

Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. **At minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012</a>

<u>2014.pdf</u>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <u>glarson@palomar.edu</u>. (Due date to be determined)

## **Department: American Indian Studies/American Studies**

Faculty Service Area: American Indian Studies

No changes to FSA	Changes to FSA	New FSA requested
necessary 🗆	requested X□	New I OA requested

**Current FSA:** Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at

http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP %20amended%20with%20manual%20attached.pdf. Attach additional sheets if needed.

## **FSA-Interdisciplinary Studies**

Competency

- A. Possession of the minimum qualifications in Art, Anthropology, History, Sociology, OR Music as determined by the State Academic Senate and the Board of Governors; AND
- B. Master's in American Indian Studies; OR
- C. Master's in the related interdisciplinary area with appropriate course work in American Indian Studies; OR
- D. Master's in any academic discipline and a Bachelor's in American Indian Studies; OR
- E. Equivalent; AND
- F. Must have taught a minimum of two semesters' part-time classes in American Indian Studies or an appropriate interdisciplinary course at an accredited post-secondary institution within the previous three years.

### Changes to FSA or New FSA: For an *existing* FSA, enter the revised FSA

competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

## **FSA-** American Indian Studies

Competency

- A. Possession of the minimum qualifications for Interdisciplinary Studies, or the equivalent, as determined by the State Academic Senate and the Board of Governors, AND by meeting one of the sets of qualifications indicated in items B through D below:
- B. Master's in American Indian Studies; OR
- C. Master's in American Studies and a Bachelor's in American Indian Studies; OR

D. Master's in the related interdisciplinary area with appropriate course work in American Indian Studies; AND

E. Must have taught part-time for a minimum of two semesters, within the last three years, both *American Indian Frontier from Colonialism through the Present,* and *American Indians and the U.S. Political System.* In addition the candidate must be sufficiently familiar with American Indian Studies and/or American Studies at the introductory level as evidenced by teaching experience, research and/or graduate level coursework; AND

F. Possess evidence of consistently strong student and peer evaluations, indicating the ability to contribute to the currency in the fields of American Indian Studies, American Studies.

Form completed by: Patricia Dixon

Date submitted: 11/10/2015

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved $\Box X$ Denied $\Box$ Date of decision: 04/21/2015		Date of decision:	
Reason for denial of request, if applicable:			



Use the form below to revise an FSA, indicate that no changes are necessary for an existing FSA, or establish a new FSA. **At a minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at

http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@palomar.edu. (Due date to be determined)

Department: Behavioral Sciences				
Discipline: Anthropology				
Faculty Service Area: Anthropology				
Changes to FSA requested □X No changes to FSA necessary □ New FSA requested □				
<b>Current FSA:</b> Enter current FSA language for the discipline listed in the Governing Board Manual at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.				
Competency				
A. Possession of the minimum qualifications in Anthropology as determined by the State Academic Senate and the Board of Governors; AND				
B. Minimum of two semesters' part-time experience at an accredited post-secondary institution within the previous three years in Physical Anthropology and Cultural Anthropology. In addition, the candidate must be sufficiently familiar with Archaeology and Comparative Societies to teach them on an introductory level; AND				
C. Competence in the history of Anthropology, Ethnology, Archaeology, the Dynamics of Culture Change, and Physical Anthropology. Competence can be demonstrated by the passing of corresponding graduate school exams, by the approval of corresponding graduate school exams, by the approval of the discipline; AND				
<ol> <li>Evidence of consistently strong student and peer evaluations, indicating the ability to contribute to the Anthropology program at its present level.</li> </ol>				

**Changes to FSA or New FSA:** For an *existing* FSA, enter the revised FSA competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

### Department: Behavioral Sciences FSA-Anthropology Competency

- A. Possession of the minimum qualifications in Anthropology as determined by the State Academic Senate and the Board of Governors; AND
- B. Minimum of two semesters' part-time experience at an accredited postsecondary institution within the previous three years in Biological Anthropology and Cultural Anthropology. In addition, the candidate must be sufficiently familiar with Archaeology and Comparative Societies to teach them at an introductory level; AND
- C. Competence in the Ethnology, the Dynamics of Culture Change, Archaeology, Biological Anthropology, and the history of Anthropology. Competence can be demonstrated by the passing of corresponding graduate school exams, by corresponding graduate school transcripts, or by publication in standard journals of the discipline; AND
- D. Evidence of consistently strong student and peer evaluations, indicating the ability to contribute to the Anthropology program as it's currently offered; and demonstrated professional non-teaching activities in the field of Anthropology over the previous three years, such as attending conferences, making presentations, or publications.

Form completed by:	Michael Locket	t	Date submitted: 05-28-2014	
	FACULTY SERVICE AREAS COMMITTEE USE ONLY			EONLY
Approved □X		Denied  Date of decision: 05/13/2015		
Reason for denial of request, if applicable:				



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="mailto:glarson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: Earth, Space and Aviation Sciences					
Faculty Service Area: Astronomy					
No changes to FSA necessary $\Box$	No changes to FSA necessary  Changes to FSA requested X New FSA requested				
http://www.palomar.edu/gb/PDF%20docs/No	Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.				
	isting FSA, enter the revised FSA competer Attach additional sheets if needed.	ncies below. For a <i>new</i> FSA, enter			
<ul> <li>the competencies for the new FSA below. Attach additional sheets if needed.</li> <li>A. Possession of the minimum qualifications in Physics/Astronomyas determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Minimum of two semesters' part-time teaching experience in Astronomy at an accredited post-secondary institution within the previous five years.</li> </ul>					
Form completed by: Cathy Jain	Date submitted:11/20/14				

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved Denied Denied Date of decision: 05/13/2015			
Reason for denial of request, if applicable:			



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="mailto:glarson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: Earth, Space and Aviation Sciences				
Faculty Service Area: Aviation Sciences				
No changes to FSA necessary $\Box$	Changes to FSA requested X $\square$	New FSA requested $\Box$		
Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.				
		ncies below. For a <i>new</i> FSA, enter		
<ul> <li>Changes to FSA or New FSA: For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.</li> <li>A. Possession of the minimum qualifications in Aviation as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Minimum of two semesters' part-time teaching experience in Aviation Sciences at an accredited post-secondary institution within the previous five years.</li> </ul>				
Form completed by: Cathy Jain E	Date submitted:11/5/14			

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved Denied Denied Date of decision: 05/13/2015			
Reason for denial of request, if applicable:			



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at

http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_201 4.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson @palomar.edu. (Due date to be determined)

Department: Multicultural Stud	ies		
Faculty Service Area: Chicano St	udies		
No changes to FSA necessary	Changes to FSA requested $\Box X$	New FSA requested X	
<b>Current FSA:</b> Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <u>http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20ame</u> nded%20with%20manual%20attached.pdf			
-	an existing FSA, enter the revised		
For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.			
A) Possession of minimum qualifications in Chicano Studies as determined by the State Academic Senate and the Board of Governors; AND			
B) Must have taught a minimum of three classes over a minimum of two semesters in Chicano Studies at Palomar or in an accredited post-secondary institution within the previous three years.			
Form completed by: Rodolfo Jacobo Date submitted: 05/06/2015			

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved DX	Approved Date of decision:05/12/2015		
Reason for denial of request, i	f applicable:		



Use the form below to revise an FSA, indicate that no changes are necessary for an existing FSA, or establish a new FSA. **At a minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at

http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@palomar.edu. (Due date to be determined)

Department: Child Development (CHDV)				
Discipline: Child Development				
Faculty Service Area: Child Develo	opment			
Changes to FSA requested $\Box oldsymbol{X}$	No changes	o FSA necessary 🗆	New FSA requested $\Box$	
<b>Current FSA:</b> Enter current FSA lan <u>http://www.palomar.edu/gb/PDF%20dd</u> <u>%20attached.pdf</u> . Attach additional	ocs/Notice%20regarding			
Department: Child Development FSA-Child Development Competency				
A. Possession of the minimum qualif Academic Senate and the Board of C		opment/Early Childhood E	ducation as determined by the State	
the previous three years.	·	•	ited post-secondary institution within	
C. Documented evaluated part-time D. Must demonstrate evidence of po			s and parents.	
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.				
Department: Child Development FSA-Child Development				
Competency				
<b>A.</b> Possession of the minimum qualifications in Child Development/Early Childhood Education as determined by the State Academic Senate and the Board of Governors; <b>AND</b>				
<b>B.</b> Minimum of four semesters' part-time experience teaching in the FSA at an accredited post-secondary institution within the previous four years; <b>AND</b>				
<b>C.</b> Demonstrated evidence of breadth and depth of teaching in the discipline, at least four separate courses (ex: CHDV 100, CHDV 115, CHDV 120, CHDV 185, not 4 sections of CHDV 100); <b>AND</b>				
<b>D.</b> Documented evaluated work experience in an ECE setting, as evidenced by references or written evaluations from employers ; <b>AND</b>				
E. Evidence of positive evaluation by students and peers.				
Form completed by: Jen	ny Fererro	Dat	e submitted: 9/30/14	

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved $\Box$ Denied $\Box$ Date of decision: 05/06/2015			
Reason for denial of request, if applicable:			



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at http://extranet.ccccoedu/Portals/1/AIMinQuals!MinimumQualificationsHandbook2012 2014.pdf. Submit the form to the

Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@paloma.redu. (Due date to be determined)

Department: MEDIA STUDIES					
Faculty Service Area: CINEMA					
No changes to FSA necessary D	J	Changes to FSA requested X	J	New FSA requested	D

**Current FSA:** Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manlua%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manlua%20attached.pdf</a>.

#### **FSA-Communications**

#### Competency

A Possession of the minimum qualifications in Film MakingNideo, Telecommunication Technology, OR Mass Communication as determined by the State Academic Senate and the Board of Governors; AND

B. Competency in Mass Communications, Film MakingNideo, and/or Telecommunications Technology requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline(s) within the previous five years, or a minimum of two semesters' part-time teaching experience during the last five years in the disciplines of Cinema, Journalism, or Radio-TV.

C. Competency in Journalism requires a minimum of two semesters part-time teaching experience or course work at an accredited post-secondary institution in the discipline within the last five years or teaching experience in the areas of Mass Communications, Cinema, or Radio-TV within the previous five years.

**Changes to FSA or New FSA:** For an *existing* FSA, enter the revised FSA competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

#### FSA-Cinema/Film Studies

#### Competency

A Possession of the minimum qualifications in Film MakingNideo as determined by the State Academic Senate and the Board of Governors; AND

B. Competency in Film MakingNideo requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline within the previous five years, or a minimum of two semesters' part-time teaching experience during the last five years in the discipline of Cinema. AND

C. Have been actively creating and working for the previous five years in the Cinema field. It is evidenced by a demo reel or other industry standard documentation which exhibits mastery of technical and aesthetic applications in current Film MakingNideo trends.

Form completed by:/

Date submitted:

#### FACULTY SERVICE AREAS COMMITTEE USE ONLY

Approved 0

Denied 0

Date of decision :

Reason for denial of request, if applicable:



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="http://glasson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: Computer Science and Information Technology			
Faculty Service Area: Computer Network Administration (CSNT)			
No changes to FSA necessary $\Box$	Changes to FSA requested ${\sf X}$	New FSA requested ${f X}$	
Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.			
FSA-Computer Science and Informa	-		
A. Possession of the minimum qualifications in Computer Science and Information Systems OR Computer Science as determined by the State Academic Senate and the Board of Governors; AND			
<ul><li>B. Must have taught a CIS course at an accredited post-secondary institution within the previous twoyears.</li><li>C. Minimum of Master's Degree in Computer Science or Master's Degree in Computer Information Systems.</li></ul>			
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.			
<ul> <li>Department: Computer Science and Information Technology</li> <li>Discipline: Computer Network Administration (CSNT)</li> <li>A. Possession of the minimum qualifications in Computer Information Systems as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Minimum of two years of full-time work experience in the field of Computer Networking, AND</li> <li>C. Current or previous industry certifications relevant to the courses instructed in the discipline.</li> </ul>			
Form completed by: Nicholas Rand G	reen Date subm	itted: 12/05/2014	

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved Date of decision: 05/06/2015			
Reason for denial of request, if applic	able:		



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. of established disciplines and corresponding minimum qualifications The list is available at http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson @palomar.edu. (Due date to be determined)

	n Development (CSWB)	
No changes to FSA necessary $\Box$	Changes to FSA requested X	New FSA requested ${f X}$
	ge for the discipline listed in the Governing E Notice%20regarding%20BP%20and%20AP%2 ets if needed.	
partment: Computer Science an A-Computer Science and Inforn		
	ications in Computer Science and Inform the State Academic Senate and the Boa	
	t an accredited post-secondary institution omputer Science or Master's Degree in (	
anges to FSA or New FSA: For an e competencies for the new FSA below	existing FSA, enter the revised FSA compete v. Attach additional sheets if needed.	ncies below. For a <i>new</i> FSA, enter
Senate and the Board of Govern B. Minimum of two years of full-time	SIT) lifications in Computer Information Systems	·
rm completed by: Steve Perry	Dates	submitted: Dec. 4, 2014

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved Denied Denied Date of decision: 05/06/2015			
Reason for denial of request, if applic	able:		



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. corresponding minimum of established disciplines and qualifications available The list is at http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012 2014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson @palomar.edu. (Due date to be determined)

Department: Counseling, Guidance and	Career Development		
Faculty Service Area: Counseling			
No changes to FSA necessary $\Box$	Changes to FSA requested ${f X}$	New FSA requested $\Box$	
	e for the discipline listed in the Governing B <u>tice%20regarding%20BP%20and%20AP%20</u> s if needed.		
Current FSA:			
Minimum Qualifications:			
Discipline			
educational counseling, social work, or car counseling, OR the equivalent.	on counseling, clinical psychology, counseli eer development, marriage and family ther above listed degrees and a license as a Ma line.)	apy, or marriage, family and child	
Master's Degree Required YES			
Statutory Law or Regulation apply title 5, section 53410.1			
Current FSA (2001): Competency A. Possession of the minimum qualification Governors; AND B. Minimum of part-time experience in one	ns in Counseling as determined by the Stat	e Academic Senate and the Board of	
<ol> <li>Individual counseling and advising.</li> <li>Teaching courses offered by the Counse</li> <li>Service in a Career or Transfer Center.</li> <li>The experience listed in "B" must have</li> </ol>		ars	
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.			
<b>NEW FSA 2014</b> A. Possession of the minimum qualification	ations in Counseling as determined by	the State Academic Senate and	

the Board of Governors; AND

B. Minimum of two years full-time experience in four of the following five activities in a community college setting:

### 1.Counseling: Academic, Career, Transfer, Personal and Teaching

### Academic:

- Depth and breadth of community college curricula, policies and procedures.
- Comprehensive knowledge and experience in counseling students about certificates, associate degrees and transfer requirements
- Recent experience developing Student Educational Plans- Certificates, AA/AS and transfer degrees
- Knowledge of study skills and other strategies/resources to promote student success.

### Career:

Comprehensive understanding of the Career Development Process Stages: Assessment (MBTI, Strong, True Colors, Skills assessment), Exploration (career, job outlook, internship information) and Action (Goal Setting and Decision Making, Informational interviews, Internship application, Job application, Networking (social media and face to face), Professional Association, connecting with resources)

- Professional ability to administer and interpret career assessment results with students
- Ability to assist students identify skills, values and career interests
- Knowledge and in depth experience in connecting student assessment results to different/existing career pathways.

### Personal:

Comprehensive knowledge, skills and experience in crisis and personal counseling addressing and assessing student needs and making appropriate referrals.

The needs mostly consist of their personal stressors such as: Financial challenges, Academic and Cultural Barriers: lack of motivation, Mental Health Issues which can include anxiety and depression.

