSECURITIES

References:

Education Code Section 76011

The Superintendent/President shall establish procedures necessary to make on-campus shower facilities available to any homeless student with housing insecurities who is enrolled in coursework, has paid enrollment fees, and is in good standing with the district.

This is a new policy proposed by CCLC.

Date Adopted:

STUDENT SERVICES**REV 12-12-16****BP 5400 ASSOCIATED STUDENT GOVERNMENT****References:**

Education Code Sections 76060, 76061, and 76062

The students of the District are authorized to organize a student body association as the Associated Students of the Palomar Community College District. This student body organization is known as the Associated Student Government (ASG).

ASG is recognized as the official voice for the students in District decision-making processes. It may conduct other activities as approved by the Superintendent/President. ASG activities shall not conflict with the authority or responsibility of the Governing Board or its officers or employees.

The ASG shall conduct itself in accordance with state laws and regulations and administrative procedures established by the Superintendent/President.

The ASG shall be granted the use of District premises subject to such administrative procedures as may be established by the Superintendent/President. Such use shall not be construed as transferring ownership or control of the premises.

The ASG Constitution is available in the ASG Office and the Student Affairs Office.

See AP Procedure 5400 titled Associated Students Organization.

Date Adopted: 04/08/2008; Reviewed*(Replaces Palomar College Policy 475 and all previous versions of BP 5400)*

STUDENT SERVICES

REV 12/12/16

BP 5410 ASSOCIATED STUDENT GOVERNMENT ELECTIONS

Reference:

Education Code Section 76061

The Associated Student Government (ASG) shall conduct annual officer elections. The elections shall be conducted in accordance with procedures identified in the Associated Student Constitution and Bylaws.

Any student elected as an officer in the ASG shall meet both of the following requirements:

1. The student shall be enrolled in the District at the time of election and throughout the term of office, with a minimum of five semester units or the equivalent.
2. The student shall meet and maintain the minimum standards of scholarship (see Board Policy 4220 titled Standards of Scholarship and related administrative procedures).

The ASG may identify additional requirements for participation in the organization.

See **Procedure AP** 5410 titled Associated Student Government Elections.

STUDENT SERVICES

REV 10-25-16 (no proposed changes)

**BP 5420 ASSOCIATED STUDENT GOVERNMENT FINANCIAL
MANAGEMENT**

References:

Education Code Sections 76063-76065

Associated Student Government (ASG) funds shall be deposited with and disbursed by the Superintendent/President or designee.

The funds shall be deposited, loaned or invested in one or more of the ways authorized by law.

All funds shall be expended according to procedures established by the (ASG), subject to the approval of each of the following three persons, which shall be obtained each time before any funds may be expended:

- the Superintendent/President or designee
- the employee who is the designated adviser of the particular student body organization and
- a representative of the student body organization

The funds of the (ASG) shall be subject to an annual audit.

Associated Student Government funds are to be used for projects and programs which benefit the students and the District.

See Procedure 5420 titled Associated Student Government Financial Management.

STUDENT SERVICES

REV 2/1/17

BP 5530 STUDENT RIGHTS COMPLAINTS AND GRIEVANCES

References:

Education Code Section 76224(a);
Title IX Education Amendments of 1972

Students may initiate grievance procedures when they believe they have been subject to unjust action or the denial of rights as stipulated in published District policies/procedures, state laws, or federal laws. Such action may be instituted by a student against another student, a staff member, a faculty member, or an administrator. When a student believes an injustice has been done, the student may seek redress as outlined in the Student Grievance Procedure.

See Procedure AP 5530 titled Student Rights and Grievances.

STUDENT SERVICES

REV 12/12/16

BP 5570 STUDENT CREDIT CARD SOLICITATION

References:

Education Code Section 99030;
Title 5 Section 54400;
Civil Code Section 1747.02(m)

The Superintendent/President shall establish procedures that regulate the solicitation of student credit cards on campus.

All solicitation of funds from students, faculty, or staff by off-campus organizations or persons will be prohibited, except with the express **written** approval of the executive administration and/or Governing Board.

See **Procedure AP** 5570 titled Student Credit Card Solicitation.

STUDENT SERVICES

REV 9-26-16 (no proposed changes)

BP 5757 PARKING

References:

Education Code Section 76360;

Vehicle Code Section 21113

The Superintendent/President shall establish such administrative procedures regarding vehicles and parking on campus as are necessary for the orderly operation of instructional programs. No person shall drive any vehicle or leave any vehicle unattended on the campus except in accordance with such procedures.

Parking fees shall be established in accordance with BP 5030 titled Fees.

See AP 5757 titled Parking.

PALOMAR COLLEGE

SUBJECT: Administrative Procedures

DESCRIPTION: Throughout the academic year the Policies and Procedures Committee monitors, reviews, and amends District Policies and Procedures. Following Committee approval they are submitted to the Strategic Planning Council for additional review and approval.

The following Administrative Procedures have undergone review through the Shared Governance Process and are presented to the Board as **information items**:

AP 5010 Admission and Concurrent Enrollment

AP 5012 International Students

AP 5013 Students in the Military

AP 5020 Nonresident Tuition**

AP 5030 Fees

AP 5040 Student records, directory

AP 5045 Student records - challenging content and access

AP 5050 Student Success Support Program

AP 5150 EOPS

AP 5160 GEAR UP Program

AP 5170 TRIO Programs

AP 5200 Student Health Svcs

AP 5210 Communicable Disease

AP 5220 Shower Facilities for students with housing insecurities

AP 5400 Associated Student Government

AP 5410 ASG Elections

AP 5420 ASG Financial Management

AP 5570 Student Credit Card Solicitation

AP 5610 Voter Registration

AP 5757 Parking

STUDENT SERVICES

REV 3-3-17

AP 5010 ADMISSIONS AND CONCURRENT ENROLLMENT

References:

Education Code Section 76000;

34 CFR Section 668.16(p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended);

34 Code of Federal Regulations Part 668.16(p)

ACCJC Accreditation Standard II.C.6

Admission

The District will designate:

- Authority and responsibility for the admissions process
- Admission procedures for students over 18 with a high school diploma
- Admission criteria and procedures for students over 18 without a high school diploma
- Admission procedures for non-resident students that include a determination of residency status (AP 5015 titled Residence Determination)
- Publication of admissions policies and procedures

Admission to Palomar College shall conform to existing Education Code and Administrative Code regulations and requirements. Unless exempted by Statute, every course, course section, or class, the FTE of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the college and who meets such prerequisites as may be established pursuant to Chapter II, Division 2, Part VI, Title 5 of the California Administrative Code, commencing with Section 51820.

Palomar College admits any person who is 18 years of age or older, who holds a high school diploma or equivalent, or minors who may benefit from instruction. To be considered for admission, minors must have completed the eighth grade or reached the age of 15 and have permission of the local accredited school district. Home-schooled minors may enroll with permission of the local accredited school district or provide the Private School Affidavit from the County Office of Education. Minors under 156 years of age, with permission from an accredited public or private school and the Palomar faculty member(s) who is identified as the instructor of record for the course(s), may enroll only in courses specified by the local school district or private school. Otherwise, minors under 15 years of age are limited to enrolling in special classes devoted to children, such as child development lab classes or youth orchestra. Admission to the College does not guarantee enrollment in a class. The final decision as to whether a minor

Text in yellow highlight suggested by CCLC.

Date Approved: SPC 04/08/2008; SPC 10/18/2011

(Replaces current Palomar College Procedure 400)

under the age of ~~fifteen~~sixteen (156) may be enrolled in a class rests with the instructor.
(California Education Code, Sections 76000-76002).

Classroom Participation

Only enrolled students are allowed into classes. Others are considered visitors and may attend a class session only with permission of the instructor. District employees or other District authorized person(s) may attend classes as necessary to perform assigned duties.

Denial of Admission

If the Governing Board denies a request for special fulltime or part-time enrollment by a pupil who is identified as highly gifted, the Board will record its findings and the reason for denying the request in writing within 60 days.

The written recommendation and denial shall be issued at the next regularly scheduled Governing Board meeting that occurs at least 30 days after the pupil submits the request to the District.

The Chief Student Services Officer shall establish procedures for evaluating the validity of a student's high school completion if the District or the United States Department of Education has reason to believe that the high school diploma is not valid or was not obtained from an entity that provides secondary school education.

Office of Primary Responsibility: Enrollment Services

Text in **yellow** highlight suggested by CCLC.

Date Approved: SPC 04/08/2008; SPC 10/18/2011
(Replaces current Palomar College Procedure 400)

STUDENT SERVICES

REV 12/2/16

AP 5012 INTERNATIONAL STUDENTS

References:

Education Code Sections 76141, and 76142;
Title 5 Section 54045;
Title 8 U.S. Code Sections 214.2 et seq.

The District admits international students who have an F-1 or M-1 visa permitting them to study in the United States. International students, who come from all over the world, must comply with certain requirements imposed both by the District and applicable state and federal laws/regulations. International students pay nonresident tuition and a capital outlay fee in addition to enrollment fees (see AP 5020 titled Nonresident Tuition and AP 5030 titled Fees for more information on fees and exemptions). The District's Office of International Education monitors the students' academic progress. International students shall purchase a District-approved accident and sickness insurance policy before enrollment, and must maintain the coverage throughout their studies. Non-native speakers of English who are permanent residents of the United States and students who hold other types of visas are not considered international students.

The following is required for admission into the District's credit academic program:

- Completion of an international student application with passport-size photograph
- A Test of English as a Foreign Language (TOEFL) score of 470 (PBT)/150 (CBT) or 47 (iBT)
- Verification of high school graduation. Official transcripts of all secondary and college course work must be provided with a certified English translation
- Satisfactory recommendation if attending an English language school or another college in the United States

International students who do not meet the minimum English language proficiency requirements for regular District admission may attend the intensive English language program and reapply to Palomar College once they have attained appropriate English Language proficiency. For more information, contact the California English School at Palomar College.

The following are requirements for an International student to maintain their status:

- Maintain a valid accident/sickness insurance policy
- Maintain full-time enrollment (12+ units) each term. Exceptions can be obtained with the permission of the International Student Office
- Update education plan each term
- Major change notification at the time of the change
- Provide an updated address, phone and email contact information
- Maintenance of status and following all rules required for an F-1 visa as administered through the Student Exchange and Visitor Information System (SEVIS)
- For additional information and a complete list of all requirements, each student is required to maintain term by term contact with the International Education Office <http://www2.palomar.edu/pages/internationalstudents/>

Office of Primary Responsibility: Enrollment Services

STUDENT SERVICES

REV 11/17/16

AP 5013 STUDENTS IN THE MILITARY**References:**

Education Code Sections 68074, 68075, and 68075.5; and 68075.7
Title 5 Sections 55023, 55024, 54041, 54042, 54050, and 58620;
Military and Veterans Code Section 824
38 U.S. Code Section 3679

Residence Determinations for Military Personnel and Dependents

A student who is a member of the armed forces of the United States stationed in California on active duty, except a member of the armed forces assigned for educational purposes to a state-supported institution of higher education, is entitled to resident classification. Such student shall retain resident classification in the event that the member of the armed forces is thereafter transferred on military orders to a place outside of California or thereafter retires from active duty, so long as the student remains continuously enrolled in the District.

Education Code Sections 68074 requires that: Students whose natural or adopted children, stepchildren, or spouse who is a dependent of a member of the armed forces of the United States stationed in this state on active duty shall be entitled to resident classification. Such student shall retain resident classification if he/she is thereafter transferred on military orders to a place outside of California, so long as the student remains continuously enrolled in the District.

A veteran who was discharged or released from at least 90 days of active service less than three years before the date of enrollment in a course commencing on or after July 1, 2015, and his/her dependents, regardless of the veteran's state of residence is entitled to resident classification. ~~A student who was a member of the armed forces of the United States stationed in California on active duty for more than one year immediately prior to being discharged from the armed forces is entitled to resident classification for the length of time he or she lives in California after being discharged up to the minimum time necessary to become a resident. The Waiver of nonresident tuition may be for up to one year if an affidavit is filed declaring intent to establish California Residency as soon as possible. The student must live in the state during this period and the waiver must be used within two years from being discharged.~~

An individual who is the child or spouse of a person who, on or after September 11, 2001, died in the line of duty while serving on active duty as a member of the Armed Forces who resides in California and enrolls in the community college within three years of the Service Member's death in the line of duty following a period of active duty service of 90 days or more is entitled to resident classification.

Date Approved: 11/20/07; Revised: 10/18/11; Revised: 5/15/12; Revised 12/9/14
(Replaces former Palomar College Procedure 417 and previous versions of AP 5013)

A parent who is a federal civil service employee and his/her natural or adopted dependent children are entitled to resident classification if the parent has moved to this state as a result of a military mission realignment action that involves the relocation of at least 100 employees. This classification shall continue until the student is entitled to be classified as a resident, so long as the student continuously attends an institution of public higher education.

A student claiming the residence classifications provided for in this procedure must provide a statement from the student's commanding officer or personnel officer providing evidence of the date of the assignment to California and that the assignment to active duty in California is not for educational purposes. A student claiming the residence classifications provided for here for the dependent of military personnel shall provide a statement from the military person's commanding officer or personnel officer that the military person's duty station is in California on active duty as of the residence determination date, or has been transferred outside of California on active duty after the residence determination date, or that the military person has retired from active duty after the residence determination date. (Title 5 Sections 54041 and 54042)

Withdrawal Policies for Members of the Military

A student who is a member of an active or reserve United States military service and who receives orders compelling a withdrawal from courses shall be permitted to withdraw upon verification of such orders. A withdrawal symbol may be assigned which may be a "W" or a "MW." Military withdrawal shall not be counted in progress probation, dismissal calculations, or in calculating the permitted number of withdrawals. In no case may a military withdrawal result in a student being assigned an "FW" grade. In no case may a college require a student who is required to report for military duty to withdraw from a course by a specified date in order to receive a full refund of the tuition and fees the student paid to the college for the academic term in which the student was required to report for military service.

Also see AP 4230 titled Grading Symbols.

Office of Primary Responsibility: Enrollment Services

STUDENT SERVICES

REV 2/1/17

AP 5020 NONRESIDENT TUITION

References:

Education Code Sections 68130.5 and 76140 et seq.;
Title 5 Section 54045.5

The nonresident tuition fee will be established not later than February 1 for the succeeding fiscal year according to one of the following bases:

- Statewide basis
- District basis
- District basis with 10% or more noncredit FTES
- No more than a contiguous district
- No more than the District basis and no less than the statewide basis

Exemptions to the nonresident tuition fee requirements include any students, other than non-immigrant ~~aliens~~ foreign nationals under 8 U.S. Code Section 1101(a)(15), who meet all of the following requirements:

- either high school attendance in California for three or more years OR attainment of credits earned in California from a California high school equivalent to three or more years of full-time high school coursework and a total of three or more years of attendance in California elementary schools, California secondary schools, or combination of those schools;
- graduation from a California high school or attainment of the equivalent thereof
- registration or enrollment in a course offered by an accredited institution of higher education for any term commencing on or after January 1, 2002
- completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption and
- in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so

Additionally:

- Any students who meet the following requirements:
 - demonstrates financial need;
 - has a parent who has been deported or was permitted to depart voluntarily;
 - moved abroad as a result of that deportation or voluntary departure;
 - lived in California immediately before moving abroad;
 - attended a public or private secondary school in the state for three or more years; and

- Upon enrollment, will be in his or her first academic year as a matriculated student in California public higher education, will be living in California, and will file an affidavit with the District stating that he or she intends to establish residency in California as soon as possible.
- Any nonimmigrant foreign nationals granted "T" or "U" visa status under title 8 U.S. Code Section 1101(a)(15)(T)(i) or (ii), or section 1101(a)(15)U(i) or (ii), respectively, who meet the following requirements:
 - high school attendance in California for three or more years;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term or commencing on or after January 1, 2002; and
 - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption.
- Non-resident fees for special part-time students will be waived based on the following criteria (Education Code Section 76140):
 - The student must be residing in California.
 - The student must be attending a high school (public or private) in California.
 - The student must be enrolled as a special part-time student in fewer than 12 units each semester or fewer than 15 units if participating in a CCAP as defined in AP 5011.
 - The student must be recommended by the principle of the pupil's school and have parental permission to attend a community college.
 - This exemption does not apply to special full-time students.
 - This exemption does not apply to non-immigrants other than "T" and "U" non-immigrant visa.
 - Students receiving this non-resident tuition exemption do not receive resident status.

The computation of the nonresident tuition per unit charge is based on the expense of education for the base year, the annual attendance (FTES), and the U.S. Consumer Price Index.

The computation of the nonresident capital outlay fee is not to exceed the amount expended for capital outlay in the preceding year divided by the total full-time equivalent students.

The application processing fee for citizens and residents of a foreign country is not to exceed the lesser of:

- the actual cost of processing an application and other documentation required by the federal government, or
- \$100, which may be deducted from the tuition fee at the time of enrollment.

Offices of Primary Responsibility: Fiscal Services and Student Services

STUDENT SERVICES

REV 02/09/17

AP 5030 FEES

References:

Education Code Sections 66025.3, 70902(b)(9), 76300et seq. and 76300.5 and 76355;
Title 5 Sections 51012, 58520, and 58629 54704, 54706, and 54708;
California Community College Chancellor's Student Fee Handbook
ACCJC Accreditation Standard I.C.6

REQUIRED FEES INCLUDE:

Enrollment Fee: A state mandated fee for enrolling in classes will be charged as determined by enrollment status. (Education Code Section 76300 and 76300.5; Title 5 Sections 58500-58509)

Nonresident Tuition Fee: See BP 5020 titled Nonresident Tuition and AP 5020 titled Nonresident Tuition (Education Code Sections 76140 and 76140.5) Nonresident tuition with these permissive exemptions:

- A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5):
- All students, other than nonimmigrant aliens under 8 U.S. Code Section 1101(a)(15), who meet the following requirements:
 - high school attendance in California for three or more years;
 - graduation from a California high school or attainment of the equivalent thereof;
 - registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - completion of a questionnaire form prescribed by the State Chancellor's Office verifying eligibility for this nonresident tuition exemption; and
 - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her immigration status, or will file an application as soon as he/she is eligible to do so.
- Non-resident fees for special part-time students will be waived based on the following criteria (Education Code Section 76140):
 - The student must be residing in California.
 - The student must be attending a high school (public or private) in California.
 - The student must be enrolled as a special part-time student in fewer than 12 units each semester or fewer than 15 units if participating in a CCAP as defined in AP 5011.
 - The student must be recommended by the principle of the pupil's school and have parental permission to attend a community college.
 - This exemption does not apply to special full-time students.
 - This exemption does not apply to non-immigrants other than "T" and "U" non-immigrant visa.
 - Students receiving this non-resident tuition exemption do not receive resident status.

Text in yellow highlight is CCLC proposed language which incorporated changes proposed in Updates 20 -28.
Change in blue made after P&P approved on 2/3/17.

Date Approved: 4/8/2008, Revised 12/6/2011
(Replaces former Palomar College Procedures 5300)

Non-Resident Capital Outlay Fee: Education Code Section 76141 The computation of the capital outlay fee is not to exceed the amount expended for the capital outlay in the preceding year divided by the total full-time equivalent students.

Auditing Fee: Persons auditing a course shall be charged an established fee. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester. (Education Code Section 76370)

Student Health Fee: A health fee is charged to all students for operation of the Student Health Centers or Centers as authorized in Education Code Section 76355. Education Code Sections 66025.3, 70902(b), 76355)

The following students are exempt by law:

- Students who are taking only apprenticeship classes
- Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization

Other exempt students include:

- Students who are active duty military students and taking classes exclusively at the Camp Pendleton Center or who are deployed overseas.
- Students who attend Community Services Seminars
- Students who are exclusively taking Worksite Education specifically as employees of companies attend Not-for-Credit instruction.
- Students who are enrolled in non-credit classes at sites other than the San Marcos Campus and the Escondido Center exclusively taking contract education classes.
- Students who are exclusively enrolled in credit and non-credit classes at sites other than the San Marcos Campus and Escondido Center educational sites where Palomar College does that do not offer Student Health Services
- Students who are taking classes exclusively via distance education

Student Center Fee: A fee is assessed to all students attending classes at the San Marcos campus for the purpose of financing, constructing, enlarging, remodeling, refurbishing, and operating a student center. The fee is \$1 per unit up to a maximum of \$10 per student per year. Noncredit students are not required to pay the fee, nor can are recipients of Temporary Assistance to Needy Families, Supplemental Security Income (SSI), State Supplementary Payment (SSP), or general assistance. (Education Code Section 76375 and Title 5 Section 58510)

Transcript/Student Record Fee: The District shall furnish at no charge up to two transcripts of students' records or two verifications of various records. After two copies, the District shall charge a fee. The District shall not charge for searching or retrieving any student record. Students may request special processing or rush processing of a transcript for an additional fee. (Education Code Section 76223)
(See the Palomar Class Schedule for exact fee amount)

Text in yellow highlight is CCLC proposed language which incorporated changes proposed in Updates 20 -28. Change in blue made after P&P approved on 2/3/17.

Date Approved: 4/8/2008, Revised 12/6/2011
(Replaces former Palomar College Procedures 5300)

OTHER FEES INCLUDE:

Parking Fee: A parking fee will be assessed per semester or session to park on District property parking lots for automobiles and motorcycles. See the class schedule for the specific amount. (Education Code Section 76360)

The following students are exempt by law from parking fee that exceed twenty dollars (\$20) per semester:

- Students who receive financial assistance (i.e., Board of Governors Enrollment Fee Waiver-A, B, C). Special categories BOGW with the exception of students who are dependent children and surviving spouses of members of the California Veteran or National Guard who are killed or permanently disabled while in active services.

Instructional Materials: Education Code Section 76365; Title 5 Sections 59400 et seq.

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District.

~~**Student Activities Fee (optional):** The optional student activities fee offers students a number of benefits including discounts to campus events and purchases with local merchants. Please contact the Comet Center or the Student Affairs Office for more information. See class schedule for the specific fee amount. The fee is nonrefundable after the drop deadline. (CCCCO Student Fee Handbook)~~

Student Identification Activities Card Fee (optional): The student ID card allows access to a variety of District support services and activities. The fee is nonrefundable after the drop deadline. (CCCCO Student Fee Handbook)

Student Representation Fee: Education Code Section 76060.5

Students will be charged a \$1 fee per semester to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee for religious, political, financial, or moral reasons and shall submit such refusal in writing.

COLLECTION AND REFUND OF FEES

No student suspended or expelled shall be refunded any fees paid by or for the student. (Education Code Sections 41302 and 76037)

Non-Sufficient Funds Fee: The District shall charge a fee for personal checks returned for insufficient funds.

Text in yellow highlight is CCLC proposed language which incorporated changes proposed in Updates 20 -28. Change in blue made after P&P approved on 2/3/17.

Date Approved: 4/8/2008, Revised 12/6/2011
(Replaces former Palomar College Procedures 5300)

Enrollment Fee Refunds: The District shall refund upon request any enrollment fee paid by a student in excess of that computed pursuant to Education Code Section 58501 for program changes made during the first two weeks of instruction as allowed by law.

The District shall not refund any enrollment fee paid by a student for program changes made after the first two weeks of instruction unless the program change is a result of action by the District to cancel or reschedule a class.

~~No student suspended or expelled shall be refunded any fees paid by or for the student. (Education Code Sections 41302 and 76037)~~

Collection Penalty Fee: Any past due debt will be subject to collection by a private collection agency or through the Chancellor's Office Tax Offset Program. A 33% collection fee will be added to the amount owed the District.

For students who owe fees, the District offers various payment methods for students including in full online, at the Cashiers Office, or by enrolling into a Payment Plan to pay your tuition and fees in installments. Details for the various payment options are available on the college website.

Enrollment Fee Waivers

Any private or public elementary or secondary school pupil admitted to Palomar College as a special part-time student for credit classes is exempt from the enrollment fee. The attendance of the student must be authorized by a letter of permission from the school principal.

For purposes of this policy, a special part-time student is a student who registers in less than 12 units per semester at Palomar College. Credit for courses completed shall be at the college level but may be transferred back to the school district for fulfillment of graduation requirements. (Education Code Sections 72252 and 76001)

~~Nonresident fees for special part-time students are subject to nonresident tuition if classes are taken for college credit. will be waived based on the criteria previously listed under Non-Resident Fees section of this Administrative Procedure (AP 5030). are subject to nonresident tuition if classes are taken for college credit.~~

Students participating in a "College and Career Access Pathways" partnership (CCAP) will be considered a special part-time student for up to 15 units per term if all of the following circumstances are satisfied (Education Code Section 76004(p)):

- The units constitute no more than four community college courses per term.
- The units are part of an academic program that is part of a CCAP partnership agreement.
- The units are part of an academic program that is designed to award both a high school diploma and an Associate degree or a certificate or credential.

Furthermore, if the special part-time student who is participating in a CCAP partnership meets all three of the aforementioned requirements, the college district must exempt the following community college fees pursuant to Education Code Section 76004(q):

Text in yellow highlight is CCLC proposed language which incorporated changes proposed in Updates 20 -28. Change in blue made after P&P approved on 2/3/17.

Date Approved: 4/8/2008, Revised 12/6/2011
(Replaces former Palomar College Procedures 5300)

- Student representation fee. (Section 76060.5)
- Nonresident tuition fee and corresponding permissible “capital outlay” fee. (Sections 76140, 76141 and 76142)
- Transcript fees. (Section 76223)
- Course enrollment fees. (Section 76300)
- Apprenticeship course fees. (Section 76350)
- Early Childhood Education Lab School fees. (Section 79121)

The District may waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District’s error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.

The following students are exempt by law:

- Students who receive financial assistance (i.e., Board of Governor Enrollment Fee Waiver-A, B, C). Special categories BOGW such as students who are dependent children and surviving spouses of members of the California Veteran or National Guard who are killed or permanently disable while in active services, recipient of Congressional Medal of Honor or child of recipient, surviving dependent of individual killed in 9/11/01 Terrorist Attack, and eligible dependent of a deceased law enforcement/fire suppression personnel killed in the line of duty.

Office of Primary Responsibility: Enrollment Services

Text in yellow highlight is CCLC proposed language which incorporated changes proposed in Updates 20 -28. Change in blue made after P&P approved on 2/3/17.

Date Approved: 4/8/2008, Revised 12/6/2011
(Replaces former Palomar College Procedures 5300)

STUDENT SERVICES

REV 2/3/17

AP 5040 STUDENT RECORDS, DIRECTORY INFORMATION, AND PRIVACY

References:

Education Code Sections 71091 and 76200 et seq.;

Title 5 Sections 54600 et seq.,

20 U.S. Code Section 1232g(i) (U.S. Patriot Act);

Civil Code Section 1798.85

ACCJC Accreditation Standard II.C.8

A cumulative record of enrollment, scholarship, and educational progress shall be kept for each student.

Release of Student Records

No instructor, official, employee, or member of the Governing Board shall authorize access to student records to any person except under the following circumstances:

- Student records shall be released pursuant to a student's written consent. Student employees have access to student records only as necessary in the performance of their jobs. For example, a student employee under the supervision of a regular contract employee has access to student records on the basis of a "need to know."
- A student has access to review his/her own record and, with written permission, may receive a personal transcript or have the transcript sent to another individual or institution. Parents of both minors do have access. Parents of and non-minor students do not have access, except when written permission is received from the student.

"Directory information" may be released in accordance with the definitions in BP 5040 titled Student Records and Directory Information. Directory information is maintained which includes name, address, telephone number, date of birth, and dates of attendance class schedule information.

1. Student degrees and awards are publicized to recognize scholastic and athletic achievements in the school newspaper, or to the news media.
 2. Lists may be provided to other Palomar College departments or to colleges and universities for the expressed purpose of providing educational opportunities and financial assistance to students (names and addresses only).
- Student records shall be released pursuant to a judicial order or a lawfully issued subpoena. Each student whose record is requested under a subpoena is notified

Date Approved: SPC 04/08/2008, Revised:

(Replaces Palomar College Procedure 405 and all previous versions of BP 5040)

in advance of compliance and will be offered an opportunity to introduce a motion to quash.

- Student records shall be released pursuant to a federal judicial order that has been issued regarding an investigation or prosecution of an offense concerning an investigation or prosecution of terrorism.

Student records may be released to officials and employees of the District only when they have a legitimate educational interest to inspect the record. The institution considers the following to be "legitimate educational interest:"

- Performing a task related to the student's education, related to the student's receipt of financial aid, or to the student's health and safety. For example, an agent of a financial aid funding agency, who is requesting information for determination of program eligibility, may have access to student-record information on the applicant.
- Performing tasks with written consent of the student. For example, a formal committee (e.g., Academic Review Committee) has access to student records in the conduct of its deliberations because the records are germane to rendering a decision by the committee. In this case, permission is granted when the student petitions the committee to act on his/her request.
- Performing current teaching or counseling duties directly affecting the student. For example, a member of the faculty seeking information about a student currently registered in a class taught by that faculty member is construed to have legitimate educational interest and is entitled to access the student's record. The request for information about a student not registered, formerly registered, or registered in another faculty member's class, or who is a relative of the faculty member is not a legitimate educational interest and must have the written consent of the student to access the student's record. A counselor has legitimate educational interest and has implied permission to access a student's record when the student requests counseling or advising services.
- Research approved by the institution: For example, a task force, under the direction of the Superintendent/President, may have access to student records for purposes of research. Under these circumstances, the students' identities will be protected.
- Student records may be released to authorized representatives of the Comptroller General of the United States, the Secretary of Education, an administrative head of an education agency, state education officials, or their respective designees or the United States Office of Civil Rights, where that information is necessary to audit or evaluate a state or federally supported educational program or pursuant to state or federal law. Exceptions are that when the collection of personally identifiable information is specifically authorized by federal law, any data collected by those officials shall be protected in a manner that will not permit the personal identification of students or their parents

by other than those officials, and any personally identifiable data shall be destroyed when no longer needed for that audit, evaluation, and enforcement of federal legal requirements. Persons performing a task that is specified in his/her job description by contract agreement. For example, a contracted District auditor has access to student records in the performance of those duties related to the audit of a program. Likewise, a Department of Finance auditor or auditor from the Chancellor's Office has access to student records to conduct a comprehensive audit of compliance to program regulations.

- Student records may be released to officials of other public or private schools or school systems, including local, county, or state correctional facilities where education programs are provided, where the student seeks or intends to enroll or is directed to enroll. The release is subject to the conditions in Education Code Section 76225. For example, third-party contractual arrangements between the student and an agency for educational benefits may require transcripts to verify course completion. Military organizations, local fire and police agencies, and private businesses may reimburse the student or the District for enrollment fees. (See the Office of Enrollment Services for details.)
- Student records may be released to agencies or organizations in connection with a student's application for, or receipt of, financial aid, provided that information permitting the personal identification of those students may be disclosed only as may be necessary for those purposes as to financial aid, to determine the amount of the financial aid, or conditions that will be imposed regarding financial aid, or to enforce the terms or conditions of financial aid. (See the Office of Financial Aid/Veterans/Scholarships Services for details.)
- Student records may be released to organizations conducting studies for, or on behalf of, accrediting organizations, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering financial aid programs, and improving instruction, if those studies are conducted in such a manner as will not permit the personal identification of students or their parents by persons other than representatives of those organizations and the information will be destroyed when no longer needed for the purpose for which it is conducted. (See the Office of Enrollment Services for details.)
- Student records may be released to appropriate persons in connection with an emergency if the knowledge of that information is necessary to protect the health or safety of a student or other persons, subject to applicable federal or state law.
- The following information shall be released to the federal military for the purposes of federal military recruitment: student names, addresses, telephone listings, dates and places of birth, levels of education, **major(s)**, degrees received, prior military experience, and/or the most recent previous educational institutions enrolled in by the students.

The District may be required by law to release student records to external parties. For example, student records may be requested under the California Public Records Act. In these cases, students' identities shall be removed.

Use of Social Security Numbers

Effective January 1, 2007, the District shall not do any of the following:

- Publicly post or publicly display an individual's social security number;
- Print an individual's social security number on a card required to access products or services;
- Require an individual to transmit his/her social security number over the internet using a connection that is not secured or encrypted;
- Require an individual to use his/her social security number to access an Internet Web site without also requiring a password or unique personal identification number or other authentication device; or
- Print, in whole or in part, an individual's social security number that is visible on any materials that are mailed to the individual, except those materials used for:
 - Application or enrollment purposes;
 - To establish, amend, or terminate an account, contract, or policy; or
 - To confirm the accuracy of the social security number.

Regulations and procedures regarding student records are available in the Records Office.

Also see AP 5045 titled Student Records: Challenging Content and Access Log.

Office of Primary Responsibility: Enrollment Services

STUDENT SERVICES

REV 3-3-17

**AP 5045 STUDENT RECORDS: CHALLENGING CONTENT AND
ACCESS LOG****References:**

Education Code Sections 76222 and 76232;
Title 5 Section 54630

Challenging Content

Students may file written requests with the Enrollment Services Office to correct or remove information recorded in their student records as described in the policy. Within 30 days of receipt of the request, the Enrollment Services Office shall meet with the student and the employee who recorded the information in question, if any, if the employee is presently employed by the District. The Enrollment Services Office shall then sustain or deny the allegations.

If the Enrollment Services Office sustains any or all of the allegations, the subject information shall be corrected, removed, or destroyed as applicable. If the Enrollment Services Office denies any or all of the allegations and refuses to order the correction or removal of the information, students, within 30 days of the refusal, may appeal the decision in writing to the Academic Review Committee for academic issues, the Financial Aid Student Program Eligibility Appeals Committee for student financial aid record issues, or the Director of Student Affairs for disciplinary record issues.

A final appeal may be made to the Governing Board. The Governing Board shall, in closed session with the student and the employee who recorded the information in question, determine whether to sustain or deny the allegations. If the Governing Board sustains any or all of the allegations, it shall order the Superintendent/President or his/her designee, to immediately correct or remove and destroy the information. The decision of the Governing Board shall be final.

If the final decision is unfavorable to the student, the student shall have the right to submit a written statement of his/her objections to the information. This statement shall become a part of the student's record until the information objected to is corrected or removed.

Whenever there is included in any student record information concerning any disciplinary action, the student shall be allowed to include in such record a written statement or response concerning the disciplinary action.

Whenever there is included in any student record information concerning any disciplinary action in connection with any alleged sexual assault or physical abuse, or threat of sexual assault, or any conduct that threatens the health and safety of the

Date Approved: SPC 04/08/2008; Reviewed:

(Replaces Palomar College Procedure 405 and all previous versions of BP 5045)

alleged victim, the alleged victim of that sexual assault or physical abuse shall be informed within three days of the results of the disciplinary action and the results of any appeal. The alleged victim shall keep the results of that disciplinary action and appeal confidential.

Access Log

A log or record shall be maintained for each student's record that lists all persons, agencies, or organizations requesting or receiving information from the record and their legitimate interests. The listing need not include any of the following:

- Students seeking access to their own records
- Parties to whom directory information is released
- Parties for whom written consent has been executed by the student
- Officials or employees having a legitimate educational interest

The log or record shall be open to inspection only by the student and the Enrollment Services Office, and to the Comptroller General of the United States, the Secretary of Education, an administrative head of an education agency, and state educational authorities as a means of auditing the operation of the system.

Also see AP 5040 titled Student Records and Directory Information.

Office of Primary Responsibility: Enrollment Services

STUDENT SERVICES

REV 1/11/17

AP 5050 MATRICULATION STUDENT SUCCESS AND SUPPORT PROGRAM**References:**

Education Code Sections 78210 et seq.;

Title 5 Section 55500 et seq.

ACCJC Accreditation Standard II.C.2

Matriculation The Student Success and Support Program brings students and the District into agreement regarding the student's educational goal through the District's established programs, policies, and requirements. The agreement is implemented by means of a student educational plan.

Each students, in entering into a student educational plan, will do all of the following:

- ~~express at least a broad educational intent upon admission~~
- identify an education and career goal;
- identify a course of study;
- be assessed to determine appropriate course placement;
- complete orientation;
- participate in the development of the student educational plan;
- ~~declare a specific goal~~ complete a student educational plan no later than the term after which each student completes 15 semester units of degree applicable credit coursework
- diligently attend class and complete assigned coursework, and
- complete courses and maintain progress toward an educational goal and
- ~~cooperate in the development of a student educational plan~~

Matriculation Student Success and Support Program services include, but are not limited to, all of the following:

- ~~Processing of the application for admission~~
- Orientation ~~and pre-orientation services designed to provide to students~~, on a timely basis, information concerning campus procedures, academic expectations, financial assistance, and any other appropriate matters and
- Assessment and counseling upon enrollment, which shall include, but not be limited to, all of the following:

Date Approved: SPC 04/08/2008; Revised:

(Replaces Palomar College Procedure 401 and all previous versions of AP 5050.)

- The use of multiple measures to assess students' academic skills and abilities
- Administration of assessment instruments to determine student competency in computational and language skills
- Assistance to students in the identification of aptitudes, interests, and educational objectives, including, but not limited to, associate of arts degrees, transfer for baccalaureate degrees, and career/technical certificates and licenses
- Evaluation of study and learning skills
- Referral to specialized support services as needed, including, but not limited to, federal, state, and local financial assistance; health services; **mental health services**; campus employment placement services; extended opportunity programs and services; campus child care services programs that teach English as a second language; and disabled student services
- Advisement concerning course selection
- Ongoing institutional research program
- ~~Post-enrollment evaluation of students' progress~~ **Follow-up services**, and required advisement or counseling for students who are enrolled in remedial courses, who have not declared an educational objective as required, or who are on academic probation
- Faculty and staff training and
- Prerequisite validation and enforcement

The District shall not use any assessment instrument except one specifically authorized by the Board of Governors of the California Community Colleges.

Office of Primary Responsibility: Dean of Counseling Services

STUDENT SERVICES

REV 12-12-16

AP 5150 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES**References:**

Education Code Sections 69640-69656;
Title 5 Sections 56200 et seq.

The Extended Opportunity Programs and Services (EOPS) Annual Plan includes the following:

- Establishment of goals and objectives
- Staffing and program management
- Documentation and data collection system
- An EOPS advisory committee
- A director
- Eligibility criteria
- Student responsibility requirements
- Recruitment and outreach services
- Cognitive and non-cognitive assessment, advising, orientation services and registration assistance
- Director's Waivers
- Counseling and retention services
- Transfer services
- Direct aid
- Establishment of objective to achieve the goals in implementing extended opportunity programs and service
- Review and evaluation of the programs and services and submission of related reports.
- Program review, evaluation, and reporting

EOP&S

- Counseling (academic, career/technical, and personal)
- Tutoring
- Book services
- Pre-enrollment advisement
- Transfer services

Date Approved: SPC 04/08/2008

(Replaces Palomar College Procedure 418.2 and all previous versions of AP 5150)

- Educational workshops
- Meal tickets
- EOP&S/college orientation
- Food pantry
- Parking permits or bus passes
- PIC cards
- Priority registration
- Single-parent support services
- Summer classes and coordinate with instructors
- Four-year college fee waivers
- Child care assistance
- Graduation cap and gown
- Other educational support

Also refer to the Palomar College Catalog

Offices of Primary Responsibility: EOP&S/CARE/CalWORKs Student Services
Counseling Services

STUDENT SERVICES
REV 1/11/17 for deletion**AP 5160 — GEAR UP PROGRAM****References:**

Education Code Section 70902

Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) is a federal program funded by the U.S. Department of Education to help raise expectations, provide college preparatory insights, and develop academic skills and plans to ensure that low-income middle school students are well prepared for college.

The Palomar College GEAR UP Project partners include local educational institutions and community organizations.

The GEAR UP Program provides:

- Specialized academic enrichment through support activities college courses, e.g. Spelling Bee/Math Competitions
- Off-track/after school enrichment programs
- Instruction in critical thinking skills, study skills, SAT Preparations, etc.
- Tutoring
- Academic, Career, Personal Counseling
- Mentoring Programs
- Parent Workshops
- Computerized Scholarship Search
- College Campus Visits/Tours
- Academic Needs Assessment
- Personal Education Plans
- Cultural Enrichment Trips
- Cultural Diversity Training
- Professional Development and training for staff, teachers, counselors, tutors, mentors and volunteers

Also refer to the Palomar College Catalog and class schedule.

Offices of Primary Responsibility: Grant Funded Student Programs, Counseling Services

Date Approved: SPC 11/20/2007; Reviewed:
(Replaces current Palomar College Procedure 418.2)

STUDENT SERVICES
REV 1/11/17 for deletion**AP 5170 — TRIO PROGRAMS****References:**

Education Code Section 70902

The TRIO Program is a federal program funded by the U.S. Department of Education to helping students from low income families and first generation background to finish high school, enter college, and successfully graduate.

The District hosts the following TRIO Programs: Educational Opportunity Center, Student Support Services, and Upward Bound.

TRIO/North County Educational Opportunity Center (NCEOC)

NCEOC staff provides information and advising to qualified adults (low income and or first-generation college) who want to enter or continue attending:

- an adult school (GED program)
- a community college (including ESL, career/technical, certificate and degree programs)
- other educational institutions (after high school)

The program staff provides the following services:

- academic advisement
- career advisement
- financial aid information
- access to postsecondary tutoring
- test preparation
- workshops designed to support student success

TRIO/Student Support Services

TRIO/Student Support Services at Palomar College is designed to provide support services to potential transfer college students and enhance their chances for successful completion as they pursue their baccalaureate degree.

In order to receive assistance through TRIO/Student Support Services, students must be enrolled at Palomar College and need the services of the program. Program services include:

- academic advising
- tutoring
- priority registration
- personal
- career and transfer counseling
- college/university visits
- student success workshops
- financial aid information
- cultural events.

All participants must be either low income, first-generation, and/or disabled.

TRIO/Upward Bound

Escondido Center

The Upward Bound (UB) Program is an outreach and retention program for eligible high school students who are motivated to attend and succeed in college. Services offered to student participants include:

- academic advising
- after-school tutoring
- college-admissions and financial-aid information
- study-skills and SAT workshops
- college-campus visits
- cultural and educational programs
- supplemental instruction in subjects such as English, math, science, and foreign language on UB College Saturdays
- summer residential program

In order to participate in the Upward Bound Program, students must meet the low-income and first-generation eligibility criteria and be ninth graders enrolled in the following high schools: Escondido High School, Orange Glen High School, San Pasqual High School, San Marcos High School, Oceanside High School, and El Camino High School.

Also refer to the Palomar College Catalog and class schedule

Offices of Primary Responsibility: Grant Funded Student Programs
Counseling Services

STUDENT SERVICES
REV 3-3-17**AP 5200 STUDENT HEALTH CENTERS SERVICES****References:**

Education Code Sections 76350-76395, and 76401 and 76355;
Title 5, Code of Regulation, Sections 53411 and 54702

General

Student Health Centers will operate at any Palomar Educational facility in which students are assessed the health fee. The level of service available at each Student Health Centers will vary depending on funding, assessment data and demonstrated need. Services will be available for students during each semester (Fall, Spring, Summer)/Interession (Winter and Summer) a student health fee is assessed.

Payment of the Student Health Fee entitles the student to free evaluation(s) by a medical professional (Medical Doctor, Nurse Practitioner, Registered Nurse and/or Behavioral Health Counselor). Student Heath Centers will charge fees for additional services that include nursing, dental assisting, child development, and sports physical examinations, prescription medications, specialized medical and laboratory procedures. Charges for prescription medications and laboratory fees will not exceed \$5.00 above the cost charged to the Student Health Center.

The Student Health Center Advisory Committee, will meet at least once a semester to evaluate current services relative to student needs, review health fee income and expenditures, identify materials and services not covered by the Student Health Fee for determining optional service fees, and make suggestions and recommendations to the Director of Student Health Services and District administration.

The services provided to students, whom are currently enrolled and have paid the student health fee include: by Student Health

- **Clinical Care Services: --basic primary care, health assessments, screening for short-term episodic care and services necessary for the treatment of acute illness, injuries and emergencies**
 - **Acute and primary care services that includes assessment, intervention, and referral for acute medical conditions or specialist evaluation.**
 - **First aid, and basic emergency care with referral for advanced medical care.**

Date Approved: SPC 4/8/2008

(Replaces Palomar College Policy 450, Procedure 418.2, and all previous versions of AP 5200.)

- Communicable disease control that includes immunization services, surveillance and reporting suspected disease outbreaks and liaison with San Diego County Public Health Officials.
- Reproductive healthcare includes basic examinations for STDs, breast abnormalities, birth control and health education.
- Physical examinations and immunizations for entrance into academic programs (nursing, child development, paramedic, dental assisting, fire and police academy) - service fee will be charged for the physical exam as well as laboratory and immunization requirements.
- Laboratory Services – testing provided by a licensed, contracted laboratory for an additional service fee.
- Prescriptions – medication dispensed for a service fee or provided in written form for what is not stocked available in the pharmacy through Health Services.
- Behavioral Health Counseling
 - Mental Health Services -- direct and/or referral services by a registered nurse including crisis management, short term personal counseling, alcohol/drug counseling, stress management, suicide prevention, mental health assessment and eating disorders counseling
 - Crisis Management – assessment and intervention for students' experiencing psychological crisis in collaboration with Behavioral Intervention Team (BIT), Disability Resource Center (DRC) and Campus Police for referral to local community agencies for continued care and/or hospitalization for imminent harm to self or others.
 - Short Term psychotherapy- assessment and provide limited therapy and referral services to local community psychological resources.
 - Case Management- collaborate with Disability Resource Center and Academic Counseling to provide ongoing monitoring and support therapy for students, whom are experiencing chronic mental illness and academic challenges/difficulties.
- Support Services
 - Confidentiality and Mandated Reporting- compliance with State and Federal privacy laws. Protected health information is released as mandated by law (for example, pertaining to communicable diseases, sexual assault, domestic violence, harm to self or others, child abuse). Healthcare providers such as physicians, nurse practitioners, registered nurses, and behavioral health counselors along with BIT members, Campus Police, Vice President of Student Services, Director of Student Affairs share information with each other on an as-needed or need-to-know basis.

- Medical and Behavioral Health Treatment Records- Medical record documentation (physical or electronic form) is released when an individual authorizes, in writing, release of his/her protected health information to other healthcare providers or agencies or when requested under a court order. Records are kept for 7 years, by law and then destroyed.
- Medical Injury and Worker Compensation Reports- assist students with completion of medical injury report and forward these report to Risk Management Office and Environmental Safety Officer. Assist full and part time employees or student injury during academic program authorized clinical experience complete Workers Compensation Injury report and forward to Human Resource for processing and follow-up.
- Student Accident Insurance- premiums for the insurance (not athletic insurance) are paid through student health fees revenues. Staff assist students complete accident insurance claim forms and submit to company for processing.
- ~~Community Referrals~~ -- radiology, dental, optometric, and other services
- Special Services
 - Health Education and Wellness Programs -- provided by registered nurses and health education personnel that includes but not limited to classroom representations, seminars for faculty and staff, monthly health promotional events, financial and administrative support for student clubs such as Active Minds.
 - Teaching and Research- provide clinical experience opportunity for student workers interested in the healthcare field. Research consists of quality assurance initiatives, program review, service activities outcomes and student health needs assessment surveys.
- ~~Physical Examinations~~ -- the required pre-admission history and physical for students to enter academic programs

The Health Services facilities and environment shall comply with all applicable local, state, and federal building codes and regulations.

Also refer to the Palomar College Catalog, and class schedule and the Student Health Centers webpage—<http://www2.palomar.edu/pages/healthservices/>

Office of Primary Responsibility: Student Health Services

STUDENT SERVICES

REV 2/3/17

AP 5210 COMMUNICABLE DISEASE

References:

Education Code Section 76403
California Code of Regulations Title 17
California Department of Health Services
Center for Disease Control (CDC)
County of San Diego Health and Human Services Agency

The following are the minimum standards required by law:

- Cooperation with local health officers in measures necessary for the prevention and control of communicable diseases in students.
- Compliance with any immunization program required by State Department of Health and Human Services regulations.
- Compliance with all academic program and transfer student immunization requirements.

Health Services provides (fees may apply):

1. Health education and intervention for communicable disease prevention, including disease reporting to County of San Diego Health and Human Services.
2. Tuberculosis (TB) testing, Hepatitis B vaccination, Measles, Mumps, Rubella (MMR) vaccination, and Tetanus, Diphtheria, and Pertussis vaccinations, and influenza vaccinations.
3. Community resources for meningitis vaccination, Human Papilloma Virus (HPV) vaccination, varicella vaccination, pneumonia vaccination, and travel vaccinations.
 - a. Community partnerships on campus for HIV and Chlamydia testing.
 - b. Screening for Sexually Transmitted Infections (STI), including but not limited to gonorrhea, chlamydia, herpes, hepatitis, HPV, and syphilis.
 - c. Screening for West Nile Virus, Zika, Severe Acute Respiratory Syndrome (SARS), and varied strains of influenza and other pathogens.
 - d. Screening and treatment for Methicillin Resistant Staphylococcal Aureus (MRSA).

Office of Primary Responsibility: Student Health Services

Date Approved: SPC 4/8/2008; Reviewed:

(Replaces all previous versions of AP 5210.)

STUDENT SERVICES

REV 2/3/17

AP 5220 SHOWER FACILITIES FOR HOMELESS STUDENTS WITH HOUSING INSECURITIES

References:

Education Code Section 76011

The district maintains shower facilities for student use on campus that may be used by any homeless student with housing insecurities who is currently enrolled in a minimum of ___ units of coursework, has paid enrollment fees, and is in good standing with the district.

A homeless student with housing insecurities is defined as a student who does not have a fixed, regular, and adequate nighttime residence. This includes, but is not limited to, students who: are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to lack of alternative accommodations; are living in emergency or transitional shelters; have a primary nighttime residence that is a public or private place not designated for or ordinarily used as a regular sleeping accommodation for human beings; or are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.

Shower facilities are located at the San Marcos campus in Building M (men only); Building O (women only) and Building SW (pool shower rooms as designated for men and women). These shower facilities are open to use by homeless students with housing insecurities Monday through Friday between the hours of 6:00 a.m. and 8:00 p.m. The shower facilities may be closed on holidays, non-instructional days, or as special needs arise. ~~In the event that these hours conflict with the hours of an intercollegiate athletic program, the district will ___.~~

Office of Primary Responsibility: Student Services

This is a new procedure proposed by CCLC. All language is CCLC proposed unless underlined.

Date Approved:

STUDENT SERVICES
No proposed changes
REV 12-12-16

AP 5400 ASSOCIATED STUDENT GOVERNMENT

References:

Education Code Section 76060

The District shall have one Associated Students Organization known as the Associated Student Government (ASG).

A governing body shall be elected that shall keep an account of its meetings, expenditures, authorizations, and policies established.

A simple majority of the elected voting members of the ASG shall constitute a quorum.

Both day and evening students shall be encouraged to participate in ASG.

The Palomar College governance structure provides for representation and participation of students.

Students are appointed to District committees by the ASG.

Also refer to the Palomar College Catalog and class schedule.

Office of Primary Responsibility: Student Affairs

STUDENT SERVICES

REV 3-3-17

AP 5410 ASSOCIATED STUDENT GOVERNMENT ELECTIONS**References:**

Education Code Section 76061

The Associated Student Government (ASG) shall conduct annual officer elections.

Any student elected as an officer in the ASG shall meet the requirements in Board Policy and the constitution and bylaws of the ASG.

Election Procedures

- ASG elections are held every year in the Spring.
- Candidate packets are available in the Office of Student Affairs during the election cycle.
- Candidate forums may be held (as deemed appropriate by the ASG).
- Voting will take place during a time frame identified by the ASG.

Additional information may be found on the ASG website and in the ASG by-laws and Constitution.

Office of Primary Responsibility: Student Services Affairs

STUDENT SERVICES

REV 2/3/17

**AP 5420 ASSOCIATED STUDENT GOVERNMENT FINANCIAL
MANAGEMENT****References:**

Education Code Sections 76063-76065

Associated Student Government (ASG) Funds are maintained in accordance with the following procedures:

- ASG Fund's financial records and procedures are subject to annual audit.
- Audit information and financial records, except that containing personnel or other confidential information, shall be released to the ASG by the Director of Student Affairs.
- ASG Funds shall be deposited with the Cashier's Office in **Student Administrative Services (A-2)** and disbursed through the District's Fiscal Services Office.
- The Funds shall be deposited, loaned, or invested in:
 - Deposits in trust accounts of the centralized State Treasury System pursuant to Sections 16305 to 16305.7, inclusive, of the Government Code or in a bank or banks whose accounts are insured by the Federal Deposit Insurance Corporation.
 - Investment certificates or withdrawable shares in state-chartered savings and loan associations and savings accounts of federal savings and loan associations, if the associations are doing business in this state and have their accounts insured by the Federal Savings and Loan Insurance Corporation and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.
 - Purchase of any of the securities authorized for investment by Government Code Section 16430 or investment by the Treasurer in those securities.
 - Participation in funds that are exempt from federal income tax pursuant to Internal Revenue Code Section 501(c)(3) and that are open exclusively to nonprofit colleges, universities, and independent schools.
 - Investment certificates or withdrawable shares in federal or state credit unions, if the credit unions are doing business in this state and have their accounts insured by the National Credit Union Administration and if any money so invested or deposited is invested or deposited in certificates, shares, or accounts fully covered by the insurance.

Date Approved: SPC 04/08/2008*(Replaces Palomar College Procedure 527 and all previous versions of AP 5420.)*

- Investment of money in permanent improvements to any community college district property including, but not limited to, buildings, automobile parking facilities, gymnasiums, swimming pools, stadia and playing fields, where those facilities, or portions thereof, are used for conducting student extracurricular activities or student spectator sports, or when those improvements are for the benefit of the student body.

All Funds shall be expended subject to such procedures as may be established by the ASG subject to the approval of each of the following three persons. Approval shall be obtained each time before any funds may be expended:

- the Superintendent/President or his/her designee
- the officer or employee of the District who is the designated advisor of the particular student body organization and
- a representative of the student body organization

Office of Primary Responsibility: Student Affairs

STUDENT SERVICES

REV 3-3-17

**AP 5570 SOLICITORS ON CAMPUS STUDENT CREDIT CARD
SOLICITATION****References:**

Education Code Section 99030;
Title 5 Section 54400;
Civil Code Section 1747.02(m)

All solicitors must obtain approval from the Office of Student Affairs to conduct business on campus via the application process.

Palomar College addresses student credit card solicitation in the following manner:

- Sites at which student credit cards are marketed must be registered with the campus administration.
- The number of sites allowed on campus may be limited.
- Marketers of student credit cards are prohibited from offering gifts to students for filling out credit card applications.
- Credit card and debt education and counseling sessions are offered to students ~~(such as during financial aid eligibility interviews)~~ at times such as during new student orientation and financial aid workshops.

Office of Primary Responsibility: Student Affairs Services

STUDENT SERVICES

REV 3-3-17

AP 5610 VOTER REGISTRATION

References:

- 20 U.S. Code Section 1094(a)(23)(A);
- 34 CFR Section 668.14(d)(1)

The District will ensure that:

- a good faith effort will be made ~~to distribute a mail voter registration form~~ to notify each student enrolled in a degree or certificate program and physically in attendance at the institution on registering to vote.
- forms will be widely available to students at the institution, and
- a contact person will be designated as the contact for the Secretary of State for distribution of voter registration cards.

Districts that operate an automated class registration system, on or before January 1, 2008, must allow students to coordinate with the Secretary of State during the class registration process to receive voter information.

Office of Primary Responsibility: ~~Student Affairs~~ Enrollment Services

STUDENT SERVICES

REV 9/26/16

AP 5757 PARKING

References:

Education Code Section 76360;
Vehicle Code Section 21113

These procedures are intended to promote safe and orderly movement of traffic within District property for the safe and orderly parking of vehicles.

All applicable provisions of the California Vehicle Code are expressly applicable both on and off paved roadways.

Parking of motor vehicles is limited to specially designated areas. Parking permits are required and must be properly displayed. Vehicles parked in violation of the provisions of this code are subject to fines, towing, or impoundment.

All persons who enter on District property are charged with knowledge of the provisions of this procedure and are subject to the penalties for violations of such provisions.

In accordance with California Vehicle Code Section 21113 the District will enforce these procedures by issuing citations.

Office of Primary Responsibility: Student Services



Purchase Orders - Board Report

Page No. 1
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
Equipment and Supplies					
0000013519	04/07/17	CROOKCO HOLDINGS INC DBA PULL IT CORP	INSTR SUPPL/MATERIALS	AUTOMOTIVE TECHNOLOGY T&	2,126.21
0000013587	04/20/17	LAERDAL MEDICAL CORPORATION	SUPPLIES, INSTITUTIONAL	NURSING EDUCATION	7,320.32
0000013587	04/20/17	LAERDAL MEDICAL CORPORATION	SUPPLIES, INSTITUTIONAL	NURSING EDUCATION	10,980.49
0000013614	04/26/17	COAST T SHIRTS	NONINSTR SUPPLIES/MATERIALS	MATH & NAT HLTH SCI DIVD	2,453.47
0000013616	04/28/17	SOUTH COAST COPY SYSTEMS	EQ NONIN ADD 1K-4999; GUNS;CPU	LIBRARY	4,935.45
0000013625	05/03/17	NORTHERN PLANET LLC	SUPPLIES, INSTITUTIONAL	GEAR UP	5,000.00
0000013627	05/03/17	NEWEST SHEET METAL INC	REPAIR/MAINT BLDGS	HVAC	4,525.50
0000013628	05/03/17	ROTARY CLUB OF NORTH COUNTY SAN DIEGO	NONINSTR SUPPLIES/MATERIALS	GEAR UP	2,500.00
0000013631	05/03/17	RAYMOND ALLYN BUSINESS SUPPLY	EQ NONIN ADD 1K-4999; GUNS;CPU	ESCONDIDO CENTER	4,008.30
0000013642	05/08/17	DELL COMPUTER CORPORATION	EQUIP NONINSTR, REPL 1K-4999	STUDENT HEALTH SERVICES	11,778.69
0000013644	05/08/17	HP INC	EQUIP TECH NONINSTR 5K OR MORE	FINANCIAL AID & SCHOLARS	543.13
0000013645	05/08/17	HP INC	EQUIP INSTR, REPL 1K - 4999	COOPERATIVE EDUCATON DEP	727.59
0000013646	05/08/17	CART MART INC	BUILDING ADDITIONS	BUILDING SERVICES	16,492.23
0000013648	05/09/17	MAILERS INC	PRINTING	ENROLLMENT SVCS DIRECTOR	2,649.19
0000013655	05/09/17	WW GRAINGER INC	MAINT AGR, EQUIP	SAFETY	4,493.06
0000013659	05/09/17	DUCLOS, PAUL	EQUIP INSTR, 5K OR MORE	GRAPHIC COMMUNICATION	9,429.41
0000013661	05/10/17	THORN SMITH INC	INSTR SUPPL/MATERIALS	CHEMISTRY	703.86
0000013662	05/10/17	ADVANCED COLOR SOLUTIONS INC	EQUIP NONINSTR, 5K OR MORE	PUBLIC AFFAIRS OFFICE	18,934.82
0000013664	05/10/17	BOUND TREE MEDICAL LLC	EQUIP INSTR, REPL 1K - 4999	EMERGENCY MEDICAL ED	1,321.02
0000013664	05/10/17	BOUND TREE MEDICAL LLC	INSTR SUPPL/MATERIALS	EMERGENCY MEDICAL ED	1,460.95
0000013664	05/10/17	BOUND TREE MEDICAL LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	EMERGENCY MEDICAL ED	4,561.05
0000013667	05/10/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	INTERNATIONAL STUDENT SV	2,067.20
0000013668	05/11/17	LIGHTWERKS	EQUIP TECH INSTR 5K OR MORE	WORLD LANGUAGES DEPARTME	9,815.32



Purchase Orders - Board Report

Page No. 2
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013669	05/11/17	MIDWEST GLOBAL GROUP INC	NONINSTR SUPPLIES/MATERIALS	HEA TRIO	1,225.12
0000013670	05/11/17	BRILLIANT MARKETING IDEAS INC	NONINSTR SUPPLIES/MATERIALS	GEAR UP	55,000.00
0000013671	05/11/17	PALOMAR COLLEGE BOOKSTORE/FOLLETT	NONINSTR SUPPLIES/MATERIALS	GEAR UP	5,000.00
0000013680	05/15/17	CDW GOVERNMENT	SOFTWARE LICENSING FEES	ADA	525.52
0000013681	05/15/17	CDW GOVERNMENT	EQUIP TECH NONINSTR 5K OR MORE	STUDENT HEALTH SERVICES	56,653.70
0000013683	05/15/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	STUDENT HEALTH SERVICES	3,365.35
0000013686	05/16/17	APPLE COMPUTER INC	EQ NONIN ADD 1K-4999; GUNS;CPU	TTIP SOUTH	2,429.64
0000013687	05/16/17	APPLE COMPUTER INC	EQUIP INSTRUCT ADDTNL > \$1,000	EDUCATIONAL TELEVISION	4,422.12
0000013701	05/17/17	OFFICE DEPOT BUSINESS SERV	EQUIP INSTR, REPL 1K - 4999	DESIGN & CONSUMER EDUCAT	716.48
0000013703	05/17/17	MAKE MUSIC INC	SOFTWARE UNDER \$5,000.00	PERFORMING ARTS DEPARTME	2,176.50
0000013704	05/17/17	SWEETWATER SOUND INC	SOFTWARE UNDER \$5,000.00	PERFORMING ARTS DEPARTME	297.07
0000013709	05/18/17	VWR SCIENTIFIC PRODUCTS	INSTR SUPPL/MATERIALS	CHEMISTRY	488.04
0000013711	05/18/17	APPLE COMPUTER INC	EQUIP INSTR, 5K OR MORE	MEDIA STUDIES DEPARTMENT	5,066.52
0000013712	05/18/17	ROSS VIDEO LTD	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	1,141.83
0000013716	05/22/17	APPLE COMPUTER INC	EQ NONIN ADD 1K-4999; GUNS;CPU	THEATRE ARTS	4,282.05
0000013717	05/22/17	B & H PHOTO-VIDEO INC	EQUIP INSTR, REPL 1K - 4999	MEDIA STUDIES DEPARTMENT	26,935.03
0000013719	05/22/17	BIRDSEYEVUE AEROBOTICS	NONINSTR SUPPLIES/MATERIALS	GRAPHIC COMMUNICATION	858.77
0000013719	05/22/17	BIRDSEYEVUE AEROBOTICS	EQUIP INSTR, 5K OR MORE	GRAPHIC COMMUNICATION	15,214.41
0000013724	05/23/17	PROVANTAGE	EQUIP INSTR REPL INV >\$1000	GRAPHIC COMMUNICATION	2,463.18
0000013725	05/23/17	PROMPTER PEOPLE	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	6,473.77
0000013726	05/23/17	JOHNSTONE SUPPLY	EQ INSTR ADD 1K-4999; GUNS;CPU	CTEE T&I HVAC	4,015.52
0000013726	05/23/17	JOHNSTONE SUPPLY	INSTR SUPPL/MATERIALS	CTEE T&I HVAC	5,045.97
0000013739	05/25/17	PRECO INC	EQ INSTR ADD 1K-4999; GUNS;CPU	MEDIA STUDIES DEPARTMENT	11,766.40
0000013750	05/26/17	BRILLIANT MARKETING IDEAS INC	ADVERTISE NOT REQ BY LAW	CALWORKS/TANF	517.65
0000013757	05/30/17	VMI INC	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	22,174.95



Purchase Orders - Board Report

Page No. 3
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013760	05/30/17	QUARK ENTERPRISES INC	INSTR SUPPL/MATERIALS	CHEMISTRY	2,076.29
0000013762	05/30/17	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	743.04
0000013768	05/30/17	B & H PHOTO-VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	GRAPHIC COMMUNICATION	138.65
0000013768	05/30/17	B & H PHOTO-VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	GRAPHIC COMMUNICATION	888.51
0000013768	05/30/17	B & H PHOTO-VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	GRAPHIC COMMUNICATION	4,336.30
0000013769	05/31/17	TEAMWORK PROMOTIONAL ADVERTISING	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	626.08
0000013769	05/31/17	TEAMWORK PROMOTIONAL ADVERTISING	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	626.11
0000013770	05/31/17	TEAMWORK PROMOTIONAL ADVERTISING	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	626.08
0000013770	05/31/17	TEAMWORK PROMOTIONAL ADVERTISING	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	626.11
0000013776	06/01/17	BARNES & NOBLE	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	499.84
0000013776	06/01/17	BARNES & NOBLE	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	499.85
0000013862	05/17/17	DELL COMPUTER CORPORATION	EQ NONIN ADD 1K-4999; GUNS;CPU	EOPS	1,921.02
<i>Subtotal for Equipment and Supplies</i>					380,690.73
Advertising/Increases					
0000013623	05/03/17	JOBELEPHANT.COM INC	ADVERTISE NOT REQ BY LAW	STUDENT HEALTH SERVICES	1,518.00
0000013747	05/26/17	CLEAR CHANNEL OUTDOOR INC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	61,000.00
0000013748	05/26/17	REACHLOCAL INC	ADVERTISE NOT REQ BY LAW	STRONG WORKFORCE	1,600.00
<i>Subtotal for Advertising/Increases</i>					64,118.00
Agreements/Services					
0000013152	01/04/17	TRIED & TRUE TUTORING LLC	OTHER PERSONAL/CONSULT SVCS	TRIO-UPWARD BOUND	1,325.00
0000013152	01/04/17	TRIED & TRUE TUTORING LLC	OTHER PERSONAL/CONSULT SVCS	TRIO-UPWARD BOUND	1,325.00
0000013538	04/12/17	NINYO & MOORE	REPAIR/MAINT BLDGS	ENVIRONMENTAL ASSESSMENT	0.00
0000013538	04/12/17	NINYO & MOORE	REPAIR/MAINT BLDGS	EMERGENCY OPS (EMRGNCY R	9,925.23



Purchase Orders - Board Report

Page No. 4
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013611	04/25/17	BAY CITY EQUIPMENT INDUSTRIES INC	REPAIR/MAINT BLDGS	INSTL OBLIGATIONS FACILI	819.08
0000013615	04/27/17	JUST MOVING UP INC	RENT TRANSPORTATION	FASHION	450.00
0000013617	05/01/17	CCLC	LIBRARY NONPRINT MEDIA	LIBRARY	9,450.00
0000013618	05/02/17	NEWSBANK	LIBRARY MAGAZINE/PERIOD	LIBRARY	20,751.00
0000013619	05/02/17	MODERN POSTCARD	POSTAGE	STRONG WORKFORCE	4,459.99
0000013619	05/02/17	MODERN POSTCARD	ADVERTISE NOT REQ BY LAW	STRONG WORKFORCE	6,135.47
0000013620	05/02/17	STATEWIDE SEATING & GRANDSTANDS INC	RENT/LEASE EQUIPMENT	FACILITIES DEPARTMENT	2,665.00
0000013622	05/02/17	KEY CODE MEDIA	EQ NONIN ADD 1K-4999; GUNS;CPU	TTIP SOUTH	4,634.94
0000013624	05/03/17	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	HEA TRIO	728.80
0000013629	05/03/17	MSC JANITORIAL SERVICES INC	MAINTENANCE, GROUNDS	CUSTODIAL SERVICES	2,750.00
0000013633	05/04/17	APPLIED MECHANICAL SOLUTIONS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	5,327.10
0000013634	05/05/17	HOWE, DONNA	INDEPENDENT CONTRACTOR	THEATRE ARTS	10,000.00
0000013635	05/05/17	ANDREW, CAROLINE	INDEPENDENT CONTRACTOR	THEATRE ARTS	1,100.00
0000013636	05/05/17	LUEY, TIMOTHY	INDEPENDENT CONTRACTOR	THEATRE ARTS	1,000.00
0000013638	05/08/17	LIVESTREAM LLC	MAINT AGR, SOFTWARE	TTIP SOUTH	2,388.00
0000013639	05/08/17	PACIFIC PARKING SYSTEMS INC	MAINT AGR, EQUIP	CAMPUS POLICE	2,126.25
0000013639	05/08/17	PACIFIC PARKING SYSTEMS INC	MAINT AGR, EQUIP	CAMPUS POLICE	6,378.75
0000013640	05/08/17	FOUNDATION FOR CALIFORNIA COMMUNITY	SOFTWARE LICENSING FEES	GEOGRAPHY	900.00
0000013640	05/08/17	FOUNDATION FOR CALIFORNIA COMMUNITY	SOFTWARE LICENSING FEES	GEOGRAPHY	1,100.00
0000013643	05/08/17	APPLE COMPUTER INC	SOFTWARE LICENSING FEES	GRAPHIC COMMUNICATION	107.70
0000013647	05/09/17	WESS TRANSPORTATION SERVICES INC	RENT TRANSPORTATION	TRIO-UPWARD BOUND	1,079.00
0000013647	05/09/17	WESS TRANSPORTATION SERVICES INC	RENT TRANSPORTATION	TRIO-UPWARD BOUND	1,079.00
0000013650	05/09/17	T3 MOTION INC	REPAIR/MAINT NONINSTR EQUIP	CAMPUS POLICE	734.58
0000013650	05/09/17	T3 MOTION INC	EQ NONIN ADD 1K-4999; GUNS;CPU	CAMPUS POLICE	2,644.19



Purchase Orders - Board Report

Page No. 5
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013651	05/09/17	SOLAR CARE INC	REPAIR/MAINT BLDGS	ESCONDIDO CENTER	115.00
0000013652	05/09/17	WORKPLACE SERVICES INC	REPAIR/MAINT BLDGS	OFFICE,VP ADMINISTRATIV	2,424.75
0000013653	05/09/17	GALE / CENGAGE LEARNING	LIBRARY NONPRINT MEDIA	LIBRARY	2,500.00
0000013654	05/09/17	LIGHTWERKS COMMUNICATION SYSTEMS INC	INSTR SUPPL/MATERIALS	ESCONDIDO CENTER	1,837.50
0000013656	05/09/17	CORNERSTONE ONDEMAND INC	OTHER PERSONAL/CONSULT SVCS	OFFICE OFTHE VP INSTRUCT	10,688.00
0000013656	05/09/17	CORNERSTONE ONDEMAND INC	MAINT AGR, SOFTWARE	PROFESSNL DEV/FLEX CALND	24,250.00
0000013656	05/09/17	CORNERSTONE ONDEMAND INC	OTHER PERSONAL/CONSULT SVCS	PROFESSNL DEV/FLEX CALND	33,052.00
0000013658	05/09/17	PRINTINGFORLESS.COM INC	PRINTING	GEAR UP	3,100.00
0000013658	05/09/17	PRINTINGFORLESS.COM INC	POSTAGE	GEAR UP	3,800.00
0000013660	05/10/17	ACCO ENGINEERED SYSTEMS INC	REPAIR/MAINT BLDGS	BUILDING SERVICES	8,980.00
0000013663	05/10/17	SAN MARCOS UNIFIED SCHOOL DISTRICT	RENT TRANSPORTATION	TRIO-UPWARD BOUND	656.00
0000013663	05/10/17	SAN MARCOS UNIFIED SCHOOL DISTRICT	RENT TRANSPORTATION	TRIO-UPWARD BOUND	656.00
0000013666	05/10/17	ACTT	TESTS, INSTRUCTIONAL	ENGLISH AS A SEC LANG, E	350.19
0000013672	05/11/17	TUTELA INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	484.49
0000013673	05/11/17	BAKER ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	3,593.51
0000013674	05/11/17	AMERICAN ASSOCIATION OF UNIVERSITY WOMEN	MEMBERSHIP, EMPLOYEE	SOCIOLOGY	850.00
0000013675	05/11/17	TERESA M WARD	INDEPENDENT CONTRACTOR	TTIP SOUTH	3,000.00
0000013677	05/11/17	GP STRATEGIES CORPORATION	TRAINING	INFORMATION SYSTMS & SVC	20,000.00
0000013678	05/12/17	CAREER AMERICA LLC	MAINT AGR, SOFTWARE	FINANCIAL AID & SCHOLARS	5,060.00
0000013679	05/15/17	ALI SHARIFI-TABESH	FOOD FOR MEETINGS	HEA TRIO	720.00
0000013684	05/15/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	15,618.00
0000013685	05/16/17	AUTOMATED CONTROLS SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,614.25
0000013689	05/16/17	FALLBROOK UNION HIGH SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	26,572.00
0000013690	05/16/17	TRIED & TRUE TUTORING LLC	OTHER PERSONAL/CONSULT SVCS	TRIO-UPWARD BOUND	640.00



Purchase Orders - Board Report

Page No. 6
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013690	05/16/17	TRIED & TRUE TUTORING LLC	OTHER PERSONAL/CONSULT SVCS	TRIO-UPWARD BOUND	2,560.00
0000013691	05/16/17	VISTA UNIFIED SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	1,364.00
0000013692	05/16/17	ESCONDIDO UNION SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	13,896.00
0000013694	05/16/17	CSUSM	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	2,000.00
0000013695	05/16/17	JONESTEIN,VON JONES	INDEPENDENT CONTRACTOR	BOEHM GALLERY	48.00
0000013695	05/16/17	JONESTEIN,VON JONES	INDEPENDENT CONTRACTOR	BOEHM GALLERY	2,952.00
0000013696	05/16/17	PAUMA BAND OF MISSION INDIANS	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	1,350.00
0000013697	05/17/17	POWAY UNIFIED SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	8,355.00
0000013698	05/17/17	DFIT SUBS LLC, JERSEY MIKE'S SUBS	FOOD FOR MEETINGS	GEAR UP	2,000.00
0000013699	05/17/17	FRESH SUBS SAN DIEGO LLC	FOOD FOR MEETINGS	GEAR UP	2,000.00
0000013700	05/17/17	CALIFORNIA CENTER FOR THE ARTS	RENT/LEASE LAND/BLDGS	STRONG WORKFORCE	734.36
0000013702	05/17/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	TRIO-UPWARD BOUND	1,350.00
0000013702	05/17/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	TRIO-UPWARD BOUND	1,350.00
0000013705	05/17/17	SWEETWATER SOUND INC	SOFTWARE UNDER \$5,000.00	PERFORMING ARTS DEPARTME	2,024.02
0000013706	05/17/17	SWEETWATER SOUND INC	SOFTWARE UNDER \$5,000.00	PERFORMING ARTS DEPARTME	2,385.00
0000013707	05/17/17	SWEETWATER SOUND INC	SOFTWARE UNDER \$5,000.00	PERFORMING ARTS DEPARTME	1,260.35
0000013708	05/18/17	CDW GOVERNMENT	SOFTWARE LICENSING FEES	INFORMATION SYSTMS & SVC	54,540.00
0000013710	05/18/17	SAN MARCOS GLASS	REPAIR/MAINT BLDGS	BUILDING SERVICES	507.36
0000013713	05/19/17	LIGHTWERKS	EQUIP TECH NONINSTR 5K OR MORE	STUDENT HEALTH SERVICES	10,445.24
0000013714	05/22/17	ESCONDIDO UNION HIGH SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	7,850.00
0000013720	05/22/17	4POINT	SOFTWARE UNDER \$5,000.00	INSTITNL RESRCH&PLANG DE	299.00
0000013721	05/23/17	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	STUDENT AFFAIRS DEPARTME	10,501.38
0000013722	05/23/17	PEREZ, JERRY DEAN	OTHER PERSONAL/CONSULT SVCS	FINANCIAL AID & SCHOLARS	24,000.00
0000013723	05/23/17	KROLL CYBER SECURITY LLC	OTHER PERSONAL/CONSULT SVCS	INSTL OBLIGATIONS RISK M	39,000.00
0000013727	05/23/17	WEBVIDEO INC	LICENSING FEE	PROFESSNL DEV/FLEX CALND	469.00