### Transfer

Depth and breadth of current experience in counseling students regarding transfer requirements to all fouryear universities to include knowledge of:

- public, private and out of state institutions
- Transfer Admission Guarantees (TAG's)
- critical transfer and application procedures and filing periods
- public, private and out of state transcript evaluations.

2. Teaching courses offered by the Counseling Department.

### **Teaching:**

Four semesters of part-time teaching (classes offered in the Counseling Department) in the past 2 years with satisfactory student and peer evaluations.

C. The experience listed in "B" must have been completed within the previous two years.

### **References:**

References from professionals who can validate and verify the candidate's experience in the above mentioned areas in the counseling FSA.

Form completed by:	Rosa Antoneco	chia		Date submitted: 11/08/2014
	FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved □X		Denied 🗆		Date of decision: 4/21/2015
Reason for denial of request, if applicable:				



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="mailto:glarson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: Performing Arts			
Faculty Service Area: Dance			
No changes to FSA necessary $\Box$	Changes to FSA requested X $\Box$	New FSA requested □	
No changes to FSA necessary       Changes to FSA requested X       New FSA requested         Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual %20attached.pdf         %20attached.pdf       Attach additional sheets if needed.         FSA-Dance       Competency         A. Possession of the minimum qualifications in Dance as determined by the State Academic Senate and the Board of Governors; AND         B. Minimum of five years' professional dance training and/or a BA, BFA, MA, or MFADegree in the Dance Arts; AND         C. Part-time experience teaching in a minimum of two of the following instructional areas:         1. dance theory, history         2. ballet techniques         3. jazz dance technique         4. modern dance technique, movement exploration, improvisation         5. folk, ballroom         6. tap, musical theatre; OR         D. Performing, choreographic			
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.			
<ul> <li>A. Possession of the minimum qualifications in Dance as determined by the State Academic Senate and Board of Governors; And</li> <li>B. Minimum of five years professional dance training and/or a/an AA, BA, BFA, MA, or MFA Degree in Dance and/or Related Arts including but not limited to: Kinesiology, PE, Theatre, Humanities and/or World Cultures, Life and Behavioral Sciences, and Music; AND</li> <li>C. Part-time experience teaching in Dance and Related Arts</li> </ul>			
Form completed by: Molly Faulkner and Patriceann Mead Date submitted:11/12/14			
FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved □X	Denied 🗆	Date of decision: 05/06/2015	
Reason for denial of request, if applicable:			



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="mailto:glarson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: DENTAL ASSISTING			
Faculty Service Area: Dental Assisting			
No changes to FSA necessary $\Box$	Changes to FSA requested X $\square$	New FSA requested $\Box$	
<b>Current FSA:</b> Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.			
Changes to FSA or New FSA: For an <i>exi</i> the competencies for the new FSA below.	sting FSA, enter the revised FSA competer Attach additional sheets if needed.	ncies below. For a <i>new</i> FSA, enter	
Academic Senate and the Board of B. Current California license as a D Certified Dental Assistant status OF status. C. Clinical competency in the use o	ifications in Dental Technology as d Governors; AND octor of Dental Surgery or Registere R Registered Dental Assistant with C f four-handed dentistry; AND must h tional theory, and methodology must	ed Dental Hygienist with Certified Dental Assistant have background and current	
Form completed by: Adelina Acevedo	Date submi	itted: 10/21/2014	

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved □X	Denied 🗆	Date of decision: 04/21/2015	
Reason for denial of request, if applic	able:		



al

Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at

<u>http://extranetccccoedu/Portals/1/A/MinQuals/MinimumQua/ificationsHandbook20122014.pdf.</u> Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <u>glarson@paloma.redu.</u> (Due date to be determined)

Department: MEDIA STUDIES		
Faculty Service Area: DIGITAL BROADO	CAST ARTS	
No changes to FSA necessary D	Changes to FSA requested X	New FSA requested D

**Current FSA:** Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manu%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manu</a> <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manu%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manu</a> <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manu%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manu</a>

#### **FSA-Communications**

Competency

A. Possession of the minimum qualifications in Film MakingNideo, Telecommunication Technology, OR Mass Communication as determined by the State Academic Senate and the Board of Governors; AND

B. Competency in Mass Communications, Film MakingNideo, and/or Telecommunications Technology requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline(s) within the previous five years, or a minimum of two semesters' part-time teaching experience during the last five years in the disciplines of Cinema, Journalism, or Radio-TV.

C. Competency in Journalism requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline within the last five years or teaching experience in the areas of Mass Communications, Cinema, or Radio-TV within the previous five years.

**Changes to FSA or New FSA:** For an *existing* FSA, enter the revised FSA competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

#### FSA-Digital Broadcast Arts/Radio and Television

Competency

A. Possession of the minimum qualifications in Film MakingNideo Production and/or Radio/Television as determined by the State Academic Senate and the Board of Governors; AND

B. Competency in Digital Broadcast Arts requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline(s) within the previous five years, or a minimum of two semesters' part-time teaching experience during the last five years in the discipline of Radio-TV. AND

C. Have been actively creating and working for the previous five years, as evidenced by experience which exhibits mastery of technical and aesthetic applications in current Radio and/or Television and/or Video Production trends.



#### FACULTY SERVICE AREAS COMMITTEE USE ONLY

Approved D	Denied D	Date of decision:

Reason for denial of request, if applicable:



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="http://glasson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: Earth, Space and Aviation Sciences				
Faculty Service Area: Earth Science				
No c	hanges to FSA necessary $\Box$	Changes to FSA requested X $\Box$	New FSA requested $\Box$	
<b>Current FSA:</b> Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.				
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.				
<ul> <li>A. Possession of the minimum qualifications in Earth Science as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Minimum of two semesters' part-time teaching experience in Earth Science at an accredited post-secondary institution within the previous five years.</li> </ul>				
_				

Form completed by: Lisa Yon Date submitted:11/20/14

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved □X	Denied 🗆	Date of decision: 05/15/2015	
Reason for denial of request, if applicable:			



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="http://glasson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: English					
Faculty \$	Service Area: English				
No cha	nges to FSA necessary $\Box old X$	Changes to FSA requested $\Box$	New FSA requested □		
http://www	Current FSA:       Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual</a> %20attached.pdf       Attach additional sheets if needed.				
Department: English <b>FSA-English</b> Competency					
	Possession of the minimum qualifications in English as determined by the State Academic Senate and the Board of Governors, AND				
	Master's Degree in English, British or American Literature, Comparative Literature, Composition, or Rhetoric, or the equivalent, AND				
	C. Minimum of three semesters' part-time teaching experience in English at an accredited post-secondary institution within the previous three years.				
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.					
Department: English FSA-English Competency					
	<ul> <li>Possession of the minimum qualifications in English as determined by the State Academic Senate and the Board of Governors, AND</li> </ul>				
	Competency, as determined by the English Department, in English, British or American Literature, Comparative Literature, Composition, or Rhetoric, or the equivalent, AND				
C. Minimum of three semesters' (or five quarters') teaching experience (not including Distance Education) in both composition and literature in an English Department at an accredited post-secondary institution within the previous three years.					
Submitted by: Barbara Kelber Date Submitted: 04/29/2015					
FACULTY SERVICE AREAS COMMITTEE USE ONLY					
Approved □X Denied □ Date of decision: 05/06/2015					
Reason for denial of request, if applicable:					



Use the form below to revise an FSA, indicate that no changes are necessary for an existing FSA, or establish a new FSA. **At a minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="mailto:glarson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: ESL					
Discipline: ESL					
Faculty Service Area: ESL					
Changes to FSA requested □ No changes to FSA necessary □ New FSA requested □					
<ul> <li>Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a>. Attach additional sheets if needed.</li> <li>A. Possession of the minimum qualifications in ESL as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Minimum of two semesters' part-time teaching experience in ESL at an accredited post-secondary institution within the previous five years.</li> </ul>					
<ul> <li>Changes to FSA or New FSA: For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.</li> <li>A. Possession of the minimum qualifications in ESL as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Minimum of two semesters' part-time teaching experience in credit and non-credit ESL at an accredited post-secondary institution within the previous three years; AND</li> <li>C. Experience coordinating an educational program in an academic environment; AND</li> <li>D. Evidence of consistently strong student and peer evaluations, indicating the ability to contribute to the ESL program.</li> </ul>					
Form completed by: Nimoli Madan	Date submitted: 12/01/201	4			

FACULTY SERVICE AREAS COMMITTEE USE ONLY		
Approved □X	Denied 🗆	Date of decision: 04/21/2015
Reason for denial of request, if applic	able:	



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at

http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014. pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@palomar.edu. (Due date to be determined)

**Department: Multicultural Studies** 

### **Faculty Service Area: Ethnic Studies**

No changes to FSA necessary	Changes to FSA requested X	New FSA requested 🗆

**Current FSA:** Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at

http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20ame nded%20with%20manual%20attached.pdf. Attach additional sheets if needed.

**Changes to FSA or New FSA:** For an *existing* FSA, enter the revised FSA competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

### FSA-Ethnic Studies

A) Possession of minimum qualifications in Ethnic Studies as determined by the State Academic Senate and the Board of Governors; OR

B) Possession of minimum qualifications in Interdisciplinary Studies as determined by the State Academic Senate and the Board of Governors; AND

C) Must have taught a minimum of three classes over a minimum of two semesters in one of the disciplines offered by the Palomar Multicultural Studies Department either at Palomar or in an accredited post-secondary institution within the previous three years.

Form completed by: Rodolfo Jacobo Date submitted: 01/07/2015

Approved DV Devied D	
Approved $\Box X$ Denied $\Box$ Date of decision: 05/	06/2015
Reason for denial of request, if applicable:	



Use the to indicate that no changes are necessary for an existing FSA. This form may also be used
to establish a new roa. At minimum, an FSA must include the minimum qualifications for the associated discipline.
The list of established disciplines and corresponding minimum qualifications is available at
http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012_2014.pdf. Submit the form to the
Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@palomar.edu. (Due date to
_ be determined)

Department: World Languages	Department:	World	Languages
-----------------------------	-------------	-------	-----------

Department: world Languages				
Faculty Service Area: Foreign Languages (Arabic, Chinese, French, German, Italian, Japanese, Spanish)				
No changes to FSA necessary $\Box$	Changes to FSA requested $f X$	New FSA requested $\Box$		
<b>Current FSA:</b> Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.				
Department: Foreign Languages FSA-Foreign Languages				
Competency Possession of the minimum qualifications in Foreign Languages as determined by the State Academic Senate and the Board of Governors.				
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.				
Department: World Languages FSA-F	oreign Languages			

- A. Possession of the minimum qualifications in Foreign Languages as determined by the State Academic Senate and the Board of Governors, AND;
- B. Evidence of consistently strong student and peer evaluations, demonstrating excellence in teaching the target language, AND;
- C. Evidence of experience teaching a variety of language classes at the community college level or its equivalent, AND;
- D. Must have taught courses in the target language amounting to a minimum of 12 units within the last three years, AND;
- E. Demonstrated participation in professional growth and development activities that enhance innovation and improvement of teaching foreign language, AND;
- F. Language proficiency, oral and written, in both English and the language being taught.

Form completed by:	Kathleen Sheahan	Date submitted: Nov 13, 2014

FACULTY SERVICE AREAS COMMITTEE USE ONLY				
Approved $\Box \mathbf{X}$	Denied 🗆	Date of decision: 04/21/2105		
Reason for denial of request, if applicable:				



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="http://glasson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: Earth, Space and Aviation Sciences			
Faculty Service Area: Geography			
No changes to FSA necessary $\Box$	Changes to FSA requested X□	New FSA requested $\Box$	
Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.			
<ul> <li>Changes to FSA or New FSA: For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.</li> <li>A. Possession of the minimum qualifications in Geography as determined by the State Academic Senate and the Board of Governors; OR</li> <li>B. Possession of the minimum qualifications in Interdisciplinary Studies as determined by the State Academic Senate and the Board of Governors; AND</li> <li>C. Minimum of two semesters' part-time teaching experience in Introduction to Physical Geography and/or Introduction to Human Geography at an accredited post-secondary institution within the previous three years.</li> </ul>			
Form completed by: Cathy Jain E	Date submitted:11/12/14		

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved Denied Denied Date of decision: 05/15/2015			
Reason for denial of request, if applicable:			



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="mailto:glarson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: Earth, Space and Aviation Sciences			
Faculty Service Area: Geology			
No changes to FSA necessary $\Box$	Changes to FSA requested X $\Box$	New FSA requested $\Box$	
Current FSA: Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.			
	sting FSA, enter the revised FSA competer Attach additional sheets if needed.	ncies below. For a <i>new</i> FSA, enter	
<ul> <li>the competencies for the new FSA below. Attach additional sheets if needed.</li> <li>A. Possession of the minimum qualifications in Earth Science as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Minimum of two semesters' part-time teaching experience in Geology at an accredited post-secondary institution within the previous five years.</li> </ul>			
Form completed by: Cathy Jain D	Date submitted:12/5/14		

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved Denied Denied Date of decision: 05/13/2015			
Reason for denial of request, if applicable:			



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="http://glasson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Department: E,H, and PS			
Faculty Service Area: History			
No changes to FSA necessary $\Box$	Changes to FSA requested XX $\Box$	New FSA requested 🗆	
	e for the discipline listed in the Governing E <u>otice%20regarding%20BP%20and%20AP%2</u> ts if needed.		
FSA-History Competency A. Possession of the minimum qualifications in History as determined by the State Academic Senate and the Board of Governors; AND B. Master's in History or the equivalent; AND C. Minimum of two semesters' part-time teaching experience in History of Western Civilization or History of the United States at an accredited post-secondary institution within the previous three years.			
<b>Changes to FSA or New FSA:</b> For an <i>existing</i> FSA, enter the revised FSA competencies below. For a <i>new</i> FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.			
FSA-History			
Competency			
A. Possession of the minimum qualifications in History as determined by the State Academic Senate and the Board of Governors; AND B. Master's in History or the equivalent; AND C. Minimum of two semesters' teaching experience in History at an accredited post-secondary institution within the previous three years in one of the following designated subject areas: American History, History of the Americas, World History, Latin American History, Western Civilization, Women's History, California History, or in any subject area of history not previously listed that has been offered as a course by the EHPS department in the last calendar year.			
Form completed by: Teresa L	aughlin Date submitted: 1	2/4/2014	

FACULTY SERVICE AREAS COMMITTEE USE ONLY				
Approved Denied Denied Date of decision: 04/21/2015				
Reason for denial of request, if applicable:				



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at http://extranet.cccco.edu/Portals/1/A/MinQuals/MinimumQualificationsHandbook20122014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@paloma.redu. (Due date to be determined)

Department: MEDIA STUDIES			
Faculty Service Area: JOURNALISM			
No changes to FSA necessary	Changes to FSA requested	X	New FSA requested

**Current FSA:** Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at http://www.palomar.edu/gb/PDF%20docsNotice%20regarding%20BP%20and%20AP%20amended%20th%20manual %20attached.pdf . Attach additional sheets if needed.

#### **FSA-Communications**

#### Competency

A. Possession of the minimum qualifications in Film MakingNideo, Telecommunication Technology, OR Mass Communication as determined by the State Academic Senate and the Board of Governors; AND

B. Competency in Mass Communications, Film MakingNideo, and/or Telecommunications Technology requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline(s) within the previous five years, or a minimum of two semesters' part-time teaching experience during the last five years in the disciplines of Cinema, Journalism, or Radio-TV.

C. Competency in Journalism requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline within the last five years or teaching experience in the areas of Mass Communications, Cinema, or Radio-TV within the previous five years.

**Changes to FSA or New FSA:** For an *existing* FSA, enter the revised FSA competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

#### FSA- Journalism

Competency

A. Possession of the minimum qualifications in Journalism as determined by the State Academic Senate and the Board of Governors; AND

B. Competency in Journalism requires a minimum of two semesters' part-time teaching experience or course work in Journalism at an accredited post-secondary institution in the discipline within the last five years. AND
C. Have been actively creating and working for the previous five years, as evidenced by relevant experience which exhibits mastery of technical and aesthetic applications in current Journalism trends.

Form completed by:

Date submitted:

FACULTY SERVICE AREAS COMMITTEE USE ONLY

Approved D

Denied D

Date of decision :

Reason for denial of request, if applicable:



Use the form below to revise or to indicate that no changes are necessary for an existing FSA. This form may also be used to establish a new FSA. At minimum, an FSA must include the minimum qualifications for the associated discipline. The list of established disciplines and corresponding minimum qualifications is available at http://extranet.ccccoedu/Portals/1/AIMinQuals/MinimumQualificationsHandbook2012014.pdf. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to glarson@paloma.redu. (Due date to be determined)

Department: MEDIA STUDIES				
Faculty Service Area: MASS COMMUNICATION				
No changes to FSA necessary $\ D$	Changes to FSA requested X	I	New FSA requested D	
<b>Current FSA:</b> Enter current FSA language for the discipline listed in the Governing Board Manual (pgs. 104-117) at http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20malnu %20attached.pdf . Attach additional sheets if needed.				
<ul> <li>FSA-Communications</li> <li>Competency</li> <li>A. Possession of the minimum qualifications in Film MakingN ideo, Telecommunication Technology, OR Mass</li> <li>Communication as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Competency in Mass Communications Film MakingNideo, and/or Telecommunications Technology requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline(s) within the previous five years, or a minimum of two semesters' part-time teaching experience during the last five years in the disciplines of Cinema, Journalism, or Radio-TV.</li> <li>C. Competency in Journalism requires a minimum of two semesters part-time teaching experience or course work at an accredited post-secondary institution in the discipline within the last five years or teaching experience in the areas of Mass Communications, Cinema, or Radio-TV within the previous five years.</li> </ul>				
Changes to FSA or New FSA: For an ex the competencies for the new FSA below		petencies	below. For a <i>new</i> FSA, enter	
<ul> <li>FSA- Mass Communications</li> <li>Competency</li> <li>A. Possession of the minimum qualifications in Mass Communication as determined by the State Academic Senate and the Board of Governors; AND</li> <li>B. Competency in Mass Communications requires a minimum of two semesters' part-time teaching experience or course work at an accredited post-secondary institution in the discipline within the last five years or teaching experience in the area of Mass Communications within the previous five years. AND</li> <li>C. Have been actively creating and working for the previous five years, as evidenced by experience which exhibits mastery of technical and aesthetic applications in current Mass Communications trends.</li> </ul>				
FACULTY SERVICE AREAS COMMITTEE USE ONLY				
Approved 0	Denied 0	Date	of decision:	
Reason for denial of request, if applic	cable:			
Form completed by: //		Date su	bmitted:	



Use the form below to revise an FSA, indicate that no changes are necessary for an existing FSA, or establish a new FSA. **At a minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at <a href="http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf">http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</a>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <a href="http://glasson@palomar.edu">glarson@palomar.edu</a>. (Due date to be determined)

Depar	Department: Behavioral Sciences			
Discip	oline: Philosophy			
Facult	ty Service Area:			
Cha	anges to FSA requested X $\square$	No changes to FSA necessary $\Box$	New FSA requested $\Box$	
http://v		e for the discipline listed in the Governing E otice%20regarding%20BP%20and%20AP%2 ets if needed.		
A.		m qualifications in Philosophy as e Board of Governors; AND	determined by the State	
В.	Knowledge and Reality, Symbolic Logic, Oriental Marxism, Pragmatism, T	rs' part-time experience teaching l and Introduction to Logic, plus a r Philosophies, Philosophy of Relig ranscendentalism, Philosophy in ry institution within the previous fi	ninimum of the following: gion, Existentialism, Literature, Bioethics at an	
C.	Metaphysics, Epistemolo symbolic logic). Compete graduate school exams,	y of Philosophy (classic, modern a ogy, Political Philosophy, Logic (cr ence can be demonstrated by the by the approval of corresponding standard journals of the discipline	ritical thinking and passing of corresponding graduate school transcript	
D.	contribute to the Philoso	strong student and peer evaluation phy program at its present level; a I non-teaching activities in the fie	and be able to	

**Changes to FSA or New FSA:** For an *existing* FSA, enter the revised FSA competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

Competency

- A. Possession of the minimum qualifications in Philosophy as determined by the State Academic Senate and the Board of Governors; AND
- B. Minimum of two semesters' part-time experience teaching Introduction to Philosophy, Ethics, Social and Political Philosophy, Critical Thinking, Introduction to Logic, plus a minimum of three of the following courses: Symbolic Logic, Asian Philosophies, Philosophy of Religion, Philosophy of Human Nature, Existentialism, Marxism, Pragmatism, Transcendentalism, Philosophy in Literature, History of Ancient Philosophy or History of Modern Philosophy at an accredited post-secondary institution within the previous five years; AND
- C. Competence in the history of Philosophy (classic, modern and contemporary), Ethics, Metaphysics, Epistemology, Political Philosophy, Logic (critical thinking and symbolic logic). Competence can be demonstrated by the passing of corresponding graduate school exams, by corresponding graduate school transcripts, or by publication in standard journals of the discipline; AND
- D. Evidence of consistently strong student and peer evaluation, indicating the ability to contribute to the Philosophy program as it's currently offered ; and demonstrated professional non-teaching activities in the field of Philosophy over the previous three years, such as attending conferences, making presentations, and publications.

Form completed by: Michael Lockett

Date submitted: 05 - 28 - 2014

FACULTY SERVICE AREAS COMMITTEE USE ONLY				
Approved Date of decision: 05/13/2015				
Reason for denial of request, if applicable:				



Use the form below to revise an FSA, indicate that no changes are necessary for an existing FSA, or establish a new FSA. **At a minimum, an FSA must include the minimum qualifications for the associated discipline.** The list of established disciplines and corresponding minimum qualifications is available at

<u>http://extranet.cccco.edu/Portals/1/AA/MinQuals/MinimumQualificationsHandbook2012\_2014.pdf</u>. Submit the form to the Faculty Service Areas Committee Chair, Gregory Larson, when complete via email to <u>glarson@palomar.edu</u>. (Due date to be determined)

Departr	ment: Behavioral Sciences		
Discipli	ine: Sociology		
Faculty	v Service Area:		
Cha	nges to FSA requested $X\Box$	No changes to FSA necessary $\Box$	New FSA requested $\Box$
<b>Current FSA:</b> Enter current FSA language for the discipline listed in the Governing Board Manual at <a href="http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf">http://www.palomar.edu/gb/PDF%20docs/Notice%20regarding%20BP%20and%20AP%20amended%20with%20manual%20attached.pdf</a> . Attach additional sheets if needed.			
Comp	etency		
A.		m qualifications in Sociology as d e Board of Governors; AND	etermined by the State
В.	Introductory Sociology at three years, and in one of Family, Social Psychology	s' part-time experience teaching of an accredited post-secondary ins the following: Contemporary Soc or Human Sexuality. In addition, e remaining two courses to teach	stitution within the previous ial Issues, Marriage and the candidate must be
C.	must have demonstrated of Psychology, Human Sexu Social Stratification, Demo demonstrated by the pass	nethods and sociological theory. competence in three of the followi ality, Marriage and Family, Devia ography and Urban Sociology. Co ing of corresponding graduate-sc e-school or upper-division transcri urnals; AND	ing areas: Social nce, Minority Relations, mpetence can be hool exams, by the approval
D.		trong student and peer evaluatior / program at its present level.	ns, indicating the ability to

**Changes to FSA or New FSA:** For an *existing* FSA, enter the revised FSA competencies below. For a *new* FSA, enter the competencies for the new FSA below. Attach additional sheets if needed.

Competency

- A. Possession of the minimum qualifications in Sociology as determined by the State Academic Senate and the Board of Governors; AND
- B. Minimum of two semesters' part-time experience teaching college courses in Introductory Sociology at an accredited post-secondary institution within the previous three years, and in one of the following: Contemporary Social Issues, Marriage and Family and Intimate Relationships, Self and Society or Human Sexuality. In addition, the candidate must be sufficiently familiar with the remaining two courses to teach them on an introductory level; AND
- C. Competence in research methods and sociological theory. In addition, the candidate must have demonstrated competence in three of the following areas: Social Psychology, Human Sexuality, Marriage and Family, Deviance, Minority Relations, Social Stratification, Demography and Urban Sociology. Competence can be demonstrated by the passing of corresponding graduate-school exams, by corresponding graduate-school or upper-division transcripts, or by publication in standard **sociological** journals; AND
- D. Evidence of consistently strong student and peer evaluations, indicating the ability to contribute to the Sociology program as it's currently offered.

Form completed by: Michael Lockett

Date submitted: 05/28/2014

FACULTY SERVICE AREAS COMMITTEE USE ONLY			
Approved Denied Denied Date of decision: 05/13/2015			
Reason for denial of request, if applic	able:		

#### DISTRICT PROPOSAL NO. 1 March 21, 2017

# MEMORANDUM OF UNDERSTANDING BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District) and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 4: Workload and Calendar.

Effective on or after July 1, 2017 due to the recent approval of Doing What Matters Strong Workforce project request, Nicole Rose will be establishing a Social Work/Human Services CTE Pathway. The number of hours per week will be variable, but will be paid at the noninstructional hourly rate and will not exceed the total amount allotted which is \$48,900. This funding must be spent within the timeline given by the Strong Workforce project which is within 30 months of July 1, 2016.

Dated:

Dated:

Ron Ballesteros Perez

Assistant Superintendent/Vice President, Finance, Administrative Services, and Human Resources

Bill Shaeffer // Lead Negotiator // Palomar Community College

Dated:

Shannon Lienhart Co-President, PFF

Dated:\_\_\_\_\_

Colleen Bixler Co-President, PFF

By:

Teresa Laughlin Lead Negotiator, PFF

Dated: 4/5/17

2623/024719-0003 10711095.2 a04/04/17

### **DISTRICT PROPOSAL NO. 1** March 21, 2017

# **MEMORANDUM OF UNDERSTANDING** BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District) and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to Article 4: Workload and Calendar.

Due to the recent approval of Doing What Matters Strong Workforce project request for 2016-17, the Child Development Department is granted a 20% release time for one faculty member for the Fall of 2017 and Spring 2018 semesters. This is a one-time-release and is not precedent setting.

100 Dated: Ron Ballesteros-Perez Assistant Superintendent/Vice Finance, Administrative Services, and Human Resources Dated:

Bill'S Lead Negotiator Palomar Community College

President.

Dated:

Shannon Lienhart Co-President, PFF

Dated:

Colleen Bixler Co-President, PFF

415/17 Dated:

Bv: Teresa Laughlin 6 Lead Negotiator, PFF

### DISTRICT RESPONSE NO. 1 PFF Proposal March 21, 2017

#### MEMORANDUM OF UNDERSTANDING BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect Appendix L: Early Childhood Education Lab School.

For the Assistant Teacher Grade A positions only, for the period March 15, 2017 to and including December 31, 2018, all new hires will be placed at Step 3 instead of Step 2 in order to match the Districts Short-Term Hourly lowest rate of pay of \$11.00 per hour.

Dated:

RR

Ron Ballesteros-Perez () Assistant Superintendent/Vice President, Finance, Administrative Services, and Human Resources

Bill Shaeffer

Lead Negotiator Palomar Community College

Dated:\_\_\_\_\_

Shannon Lienhart Co-President, PFF

Dated:\_\_\_\_\_

Colleen Bixler Co-President, PFF

Dated: 4/5/17

By:

Teresa Laughlín 4 Lead Negotiator, PFF

Dated:

#### DISTRICT RESPONSE NO. 1 PFF Proposal March 21, 2017

#### MEMORANDUM OF UNDERSTANDING BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION

This Memorandum of Understanding ("MOU") is entered by and between the PALOMAR COMMUNITY COLLEGE DISTRICT ("District") and the PALOMAR FACULTY FEDERATION ("PFF") and is with respect to stipends paid to faculty who participate in the Comet Affordable Learning materials (CALM) cohort.

Up to 20 faculty members shall each be compensated \$750 for successfully completing the CALM cohort goals. However, faculty members can split the stipend if they share the work. The funding for these stipends is limited to Zero-Textbook-Cost Pathway Planning Grant from the State Chancellor's Office. These assignments are for the 2016-2017 Fiscal Year as grant funded assignments. They may continue thereafter only for so long as they remain grant funded or funded with categorical allocations; they are not supported by general funds; and the assignments meet the criteria established by the grant management feam.

Dated: 1

2.

Røn Ballesteros-Perez Assistant Superintendent/Vice President, Finance, Administrative Services, and Human Resource Services

Dated:

Bill Shaeffer

Lead Negotiator, Palomar Community College

Dated:\_

Shannon Lienhart Co-President, PFF

Dated:

Colleen Bixler Co-President, PFF

Dated: 4/5/17

Teresa Laughfin <sup>U</sup> Lead Negotiator, PFF

2623/024719-0003 10707847.2 a04:05/17

### PALOMAR COMMUNITY COLLEGE DISTRICT SENIOR EDUCATIONAL ADMINISTRATOR EMPLOYMENT CONTRACT

This employment contract (hereinafter referred to as the "Agreement") is made and entered into this eleventh day of April, 2017, of by and between the Governing Board of the Palomar Community College District (hereinafter referred to as the "Board" and "District") and **Kathryn Kailikole** (hereinafter referred to as the "Employee").

WHEREAS it is the desire of the Board to employ Employee in the Position of Dean, Instructional, Mathematics and the Natural and Health Sciences (hereinafter referred to as "Position").

**NOW, THEREFORE,** the parties mutually agree as follows:

- 1. EMPLOYMENT. The Board hereby offers to employ Employee in the above identified Position on the conditions contained in this Agreement. Employee is a member of the Administrative Team as described in the Administrative Team Handbook adopted by the Board, an academic employee as defined by Education Code section 87001(a), an educational administrator as defined in Education Code section 87002(b), and a management employee as defined by Government Code section 3540.1(g). The Employee and the Board agree that this Agreement is not binding or enforceable unless it is ratified by the Board in open session at a regular meeting of the Board.
- 2. STATUTORY AUTHORIZATION AND EXTENSION. This Agreement is a contract of employment entered into pursuant to Education Code section 72411(a). Employee understands upon Employee's execution of this Agreement and its adoption by the Board, this Agreement will automatically renew upon its expiration, and Employee will automatically be reemployed for one (1) additional year upon the expiration of this Agreement, unless the Governing Board provides written notice to Employee on or before March 15, 2018, of its intention not to reemploy Employee in Position for one additional academic year. If the Governing Board provides such written notice to Employee's employee's employment in Position and this Agreement will terminate effective July 1, 2019, without further action by the Board, subject to the provisions of paragraph 3.
- **3. RETREAT/RETURN RIGHTS.** If the Governing Board provides notice to Employee of non-renewal of this Agreement, and Employee has seniority in another administrator or non-administrator education position in the District, such Employee may have the right to return to such position upon the expiration of this Agreement provided that Employee is not termination for cause.