Purchase Orders - Board Report

Page No. 7
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013728	05/23/17	EL INDIO SHOPS INC	FOOD FOR MEETINGS	TRIO-UPWARD BOUND	694.15
0000013730	05/24/17	CLIENT ADVANTAGE GROUP LLC	OTHER PERSONAL/CONSULT SVCS	PUBLIC AFFAIRS OFFICE	21,000.00
0000013731	05/24/17	SAN DIEGO STATE UNIVERSITY	FOOD FOR MEETINGS	HEA TRIO	1,000.00
0000013731	05/24/17	SAN DIEGO STATE UNIVERSITY	FOOD FOR MEETINGS	GEAR UP	1,000.00
0000013732	05/24/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	GEAR UP	20,262.50
0000013732	05/24/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	TRIO-UPWARD BOUND	30,393.75
0000013732	05/24/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	TRIO-UPWARD BOUND	30,393.75
0000013733	05/24/17	SENSENI,PHYLLIS E	INDEPENDENT CONTRACTOR	OFFICE OF THE VP INSTRUCT	16,380.00
0000013735	05/24/17	UNISOUND	INDEPENDENT CONTRACTOR	STUDENT AFFAIRS DEPARTME	1,900.00
0000013736	05/24/17	LIVING COAST DISCOVERY CENTER	TRAVEL WITH STUDENT	TRIO-UPWARD BOUND	1,080.00
0000013738	05/25/17	STORYCENTER	OTHER PERSONAL/CONSULT SVCS	PROFESSNL DEV/FLEX CALND	20,400.00
0000013740	05/25/17	TUTELA INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	847.60
0000013741	05/25/17	ACCURATE SECURITY PROS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	17,147.40
0000013742	05/25/17	WEST COAST ARBORISTS INC	MAINTENANCE, GROUNDS	GROUNDS SERVICES	2,900.00
0000013743	05/25/17	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	7,700.00
0000013744	05/25/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	10,201.00
0000013751	05/26/17	MEHRAN TABIBIAN	FOOD FOR MEETINGS	HEA TRIO	1,900.00
0000013752	05/26/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	TRIO-UPWARD BOUND	23,227.09
0000013752	05/26/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	TRIO-UPWARD BOUND	23,227.09
0000013752	05/26/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	GEAR UP	30,969.45
0000013753	05/30/17	ARAMARK SERVICES	FOOD FOR MEETINGS	FINANCIAL AID & SCHOLARS	538.75
0000013753	05/30/17	ARAMARK SERVICES	FOOD FOR MEETINGS	EOPS	2,002.00
0000013754	05/30/17	COUNTY OF SAN DIEGO	MANAGEMENT FEES	HAZMAT	2,960.00
0000013755	05/30/17	SURERIDE CHARTER INC	RENT TRANSPORTATION	GEAR UP	1,236.00
0000013756	05/30/17	PACIFIC COMMERCIAL DOOR LLC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	913.39



Purchase Orders - Board Report

Page No. 8
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013758	05/30/17	ONTARIO REFRIGERATION SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	7,213.00
0000013759	05/30/17	ABC LIOVIN DRILLING INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	68,755.00
0000013761	05/30/17	SDSU DINING	FOOD FOR MEETINGS	TRIO-UPWARD BOUND	840.00
0000013763	05/30/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	4,454.07
0000013763	05/30/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	4,934.93
0000013765	05/30/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	6,775.00
0000013767	05/30/17	TOUCHNET INFORMATION SYSTEMS INC	SOFTWARE LICENSING FEES	INSTL OBLIGATIONS FISCAL	13,287.47
0000013767	05/30/17	TOUCHNET INFORMATION SYSTEMS INC	OTHER PERSONAL/CONSULT SVCS	INSTL OBLIGATIONS FISCAL	15,000.00
0000013767	05/30/17	TOUCHNET INFORMATION SYSTEMS INC	SOFTWARE LICENSING FEES	GENERAL LEDGER CONTROL	39,862.53
<i>Subtotal for Agreements/Services</i>					896,582.40
Annual Maintenance/Service Agreements					
0000013626	05/03/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	GRAPHIC COMMUNICATNS DEP	657.36
0000013641	05/08/17	KNIGHT SECURITY & FIRE SYSTEMS	MAINT AGR, EQUIP	FISCAL SERVICES DEPARTMN	312.00
<i>Subtotal for Annual Maintenance/Service Agreements</i>					969.36
Prop M - Bond Money					
0000013621	05/02/17	ALL STAR SIGNS INC	BUILDING CONSTRUCTIONS	PROP M BOND	5,382.40
0000013630	05/03/17	ALL STAR SIGNS INC	BUILDING CONSTRUCTIONS	PROP M BOND	2,077.31
0000013649	05/09/17	INTERPIPE CONTRACTING INC	BUILDING CONSTRUCTIONS	PROP M BOND	90.06
0000013649	05/09/17	INTERPIPE CONTRACTING INC	BUILDING CONSTRUCTIONS	PROP M BOND	5,544.59
0000013665	05/10/17	SCHOOL CONSTRUCTION COMPLIANCE LLC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	23,400.00
0000013676	05/11/17	ANNE BENGE DBA CULTURA	EQ NONIN ADD 1K-4999; GUNS; CPU	PROP M BOND	2,205.12
0000013749	05/26/17	INTERMOUNTAIN LOCK AND SECURITY SUPPLY	BUILDING CONSTRUCTIONS	PROP M BOND	580.25
<i>Subtotal for Prop M - Bond Money</i>					39,279.73



Purchase Orders - Board Report

Page No. 9
Run Time 10:36:26 AM
Run Date June/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
-------------	-------------	--------------------	-----------------	-------------------	---------------

Total PO Count:	149
Total PO Amount:	\$1,381,640.22



Purchase Orders \$50,000 or More Governing Board Report

Page No. 1
Run Time 10:40:47 AM
Run Date Jun/01/2017

<u>PO #</u>	<u>Date</u>	<u>Vendor Name</u>	<u>Category</u>	<u>Department</u>	<u>Amount</u>
0000013670	05/11/17	BRILLIANT MARKETING IDEAS INC	NONINSTR SUPPLIES/MATERIALS	GEAR UP	55,000.00
0000013681	05/15/17	CDW GOVERNMENT	EQUIP TECH NONINSTR 5K OR MORE	STUDENT HEALTH SERVICES	56,653.70
0000013708	05/18/17	CDW GOVERNMENT	SOFTWARE LICENSING FEES	INFORMATION SYSTMS & SVC	54,540.00
0000013732	05/24/17	UNIVERSITY OF SAN DIEGO	UPWARD BOUND STUDENT EXPENSE	TRIO-UPWARD BOUND	60,787.50
0000013747	05/26/17	CLEAR CHANNEL OUTDOOR INC	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	61,000.00
0000013759	05/30/17	ABC LIOVIN DRILLING INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	68,755.00

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

District Name: Palomar Community College District

The district met Multiple Method #1 (Mandatory for Funding): District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year.

☒ Yes

No

The district met at least 5 of the remaining 8 Multiple Methods? (Please mark your answers.)

☒ Yes

- ☒ Method 2 (Board policies and adopted resolutions)
- ☒ Method 3 (Incentives for hard-to-hire areas/disciplines)
- ☒ Method 4 (Focused outreach and publications)
- ☒ Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
- ☒ Method 6 (Consistent and ongoing training for hiring committees)
- ☒ Method 7 (Professional development focused on diversity)
- ☒ Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
- ☒ Method 9 (Grow-Your-Own programs)

No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda of when District's EEO Advisory Committee certified this report form.

Chair, Equal Employment Opportunity Advisory Committee.

Name: Shawna Cohen

Title: Manager, Equal Employment Opportunity and Compliance

Signature: 

Date: 5/17/2017

Chief Human Resources Officer

Name: Ron Ballesteros-Perez

Title: Asst. Superintendent/V.P., Finance and Administrative Services

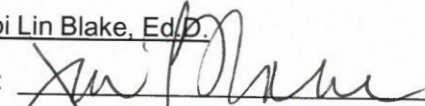
Signature: 

Date: 5/17/17

Chief Executive Officer (Chancellor or President/Superintendent)

Name: Joi Lin Blake, Ed.D.

Title: Superintendent/President

Signature: 

Date: 5/17/17

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: Nancy Ann Hensch

Title: President, Board of Trustees

Signature: _____

Date: _____

Date Due at the Chancellor's Office: June 1, 2017

Return to: Leslie LeBlanc lleblanc@cccco.edu Chancellor's Office California Community Colleges
1102 Q Street, Ste. 4400, Sacramento, CA 95811

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 *Multiple Methods*.

When providing explanation(s) and evidence of your district's success in implementing the *Multiple Methods*, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does district meet Multiple Method #1 (District's EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance Reports for prior year)?

☒ **Yes**

No

Under the *Multiple Method* allocation model, districts must minimally have an operational District EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor's Office. (Title 5, Section 53003).
- EEO Plans are considered active for three years from the date of when the District's Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, Section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).

Please provide an explanation and evidence of meeting this Multiple Method, #1.

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

EEO Plan

The District submitted its most recent Equal Employment Opportunity Plan (EEO Plan) for the years 2016-19 to the Chancellor's Office on June 21, 2016. The EEO Plan was approved by the District's Governing Board on June 14, 2016. The current EEO Plan may be viewed at <http://www2.palomar.edu/pages/hr/files/2016/06/EEO-Plan-2016-FINAL-6.14.2016.pdf>.

EEO Advisory Committee

The District established its EEO Advisory Committee (EEOAC) in Fall 2002 and has consistently utilized the committee to develop and implement the District's EEO objectives. The EEOAC has participated in the development of each of the District's EEO Plans. A description of the EEOAC is included in chapter 5 of the District's EEO Plan at the link provided in the EEO Plan section above. EEOAC meeting agendas and minutes are posted on the District's website at <http://www.palomar.edu/committees/eeoc>.

Expenditure/Performance Report

The District submitted its District Expenditure Report for fiscal year 2015-16 to the Chancellor's Office in September, 2016. A copy of this report is attached to this form as required.

To receive funding for this year's allocation amount, districts are also required to meet 5 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

☒ **Yes**

No

Please provide an explanation and evidence of meeting this Multiple Method, #2.

The District has adopted a variety of Governing Board policies and procedures addressing equal employment opportunity and related issues. A list of these policies and procedures, including links to where they are posted on the District's website, are listed below. (Note: "B.P." stands for "Board policy" and "A.P." stands for "administrative procedure.")

- [B.P. 3420 Equal Employment Opportunity](#)
- [B.P. 3410 Nondiscrimination](#)
- [B.P. 3430 Prohibition of Harassment](#)
- [A.P. 3430 Prohibition of Harassment](#)
- [Unlawful Discrimination Complaint Procedure](#)
- [Sexual Harassment Complaint Procedure](#)
- [B.P. 3540 Sexual Assaults on Campus](#)
- [A.P. 3540 Sexual Assaults on Campus](#)
- [B.P. 7100 Commitment to Diversity](#)
- [B.P. 7120 Recruitment and Selection](#)
- [A.P. 7120 Recruitment and Hiring](#)
- [Faculty Hiring Procedure](#)

The District ensures that these policies and procedures, and related information, are disseminated widely to employees, students, and job applicants by posting EEO-related information in the following locations:

- Governing Board policies and procedures website: <http://www.palomar.edu/gb/Web%20Pages/PoliciesAndProcedures.htm>
- Human Resource Services Equity and Diversity website: <http://www.palomar.edu/hr/equitydiversity>
- Palomar College job portal – special information for job applicants: palomar.peopleadmin.com

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

- College catalog: <http://www.palomar.edu/catalog>
- Class schedule: <http://www.palomar.edu/schedule>
- District's Annual Security Report: <http://www2.palomar.edu/pages/police/files/2012/08/2015-Clery-Annual-Security-Report.pdf>

In addition, the Assistant Superintendent/Vice President, Human Resource Services or designee sends an email to the campus community at the beginning of each semester to inform students and employees of the District's EEO Plan and relevant policies, procedures, and District EEO practices. This email also includes a links to District webpages where the policies and procedures above are located to encourage further awareness.

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

☒ Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #3.

The District provides the following incentives to candidates and new hires for positions/disciplines that are difficult to fill:

- The District reimburses up to \$1,000 per candidate for travel expenses associated with second-level interviews. Finalists for faculty and administrative positions who live 150 miles or greater from the District are eligible. The District provides reimbursement for all eligible candidates, including those who have applied for positions/disciplines that are historically difficult to fill. This incentive ensures candidates remain in the applicant pool and persist through the entire hiring process, which in turn assists with retention of diverse candidates.
- The District's faculty salary placement procedure allows the Superintendent/President to authorize advertising the maximum step placement for faculty positions, which is normally step 8, to be as high as step 12. The District has utilized this practice to successfully fill a faculty position in the discipline of nursing, a field in which new hires often leave a financially lucrative professional career to serve the public as educators.
- The District has developed a process that allows for salary negotiation at time of hire for candidates selected for classified, confidential, supervisory, and administrative positions. (Note: Faculty salary placement is non-negotiable.) The process ensures that job-related criteria determine salary placement. One of the criteria for higher placement is whether the position is in a field in which filling positions is difficult; another is if the position requires specialized knowledge and/or skills.
- Faculty and administrators with earned doctorates from accredited institutions receive a doctoral stipend in addition to regular compensation.

Does the District meet Method #4 (Focused outreach and publications)?

☒ Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #4.

The District demonstrates its commitment to diversity in its recruitment materials and communication to employment

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

applicants. A summary of these methods is detailed below.

Before the Recruitment: Class Specifications and Position Announcements

Faculty positions are developed through a collaborative process between faculty and Human Resource Services (HRS) staff, and relevant duties are identified and state-approved minimum qualifications for the service area inserted. The District utilizes language from its Governing Board-approved class specifications for non-faculty positions to describe each position's responsibilities and minimum qualifications consistently. The language is reviewed prior to recruitment for currency, compliance, and accuracy. Hiring departments are encouraged to develop preferred qualifications that describe additional job-related criteria desired in the suitable candidate. HRS staff review all preferred qualifications carefully prior to use to ensure that the items are consistent with business necessity and will not lead to bias favoring any potential candidate or against members of any protected class.

Announcements for all positions include the following statement as a minimum qualification: "Position requires sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students, faculty, and staff." The District has ensured that similar language appears in the Qualifications section of class specifications for all classified classifications. As the District revises class specifications for other employment groups, this language will also be included in those.

Targeted Advertising and Outreach

The District advertises positions in a number of venues of general interest to job seekers and targeted to specific underrepresented groups. Standard advertising for every position includes, at a minimum, the following resources (unless otherwise noted):

- California Community Colleges Registry: CCCRegistry.org
- California's Job Bank: CalJobs.ca.gov
- EdJoin.org
- Chronicle of Higher Education: ChronicleVitae.com
- Association of California Community Colleges Administrators (administrative positions): ACCCA.org
- SanDiego.Craigslist.org
- HigherEdJobs.com
- AsiansInHigherEd.com
- BlacksInHigherEd.com
- HispanicsInHigherEd.com
- NativeAmericansInHigherEd.com
- DisabledInHigherEd.com
- LGBTInHigherEd.com
- San Diego LGBT Job Board: <http://www.gsdba.org/pages/Jobs>
- VeteransInHigherEd.com
- DiverseEducation.com (also known as DiverseJobs.net)
- Indeed.com
- Community College Job Network, consisting of four online job boards as follows:
 - a) CCJN.org
 - b) CommunityColleges.AcademicKeys.com
 - c) CCJobs.com
 - d) CCJobsNow.com

The District also conducts special outreach for difficult-to-fill positions, utilizing an employment advertising agency, JobElephant, to identify additional resources to attract diverse, well-qualified applicant pool. The District's recruiting staff also design tailored advertising campaigns with direct notifications to other educational institutions and professional organizations for difficult-to-fill positions.

The District's employment portal, PeopleAdmin, features the following links to diversity- and EEO-related information for employment applicants on each page:

- About Palomar (general information about the District, including its diversity-focused mission statement):
<http://www2.palomar.edu/pages/about>

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

- Notice to Applicants (information about the District's commitment to diversity, EEO statement, and Clery Act Annual Security Report): <http://www2.palomar.edu/pages/hr/noticetoapplicants>

EEO Policy (links to the Human Resource Services department's Equity and Diversity page, where all EEO policies and complaint procedures are posted): <http://www2.palomar.edu/pages/hr/equitydiversity>.

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

☒ Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #5.

The District addresses the importance of diversity during each stage of every hiring process. A discussion of the District's commitment to diversity and equitable treatment of candidates in various facets of its selection procedures follows.

Selection Committee Membership

All selection committees are encouraged to form their membership with respect to diversity to encourage a broad variety of perspectives in the selection process in accordance with Title 5 § 53024. Additionally, all selection committees are required to include at least one member from an outside department to further ensure an array of viewpoints are considered. Selection committee members must complete a comprehensive training in EEO regulations and the District's hiring procedures prior to service, as detailed in the response to Method #6 below.

Selection committees for all positions include a non-voting District Compliance Officer (DCO) as a required committee member. The DCO is a Palomar College permanent employee whose role is to ensure that the hiring process is conducted fairly and consistently for each candidate. DCOs receive extensive training from HRS staff in EEO history, laws, and regulations, as well as the District's hiring procedures, as discussed in the response to Method #6 below. DCOs may halt or intervene in a hiring process to prevent or reverse a potential breach of employment regulations.

Screening and Interview Materials

The District instructs selection committee members during training to formulate application screening criteria and interview materials based strictly on job-related qualifications and responsibilities included in the position announcement and, for non-faculty positions, Governing Board-approved class specifications. Human Resource Services (HRS) staff review and approve the materials prior to use for compliance, including avoidance of bias against any protected class.

Application evaluation forms and interview materials must contain criteria and questions related directly to sensitivity to and understanding of the diverse backgrounds of those in a community college environment. HRS staff send sample diversity-related screening criteria and interview questions to committees to guide them in the appropriate development of these items.

The Selection Process

During the selection committee training described in Method #6 below, selection committee members are trained to consider job-related qualifications only in determining which candidate is most suitable to fill a position. This information is based strictly on information obtained during application review, interviews, and reference checks. The training advises the committee of the importance of hiring diverse individuals and that different individuals of different backgrounds may

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

respond differently to the interview process. Awareness of personal bias is also discussed.

Selection committee members must provide specific, job-related reasons on an interview report form indicating why a selected candidate was chosen and why those not selected for the position were not. HRS staff send a sample form with appropriate reasons for selecting and not selecting candidates to the selection committee to guide them in ensuring their post-interview deliberations focus solely on employment-related attributes of candidates. The form must be signed by the selection committee chair, as well as the higher-level and executive management of the position; the form must then be approved by HRS staff before an employment offer will be made.

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

☒ Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #6.

The District requires all participants in District hiring processes to undergo selection committee training, which is fully compliant with Title 5, § 53003(c)(4). Each participant must take the training before the hiring process commences, and the training is required annually for those who serve on selection committees. Separate trainings are offered for faculty and non-faculty positions to ensure that the most relevant information is presented to participants. The District offers the training in an online video format, which features audio and closed captioning for accessibility. Trainees are required to take a test after completion to prove that they understand concepts related to fair and equitable treatment of candidates. Participants must score 80% or higher on the test to participate in the recruitment.

Every District selection committee includes a non-voting participant, known as a District Compliance Officer (DCO), who observes the hiring process to ensure the fairness and consistency of the process for each applicant, and intervenes to prevent or correct violations. Prior to their service, DCOs receive an extensive training that is similar to that required of selection committee members, with an emphasis on the special role they serve and guidelines for how to perform their responsibilities. The training is presented in person due to its interactive nature and to allow trainees to ask questions and present examples. DCOs are required to take the training when two or more years have passed since their last date of service.

Does the District meet Method #7 (Professional development focused on diversity)?

☒ Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #7.

The District provides a wide array of professional development opportunities focused on diversity through its Professional Growth program for faculty, its Professional Growth program for classified employees, and other opportunities that are available to all employees. The District convened a new committee in December 2016, the Professional Development Committee (PDC), to develop professional development opportunities. The PDC is currently reviewing the District's professional development programming, including diversity-related professional development, and developing a

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

Professional Development Plan that will address these needs and offer focused opportunities.

Diversity-related professional development activities currently available are described below.

Professional Development Program for Faculty

The Professional Development (PD) program offers a number of trainings, workshops, events, and other activities in a variety of formats to full- and part-time faculty. While the program specifically serves full- and part-time faculty, all District permanent employees are welcome to participate in the available activities. Complete details about the PD program are available on the District's website at <http://www.palomar.edu/pd>.

The PD website features a calendar of activities for the current semester with a tab that may be clicked to view all workshops offered on topics of diversity and equity during the semester. The calendar may be viewed on the District's website at <http://www2.palomar.edu/pages/pd/pd-workshops>. PD's opportunities, including those on diversity topics, change each year. PD also offers credit for online trainings and self-paced activities involving diversity, including those that are self-designed by faculty.

Professional Growth Program for Classified Employees

The Professional Growth (PG) program serves the professional development needs of classified employees, including classified bargaining unit staff, confidential and supervisory employees, and classified administrators. Classified employees may receive program credits for taking online trainings on diversity, unlawful discrimination, and sexual harassment prevention offered through Keenan SafeColleges, the District's online training management system, which is described in detail below. Complete details about the PG program are available on the District's website at <http://www.palomar.edu/hr/employees/personnel/classified/professionalgrowth>.

Keenan SafeColleges

The District utilizes Keenan SafeColleges (SafeColleges), an online personnel training system, to provide training on a variety of topics to its employees. SafeColleges offers several diversity, nondiscrimination, and anti-harassment trainings that are legally compliant; any employee may access the system to take a course at any time by logging in with her/his employee I.D. number. The trainings are ADA-accessible and feature audio narration and closed captioning. In the email sent each semester to the campus community by the Assistant Superintendent/Vice President, Human Resource Services or designee regarding the District's EEO Plan, instructions for accessing diversity-related trainings in SafeColleges is mentioned.

The District uses SafeColleges for its A.B. 1825 sexual harassment prevention training, and currently has a 100% completion rate for all administrative and supervisory employees. Human Resource Services staff, confidential employees, and members of the EEO Advisory Committee are also required to take this training. The District is in the final stages of implementation of Not Anymore, a Title IX/Campus SaVE Act online training package for students and employees. Once implemented, all District employees will be required to take the training to learn about their responsibilities for reporting sexual harassment and violence incidents.

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

☒ Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #8.

The District's personnel in all employee groups, except classified staff, are evaluated with regard to their respect for diversity within the College. The classified bargaining unit's evaluation form has not been subject to discussion during the current period of contract negotiations.

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

The specific diversity-related evaluation criteria for each group are as follows:

Faculty

All criteria below are utilized for probationary and tenured faculty.

- Peer evaluation conducted by other faculty: *The professor treats students with respect, demonstrating a willingness to work with a diverse student body.*
- Self-evaluation written by evaluatee: *In what ways do you contribute to the success of our diverse student body, and how do these contributions help our students achieve the learning outcomes noted in the College mission? Consider your teaching, student contact, curriculum development, student support activities, development and assessment of student learning outcomes or other formative assessment, etc.*
- Student evaluations: *Supports diversity and provides a non-biased environment for all students.*

Administrative, Supervisory, and Confidential Employees

- *Functions well in a multicultural environment.*

Visit the District's Tenure and Evaluations Review Board website at <http://www2.palomar.edu/pages/tenureandevaluations> for additional information about faculty evaluations, including forms. Visit the District's Human Resource Services website at <http://www2.palomar.edu/pages/hr/employees/personnel> to access evaluation forms for all non-faculty employee groups.

Does the District meet Method #9 (Grow-Your-Own programs)?

☒ Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

The District provides various growth opportunities to its employees. A description of the opportunities available to members of each employment group, and other objectives at the District level, are provided below.

Faculty

The District offers a robust mentoring program for new faculty through its Professional Development (PD) program (see response to Method #7 above). Each new faculty member is assigned a mentor, who is another experienced faculty member, to assist her/him in becoming acclimated to Palomar College and developing professional relationships with others. Faculty mentors are non-supervisory peers who provide guidance on effective instructional methods and foster development of their mentees' professional development goals. A complete description of the Faculty Mentor Program is available on the District's website at <http://www2.palomar.edu/pages/pd/additional-resources>.

In addition, the PD program supports a variety of career growth opportunities through the self-designed activities faculty may engage in as part of the program. Faculty may receive PD credit for service in leadership roles, including department chair, the Faculty Senate, Professional Development Coordinator, or Tenure and Evaluations Coordinator. Faculty also receive PD credit for service on District shared governance committees, which assists in their understanding of the institution as a whole, and participation in professional organizations affiliated with their disciplines or service areas. These opportunities are described on the District's PD website at <http://www2.palomar.edu/pages/pd/self-designed-and-online-pd-workshops>.

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

The salary placement provisions for faculty negotiated between the District and the faculty union, the Palomar Faculty Federation, serve as an incentive for faculty to gain additional education. Well-educated faculty benefit both students and the District. Faculty can advance horizontally on the salary schedule by completing additional coursework and degrees. A description of the District's salary placement guidelines for faculty is available on the District's website at <http://www2.palomar.edu/pages/hr/employees/classifications/salary>.

Classified and Confidential Staff, Supervisors, and Administrators

Classified bargaining unit employees, confidential staff, supervisors, and classified administrators may participate in the Professional Growth (PG) program described partially in the response to Method #7 above. The PG program offers financial incentives and release time for classified staff to enhance or update their performance through continuing education, participation in professional organizations related to their occupational areas, and service on the District's shared governance committees. PG enrollees may opt to receive an annual stipend of \$500 until program completion or a one-time lump sum of \$2,000 with a three-year waiting period. Employees who are not enrolled in a PG program may receive release time to take classes related to their current positions upon supervisory approval. The PG program is described in detail on the District's website at

<http://www.palomar.edu/hr/employees/personnel/classified/professionalgrowth>.

The District offers a financial incentive to administrators to pursue further education and develop their expertise by offering an annual stipend to those with verified doctoral degrees.

Strategic Plan 2019

Goals, objectives, and projected outcomes of the District's Strategic Plan 2019 address employee growth opportunities. A list of the current relevant items is provided below.

- Objective 4.1: Identify and address areas with critical staffing needs in relation to achieving enrollment growth strategies.
 - 1) Outcome 1: Staffing Master Plan developed, approved, and implemented. (Note: Preliminary goals of the Staffing Master Plan include a focus on new hire onboarding, employee support and retention, staff development, and leadership training.)
- Objective 4.3: Develop and implement a comprehensive Professional Development Plan for all staff.
 - 1) Outcome 2: Human Development Resource Plan developed. (Note: Once completed, the Human Development Resource Plan will contain professional development goals for all employment groups.)

Strategic Plan 2019 is available via the District's website at

http://www2.palomar.edu/pages/strategicplanning/files/2017/02/FINAL-Strategic-Plan-2019v3-to-SPC-11_15_16-ammended.pdf, and its Year 1 Action Plan for 2016-17 is available at

<http://www2.palomar.edu/pages/strategicplanning/files/2017/01/01012016-Draft-Strategic-Plan-2019-Action-Plan-Year-1-Approved.pdf>.

Leadership Academy

In January 2017, the District conducted its first Palomar Leadership Exploration and Development (LEaD) Academy, a leadership program open to all permanent employees. Employees of all employment groups were selected to participate. Per the program description, the academy "...focus[ed] on leadership theories, models and/or competencies with an emphasis on leading within the California Community College (CCC) system." The District intends to offer the LEaD Academy again in the future.

Regional Faculty Internship Program

The Regional Faculty Internship Program is a major cooperative initiative between the San Diego/Imperial County Community College Association (SDICCCA) and San Diego State University (SDSU). As a member of SDICCCA and participant in this program, the District employs interns to prepare them for full-time permanent faculty roles. The purpose of the program is to identify, recruit, train, and support prospective community college classroom, library, and counseling faculty in their pursuit of part-time and full-time faculty positions within community colleges in the region. The partnership includes ten community colleges in San Diego County, Imperial County, and Mt. San Jacinto College in Riverside County. at the end of this program interns will be able to:

Equal Employment Opportunity Fund *Multiple Method* Allocation Model Certification Form, Fiscal Year 2016-17

- Articulate their strengths and areas needing development in order to be successful as a part-time or full-time counseling, library, or classroom faculty member.
- Network professionally among the local community colleges.
- Garner working, professional relationships with faculty and staff in the SDICCCA region.
- Create a realistic, five-year professional plan for counseling, librarianship, or classroom teaching.



Equal Employment Opportunity Advisory Committee AGENDA

Date:	May 4, 2017
Starting Time:	3:00 p.m.
Ending Time:	4:00 p.m.
Place:	A-1 Conference Rm.

CHAIR: Vice President, Human Resource Services - **OPEN**

MEMBERS: Faculty Senate (4) – Michael Deal, Kalyna Lesyna, Fari Towfiq, **OPEN**
PFF (1) – **OPEN**
Faculty Senate (1 Adjunct) – **OPEN**
Director, EOP&S - **OPEN**
AA (1) – Robert Threatt
CAST (1) – Jose L. Ramirez
CCE (2) –Anel Gonzalez
ASG (2) - **OPEN**
Community Representatives (2) **OPEN**
At-Large Members (2) - Shawna Cohen, Monique Dumbrique

RECORDER: Jennie Vastola

Agenda Items

I. Approval of Minutes

- Regular meeting of December 1, 2016

II. New Business

- **EEO Fund Allocation 2017-18**
- **Social Justice Center**
- **IEPI Visit**
- ***Not Anymore Training***

III. Other

IV. Adjournment

NEXT EEO ADVISORY COMMITTEE MEETING:

September 7, 2017

3:00 pm

Location: HRS A-1 Conference Room

Equal Employment Opportunity Fund
District Expenditure Report
Fiscal Year 2015-2016

District Name: Palomar Community College

Report	AB 1725 EEO (Diversity) Allocation Fund
(a) Total Unexpended Allocation from Previous Year (Carry Over)	\$ 31,934.00
(b) 2015-16 Allocation	\$ 8,232.00
(c) 2015-16 Expenditures (Same total listed below in column 1)	\$ 12,394.00
Unexpended Allocations (a + b - c)	\$ 27,772.00

USE WHOLE DOLLARS


Controlling Account	AB 1725 EEO (Diversity) Allocation Fund	Other Funds	Total
1000 Academic Salaries		44,562.00	44,562.00
2000 Classified Salaries		345,307.00	345,207.00
3000 Employee Benefits		25,375.00	25,375.00
4000 Supplies & Materials		1,990.00	1,990.00
5000 Other Oper. Exp. & Svcs.	12,394.00	44,123.00	56,517.00
6000 Capital Outlay		2,005.00	2,005.00
7000 Other Outgo			
Totals	12,394.00	463,262.00	475,656.00

I certify that this expenditure or local report is complete and accurate.

Please Print:

Name: Mike Popielski **Title:** Interim Superintendent/Vice President HRS

Phone: (760)744-1150 x2531 **E-Mail Address:** mpopielski@palomar.edu

Signature:  **Date:** 9/20/2016

Date Due at the Chancellor's Office: September 30, 2016

Return to: ATTN: **Javier Gonzalez**

Chancellor's Office California Community Colleges

1102 Q Street, Sacramento, CA 95811 or E-mail : legalaffairs@cccco.edu

**Equal Employment Opportunity Fund
District Performance Report
Fiscal Year 2015-2016**

Print District Name: Palomar Community College

NOTE: For column 3, Performance Indicator(s), describe how the funds expended improved the performance of the activity. Your description should be as specific and succinct as possible. For example, under Activity #1, indicate how many persons were contacted, applied, and hired for district positions. If you need more space, attach separate sheet(s) of paper.

USE WHOLE DOLLAR AMOUNTS

(1) Activities	(2A) AB 1726 EEO (Diversity) Fund Expenditures	(2B) Other Fund Expenditures	(3) Performance Indicator(s)
1. Outreach and recruitment.	\$ 10,862.00	\$ 411,183.00	See Attached Applicant Demographic Data
2. In-service training on equal employment opportunity.	\$ 898.00	\$ 449.00	Title IX Coordinator Training EEO & Equity in Faculty Hiring-Regional Training EEO & Faculty Diversity Summit ADA/FMLA Training
3. Accommodations for applicants and employees with disabilities pursuant to title 5 section 53025.	\$ 634.00	\$ 6,780.00	Interpreting Services
4. Other activities to promote equal employment opportunity.	\$	\$ 44,850.00	Compliance Office Training
5. Activities designed to encourage students to become qualified for, and seek, employment as community college faculty or administrators.	\$	\$	
6. Other activities to promote equal employment opportunity.	\$	\$	

Print Name: Mike Popielski

Print Title: Interim Superintendent/Vice President HRS

Phone: (760)744-1150 x2531

E-Mail Address: mpopielski@palomar.edu

Signature: 

Date: 9/19/2016

Equal Employment Opportunity Accountability Certification Form
Fiscal Year 2015-16

District Name: Palomar Community College District

Pursuant to California Code of Regulations, title 5, section 53024.2(a), districts shall certify annually to the State Chancellor that they have timely complied with all of the following:

- (1) The district has recorded and reviewed the required data regarding qualified applicant pools and reported it in their EEO Plan.

☒ Yes
☐ No

- (2) The district has reviewed and updated, as needed, the Strategies Component of the district's EEO Plan.

☒ Yes
☐ No

- (3) The district has investigated and appropriately responded to formal harassment or discrimination complaints filed pursuant to subchapter 5 (commencing with section 59300) of chapter 10 of division 6 of title 5.


☒ Yes
☐ No

I certify that this accountability report is complete and accurate.