- 4. TERM. The term of this Agreement shall begin on July 1, 2017, and continue through and including June 30, 2019 or unless extended pursuant to paragraph 2. Employee shall be required to render full time and regular service to the District during the period covered by this Agreement. This Agreement shall be renewable or extended only by mutual, written agreement of the parties as set forth in paragraph 2 above. In no event shall this Agreement be interpreted in any way to authorize the renewal or extension of this Agreement for a term of more than twenty-nine (29) months. It is expressly understood, however, that if the position referred to in this Agreement is funded by a grant, categorical program, or other monies not in the District's unrestricted general fund, and if funding is discontinued, the Agreement will terminate on June 30 of the fiscal year in which the funding was discontinued, provided further that the District has given Employee written notice before May 15 of the year in which the funding is not received.
- 5. SALARY. Employee shall be compensated in accordance with the Administrative Salary Schedule as established, approved and revised from time to time by the Board, at salary grade 75/4 from July 1, 2017 through June 30, 2018 and at salary grade 75/5 from July 1, 2018 through June 30, 2019, plus a \$117.66 doctoral stipend. The Board reserves the right to increase or decrease the schedule including across the board salary reduction or furloughs on the same basis and for the same time as faculty bargaining unit reductions. Any actions to modify the salary schedule shall not be interpreted as a new Agreement for employment or renewal or extension of this Agreement. The Board reserves the right to increase the Employee's salary. However, any action to increase the salary of the Employee shall not be interpreted as a new Agreement for employee
- 6. DUTIES. Employee will perform the duties of the above Position as set forth in any Position description adopted by the Board, and all other duties as shall be assigned or required by the Superintendent/President, or designee, provided that such additional duties shall be consistent with Employee's Position. The Board may adopt or amend the Position description for the Employee's Position at any time as long as the modifications are not inconsistent with the terms of the Agreement. The Board reserves the right to reassign the Employee at any time during the term of this Agreement to another educational or student services administrative Position within the District. Reassignment during the term of this Agreement solely for discretionary reasons will not result in a reduction of the Employee's compensation during the term of this Agreement. Reassignment will be made in compliance with the California Education Code and the Administrative Handbook.
- 7. **EXCLUSION FROM OVERTIME PROVISIONS.** Employee shall be exempt from the minimum wage and overtime provisions of the Fair Labor Standards Act and the California Education Code, and shall not be entitled to compensatory time off.
- 8. VACATION AND SICK LEAVE. Employee is entitled to accrue twenty-four (24) working days of vacation annually in accordance with the Administrative Vacation Policy set forth in the Administrative Team Handbook as adopted by the Board. Vacation days are exclusive of holidays otherwise granted to twelve (12) month regular administrative employees of the District. Employee is entitled to accrue twelve (12) days of paid sick leave for illness or injury. Employee is eligible for any leaves authorized by law or provided in the Administrative Association Handbook as adopted by the Board
- **9. FRINGE BENEFITS.** Employee shall be afforded all fringe benefits of employment which are provided to the District's regular educational and student services administrators for which they are eligible under the terms of the Administrative Team Handbook.
- **10. TRAVEL.** Necessary transportation and travel expenses will be provided in accordance with policies duly adopted by the Board.
- 11. SERVICE CLUBS AND COMMUNITY ORGANIZATIONS. The Board authorizes payment of dues and meals for meetings of one service or community organization. Funds shall be allocated to the appropriate expense accounts in the annual budget approved by the Governing Board.
- 12. APPLICABLE LAW. This Agreement is subject to all applicable laws of the State of California, the rules and regulations of the State Board of Governors, and the rules, regulations, and policies of the Board, all of which are made a part of the terms and conditions of this Agreement as though set forth herein, to the extent that such terms are not inconsistent with the lawful terms of this Agreement.
- 13. MAXIMUM CASH SETTLEMENT UPON TERMINATION OF THIS AGREEMENT. Regardless of the term of this Agreement, the Board may terminate this Agreement at any time prior to the date on which the term of this Agreement would have otherwise expired. In such an event, the maximum cash settlement that the Employee shall receive will be an amount equal to the monthly base salary of the Employee multiplied by the number of months remaining on the unexpired term of this Agreement, or eighteen (18) months, whichever is less, minus any amount(s) that could have been earned if the Employee has retreat rights, and an instructional Position is offered for the balance of the term of this Agreement. Any cash settlement shall not include any other noncash items except health benefits, which may be continued for the same duration of time as covered in the settlement, or until Employee finds other employment, whichever occurs first. The intent of this provision is to satisfy the requirements of Government Code sections 53260-53264, and this provision shall be interpreted in a manner consistent with those statutes.

The District agrees to pay Employee the lump sum cash payment ("Severance Pay"), less legally required for authorized deductions except contributions to CalSTRS, within fifteen (15) days of the effective date of termination.

In exchange for and as a condition to receipt of the Severance Pay, Employee shall execute a release and waiver, in a form acceptable to the legal counsel for the District, releasing the District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination.

## 14. TERMINATION OF THIS AGREEMENT DURING ITS TERM WITH CAUSE.

The Board may terminate this Agreement during its term and discharge Employee if Employee commits a material and substantial breach of this Agreement and/or for cause. Such breach of Agreement and discharge shall nullify the terms of this Agreement and Employee shall cease to receive any form of compensation upon the effective date of termination. The term "cause" is defined as those actions, omissions, or behaviors which are detrimental to the operations of the District and/or its major instructional, student and administrative divisions, or which impair the District's mission, purpose, or objectives. Conduct which constitutes a breach of contract and cause for discharge, includes, but is not limited to: unsatisfactory work performance, dishonesty, misconduct, unprofessional conduct, or insubordination. Disciplinary actions, up to and including discharge from employment, shall be carried out in compliance with the disciplinary provisions applicable to administrative employees as set forth in the Administrative Team Handbook as adopted by the Board. In the event of a termiantion of Agreement for cause, the provisons of Section 13 of Agreement shall not apply.

### 15. PROVISIONS OF GOVERNMENT CODE SECTIONS 53243.3-53243.4.

- (a) In the event that the District provides paid leave to Employee pending an investigation of a crime involving abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse District for any salary provided for that purpose.
- (b) In the event that the District provides funds for the legal criminal defense of Employee pending an investigation of a crime involving an abuse of his office or position covered by Government Code section 53243.4, and should that investigation lead to a conviction, the Employee shall fully reimburse the District for any funds provided for that purpose.
- (c) In the event that the District provides a cash settlement related to the termination of Employee as defined in the terms of this Agreement and Employee subsequently is convicted of a crime involving abuse of office or position covered

by Government Code section 53243.4, Employee shall fully reimburse the District for any funds provided for that purpose.

- (d) "Abuse of office or position" is defined in Government Code section 53243.4 to mean either of the following:
  - (i) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
  - (ii) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67), Title 6 (commencing with Section 85) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.
- 16. MODIFICATION OF CONTRACT. This Agreement may be modified by mutual consent of the parties provided, however, that the party seeking such change shall give not less than 45 (forty-five) calendar days, written notice to the other party of the requested modification.
- **17. RESIGNATION.** Employee may resign from employment at any time during the term of this Agreement upon ninety (90) days prior written notice to the Board or upon a shorter period of time if approved by the Board.
- **18. SAVINGS CLAUSE.** If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall not be deemed valid or binding except to the extent permitted by law, but all other provisions shall continue to remain in full force and effect.
- **19. ENTIRE AGREEMENT.** This Agreement contains and expresses the entire and final agreement of the parties with respect to the matters covered herein, and supersedes all negotiations, prior discussions, prior agreements and preliminary agreements between the parties. No promises or representations, express or implied, concerning this Agreement have been made by the parties other than those contained in this Agreement concerning the offer and acceptance of employment described herein.
- **20. NO CONTINUING WAIVER.** No waiver of any term or condition of this Agreement by either party shall be deemed a continuing waiver of such term and condition.
- **21. GOVERNING LAW.** This Agreement is delivered in the State of California, concerns employment in the State of California, and the rights and obligations of the parties hereto shall be construed and enforced in accordance with the laws of the State of California.

22. MISCELLANEOUS PROVISIONS. This Agreement and applicable provisions of the Administrative Team Handbook contain the entire agreement and understanding between the parties. There are no oral understandings, or terms and conditions not contained or referenced in this Agreement. This Agreement cannot be changed orally. It may be modified in writing by mutual agreement of the parties as set forth above. This Agreement supersedes all Board Policies, rules, regulations, handbooks or practices which are inconsistent with or in conflict with this Agreement.

## ACCEPTANCE OF SENIOR EDUCATIONAL ADMINISTRATOR EMPLOYMENT CONTRACT

I have reviewed this Senior Educational Adminstrator Employment Contract, and I accept this Agreement and the terms and conditions of employment it contains. I have not agreed to employment and/or contracted for employment with the governing board of any other school, university, college, or community college district which will in any way conflict with the satisfactory performance of all of the duties of the Position for which employed.

Please return signed contract to Human Resource Services as soon as possible.

Employee Signature

Approved by the Governing Board of Palomar Community College District in open session at a regular Board meeting.

Date:\_\_\_\_\_

Dr. Joi Lin Blake, Secretary to the Governing Board

Copy: Employee

## EXHIBIT J-9

## Classified Unit Classification Study: Final Allocation of Reevaluated Positions April 2017

		New Classification Title	December of	Pos. #		Current Grade	New Grade*
Employee Name	Current Classification Title	New Classification Title	Department	POS. #	FIE	Grade	Grade
Gustafson,Donna M	Media/Helpdesk Specialist	Senior Media/Helpdesk Specialist	Telecommunications/Grants	6221	1	G26	G28
James Boatner, Patricia A.	Media/Broadcast Assistant	Senior Media/Helpdesk Specialist	Telecommunications/Grants	6229	1	G26	G28
Torrisi,Dellas E	Media/Helpdesk Specialist	Senior Media/Helpdesk Specialist	Telecommunications/Grants	6271	1	G26	G28

\*Grade formerly listed as G26; correct grade is G28.

### SHORT-TERM PERSONNEL ACTION REQUEST

Department Art

	McCord, Omari Reese, Randall	03/17/17 03/06/17	06/30/17 06/30/17	Technical/Paraprofessional Technical/Paraprofessional	\$11.00 \$11.00	Assistant I Assistant I
Department	English as a Second Language					
	Martinez Germiniano, Rosalia	03/06/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II
Department	Grant Funded Student Support Program	ns				
	Garcia, Andrew	03/09/17	06/30/17	Technical/Paraprofessional	\$11.00	Assistant I
Department	Mathematics and the Natural and Healt	h Sciences				
	Vidaca, Maria Guadalupe	03/08/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II
Department	Performing Arts					
	Gray, Steven	01/30/17	06/30/17	Technical/Paraprofessional	\$30.00	Assistant (professional)
Department	Public Safety Programs					
	Galvin, Barry	03/09/17	06/30/17	Technical/Paraprofessional	\$22.53	Assistant (professional)
Department	Tutoring Services					
	Cleveland, Frederic	03/21/17	06/30/17	Technical/Paraprofessional	\$11.00	Assistant I
Department	World Languages					
	Abbas, Jamal	03/27/17	06/30/17	Technical/Paraprofessional	\$13.00	Assistant II

Report ID: PALC Personnel Acti For the period		PAI	Peo PESONNE	opleSoft L ACTION		ORY				Page No. 1 Run Date 03/29/2017 Run Time 14:23:00
Effective Actic Date Reaso		Hire Employee ID Date		Emp Reg/ Typ Tmp			Job Title	Salary Grade	Comp Rate	Supervisor
Department ARTS SETID - PALMR	Art Department									
03/08/2017	Farrell,Anna Jessee	03/08/20	017 0.0 1	H T	₽	900STU	Student EE	STU/ASTU	11.000000	Н
Department CHEMI SETID - PALMR	ST Chemistry Department									
03/02/2017	Navarrete,Victoria Kathleen	03/02/20	017 0.0 1	н т	Ρ	900STU	Student EE	STU/ASTU	11.000000	Н
Department ESLAN SETID - PALMR	IG English as a Second Lang Dept									
03/01/2017	Diaz,Christal Sofia	03/01/20	017 0.0 1	н т	Ρ	900STU	Student EE	STU/ASTU	15.000000	Н
Department FINAI SETID - PALMR	D FinAid, Veterans & Scho. Serv.									
03/21/2017	Carson,Christopher Julian	03/21/20	017 0.0 1	н т	Ρ	900stu	Student EE	STU/ASTU	11.000000	Н
Department GFSP SETID - PALMR	Grant Funded Stu Support Prgms									
03/20/2017 03/17/2017	Zeferino,Jonathan Benjamin Vazquez,Monica		017 0.0 1 017 0.0 1		P P		Student EE Student EE		11.000000 11.000000	
Department MATH& SETID - PALMR	NHS Math/Natural & Health Sci Div									
03/01/2017	Hernandez,Ciara Marina	03/01/20	017 0.0 1	н т	Ρ	900STU	Student EE	STU/ASTU	13.000000	Н

Department MSTUDIES Media Studies

Report ID: PAL015ST Personnel Action: For the period 03/0		PAL I	Peor ESONNEL	DIeSoft ACTION		ORY			Page No. 2 Run Date 03/29/2017 Run Time 14:23:00
Effective Action		Hire			/ Full/		Salary		
Date Reason	Employee Name	Employee ID Date	Тγ	p Tmp	Part	Code Job Title	Grade	Comp Rate	Supervisor
SETID - PALMR									
03/16/2017	Moran, Angy	03/16/2017	0.0 н	т	P	900STU Student EE	STU/ASTU	13.00000	Н
03/13/2017	Rico,Ingry Juliana	03/13/201	0.0 н	т	P	900STU Student EE	STU/ASTU	11.000000	Н
03/13/2017	Rico,Ingry Juliana	03/13/2017	0.0 H	Т	P	900STU Student EE	STU/ASTU	13.000000	Н
Department PERARTS SETID - PALMR 03/14/2017	Performing Arts Department Hassan,Zeshaun Naveed	03/14/2017	0.0 н	Т	Ρ	900STU Student EE	STU/ASTU	11.000000	н
Department WELLNESS SETID - PALMR	Wellness/Fitness Center								
03/07/2017	Velasco,Sophia Francine	03/07/2017	0.0 н	Т	Ρ	900STU Student EE	STU/ASTU	13.000000	Н

	l Action: P	AY /2017 through 03/29/2017		PeopleSoft NEL ACTIONS HISTORY				Page No. 3 Run Date 03/29/2017 Run Time 14:23:00
Effective Date	Action Reason	Employee Name	Hire Employee ID Date	Emp Reg/ Full/ Job Typ Tmp Part Code	Job Title	Salary Grade	Comp Rate	Supervisor
Department SETID - PAI		sign & Manufacturing Tech						

03/02/2017 Other	Winter,Raven Azriel	09/19/2016	0.4 H	т	Ρ	900STU Student EE STU/ASTU	15.000000 H
------------------	---------------------	------------	-------	---	---	----------------------------	-------------

			PeopleSoft			
Report ID: PAL015	ST	PAL PI	ESONNEL ACTIONS HISTORY			Page No. 4
Personnel Action	: REH					Run Date 03/29/2017
For the period 03	/01/2017 through 03/29/2017					Run Time 14:23:01
Effective Action		Hire	Emp Reg/ Full/ Job	Salary		
Date Reason	Employee Name	Employee ID Date	Typ Tmp Part Code	Job Title Grade	Comp Rate	Supervisor
Department MATH&NH SETID - PALMR	S Math/Natural & Health Sci Div					

03/23/2017 Tut,Nyawali Nyang 10/01/2014 2.4 H T P 900STO Student EE STO/ASTO 15.000000 H	03/23/2017	Tut,Nyawall Nyang	10/01/2014		Т	Ρ	900STU Student EE STU/ASTU	15.000000 н
--	------------	-------------------	------------	--	---	---	----------------------------	-------------

# PALOMAR COLLEGE CURRICULUM

#### SUBJECT:

Governing Board approval of curriculum changes effective and Fall 2017

#### SUMMARY:

California Community Colleges are required to maintain evidence documenting that district governing board approval and college consensus has been secured for each curriculum proposal (new, substantial change, non-substantial change, and active/inactive status).

New course and program proposals, as well as substantial and non-substantial changes, recommended by the Curriculum Committee and the Faculty Senate to be included in the Palomar College Curriculum Inventory effective Fall 2017 are outlined in the attached "CURRICULUM ACTION ITEMS" documents dated: February 1, February 15, March 1 and March 15, 2017.

Substantial course changes typically include: TOP code, Course Credit Status, Maximum Units, Minimum Units, Course Basic Skills Status, Course SAM priority code, Course Prior to College Level, and Course Noncredit Category.