Please Print:

Name: Shawna Cohen Title: Manager, EEO and Compliance

Phone: (760) 744-1150 ext. 2608 E-Mail Address: scohen@palomar.edu

Signature:  Date: September 16, 2016

Date Due to the Chancellor's Office: September 30, 2016

Return to: Leslie LeBlanc (lleblanc@cccco.edu)

Chancellor's Office California Community Colleges: 1102 Q Street, Ste. 4550, Sacramento, CA 95811



Human Resource Services
Applicant Demographic Data
 2015-2016

Total - All Positions

Positions Opened: 72

Applicants: 3880

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	139	97	64	
White	1258	914	1	
African American/Black	184	142	0	326
American Indian or Alaskan Native	2	17	1	20
Asian or Pacific Islander	207	166	0	373
Hispanic or Latino	400	288	0	688
Total Underrepresented:				1407

Underrepresented Applicants: 36.3%

Interviewees: 505

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	15	5	8	
White	160	119	0	
African American/Black	11	21	0	32
American Indian or Alaskan Native	0	2	0	2
Asian or Pacific Islander	30	21	0	51
Hispanic or Latino	55	58	0	113
Total Underrepresented:				198

Underrepresented Interviewees: 39.2%

Hired: 72

Ethnicity	Female	Male	Underrepresented Hired
Decline	1	0	
White	20	22	
African American/Black	0	3	3
American Indian or Alaskan Native	0	1	1
Asian or Pacific Islander	5	1	6
Hispanic or Latino	9	10	19
Total Underrepresented:			29

Underrepresented Hired: 40.3%



Human Resource Services
Applicant Demographic Data
 2015-2016

Total - Classified Positions

Positions Opened: 42

Applicants: 2073

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	79	132	17	
White	743	1023	0	
African American/Black	117	199	0	316
American Indian or Alaskan Native	0	10	1	11
Asian or Pacific Islander	141	201	0	342
Hispanic or Latino	314	508	0	822
Total Underrepresented:				1491
<u>Underrepresented Applicants:</u>				71.9%

Interviewees: 246

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	7	1	5	
White	71	48	0	
African American/Black	4	13	0	17
American Indian or Alaskan Native	0	2	0	2
Asian or Pacific Islander	18	8	0	26
Hispanic or Latino	34	35	0	69
Total Underrepresented:				114
<u>Underrepresented Interviewees:</u>				46.3%

Hired: 42

Ethnicity	Female	Male	Underrepresented Hired
Decline	1	0	
White	10	10	
African American/Black	0	3	3
American Indian or Alaskan Native	0	1	1
Asian or Pacific Islander	2	1	3
Hispanic or Latino	6	8	14
Total Underrepresented:			21
<u>Underrepresented Hired:</u>			50.0%



Human Resource Services
Applicant Demographic Data
 2015-2016

1 - Executive/Administrative/Managerial

Positions Opened: 11

Applicants: 458

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	18	11	6	
White	107	139	0	
African American/Black	36	26	0	62
American Indian or Alaskan Native	0	2	0	2
Asian or Pacific Islander	17	29	0	46
Hispanic or Latino	39	28	0	67
Total Underrepresented:				177
<u>Underrepresented Applicants:</u>				38.6%

Interviewees: 102

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	2	1	1	
White	31	29	0	
African American/Black	3	4	0	7
American Indian or Alaskan Native	0	0	0	0
Asian or Pacific Islander	5	5	0	10
Hispanic or Latino	14	7	0	21
Total Underrepresented:				38
<u>Underrepresented Interviewees:</u>				37.3%

Hired: 11

Ethnicity	Female	Male	Underrepresented Hired
Decline	0	0	
White	3	4	
African American/Black	0	0	0
American Indian or Alaskan Native	0	0	0
Asian or Pacific Islander	2	0	2
Hispanic or Latino	1	1	2
Total Underrepresented:			4
<u>Underrepresented Hired:</u>			36.4%



Human Resource Services
Applicant Demographic Data
 2015-2016

2 - Faculty

Positions Opened: 16

Applicants: 1213

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	41	43	41	
White	375	461	1	
African American/Black	22	23	0	45
American Indian or Alaskan Native	2	4	0	6
Asian or Pacific Islander	43	71	0	114
Hispanic or Latino	34	52	0	86
Total Underrepresented:				251
<u>Underrepresented Applicants:</u>				20.7%

Interviewees: 131

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	6	2	2	
White	53	33	0	
African American/Black	4	1	0	5
American Indian or Alaskan Native	0	0	0	0
Asian or Pacific Islander	7	6	0	13
Hispanic or Latino	6	11	0	17
Total Underrepresented:				35
<u>Underrepresented Interviewees:</u>				26.7%

Hired: 16

Ethnicity	Female	Male	Underrepresented Hired
Decline	0	0	
White	7	5	
African American/Black	0	0	0
American Indian or Alaskan Native	0	0	0
Asian or Pacific Islander	1	0	1
Hispanic or Latino	2	1	3
Total Underrepresented:			4
<u>Underrepresented Hired:</u>			25.0%



Human Resource Services
Applicant Demographic Data
 2015-2016

3 - Professional

Positions Opened: 4

Applicants: 145

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	1	7	1	
White	34	22	0	
African American/Black	8	8	0	16
American Indian or Alaskan Native	0	0	0	0
Asian or Pacific Islander	5	5	0	10
Hispanic or Latino	27	21	0	48
Total Underrepresented:				74
<u>Underrepresented Applicants:</u>				51.0%

Interviewees: 26

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	0	0	0	
White	6	5	0	
African American/Black	0	2	0	2
American Indian or Alaskan Native	0	0	0	0
Asian or Pacific Islander	2	0	0	2
Hispanic or Latino	6	5	0	11
Total Underrepresented:				15
<u>Underrepresented Interviewees:</u>				57.7%

Hired: 4

Ethnicity	Female	Male	Underrepresented Hired
Decline	0	0	
White	1	0	
African American/Black	0	1	1
American Indian or Alaskan Native	0	0	0
Asian or Pacific Islander	1	0	1
Hispanic or Latino	1	0	1
Total Underrepresented:			3
<u>Underrepresented Hired:</u>			75.0%



Human Resource Services
Applicant Demographic Data
 2015-2016

4 - Clerical/Secretarial

Positions Opened: 15

Applicants: 1531

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	67	29	12	
White	663	117	0	
African American/Black	105	39	0	144
American Indian or Alaskan Native	0	2	1	3
Asian or Pacific Islander	125	31	0	156
Hispanic or Latino	261	79	0	340
Total Underrepresented:				643

Underrepresented Applicants: 42.0%

Interviewees: 118

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	5	2	3	
White	56	3	0	
African American/Black	3	6	0	9
American Indian or Alaskan Native	0	0	0	0
Asian or Pacific Islander	15	1	0	16
Hispanic or Latino	20	4	0	24
Total Underrepresented:				49

Underrepresented Interviewees: 41.5%

Hired: 15

Ethnicity	Female	Male	Underrepresented Hired
Decline	1	0	
White	7	2	
African American/Black	0	1	1
American Indian or Alaskan Native	0	0	0
Asian or Pacific Islander	1	0	1
Hispanic or Latino	2	1	3
Total Underrepresented:			5

Underrepresented Hired: 33.3%



Human Resource Services
Applicant Demographic Data
 2015-2016

5 - Technical/Paraprofessional

Positions Opened: 7

Applicants: 183

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	11	3	4	
White	63	37	0	
African American/Black	9	4	0	13
American Indian or Alaskan Native	0	1	0	1
Asian or Pacific Islander	11	2	0	13
Hispanic or Latino	31	7	0	38
Total Underrepresented:				65
<u>Underrepresented Applicants:</u>				35.5%

Interviewees: 31

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	2	0	2	
White	9	6	0	
African American/Black	1	1	0	2
American Indian or Alaskan Native	0	1	0	1
Asian or Pacific Islander	1	0	0	1
Hispanic or Latino	7	1	0	8
Total Underrepresented:				12
<u>Underrepresented Interviewees:</u>				38.7%

Hired: 7

Ethnicity	Female	Male	Underrepresented Hired
Decline	0	0	
White	2	2	
African American/Black	0	0	0
American Indian or Alaskan Native	0	1	1
Asian or Pacific Islander	0	0	0
Hispanic or Latino	2	0	2
Total Underrepresented:			3
<u>Underrepresented Hired:</u>			42.9%



Human Resource Services
Applicant Demographic Data
 2015-2016

6 - Skilled Maintenance

Positions Opened: 2

Applicants: 37

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	0	1	0	
White	0	21	0	
African American/Black	0	3	0	3
American Indian or Alaskan Native	0	0	0	0
Asian or Pacific Islander	0	2	0	2
Hispanic or Latino	0	10	0	10
Total Underrepresented:				15

Underrepresented Applicants: 40.5%

Interviewees: 12

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	0	0	0	
White	0	8	0	
African American/Black	0	0	0	0
American Indian or Alaskan Native	0	0	0	0
Asian or Pacific Islander	0	0	0	0
Hispanic or Latino	0	4	0	4
Total Underrepresented:				4

Underrepresented Interviewees: 33.3%

Hired: 2

Ethnicity	Female	Male	Underrepresented Hired
Decline	0	0	
White	0	2	
African American/Black	0	0	0
American Indian or Alaskan Native	0	0	0
Asian or Pacific Islander	0	0	0
Hispanic or Latino	0	0	0
Total Underrepresented:			0

Underrepresented Hired: 0.0%



Human Resource Services
Applicant Demographic Data
 2015-2016

7 - Service/Maintenance

Positions Opened: 17

Applicants: 313

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	1	3	0	
White	16	117	0	
African American/Black	4	39	0	43
American Indian or Alaskan Native	0	8	0	8
Asian or Pacific Islander	0	26	0	26
Hispanic or Latino	8	91	0	99
Total Underrepresented:				176
<u>Underrepresented Applicants:</u>				56.2%

Interviewees: 85

Ethnicity	Female	Male	Decline	Underrepresented Applicants
Decline	0	0	0	
White	5	35	0	
African American/Black	0	7	0	7
American Indian or Alaskan Native	0	1	0	1
Asian or Pacific Islander	0	9	0	9
Hispanic or Latino	2	26	0	28
Total Underrepresented:				45
<u>Underrepresented Interviewees:</u>				52.9%

Hired: 17

Ethnicity	Female	Male	Underrepresented Hired
Decline	0	0	
White	0	7	
African American/Black	0	1	1
American Indian or Alaskan Native	0	0	0
Asian or Pacific Islander	0	1	1
Hispanic or Latino	1	7	8
Total Underrepresented:			10
<u>Underrepresented Hired:</u>			58.8%

APPLICANT DEMOGRAPHIC DATA
2006-2007 to 2015-2016

2006-2007		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	70	13	2	0.0%
	Faculty	315	68	8	25.0%
	Professional Non-Faculty	13	10	3	66.7%
	Classified	887	254	46	42.2%
	Total for Year	1285	356	59	42.4%
2007-2008		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	93	48	6	0.0%
	Faculty	288	70	12	25.0%
	Professional Non-Faculty	69	41	5	40.0%
	Classified	1262	306	56	44.4%
	Total for Year	1,712	465	79	38.0%
2008-2009		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	97	16	2	50.0%
	Faculty	201	31	4	25.0%
	Professional Non-Faculty	49	14	2	0.0%
	Classified	859	76	11	54.5%
	Total for Year	1206	137	19	42.1%
2009-2010		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	0	0	0	0.0%
	Faculty	12	4	2	0.0%
	Professional Non-Faculty	70	6	1	100.0%
	Classified	844	65	9	44.4%
	Total for Year	926	75	12	41.7%
2010-2011		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	91	14	1	0.0%
	Faculty	373	44	6	16.7%
	Professional Non-Faculty	84	9	3	33.3%
	Classified	1563	138	25	60.0%
	Total for Year	2111	205	35	48.6%
2011-2012		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	261	47	6	50.0%
	Faculty	0	0	0	0.0%
	Professional Non-Faculty	62	14	3	66.7%
	Classified	2221	211	34	33.0%
	Total for Year	2544	272	43	46.5%
2012-2013		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	201	39	6	0.0%
	Faculty	0	0	0	0.0%
	Professional Non-Faculty	106	17	2	50.0%
	Classified	1298	111	17	41.2%
	Total for Year	1605	167	25	32.0%
2013-2014		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	374	65	9	22.2%
	Faculty	1569	163	21	19.0%
	Professional Non-Faculty	136	20	3	33.3%
	Classified	3101	189	31	35.5%
	Total for Year	5180	437	64	28.1%
2014-2015		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	75	14	3	33.3%
	Faculty	1193	84	10	30.0%
	Professional Non-Faculty	28	8	2	0.0%
	Classified	1937	186	28	53.6%
	Total for Year	3233	292	43	44.2%
2015-2016		Applications	Interviewees	Hires	Underrepresented Hires
	Administrative	458	102	11	36.4%
	Faculty	1213	131	16	25.0%
	Professional Non-Faculty	136	26	3	0.0%
	Classified	2073	246	42	50.0%
	Total for Year	3880	505	72	40.3%

**Memorandum of Understanding
SAN DIEGO COUNTY COLLEGE AND CAREER READINESS CONSORTIUM (CCRC)
CALIFORNIA CAREER PATHWAYS TRUST (CCPT)
Promising Practices Project**

THIS MEMORANDUM OF UNDERSTANDING for the implementation of the California Career Pathways Trust Grant, appropriated as part of the California *Education Code* sections 53010 through 53016, and the Budget Act of 2014, Statutes of 2014, is entered into this 1st day of July by and between the San Diego County Superintendent of Schools, hereinafter called the SUPERINTENDENT and Palomar Community College District, hereinafter called the COLLEGE for a term from **July 1, 2017 to June 30, 2018**.

RECITAL

- A. Pursuant to the San Diego County College and Career Readiness Consortium, herein called the CONSORTIUM, California Career Pathways Trust (CCPT) Grant application and subsequent grant award, the SUPERINTENDENT will serve as the fiscal and data reporting agent for the CONSORTIUM; and,
- B. The SUPERINTENDENT pursuant to the CONSORTIUM CCPT Grant application and subsequent grant award, wishes to contract with the COLLEGE for the purpose of identifying best or promising practices that are currently “working” but may still be “aspiring models” with the potential for replication or scalability in the region;
- C. The SUPERINTENDENT administers the CCPT Grant and consults with President, Vice-President or designated executive/leadership of participating colleges concerning issues of mutual concern;
- D. WHEREAS, the COLLEGE wishes to participate in and cooperate with the SUPERINTENDENT in implementation of the CCPT Grant; and
- E. WHEREAS, an integral component of the CCPT initiative, funds have been allocated to support the expansion of existing activities that help high school pathway students successfully transition into community college certificate and degree programs; NOW THEREFORE, the parties agree as follows:

AGREEMENT

- A. The COLLEGE shall:
 - 1. Implement approved project design workplan, provided as Exhibit A, that addresses at least one of the following promising practices:
 - a) Strategies that address the alignment and/or mapping of career pathways between high school and community colleges, either at the high school/college level, or district to district.
 - b) Increase communication and exchange of information between high schools and community college to support increased pathway student transition to community college within the three (3) designated industry sectors.

- c) Facilitate the connection between community college and high school counselors, instructors, and/or administrators to increase pathway student (and parent) awareness and information regarding community college and high school student career pathway opportunities including opportunities for articulation and dual enrollment.
 - d) Improved K-12/community college connections that result in increased number of students who enter college as college and career ready.
2. Provide a budget of anticipated project implementation costs within each approved budget category;
 3. Develop a project team that includes members from partnering high schools and any other community college districts;
 4. Provide updates to the CCRC Support and Transitions Workgroup (that meets monthly throughout the term of the project) to share project progress;
 5. Develop an electronic toolkit no later than June 30, 2018 that will be shared with the CCRC;
 6. Comply with the provisions of Title VI of the Civil Rights Act of 1964 which provides that no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity hereunder;
 7. Comply with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act which provides that no otherwise qualified disabled individual in the United States shall, solely by reason of the disability, be excluded from participation in, be denied the benefit of, denied access to, or be subjected to discrimination for any programs, activity receiving federal financial assistance; and,
 8. Provide assurance that facilities provided hereunder are accessible by disabled persons or provide access to a similar alternative program.

B. The SUPERINTENDENT shall:

1. Be responsible for the performance of any services provided through funds awarded under the CCPT grant by the partners, consultants, or other organizations.
2. Pay to the COLLEGE the amount of thirty-thousand dollars (\$30,000) for the implementation and successful completion of the project. Funding to the COLLEGE for expenditures as specified in AGREEMENT, Section A, 1 through 8, will be made in the following manner:
 - a) Fund Disbursement:
 1. Fifty percent (50%) of funds for this agreement will be released within thirty (30) days upon execution of the contract and upon SUPERINTENDENT receipt and approval of invoice from COLLEGE.

2. The remaining fifty percent (50%) shall be released to the COLLEGE within thirty (30) days and based on (a) an approved invoice, and (b) Promising Practice Toolkit and any other agreed upon final project deliverables.
- b) The COLLEGE shall account for all direct program costs incurred by the COLLEGE in services and shall submit quarterly expenditure reports to the SUPERINTENDENT.
- c) The COLLEGE shall furnish by September 1 of each program year for the previous fiscal year any documents required for audit purposes.

C. General Provisions:

1. **Allowable** CCPT expenditures for the purpose of this project may include, but are not limited to, the following:
 - a) Professional development to enhance teaching and learning, including collaborative secondary and postsecondary development of aligned curriculum and instruction;
 - b) Training and planning meetings between consortium personnel, including counselors, teachers, parents, college faculty, and business leaders, to support program sustainability and build awareness in the region on the benefits for having such programs;
 - c) Postsecondary curriculum development that facilitates alignment and articulation with secondary programs leading to college degrees and/or other industry-recognized credentials that meet the needs of employers.
 - d) Development of curriculum or instructional materials that emphasize rigorous content within a career pathway;
 - e) Service contracts between members of the consortium or external service providers and technical assistants;
 - f) Fund career specialists to convene, connect, measure, or broker efforts to establish or enhance locally defined career pathway programs, and to support the provision of workplace learning opportunities for all participating students; and
 - g) Purchase evidence-based and/or standards-based curriculum or instructional materials that focus on a career pathway.
2. **Non-allowable** Activities and Costs
 Funds provided under the CCPT grant may not be used to:
 - a) Supplant existing funding, efforts, or programs, including costs otherwise necessary to operate a school or program without this grant;
 - b) Provide sub-grants to members of the partnership or other agencies. This includes mini-grants, which are different than purchase service contracts;
 - c) Acquire equipment for administrative or personal use;
 - d) Purchase furniture (e.g., bookcases, chairs, desks, file cabinets, tables) unless it is an integral part of an equipment workstation or to provide reasonable accommodations to students with disabilities;
 - e) Purchase food services/refreshments/banquets/meals;
 - f) Purchase or lease facilities;
 - g) Remodel facilities not directly related to accessibility to career pathway instruction or services;

- h) Purchase promotional favors, such as bumper stickers, pencils, pens, or T-shirts;
 - i) Purchase subscriptions to journals, magazines, or other periodicals;
 - j) Travel outside of the United States; and
 - k) Provide activities or services for students not enrolled in a career pathway program other than recruitment.
3. Tobacco-Free Facility: The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office Property.
4. The SUPERINTENDENT shall defend, indemnify, and hold the COLLEGE harmless from and against any and all liability, loss, expense, reasonable attorney's fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, reasonable attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the SUPERINTENDENT, its officers, agents or employees. The COLLEGE shall defend, indemnify, and hold the SUPERINTENDENT harmless from and against any and all liability, loss, expense, reasonable attorney's fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the COLLEGE, its officers, agents or employees.

Palomar Community College District

San Diego County Superintendent of Schools

By: _____
Ron E. Ballesteros-Perez
VP Finance & Administrative Services

By: _____
Lora Duzyk
Asst. Supt., Business Services

Date: _____

Date: _____

Authorized by Governing Board on:

Date: _____

California Career Pathway Trust Grant
K-14 Career Pathways Promising Practices
Palomar College Application

In the past year Palomar College has started a partnership with our local high schools to implement dual enrollment. The Dual Enrollment Program is committed to providing students access to college level coursework and units while attending high school. High school students will be offered clear pathways towards degrees and certificates in order to gain a jump start on post-secondary education and be more likely to complete an educational goal. The data shows that students enrolled in dual enrollment are more likely to graduate from high school, enroll in college, persist and complete a degree and/or certificate. Through dual enrollment Palomar College is committed to providing access and equity to the students in our local service area.

Although we have experienced some success in dual enrollment, the college is aware that additional implementation strategies are needed to support our students to move the needle in student success and matriculation. With the K-14 Career Pathways Promising Practices grant, the college will expand dual enrollment and articulation with San Marcos Unified school district by creating an Information and Communication Technologies (ICT) Pathway. The college would also add additional opportunities by expanding dual enrollment courses in College and Career Readiness.

During the 2016-2017 school year, Palomar College offered the first dual enrollment courses with San Marcos Unified School District at Mission Hills and San Marcos High Schools. ICT courses were offered to students in the high school ICT pathway, and counseling courses were offered to all interested students. For the 2017-2018 academic year, the college plans to create an ICT pathway by working with high school and community college faculty to align curriculum, articulate CTE courses, offer dual enrollment courses in the pathway, and provide support services to the students enrolled in the pathway. The goal would be to document these activities, create marketing materials, and create a template that could be shared with the region.

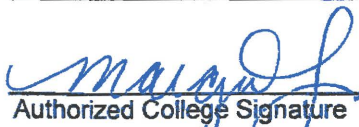
To be successful in the development of an ICT pathway, the college is requesting funding to pay faculty stipends to align curriculum within an ICT pathway. The college will develop marketing materials and design a template that can be shared with the region. Finally, the college will require funding to support a student services employee to work with the high schools and their students to

ensure they are enrolled in the college and the appropriate courses. In addition, this position will ensure that students are getting the supports they need to be successful in their college courses.

We will be collaborating on this project with Sharon Daoust, the Career Technical Education Coordinator for San Marcos Unified School District. Our previous work with Sharon has resulted in many articulations and dual enrollment courses at both San Marcos High School and Mission Hills High School. Sharon has agreed to be a member of the project team to build out the ICT pathway from San Marcos Unified School District to Palomar College.

The funding from this grant will enhance the work that has already started between the high school and college districts. Building out the ICT pathway will offer high school students an opportunity to explore and engage in the coursework in the pathway in preparation for transition to Palomar College.

Promising Practices Application Budget Detail Sheet		
District: Palomar Community College District		
College: Palomar College		
Contact Name and Title: Margie Fritch, Dean of CTE		
Contact Email and Phone: mfritch@palomar.edu, 760-744-1150		
Title of Project: Career Pathways Promising Practices		
Budget may not exceed \$30,000		
Category	Budget	Brief Description of Expenditures
1000 Instructional Salaries	\$10,000	High School and College Faculty will be paid to work on creating an ICT pathway and develop support services.
2000 Classified Salaries	\$6,000	We will assign overtime hours to a student services employee who will work closely with San Marcos Unified students to get them enrolled and provide support to matriculate to Palomar College.
3000 Employee Benefits	\$4,000	Benefits associated with Instructional and Classified Salaries.
4000 Supplies/ Materials (no equipment)	\$10,000	Marketing materials, printing, design
5000 Operating Expenses		
6000 Capital Outlay		
7000 Indirect		
Total	\$30,000.00	


 Authorized College Signature
 Margie A. Fritch
 Authorized College Printed Name

05/15/2017
 Date

Subject: RECOMMENDATION: ACTION – AWARD OF BID #103-17 BUILDINGS C & D ROOFING PROJECT

OVERVIEW

The District issued a Notice to Contractors seeking bids from C-39 roofing contractors for Bid #103-17: Buildings C & D Roofing project.

The scope of the project consists of:

1. C-Building This project consists of scarify and re-roofing of existing spray foam roof and components:
 - Scarify existing roof and prepare roof for restoration application;
 - Replace existing conduit blocking with Durablock or equal;
 - Completely remove (E) roofing at existing walkways and apply new SPF roofing;
 - Replace gutter and rods with new gutter;
 - Apply new SPF roofing at metal deck.
2. D-Building This project consists of re-roof of existing spray foam roof and components:
 - Complete demolition of existing SPF roofing down to (E) substrate and prepare (E)roof for restoration application;
 - Provide new metal ladders;
 - Replace existing conduit blocking with Durablock or equal;
 - Replace gutter and rods with new gutter and flashing;
 - Provide new SPF roofing over metal deck.

DISCUSSION

Bids were open on June 6, 2017. After evaluating the bid submittals, it is the District's recommendation to award a contract to Cook Coatings, Inc., as being the lowest, responsive and responsible bidder in the amount of \$819,800.00.

FINANCIAL IMPLICATIONS

Contract amount of \$819,800.00 shall be paid through state scheduled maintenance funds.

RECOMMENDATION

It is recommended that the Governing Board hereby awards a contract to Cook Coatings, Inc., as the lowest, responsive and responsible bidder.



FISCAL SERVICESFINANCE AND ADMINISTRATIVE SERVICES

DATE: June 13, 2017

TO: Dr. Joi Lin Blake, Superintendent/President

FROM: Carmen M. Coniglio, Director of Fiscal Services *CC*

SUBJECT: Approval of Fiscal Year 2016-17 Budget Adjustments and Year-end Transfers

OVERVIEW

Each year, the District allocates operating budget funds to its divisions. All divisions are expected to operate within the funds provided by the annual budget process; however, it may be necessary to increase or decrease the overall operating budgeted expenditures and revenues of an account/object, department, program, or project, or to transfer budgets from one line item to another, or from the reserve to an expenditure budget line. There is also a requirement, according to Title V of the California Code of Regulations, Section 58307, that the Governing Board of a Community College District approve revisions to budgets.

DISCUSSION

This resolution will allow the Assistant Superintendent/Vice President, Finance and Administrative Services or his designee to make necessary budget transfers and adjustments from any account to cover approved expenditures for the District. Revisions to the fiscal year 2016-17 Adopted Budget are reported in the attached 2017-18 Tentative Budget document. The budget tables contained in the report show the increases and decreases between major accounts/objects by fund that were made from September 2, 2016 through May 24, 2017. The 2017-18 Tentative Budget document also shows the fiscal year 2016-17 adjusted budgets as of May 24, 2017.

BUDGET IMPLICATIONS

This is a formality allowing the Assistant Superintendent/Vice President, Finance and Administrative Services or his designee to make necessary budget transfers and adjustments through the close of the fiscal year. Also, the report shows the 2016-17 budget changes from September 2, 2016 through May 24, 2017.

RECOMMENDATION

Fiscal Services recommends approval of budget adjustments and year-end transfers.



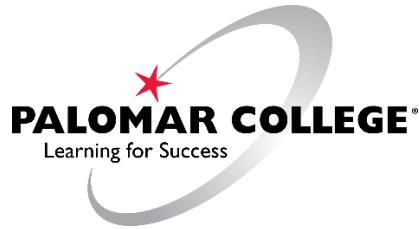
PALOMAR COMMUNITY COLLEGE DISTRICT

Tentative Budget

FISCAL YEAR 2017-18

Submitted for approval at the June 13, 2017
Governing Board Meeting





Our Vision

LEARNING FOR SUCCESS

Our Mission

Our mission is to provide an engaging teaching and learning environment for students of diverse origins, experiences, needs, abilities, and goals. As a comprehensive community college, we support and encourage students who are pursuing transfer-readiness, general education, basic skills, career and technical training, aesthetic and cultural enrichment, and lifelong education. We are committed to helping our students achieve the learning outcomes necessary to contribute as individuals and global citizens living responsibly, effectively, and creatively in an interdependent and ever-changing world.

Our Values

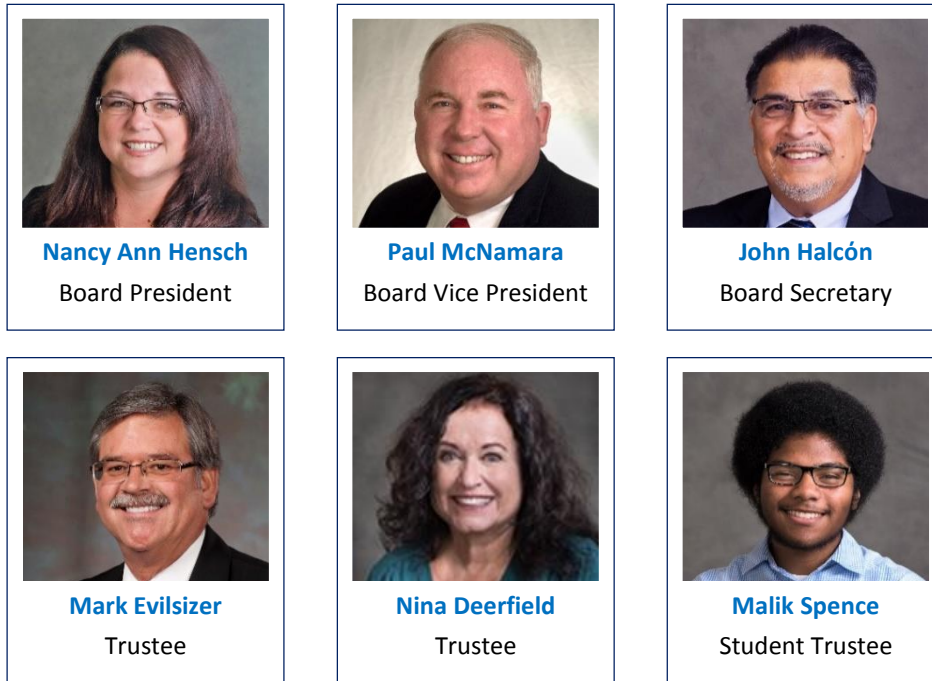
Palomar College is dedicated to empowering students to succeed and cultivating an appreciation of learning. Through ongoing planning and self-evaluation we strive for continual improvement in our endeavors. In creating the learning and cultural experiences that fulfill our mission and ensure the public's trust, we are guided by our core values of:

- Excellence in teaching, learning, and service
- Integrity as the foundation for all we do
- Access to our programs and services
- Equity and the fair treatment of all in our policies and procedures
- Diversity in learning environments, philosophies, cultures, beliefs, and people
- Inclusiveness of individual and collective viewpoints in collegial decision-making processes
- Mutual respect and trust through transparency, civility, and open communications
- Creativity and innovation in engaging students, faculty, staff, and administrators
- Physical presence and participation in the community

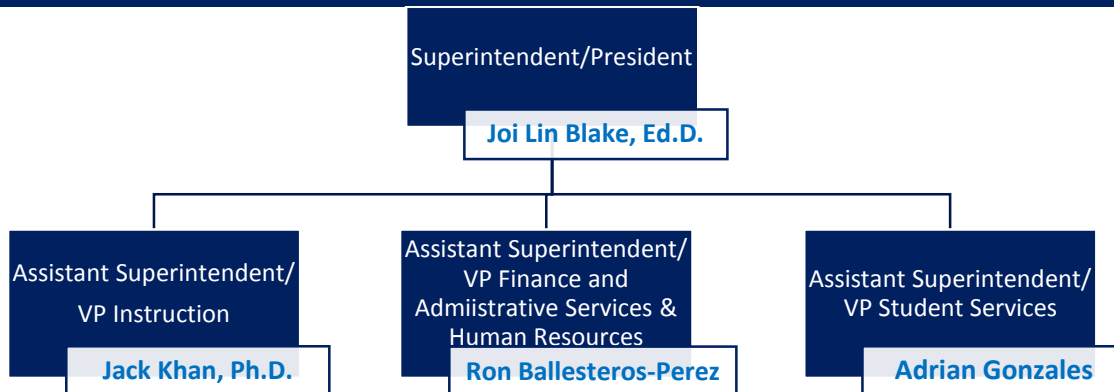
THIS PAGE INTENTIONALLY LEFT BLANK

PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

The Palomar Community College District is governed by a five-member Governing Board elected to four-year terms by voters in the District. A student executive officer of the Associated Student Government also serves as student trustee.



DISTRICT EXECUTIVE ADMINISTRATION



FISCAL SERVICES LEADERSHIP TEAM

Carmen M. Coniglio
 Brandi Y. Taveuveu
 Sheri Wenzel, CPA
 Robert Threatt

Director, Fiscal Services
 Manager, Budget and Payroll
 Manager, Fiscal Services
 Internal Auditor

THIS PAGE INTENTIONALLY LEFT BLANK

TABLE OF CONTENTS

Palomar College Overview	7
Campus Locations	8
Message from the Superintendent/President	9
2017-18 State Budget Outlook	11
2017-18 Tentative Budget Executive Summary	14
2017-18 General Fund Budget Overview	15
Funds at Palomar College	23

BUDGET TABLES:

Fund 10 General Fund Combined	29
Fund 11 Total Unrestricted (including Designated).....	39
Fund 12 Restricted	48
Fund 22 Proposition M Bond Interest and Redemption Fund – Series A.....	56
Fund 23 Proposition M Bond Interest and Redemption Fund – Series B.....	57
Fund 24 Proposition M Bond Interest and Redemption Fund – Series C	58
Fund 25 Proposition M Bond Interest and Redemption Fund – Series D	59
Fund 29 Debt Service Fund.....	60
Fund 33 Child Development Fund	62
Fund 41 Capital Outlay Projects Fund	66
Fund 42 Proposition M Bond Construction Fund	69
Fund 43 Energy Conservation Projects Fund	72
Fund 69 Other Post Retirement Benefits (OPEB) Fund	74
Fund 71 Associated Students Trust Fund	76
Fund 72 Student Representation Fee Trust Fund.....	77
Fund 73 Student Center Fee Fund	78
Fund 74 Student Financial Aid Trust Fund.....	80
Fund 75 Scholarship and Loan Trust Fund.....	82

THIS PAGE INTENTIONALLY LEFT BLANK

PALOMAR COLLEGE OVERVIEW

The California Community Colleges is the largest system of higher education in the nation consisting of 113 community colleges and 77 educational centers in 72 districts. Community Colleges supply workforce education training, basic skills education, and prepare students for transfer to four-year institutions.

Founded in 1946, Palomar Community College District is the largest single college district in San Diego County, California, situated in the City of San Marcos, 12 miles from the coast and 30 miles northeast of downtown San Diego. As a comprehensive college, Palomar is organized into five instructional divisions: 1) Arts, Media, Business and Computer Science; 2) Career, Technical, and Extended Education; 3) Languages and Literature; 4) Mathematics and the Natural and Health Sciences; and 5) Social and Behavioral Sciences. Within those five divisions, students may complete their first two years of a bachelor's degree and/or choose from over 250 associate degrees and certificates of achievement programs that meet the California Education Code of Regulations, Title 5 curriculum requirements. Palomar also provides noncredit community development and personal enrichment courses for lifelong learning. Palomar enrolls over 26,000 full-time and part-time students during the fall and spring semesters. The diversity of our students and employees creates a dynamic, exciting environment in which to work and learn. We are proud to have been designated by the U.S. Department of Education as a Hispanic-Serving Institution (HIS).

The District's facilities improvement measure, Proposition M, was passed by 57% of voters in the November 2006 General Election. As a result, the \$694 million provided by the measure, as well as \$200 million matching funds from the State, and an additional \$37 million from Proposition 1D, will provide the implementation of the college's Master Plan 2022.

Palomar is primarily funded through the State SB361 apportionment calculation. In 2009, the college developed an "Integrated Planning, Evaluation, and Resource Allocation Decision-Making Model (IPM). This IPM aligns the college's long-range Master Plan, its mid-range Strategic Plan, and its short-range Program Review and Planning processes, while also incorporating the Resource Allocation Model.

ACCREDITATION

Palomar College is fully accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges (ACCJC/WASC), an institutional accrediting body recognized by the Council of Higher Education Accreditation and the Department of Education.

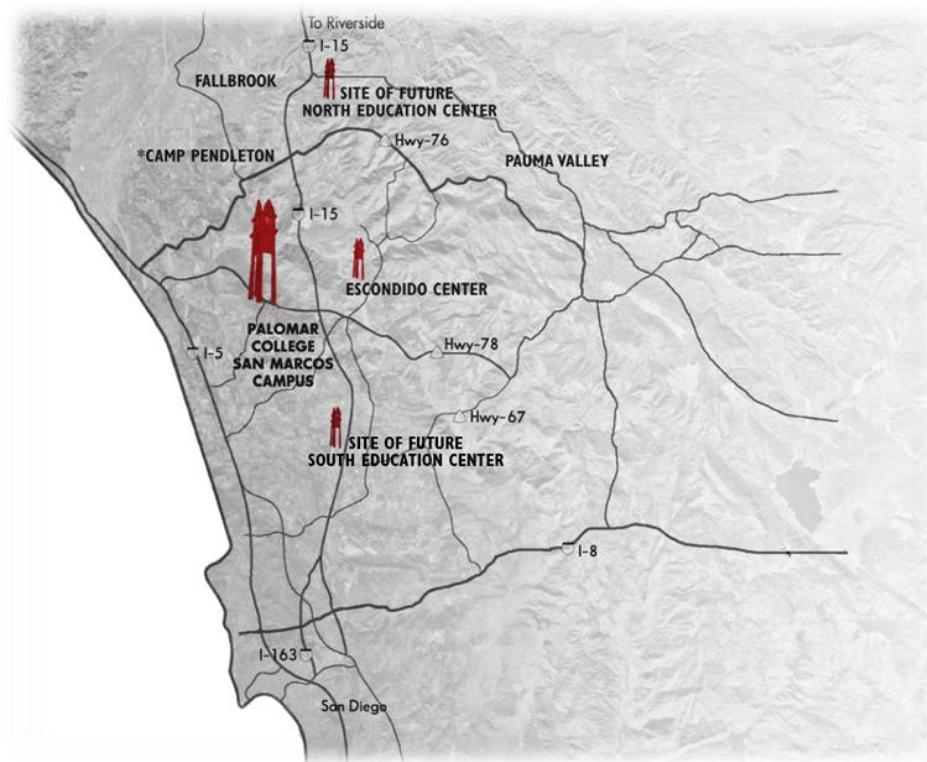
CAMPUS LOCATIONS

Palomar Community College District is a single-college district with a 200-acre **San Marcos Main Campus** augmented by:

- ✚ **Escondido Center** (State-approved)
- ✚ **Four Educational Sites** providing programs to support community needs:
 - **Fallbrook Education Site**
 - **Camp Pendleton Education Site**
 - **Mt. Carmel Education Site**
 - **Pauma Valley Education Site**

Future Education Centers (Opening in Summer 2018):

- ✚ **North Education Center**, Fallbrook area (State-approved)
- ✚ **South Education Center**, Rancho Bernardo area



June 13, 2017

Joi Lin Blake, Ed.D.
Superintendent/President

Governing Board

Nina Deerfield
Mark R. Evilsizer
John J. Halcón, Ph.D.
Nancy Ann Hensch
Paul P. McNamara
Student Trustee:
ASG President

Office of the President

TO: Members of the Governing Board
and the Palomar College Community

FROM: Joi Lin Blake, Ed.D.
Superintendent/President

PRESENTED BY: Ron Perez, Asst. Superintendent, Finance &
Administrative Services; Carmen Coniglio, Director of
Fiscal Services

With our new fiscal year, the opportunity for a new beginning spurs creativity and excitement as we solidify Palomar Community College District's position as the best community college in San Diego. The District's proposed Tentative Budget for 2017-18 fiscal year seeks to build on prior year's accomplishments and respond to the changing educational needs of our students.

Developed conservatively, this budget is the result of a Board-adopted Resource Allocation Model, relying primarily on the State's May Revise budget for the California Community College System. For the 2017-18 fiscal year, we anticipate that the District will be funded for 19,200 Full Time Equivalent Students (FTES). Palomar is committed to meeting its FTES target and to strengthening our educational offerings and support programs that increase student success and access. Despite a challenging fiscal environment, we are encouraged by our improved student enrollment, strengths in building new community partnerships, and opportunities to extend our reach to our under-served communities. The dedication, hard work, and perseverance of our faculty and staff, and their willingness to effectively collaborate in stabilizing and optimizing our enrollment through a Strategic Enrollment Management (SEM) Plan, is greatly appreciated for the benefit of our students.

This Tentative Budget incorporates the Cost of Living Allowance set at 1.56%, the estimated increases in State's funding level for community colleges, and the 7% contingency reserve required by the Board. At this stage of the budget development process, there are still many uncertainties related to the State's revenue allocations for community colleges. Depending on the outcome of the State's enacted budget in June and until the 2016-17 fiscal year accounting records are closed and the full extent of carryovers is known, the tentative fiscal plan will be subject to modifications as more information become available.

Nevertheless, in order to comply with the California Code of Regulations Section §58305 requirements for Tentative Budget approval and to begin financial activity by July 1, 2017, it is recommended that the Governing Board approve the District's 2017-18 Tentative Budget as presented. Any changes will be reflected in the Final Budget document, which will be presented to the Governing Board for adoption on September 12, 2017.

2017-18 STATE BUDGET OUTLOOK

On May 11, 2017, Governor Brown released his \$183.4 billion 2017-18 May Revision, recasting his January Budget Proposal and presenting new proposed spending in view of a revised revenue outlook and stakeholder feedback. The Governor's commitment to a legacy of fiscal health continues, urging caution in light of ongoing uncertainty from federally-funded programs. The May Revision reflects fiscal restraint coupled with his fear that an economic downturn is inevitable. "We've got to be wary and prudent," Governor Brown said. "Make no doubt about it, cuts are coming in the next few years, and they'll be big."

In this revised proposal, Governor Brown stressed the continued investments in public education, anti-poverty programs, and reducing state liabilities as part of the expanded government spending. The modestly improved fiscal outlook compared to the Governor's January Budget Proposal allows the May Revision to add few new resources for community colleges. Below are a few highlights of the May Revision with the "estimated" impact to Palomar College's Tentative Budget. Adjustments will be made when the final budget is approved by the Legislature.