Non-substantial course changes typically include: Subject/Catalog Number, Course Title, Transfer Status, Cooperative Work Experience Education Status, Course Classification Status, Repeatability, Special Status, CAN Code, CAN Sequence Code, Funding Agency Category, Course Program Status.

Substantial program changes typically include: new certificate under same TOP code, new degree under same TOP code, new major/area of emphasis under same TOP code, TOP code change to a different TOP code discipline.

Non-substantial program changes typically include: title change, TOP code change within the same TOP code discipline, total unit change, addition/removal of courses.

#### DETAILS:

See the attached summary "CURRICULUM ACTION ITEMS" documents for detailed information regarding curriculum changes.

#### Palomar College Curriculum Committee Actions Wednesday February 1, 2017

#### I. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective Fall 2017:

#### A. Credit Courses - New

- Course Number and Title: BMGT 153 Small Business Entrepreneurship Short Title: Entrepreneurship Discipline: Business Management (BMGT) Transfer Acceptability: CSU Distance Learning Offering(s): Online Grading Basis: Grade Only Justification: CTE monies being directed to this initiative, state-wide focus; by 2020 LMI shows 40% of new jobs will be small business ventures. L. Jackie Martin
- Course Number and Title: CHDV 205 Internship in Child and Family Services Short Title: Internship:Child & Family Discipline: Child Development (CHDV) Prerequisites: CHDV 100, and CHDV 115, and CHDV 105 Transfer Acceptability: CSU Distance Learning Offering(s): Online Justification: This is the capstone course for the Child and Family Service Program. Students will gain practical experience in the field of study. Laurel Anderson
- Course Number and Title: CSWB 280 Web Design and Development Capstone Short Title: Web Design and Development Cap Discipline: Computer Science and Information Technology - Web Technology (CSWB) Prerequisites: CSWB 135, and BUS 152, and CSWB 150, and GCMW 202, and GCMW 140, and GCMW 112, and GCMW 232

Course Included in the following programs:

A. Web Design and Development, A.S. Degree Major/Cert. Achievement 18 units/more Transfer Acceptability: CSU Distance Learning Offering(s): Online Justification: This is the culminating class for the Web Design and Development A.S. degree. *Stephen R. Perry* 

 Course Number and Title: DT 113 / ENGR 113 Solid Modeling for Engineering I Short Title: Intro to Creo/SolidWorks Discipline: Drafting Technology (DT) / Engineering (ENGR) Justification: Course is required for Mechanical Engineering students for SDSU transfer. Dennis C. Lutz

#### B. Credit Course – Change

 Course Number and Title: AIS 207A Luiseno IIIA Discipline: American Indian Studies (AIS) Prerequisites: AIS 108B Associate Degree General Education - C: Humanities CSU GE Area C: Arts and Humanities - C2: Humanities IGETC Area 3: Arts and Humanities - 3B: Humanities IGETC Area 6: Language other than English (101 level only) - 6A: Language other than English Transfer Acceptability: CSU Distance Learning Offering(s): Computer Assisted, Video Two Way, Video One Way, Online Updated textbook, added GE (IGETC Area 3 and 6). *Patricia A. Dixon* 

- Course Number and Title: CSIT 180 C# Programming I Discipline: Computer Science and Information Technology - Information Technology (CSIT) Course Included in the following programs:
  - A. Computer Information Systems, A.S. Degree Major/Cert. Achievement 18 units/more

B. Management Information Systems, A.S. Degree Major/Cert. Achievement 18 units/more Transfer Acceptability: UC, CSU

Distance Learning Offering(s): Online Updated description, objectives and outline. *Ronald Burgher* 

 Course Number and Title: GCIP 105 Design for Print Production Discipline: Graphic Communications - Imaging and Publishing (GCIP) Transfer Acceptability: CSU Distance Learning Offering(s): Online Updated objectives, outline, textbook, required reading. Kenneth Dodson

#### C. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2017.

Catalog/Subject Number	Learning Offerings
BMGT 153	Online
CHDV 205	<u>Online</u>
CSWB 280	<u>Online</u>
AIS 207A	Computer Assisted, Video Two Way, Video One Way, Online
CSIT 180	Online
GCIP 105	Online

#### D. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2017.

Catalog Number	<u>Type</u>	Description	Proposal Type
CHDV 205	Prerequisite	CHDV 100 and CHDV 115 and CHDV 105	New
CSWB 280	Prerequisite	CSWB 135, and BUS 152, and CSWB 150, and GCMW	New
		202, and GCMW 140, and GCMW 112, and GCMW 232	
AIS 108B	Prerequisite	AIS 108B	Change

#### Palomar College Curriculum Committee Actions Wednesday February 15, 2017

#### I. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective Fall 2017:

#### A. Program Changes

Program Title: Management Information Systems
 Discipline: Computer Science and Information Technology - Information Technology (CSIT)
 Award Type: A.S. Degree Major/Cert. Achievement 18 units/more
 Total Units: 36
 Updated description, added CSIT 180 to group 2.
 *Terrie Lynn Canon*

#### B. Credit Course - Change

- Course Number and Title: ASL 110 Awareness of Deaf Culture Discipline: American Sign Language (ASL) Associate Degree General Education - C: Humanities Associate Degree Multicultural Requirement - Yes CSU GE Area C: Arts and Humanities - C2: Humanities CSU GE Area D: Social Sciences - D7: Interdisciplinary, Social or Behavioral Science IGETC Area 3: Arts and Humanities - 3B: Humanities IGETC Area 4: Social and Behavioral Sciences - 4G: Interdisciplinary, Social or Behavioral Science Transfer Acceptability: UC, CSU Distance Learning Offering(s): Computer Assisted, Telecourse, Online Updated objectives, textbooks, required reading and suggested reading. *Kevin F. McLellan*
- Course Number and Title: BIOL 135 Biology of Marine Mammals
   Discipline: Biology (BIOL)
   Associate Degree General Education B: Natural Sciences
   CSU GE Area B: Scientific Inquiry and Quantitative Reasoning B2: Life Science
   IGETC Area 5: Physical and Biological Sciences 5B: Biological Science
   Transfer Acceptability: UC, CSU
   Distance Learning Offering(s): Telecourse, Online
   Changed ZOO 135 to BIOL 135, updated textbooks, required reading and methods of assessment.
   Lesley Blankenship-Williams
- Course Number and Title: BIOL 145L Introduction to Anatomy and Physiology Laboratory Short Title: INTRO ANATOMY/PHYSIOLOGY LAB Discipline: Biology (BIOL) Course Included in the following programs:

   A. Biology-General, A.S. Degree Major/Cert. Achievement 18 units/more

```
A. Biology-General, A.S. Degree Major/Cert. Achievement 18 Units/more
CSU GE Area B: Scientific Inquiry and Quantitative Reasoning - B3: Laboratory Activity
IGETC Area 5: Physical and Biological Sciences - 5C: Laboratory Activity
Transfer Acceptability: UC, CSU
Changed ZOO 145L to BIOL 145L, changed ZOO 145 to BIOL 145 in prerequisite, updated
description, textbooks and critical thinking.
Elizabeth A. Pearson
```

 Course Number and Title: CI 100 Building Codes I Discipline: Construction Inspection (CI) Transfer Acceptability: CSU Distance Learning Offering(s): Online

Updated methods of instruction, textbooks and methods of assessment, added distance learning. Dennis C. Lutz

- Course Number and Title: CI 101 Building Codes II
   Discipline: Construction Inspection (CI)
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Online
   Updated methods of instruction, textbooks and methods of assessment, added distance learning.
   Dennis C. Lutz
- Course Number and Title: CI 105 Electrical Codes I
  Discipline: Construction Inspection (CI)
  Transfer Acceptability: CSU
  Distance Learning Offering(s): Online
  Updated objectives, methods of instruction, textbooks and methods of assessment, added
  distance learning.
  Dennis C. Lutz
- Course Number and Title: CI 106 Electrical Codes II
   Discipline: Construction Inspection (CI)
   Prerequisites: CI 105
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Online
   Updated methods of instruction and methods of assessment, added distance learning.
   *Dennis C. Lutz*
- Course Number and Title: CI 115 Nonstructural Plan Review Discipline: Construction Inspection (CI) Transfer Acceptability: CSU Distance Learning Offering(s): Online Updated methods of instruction, textbooks and methods of assessment, added distance learning. Dennis C. Lutz
- 9. Course Number and Title: HIST 101 History of the United States Through Reconstruction Short Title: U.S. Thru Reconstruction Discipline: History (HIST) Associate Degree General Education - D: Social and Behavioral Sciences American History & Institutions - Sequence - HIST 102 CSU GE Area C: Arts and Humanities - C2: Humanities CSU GE Area D: Social Sciences - D6: History IGETC Area 3: Arts and Humanities - 3B: Humanities IGETC Area 4: Social and Behavioral Sciences - 4F: History Transfer Acceptability: UC, CSU Distance Learning Offering(s): Online Updated objectives and content description, added distance learning. *Christopher S. Johnson*
- Course Number and Title: PSYC 299 / AODS 299 / SOC 299 Directed Field Experience II Discipline: Psychology (PSYC) / Alcohol and Other Drug Studies (AODS) / Sociology (SOC) Prerequisites: AODS 140/SOC 140/PSYC 140, or AODS 298/SOC 298/PSYC 298 and AODS 250/SOC 250/PSYC 250 and AODS 255/SOC 255/PSYC 255 Transfer Acceptability: CSU Added AODS/SOC/PSYC 250 and AODS/SOC/PSYC 255 as prerequisite options, updated textbooks, outside assignments and required writing. *Kathy Young*

#### C. Credit Courses - Deactivations

- Course Number and Title: WELD 105 Metal Cutting, Brazing, Soldering Short Title: Cutting, Brazing, Soldering Discipline: Welding (WELD) Transfer Acceptability: CSU Distance Learning Offering(s): Computer Assisted, Telecourse, Online Reason for Deactivation: Antiquated technology that is no longer relevant in industry. *Kevin Powers*
- Course Number and Title: WELD 136 Welding Symbols
   Discipline: Welding (WELD)
   Transfer Acceptability: CSU
   Distance Learning Offering(s): Computer Assisted, Online
   Reason for Deactivation: Extra course that is not part of the A.S. Degree. Content covered in other courses.
   Kevin Powers

#### D. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2017.

Catalog/Subject Number	Learning Offerings
ASL 110	Computer Assisted, Telecourse, Online
BIOL 135	Telecourse, Online
CI 100	<u>Online</u>
CI 101	<u>Online</u>
CI 105	<u>Online</u>
CI 106	<u>Online</u>
CI 115	<u>Online</u>
HIST 101	Online

#### E. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2017.

Catalog Number	<u>Type</u>	Description	Proposal Type
CI 106	Prerequisite	CI 105	Change
PSYC/AODS/SOC	Prerequisite	AODS 140/SOC 140/PSYC 140, or AODS 298/SOC	Change
299		298/PSYC 298 and AODS 250/SOC 250/PSYC 250 and	
		AODS 255/SOC 255/PSYC 255	

#### Palomar College Curriculum Committee Actions Wednesday March 1, 2017

#### I. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective Fall 2017:

#### A. Credit Course - Change

- Course Number and Title: CI 125 Plan Reading Technologies Discipline: Construction Inspection (CI) Transfer Acceptability: CSU Distance Learning Offering(s): Online Updated methods of instruction, textbooks and methods of assessment, added distance ed. Dennis C. Lutz
- Course Number and Title: CI 89 Plumbing Codes
   Discipline: Construction Inspection (CI)
   Distance Learning Offering(s): Online
   Updated methods of instruction, textbooks and methods of assessment, added distance ed.
   Dennis C. Lutz
- Course Number and Title: CI 90 Mechanical Codes
   Discipline: Construction Inspection (CI)
   Distance Learning Offering(s): Online
   Updated methods of instruction, outline, textbooks, methods of assessment, added distance ed.
   Dennis C. Lutz
- Course Number and Title: COMM 104 Introduction to Public Relations Short Title: Intro to Public Relations Discipline: Communications (COMM) Transfer Acceptability: CSU Distance Learning Offering(s): Online Updated textbooks, added distance ed. Wendy Nelson
- Course Number and Title: FIRE 101 Firefighter Safety Discipline: Fire Technology (FIRE) Transfer Acceptability: CSU Removed FIRE 100 prerequisite, updated textbooks Wayne Hooper
- Course Number and Title: FIRE 165 Fundamentals of Fire Protection Chemistry Short Title: Fund/Fire Protection Chemistry Discipline: Fire Technology (FIRE) Transfer Acceptability: CSU Removed FIRE 100 recommended prep, updated textbooks and methods of assessment. Wayne Hooper

#### B. New Non Credit Courses

 Course Number and Title: N CSIT 900 Digital Literacy - Computer Fundamentals For Older Adults Discipline: Noncredit Computer Science Information Technology (N CSIT) Distance Learning Offering(s): Online Justification: Adult Education Offering. Nicholas R. Green

### C. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2017.

Catalog/Subject Number	Learning Offerings
CI 125	<u>Online</u>
CI 89	<u>Online</u>
CI 90	<u>Online</u>
N CSIT 900	<u>Online</u>

### D. Requisites and Advisories

The establishment of the following advisories meets Title 5 Regulations 55003, effective Fall 2017.

Catalog Number	<u>Type</u>	<b>Description</b>	Proposal Type
FIRE 101	Prerequisite	FIRE 100	Change
FIRE 165	Recomm. Prep.	FIRE 100	Change

#### Palomar College Curriculum Committee Actions Wednesday March 15, 2017

#### I. ACTION - SECOND READING

The following curriculum changes, pending appropriate approvals, will be effective Fall 2017:

#### A. Credit Course – Change

- Course Number and Title: CINE 122 Identity in American Film Discipline: Cinema (CINE) Associate Degree General Education - C: Humanities Associate Degree Multicultural Requirement - Yes CSU GE Area C: Arts and Humanities - C1: Arts IGETC Area 3: Arts and Humanities - 3A: Arts Transfer Acceptability: UC, CSU Distance Learning Offering(s): Online Updated objectives, methods of instruction, textbooks, required reading, outside assignments, critical thinking and required writing, added distance education. *Candace Rose*
- Course Number and Title: IT 190/DT 190/ENGR 190/WELD 190 Manufacturing I Introduction to MasterCAM
   Short Title: Intro MasterCAM/Manufacturing
   Discipline: Industrial Technology (IT)/Drafting Technology (DT)/Engineering (ENGR)/Welding (WELD)
   Transfer Acceptability: CSU
   Added DT, ENGR and WELD cross-listings.
   Dennis C. Lutz
- Course Number and Title: PHOT 50 Digital Camera Discipline: Photography (PHOT) Distance Learning Offering(s): Online Updated textbooks. Donna Cosentino

#### B. New Non Credit Courses

- Course Number and Title: N MEDC 901 Medical Professions Preparatory Module 1
  Discipline: Noncredit Medical (N MEDC)
  Distance Learning Offering(s): Online
  Justification: The Nursing and EME departments recognized a trend indicating a lack of basic
  knowledge in the entry level student resulting in increased attrition rates.
  Sarah DeSimone
- Course Number and Title: N MEDC 902 Medical Professions Preparatory Module 2 Discipline: Noncredit Medical (N MEDC) Distance Learning Offering(s): Online Justification: The Nursing and EME departments recognized a trend indicating a lack of basic knowledge in the entry level student resulting in increased attrition rates. Julia Robinson
- Course Number and Title: N MEDC 903 Medical Professions Preparatory Module 3 Discipline: Noncredit Medical (N MEDC) Distance Learning Offering(s): Online

Justification: The Nursing and EME departments recognized a trend indicating a lack of basic knowledge in the entry level student resulting in increased attrition rates. Sarah DeSimone

### C. Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall 2017.

Catalog/Subject Number	Learning Offerings
CINE 122	<u>Online</u>
N MEDC 901	<u>Online</u>
N MEDC 902	<u>Online</u>
N MEDC 903	<u>Online</u>
PHOT 50	<u>Online</u>





# Purchase Orders - Board Report

Page No.1Run Time10:52:10 AMRun DateMarch/30/2017

<u>PO #</u>	Date	Vendor Name	Category	Department	Amount	
Equipment and Supplies						
0000013351	02/28/17	SCOTT SALES CO	EQUIP INSTR REPL INV >\$1000	OFFICE OFTHE VP INSTRUCT	3,771.25	
0000013359	03/01/17	SCOTT SALES CO	INSTR SUPPL/MATERIALS	ART	571.28	
0000013359	03/01/17	SCOTT SALES CO	INSTR SUPPL/MATERIALS	ART	870.00	
0000013360	03/01/17	SNAP-ON INDUSTRIAL	EQUIP INSTR, 5K OR MORE	DIESEL MECHANIC TECH T&I	6,531.04	
0000013361	03/01/17	SNAP-ON INDUSTRIAL	EQUIP INSTR, 5K OR MORE	DIESEL MECHANIC TECH T&I	13,646.39	
0000013362	03/01/17	HP INC	HARDWARE/SOFTWARE	OFFICE OFTHE VP INSTRUCT	260.44	
0000013363	03/02/17	WMK OFFICE SAN DIEGO LLC	EQUIP INSTRUCT ADDTNL > \$1,000	WORLD LANGUAGES DEPARTME	3,359.96	
0000013365	03/02/17	BIZ LAUNCHERS	NONINSTR SUPPLIES/MATERIALS	GEAR UP	10,000.00	
0000013366	03/02/17	BIZ LAUNCHERS	NONINSTR SUPPLIES/MATERIALS	GEAR UP	15,000.00	
0000013368	03/02/17	DELL COMPUTER CORPORATION	SUPPLIES, INSTITUTIONAL	OFFICE OFTHE VP INSTRUCT	134.69	
0000013369	03/02/17	DELL COMPUTER CORPORATION	EQUIP TECH NONINSTR < 5000	FINANCIAL AID & SCHOLARS	2,510.71	
0000013370	03/02/17	KEY CODE MEDIA	EQ NONIN ADD 1K-4999; GUNS;CPU	TTIP SOUTH	2,950.20	
0000013378	03/07/17	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	CALWORKS/TANF	2,412.35	
0000013379	03/07/17	APPLE COMPUTER INC	SOFTWARE LICENSING FEES	OFFICE OFTHE VP INSTRUCT	3,200.00	
0000013379	03/07/17	APPLE COMPUTER INC	SOFTWARE LICENSING FEES	INSTL OBLIGATIONS INFO S	9,799.35	
0000013380	03/07/17	B & H PHOTO-VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	GRAPHIC COMMUNICATION	1,182.28	
0000013380	03/07/17	B & H PHOTO-VIDEO INC	INSTR SUPPL/MATERIALS	GRAPHIC COMMUNICATION	6,400.17	
0000013382	03/07/17	GUITAR CENTER	INSTR SUPPL/MATERIALS	GRAPHIC COMMUNICATION	2,553.68	
0000013386	03/07/17	VAN SANT ENTERPRISES INC	EQUIP INSTRUCT ADDTNL > \$1,000	WELDING	9,069.86	
0000013387	03/07/17	FASTENAL CO	EQUIP INSTRUCT ADDTNL > \$1,000	WELDING	11,661.13	
0000013388	03/07/17	AIRGAS WEST	INSTR SUPPL/MATERIALS	WELDING	1,339.63	
0000013389	03/07/17	VIRCO MANUFACTURING COMPANY	INSTR SUPPL/MATERIALS	ESCONDIDO CENTER	4,127.26	
0000013391	03/08/17	TEAMWORK PROMOTIONAL ADVERTISING	ADVERTISE NOT REQ BY LAW	CALWORKS/TANF	2,592.73	



### **Purchase Orders - Board Report**

Page No.2Run Time10:52:10 AMRun DateMarch/30/2017

<u>PO#</u>	Date	Vendor Name
0000013392	03/08/17	IRIE-AT INC
0000013393	03/08/17	UNIVERSITY OF CALIFORNIA SAN DIEGO
0000013394	03/08/17	IMAGINE COMMUNICATIONS CORP.
0000013396	03/08/17	ARENSON OFFICE FURNITURE
0000013397	03/08/17	FOLLETT
0000013400	03/08/17	RAYMOND ALLYN BUSINESS SUPPLY
0000013401	03/08/17	SNAP-ON INDUSTRIAL
0000013405	03/09/17	CAMELBACK DISPLAYS INC
0000013406	03/10/17	FOLLETT
0000013410	03/10/17	DELL COMPUTER CORPORATION
0000013410	03/10/17	DELL COMPUTER CORPORATION
0000013411	03/10/17	RAYMOND ALLYN BUSINESS SUPPLY
0000013413	03/10/17	ACCESS INGENUITY
0000013414	03/10/17	ULINE INC
0000013421	03/14/17	WMK OFFICE SAN DIEGO LLC
0000013422	03/14/17	WMK OFFICE SAN DIEGO LLC
0000013427	03/15/17	SIMUTECH SYSTEMS INC
0000013430	03/15/17	BEST BUY GOV LLC
0000013430	03/15/17	BEST BUY GOV LLC
0000013435	03/20/17	CDW GOVERNMENT
0000013437	03/20/17	BRADY SAND & MATERIAL INC

Category	

EQUIP TECH NONINSTR 5K OR MORE EQ INSTR ADD 1K-4999; GUNS; CPU EQ NONIN ADD 1K-4999; GUNS; CPU NONINSTR SUPPLIES/MATERIALS STUDENT OTHER SERVICES NONINSTR SUPPLIES/MATERIALS EQUIP INSTR, 5K OR MORE SUPPLIES, INSTITUTIONAL BOOKSTORE TEXTBOOKS EQ NONIN ADD 1K-4999; GUNS; CPU EQ NONIN ADD 1K-4999; GUNS; CPU SUPPLIES, INSTITUTIONAL EQ NONIN ADD 1K-4999; GUNS; CPU EQ INSTR ADD 1K-4999; GUNS; CPU EQ NONIN ADD 1K-4999; GUNS; CPU EQ NONIN ADD 1K-4999; GUNS; CPU SOFTWARE LICENSING FEES **INSTR SUPPL/MATERIALS** EQ INSTR ADD 1K-4999; GUNS;CPU SOFTWARE LICENSING FEES MAINT AGR, SOFTWARE MAINT AGR, EQUIP EQUIP TECH NONINSTR 5K OR MORE EQUIP TECH NONINSTR < 5000 TRAVEL, NON EMPLOYEE

Department	<u>Amount</u>
DRC	6,637.21
ANATOMY & PHYSIOLOGY	3,189.00
EDUCATIONAL TELEVISION	2,581.96
ARCHITECTURE	1,690.27
EOPS	1,732.81
ESCONDIDO CENTER	1,430.92
AUTOMOTIVE TECHNOLOGY T&	8,896.78
PUBLIC AFFAIRS OFFICE	1,413.68
OFFICE OFTHE VP INSTRUCT	17,704.21
TTIP SOUTH	2,510.72
TTIP SOUTH	2,510.72
OFFICE OFTHE VP INSTRUCT	505.35
DRC	4,981.03
NURSING EDUCATION	1,412.27
STUDENT HEALTH SERVICES	19,024.87
STUDENT HEALTH SERVICES	8,177.73
CTEE T&I HVAC	16,893.63
GEOGRAPHY	1,400.64
GEOGRAPHY	6,042.60
MATH & NAT HLTH SCI DIVD	1,848.00
MATH & NAT HLTH SCI DIVD	2,163.12
MATH & NAT HLTH SCI DIVD	8,130.40
MATH & NAT HLTH SCI DIVD	11,852.50
MATH & NAT HLTH SCI DIVD	28,909.20
INSTITUTIONAL ATHLETICS	1,123.03



# Purchase Orders - Board Report

Page No.3Run Time10:52:10 AMRun DateMarch/30/2017

<u>PO #</u>	Date	Vendor Name	Category	Department	Amount
0000013437	03/20/17	BRADY SAND & MATERIAL INC	MAINTENANCE, GROUNDS	INSTITUTIONAL ATHLETICS	3,671.90
0000013438	03/20/17	CAL-MESA STEEL SUPPLY INC	INSTR SUPPL/MATERIALS	WELDING	2,619.40
0000013440	03/20/17	OLYMPIC COLOR RODS INC	INSTR SUPPL/MATERIALS	ART	13,953.90
0000013443	03/20/17	ROBAINA DIRECT LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	AUTOMOTIVE TECHNOLOGY T&	6,206.20
0000013447	03/21/17	AZTECH EDUCATIONAL RESOURCES LLC	EQUIP INSTR, 5K OR MORE	CTEE T&I HVAC	57,763.70
0000013448	03/21/17	FORMLABS INC	REPAIR/MAINT INSTR EQUIP	ART	499.00
0000013448	03/21/17	FORMLABS INC	INSTR SUPPL/MATERIALS	ART	1,193.51
0000013448	03/21/17	FORMLABS INC	EQUIP INSTRUCT ADDTNL > \$1,000	ART	3,770.17
0000013449	03/21/17	MAKERTREE 3D LLC	EQ INSTR ADD 1K-4999; GUNS;CPU	ART	1,022.60
0000013451	03/21/17	DYNAMISM INC	EQUIP INSTRUCT ADDTNL > \$1,000	ART	2,988.63
0000013452	03/21/17	VETPOWRED LLC	REPAIR/MAINT INSTR EQUIP	WELDING	2,286.17
0000013455	03/23/17	SIGMA ALDRICH INC	INSTR SUPPL/MATERIALS	CHEMISTRY	1,909.65
0000013460	03/24/17	BRILLIANT MARKETING IDEAS INC	SALES AND USE TAX	TRIO-UPWARD BOUND	0.00
0000013460	03/24/17	BRILLIANT MARKETING IDEAS INC	SALES AND USE TAX	TRIO-UPWARD BOUND	0.00
0000013460	03/24/17	BRILLIANT MARKETING IDEAS INC	SHIPPING/HANDLING CHARGES	TRIO-UPWARD BOUND	21.00
0000013460	03/24/17	BRILLIANT MARKETING IDEAS INC	SHIPPING/HANDLING CHARGES	TRIO-UPWARD BOUND	21.00
0000013460	03/24/17	BRILLIANT MARKETING IDEAS INC	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	452.55
0000013460	03/24/17	BRILLIANT MARKETING IDEAS INC	NONINSTR SUPPLIES/MATERIALS	TRIO-UPWARD BOUND	452.55
0000013466	03/28/17	MATCO TECH INC	EQUIP INSTRUCT ADDTNL > \$1,000	AUTOMOTIVE TECHNOLOGY T&	2,636.10
0000013471	03/29/17	PACIFIC PLUMBING SPECIALTIES INC	REPAIR/MAINT BLDGS	EARLY CHLDHOOD ED LAB SC	9,914.58
0000013474	03/29/17	SMALL FORMAT FILM & VIDEO INC	EQUIP INSTRUCT ADDTNL > \$1,000	MEDIA STUDIES DEPARTMENT	5,389.71
0000013478	03/29/17	BIOCOM INSTITUTE	FOOD FOR MEETINGS	GEAR UP	500.00
0000013478	03/29/17	BIOCOM INSTITUTE	FOOD FOR MEETINGS	HEA TRIO	500.00
					004 470 07

Advertising/Increases

Subtotal for Equipment and Supplies 394,479.37



Page No.4Run Time10:52:10 AMRun DateMarch/30/2017

<u>PO #</u>	Date	Vendor Name	Category	Department	Amount
0000013376	03/07/17	SAN MARCOS CHAMBER OF COMMERCE	ADVERTISE NOT REQ BY LAW	PUBLIC AFFAIRS OFFICE	75.00
				Subtotal for Advertising/Increases	75.00
Agreements/S	ervices				
0000013225	01/25/17	WORKPLACE SERVICES INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	718.84
0000013326	02/22/17	SURERIDE CHARTER INC	TRAVEL, STUDENT	INSTITUTIONAL	2,058.00
0000013357	03/01/17	ALLIE'S PARTY RENTALS	RENT/LEASE EQUIPMENT	PUBLIC AFFAIRS OFFICE	571.98
0000013364	03/02/17	CCPRO	TRAVEL, CLASSIFIED EMPLOYEE	TTIP SOUTH	1,400.00
0000013367	03/02/17	APPLE COMPUTER INC	SOFTWARE UNDER \$5,000.00	DRC	31.84
0000013371	03/03/17	AMERGROUP INC, THE	EQUIP NONINSTR, 5K OR MORE	STUDENT HEALTH SERVICES	4,589.41
0000013372	03/03/17	LIGHTWERKS	EQUIP TECH NONINSTR 5K OR MORE	OFFICE OF VP STUDENT SVC	9,366.51
0000013373	03/06/17	HILTON HOTEL NEW YORK	TRAVEL, CLASSIFIED EMPLOYEE	GEAR UP	1,386.56
0000013374	03/07/17	SUNDANCE STAGE LINES INC	TRAVEL WITH STUDENT	FASHION	956.00
0000013375	03/07/17	CENTER FOR GLOBAL ADVANCEMENT	MEMBERSHIP, DISTRICT	INTERNATIONAL STUDENT SV	4,000.00
0000013383	03/07/17	TUTELA INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,221.82
0000013384	03/07/17	TRECHA, ANDREW	INDEPENDENT CONTRACTOR	TTIP SOUTH	10,000.00
0000013385	03/07/17	RINGWOOD, STEVEN R	INDEPENDENT CONTRACTOR	TTIP SOUTH	20,000.00
0000013390	03/08/17	NCCEP	TRAVEL, ACADEMIC ADMIN	GEAR UP	980.00
0000013390	03/08/17	NCCEP	TRAVEL, CLASSIFIED EMPLOYEE	GEAR UP	3,920.00
0000013390	03/08/17	NCCEP	TRAVEL, CLASSIFIED EMPLOYEE	GEAR UP	5,880.00
0000013395	03/08/17	SOLAR CARE INC	REPAIR/MAINT BLDGS	FINANCIAL AID & SCHOLARS	270.00
0000013399	03/08/17	CONSTRUCTION CLEANING SERVICES	BUILDING CONSTRUCTIONS	MATH & NAT HLTH SCI DIVD	3,928.00
0000013402	03/08/17	RAMONA UNIFIED SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	OFF-SITE FACILITY RENTAL	1,864.34
0000013403	03/08/17	PAINTING & DECOR INC	REPAIR/MAINT BLDGS	MATH & NAT HLTH SCI DIVD	14,980.11
0000013404	03/09/17	JOSE A GONZALES	LAWYERS' FEES	INSTITUTIONAL LEGAL FEES	5,000.00
0000013407	03/10/17	CALIFORNIA TREE SERVICE INC	REPAIR/MAINT BLDGS	SAFETY	2,100.00



Page No.5Run Time10:52:10 AMRun DateMarch/30/2017

<u>Amount</u> 1,000.00

170.72

743.72

155.00 1,689.92

600.00 40,110.00 249.00

10,000.00

102,565.00 1,000.00 7,920.00 1,015.25 564.08 3,000.00 6,966.18 600.00 6,273.95 4,655.60 490.00