Program	Governor's January Proposal	May Revision	Estimated Palomar Impact
APPORTIONMENTS			
Enrollment Growth (Access)	79.3 M, 1.34%	57.8M, 1%	Not eligible while in Restoration
Apportionment Increase (Base Funding)	\$23.6 M	\$183.6M	\$2.9 M
Cost-of-Living Adjustment (COLA)	\$94.1 M, 1.48%	\$97 M, 1.56%	\$1.5 M
RDA Backfill		\$31.7 M, one-time	\$500 K
FACILITIES AND EQUIPMENT			
Physical Plant and Instructional Equipment	\$43.7 M	\$135.8 M	Will NOT be allocated until P2 in 2018-19
Energy Efficiency Projects (Prop 39)	\$52.3 M	\$46.5 M	\$700 K
EDUCATIONAL SERVICES			
Guided Pathways	\$150 M	\$150 M, one-time	To be determined by CCCC
Innovation Awards Program	\$20 M	\$20 M, one-time	\$2 M for focus areas
Full-time Student Success Grant Program	\$3.1 M	\$5 M	About \$600 per full time student
TECHNOLOGY			
Online Education Initiative	\$10 M	\$10 M	To be determined by CCCC
Integrated Library System (cloud-based)	\$6 M	\$6 M, one-time	To be determined by CCCC

Apportionment – Base Increase: Revision offers increase in base funding for community colleges of \$160 million over the January Budget Proposal to total \$183.6 million. This has been our number one legislative advocacy item and is provided to mitigate escalating costs in areas such as pension rates, employee benefits, utilities, campus safety, and other operating costs.

Cost-of-Living Adjustment or COLA: The statewide cost-of-living adjustment (COLA) is increased by \$3.5 million for a total of \$97 million to reflect a COLA that increased from 1.48% to 1.56%.

FTES Growth: Due to stagnating enrollment patterns in many parts of the state, funds for enrollment growth were reduced by \$21.5 million in this proposal, lowering the proposed funding for increasing statewide community college enrollments from 1.34% to 1%. NOTE: Palomar College is not eligible for growth funds as the District is entering in its second year of “Restoration.”

Education Initiatives: The May Revision retains the \$150 million for Guided Pathways the governor proposed in January aimed at providing more community college students with clear educational road maps toward specific goals (certificate/degree/transfer/jobs), along with support to stay on plan. It also includes \$20 million for Innovation Awards, \$10 million for the Online Education Initiative’s learning management system, and \$6 million for integrated library service.

The May Revision Summary document is available at:
<http://www.ebudget.ca.gov/FullBudgetSummary.pdf>

Next Steps: At the state level, it is now up to the Legislative Budget Committees of both houses to put forward their plans to the Joint Budget Conference Committee. The deliberations of the Conference Committee may take weeks to iron out any differences. It is expected that the budget will be approved and signed by the Governor prior to July 1, 2017.

2017-18 DISTRICT OPERATING BUDGET

Once the state budget is enacted, the Board of Governors and System Office determine the allocations for each district. The state general fund allocations are based on a formula established in 2006 by Senate Bill (SB) 361, which amended and added to California Code Sections 84750-84760.5. The allocation depends on college enrollment, which varies from year to year based on the economy, employment rates, and other factors.

SB 361:

- Designated a basic allocation for each district, based on the size of the district and number of colleges and centers.
- Equalized funding across community college districts, so that all colleges receive essentially the same funds for a Full-time Equivalent Student (FTES).
- Stipulated a uniform funding rate for all non-credit FTES
- Established a non-credit FTES funding rate for the Career Development and College Preparation Program for educational disadvantaged residents

The Marginal Funding rates per FTES are revised annually based on cost of living adjustments (COLA).

2017-18 BASE ALLOCATION THRESHOLDS

Base Revenue

Single College Districts

>20,000 FTES	\$6,003,433*
>10,000 FTES	\$4,802,746
<=10,000 FTES	\$3,602,060

Calculated Basic Allocation

Base Funding Rates per FTES

Credit	\$5,005
Noncredit FTES	\$3,010
Noncredit CDCP FTES	\$5,005

State Approved Center

>1,000 FTES	\$1,200,687*
>750 FTES	\$ 950,515
>500 FTES	\$ 600,343
>250 FTES	\$ 300,172

*Palomar College is currently designated as a large college (>20,000 FTES) with one State approved center (Escondido Center) while in restoration.

2017-18 TENTATIVE BUDGET EXECUTIVE SUMMARY

The Palomar Community College District's 2017-18 Tentative Budget of \$617,896,706 for all funds reflects the following major budgets:

2017-18 SUMMARY OF ALL FUNDS

FUND		2016-17 ADOPTED BUDGET	2017-18 TENTATIVE BUDGET
General Fund			
11	General Fund –Unrestricted (including Designated)	\$129,457,494	\$142,695,115
12	General Fund –Restricted	37,089,674	28,937,412
	Total General Fund	\$166,547,168	\$171,632,527
Other Funds			
22	Prop M Bond Interest & Redemption Fund Series A	14,585,064	16,158,164
23	Prop M Bond Interest & Redemption Fund Series B	8,841,963	9,125,573
24	Prop M Bond Interest & Redemption Fund Series C	31,074,197	20,543,547
25	Prop M Bond Interest & Redemption Fund Series D	N/A	14,175,217
29	Debt Service Fund – Lease Revenue Bonds	700,050	696,650
33	Child Development Fund	1,878,068	1,782,561
41	Capital Outlay Projects Fund	26,331,021	17,702,578
42	Prop M Bond Construction Fund	230,656,651	321,947,861
43	Energy Conservation Projects Fund	1,455,011	1,602,326
69	Other Post-Employment Benefits (OPEB) Fund	18,866,960	20,196,130
71	Associated Students Trust Fund	181,641	199,312
72	Student Representation Fee Trust Fund	312,324	365,585
73	Student Center Fee Fund	344,190	372,936
74	Student Financial Aid Trust Fund	19,762,624	19,519,818
75	Scholarship and Loan Trust Fund	1,953,048	1,875,921
	Total Other Funds	\$356,942,812	446,264,179
	Total Funds	\$523,489,980	\$617,896,706

THE 2017-18 GENERAL FUND BUDGET OVERVIEW

The 2017-18 General Fund is \$171,632,527, divided between Fund 11 (Unrestricted and Designated) and Fund 12 Restricted. The Unrestricted General Fund budget supports the principal operations of the District. For 2017-18 fiscal year, the Unrestricted General Fund budget is \$142,695,115, which represents 23% of the District's total Tentative Budget of \$617,896,706.

UNRESTRICTED GENERAL FUND REVENUE ASSUMPTIONS

The Budget Assumptions below will only focus on the Unrestricted General Fund, the operating fund of the District. Separate projections are made for other District funds.

BASE REVENUE

State Apportionment is the revenue received for generating enrollment of students and is calculated based on the amount of earned Full Time Equivalent Students (FTES) from the prior year. An FTES is the equivalent of one student taking 30 units a year (15 units a semester). An FTES is calculated using the number of lecture units x weekly student contact hours (WSCH) per unit x number of students = total WSCH for the class. **525 WSCH = 1 FTES.**

The State calculates the total Base Revenue for the District and subtracts the following components:

- Education Protection Act allocation – Proposition 30 unrestricted state funding
- Property taxes collected by the County and proportionately distributed by the County to the District, and
- Student enrollment fees collected by the District.

The remainder is the State General Apportionment sent directly to the District. The Chancellor's Office recalculates the Base Revenue (or Total Computational Revenue) multiple times during the year and retroactively for each fiscal year. Districts do not know the exact funding level for the year until the final recalculation the following February. This causes difficulty in planning, in accurately building the budget, and in calculating the ending fund balances and reserves. If the property taxes and/or the enrollment fees do not materialize as projected, then a deficit is applied to the apportionment corresponding to the shortfall.

While the amount of each revenue source may change, the total of the Base Revenue remains the same. Apportionment constitutes about 90% of the District's operating budget.

FTES AND APPORTIONMENT HISTORICAL DATA

Fiscal Year	Base Revenue	Deficit	Available Revenue	Funded FTES	Actual FTES
2012-13	\$89,920,152	\$15,298	\$89,904,854	18,531	18,531
2013-14	\$92,593,490	\$420,160	\$92,173,330	18,802	18,802
2014-15	\$97,394,671	\$0	\$97,394,671	19,630	19,630
2015-16 Stability	*\$104,907,135	\$0	\$104,907,135	19,630	16,603
2016-17 Restoration Yr1	**\$99,168,082	\$1,296,508	\$97,871,574	18,203	18,203
2017-18 Restoration Yr2	***\$107,280,483	Unknown	***\$107,280,483	19,200	TBD

*Based on Recalculation by the California Chancellor's Office (Stabilization - includes \$15M in stability funding)

**Based on P-1 First Principal Apportionment (Restoration - includes \$8M for 1,508 restored FTES)

***Projected based on Target FTES and Governor's May Revise Proposal

The May Revision provides \$107,280,483 in Base Revenue for the District in the 2017-18 fiscal year, which includes \$1.5 million (1.56%) Cost of Living Allowance, \$5.4 million of FTES restoration, and \$2.9 million projected base increase to offset part of significant annual operating costs.

The **2017-18 Tentative Budget** assumes class offerings to achieve **19,200 Full Time Equivalent Students (FTES)**. The District projects a balanced budget, with reserves playing a key role in managing operating deficits. The key to formulate a balanced budget without utilizing the reserves requires fiscal discipline exercised in terms of Strategic Enrollment Management (SEM) and proactive planning in determining optimal course and section scheduling that maximizes FTES, facilities utilization, and student retention. If the revenue does not keep pace with expenditures and inflationary cost increases such as health benefits, step/column, retiree health, pension contributions, and utilities under the current budget modeling, deficit spending will once again surface.

The second category of District revenue, miscellaneous income, constitutes on average 10% of the Unrestricted General Fund revenue budget. Traditionally, this includes:

- State Lottery proceeds – 3%
- Non-resident tuition – 2%
- Other local revenue – 3%
- Apprenticeship – 1%
- Miscellaneous revenue – 1%

FULL-TIME EQUIVALENT STUDENTS FTES SUMMARY

FUNDED VS UNFUNDED FULL-TIME EQUIVALENT STUDENTS

FISCAL YEAR	FTES FUNDED BASE	ACTUAL FTES	% FTES CHANGE FROM PRIOR YEAR ACTUAL	FUNDED FTES	% of FTES INCREASE FUNDED	UNFUNDED FTES	PERCENT UNFUNDED
2007-08	19,406	20,005	3.09%	19,469	0.32%	536	2.68%
2008-09	19,469	20,461	2.28%	20,183	3.67%	278	1.36%
2000-10	20,183	20,958	2.43%	19,438	-3.69%	1,520	7.25%
2010-11	19,438	20,251	-3.38%	19,797	1.85%	454	2.24%
2011-12	19,797	19,368	-4.36%	18,292	-7.60%	1,076	5.56%
2012-13	18,292	18,531	-4.32%	18,531	1.31%		0.00%
2013-14	18,531	18,802	1.47%	18,802	1.46%		0.00%
2014-15	18,802	19,630	4.40%	19,630	4.40%		0.00%
2015-16	19,630	16,603	-15.42%	19,630	S 0.00%		0.00%
2016-17*	16,603	18,111	9.08%	18,111	R -7.74%		0.00%
2017-18*	18,111	19,200	6.00%	19,200	R 6.00%		0.00%

*Projected FTES, Based on 2016-17 P-2 CCFS-320 Attendance Report and 2017-18 Target FTES

Stabilization/Restoration Period: FY 2016-17 to FY 2018-19

Palomar College entered into the first year of stabilization period in 2016-17 due to decline. Decline is when a district has fewer Full Time Equivalent Students (FTES) than the previous year.

(S) SB 361 legislation provides for a “hold harmless” in the initial year of FTES decline, during which the District received “**Stabilization**” funds and no reductions to apportionment levels.

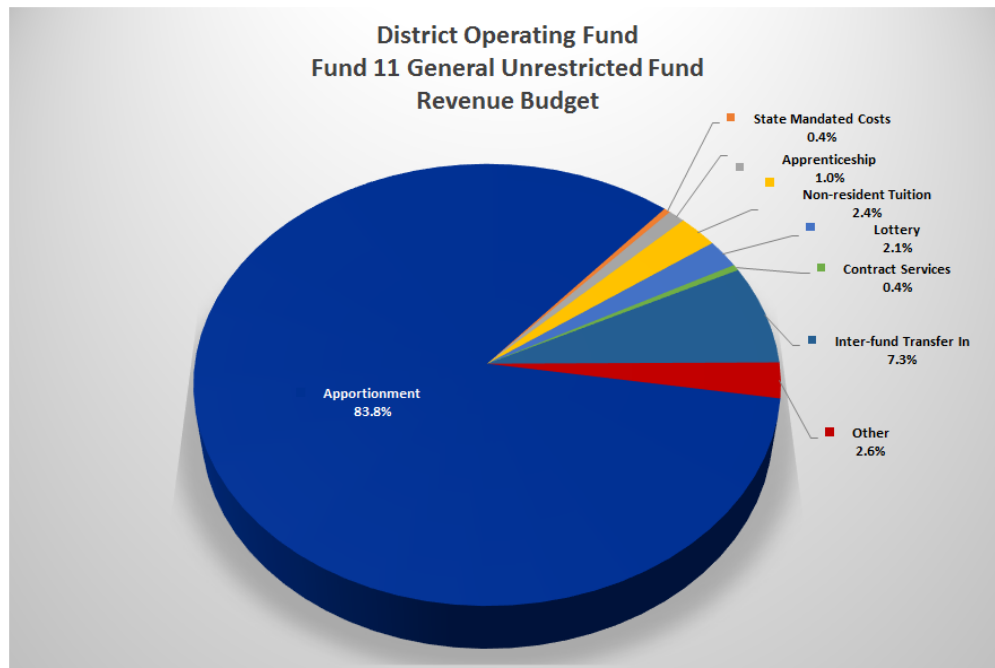
(R) “**Restoration**” allows the District to fully restore FTES in the three years following the initial year of FTES decline and receive full funding for the Actual FTES generated (Education Code Section 84750.5).

2016-17 ADJUSTED BUDGET VS. 2017-18 TENTATIVE BUDGET REVENUES

Following is a comparison of revenue by source in the Unrestricted General Fund, including Designated Project accounts for the 2016-17 Adjusted Budget as compared to the 2017-18 Tentative Budget:

Revenue	2016-17 Adjusted Budget	2017-18 Tentative Budget
Apportionment	99,168,082	107,280,483
State Mandated Costs	465,009	537,600
Apprenticeship	1,201,652	1,201,652
Non-resident Tuition	2,870,000	2,900,000
Lottery	2,463,840	2,608,341
Contract Services	525,000	525,000
Inter-fund Transfer In	8,600,000	3,622,145
Other	3,069,849	2,668,571
Current Year Revenue	118,363,432	121,343,792
Beginning Balance	21,852,544	21,351,323
Total Revenue + Beginning Balance	140,215,976	142,695,115

2017-18 UNRESTRICTED GENERAL FUND REVENUES



UNRESTRICTED GENERAL FUND EXPENDITURE ASSUMPTIONS

In accordance with the Resource Allocation Model (RAM), budget development for 2017-18 continues to be tied to the Master and Strategic Planning process. The Baseline Budget incorporated the following:

Unrestricted general funds are allocated to pay for costs related to fulfilling District mission. There are two categories of expenditures that are paid from the unrestricted general fund:

Non-Discretionary Budget: These are the District's most basic required costs. The largest amount of the unrestricted general fund budget is for salary and benefits of the District's permanent employees as governed by collective bargaining agreements.

- **Salary, statutory and fringe benefits** for all current active faculty and staff, including step/column and longevity obligations, classification/compensation study adjustments, increases in PERS and STRS rates, increases in SISC PPO and Kaiser Health Plan rates, and the annual contribution to OPEB (other post-employment benefits), were calculated and budgeted. Stipends and negotiated items were also included.
- **Strategic Plan Priority Funding:** \$200,000 to support the goals and objectives of the District Master and Strategic Plans.
- **Other Reserves:** Vacant positions are no longer budgeted for an entire year. Only currently filled positions and open recruitments are included in the budget. When a position becomes vacant the remaining budgeted salary for that position is transferred to a reserve that is utilized to fill positions according to a prioritization list. \$2.5 million has been budgeted to anticipate vacancies and the delay in hiring any replacements.
- **Reserve for Contingency:** Reserves are intended to provide the District greater budget stability, and to protect against unexpected events and revenue changes. Consistent with the Governing Board Requirement, the District will maintain an unrestricted general fund reserve for contingency balance of \$8,710,482 which is no less than 7% of the total expenditures.

- **Institutional costs** were identified and budgeted, primarily consisting of utility costs (gas, electric, etc.), debt service, maintenance agreements, insurance (liability, property, and students), retiree benefits, legal and auditing fees, credit card fees and bank costs, District-wide memberships and licenses and inter-/intra-fund transfers:

Transfers and outgo

INTRA-FUND TRANSFERS

\$ 5,000 for Articulation
 \$1,341,265 for Police/Parking Department
 \$ 213,546 for Wellness Center
 \$ 28,000 for Co-curricular Activities
 \$ 200,000 Reserve for Strategic Plan Priorities
 \$ 500,000 Reserve for South Ed Center
 \$ 500,000 Reserve for North Ed Center
 \$ 50,000 for Nelnet Payment Plan
 \$ 10,000 for Workers Comp Administration
 \$ 3,600 for Work Study Benefits

INTER-FUND TRANSFERS

\$ 491,800 Debt Service for Escondido Center
 \$ 30,000 for Associated Students Government
 \$3,808,898 for Retiree Health Benefits (OPEB)

Discretionary Budget: These are also basic costs within the District, such as temporary personnel, supplies and materials, travel, contract services, and equipment. Although still part of the District's base budget, there is more flexibility in the amounts budgeted in each of these categories.

- Expenses were built from the scheduled class offerings to achieve the total FTES as projected.
- Discretionary expenses have been maintained at 2016-17 Adopted Budget level.
- Apprenticeship Program expenses were built based on State funding projections.

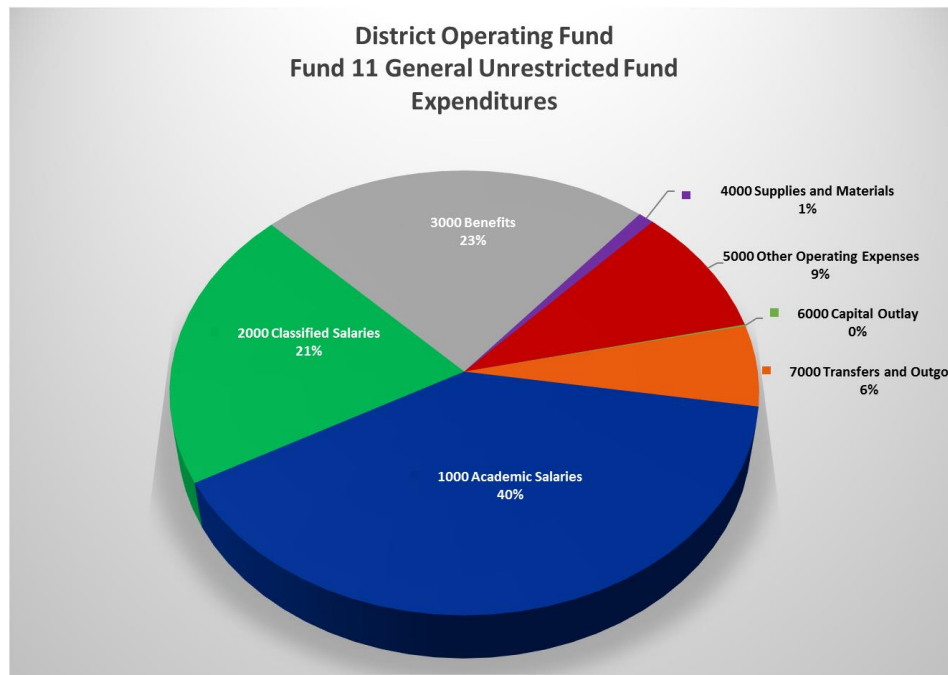
The development of the District's budget is an evolving process. Fiscal Services will continue to refine and update this budget in preparation for submission of the Adopted Budget in September.

2016-17 ADJUSTED BUDGET VS. 2017-18 TENTATIVE BUDGET EXPENDITURES

Following is a comparison of expenditures by category in the Unrestricted General Fund, including Designated Project accounts, for the 2016-17 Adjusted Budget as compared to the 2017-18 Tentative Budget:

Expenditure	2016-17 Adjusted Budget	2017-18 Tentative Budget
1000 Academic Salaries	46,940,372	49,981,944
2000 Classified Salaries	24,501,664	24,325,237
3000 Benefits	27,919,091	31,710,129
4000 Supplies and Materials	1,131,062	1,006,722
5000 Other Operating Expenses	11,244,249	9,807,315
6000 Capital Outlay	116,544	421,855
7000 Transfers and Outgo	7,011,671	7,182,109
Current Year Expenditures	118,864,653	124,435,311
General and Contingency Reserves	21,351,323	18,259,804
Total Unrestricted Fund Expenditures	140,215,976	142,695,115

2017-18 UNRESTRICTED GENERAL FUND EXPENDITURES



UNRESTRICTED PROJECTED FUND BALANCE/RESERVE

<i>Projected Fund Balance as of June 30, 2017</i>	21,351,323
<i>2017-18 Tentative Budget Revenues</i>	121,343,792
<i>2017-18 Tentative Budget Expenditures</i>	124,435,311
<i>Net Operating Results for 2017-18 Tentative Budget</i>	(3,091,519)
<i>Projected Ending Fund Balance as of June 30, 2018</i>	18,259,804

Following is a list and description of all of the current Palomar College funds:

10	<p>GENERAL FUND</p> <p>The General Fund is maintained to account for those transactions that in general cover the full scope of operations of the District – instruction, administration, student services, maintenance and operations, etc.</p> <p>(Fund 10 = Fund 11 Unrestricted + Fund 11 Designated + Fund 12 Restricted)</p> <p>The General Fund is divided into three sub funds: Unrestricted, Designated, and Restricted.</p> <ul style="list-style-type: none"> • Fund 11 UNRESTRICTED is used to account for resources available for the general purposes of the District's operation and support of its educational program. • Fund 11 DESIGNATED is used to account for unrestricted monies for specific operation purposes, such as field trips, planetarium, material fees, etc. • Fund 12 RESTRICTED is used to account for resources available for the operation and support of the educational programs that are specifically restricted by laws, regulations, donors, or other outside agencies as to their expenditure.
22	<p>PROP M BOND INTEREST AND REDEMPTION FUND – SERIES A</p> <p>The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.</p>
23	<p>PROP M BOND INTEREST AND REDEMPTION FUND – SERIES B</p> <p>The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.</p>
24	<p>PROP M BOND INTEREST AND REDEMPTION FUND – SERIES C</p> <p>The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.</p>

25	PROP M BOND INTEREST AND REDEMPTION FUND – SERIES D The Prop M Bond Interest and Redemption Fund is the fund used to account for the accumulation of resources from property tax and the payment of Prop M General Obligation Bond principal and interest.
29	DEBT SERVICE FUND – LEASE REVENUE BONDS The debt service fund is the fund used to account for the accumulation of resources for the payment of general long-term debt principal and interest.
33	CHILD DEVELOPMENT FUND The Child Development Fund is the fund designated to account for all revenues for, and from the operation of, childcare and development services, including student fees for child development services. Costs incurred in the operation and maintenance of the childcare and development services are paid from this fund.
41	CAPITAL OUTLAY PROJECTS FUND The Capital Outlay Projects Fund is used to account for the accumulation of monies for the acquisition or construction of capital outlay items, including scheduled maintenance projects. General-purpose monies of the District are used to support capital outlay projects inter-fund transfer from the General Fund into the Capital Outlay Projects Fund.
42	PROP M BOND CONSTRUCTION FUND The Prop M Bond Construction Fund is used to account for monies received from the issuance of Prop M bonds and the construction projects for which that money is used.
43	ENERGY CONSERVATION PROJECTS FUND The Energy Conservation Projects Fund is involved in a number of major energy saving projects with the goal of reducing energy costs while maintaining and improving the comfort of occupied spaces.
69	OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUND This fund was established during the 1997-98 fiscal year to receive the amounts set aside for medical and dental insurance paid for employees of the District who have retired or will retire and covered under provisions of the benefit plan.
71	ASSOCIATED STUDENTS TRUST FUND The District, for organized student body associations, designates the Associated Students Fund to account for monies held in trust. This fund also accounts for monies of student clubs and organizations formed through the District.

72 STUDENT REPRESENTATION FEE TRUST FUND

Education Code Section 76070.5 provides for a student representation fee of one dollar per semester if approved by two-thirds of the students voting in the election. In the fall of 1990, Palomar College established this fee. Monies collected are to be expended to provide for the support of governmental affairs representatives who may be stating their positions and viewpoints before the city, county, and district governments and before offices and agencies of the state government.

73 STUDENT CENTER FEE FUND

The fund is to account for monies collected for the addition to the Student Center facility. The funds are used for the debt services of lease revenue bonds issued to finance the addition.

74 STUDENT FINANCIAL AID TRUST FUND

The Student Financial Aid Trust Fund is the fund designated to account for the deposit and the direct payments of government-funded student financial aid, including grants and loans or other monies intended for similar purposes and the required district-matching share of payments to students.

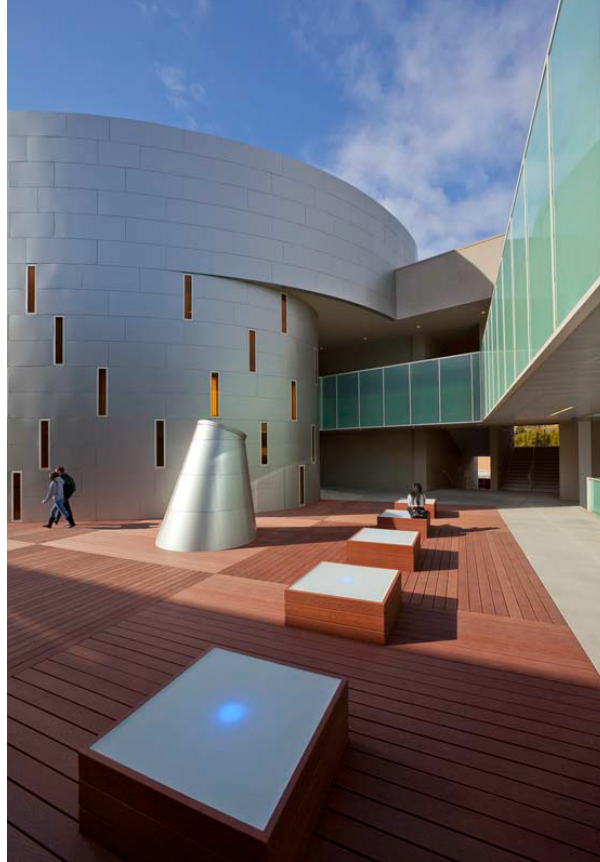
75 SCHOLARSHIP AND LOAN TRUST FUND

The Scholarship and Loan Trust Fund is the fund designated to account for such gifts, donations, bequests, and devises (subject to donor restrictions) which are to be used for scholarships or for grants in aid and loans to students. This fund is used to account for the expendable trusts, where both principal and interest may be expended or disbursed. During the fiscal year 1997-98, the majority of these scholarship accounts were transferred to the Palomar Community College Foundation.

THIS PAGE INTENTIONALLY LEFT BLANK

THE 2017-18 TENTATIVE BUDGET





**FUND 10 GENERAL FUND
COMBINED UNRESTRICTED AND RESTRICTED FUNDS**

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
	2017 and 2018			
	FUND 10			
	COMBINED FUNDS 11 AND 12			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
332402	FICA INSTR AIDE NOTDIRECT INS	-	29,210.06	-
335101	MEDCA ACADEM INSTRUCTORS	-	458,109.27	-
335201	MEDCA EDUCATNL ADMIN/SUPV	-	36,891.66	-
335301	MEDCA OTH ACA NONINSTRUCT	-	103,847.83	-
336102	MEDCA CLASSIFIED	-	316,130.98	-
336202	MEDCA NON-INSTR ADMIN/SUP	-	78,356.79	-
336302	MEDCA INST AIDE DIRECT INSTR	-	17,648.32	-
336402	MEDCA INST AIDE NOTDIRCT INS	-	8,137.88	-
	33's FICA & Medicare (OASDI)	3,180,706.00	2,679,436.64	3,211,527.00
340010	HEALTH & WELFARE	15,330.00	-	16,080.00
340101	MEDIC ACADEMIC INSTRUCTORS	-	2,917,585.80	-
340110	MEDIC ACA	5,246,075.47	-	6,025,310.00
340120	MEDIC ACADEMIC ADJUNCT	-	213,760.79	-
340125	MEDIC NON-ACADEMIC ADJUNCT	-	15,287.64	-
340151	MEDIC EDUCATIONL ADMIN/SUP	-	319,527.90	-
340201	MEDIC OTHER ACA NONINSTRUC	-	973,783.90	-
340210	MEDIC CLS	5,380,709.32	-	6,384,335.00
340252	MEDIC CLASSIFIED	-	4,184,421.85	-
340302	MEDIC NON-INSTR ADMIN/SUPR	-	1,034,492.64	-
340310	MEDIC AA/CAST	1,830,217.28	-	2,159,826.00
340352	MEDIC INSTR AIDE DIRECT INST	-	158,211.36	-
340402	MEDIC INSTAIDE NOTDIRECTINST	-	110,868.12	-
341101	DENT ACADEMIC INSTRUCTORS	-	145,663.02	-
341110	DENT ACA	276,782.14	-	299,048.00
341151	DENT EDUCATIONAL ADMIN/SUP	-	14,449.48	-
341201	DENT OTHER ACA NONINSTRUC	-	42,464.90	-
341210	DENT CLS	343,735.20	-	361,584.00
341252	DENT CLASSIFIED	-	227,302.94	-
341302	DENT NON-INSTR ADMIN/SUPR	-	51,751.54	-
341310	DENT AA/CAST	94,252.27	-	101,510.00
341352	DENT INSTR AIDE DIRECT INSTR	-	9,687.92	-
341402	DENT INSTAIDE NOT DIRECTINST	-	6,492.48	-
342101	VISION ACADEMIC INSTRUCTOR	-	39,459.66	-
342110	VISION ACA	72,191.37	-	75,623.00
342151	VISION EDUCATIONL ADMIN/SUP	-	3,838.54	-
342201	VISION OTHR ACA NONINSTRUC	-	11,599.33	-
342210	VISION CLS	89,871.67	-	94,148.00
342252	VISION CLASSIFIED	-	63,037.51	-
342302	VISION NON-INSTR ADMIN/SUP	-	14,350.23	-
342310	VISION AA/CAST	24,731.45	-	26,191.00
342352	VISION INSTR AIDE DIRECT INST	-	2,782.68	-
342402	VISION INSTAIDE NOT DIRECTINS	-	1,786.88	-
343101	LIFE ACADEMIC INSTRUCTORS	-	12,036.91	-
343110	LIFE ACA	22,341.46	-	22,357.00
343151	LIFE EDUCATIONAL ADMIN/SUPR	-	1,536.72	-
343201	LIFE OTHER ACA NONINSTRUC	-	3,517.12	-
343210	LIFE CLS	27,700.88	-	27,557.00
343252	LIFE CLASSIFIED	-	19,278.94	-
343302	LIFE NON-INSTR ADMIN/SUPR	-	4,444.70	-
343310	LIFE AA/CAST	8,224.83	-	7,909.00
343352	LIFE INSTR AIDE DIRECT INSTR	-	846.87	-
343402	LIFE INST AIDE NOT DIRECT INS	-	544.74	-
344101	LTD ACADEMIC INSTRUCTORS	-	43,214.89	-
344110	LTD ACA	81,203.48	-	81,125.00
344151	LTD EDUCATIONAL ADMIN/SUPR	-	5,363.13	-
344201	LTD OTHER ACA NONINSTRUC	-	13,088.52	-
344210	LTD CLS	62,294.59	-	64,209.00

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
	2017 and 2018			
	FUND 10			
	COMBINED FUNDS 11 AND 12			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
344252	LTD CLASSIFIED	-	43,124.66	-
344302	LTD NON-INSTR ADMIN/SUPR	-	13,253.09	-
344310	LTD AA/CAST	27,521.51	-	28,408.00
344352	LTD INSTR AIDE DIRECT INSTR	-	1,809.36	-
344402	LTD INST AIDE NOT DIRECT INST	-	1,107.94	-
345000	EMPLOYER-PAID COBRA	-	12,246.12	-
345101	LTC ACADEMIC INSTRUCTORS	-	6,520.53	-
345110	LTC ACA	11,888.00	-	11,974.00
345151	LTC EDUCATIONAL ADMIN/SUPR	-	673.61	-
345201	LTC OTHER ACA NONINSTRUCT	-	1,898.09	-
345210	LTC CLS	16,322.55	-	14,653.00
345252	LTC CLASSIFIED	-	10,339.82	-
345302	LTC NON-INSTR ADMIN/SUPR	-	2,418.05	-
345310	LTC AA/CAST	4,367.57	-	4,201.00
345352	LTC INSTR AIDE DIRECT INSTR	-	455.35	-
345402	LTC INST AIDE NOT DIRECT INST	-	292.38	-
348010	FUTURE RETIREE HEALTH ACA	-	1,109,680.95	-
348020	FUTURE RETIREE HEALTH CLS	-	1,387,309.36	-
348030	FUTURE RETIREE HEALTH AA/CAST	-	373,069.44	-
348110	FUTURE RETIREE HEALTH ACA	1,568,703.85	-	1,727,240.00
348210	FUTURE RETIREE HEALTH CLS	1,818,304.45	-	1,982,326.00
348310	FUTURE RETIREE HEALTH AA/CAST	493,383.07	-	567,670.00
34's	Health & Welfare	17,516,152.41	13,630,678.40	20,083,284.00
350010	STATE UNEMP INSURANCE	160,880.96	-	69,673.00
351101	UNEMP ACADEMIC INSTRUCTOR	-	32,653.79	-
351201	UNEMP EDUCATIONL ADMN/SUP	-	2,206.61	-
351301	UNEMP OTH ACA NONINSTRUCT	-	6,640.68	-
352102	UNEMPLOYMENT CLASSIFIED	-	22,697.66	-
352202	UNEMP NON-INSTR ADMN/SUP	-	4,822.91	-
352302	UNEMP INSTR AIDE DIRECT INST	-	1,335.03	-
352402	UNEMP INST AIDE NOTDIRCT INS	-	580.67	-
353102	UNEMP STUDENT	-	9.14	-
35's	State Unempl Insurance	160,880.96	70,946.49	69,673.00
360010	WORKER'S COMP	1,631,090.69	-	1,465,640.00
361101	WC ACADEMIC INSTRUCTORS	-	603,425.13	-
361201	WC EDUCATIONAL ADMIN/SUPR	-	47,694.49	-
361301	WC OTHER ACA NON INSTRUCT	-	137,755.14	-
362102	WC CLASSIFIED	-	409,738.86	-
362202	WC NON-INSTR ADMIN/SUPERV	-	101,549.26	-
362302	WC INSTR AIDE DIRECT INSTR	-	22,779.59	-
362402	WC INSTR AIDE NOTDIRECT INST	-	10,525.00	-
363102	WC STUDENT	-	8,115.63	-
36's	Workers' Comp	1,631,090.69	1,341,583.10	1,465,640.00
370010	APPLE	213,142.49	-	178,610.00
371101	APPLE ACADEMIC INSTRUCTOR	-	66,021.30	-
371301	APPLE OTH ACA NONINSTRUCT	-	4,950.70	-
372102	APPLE CLASSIFIED	-	68,249.13	-
372302	APPLE INST AIDE DIRECT INSTR	-	6,409.74	-
372402	APPLE INS AIDE NOTDIRECT INS	-	2,200.40	-
37's	APPLE	213,142.49	147,831.27	178,610.00
390010	OTHER BENEFITS	1,272,922.00	-	1,271,127.00
391101	GOLDEN HANDSHAKE ACADMIC	-	461,582.18	-
391201	GOLDEN HANDSHAKE ED ADMIN	-	226,100.15	-
392102	RETIR INCENT CLASS ADMIN SUP	-	122,890.95	-
392202	RETIREMNT INCENT CLASSIFIED	-	458,552.73	-
394101	ACA BENEFITS TO SPREAD	-	179.21	-
398000	TB TESTS FOR EMPLOYEES	-	615.00	-