5,300.00 94,284.00

11,200.00

<u>PO #</u>	Date	Vendor Name	Category	<u>Department</u>
0000013409	03/10/17	NOVOTNY, MATTHEW	INDEPENDENT CONTRACTOR	THEATRE ARTS
0000013412	03/10/17	SOFTWARE HOUSE INTERNATIONAL	SOFTWARE LICENSING FEES	INFORMATION SYSTMS & SVC
0000013416	03/13/17	WELLS FARGO OF CA INSURANCE SVC INC	STUDENT ACCIDENT/HOSPITAL	INTERNATIONAL STUDENT SV
0000013417	03/13/17	SAN MARCOS UNIFIED SCHOOL DISTRICT	RENT/LEASE LAND/BLDGS	NURSING EDUCATION
0000013418	03/13/17	SESAC INC	ROYALTY EXPENSE	AMBCS DIVISION DEAN
0000013419	03/13/17	STUDY ABROAD ASSOCIATION	OTHER PERSONAL/CONSULT SVCS	INTERNATIONAL STUDENT SV
0000013420	03/13/17	COOK COATINGS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT
0000013423	03/14/17	IXL LEARNING INC	SOFTWARE UNDER \$5,000.00	DRC
0000013425	03/14/17	BDH ARCHIVAL AND PHOTORAPHIC SERVICES	INDEPENDENT CONTRACTOR	MEDIA STUDIES DEPARTMENT
0000013428	03/15/17	L.C. PAVING & SEALING INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT
0000013429	03/15/17	CHENG, CHING-MING	INDEPENDENT CONTRACTOR	THEATRE ARTS
0000013431	03/20/17	SAMUEL C NEUHAUSER II	ADVERTISE NOT REQ BY LAW	STRONG WORKFORCE
0000013432	03/20/17	OTIS ELEVATOR COMPANY	REPAIR/MAINT NONINSTR EQUIP	INSTL OBLIGATIONS FACILI
0000013433	03/20/17	HP INC	EQUIP NONINSTR, REPL 1K-4999	CAMP PENDLETON CNTR
0000013434	03/20/17	SDICCCA	MEMBERSHIP, DISTRICT	GOVERNING BOARD
0000013436	03/20/17	SCANTRON	EQUIP NONINSTR, 5K OR MORE	PUBLIC SAFETY PROGRAM
0000013439	03/20/17	ADAMS,MARK	INDEPENDENT CONTRACTOR	THEATRE ARTS
0000013442	03/20/17	RIDDELL / ALL AMERICAN	REPAIR/MAINT NONINSTR EQUIP	ATHLETICS DEPARTMENT
0000013444	03/21/17	SURERIDE CHARTER INC	TRAVEL WITH STUDENT	FASHION
0000013445	03/21/17	CI INC	FINGERPRINTING	MATH & NAT HLTH SCI DIVD
0000013446	03/21/17	GETTY IMAGES (US) INC	LICENSING FEE	PUBLIC AFFAIRS OFFICE
0000013450	03/21/17	BRIGHTVIEW LANDSCAPE DEVELOPMENT INC	MAINTENANCE, GROUNDS	CUSTODIAL SERVICES
0000013454	03/22/17	THOMAS WAYNE PFINGSTEN	OTHER PERSONAL/CONSULT SVCS	PUBLIC AFFAIRS OFFICE



# Purchase Orders - Board Report

Page No. 6 Run Time 10:52:10 AM Run Date March/30/2017

<u>PO #</u>	Date	Vendor Name	Category	Department	Amount
0000013456	03/23/17	NCA/NDA COLLEGIATE CHEER AND DANCE	TRAVEL WITH STUDENT	INSTITUTIONAL ATHLETICS	3,790.00
0000013457	03/23/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	7,324.13
0000013457	03/23/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	8,622.72
0000013457	03/23/17	ACCO ENGINEERED SYSTEMS INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	27,223.98
0000013458	03/23/17	RAYMOND ALLYN BUSINESS SUPPLY	EQ NONIN ADD 1K-4999; GUNS;CPU	ADA	10,000.00
0000013459	03/23/17	WILLDAN ENGINEERS & CONSTRUCTORS	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	20,000.00
0000013462	03/27/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	2,998.68
0000013462	03/27/17	SAN DIEGO MECHANICAL & ENERGY	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	15,958.32
0000013463	03/28/17	CREASEY PRINTING SERVICES INC	PRINTING	OFFICE OFTHE VP INSTRUCT	1,036.00
0000013463	03/28/17	CREASEY PRINTING SERVICES INC	PRINTING	OFFICE OFTHE VP INSTRUCT	4,773.88
0000013464	03/28/17	MW MECHANICAL INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,638.00
0000013465	03/28/17	STANDARD DRYWALL INC	BUILDING CONSTRUCTIONS	MATH & NAT HLTH SCI DIVD	3,207.00
0000013467	03/28/17	WEBNAPPMAKERS LLC	MAINT AGR, SOFTWARE	PUBLIC AFFAIRS OFFICE	1,572.00
0000013469	03/28/17	CDW GOVERNMENT	REPAIR/MAINT INSTR EQUIP	NURSING EDUCATION	18,522.13
0000013470	03/29/17	AIR POLLUTION CONTROL DISTRICT	OTHER PERSONAL/CONSULT SVCS	AIR QUALITY (APCD)	779.50
0000013470	03/29/17	AIR POLLUTION CONTROL DISTRICT	OTHER PERSONAL/CONSULT SVCS	WATER QUALITY (SWPPP)	1,420.50
0000013477	03/29/17	MARCO CRANE & RIGGING CO	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	1,128.00
0000013482	03/29/17	DAILY JOURNAL CORPORATION	ADVERTISEMENTS REQ BY LAW	TTIP SOUTH	108.50
· · · · · · · · · · · · · · · · · · ·				Subtotal for Agreements/Services	525,879.17
Repairs					
0000013173	01/10/17	DION INTERNATIONAL	REPAIR/MAINT NONINSTR EQUIP	CABINET & FURNITURE TECH	1,341.97
0000013398	03/08/17	TOLEDO OFFICE EQUIPMENT	REPAIR/MAINT NONINSTR EQUIP	PUBLIC AFFAIRS OFFICE	2,348.39
				Subtotal for Repairs	3,690.36
		vice Agreements			14.05
0000013415	03/10/17	DS WATERS OF AMERICA	WATER	NURSING EDUCATION	16.00



<u>PO #</u>	Date	Vendor Name	Category	<u>Department</u>	Amount
				Subtotal for Annual Maintenance/Service Agreements	16.00
Prop M - Bon	d Money				
0000013358	03/01/17	HMC GROUP	ARCHITECTURE/ENGINEER FEE	PROP M BOND	1,795,680.00
0000013381	03/07/17	GEM INDUSTRIAL ELECTRIC INC	BUILDING CONSTRUCTIONS	PROP M BOND	6,680.00
0000013441	03/20/17	ARIZONA MACHINERY LL	EQUIP NONINSTR, 5K OR MORE	PROP M BOND	6,884.49
0000013461	03/27/17	BLUEBEAM INC	EQUIP TECH NONINSTR 5K OR MORI	E PROP M BOND	3,528.00
0000013475	03/29/17	NV5 INC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	142,420.20

Subtotal for Prop M - Bond Money 1,955,192.69

Total PO Count:	118
Total PO Amount:	\$2,879,332.59

	PALOMAR COLLEGE		chase Orders \$50,000 or More Governing Board Report	Page No. Run Time Run Date	1 10:56:57 AM Mar/30/2017	
<u>PO #</u>	Date	Vendor Name	Category	Department	Amount	
0000013358	03/01/17	HMC GROUP	ARCHITECTURE/ENGINEER FEE	PROP M BOND	1,795,680.00	
0000013428	03/15/17	L.C. PAVING & SEALING INC	BUILDING CONSTRUCTIONS	FACILITIES DEPARTMENT	102,565.00	
0000013447	03/21/17	AZTECH EDUCATIONAL RESOURCES LLC	EQUIP INSTR, 5K OR MORE	CTEE T&I HVAC	57,763.70	
0000013450	03/21/17	BRIGHTVIEW LANDSCAPE DEVELOPMENT INC	MAINTENANCE, GROUNDS	CUSTODIAL SERVICES	94,284.00	
0000013475	03/29/17	NV5 INC	BLUEPRINT/INSPECTION SVCS	PROP M BOND	142,420.20	

-



EXHIBIT N-2 2508 Historic Decatur Rd., Ste. 200 San Diego, CA 92106 SDFoundation.org (619) 235-2300

#### **BOARD** of **GOVERNORS**

CHAIR Connie Matsui

VICE CHAIR, SECRETARY Kay Chandler, CFA

TREASURER Elisabeth Eisner Forbes, Esq.

VICE CHAIR Benjamin Haddad, Esq.

VICE CHAIR Kevin Harris

**VICE CHAIR** Horacio Valeiras, CFA

Yamila Ayad Cindy J. Bertrand Darcy Bingham John Cambon, PhD Constance Carroll, PhD P. Kay Coleman Hal Dunning Robert Dynes, PhD Jacob James Leigh Kole Johnson Steven Klosterman, AIF **Ginny Merrifield** Hollyce Phillips Garry Ridge Donna Marie Robinson Barbara Sawrey, PhD Nancy Spector, Esq.

PRESIDENT & CEO B. Kathlyn Mead SCIENCE & TECHNOLOGY GRANTS PROGRAM

March 1, 2017

Dr. Kathryn Kailikole Palomar Community College District 1140 W Mission Rd San Marcos, CA 92069 <u>Grant ID #: BLSK201780646</u> Please use this number in all correspondence.

Dear Dr. Kailikole:

Congratulations! Palomar Community College District has been selected to receive a \$97,880 grant from the Science & Technology Grants Program.

This grant is made by the approval of The Foundation's Board of Governors to support "Making" Future Technology and Engineering Majors as recommended by the Science & Technology grants review committee.

The period for this grant is <u>March 1, 2017 to February 28, 2018</u>. There will be a program check-in call in May 2017. A progress report will be due on September 1, 2017. A final report will be due by February 28, 2018. In your final report, please inform us of your successes and challenges in attaining the results outlined in your approved proposal and copied below.

- Implementing a six (6) week summer session (Summer Bridge) and a four (4) week winter intersession (AY 17-18) project-based bridging program for students.
- Forty (40) students in the summer and 40 students in the winter participate the bridging program, spending 10 hours per week in the lab gaining hands on experience with advanced manufacturing rapid prototyping tools.
- Palomar College will include \$80,000 in stipend support for student interns, with \$40,000 from TSDF and a matched \$40,000 provided by Palomar College.
- As Palomar College wants to create makerspaces on the main campus and at the South Center to supplement instruction, this pilot program informs the design and purpose of these makerspaces. Outcomes and lessons learned on grant projects are reported to the community.





Page 2 Palomar Community College District

To be eligible for future funding, you must submit a final report informing us of your project outcomes. This does not guarantee future funding.

The San Diego Foundation grant funds may be expended only for chariable, scientifid, lierary or educational purposes. This grant is made only for the purposes stated in this letter and it is understood that these grant funds will be used for such purposes. It is also understood that no variances will be made from the purpose of the grant without The San Diego Foundation's prior written approval.

Any grant funds not expended for the purpose of the grant will be returned to The San Diego Foundation. If funding for this project is received from other sources grant dollars will be returned to The San Diego Foundation.

In acknowledgement, please announce this grant and publicize your project on your website, newsletter and/or other in-house publications in the following manner:

This grant was made possible by The Blasker Rose Miah Fund and The Reuben H. Fleet Foundation Discretionary Fund

Please check with our communications team and consult our online resource for utilizing The San Diego Foundation logo or other promotional materials before doing so: <u>https://www.sdfoundation.org/news-events/logos</u>

Please be prepared to provide the following items during your grant period:

- Data Number of people impacted
- Head Shot of NPO Leaders
- Images
  - a. Original size images in horizontal (landscape) orientation
  - b. Action-oriented (people in action and volunteers doing activities)
  - c. Interaction (people talking and smiling)
  - d. Photo descriptions (including info about who, what, when, where)
- NPO logo in multiple file formats (JPG, PNG, EPS, Adobe Illustrator, Print & Web quality)
- Grant Program Event Calendar
- Video Testimonial(s) from individuals who were helped or impacted by the program
- Written Testimonial(s) from individuals who were helped or impacted by the program
- Social Sharing Blog Post or Press Release

If this letter correctly sets forth your understanding of the terms of this grant, please indicate your organization's agreement to such terms by having the appropriate officer sign the enclosed original of this letter and return it to The San Diego Foundation. Please retain the enclosed "Grantee Copy" for your files. Page 3 Palomar Community College District

If you have any questions, please contact Grants Administration at 619-235-2300 or at grants@sdfoundation.org.

Best wishes,

Kathlyn Mead President & CEO

Accepted on behalf of Palomar Community College District (Grantee) by:

Authorized Signature

Printed Name

Title

Date

.

Cost Reimbursement Subaward Agreement							
Pass	s-through Entity (PTE): Universtiy Auxiliary and F	Research Services	Subrecipient: Palomar College				
PTE	Principal Investigator (PI): Pat Stall		Subrecipient Principal Investigator (PI): Kathryn Kailikole				
PTE	Award No: 121	FAIN:	Awarding Agency: CA Commission on Teacher Crede				
Nov 28	rd Issue Date: Total Amount of Award \$249,978.00		CFDA No: N/A	No: CFDA Title: N/A			
	ect Title: CCTC Integrated Teacher Prepara	and the second se					
and the second	award Period of Performance: :: Jan 1, 2017 End: Dec 31, 2017		Amount Funded This Action: Subaward No. \$ \$ 15,500.00 92259/85048 - Palomar College				
0.2514	nated Project Period (if incrementally funded):		Incrementally Estim	ated Total:	Is this Award R & D		
Start	End: End:	(Attachment 4)	Scost Sharing (Attachme		Yes or	No	
			d Conditions	nt 5)			
:	Attachment 5. In its performance of subaward	award, as descri in Subrecipient' work, Subrecipie	bed above, to Subrec s proposal dated ent shall be an indeper	or ndent entity and	as show not an employee	n in e or agent of PTE.	
		clude current a	nd cumulative costs ( not reference PTE Su t or payments	including cost baward numbe	sharing), subawa r shall be returne	ard number, and	
	A final statement of cumulative costs incurred, including cost sharing, marked "FINAL" must be submitted to PTE's Financial Contact, as shown in Attachments 3A, NOT LATER THAN 60 days after subaward end date. The final statement of costs shall constitute Subrecipient's final financial report.						
1	) All payments shall be considered provisional and subject to adjustment within the total estimated cost in the event such adjustment is necessary as a result of an adverse audit finding against the Subrecipient. PTE reserves the right to reject an invoice, in accordance with 2 CFR 200.305.						
	) Matters concerning the technical performance of this subaward should be directed to the appropriate party's Principal Investigator as shown in Attachments 3A and 3B. Technical reports are required as shown above, "Reporting Requirements."						
i	6) Matters concerning the request or negotiation of any changes in the terms, conditions, or amounts cited in this subaward agreement, and any changes requiring prior approval, should be directed to the appropriate party's Authorized Official Contact, as shown in Attachments 3A and 3B. Any such changes made to this subaward agreement require the written approval of each party's Authorized Official, as shown in Attachments 3A and 3B.						
1	7) Substantive changes made to this subaward agreement require the written approval of each party's Authorized Official as shown in Attachments 3A and 3B. The PTE may issue non-substantive changes to the Period of Performance (check one)  Bilaterally, or Unilaterally. Unilateral modifications shall be considered valid 14 days after receipt unless otherwise indicated by Subrecipient						
8) I							
	9) Either party may terminate this subaward with thirty days written notice to the appropriate party's Authorized Official Contact, as shown in Attachments 3A and 3B. PTE shall pay Subrecipient for termination costs as allowable under <u>Uniform Guidance. 2 CFR 200</u> , or 45 CFR Part 75 Appendix IX, "Principles for Determining Costs Applicable to Research & Development under Grants and Contracts with Hospitals, as applicable.						
10) No-cost extensions require the approval of the PTE. Any requests for a no-cost extension should be addressed to and received by the Authorized Official chments 3A, not less than 30 days prior to the desired effective date of the requested change.							
11) The Subaward is subject to the terms and conditions of the PTE Award and other special terms and conditions, as identified in Attachment 2.							
12) By signing this Subaward Agreement Subrecipient makes the certifications and assurances shown in Attachments 1 and 2.							
13) Terms & Conditions – RESERVED							
By ar	n Authorized Official of Pass-through Entity:		By an Authorized Of	fficial of Subrec	ipient:		
Nam	e:	Date	Name:	Date			
Title:	Director, Sponsored Projects		Title:				

e 1. 1 1. 1

Г

## Attachment 1

## Subaward Agreement

Certifications and Assurances

By signing the Subaward Agreement, the Authorized Official of Subrecipient certifies, to the best of his/her knowledge and belief, that:

#### **Certification Regarding Lobbying**

1) No funds have been paid or will be paid, by or on behalf of the Subrecipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any contract, the making of any grant, the making of any loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any contract, grant, loan, or cooperative agreement.