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 10		
	COMBINED FUNDS 11 AND 12			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
575310	TRAVEL WITH STUDENT	-	152,827.54	-
575400	TRAVEL, NON EMPLOYEE	-	41,264.93	-
575500	ATHLETIC ENTRY FEES	-	27,236.00	-
575600	ORIENTATION EXPENSES	-	487.05	-
575700	STAFF DEVELOPMNT AT PALOMR	-	7,460.82	-
575710	TRAINING	-	130,710.05	-
575800	FOOD FOR MEETINGS	-	178,947.34	-
580100	ELECTRICITY	-	978,288.19	-
580150	FUEL, GAS	-	17,782.58	-
580200	GASOLINE AND OIL	-	17,706.19	-
580300	LAUNDRY/DRY CLEANING	-	12,914.31	-
580350	PEST CONTROL	-	2,187.00	-
580400	SEWAGE	-	3,158.69	-
580450	TELEPHONE	-	7,092.09	-
580500	TELEPHONE CONNECTIONS	-	82,465.20	-
580550	WASTE DISPOSAL	-	86,109.07	-
580600	WASTE DISPOSAL,HAZARDOUS	-	87,287.53	-
580650	WATER	-	236,007.37	-
585100	ADMINISTRATIVE EXPENSE	-	30,873.30	-
585110	UPWARD BOUND STUDENT EXPENSE	-	(15,241.93)	-
585150	ADVERTISE NOT REQ BY LAW	-	580,892.34	-
585200	BAD DEBT EXPENSE	-	9,552.55	-
585250	BANK CHARGES	-	3,440.00	-
585260	BANK CREDIT CARD EXPENSE	-	211,521.11	-
585400	DISALLOWED FIN AID GRANTS	-	1,432.44	-
585500	FINGERPRINTING	-	10,634.00	-
585510	TB TESTS	-	154.00	-
585620	BOND COSTS	-	2,000.00	-
585700	PAYMENT IN LIEU OF TRANSPRT	-	86.00	-
585750	PRINTING	-	777,537.44	-
585850	PUBLISHING EXPENSE	-	14,154.00	-
585900	ROYALTY EXPENSE	-	3,284.99	-
585910	LICENSING FEE	-	38,614.44	-
590010	ABATEMENT BUDGET POOL	(650,000.00)	-	(670,000.00)
590100	FACILITIES SERVICES ABATEMENT	-	(34,293.48)	-
590600	BUSINESS SUPPORT SVCS ABATEMENT	-	(556,556.92)	-
	Other Oper Exp Subtotal	21,699,194.69	13,883,181.52	14,634,620.00
580010	INDIRECT COSTS BUDGET POOL	370,326.00	-	(45,693.00)
	Indirect Costs Subtotal	370,326.00	-	(45,693.00)
600010	CAPITAL OUTLAY	9,079,189.08	-	1,595,961.00
612000	SITE IMPROVEMENT	-	14,241.16	-
621000	BUILDING ADDITIONS	-	3,363.28	-
622000	BUILDING BUILT IN FIXTURES	-	2,691.32	-
623000	BUILDING CONSTRUCTION	-	1,225,141.97	-
623100	ARCHITECTURL&ENGINEER FEE	-	96,063.25	-
623200	BLUEPRINTS&INSPECTION SVCS	-	13,360.00	-
623300	PERMITS AND FEES	-	1,150.00	-
624100	RELOCATABLE BLDG PURCHAS	-	2,674.36	-
631000	LIBRARY BOOKS	-	27,520.39	-
632000	LIBRARY MAGAZINE&PERIODICL	-	51,062.39	-
633000	LIBRARY NONPRINT MEDIA	-	133,884.60	-
641100	EQUIP INST REPL INVTOR>\$1000	-	3,991.25	-
641200	EQUIP INST, REPLACE>\$200-999	-	1,558.78	-
641300	EQUIP INSTR,ADDITNL >\$200-999	-	3,591.31	-
641400	EQUIP INSTR.ADDITNL>1000	-	294,251.47	-

BUDGET REPORT

Comparing Fiscal Years

2017 and 2018

FUND 10

COMBINED FUNDS 11 AND 12

Run May 24, 2017

		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
575310	TRAVEL WITH STUDENT	-	152,827.54	-
575400	TRAVEL, NON EMPLOYEE	-	41,264.93	-
575500	ATHLETIC ENTRY FEES	-	27,236.00	-
575600	ORIENTATION EXPENSES	-	487.05	-
575700	STAFF DEVELOPMNT AT PALOMR	-	7,460.82	-
575710	TRAINING	-	130,710.05	-
575800	FOOD FOR MEETINGS	-	178,947.34	-
580100	ELECTRICITY	-	978,288.19	-
580150	FUEL, GAS	-	17,782.58	-
580200	GASOLINE AND OIL	-	17,706.19	-
580300	LAUNDRY/DRY CLEANING	-	12,914.31	-
580350	PEST CONTROL	-	2,187.00	-
580400	SEWAGE	-	3,158.69	-
580450	TELEPHONE	-	7,092.09	-
580500	TELEPHONE CONNECTIONS	-	82,465.20	-
580550	WASTE DISPOSAL	-	86,109.07	-
580600	WASTE DISPOSAL,HAZARDOUS	-	87,287.53	-
580650	WATER	-	236,007.37	-
585100	ADMINISTRATIVE EXPENSE	-	30,873.30	-
585110	UPWARD BOUND STUDENT EXPENSE	-	(15,241.93)	-
585150	ADVERTISE NOT REQ BY LAW	-	580,892.34	-
585200	BAD DEBT EXPENSE	-	9,552.55	-
585250	BANK CHARGES	-	3,440.00	-
585260	BANK CREDIT CARD EXPENSE	-	211,521.11	-
585400	DISALLOWED FIN AID GRANTS	-	1,432.44	-
585500	FINGERPRINTING	-	10,634.00	-
585510	TB TESTS	-	154.00	-
585620	BOND COSTS	-	2,000.00	-
585700	PAYMENT IN LIEU OF TRANSPRT	-	86.00	-
585750	PRINTING	-	777,537.44	-
585850	PUBLISHING EXPENSE	-	14,154.00	-
585900	ROYALTY EXPENSE	-	3,284.99	-
585910	LICENSING FEE	-	38,614.44	-
590010	ABATEMENT BUDGET POOL	(650,000.00)	-	(670,000.00)
590100	FACILITIES SERVICES ABATEMENT	-	(34,293.48)	-
590600	BUSINESS SUPPORT SVCS ABATEMENT	-	(556,556.92)	-
	Other Oper Exp Subtotal	21,699,194.69	13,883,181.52	14,634,620.00
580010	INDIRECT COSTS BUDGET POOL	370,326.00	-	(45,693.00)
	Indirect Costs Subtotal	370,326.00	-	(45,693.00)
600010	CAPITAL OUTLAY	9,079,189.08	-	1,595,961.00
612000	SITE IMPROVEMENT	-	14,241.16	-
621000	BUILDING ADDITIONS	-	3,363.28	-
622000	BUILDING BUILT IN FIXTURES	-	2,691.32	-
623000	BUILDING CONSTRUCTION	-	1,225,141.97	-
623100	ARCHITECTURL&ENGINEER FEE	-	96,063.25	-
623200	BLUEPRINTS&INSPECTION SVCS	-	13,360.00	-
623300	PERMITS AND FEES	-	1,150.00	-
624100	RELOCATABLE BLDG PURCHAS	-	2,674.36	-
631000	LIBRARY BOOKS	-	27,520.39	-
632000	LIBRARY MAGAZINE&PERIODICL	-	51,062.39	-
633000	LIBRARY NONPRINT MEDIA	-	133,884.60	-
641100	EQUIP INST REPL INVTOR>\$1000	-	3,991.25	-
641200	EQUIP INST, REPLACE>\$200-999	-	1,558.78	-
641300	EQUIP INSTR,ADDITNL >\$200-999	-	3,591.31	-
641400	EQUIP INSTR.ADDITNL>1000	-	294,251.47	-

Budget

FY 2016-2017

Expended/Received

Year to Date

FY 2017-2018

Budget

Account	Description		Year to Date	
575310	TRAVEL WITH STUDENT	-	152,827.54	-
575400	TRAVEL, NON EMPLOYEE	-	41,264.93	-
575500	ATHLETIC ENTRY FEES	-	27,236.00	-
575600	ORIENTATION EXPENSES	-	487.05	-
575700	STAFF DEVELOPMNT AT PALOMR	-	7,460.82	-
575710	TRAINING	-	130,710.05	-
575800	FOOD FOR MEETINGS	-	178,947.34	-
580100	ELECTRICITY	-	978,288.19	-
580150	FUEL, GAS	-	17,782.58	-
580200	GASOLINE AND OIL	-	17,706.19	-
580300	LAUNDRY/DRY CLEANING	-	12,914.31	-
580350	PEST CONTROL	-	2,187.00	-
580400	SEWAGE	-	3,158.69	-
580450	TELEPHONE	-	7,092.09	-
580500	TELEPHONE CONNECTIONS	-	82,465.20	-
580550	WASTE DISPOSAL	-	86,109.07	-
580600	WASTE DISPOSAL,HAZARDOUS	-	87,287.53	-
580650	WATER	-	236,007.37	-
585100	ADMINISTRATIVE EXPENSE	-	30,873.30	-
585110	UPWARD BOUND STUDENT EXPENSE	-	(15,241.93)	-
585150	ADVERTISE NOT REQ BY LAW	-	580,892.34	-
585200	BAD DEBT EXPENSE	-	9,552.55	-
585250	BANK CHARGES	-	3,440.00	-
585260	BANK CREDIT CARD EXPENSE	-	211,521.11	-
585400	DISALLOWED FIN AID GRANTS	-	1,432.44	-
585500	FINGERPRINTING	-	10,634.00	-
585510	TB TESTS	-	154.00	-
585620	BOND COSTS	-	2,000.00	-
585700	PAYMENT IN LIEU OF TRANSPRT	-	86.00	-
585750	PRINTING	-	777,537.44	-
585850	PUBLISHING EXPENSE	-	14,154.00	-
585900	ROYALTY EXPENSE	-	3,284.99	-
585910	LICENSING FEE	-	38,614.44	-
590010	ABATEMENT BUDGET POOL	(650,000.00)	-	(670,000.00)
590100	FACILITIES SERVICES ABATEMENT	-	(34,293.48)	-
590600	BUSINESS SUPPORT SVCS ABATEMT	-	(556,556.92)	-
	Other Oper Exp Subtotal	21,699,194.69	13,883,181.52	14,634,620.00
580010	INDIRECT COSTS BUDGET POOL	370,326.00	-	(45,693.00)
	Indirect Costs Subtotal	370,326.00	-	(45,693.00)
600010	CAPITAL OUTLAY	9,079,189.08	-	1,595,961.00
612000	SITE IMPROVEMENT	-	14,241.16	-
621000	BUILDING ADDITIONS	-	3,363.28	-
622000	BUILDING BUILT IN FIXTURES	-	2,691.32	-
623000	BUILDING CONSTRUCTION	-	1,225,141.97	-
623100	ARCHITECTURL&ENGINEER FEE	-	96,063.25	-
623200	BLUEPRINTS&INSPECTION SVCS	-	13,360.00	-
623300	PERMITS AND FEES	-	1,150.00	-
624100	RELOCATABLE BLDG PURCHAS	-	2,674.36	-
631000	LIBRARY BOOKS	-	27,520.39	-
632000	LIBRARY MAGAZINE&PERIODICL	-	51,062.39	-
633000	LIBRARY NONPRINT MEDIA	-	133,884.60	-
641100	EQUIP INST REPL INVTOR>\$1000	-	3,991.25	-
641200	EQUIP INST, REPLACE>\$200-999	-	1,558.78	-
641300	EQUIP INSTR,ADDITNL >\$200-999	-	3,591.31	-
641400	EQUIP INSTR.ADDITNL>1000	-	294,251.47	-

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 10		
	COMBINED FUNDS 11 AND 12			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
884260	RECYCLING COMMISSION	3,000.00	4,283.71	-
884290	TICKET/GATE/PROGRAM SALES	24,000.00	22,584.91	24,000.00
884300	VENDING COMMISSIONS	70,000.00	83,538.02	70,000.00
884320	WELLNESS CENTER FEES	35,000.00	32,063.51	35,000.00
884330	WELLNESS CENTER PARKING	1,500.00	1,270.00	1,500.00
884340	WELLNESS CNTR PROCES FEE	-	200.00	-
884350	MISC SALES AND COMMISSION	64,000.00	53,594.64	52,000.00
885300	FACILITIES RENTAL AND LEASE	-	5,600.00	-
886100	INTEREST BANK ACCOUNTS	-	373.08	-
886200	INTEREST COUNTY TREASURY	125,000.00	215,753.73	125,000.00
887400	ENROLLMENT FEE	9,162,577.00	9,056,498.20	9,162,577.00
887500	FIELD TRP;USEOF NONDIST FAC	8,800.00	9,150.00	7,000.00
887600	HEALTH SERVICE FEE STUDENT	900,000.00	796,422.00	950,000.00
887610	HLTH SERVICE INSURANCE PAY	-	(2.00)	-
887620	HLTH SERVICE PHYSICAL EXAM	15,000.00	23,142.50	15,000.00
887700	INSTR MAT FEES;SALE MATERL	226,918.00	269,055.30	163,760.00
887710	COURSE RELATED FEES	7,687.00	7,800.00	6,600.00
887800	STUDNT INSURANCE PAYMNTS	1,300.00	2,990.35	1,300.00
887910	TRANSCRIPT INCOME	160,000.00	135,557.30	160,000.00
888010	NON RESIDENT TUITION USA	950,000.00	878,454.00	950,000.00
888020	NONRESIDENT TUITON FOREIGN	1,920,000.00	1,911,647.00	1,950,000.00
888030	NONRESIDENT CAPITAL OUTLAY	30,000.00	66,091.00	30,000.00
888100	PARKING STICKER FEES	500.00	235.00	500.00
888101	PARK STICKER FEE SPRING	425,000.00	415,540.00	425,000.00
888102	PARK STICKER FEE SUMMER	185,000.00	32,200.00	185,000.00
888103	PARK STICKER FEE FALL	445,000.00	396,680.00	445,000.00
888104	CAMPUS POLICE MISCLLNEOUS FEES	8,000.00	10,019.60	8,000.00
888110	ONE-DAY PERMIT MACHINES	205,000.00	221,291.15	225,000.00
888112	PARKING METERS	-	22,474.55	20,000.00
888115	NCTD PASSES	-	14,404.00	-
888900	OTH STUDENT FEES&CHARGES	148,927.00	123,165.00	115,000.00
888920	COURSE TESTING FEE	192,116.00	217,886.00	203,900.00
889030	COBRA ADMIN FEE	-	247.94	-
889300	CASH OVER/SHORT	-	(167.00)	-
889600	LIBRARY FINES	500.00	2,220.20	500.00
889650	PARKING FINES	205,000.00	112,543.15	100,000.00
889660	PARKING PENALTY SURCHARG	-	0.22	-
889800	RETURNED CHECKS	-	143.00	-
889830	RETURNED CHECK FEE	-	230.00	-
889850	STUDNT REFND WRITE-OFF TO DIST	-	6.74	-
889880	STALE DATED/VOID WARRANTS	-	27,851.62	-
889900	OTHER LOCAL REVENUES	222,565.00	399,176.52	62,848.00
889999	BEGINNING BALANCE, LOCAL	25,198,910.00	-	22,360,126.00
88's	Local Revenues Subtotal	115,200,062.00	76,849,202.97	111,256,600.00
898100	INTERFUND TRANSER IN,BETWN	8,600,000.00	-	3,622,145.00
898200	INTRAFUND TRANSFR IN,WITHIN	4,472,013.00	1,999,619.00	2,968,427.00
89's	Other Sources Subtotal	13,072,013.00	1,999,619.00	6,590,572.00
Revenue Grand Total		190,433,971.00	118,643,025.68	171,632,527.00

FUND 11 GENERAL UNRESTRICTED FUND



		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 11		
	UNRESTRICTED AND DESIGNATED			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
111000	INSTRUCTIONAL SAL, CONTRACT	-	17,230,291.10	-
111010	INSTRUCTIONAL SALARY, CONTRACT	22,225,641.00	-	22,512,701.00
11's	Instr Salaries - Contract	22,225,641.00	17,230,291.10	22,512,701.00
121000	ED ADMINISTRATOR, CONTRACT	-	500,655.26	-
121010	ED ADMINISTRATOR, CONTRACT	597,279.00	-	732,824.00
121100	SUPRT/PRESIDENT, CONTRACT	-	199,261.25	-
121110	SUPRT/PRESIDENT, CONTRACT	234,673.00	-	240,112.00
121300	PRESIDENT'S AUTO ALLOWANCE	-	8,497.47	-
121310	PRESIDENT'S AUTO ALLOWANCE	10,613.00	-	8,733.00
122100	COUNSELORS, CONTRACT	-	1,580,073.47	-
122110	COUNSELORS, CONTRACT	2,163,718.00	-	2,118,598.00
123100	DEAN, ACADEMIC CONTRACT	-	740,965.26	-
123110	DEAN, ACADEMIC CONTRACT	890,858.00	-	924,111.00
123200	DEPARTMENT CHAIR, CONTRACT	-	1,496,979.74	-
123210	DEPARTMENT CHAIR, CONTRACT	1,863,366.00	-	1,899,512.00
123400	DIRECTR/COORDINAT,ACA CONT	-	593,272.81	-
123410	DIRECTOR/COORDINATOR, ACA CONT	790,795.00	-	801,281.00
123500	PALOMAR FACULTY FEDERATION	-	107,964.08	-
123510	PALOMAR FACULTY FEDERATION	143,954.00	-	144,703.00
123600	DIRECTOR/COORDINATOR, AA CONT	-	867,976.20	-
123610	DIRECTOR/COORDINATOR, AA CONT	1,054,853.00	-	1,093,072.00
123700	DIRECTOR/COORDINATOR, CAST	-	1,533.16	-
123710	DIRECTOR/COORDINATOR, CAST	66,766.00	-	68,769.00
125000	LIBRARIANS, CONTRACT	-	437,611.22	-
125010	LIBRARIANS, CONTRACT	578,751.00	-	583,129.00
12's	Non-Instr Salaries - Contract	8,395,626.00	6,534,789.92	8,614,844.00
130010	INSTR SALARIES - OTHER	16,094,294.00	-	18,093,109.00
131100	ASSIGN TIME HRLY REPLACEMT	-	737,031.67	-
133100	INSTRUCTIONL ACADEMIC, HRLY	-	9,095,063.25	-
133200	INST ACA HOURLY SUBSTITUTE	-	96,657.89	-
133300	INSTR ACADEMIC, HRLY SUMMR	-	1,577,610.59	-
135300	OVERLOAD, CONTRACT INSTRUC	-	1,821,082.27	-
135600	OVERLOAD, SUBSTITUTE HRLY	-	71,263.68	-
135700	OVERLOAD, SUMMER ACA HRLY	-	844,927.40	-
136100	REPLACE ACA INSTR CONTRACT	-	14,941.01	-
136200	REPLACE SABBATICL, ACA HRLY	-	203,658.17	-
136400	LOADBANK REPL, ADJUNCT	-	93,235.20	-
138100	STIPEND, CONTRACT INSTRUCT	-	16,407.80	-
138200	STIPEND, HOURLY ACADEMIC	-	218,370.14	-
13's	Instr Salaries - Other	16,094,294.00	14,790,249.07	18,093,109.00
140010	NON-INSTR SALARIES - OTHER	224,811.40	-	761,290.00
141100	COUNSELOR, HOURLY	-	37,835.27	-
142100	EDUCATIONL ADMNISTRTR HRLY	-	1,242.98	-
143100	LIBRARIANS, HOURLY	-	271,071.66	-
144100	NON-INSTRUCT ACADEMIC, HRLY	-	224,155.08	-
145100	OVERLOAD, SUMMER NON-INST	-	21,110.56	-
146100	REPL SABBATICL, HRLY NONINST	-	621.99	-
146600	REPLC COUNSLR SUMMR HRLY	-	3,079.50	-
148000	NONINSTR ACA HOURLY, OTHER	-	63,058.65	-
14's	Non-Instr Salaries - Other	224,811.40	622,175.69	761,290.00
	Academic Salaries Subtotal	46,940,372.40	39,177,505.78	49,981,944.00
211000	EXCUTIVE ADMIN SUPPORT, CAST	-	411,167.57	-
211010	EXCUTIVE ADMIN SUPPORT, CAST	496,796.00	-	500,896.00
212100	SUPERVISOR, CAST	-	1,329,308.70	-
212110	SUPERVISOR, CAST	1,651,440.00	-	1,622,218.00
212200	CLASSIFIED REGULAR SALARY	-	14,174,553.94	-

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
	2017 and 2018			
	FUND 11			
	UNRESTRICTED AND DESIGNATED			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
336102	MEDCA CLASSIFIED	-	222,354.60	-
336202	MEDCA NON-INSTR ADMIN/SUP	-	57,497.98	-
336302	MEDCA INST AIDE DIRECT INSTR	-	17,148.07	-
336402	MEDCA INST AIDE NOTDIRECT INS	-	7,575.44	-
	33's FICA & Medicare (OASDI)	2,498,973.29	2,143,373.26	2,586,536.00
340010	HEALTH & WELFARE	15,330.00	-	16,080.00
340101	MEDIC ACADEMIC INSTRUCTORS	-	2,908,709.98	-
340110	MEDIC ACA	5,012,811.00	-	5,826,700.00
340120	MEDIC ACADEMIC ADJUNCT	-	213,760.79	-
340125	MEDIC NON-ACADEMIC ADJUNCT	-	14,345.08	-
340151	MEDIC EDUCATIONL ADMIN/SUP	-	306,847.28	-
340201	MEDIC OTHER ACA NONINSTRUC	-	836,829.64	-
340210	MEDIC CLS	3,915,384.00	-	4,629,387.00
340252	MEDIC CLASSIFIED	-	3,238,293.64	-
340302	MEDIC NON-INSTR ADMIN/SUPR	-	759,857.84	-
340310	MEDIC AA/CAST	1,376,468.00	-	1,503,264.00
340352	MEDIC INSTR AIDE DIRECT INST	-	158,211.36	-
340402	MEDIC INSTAIDE NOTDIRECTINST	-	105,504.12	-
341101	DENT ACADEMIC INSTRUCTORS	-	144,868.08	-
341110	DENT ACA	264,056.00	-	287,531.00
341151	DENT EDUCATIONAL ADMIN/SUP	-	13,886.88	-
341201	DENT OTHER ACA NONINSTRUC	-	35,214.48	-
341210	DENT CLS	256,003.00	-	267,290.00
341252	DENT CLASSIFIED	-	178,403.42	-
341302	DENT NON-INSTR ADMIN/SUPR	-	37,105.64	-
341310	DENT AA/CAST	66,535.00	-	76,128.00
341352	DENT INSTR AIDE DIRECT INSTR	-	9,687.92	-
341402	DENT INSTAIDE NOT DIRECTINST	-	5,822.25	-
342101	VISION ACADEMIC INSTRUCTOR	-	39,236.87	-
342110	VISION ACA	68,955.00	-	72,676.00
342151	VISION EDUCATIONL ADMIN/SUP	-	3,676.93	-
342201	VISION OTHR ACA NONINSTRUC	-	9,594.12	-
342210	VISION CLS	66,822.00	-	69,516.00
342252	VISION CLASSIFIED	-	49,069.95	-
342302	VISION NON-INSTR ADMIN/SUP	-	10,299.28	-
342310	VISION AA/CAST	17,681.00	-	19,643.00
342352	VISION INSTR AIDE DIRECT INST	-	2,782.68	-
342402	VISION INSTAIDE NOT DIRECTINS	-	1,594.37	-
343101	LIFE ACADEMIC INSTRUCTORS	-	11,968.65	-
343110	LIFE ACA	21,346.00	-	21,499.00
343151	LIFE EDUCATIONAL ADMIN/SUPR	-	1,401.87	-
343201	LIFE OTHER ACA NONINSTRUCT	-	2,921.73	-
343210	LIFE CLS	20,614.00	-	20,342.00
343252	LIFE CLASSIFIED	-	15,009.27	-
343302	LIFE NON-INSTR ADMIN/SUPR	-	3,217.94	-
343310	LIFE AA/CAST	5,988.00	-	5,907.00
343352	LIFE INSTR AIDE DIRECT INSTR	-	846.87	-
343402	LIFE INST AIDE NOT DIRECT INS	-	485.70	-
344101	LTD ACADEMIC INSTRUCTORS	-	42,956.63	-
344110	LTD ACA	77,578.00	-	78,147.00
344151	LTD EDUCATIONAL ADMIN/SUPR	-	4,825.71	-
344201	LTD OTHER ACA NONINSTRUCT	-	11,031.34	-
344210	LTD CLS	47,755.00	-	48,343.00
344252	LTD CLASSIFIED	-	34,362.22	-
344302	LTD NON-INSTR ADMIN/SUPR	-	9,654.66	-
344310	LTD AA/CAST	20,889.00	-	21,961.00
344352	LTD INSTR AIDE DIRECT INSTR	-	1,809.36	-

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 11		
	UNRESTRICTED AND DESIGNATED			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
721010	INTRAFUND TRANS OUT WITHIN	2,398,261.00	-	2,851,411.00
731000	INTERFUND TRANS OUT BETWEEN	-	3,576,794.00	-
731010	INTERFUND TRANS OUT BETWEEN	4,613,410.00	-	4,330,698.00
791010	RESERVE FOR CONTINGENCIES	7,811,148.00	-	8,710,472.00
791510	OTHER RESERVES	2,523,217.00	-	2,523,217.00
792010	CONTINGENCY,BUDGET STABILITY	7,578,384.00	-	2,156,775.00
793010	CONTINGENCY, COLA	-	-	1,518,310.00
799010	CONTINGENCY HOLDING ACCOUNT	3,438,828.00	-	3,351,030.00
	Other Outgoing Subtotal	28,363,248.00	5,576,413.00	25,441,913.00
Expense Grand Total		140,215,976.00	99,086,204.35	142,695,115.00
861100	APPRENTICESHIP APPORTIONM	1,201,652.00	1,009,388.00	1,201,652.00
861110	APPRENTICESHIP PRIOR YEAR	-	807,750.00	-
861200	STATE GENERAL APPORTIONMT	6,466,406.00	5,429,917.00	12,569,605.00
861210	GENERL APPORTNMT PRIOR YR	-	789,602.20	-
861450	PART TIME FACULTY APPORT	342,340.00	295,170.00	342,340.00
861500	2% BFAP ADMIN	218,329.00	183,396.00	218,329.00
863100	EDUCATION PROTECTION ACCOUNT	14,197,132.00	10,637,139.00	14,197,132.00
867100	HOMEOOWNER PROPTAX RELIEF	500,000.00	234,353.08	500,000.00
868100	STATE LOTTERY PROCEEDS	2,463,840.00	1,611,460.91	2,608,341.00
868150	STATE LOTTRY PROCEEDS PRIOR YR	348,830.00	(230,159.33)	-
868200	STATE MANDATED COSTS	465,009.00	465,009.00	537,600.00
868400	RETURN TO TITLE IV FROM STATE	-	1,939.00	-
869800	OTHER MISC STATE REVENUES	60,000.00	60,784.00	60,000.00
869999	BEGINNING BALANCE, STATE	485,391.00	-	253,351.00
	86's State Revenues Subtotal	26,748,929.00	21,295,748.86	32,488,350.00
881100	TAX ALLOCATION SECURD ROLL	65,650,454.00	54,856,704.92	67,610,161.00
881200	TAX ALLOC SUPPLEMENT ROLL	1,305,127.00	936,729.82	1,306,039.00
881300	TAX ALLOCN UNSECURED ROLL	1,886,386.00	1,975,025.85	1,934,969.00
881600	PRIOR YEARS TAXES	-	(28,492.39)	-
881700	ERAF ED REVENUE AUG FUND	-	(1,087,536.00)	-
881900	RDA RESIDUAL PAYMENTS	-	1,781,593.36	-
883600	FOLLETT	525,000.00	447,094.25	525,000.00
884150	HLTH SVCS SALE TO EMPLOYEE	1,000.00	1,825.00	1,000.00
884180	LIBRARY COPIER SALES	10,090.00	9,150.15	8,000.00
884210	PLANETARIUM SALES	40,000.00	49,365.00	42,044.00
884215	BUSINESS SERVICES CHARGES	65,978.00	41,564.83	50,500.00
884230	PRINTING CHARGES	4,479.00	27,457.50	150.00
884260	RECYCLING COMMISSION	3,000.00	4,283.71	-
884290	TICKET/GATE/PROGRAM SALES	24,000.00	22,584.91	24,000.00
884300	VENDING COMMISSIONS	70,000.00	83,538.02	70,000.00
884350	MISC SALES AND COMMISSION	64,000.00	53,594.64	52,000.00
885300	FACILITIES RENTAL AND LEASE	-	5,600.00	-
886100	INTEREST BANK ACCOUNTS	-	373.08	-
886200	INTEREST COUNTY TREASURY	125,000.00	215,753.73	125,000.00
887400	ENROLLMENT FEE	9,162,577.00	9,056,498.20	9,162,577.00
887500	FIELD TRP;USEOF NONDIST FAC	8,800.00	9,150.00	7,000.00
887620	HLTH SERVICE PHYSICAL EXAM	15,000.00	23,142.50	15,000.00
887700	INSTR MAT FEES;SALE MATERL	196,918.00	239,055.30	133,760.00
887710	COURSE RELATED FEES	7,687.00	7,800.00	6,600.00
887800	STUDNT INSURANCE PAYMNTS	1,300.00	2,990.35	1,300.00
887910	TRANSCRIPT INCOME	160,000.00	135,557.30	160,000.00
888010	NON RESIDENT TUITION USA	950,000.00	878,454.00	950,000.00
888020	NONRESIDENT TUITON FOREIGN	1,920,000.00	1,911,647.00	1,950,000.00
888115	NCTD PASSES	-	14,404.00	-

Fund 12 GENERAL RESTRICTED FUND



	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 12		
	GENERAL RESTRICTED FUND			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
111000	INSTRUCTIONAL SAL, CONTRACT	-	93,434.57	-
111010	INSTRUCTIONAL SALARY, CONTRACT	197,770.00	-	186,785.00
	11's Instr Salaries - Contract	197,770.00	93,434.57	186,785.00
122100	COUNSELORS, CONTRACT	-	776,542.12	-
122110	COUNSELORS, CONTRACT	1,026,321.56	-	871,655.00
123400	DIRECTR/COORDINAT,ACA CONT	-	29,386.65	-
123410	DIRECTOR/COORDINATOR, ACA CONT	29,386.65	-	-
123600	DIRECTOR/COORDINATOR, AA CONT	-	220,485.78	-
123610	DIRECTOR/COORDINATOR, AA CONT	352,722.00	-	455,615.00
	12's Non-Instr Salaries - Contract	1,408,430.21	1,026,414.55	1,327,270.00
130010	INSTR SALARIES - OTHER	146,353.86	-	55,200.00
131100	ASSIGN TIME HRLY REPLACEMT	-	49,465.20	-
133100	INSTRUCTIONL ACADEMIC,HRLY	-	37,254.11	-
133300	INSTR ACADEMIC, HRLY SUMMR	-	2,169.88	-
135300	OVERLOAD,CONTRACT INSTRUC	-	12,934.19	-
135700	OVERLOAD,SUMMER ACA HRLY	-	303.07	-
	13's Instr Salaries - Other	146,353.86	102,126.45	55,200.00
140010	NON-INSTR SALARIES - OTHER	2,858,540.20	-	405,168.00
141100	COUNSELOR, HOURLY	-	376,687.63	-
144100	NON-INSTRUCT ACADEMIC,HRLY	-	975,755.49	-
145100	OVERLOAD,SUMMER NON-INST	-	135,461.48	-
146600	REPLC COUNSLR SUMMR HRLY	-	202,239.50	-
	14's Non-Instr Salaries - Other	2,858,540.20	1,690,144.10	405,168.00
	Academic Salaries Subtotal	4,611,094.27	2,912,119.67	1,974,423.00
211000	EXCUTIVE ADMIN SUPPORT, CAST	-	6,377.02	-
211010	EXCUTIVE ADMIN SUPPORT, CAST	6,377.02	-	-
212100	SUPERVISOR, CAST	-	558,265.85	-
212110	SUPERVISOR, CAST	726,994.08	-	687,967.00
212200	CLASSIFIED REGULAR SALARY	-	3,569,356.04	-
212210	CLASSIFIED REGULAR SALARY	4,696,967.17	-	5,286,269.00
212300	CLASSIFIED HEALTH PROFESSL	-	172,139.28	-
212310	CLASSIFIED HEALTH PROFESSIONAL	388,819.00	-	406,507.00
212600	NON-INSTRUCTNL ADMINISTRATORS	-	860,039.72	-
212610	NON-INSTRUCTNL ADMINISTRATORS	1,156,941.65	-	1,185,153.00
	21's Non-Instr Salaries - Reg	6,976,098.92	5,166,177.91	7,565,896.00
222000	INST AIDE CONTRACT, NOT DIRECT	-	28,711.60	-
222010	INST AIDE CONTRACT, NOT DIRECT	30,185.91	-	47,997.00
	22's Instr Aides - Reg	30,185.91	28,711.60	47,997.00
230010	NON ACADEMIC SALARIES - OTHER	4,196,709.09	-	1,228,634.00
231100	HOURLY CLASSIFIED, TEMP	-	2,323,504.07	-
231300	HOURLY TUTORS	-	289,082.04	-
231400	HRLY ADMINISTRATOR NON INST	-	11,401.80	-
231500	HRLY HEALTH PROFESSIONAL	-	142,164.50	-
232100	OVERTIME CLASSIFID SALARIED	-	50,763.02	-
232200	OVERTIME SUPERVISR SALRIED	-	7,453.82	-
235100	STUDENT EMPLOYEE	-	96,551.58	-
235200	STUDENT TUTORS	-	24,952.29	-
235400	STUDENT WORK STUDY	-	204,987.15	-
	23's Non-Academic Salaries - Other	4,196,709.09	3,150,860.27	1,228,634.00
240010	INSTR AIDES - OTHER	51,450.00	-	36,240.00
241100	HRLY INSTR AIDE,DIRECT INSTR	-	34,222.35	-
	24's Instr Aides - Other	51,450.00	34,222.35	36,240.00
	Non Acad Salaries Subtotal	11,254,443.92	8,379,972.13	8,878,767.00
310010	STRS	486,829.46	-	226,656.00
311101	STRS ACADEMIC INSTRUCTORS	-	23,948.46	-
311201	STRS EDUCATIONAL ADMIN/SUP	-	24,291.22	-
311301	STRS OTHERACA NONINSTRUCT	-	277,075.05	-
312202	STRS NON-INSTR ADMIN/SUPR	-	8,810.92	-
	31's STRS	486,829.46	334,125.65	

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 12		
	GENERAL RESTRICTED FUND			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
320010	PERS	1,018,171.19	-	1,192,666.00
321301	PERS OTHERACA NONINSTRUCT	-	15,273.95	-
322102	PERS CLASSIFIED	-	598,614.56	-
322202	PERS NON-INSTR ADMIN/SUPR	-	185,004.11	-
322302	PERS INSTR AIDE DIRECT INSTR	-	260.81	-
322402	PERS INST AIDE NOTDIRECT INS	-	4,723.26	-
32's	PERS	1,018,171.19	803,876.69	1,192,666.00
330010	FICA & MEDICARE (OASDI)	681,732.71	-	624,991.00
331301	FICA OTHERACA NONINSTRUCT	-	7,039.35	-
332102	FICA CLASSIFIED	-	284,430.50	-
332202	FICA NON-INSTR ADMIN/SUPR	-	83,131.97	-
332302	FICA INSTR AIDE DIRECT INSTR	-	1,184.71	-
332402	FICA INSTR AIDE NOTDIRECT INS	-	2,404.95	-
335101	MEDCA ACADEM INSTRUCTORS	-	2,833.71	-
335201	MEDCA EDUCATNL ADMIN/SUPV	-	3,200.47	-
335301	MEDCA OTH ACA NONINSTRUCT	-	36,139.84	-
336102	MEDCA CLASSIFIED	-	93,776.38	-
336202	MEDCA NON-INSTR ADMIN/SUP	-	20,858.81	-
336302	MEDCA INST AIDE DIRECT INSTR	-	500.25	-
336402	MEDCA INST AIDE NOTDIRCT INS	-	562.44	-
33's	FICA & Medicare (OASDI)	681,732.71	536,063.38	624,991.00
340101	MEDIC ACADEMIC INSTRUCTORS	-	8,875.82	-
340110	MEDIC ACA	233,264.47	-	198,610.00
340125	MEDIC NON-ACADEMIC ADJUNCT	-	942.56	-
340151	MEDIC EDUCATIONL ADMIN/SUP	-	12,680.62	-
340201	MEDIC OTHER ACA NONINSTRUC	-	136,954.26	-
340210	MEDIC CLS	1,465,325.32	-	1,754,948.00
340252	MEDIC CLASSIFIED	-	946,128.21	-
340302	MEDIC NON-INSTR ADMIN/SUPR	-	274,634.80	-
340310	MEDIC AA/CAST	453,749.28	-	656,562.00
340402	MEDIC INSTAIDE NOTDIRECTINST	-	5,364.00	-
341101	DENT ACADEMIC INSTRUCTORS	-	794.94	-
341110	DENT ACA	12,726.14	-	11,517.00
341151	DENT EDUCATIONAL ADMIN/SUP	-	562.60	-
341201	DENT OTHER ACA NONINSTRUC	-	7,250.42	-
341210	DENT CLS	87,732.20	-	94,294.00
341252	DENT CLASSIFIED	-	48,899.52	-
341302	DENT NON-INSTR ADMIN/SUPR	-	14,645.90	-
341310	DENT AA/CAST	27,717.27	-	25,382.00
341402	DENT INSTAIDE NOT DIRECTINST	-	670.23	-
342101	VISION ACADEMIC INSTRUCTOR	-	222.79	-
342110	VISION ACA	3,236.37	-	2,947.00
342151	VISION EDUCATIONL ADMIN/SUP	-	161.61	-
342201	VISION OTHR ACA NONINSTRUC	-	2,005.21	-
342210	VISION CLS	23,049.67	-	24,632.00
342252	VISION CLASSIFIED	-	13,967.56	-
342302	VISION NON-INSTR ADMIN/SUP	-	4,050.95	-
342310	VISION AA/CAST	7,050.45	-	6,548.00
342402	VISION INSTAIDE NOT DIRECTINS	-	192.51	-
343101	LIFE ACADEMIC INSTRUCTORS	-	68.26	-
343110	LIFE ACA	995.46	-	858.00
343151	LIFE EDUCATIONAL ADMIN/SUPR	-	134.85	-
343201	LIFE OTHER ACA NONINSTRUCT	-	595.39	-
343210	LIFE CLS	7,086.88	-	7,215.00
343252	LIFE CLASSIFIED	-	4,269.67	-
343302	LIFE NON-INSTR ADMIN/SUPR	-	1,226.76	-
343310	LIFE AA/CAST	2,236.83	-	2,002.00
343402	LIFE INST AIDE NOT DIRECT INS	-	59.04	-
344101	LTD ACADEMIC INSTRUCTORS	-	258.26	-
344110	LTD ACA	3,625.48	-	2,978.00
344151	LTD EDUCATIONAL ADMIN/SUPR	-	537.42	-

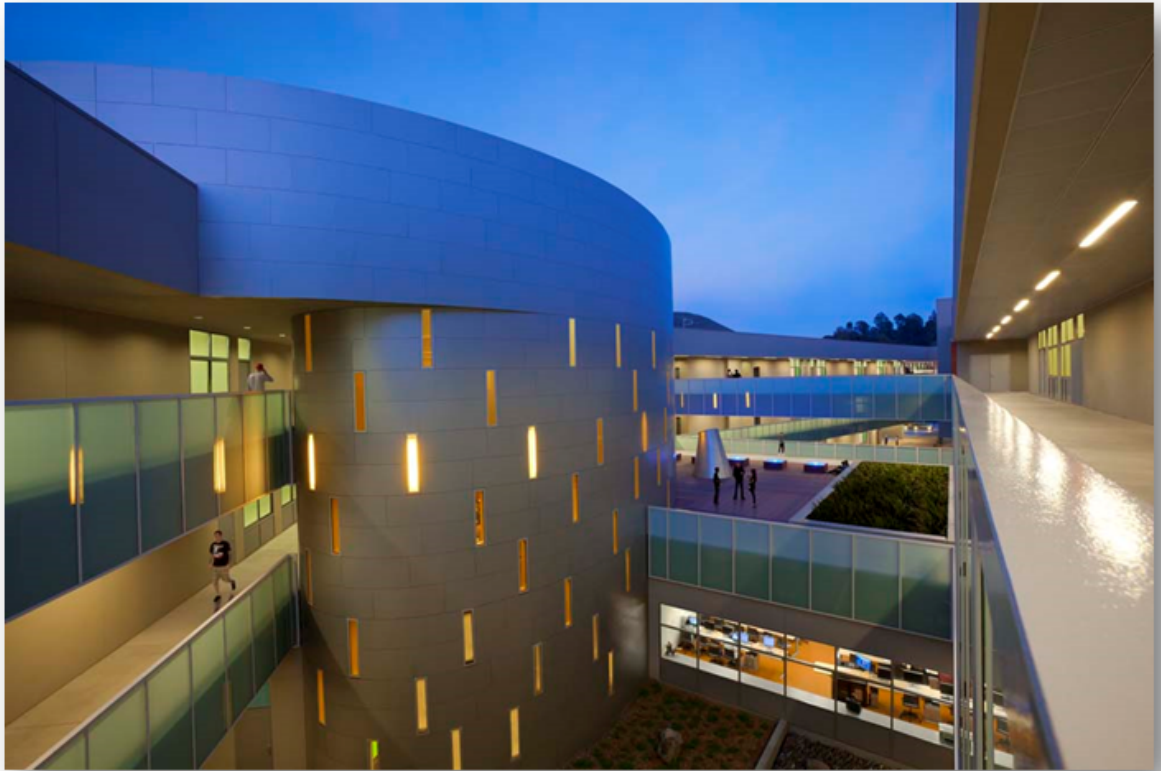
	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
	2017 and 2018			
	FUND 12			
	GENERAL RESTRICTED FUND			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
344201	LTD OTHER ACA NONINSTRUCT	-	2,057.18	-
344210	LTD CLS	14,539.59	-	15,866.00
344252	LTD CLASSIFIED	-	8,762.44	-
344302	LTD NON-INSTR ADMIN/SUPR	-	3,598.43	-
344310	LTD AA/CAST	6,632.51	-	6,447.00
344402	LTD INST AIDE NOT DIRECT INST	-	90.19	-
345101	LTC ACADEMIC INSTRUCTORS	-	36.46	-
345110	LTC ACA	527.00	-	520.00
345151	LTC EDUCATIONAL ADMIN/SUPR	-	71.93	-
345201	LTC OTHER ACA NONINSTRUCT	-	328.27	-
345210	LTC CLS	3,771.55	-	3,836.00
345252	LTC CLASSIFIED	-	2,285.76	-
345302	LTC NON-INSTR ADMIN/SUPR	-	662.81	-
345310	LTC AA/CAST	1,230.57	-	1,061.00
345402	LTC INST AIDE NOT DIRECT INST	-	31.50	-
348010	FUTURE RETIREE HEALTH ACA	-	47,961.80	-
348020	FUTURE RETIREE HEALTH CLS	-	261,736.49	-
348030	FUTURE RETIREE HEALTH AA/CAST	-	85,415.76	-
348110	FUTURE RETIREE HEALTH ACA	69,872.85	-	65,831.00
348210	FUTURE RETIREE HEALTH CLS	379,661.45	-	428,593.00
348310	FUTURE RETIREE HEALTH AA/CAST	121,838.07	-	134,371.00
34's	Health & Welfare	2,925,869.41	1,899,193.18	3,445,018.00
350010	STATE UNEMP INSURANCE	27,084.18	-	5,591.00
351101	UNEMP ACADEMIC INSTRUCTOR	-	201.82	-
351201	UNEMP EDUCATIONL ADMN/SUP	-	207.91	-
351301	UNEMP OTH ACA NONINSTRUCT	-	2,525.14	-
352102	UNEMPLOYMENT CLASSIFIED	-	7,137.48	-
352202	UNEMP NON-INSTR ADMN/SUP	-	1,346.09	-
352302	UNEMP INSTR AIDE DIRECT INST	-	42.76	-
352402	UNEMP INST AIDE NOTDIRCT INS	-	32.56	-
353102	UNEMP STUDENT	-	2.00	-
35's	State Unempl Insurance	27,084.18	11,495.76	5,591.00
360010	WORKER'S COMP	292,858.92	-	185,249.00
361101	WC ACADEMIC INSTRUCTORS	-	3,664.92	-
361201	WC EDUCATIONAL ADMIN/SUPR	-	4,131.90	-
361301	WC OTHER ACA NON INSTRUCT	-	46,776.26	-
362102	WC CLASSIFIED	-	120,725.73	-
362202	WC NON-INSTR ADMIN/SUPERV	-	27,051.81	-
362302	WC INSTR AIDE DIRECT INSTR	-	643.87	-
362402	WC INSTR AIDE NOTDIRECT INST	-	726.60	-
363102	WC STUDENT	-	6,124.83	-
36's	Workers' Comp	292,858.92	209,845.92	185,249.00
370010	APPLE	93,366.60	-	41,783.00
371101	APPLE ACADEMIC INSTRUCTOR	-	73.75	-
371301	APPLE OTH ACA NONINSTRUCT	-	2,595.43	-
372102	APPLE CLASSIFIED	-	46,119.16	-
372302	APPLE INST AIDE DIRECT INSTR	-	319.72	-
37's	APPLE	93,366.60	49,108.06	41,783.00
39's	Other Benefits	-	-	-
	Employee Benefits Subtotal	5,525,912.47	3,843,708.64	5,721,954.00
400010	SUPPLIES & MATERIALS	1,974,455.30	-	864,367.00
411000	SOFTWARE LESS THAN \$5,000	-	963.72	-
421000	BOOKS,MAGAZINES,PERIODCLS	-	31,992.53	-
422000	SUBSCRIPTIONS, PERIODICALS	-	7,734.79	-
423000	BOOKSTORE TEXTBOOKS	-	89,790.50	-
431000	SUPPLIES&MATERIAL,INSTRUCT	-	375,931.88	-
431100	SUPPLIES, INSTRUCTIONL FOOD	-	899.52	-
432000	INSTRUCTIONAL TESTS	-	7,715.14	-
441000	SUPPLIES&MATERIAL,NONINSTR	-	324,697.01	-
441100	SUPPLIES, INSTITUTIONAL	-	71,209.30	-

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 12		
	GENERAL RESTRICTED FUND			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
441300	SUPPLIES, FOOD SERVICES	-	31,830.60	-
442000	COST OF FOOD, FOOD SERVICE	-	10,785.77	-
446000	SHIPPING/HANDLING CHARGES	-	1,711.20	-
	Supplies & Materials Subtotal	1,974,455.30	955,261.96	864,367.00
500010	OTHER OPER EXP	9,854,154.69	-	4,277,305.00
515100	INTERNET ACCESS	-	18,652.85	-
515300	SOFTWARE LICENSING FEES	-	359,213.06	-
525100	MEMBERSHIP, DISTRICT	-	11,997.15	-
525200	MEMBERSHIP, EMPLOYEE	-	2,769.50	-
535200	INS, FIRE, CASUALTY, LIABILITY	-	5,753.22	-
535500	STUDENT ACCIDENT&HOSPITAL	-	39,875.00	-
545100	ADVERTISEMENTS REQ BY LAW	-	11,925.34	-
545200	LAWYERS' FEES	-	1,984.00	-
551100	ATHLETIC OFFICIALS FEES	-	815.00	-
551200	CLASSROOM SPEAKERS	-	975.00	-
551300	INDEPENDENT CONTRACTOR	-	1,485,159.86	-
551500	SECURITY GUARD SERVICES	-	797.40	-
551900	OTH PERSONAL&CONSULT SVC	-	1,086,112.35	-
555100	POSTAGE	-	29,568.71	-
560900	DISTRICT VEHICLE USE	-	3,296.45	-
561000	RENT & LEASE, EQUIPMENT	-	12,013.32	-
562000	RENTS & LEASES, LAND/BLDGS	-	159,907.96	-
563000	RENTAL OF TRANSPORTATION	-	22,681.58	-
564000	RENTAL OF FILMS	-	753.00	-
565100	MAINTENANCE AGREEMENT, EQUIP	-	108,580.19	-
565200	MAINTENANCE AGREE, SOFTWARE	-	82,324.92	-
565300	REPAIRS&MAINT NONINST EQUIP	-	14,548.35	-
565400	REPAIRS&MAINT INSTR EQUIPMENT	-	38,843.30	-
565500	REPAIRS&MAINTENANCE BLDGS	-	30,055.58	-
575100	TRAVEL, ACADEMIC ADMIN	-	49,863.70	-
575120	TRAVEL, ACADEMIC EMPLOYEE	-	43,309.61	-
575200	TRAVEL, CLASSIFIED ADMINISTR	-	81,015.41	-
575210	TRAVEL, CLASSIFIED EMPLOYEE	-	151,186.24	-
575300	TRAVEL, STUDENT	-	5,301.62	-
575310	TRAVEL WITH STUDENT	-	120,166.80	-
575400	TRAVEL, NON EMPLOYEE	-	40,141.90	-
575500	ATHLETIC ENTRY FEES	-	300.00	-
575600	ORIENTATION EXPENSES	-	373.95	-
575700	STAFF DEVELOPMENT AT PALOMR	-	4,785.70	-
575710	TRAINING	-	123,812.39	-
575800	FOOD FOR MEETINGS	-	107,153.06	-
580100	ELECTRICITY	-	8,232.30	-
580150	FUEL, GAS	-	8,477.44	-
580300	LAUNDRY/DRY CLEANING	-	3,424.33	-
580450	TELEPHONE	-	5,011.16	-
580500	TELEPHONE CONNECTIONS	-	2,860.00	-
580550	WASTE DISPOSAL	-	378.00	-
580650	WATER	-	22.00	-
585100	ADMINISTRATIVE EXPENSE	-	12,335.00	-
585110	UPWARD BOUND STUDENT EXPENSES	-	(15,241.93)	-
585150	ADVERTISE NOT REQ BY LAW	-	151,003.86	-
585260	BANK CREDIT CARD EXPENSE	-	19,231.39	-
585400	DISALLOWED FIN AID GRANTS	-	3,286.00	-
585500	FINGERPRINTING	-	4,463.00	-
585510	TB TESTS	-	94.00	-
585750	PRINTING	-	308,103.31	-
585910	LICENSING FEE	-	7,282.92	-
	Other Oper Exp Subtotal	9,854,154.69	4,774,976.25	4,277,305.00
580010	INDIRECT COSTS BUDGET POOL	970,326.00	-	504,307.00

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 12		
	GENERAL RESTRICTED FUND			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
585550	INDIRECT COSTS	-	404,993.65	-
	Indirect Costs Subtotal	970,326.00	404,993.65	504,307.00
600010	CAPITAL OUTLAY	8,963,436.08	-	1,174,106.00
612000	SITE IMPROVEMENT	-	14,127.50	-
621000	BUILDING ADDITIONS	-	3,363.28	-
622000	BUILDING BUILT IN FIXTURES	-	2,550.60	-
623000	BUILDING CONSTRUCTION	-	1,225,141.97	-
623100	ARCHITECTURL&ENGINEER FEE	-	96,063.25	-
623200	BLUEPRINTS&INSPECTION SVCS	-	13,360.00	-
623300	PERMITS AND FEES	-	1,150.00	-
624100	RELOCATABLE BLDG PURCHAS	-	2,674.36	-
631000	LIBRARY BOOKS	-	342.60	-
633000	LIBRARY NONPRINT MEDIA	-	31,257.93	-
641100	EQUIP INST REPL INVTOR>\$1000	-	3,991.25	-
641200	EQUIP INST, REPLACE>\$200-999	-	862.20	-
641300	EQUIP INSTR,ADDITNL >\$200-999	-	3,591.31	-
641400	EQUIP INSTR,ADDITNL>1000	-	278,830.51	-
642300	EQUIP NONINS,ADTNL.>\$200-999	-	1,372.38	-
644100	EQUIP INSTR ADDTL \$500 - \$4999	-	985,840.48	-
644200	EQUIP INSTR REPL \$500 - \$4999	-	46,635.02	-
644300	EQUIPMENT INSTRUCTIONL >\$4,999	-	554,252.00	-
644400	EQUIP NONINS ADDL \$500 - \$4999	-	163,525.24	-
644500	EQUIP NONINS REPL \$500 - \$4999	-	6,157.96	-
644600	EQUIPMENT NONINSTRUCTL >\$4,999	-	325,011.70	-
644700	EQUIP TECHNOLOGY INSTR >\$4,999	-	179,483.45	-
644750	EQUIP TECHNOLOGY INSTR <\$4,999	-	113,985.29	-
644800	EQUIP TECHNOLOGY NONINS>\$4,999	-	6,587.21	-
644850	EQUIP TECHNOLOGY NONINS<\$4,999	-	159,615.73	-
644950	SOFTWARE NONINSTRNL >\$4,999	-	89,548.02	-
	Capital Outlay Subtotal	8,963,436.08	4,309,321.24	1,174,106.00
721010	INTRAFUND TRANS OUT WITHIN	2,000,000.00	-	-
731010	INTERFUND TRANS OUT BETWEEN	4,000.00	-	4,000.00
751000	STUDENT GRANTS	-	375,284.04	-
751010	STUDENT GRANTS	496,636.00	-	73,754.00
762000	STUDT BOOK&SUPLY PAYMENTS	-	337,586.39	-
762010	STUDT BOOK&SUPLY PAYMENTS	347,721.00	-	201,943.00
763000	STUDENT TRANSPORTATION	-	33,895.00	-
763010	STUDENT TRANSPORTATION	39,495.00	-	20,060.00
766000	STU MEAL TICKET/FOOD SVCS	-	23,575.00	-
766010	STU MEAL TICKET-FOOD SVCS	27,300.00	-	2,000.00
767000	STUDENT PIC CARD	-	8,265.00	-
767010	STUDENT PIC CARD	8,265.27	-	-
769000	STUDENT OTHER EXPENSES	-	1,315.60	-
769010	STUDENT OTHER EXPENSES	10,000.00	-	20,497.00
799010	CONTINGENCY HOLDING ACCOUNT	4,130,755.00	-	5,219,929.00
	Other Outgoing Subtotal	7,064,172.27	779,921.03	5,542,183.00
Expense Grand Total		50,217,995.00	26,360,274.57	28,937,412.00
812130	HEA FED WORK STUDY	412,513.00	174,234.92	-
812220	HEA TRIO	533,398.00	208,087.02	517,862.00
812221	HEA TRIO/SSS PRIOR YEAR	165,514.00	165,514.00	81,411.00
812225	HEA TRIO EDUC OPPORTUNITY CNTR	236,900.00	82,663.90	236,900.00
812226	HEA TRIO EOC PRIOR YEAR	40,943.00	40,940.28	38,111.00
812240	HEA TRIO UPWARD BOUND	767,875.00	217,859.29	353,934.00
812241	HEA TRIO/UPWARD BOUND PR YEAR	96,130.00	96,130.00	165,073.00
812250	HEA GEAR UP	3,715,320.00	915,633.69	3,715,320.00
812251	HEA GEAR UP PRIOR YEAR	980,729.00	980,729.00	604,788.00
812260	TRIO TALENT SEARCH GRANT	240,000.00	64,284.21	86,696.00

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 12		
	GENERAL RESTRICTED FUND			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
812261	TRIO TALENT SEARCH PRIOR YEAR	12,470.00	12,467.98	42,222.00
812290	HEA TITLE V HISPANIC SRVG INST	649,806.00	168,054.73	-
812291	HEA TITLE V HSI PRIOR YEAR	656,851.00	656,838.62	-
814100	TANF (FEDERAL)	38,938.00	47,324.00	53,521.00
815190	PELL GRANT ADMIN ALLOWANC	15,000.00	23,525.00	15,000.00
815500	FEDERAL ADMIN ALLOWANCE	9,000.00	-	9,000.00
816100	VETERAN'S EDUCATION	11,000.00	9,048.00	11,000.00
817100	VOCTNL/APPLIED TECH ED ACT	659,605.00	351,745.00	659,335.00
819400	NATIONAL SCIENCE FOUN GRNT	10,000.00	-	-
819401	NATIONL SCIENCE FOUN GRT PR YR	4,441.00	4,440.88	-
819800	OTHER FEDERAL REVENUES	27,200.00	21,562.50	-
819999	BEGINNING BALANCE, FEDERAL	192,348.00	-	36,307.00
	81's Federal Revenues Subtotal	9,475,981.00	4,241,083.02	6,626,480.00
861600	BASIC SKILLS	282,985.00	254,580.00	59,621.00
862150	EOPS	1,257,601.00	1,054,571.00	1,192,669.00
862200	DSPS	988,345.00	795,636.00	1,022,416.00
862210	DSPS PRIOR YEAR	-	3,581.80	-
862212	DEAF & HARD OF HEARING (DHH)	100,000.00	44,901.00	-
862213	ACCESS T/PRINT & ELECTRNC INFO	15,000.00	9,788.00	-
862250	CALWORKS	257,626.00	249,935.00	277,071.00
862400	OTH GEN CATEGORICL PROGMS	2,349,200.00	2,033,768.00	-
862445	STRONG WORKFORCE PROGRAM	2,072,427.00	2,072,427.00	2,072,427.00
862450	BFAP	661,497.00	555,657.00	633,050.00
862500	CARE	125,215.00	105,181.00	118,954.00
862700	INSTR EQUIP/LIBRY MATERIALS	675,507.00	562,858.00	-
862750	MATRICULATION	3,541,997.00	2,975,278.00	2,207,013.00
862755	STUDENT EQUITY FUNDS	1,922,940.00	1,632,438.00	410,560.00
865300	OTH SPECL CATAGORL PRGRM	3,929,029.00	1,571,608.00	3,732,578.00
865310	ASSOCIATE DEGREE NURSING GRANT	222,400.00	186,816.00	222,400.00
865392	TTIP SOUTH PRIOR YEAR	626,132.00	-	-
868100	STATE LOTTERY PROCEEDS	680,682.00	-	815,107.00
868150	STATE LOTTRY PROCEEDS PRIOR YR	-	134,620.03	-
869800	OTHER MISC STATE REVENUES	56,820.00	13,728.00	-
869999	BEGINNING BALANCE, STATE	6,171,583.00	-	1,906,659.00
	86's State Revenues Subtotal	25,936,986.00	14,257,371.83	14,670,525.00
882100	CONTRB,GIFTS,GRANTS,ENDOW	498,577.00	401,133.20	167,926.00
883100	CONTRACT INSTRUCTIONL SVC	3,842,359.00	1,477,833.02	1,750,000.00
883300	CONT INSTR SVC CONTRACT ED	378,112.00	335,894.52	5,000.00
883500	CONTRACT INSTR SVC VOC ED	50,000.00	50,000.00	-
884170	KKSM ADVERTISING SALES	1,200.00	1,645.00	1,200.00
884320	WELLNESS CENTER FEES	35,000.00	32,063.51	35,000.00
884330	WELLNESS CENTER PARKING	1,500.00	1,270.00	1,500.00
884340	WELLNESS CNTR PROCES FEE	-	200.00	-
887600	HEALTH SERVICE FEE STUDENT	900,000.00	796,422.00	950,000.00
887610	HLTH SERVICE INSURANCE PAY	-	(2.00)	-
887700	INSTR MAT FEES;SALE MATERL	30,000.00	30,000.00	30,000.00
888030	NONRESIDENT CAPITAL OUTLAY	30,000.00	66,091.00	30,000.00
888100	PARKING STICKER FEES	500.00	235.00	500.00
888101	PARK STICKER FEE SPRING	425,000.00	415,540.00	425,000.00
888102	PARK STICKER FEE SUMMER	185,000.00	32,200.00	185,000.00
888103	PARK STICKER FEE FALL	445,000.00	396,680.00	445,000.00
888104	CAMPUS POLICE MISCLLNEOUS FEES	8,000.00	10,019.60	8,000.00
888110	ONE-DAY PERMIT MACHINES	205,000.00	221,291.15	225,000.00
888112	PARKING METERS	-	22,474.55	20,000.00
888900	OTH STUDENT FEES&CHARGES	148,877.00	123,165.00	115,000.00
888920	COURSE TESTING FEE	190,916.00	215,771.00	203,700.00
889650	PARKING FINES	-	-	100,000.00
889900	OTHER LOCAL REVENUES	161,917.00	40,122.89	-
889999	BEGINNING BALANCE, LOCAL	3,831,757.00	-	1,262,154.00

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
	2017 and 2018			
	FUND 12			
GENERAL RESTRICTED FUND				Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
88's	Local Revenues Subtotal	11,368,715.00	4,670,049.44	5,959,980.00
898200	INTRAFUND TRANSFR IN,WITHIN	3,436,313.00	1,131,619.00	1,680,427.00
89's	Other Sources Subtotal	3,436,313.00	1,131,619.00	1,680,427.00
Revenue Grand Total		50,217,995.00	24,300,123.29	28,937,412.00



FUND 22 BOND INTEREST AND REDEMPTION SERIES A

FUND 23 BOND INTEREST AND REDEMPTION SERIES B

FUND 24 BOND INTEREST AND REDEMPTION SERIES C

FUND 25 BOND INTEREST AND REDEMPTION SERIES D

FUND 29 DEBT SERVICE FOR LEASE REVENUE BONDS

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 22		
		PROP M BOND		Run May 24, 2017
		DEBT SERVICE - SERIES A		
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
500010	OTHER OPER EXP	6,000.00	-	3,000.00
585250	BANK CHARGES	-	3,000.00	-
	Other Oper Exp Subtotal	6,000.00	3,000.00	3,000.00
712010	DEBT REDEMPTION PRINCIPAL	4,160,000.00	-	3,910,000.00
713000	DEBT INTEREST/SERVICE CHGS	-	2,936,950.00	-
713010	DEBT INTEREST, SERVICE CHGS	5,873,900.00	-	9,575,900.00
799010	CONTINGENCY HOLDING ACCOUNT	4,545,164.00	-	2,669,264.00
	Other Outgoing Subtotal	14,579,064.00	2,936,950.00	16,155,164.00
Expense Grand Total		14,585,064.00	2,939,950.00	16,158,164.00
881400	VOTED INDEBT SECURED ROLL	9,500,000.00	8,063,298.18	11,594,000.00
881500	VOTED INDEBT UNSECURDROLL	350,000.00	235,436.67	620,000.00
886200	INTEREST COUNTY TREASURY	30,000.00	42,868.41	186,000.00
889999	BEGINNING BALANCE, LOCAL	4,705,064.00	-	3,758,164.00
88's	Local Revenues Subtotal	14,585,064.00	8,341,603.26	16,158,164.00
Revenue Grand Total		14,585,064.00	8,341,603.26	16,158,164.00

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 23		
	PROP M BOND			Run May 24, 2017
	DEBT SERVICE - SERIES B			
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
500010	OTHER OPER EXP	6,000.00	-	3,000.00
585250	BANK CHARGES	-	3,000.00	-
	Other Oper Exp Subtotal	6,000.00	3,000.00	3,000.00
712000	DEBT REDEMPTION PRINCIPAL	-	367,396.30	-
712010	DEBT REDEMPTION PRINCIPAL	367,397.00	-	880,000.00
713000	DEBT INTEREST/SERVICE CHGS	-	4,235,552.36	-
713010	DEBT INTEREST, SERVICE CHGS	4,235,553.00	-	4,049,612.00
799010	CONTINGENCY HOLDING ACCOUNT	4,233,013.00	-	4,192,961.00
	Other Outgoing Subtotal	8,835,963.00	4,602,948.66	9,122,573.00
Expense Grand Total		8,841,963.00	4,605,948.66	9,125,573.00
881400	VOTED INDEBT SECURED ROLL	4,500,000.00	4,270,583.64	4,400,000.00
881500	VOTED INDEBT UNSECURDROLL	100,000.00	116,471.22	261,200.00
886200	INTEREST COUNTY TREASURY	15,000.00	19,802.69	78,360.00
889999	BEGINNING BALANCE, LOCAL	4,226,963.00	-	4,386,013.00
88's	Local Revenues Subtotal	8,841,963.00	4,406,857.55	9,125,573.00
Revenue Grand Total		8,841,963.00	4,406,857.55	9,125,573.00

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 24		
		PROP M BOND		Run May 24, 2017
	DEBT SERVICE - SERIES C			
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
500010	OTHER OPER EXP	3,100.00	-	3,000.00
585250	BANK CHARGES	-	1,500.00	-
	Other Oper Exp Subtotal	3,100.00	1,500.00	3,000.00
712000	DEBT REDEMPTION PRINCIPAL	-	6,430,000.00	-
712010	DEBT REDEMPTION PRINCIPAL	6,430,000.00	-	7,105,000.00
713000	DEBT INTEREST/SERVICE CHGS	-	9,819,150.00	-
713010	DEBT INTEREST, SERVICE CHGS	9,819,150.00	-	9,648,275.00
799010	CONTINGENCY HOLDING ACCOUNT	14,821,947.00	-	3,787,272.00
	Other Outgoing Subtotal	31,071,097.00	16,249,150.00	20,540,547.00
Expense Grand Total		31,074,197.00	16,250,650.00	20,543,547.00
881400	VOTED INDEBT SECURED ROLL	7,500,000.00	5,770,014.00	6,500,000.00
881500	VOTED INDEBT UNSECURDROLL	50,000.00	210,260.65	200,000.00
886200	INTEREST COUNTY TREASURY	150,000.00	101,863.92	150,000.00
889999	BEGINNING BALANCE, LOCAL	23,374,197.00	-	13,693,547.00
88's	Local Revenues Subtotal	31,074,197.00	6,082,138.57	20,543,547.00
Revenue Grand Total		31,074,197.00	6,082,138.57	20,543,547.00

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 25		
		PROP M BOND		Run May 24, 2017
	DEBT SERVICE - SERIES D			
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
500010	OTHER OPER EXP	521,250.00	-	1,000.00
	Other Oper Exp Subtotal	521,250.00	-	1,000.00
713010	DEBT INTEREST, SERVICE CHGS	-	-	4,743,454.00
799010	CONTINGENCY HOLDING ACCOUNT	11,285,217.00	-	9,430,763.00
	Other Outgoing Subtotal	11,285,217.00	-	14,174,217.00
Expense Grand Total		11,806,467.00	-	14,175,217.00
881400	VOTED INDEBT SECURED ROLL	-	-	2,665,000.00
881500	VOTED INDEBT UNSECURDROLL	-	-	145,000.00
886200	INTEREST COUNTY TREASURY	10,000.00	-	90,000.00
889999	BEGINNING BALANCE, LOCAL	-	-	11,275,217.00
88's	Local Revenues Subtotal	10,000.00	-	14,175,217.00
894100	SALE OF BONDS	11,796,467.00	-	-
89's	Other Sources Subtotal	11,796,467.00	-	-
Revenue Grand Total		11,806,467.00	-	14,175,217.00

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 29		
	DEBT SERVICE			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
712010	DEBT REDEMPTION PRINCIPAL	545,000.00	-	560,000.00
713010	DEBT INTEREST, SERVICE CHGS	155,050.00	-	136,650.00
	Other Outgoing Subtotal	700,050.00	-	696,650.00
Expense Grand Total		700,050.00	-	696,650.00
898100	INTERFUND TRANSER IN,BETWN	700,050.00	-	696,650.00
	89's Other Sources Subtotal	700,050.00	-	696,650.00
Revenue Grand Total		700,050.00	-	696,650.00

FUND 33 CHILD DEVELOPMENT FUND



	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 33		
	CHILD DEVELOPMENT			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
111000	INSTRUCTIONAL SAL, CONTRACT	-	319,039.32	-
111010	INSTRUCTIONAL SALARY, CONTRACT	536,248.00	-	502,011.00
	11's Instr Salaries - Contract	536,248.00	319,039.32	502,011.00
	12's Non-Instr Salaries - Contract	-	-	-
130010	INSTR SALARIES - OTHER	396,766.00	-	303,400.00
139000	INSTRUCTIONAL SALARY, OTHER	-	253,700.03	-
	13's Instr Salaries - Other	396,766.00	253,700.03	303,400.00
	14's Non-Instr Salaries - Other	-	-	-
	Academic Salaries Subtotal	933,014.00	572,739.35	805,411.00
212200	CLASSIFIED REGULAR SALARY	-	32,022.93	-
212210	CLASSIFIED REGULAR SALARY	54,993.00	-	-
	21's Non-Instr Salaries - Reg	54,993.00	32,022.93	-
	22's Instr Aides - Reg	-	-	-
230010	NON ACADEMIC SALARIES - OTHER	4,000.00	-	-
235100	STUDENT EMPLOYEE	-	1,877.33	-
	23's Non-Academic Salaries - Other	4,000.00	1,877.33	-
240010	INSTR AIDES - OTHER	161,662.00	-	191,000.00
241100	HRLY INSTR AIDE, DIRECT INSTR	-	156,335.99	-
	24's Instr Aides - Other	161,662.00	156,335.99	191,000.00
	Non Acad Salaries Subtotal	220,655.00	190,236.25	191,000.00
310010	STRS	88,192.00	-	83,314.00
311101	STRS ACADEMIC INSTRUCTORS	-	49,545.67	-
	31's STRS	88,192.00	49,545.67	83,314.00
320010	PERS	8,792.00	-	18,128.00
321101	PERS ACADEMIC INSTRUCTORS	-	2,563.54	-
322102	PERS CLASSIFIED	-	2,232.78	-
322302	PERS INSTR AIDE DIRECT INSTR	-	1,012.26	-
	32's PERS	8,792.00	5,808.58	18,128.00
330010	FICA & MEDICARE (OASDI)	19,676.00	-	22,172.00
331101	FICA ACADEMIC INSTRUCTORS	-	1,151.16	-
332102	FICA CLASSIFIED	-	1,979.96	-
332302	FICA INSTR AIDE DIRECT INSTR	-	451.91	-
335101	MEDCA ACADEM INSTRUCTORS	-	8,309.57	-
336102	MEDCA CLASSIFIED	-	463.06	-
336302	MEDCA INST AIDE DIRECT INSTR	-	2,270.95	-
	33's FICA & Medicare (OASDI)	19,676.00	14,626.61	22,172.00
340101	MEDIC ACADEMIC INSTRUCTORS	-	86,257.00	-
340110	MEDIC ACA	166,570.00	-	164,904.00
340120	MEDIC ACADEMIC ADJUNCT	-	4,207.58	-
340210	MEDIC CLS	29,470.00	-	-
340252	MEDIC CLASSIFIED	-	9,589.00	-
341101	DENT ACADEMIC INSTRUCTORS	-	4,989.49	-
341110	DENT ACA	9,533.00	-	9,261.00
341210	DENT CLS	1,220.00	-	-
341252	DENT CLASSIFIED	-	297.88	-
342101	VISION ACADEMIC INSTRUCTOR	-	1,433.13	-
342110	VISION ACA	2,422.00	-	2,430.00
342210	VISION CLS	258.00	-	-
342252	VISION CLASSIFIED	-	85.56	-
343101	LIFE ACADEMIC INSTRUCTORS	-	426.40	-
343110	LIFE ACA	748.00	-	711.00
343210	LIFE CLS	80.00	-	-
343252	LIFE CLASSIFIED	-	26.24	-
344101	LTD ACADEMIC INSTRUCTORS	-	800.67	-
344110	LTD ACA	1,512.00	-	1,413.00

Palomar College				
BUDGET REPORT				
Comparing Fiscal Years				
2017 and 2018				
FUND 33				
CHILD DEVELOPMENT				Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
344210	LTD CLS	140.00	-	-
344252	LTD CLASSIFIED	-	35.93	-
345101	LTC ACADEMIC INSTRUCTORS	-	234.50	-
345110	LTC ACA	397.00	-	378.00
345210	LTC CLS	42.00	-	-
345252	LTC CLASSIFIED	-	14.00	-
348010	FUTURE RETIREE HEALTH ACA	-	11,044.24	-
348020	FUTURE RETIREE HEALTH CLS	-	1,822.76	-
348110	FUTURE RETIREE HEALTH ACA	26,822.00	-	54,351.00
348210	FUTURE RETIREE HEALTH CLS	5,550.00	-	-
	34's Health & Welfare	244,764.00	121,264.38	233,448.00
350010	STATE UNEMP INSURANCE	2,078.00	-	925.00
351101	UNEMP ACADEMIC INSTRUCTOR	-	654.84	-
352102	UNEMPLOYMENT CLASSIFIED	-	35.02	-
352302	UNEMP INSTR AIDE DIRECT INST	-	211.48	-
	35's State Unempl Insurance	2,078.00	901.34	925.00
360010	WORKER'S COMP	21,529.00	-	17,272.00
361101	WC ACADEMIC INSTRUCTORS	-	10,733.17	-
362102	WC CLASSIFIED	-	600.11	-
362302	WC INSTR AIDE DIRECT INSTR	-	2,929.76	-
363102	WC STUDENT	-	35.18	-
	36's Workers' Comp	21,529.00	14,298.22	17,272.00
370010	APPLE	8,146.00	-	6,172.00
371101	APPLE ACADEMIC INSTRUCTOR	-	3,999.59	-
372302	APPLE INST AIDE DIRECT INSTR	-	3,726.40	-
	37's APPLE	8,146.00	7,725.99	6,172.00
	39's Other Benefits	-	-	-
	Employee Benefits Subtotal	393,177.00	214,170.79	381,431.00
400010	SUPPLIES & MATERIALS	53,000.00	-	62,704.00
431000	SUPPLIES&MATERIAL,INSTRUCT	-	4,657.97	-
431100	SUPPLIES, INSTRUCTIONL FOOD	-	33,055.35	-
441000	SUPPLIES&MATERIAL,NONINSTR	-	2,849.61	-
441300	SUPPLIES, FOOD SERVICES	-	1,851.33	-
	Supplies & Materials Subtotal	53,000.00	42,414.26	62,704.00
500010	OTHER OPER EXP	50,373.00	-	25,500.00
555100	POSTAGE	-	59.15	-
561000	RENT & LEASE, EQUIPMENT	-	996.38	-
565200	MAINTENANCE AGREE,SOFTWARE	-	2,248.50	-
565300	REPAIRS&MAINT NONINST EQUIP	-	431.11	-
565500	REPAIRS&MAINTENANCE BLDGS	-	15,391.77	-
575800	FOOD FOR MEETINGS	-	358.40	-
580350	PEST CONTROL	-	1,200.00	-
580650	WATER	-	1,459.42	-
585500	FINGERPRINTING	-	869.50	-
585750	PRINTING	-	2,767.74	-
585910	LICENSING FEE	-	484.00	-
	Other Oper Exp Subtotal	50,373.00	26,265.97	25,500.00
799010	CONTINGENCY HOLDING ACCOUNT	227,849.00	-	316,515.00
	Other Outgoing Subtotal	227,849.00	-	316,515.00
Expense Grand Total		1,878,068.00	1,045,826.62	1,782,561.00
819100	CHILDCARE FOOD REIMB FEDRL	48,000.00	33,664.14	48,000.00
	81's Federal Revenues Subtotal	48,000.00	33,664.14	48,000.00

Palomar College				
BUDGET REPORT				
Comparing Fiscal Years				
2017 and 2018				
FUND 33				
CHILD DEVELOPMENT				Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
862100	CHILD DEVELOPMNT APPORT - CSPP	455,000.00	401,405.00	475,132.00
862110	CHILD DEVELOPMNT APPORT - CCTR	25,000.00	23,705.00	35,287.00
862550	CHILDCARE TAX BAILOUT	91,958.00	95,852.00	95,242.00
869100	CHILDCARE FOOD REIMB STATE	2,000.00	2,024.63	2,000.00
869999	BEGINNING BALANCE, STATE	60,202.00	-	50,000.00
86's	State Revenues Subtotal	634,160.00	522,986.63	657,661.00
886200	INTEREST COUNTY TREASURY	100.00	3,034.70	2,000.00
887100	CHDV F/P PARENT FEES PRESCHOOL	707,240.00	619,941.56	795,400.00
887105	CHDV F/P PARENT FEES TODDLER	177,760.00	88,688.52	133,000.00
887110	CHDV SUB P-SCHOOL FEES F/T	7,000.00	26,832.87	5,000.00
887120	CHDV SUBSIDIZED TODDLER FEES	1,000.00	1,500.00	1,500.00
889999	BEGINNING BALANCE, LOCAL	302,808.00	-	140,000.00
88's	Local Revenues Subtotal	1,195,908.00	739,997.65	1,076,900.00
898300	OTHER INCOMING TRANSFERS	-	2,138.00	-
89's	Other Sources Subtotal	-	2,138.00	-
Revenue Grand Total		1,878,068.00	1,298,786.42	1,782,561.00

FUND 41 CAPITAL PROJECTS FUND



	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
	2017 and 2018			
	FUND 41			
	CAPITAL OUTLAY			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
898200	INTRAFUND TRANSFR IN,WITHIN	1,172,155.12	303,982.12	1,073,000.00
89's	Other Sources Subtotal	1,172,155.12	303,982.12	1,073,000.00
Revenue Grand Total		26,744,431.12	3,585,997.11	17,702,578.00

BUDGET REPORT

2017 and 2018

FUND 41

CAPITAL OUTLAY

Run May 24, 2017

		FY 2016-2017 Budget	FY 2016-2017 Expended/Received Year to Date	FY 2017-2018 Budget
Account	Description			
898200	INTRAFUND TRANSFR IN,WITHIN	1,172,155.12	303,982.12	1,073,000.00
89's	Other Sources Subtotal	1,172,155.12	303,982.12	1,073,000.00
Revenue Grand Total		26,744,431.12	3,585,997.11	17,702,578.00

FY 2016-2017

FY 2017-2018

Budget

Expended/Received	
10/1/2017	10/1/2017
10/2/2017	10/2/2017
10/3/2017	10/3/2017
10/4/2017	10/4/2017
10/5/2017	10/5/2017
10/6/2017	10/6/2017
10/7/2017	10/7/2017
10/8/2017	10/8/2017
10/9/2017	10/9/2017
10/10/2017	10/10/2017
10/11/2017	10/11/2017
10/12/2017	10/12/2017
10/13/2017	10/13/2017
10/14/2017	10/14/2017
10/15/2017	10/15/2017
10/16/2017	10/16/2017
10/17/2017	10/17/2017
10/18/2017	10/18/2017
10/19/2017	10/19/2017
10/20/2017	10/20/2017
10/21/2017	10/21/2017
10/22/2017	10/22/2017
10/23/2017	10/23/2017
10/24/2017	10/24/2017
10/25/2017	10/25/2017
10/26/2017	10/26/2017
10/27/2017	10/27/2017
10/28/2017	10/28/2017
10/29/2017	10/29/2017
10/30/2017	10/30/2017
10/31/2017	10/31/2017
11/1/2017	11/1/2017
11/2/2017	11/2/2017
11/3/2017	11/3/2017
11/4/2017	11/4/2017
11/5/2017	11/5/2017
11/6/2017	11/6/2017
11/7/2017	11/7/2017
11/8/2017	11/8/2017
11/9/2017	11/9/2017
11/10/2017	11/10/2017
11/11/2017	11/11/2017
11/12/2017	11/12/2017
11/13/2017	11/13/2017
11/14/2017	11/14/2017
11/15/2017	11/15/2017
11/16/2017	11/16/2017
11/17/2017	11/17/2017
11/18/2017	11/18/2017
11/19/2017	11/19/2017
11/20/2017	11/20/2017
11/21/2017	11/21/2017
11/22/2017	11/22/2017
11/23/2017	11/23/2017
11/24/2017	11/24/2017
11/25/2017	11/25/2017
11/26/2017	11/26/2017
11/27/2017	11/27/2017
11/28/2017	11/28/2017
11/29/2017	11/29/2017
11/30/2017	11/30/2017
12/1/2017	12/1/2017
12/2/2017	12/2/2017
12/3/2017	12/3/2017
12/4/2017	12/4/2017
12/5/2017	12/5/2017
12/6/2017	12/6/2017
12/7/2017	12/7/2017
12/8/2017	12/8/2017
12/9/2017	12/9/2017
12/10/2017	12/10/2017
12/11/2017	12/11/2017
12/12/2017	12/12/2017
12/13/2017	12/13/2017
12/14/2017	12/14/2017
12/15/2017	12/15/2017
12/16/2017	12/16/2017
12/17/2017	12/17/2017
12/18/2017	12/18/2017
12/19/2017	12/19/2017
12/20/2017	12/20/2017
12/21/2017	12/21/2017
12/22/2017	12/22/2017
12/23/2017	12/23/2017
12/24/2017	12/24/2017
12/25/2017	12/25/2017
12/26/2017	12/26/2017
12/27/2017	12/27/2017
12/28/2017	12/28/2017
12/29/2017	12/29/2017
12/30/2017	12/30/2017
12/31/2017	12/31/2017
1/1/2018	1/1/2018
1/2/2018	1/2/2018
1/3/2018	1/3/2018
1/4/2018	1/4/2018
1/5/2018	1/5/2018
1/6/2018	1/6/2018
1/7/2018	1/7/2018
1/8/2018	1/8/2018
1/9/2018	1/9/2018
1/10/2018	1/10/2018
1/11/2018	1/11/2018
1/12/2018	1/12/2018
1/13/2018	1/13/2018
1/14/2018	1/14/2018
1/15/2018	1/15/2

Budget

Account

Description

Year to Date

898200

INTRAFUND TRANSFR IN,WITHIN

1,172,155.12

303,982.12

1,073,000.00

89's	Other Sources Subtotal
------	------------------------

1,172,155.12

303,982.12

1,073,000.00

Revenue Grand Total

26,744,431.12

3,585,997.11

17,702,578.00

**FUND 42 PROP 39 MEASURE M
GENERAL OBLIGATION BONDS FUND**



	Palomar College			
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 42		Run May 24, 2017
	PROP M BOND CONSTRUCTION			
		FY016-017	FY016-017	FY017-18
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
212100	SUPERVISOR, CAST	-	229,341.93	260,393.00
212200	CLASSIFIED REGULAR SALARY	-	75,869.31	135,718.00
	21's Non-Instr Salaries - Reg		305,211.24	396,111.00
	23's Non-Academic Salaries - Other		-	-
	Non Acad Salaries Subtotal		305,211.24	-
322102	PERS CLASSIFIED	-	10,536.69	-
322202	PERS NON-INSTR ADMIN/SUPR	-	30,127.77	-
	32's PERS		40,664.46	61,520.00
332102	FICA CLASSIFIED	-	4,706.84	-
332202	FICA NON-INSTR ADMIN/SUPR	-	14,117.96	-
336102	MEDCA CLASSIFIED	-	1,100.80	-
336202	MEDCA NON-INSTR ADMIN/SUP	-	3,301.79	-
	33's FICA & Medicare (OASDI)		23,227.39	30,303.00
340252	MEDIC CLASSIFIED	-	15,255.00	30,576.00
340302	MEDIC NON-INSTR ADMIN/SUPR	-	41,235.00	52,632.00
341252	DENT CLASSIFIED	-	893.64	2,058.00
341302	DENT NON-INSTR ADMIN/SUPR	-	2,505.50	3,298.00
342252	VISION CLASSIFIED	-	256.68	540.00
342302	VISION NON-INSTR ADMIN/SUP	-	641.70	810.00
343252	LIFE CLASSIFIED	-	72.16	158.00
343302	LIFE NON-INSTR ADMIN/SUPR	-	196.80	237.00
344252	LTD CLASSIFIED	-	177.89	382.00
344302	LTD NON-INSTR ADMIN/SUPR	-	589.72	732.00
345252	LTC CLASSIFIED	-	42.00	84.00
345302	LTC NON-INSTR ADMIN/SUPR	-	105.00	126.00
348020	FUTURE RETIREE HEALTH CLS	-	5,522.12	12,078.00
348030	FUTURE RETIREE HEALTH AA/CAST	-	13,791.84	18,117.00
	34's Health & Welfare		81,285.05	121,828.00
352102	UNEMPLOYMENT CLASSIFIED	-	69.98	-
352202	UNEMP NON-INSTR ADMIN/SUP	-	201.98	-
	35's State Unempl Insurance		271.96	199.00
362102	WC CLASSIFIED	-	1,421.80	-
362202	WC NON-INSTR ADMIN/SUPERV	-	4,297.83	-
	36's Workers' Comp		5,719.63	6,629.00
	37's APPLE		-	-
	Employee Benefits Subtotal		151,168.49	220,479.00
515300	SOFTWARE LICENSING FEES	-	207,301.60	-
535200	INS, FIRE, CASUALTY, LIABILITY	-	1,863,680.68	-
545100	ADVERTISEMENTS REQ BY LAW	-	4,893.41	-
545200	LAWYERS' FEES	-	(154,049.71)	-
551300	INDEPENDENT CONTRACTOR	-	3,661.60	-
551900	OTH PERSONAL&CONSULT SVC	-	376,175.50	-
565100	MAINTENANCE AGREEMT,EQUIP	-	105,824.02	-
565200	MAINTENANCE AGREE,SOFTWARE	-	373,373.66	-
	Other Oper Exp Subtotal		2,780,860.76	-
623000	BUILDING CONSTRUCTION	-	42,015,242.15	-
623100	ARCHITECTURL&ENGINEER FEE	-	1,919,205.91	-
623200	BLUEPRINTS&INSPECTION SVCS	-	1,937,404.65	-
623300	PERMITS AND FEES	-	93,372.80	-
624100	RELOCATABLE BLDG PURCHAS	-	2,246.40	-
644100	EQUIP INSTR ADDTL \$500 - \$4999	-	3,091.64	-
644300	EQUIPMENT INSTRUCTIONL >\$4,999	-	16,988.94	-
644400	EQUIP NONINS ADDL \$500 - \$4999	-	255,613.42	-

		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 42		Run May 24, 2017
	PROP M BOND CONSTRUCTION			
		FY016-017	FY016-017	FY017-18
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
644600	EQUIPMENT NONINSTRUCTL >\$4,999	-	136,783.41	-
644750	EQUIP TECHNOLOGY INSTR <\$4,999	-	2,517.00	-
644800	EQUIP TECHNOLOGY NONINS>\$4,999	-	519,419.24	-
644850	EQUIP TECHNOLOGY NONINS<\$4,999	-	571,588.38	-
	Capital Outlay Subtotal		47,473,473.94	321,331,271.00
Expense Grand Total		369,656,651.00	50,710,714.43	321,947,861.00
886200	INTEREST COUNTY TREASURY	1,500,000.00	1,536,154.72	1,500,000.00
889999	BEGINNING BALANCE, LOCAL	229,156,651.00	-	320,447,861.00
88's	Local Revenues Subtotal	230,656,651.00	1,536,154.72	321,947,861.00
894100	SALE OF BONDS	139,000,000.00	-	-
89's	Other Sources Subtotal	139,000,000.00	-	-
Revenue Grand Total		369,656,651.00	1,536,154.72	321,947,861.00

FUND 43 ENERGY CONSERVATION FUND



Palomar College				
BUDGET REPORT				
Comparing Fiscal Years				
2017 and 2018				
FUND 43				
ENERGY CONSERVATION				Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
500010	OTHER OPER EXP	215,000.00	-	190,000.00
580100	ELECTRICITY	-	(14,095.73)	-
	Other Oper Exp Subtotal	215,000.00	(14,095.73)	190,000.00
799010	CONTINGENCY HOLDING ACCOUNT	1,240,011.00	-	1,412,326.00
	Other Outgoing Subtotal	1,240,011.00	-	1,412,326.00
Expense Grand Total		1,455,011.00	(14,095.73)	1,602,326.00
886200	INTEREST COUNTY TREASURY	-	10,723.02	-
889900	OTHER LOCAL REVENUES	-	122,496.57	-
889999	BEGINNING BALANCE, LOCAL	1,455,011.00	-	1,602,326.00
	88's Local Revenues Subtotal	1,455,011.00	133,219.59	1,602,326.00
Revenue Grand Total		1,455,011.00	133,219.59	1,602,326.00

FUND 69 OTHER POST-EMPLOYMENT BENEFITS FUND



		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 69		
	POST RETIREMENT BENEFITS			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
340010	HEALTH & WELFARE	78,967.00	-	66,435.00
340410	MEDICAL RETIREE	5,061,555.00	-	5,059,257.00
340453	MEDIC ACADEMIC INST RETIREE	-	2,312,216.98	-
340503	MEDIC EDU ADMIN/SUP RETIREE	-	254,024.00	-
340604	MEDIC CLASSIFIED RETIREES	-	1,476,175.00	-
340654	MEDIC CLASS ADMNSUP RETIRE	-	471,876.00	-
341410	DENTAL RETIREE	587,506.00	-	610,565.00
341453	DENT ACADEMIC INSTR RETIREE	-	215,354.26	-
341503	DENT EDU ADMIN/SUP RETIREE	-	23,740.67	-
341604	DENT CLASSIFIED RETIREES	-	205,656.38	-
341654	DENT CLASS ADMN/SUP RETIRE	-	44,975.84	-
345000	EMPLOYER-PAID COBRA	-	16,730.04	-
346000	RETIREE SPOUSAL BENEFITS	-	58,553.24	-
34's	Health & Welfare	5,728,028.00	5,079,302.41	5,736,257.00
	Employee Benefits Subtotal	5,728,028.00	5,079,302.41	5,736,257.00
799010	CONTINGENCY HOLDING ACCOUNT	14,160,548.00	-	14,459,873.00
	Other Outgoing Subtotal	14,160,548.00	-	14,459,873.00
Expense Grand Total		19,888,576.00	5,079,302.41	20,196,130.00
886200	INTEREST COUNTY TREASURY	25,000.00	5,997.98	5,000.00
889010	FUTURE RETIREE HEALTH PREMIUM	3,828,838.00	-	4,057,895.00
889999	BEGINNING BALANCE, LOCAL	11,946,778.00	-	12,324,337.00
88's	Local Revenues Subtotal	15,800,616.00	5,997.98	16,387,232.00
898100	INTERFUND TRANSER IN,BETWN	4,087,960.00	3,066,344.00	-
898200	INTRAFUND TRANSFR IN,WITHIN	-	-	3,808,898.00
89's	Other Sources Subtotal	4,087,960.00	3,066,344.00	3,808,898.00
Revenue Grand Total		19,888,576.00	3,072,341.98	20,196,130.00

FUND 71 ASSOCIATED STUDENTS TRUST FUND

FUND 72 STUDENT REPRESENTATION FEE FUND

FUND 73 STUDENT BODY CENTER FUND



		Palomar College		
		ASG BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 71		
		ASSOCIATED STUDENTS TRUST		Run May 24, 2017
		FY016-017	FY016-017	FY017-18
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
21's	Non-Instr Salaries - Reg	-	-	-
22's	Instr Aides - Reg	-	-	-
230010	Non-Academic Salaries - Other	4,000.00	-	4,000.00
235100	STUDENT EMPLOYEE	-	1,275.00	-
23's	Non-Academic Salaries - Other	4,000.00	1,275.00	4,000.00
24's	Instr Aides - Other	-	-	-
	Non Acad Salaries Subtotal	4,000.00	1,275.00	4,000.00
400010	Supplies & Materials	105,467.41	-	121,246.44
441000	SUPPLIES&MATERIAL NONINSTR	-	16,483.64	-
	Supplies & Materials Subtotal	105,467.41	16,483.64	121,246.44
500010	Other Oper Exp	71,773.78	-	74,065.48
551300	INDEPENDENT CONTRACTOR	-	1,600.00	-
575800	FOOD FOR MEETINGS	-	7,043.51	-
585150	ADVERTISE NOT REQ BY LAW	-	828.00	-
585260	BANK CREDIT CARD EXPENSE	-	796.22	-
585750	PRINTING	-	1,399.14	-
	Other Oper Exp Subtotal	71,773.78	11,666.87	74,065.48
752000	STUDENT SCHOLARSHIPS	-	400.00	-
752010	STUDENT SCHOLARSHIPS	400.00	-	-
	Other Outgoing Subtotal	400.00	400.00	-
Expense Grand Total		181,641.19	29,825.51	199,311.92
882100	CONTRB,GIFTS,GRANTS,ENDOW	400.00	861.63	-
884350	MISC SALES AND COMMISSION	-	219.00	-
886100	INTEREST BANK ACCOUNTS	100.00	28.96	100.00
888950	POSTING FEES INCOME ASG	5,000.00	7,670.10	5,000.00
889100	ASG INCOME	1,800.00	1,351.20	1,800.00
889160	ASG MOVIE PASSES INCOME	3,000.00	7,025.94	3,000.00
889999	BEGINNING BALANCE, LOCAL	137,341.19	-	155,411.92
88's	Local Revenues Subtotal	147,641.19	17,156.83	165,311.92
898100	INTERFUND TRANSER IN,BETWN	34,000.00	30,000.00	34,000.00
89's	Other Sources Subtotal	34,000.00	30,000.00	34,000.00
Revenue Grand Total		181,641.19	47,156.83	199,311.92

	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 72		
	STUDENT REPRESENTATION			Run May 24, 2017
		FEE TRUST		
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
400010	SUPPLIES & MATERIALS	5,000.00	-	5,000.00
441000	SUPPLIES&MATERIAL,NONINSTR	-	655.15	-
	Supplies & Materials Subtotal	5,000.00	655.15	5,000.00
500010	OTHER OPER EXP	50,000.00	-	59,000.00
525100	MEMBERSHIP, DISTRICT	-	250.00	-
560900	DISTRICT VEHICLE USE	-	119.50	-
575300	TRAVEL, STUDENT	-	21,262.54	-
575310	TRAVEL WITH STUDENT	-	5,792.06	-
575800	FOOD FOR MEETINGS	-	973.33	-
585300	COST OF SALES	-	2,360.00	-
	Other Oper Exp Subtotal	50,000.00	30,757.43	59,000.00
799010	CONTINGENCY HOLDING ACCOUNT	257,324.00	-	301,585.00
	Other Outgoing Subtotal	257,324.00	-	301,585.00
Expense Grand Total		312,324.00	31,412.58	365,585.00
886200	INTEREST COUNTY TREASURY	1,700.00	1,363.56	2,727.00
888400	STUDENT REPRESENTATIN FEE	23,893.00	55,372.00	46,600.00
889999	BEGINNING BALANCE, LOCAL	286,731.00	-	316,258.00
88's	Local Revenues Subtotal	312,324.00	56,735.56	365,585.00
Revenue Grand Total		312,324.00	56,735.56	365,585.00

Palomar College				
BUDGET REPORT				
Comparing Fiscal Years				
2017 and 2018				
FUND 73				
STUDENT BODY CENTER FEE				Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
400010	SUPPLIES & MATERIALS	4,000.00	-	5,000.00
441000	SUPPLIES&MATERIAL,NONINSTR	-	3,272.02	-
	Supplies & Materials Subtotal	4,000.00	3,272.02	5,000.00
500010	OTHER OPER EXP	20,000.00	-	12,000.00
565500	REPAIRS&MAINTENANCE BLDGS	-	320.08	-
580500	TELEPHONE CONNECTIONS	-	2,459.00	-
585750	PRINTING	-	208.55	-
	Other Oper Exp Subtotal	20,000.00	2,987.63	12,000.00
600010	CAPITAL OUTLAY	50,000.00	-	26,000.00
	Capital Outlay Subtotal	50,000.00	-	26,000.00
731000	INTERFUND TRANS OUT BETWEEN	-	193,447.49	-
731010	INTERFUND TRANS OUT BETWEEN	204,600.00	-	204,850.00
799010	CONTINGENCY HOLDING ACCOUNT	65,590.00	-	125,086.00
	Other Outgoing Subtotal	270,190.00	193,447.49	329,936.00
Expense Grand Total		344,190.00	199,707.14	372,936.00
886200	INTEREST COUNTY TREASURY	1,442.00	1,106.33	2,213.00
888300	STUDENT CENTER FEE	222,000.00	223,687.00	224,000.00
889999	BEGINNING BALANCE, LOCAL	120,748.00	-	146,723.00
	88's Local Revenues Subtotal	344,190.00	224,793.33	372,936.00
Revenue Grand Total		344,190.00	224,793.33	372,936.00

FUND 74 STUDENT FINANCIAL AID FUND



		Palomar College		
		BUDGET REPORT		
		Comparing Fiscal Years		
		2017 and 2018		
		FUND 74		
	STUDENT FINANCIAL AID TRUST			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
Account	Description		Year to Date	
400010	SUPPLIES & MATERIALS	3,286.38	-	3,286.38
	Supplies & Materials Subtotal	3,286.38	-	3,286.38
500010	OTHER OPER EXP	205.48	-	215.97
541100	STATE INTEREST EARNED,REPAY	-	25.30	-
	Other Oper Exp Subtotal	205.48	25.30	215.97
751000	STUDENT GRANTS	-	16,088,253.74	-
751010	STUDENT GRANTS	18,937,577.00	-	18,412,740.00
761000	DIRECT LOANS	-	970,058.00	-
761010	DIRECT LOANS	1,074,479.00	-	1,103,576.00
	Other Outgoing Subtotal	20,012,056.00	17,058,311.74	19,516,316.00
Expense Grand Total		20,015,547.86	17,058,337.04	19,519,818.35
815130	PELL GRANTS	16,900,000.00	14,202,740.21	16,350,000.00
815230	SEOG	441,759.00	395,100.00	441,759.00
815300	DIRECT LOANS	1,074,479.00	885,700.00	1,103,576.00
819999	BEGINNING BALANCE, FEDERAL	3,786.38	-	3,786.38
81's	Federal Revenues Subtotal	18,420,024.38	15,483,540.21	17,899,121.38
865350	CAL GRANTS FOR STUDENTS	1,595,318.00	1,658,883.00	1,620,481.00
869999	BEGINNING BALANCE, STATE	0.48	-	0.48
86's	State Revenues Subtotal	1,595,318.48	1,658,883.00	1,620,481.48
886100	INTEREST BANK ACCOUNTS	65.00	89.88	79.21
886300	INTREST EARNED ON FEDERL \$	140.00	166.31	136.28
88's	Local Revenues Subtotal	205.00	256.19	215.49
Revenue Grand Total		20,015,547.86	17,142,679.40	19,519,818.35

FUND 75 SCHOLARSHIPS AND LOANS TRUST FUND



	Palomar College			
	BUDGET REPORT			
	Comparing Fiscal Years			
		2017 and 2018		
		FUND 75		
	SCHOLARSHIP AND LOAN TRUST			Run May 24, 2017
		FY 2016-2017	FY 2016-2017	FY 2017-2018
		Budget	Expended/Received	Budget
			Year to Date	
Account	Description			
751000	STUDENT GRANTS	-	1,385.00	-
751010	STUDENT GRANTS	75,170.23	-	75,620.00
752000	STUDENT SCHOLARSHIPS	-	644,481.26	-
752010	STUDENT SCHOLARSHIPS	994,576.49	-	902,645.86
765000	STUDENT LOANS	-	8,555.14	-
765010	STUDENT LOANS	887,401.21	-	897,656.00
	Other Outgoing Subtotal	1,957,147.93	654,421.40	1,875,921.86
Expense Grand Total		1,957,147.93	654,421.40	1,875,921.86
882200	SCHOLRSHP/GRANT/LOAN REV	709,632.00	693,732.23	621,250.00
882300	STUDENT LOAN REPAYMENTS	12,500.00	8,555.14	12,500.00
886200	INTEREST COUNTY TREASURY	7,198.00	10,736.62	10,790.00
889999	BEGINNING BALANCE, LOCAL	1,227,817.93	-	1,231,381.86
88's	Local Revenues Subtotal	1,957,147.93	713,023.99	1,875,921.86
Revenue Grand Total		1,957,147.93	713,023.99	1,875,921.86

RESOLUTION NO. 16-21528

A RESOLUTION OF THE GOVERNING BOARD
OF PALOMAR COMMUNITY COLLEGE DISTRICT
SAN MARCOS, CALIFORNIA

Education Protection Account

WHEREAS, the voters approved Proposition 30 on November 6, 2012 which added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36 create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools, and community college districts;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts, and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and extended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts, and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section. 36.

THEREFORE, the Board of Trustees of the Palomar Community College District hereby resolves, based on the foregoing, that the monies received from the Education Protection Account shall be spent on Instructional Activities (Attachment A).

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this 13th day of June 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Nancy Ann Hensch
Board President

John J. Halcón, Ph.D.
Board Secretary

A RESOLUTION OF THE GOVERNING BOARD OF PALOMAR COMMUNITY COLLEGE DISTRICT
SAN MARCOS, CALIFORNIA

2017-2018 GANN Limit

WHEREAS, In November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment; and

WHEREAS, The provisions of that amendment establish maximum appropriation limitation, commonly called "Gann Limits" for public agencies, including school districts; and

WHEREAS, The District must establish a Gann Limit for the 2017-18 fiscal year in accordance with the provisions of the Gann Amendment and applicable statutory law;

THEREFORE, BE IT RESOLVED, That this Board does provide public notice that the attached calculations and documentation of the 2017-18 Gann Limit are made in accord with applicable constitutional and statutory law and that this Board does hereby declare that the appropriations in the 2017-18 budget do not exceed the limitations imposed by the Gann Amendment;

AND BE IT FURTHER RESOLVED, That the Interim Superintendent/President provide copies of this resolution along with appropriate attachments to interested citizens of this District.

Attachment: California Community Colleges 2017-18 Gann Limit Worksheet showing 2017-18 Appropriations Limit of \$136,242,772 and a 2017-18 Appropriations Subject to Limit of 99,319,558.

PASSED AND ADOPTED by the Governing Board of the Palomar Community College District, County of San Diego, State of California, this **13th** day of **June 2017**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Nancy Ann Hensch
Board President

John Halcón, Ph.D.
Board Secretary

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
FY 2017-2018

DISTRICT NAME: Palomar Community College District
DATE: 06/13/17

I.	2017-18 Appropriations Limit:		
A.	2016-17 Appropriations Limit		\$ 120,467,884
B.	2017-18 Price Factor:	<u>1.0369</u>	
C.	Population factor:		
	1 2015-16 Second Period Actual FTES	<u>16,524.33</u>	
	2 2016-17 Second Period Actual FTES	<u>18,023.63</u>	
	3 2017-18 Population change factor	<u>1.0907</u>	
	(line C.2. divided by line C.1.)		
D.	2016-17 Limit adjusted by inflation and population factors		\$ 136,242,772
	(line A multiplied by line B and line C.3.)		
E.	Adjustments to increase limit:		
	1 Transfers in of financial responsibility	\$ -	
	2 Temporary voter approved increases	<u>0</u>	
	3 Total adjustments - increase		
	Sub-Total		\$ -
F.	Adjustments to decrease limit:		
	1 Transfers out of financial responsibility	\$ -	
	2 Temporary voter approved increases	<u>0</u>	
	3 Total adjustments - decrease		\$ -
G.	2017-18 Appropriations Limit		\$ 136,242,772
II.	2017-18 Appropriations Subject to Limit:		
A.	State Aid (General Apportionment, Apprenticeship Allowance, Prop 30/55 Education Protection Account tax revenue)		\$ 27,968,389
B.	State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)		500,000
C.	Local Property taxes		70,851,169
D.	Estimated excess Debt Service taxes		-
E.	Estimated Parcel taxes, Square Foot taxes, etc.		-
F.	Interest on proceeds of taxes		
G.	Local appropriations from taxes for unreimbursed State, court, and federal mandates		
H.	2017-18 Appropriations Subject to Limit		\$ 99,319,558

Subject: RECOMMENDATION: ACTION – AWARD OF RFP 300-17 BEVERAGE VENDING AND FOUNTAIN – DISTRICTWIDE

OVERVIEW

Palomar College requires beverage services for Students, Faculty and Staff, to be available and offered by and through both our contracted Food Service Supplier in the form of Fountain Beverage and in the form of cans and bottles offered through vending machines located throughout our main campus and our Education Centers. Our most recent beverage contract has expired and was in place for two consecutive five-year terms. An extension was offered by the vendor through June of 2017.

A Request for Proposal was solicited, prepared, developed and advertised seeking capable and qualified vendors to compete for the opportunity to provide both beverage goods and services.

DISCUSSION

Two subsequent submittals, by Coca-Cola and Pepsi were submitted. These were scored and both vendors were invited for subsequent presentations/interviews and additional clarifying submittals. All participants were allowed equal time, opportunity and attention and rated accordingly by a committee of Palomar College Staff and Administrators.

Each Vendor was asked, as a part of their proposal, complete specifications and detailed descriptions of the services and items they propose to supply under this contract. The District's decision is based on the specifications and qualifications of the Vendor, the vending service operations plan or plans most advantageous to the District (considering total annual cost, operational methods, management services and other pertinent information). Other factors applied include, range of the products to the consumers, additional incentives, and consideration of overall Financial and Program Support offered by the vendor.

FINANCIAL IMPLICATIONS

There are no District funding requirements and/or costs to the District. The District will positively benefit from sales of product through Commission Payments and dedicated and committed Program Support Contributions.

RECOMMENDATION

It is recommended that the Governing Board award a contract to Coca Cola Bottling Company as the most beneficial, suitable and Responsive Respondent to RFP 300-17.

Pursuant to the terms and conditions specified in their proposal, the RFP Document and final Interview dated May 11, 2017 and upon such other terms and conditions as may be agreed to and by the District and Coca-Cola with specific reference to the requirements of the Request for Proposal (RFP #300-17) issued by the District on October 28, 2016, a subsequent Contractual Agreement will be executed and made effective on July 1, 2017. The term of such agreement shall be on a year-to-year basis, for a total period of up to five (5) calendar years with an optional and consistent second five year term subject to annual renewal. All renewals shall be subject to annual vendor performance review and to the final, entire and complete satisfaction of the District.

Board Agenda Item: Approval of Palomar Community College's Five Year Construction Plan

Proposed By: Dennis Astl, Manager, Construction & Facilities Planning

Overview: Each Community College District is required to submit a Five Year Construction Plan. The Plans outline and quantify the Capital needs of the District.

Discussion: The Five Year Construction Plan is consistent with the approved Facilities Master Plan. The Projects listed include:

- Library/LRC
- Parking Structure & College Police
- M&O/Warehouse Building
- South Education Center
- North Education Center – Interim Village
- North Education Center Phase I
- Student Services One Stop Shop
- Athletics/Kinesiology Complex
- SSC Renovation
- Multidisciplinary Building II
- Arts & Music Building

The Plan identifies each project in terms of assignable square feet (ASF); space types (lab, lecture, office), programs and capacity loads (the amount of WSCH will be generated from each project).

Budget Implications: Failure to submit an approved Five Year Plan will negatively impact the ability of the District to compete successfully in Capital Outlay Funds

Recommendation: It is recommended the Governing Board approve the Five Year Construction Plan.

PALOMAR COLLEGE
Facilities Department

EXHIBIT N-13

Palomar Maintenance & Operations Building

SUBJECT: Governing Board Approval: M & O GMP
 DSA Application Number: 04-113069
 DSA File No: 37-C1

PROJECT DESCRIPTION:

The project consists of 2 single story buildings totaling 28,000 SF located at the existing temporary parking lot on the corner of Las Posas and Mission Rd. These new buildings will house the existing facilities, operations, and shipping/receiving groups of Palomar College to make way for the Athletics Building and Fields where the existing facilities are located now.

The project Design/Build contract was awarded by the Governing Board on September 9, 2015.

The M&O RFP/RFQ was published requesting a fee/GC/design proposal from all prospective Design/Build bidders based upon the project scope of work included in the RFP. The submitted proposals locked in the Design, preconstruction, general conditions and Fee costs from all bidders for the project. Based on scores from the proposal and interview Level 10 was awarded the design build contract for M&O on September 9, 2015.

The GMP provided below is based upon the final completed design and includes all DSA back-check required items, Owner added PV system to get project to "Net Zero" as well as utility requirements required by Vallecitos Water District for water line improvements and a new sewer connection.

Bid Package	BID PACKAGE	SUBCONTRACTOR	BID AMOUNT
DB1	Electrical	Berg Electric	\$ 1,408,565
DB2	HVAC/Plumbing	University Mechanical	\$ 1,254,592
DB3	Plumbing		With HVAC
DB4	Fire Sprinklers	Western Fire	\$ 194,325
DB5	Structural Steel	International Iron	\$ 954,027
1	Site Utilities	Sheldon	\$ 495,579
2	Earthwork	Mountain Movers	\$ 622,687
3	Reinforcing	Pacific Steel	\$ 129,745
4	Structural Concrete/Tilt Up	Minegar	\$ 712,228
5	Framing and Drywall	Anning Johnson	\$ 1,023,933
6	Glass and Glazing	Centex	\$ 950,544
7	Sheet Metal & Rain Screen System	CSM	\$ 526,286
8	Metal Decking	Anning Johnson	\$ 132,200
9	Rough Carpentry	Anning Johnson	\$ 20,391
10	Finish Carpentry	McWorkman	\$ 126,292
11	Waterproofing	Apex Pacific	\$ 32,422
12	Roofing	Roof Construction	\$ 254,664
13	Doors, Frames, & Hardware	JFM	\$ 118,640
14	Overhead Coiling Doors	Automatic Door	\$ 107,790
16	Tile	East County	\$ 8,071

17	Acoustical Ceilings	Brady	\$ 28,040
18	Flooring	MS Rouse	\$ 54,490
19	Painting	Pecoraro	\$ 136,000
20	Specialties	Caldewell	\$ 16,725
21	Signage	All Star Signs	\$ 21,553
22	Demountable Partitions	BKM	\$ 60,585
23	Equipment	Arbon Equipment	\$ 25,046
24	High Density Storage	Space Saver	\$ 221,046
25	Window Coverings	Diversified Window	\$ 37,586
26	Erosion Control	Ground Service	\$ 58,040
27	AC Paving	RAP	\$ 136,041
28	Site Concrete	Certified Concrete	\$ 387,073
29	Fences and Gates	TBD	\$ 25,000
30	Landscaping	Benchmark	\$ 753,354
31	Site Survey	SWS	\$ 25,270
32	Final Cleaning	Construction Cleaning	\$ 13,989
	Above Ground Water Storage Tanks	TBD	\$ 40,000
	Dumpsters, Temp Water, Dewatering	Cost of Work / GC's	\$ 71,000
	Subtotal		\$ 11,183,818
	Bond, GL, Precon, GC's, Fee		\$ 1,591,234
	Design Fees		\$ 766,497
	Construction Contingency		\$ 275,000
	PV Panels		\$ 338,797
	PV Panels Steel Trellis for approx 344 panels		\$ 80,618
	TOTAL		\$ 14,235,964
	Owner Allowance		\$ 200,000
	FINAL GMP TOTAL		\$ 14,435,964

FINANCIAL IMPLICATIONS:

The South Education Center project is being funded through Proposition M.

The GMP provided above is within the project budget.

RECOMMENDATION:

It is recommended that the Governing Board approve the Final M&O GMP at \$14,435,964.

PALOMAR COLLEGE
Facilities Department

Palomar South Education Center

SUBJECT: **RECOMMENDATION: ACTION-AWARD CONTRACTS TO MORROW MEADOWS FOR BID #CM-15-16-01-SEC-11: STRUCTURED CABLING SYSTEM / SECURITY / CCTV AND BID #CM-15-16-01-SEC-EE FOR SITE CONCRETE; ASSIGN AWARDED CONTRACT TO SWINERTON BUILDERS TO ADMINISTER PURSUANT TO THE CM-AT-RISK AGREEMENT**
 DSA Application Number: 04-113069
 DSA File No: 37-C1

OVERVIEW:

At the time of the Original project bids, it was determined by the District to not bid several scopes of work (Site Concrete, Low Voltage and Landscape) in order to allow the District to redesign these scopes to ensure they met current District Needs. The District completed the revised design of these scopes of work and issued the following trade packages out for bid:

- Bid: CM-15-16-01-SEC-11 Structured Cabling System / Security / CCTV and for
- Bid: CM-15-16-01-SEC-EE Site Concrete

DISCUSSION:

The bid for Site Concrete closed on March 30, 2017 and the bid for structured cabling / security / CCTV closed February 22, 2017. The following bid proposals were received from the qualified trade contractors:

CONTRACTOR	BID AMOUNT
Dynalectric	\$1,081,259.00
CWS	\$1,071,632.94
Berg Electric	\$1,216,310.00
Morrow Meadows	\$943,550.00
Prime Electric	\$1,235,250.00

CONTRACTOR	BID AMOUNT
Rocky Coast	\$1,355,849.00
Western Rim	\$1,480,001.00

All bids received were reviewed and evaluated by the District and Swinerton Builders. It is the District's recommendation to award the structured cabling / security / CCTV to Morrow Meadows, as being the

lowest, responsible bidder. It is the District's recommendation to award the site concrete to Rocky Coast Builders, as being the lowest, responsible bidder.

Under the CM@Risk delivery method, contracts are awarded by the District's Governing Board and assigned to the construction manager to administer through the completion of the contract.

RECOMMENDATION:

It is recommended that the Governing Board hereby award a contract to Morrow Meadows for \$943,550.00 and a contract to Rocky Coast for \$1,355,849.00 and legally assign the awarded contract to Swinerton Builders to administer through the completion of the project.

PALOMAR COLLEGE
Facilities Department

Palomar South Education Center

SUBJECT: Governing Board Approval: June Change Order
 DSA Application Number: 04-113069
 DSA File No: 37-C1

PROJECT DESCRIPTION:

This project is the new South Education Center site. The project includes the renovation of the existing 4 story Office Building into a new education center site complete with structural upgrades, all new interiors and mechanical, Electrical and Plumbing systems and equipment. The project also includes structural upgrades to the existing 3 story parking structure as well as landscape and site improvements. The project was awarded by the Governing Board on September 13, 2016.

DESCRIPTION OF CHANGE:

PCI #141, Swinerton Builders:
PCI #143, (Unknown Conditions)
PCI 143.1 (PCI #141) This change order consists of encountering rock during the re-routing of the sanitary sewer
 line point of connection. (PCI #143 & 143.1) These change orders consist of encountering rock during the
 installation of the new water line west of the SEC and installation of the new 10-inch fire line on the
 west side of the SEC. This condition was unknown at the time of the GMP.

No added time is being requested for this scope.

Time Impact: 0 days working days

Cost impact: \$23,043

PCI #064 Swinerton Builders:
 (Unknown Conditions)
 (PCI #064) This change order consists of the requirement to remove (and eventually replace) the
 elevator equipment in the parking structure machine room to accommodate enlarging an existing
 footing that runs through the equipment room. This condition was unknown at the time of the GMP.

No added time is being requested for this scope.

Time Impact: 0 days working days

Cost impact: \$79,205

<u>Swinerton Builders</u>	
Original Contract Value:	\$43,487,149.00
Change Orders to Date:	\$0.00
Proposed Change Orders:	\$102,248.00
Revised Contract Amount:	\$43,589,397.00

FINANCIAL IMPLICATIONS:

The South Education Center project is being funded through Proposition M.

The above changes are included in Project Change order #01 and represent a total increase to the overall project in the amount of **\$102,248**.

RECOMMENDATION:

It is recommended that the Governing Board approve the SEC Owner Change Order #01 for \$102,248 and 0 calendar days.