2) If any funds have been paid or will be paid to any person for influencing or intending to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this contract, grant, loan, or cooperative agreement, the Subrecipient shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," to the Pass-through Entity.

3) The Subrecipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

#### Debarment, Suspension, and Other Responsibility Matters

Subrecipient certifies by signing this Subaward Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any department or agency.

#### Audit and Access to Records

Subrecipient certifies by signing this Subaward Agreement that it complies with the Uniform Guidance, will provide notice of the completion of required audits and any adverse findings which impact this subaward as required by parts 200.501-200.521, and will provide access to records as required by parts 200.336, 200.337, and 200.201 as applicable.

Attach	ment 2	
Subaward	Agreement	
Copy of Prime Award	Terms and	Conditions

Copy of Award Notice (attached 3 pages)

Special terms and conditions:

- 1. Copyrights Subrecipient grants / Shall grant (check one) to Prime Recipient an irrevocable, royalty-free, non-transferable, non-exclusive right and license to use, reproduce, make derivative works, display, and perform publicly any copyrights or copyrighted material (including any computer software and its documentation and/or databases) first developed and delivered under this Subaward Agreement solely for the purpose of and only to the extent required to meet Prime Recipient's obligations to the Prime Award.
- 2. Data Rights Subrecipient grants to Prime Recipient the right to use data created in the performance of this Subaward Agreement solely for the purpose of and only to the extent required to meet Prime Recipient's obligations to the Prime Award.
- 3. Automatic Carry Forward: [ ] Yes [ ] No (If No, Carry Forward requests must be sent to Prime Recipient's Authorized Official contact, as shown in Attachment 3).

Additional Special Terms:

STATE OF CALIFORNIA

. .



COMMISSION ON TEACHER CREDENTIALING

GRANT AWARD CERTIFICATE	00/	CDAM INFO	DARATIC	M				ECEIVED
							EC 1 2 2016	
Nalle 0								-
Program Director Pat Stall					Phone 760-750-4386			VARSC
Program Address				Fax			and a subject of the second sequence	RECEIVE
333 S. Twin Oaks Valley Rd.				Email	pstall@csusm.ec	du &	iflores@csusm.edu	DEC 27 20
San Marcos, CA 92096				County	 /			UARSC
PROGRAM DIRECTOR					San Diego		in an	-
SIGNATURE Car Atal	P				DAT	15	2/12/2016	
	AV	WARD INFORM	MATION	1				1
TERM OF GRANT AGREEMENT TOTAL	GRANT	Year 1, 1st Payment (50% of annual)	Year 1, 2nd (50% of ann		Year 2, 1st Paym (50% of annual)	ent	Year 2, 2nd Payment (50% of annual)	
12/05/16 - 06/30/18 \$250,	,000	\$99,819.50	\$99,8	19.50	\$25,169.5		\$25,169.50	
PROGRAM CATEGORY (CODE & TITLE) 5386 - Integrated Teacher P	repara	ation Grant			RESOURCE CODE	1	REVENUE ACCOUNT 4524000	
ITEM АUT 63602010-0001		NG STATUTE	44259 1				SCAL YEAR 016-2017	
COMMISSION PROGRAM CONSULTANT		PHONE NU			EMAIL ADDRES	s		
Phyllis Jacobson	Contraction of the second	916-323-6090 dgeted funds for the c	urrent budg		Jacobson@( available for the pe			-
expenditure stated within this section.	$ \rightarrow $					ATE	1	-
Commission on Teacher Credentialing Signature	$\neq$	a constant			12	72	DIVD	
	FISCA	AL AGENT INF	ORMA	TION				
Fiscal Agent Michelle Meeks			Title Dire	ector;	Sponsored	d P	rojects	
Organization Name/Mailing Address	3		E	mail mr	neeks@csus	sm.	edu	]
435 E Carmel Street			P	hone76	0-750-4724	4		1
San Marcos, CA 92078			Fax 760-750-4710				1	
Contact person for					750-4703			-
daily operations Nora Santana	Phone 760-750-4703 Email nsantana@csusm.edu				1			
Signature below indicates acceptance of the grant award and an agreement to abide by the grant award conditions as described in the								
Grant Award Terms and Conditions Docum duration of this grant term, questions can b	nent. Init	ial funding will not b	e available	intil after J	anuary 1, 2017. Ti	hroug	zhout the	
/ 、	,	1	5					
FISCAL AGENT In aller Marchall								
SIGNATURE	1111	No		Date 12	12/21/6			
Return 3 completed	ъл		inded P	oaremo	s Fiscal and	Bu	siness Service	s
Return 3 completedMAIL TO:Funded Programs, Fiscal and Business Servicesforms with 3 originalCommission on Teacher Credentialing							~	
signatures to: 1900 Capitol Avenue								

1900 Capitol Avenue Sacramento, CA 95811-4213
#### Commission on Teacher Credentialing Integrated Undergraduate Grant Program Special Terms and Conditions November 2016

- 1. The Grantee must carry out its plan as indicated in the proposal and budget and as approved by the Commission (CTC). CTC staff will monitor evidence of progress in accordance with the funded proposal.
- 2. Project funds are for the amount indicated under the "Award Information" listed on the Grant Award Agreement Certification of Acceptance Form (GAC). All expenditures must be related to the activities in the approved proposal and budget. Any variation in budget categories that exceeds ten percent (10%) of what was submitted in the proposed budget requires prior approval from CTC.
- 3. All approved funds for this grant must be legally obligated or expended by June 30, 2018. All funds not legally obligated or expended by June 30, 2018 must be returned to the CTC at the address below no later than September 30, 2018.
- 4. The Grantee agrees to submit reports and other data as required by CTC. Further instructions regarding data collection and reporting will be provided by the CTC.
- 5. Expenditure reports will be used to account for and monitor funds expended within the program. A final expenditure report must be submitted as soon as all grant funds have been expended, but is due no later than September 30, 2018 to:

Commission on Teacher Credentialing Fiscal and Business Services Attn: Contracts 1900 Capitol Avenue Sacramento, CA 95811-4213

- 6. Expenditures shall comply with all applicable provisions of federal, state, and local rules, regulations and policies related to the administration, use, and accounting for public school funds, including but not limited to, the Education Code of the State of California.
- 7. The Grantee shall comply with the Drug-Free Workplace Act of 1990 (Government Code section 8350 et seq.), Government Code sections 12990(a-f) and CCR, Title 2, Section 8103 (nondiscrimination for non-public entities, and Public Contract Code section 10295.3 (domestic partners).
- 8. The Grantee agrees to be subject to examination and audit by the State Auditor General for a period of three years after final payment under this agreement or until audited by the State, whichever occurs first, and all records shall be available for inspection or audit upon reasonable notice by the State Auditor General. The Grantee shall furnish detailed itemization of, and retain all records relating to, direct expenses paid to the Grantee hereunder and which are incurred during the performance of this grant agreement. Such records shall be maintained for a period of three years after final payment of this agreement or until audited by the state, whichever occurs first, and shall be available for inspection or audit upon reasonable notice by the State Auditor General.
- 9. The Grantee must sign three (3) originals of the Grant Award Agreement and Certification of Acceptance (GAC) and return to the CTC prior to issuance of the first funding allocation. State processing time is about four to six weeks. Send the signed agreement to:
  - Commission on Teacher Credentialing
  - Fiscal and Business Services

Integrated Undergraduate Program -- Special Terms and Conditions, November, 2016

	Attachme Subaward Ag	Subaward Number: 92259/85048 - Pale		
	Pass-through En	192209/00040 - Pal		
Pass-thr	ough Entity	, .		
Name:	University Auxiliary and Research Services Con	'n		
	435 E. Carmel Street	Ρ		
Address:	435 E. Carmel Street			
City:	San Marcos		State: CA	Zip Code: 92078-4362
Pass-thr	ough Entity's Administrative Contact			
Name:	Michelle Meeks			
Address:	435 E. Carmel Street			
City:	San Marcos		State: CA	Zip Code: 92078-4362
Telephor	ne: (760) 750-4724	Fax:	(760) 750-4710	
E-mail:	mmeeks@csusm.edu		441 S2 0	
Pass-thro	ough Entity's Principal Investigator			
Name:	Pat Stall			
Address:	333 S. Twin Oaks Valley Road			
City:	San Marcos		State: CA	Zip Code: 92096-0001
100	ne: (760) 750-4386	Fax:	State. OA	Zip code. 92090-000
E-mail:	pstall@csusm.edu			
	bugh Entity's Financial Contact			······································
Name:	Nora Santana			
Address:	435 E. Carmel Street			
City:	San Marcos		State: CA	Zip Code: 92078-4362
	ne: (760) 750-4703	Fax:	(760) 750-4710	
E-mail:	nsantana@csusm.edu			
	bugh Entity's Authorized Official			
Name:	Michelle Meeks - Director, Sponsored Projects			
Address:	435 E. Carmel Street			
City:	San Marcos		State: CA	Zip Code: 92078-4362
Telephon	ne: (760) 750-4724	Fax:	(760) 750-4710	
E-mail;	mmeeks@csusm.edu			NON-FDP Version 1.13.1

	Suba	ttachment 3B ward Agreement ecipient Contacts	Subaward Number: 92259/85048 - Palo
Subrecipie	ent Place of Performance		
<sub>Name:</sub> F	Palomar College		
Address: 1	140 West Mission Road		
City: S	San Marcos	State: CA	Zip Code + 4: 92069-1487
EIN No.:	Institution Type:		(Look up) 52005-1407
ls Subrecipie	ent currently registered in SAM.gov? Yes No		
Is Subrecipie	ent exempt from reporting compensation?	No	
lf no , pleas	e complete 3B page 2	-	
DUNS No.:	Parent DUNS No.:	Congressional D	strict: Congressional District:
Subrecipie	nt Administrative Contact		
	bbie McBrayer		
Address: Pa	lomar College		
114	40 West Mission Road		
City: Sai	n Marcos	State: CA	Zip Code: 92069-1487
Telephone:	(760) 744-1150	<sup>Fax:</sup> (760) 761-3584	
E-mail:	dmcbrayer@palomar.edu		
Subrecipie	nt Principal Investigator (PI)		
	thryn Kailikole		
	lomar College		
	40 West Mission Road		
	n Marcos	State: CA	Zip Code + 4: 92069-1487
Telephone:	(760) 744-1150	<sup>Fax:</sup> (760) 761-3584	
E-mail:	kkailikole@palomar.edu		
	nt Financial Contact		
Name:			
Address:			
City:		State:	Zip Code:
Telephone:		Fax;	
E-mail:			
Subrecipie	nt Authorized Official		
Name:			
Address:			
City:		State:	Zip Code:
Telephone:		Fax:	
E-mail:			NON-FDP Version 1.13.1

#### Attachment 4

#### Subaward Agreement

**Reporting Requirements** 

Pass-through Entity will check all that apply that the Subrecipient will agree to:

A Final technical/progress report will be submitted to the Pass-through Entity's Principal Investigator identified in Attachment 3 within 90 days after the end of the period of performance. Monthly technical/progress reports will be submitted to the Pass-through Entity's Financial Contact identified in Attachment 3, within 90 days of the end of the month. Quarterly technical/progress reports will be submitted within thirty (30) days after the end of each project quarter to the Pass-through Entity's Administrative Contact identified in Attachment 3. Technical/progress reports on the project as may be required by Pass-through Entity's Administrative Contact  $\checkmark$ in order that Pass-through Entity may be able to satisfy its reporting obligations to the Awarding Agency. Annual technical /progress reports will be submitted within 90 days prior to the end of each project period to the Pass-through Entity's Administrative Contact identified in Attachment 3. Such report shall also include a detailed budget for the next budget period, updated Other Support for key personnel, certification of appropriate education in the conduct of human subject research of any new key personnel, and annual IRB or IACUC approval, if applicable. In accordance with 37 CFR 401.14, Subrecipient agrees to notify PTE's Financial Contact identified in Attachment 3A within 90 days after Subrecipient's inventor discloses invention(s) in writing to Subrecipient's personnel responsible for patent matters. The Subrecipient will submit a final invention report using Awarding Agency specific forms to the PTE's Principal Investigator identified in Attachment 3A within 60 days of the end of the period of performance so that it may be included with the PTE's final invention report to the Awarding Agency. A negative report is not required. A Certification of Completion, in accordance with 2 CFR 200.201(b)(3), will be submitted within 90 days after the end of the project period to the Pass Through Entity 's Administrative Contact Attachment 3 (for Fixed Price subawards only.) identified in Property Inventory Report; frequency, type, and submission instructions listed here and only to be used when required by PTE Award

#### Other Special Reporting Requirements

Attachment 5					
Cost Reimbursement Research Subaward Agreement					
State	ment of Work(SOW)		Cost Sharing		Budget
If s	Belov SOW exceeds 4000 cł	Statemen vor V Att naracters, include	ached 1 pa	iges ard Project Desc	cription
Cost Sharing:		Yes, Amount	\$	No No	
	Below	Budget Inf		iges	
ndirect Cost Rate (IDC) A	pplied <sup>0.00%</sup> on		OC , or 🖌 other	Direct Costs Indirect Costs Total Costs	\$14,999.00 \$501.00 \$15,500.00

Version 1.10.2017

#### Statement of Work

Palomar College will provide all personnel and purchase appropriate supplies to facilitate the work and subaward activities as identified in the CCTC Integrated Teacher Preparation Project grant awarded to CSUSM with Palomar College as a Sub Recipient. Specific activities to be implemented and administered for the duration of the one year period January 1, 2017 through December 31, 2017 include:

- 1. Provide the following to successfully support the creation and successful implementation of appropriate Integration Teacher Preparation curriculum:
  - a. Palomar College will have one mathematics faculty member design and develop curriculum materials to satisfy Ed 350 Course at CSUSM to fulfill the goals in the Integrated Teacher Preparation Project.
  - b. Palomar College will have one life sciences faculty member design and develop curriculum materials to satisfy Ed 350 Course at CSUSM to fulfill the goals in the integrated Teacher Preparation Project.
- 2. Provide the following to successfully support the creation of permanent pathways and cohorts through curriculum, culminating in a seamless transfer to CSUSM.
  - c. Palomar College will have two guidance counselors design and implement pathways for a cohort in Liberal Studies with/STEM Emphasis.
  - d. Palomar College will provide two and three year class schedules to provide cohesive pathways for the above cohorts towards a seamless transfer to CSUSM.
- 3. Work with CSUSM staff and faculty to expand and enhance the current model guaranteed transfer and admissions support program (GTASP) where transfer students will be provided guaranteed admission into a CSUSM Teacher Preparation program if they meet a prescribed set of criteria and receive clear guidance on the best transfer pathway.
- 4. Create marketing materials for recruitment of students to participate in the Palomar College cohorts as they work to achieve their desired ambition of becoming a math or science instructor in the K-12 grades.
- 5. Participate on councils that will establish inter-disciplinary and cross-institutional faculty professional development activities designed to create and implement program improvement initiatives to address common issues such as the need to: provide faculty development activities to focus on innovative pedagogy, provide linkage to insure for correct course articulation between the partner institutions; and to develop similar course content in science courses at the partner institutions.
- 6. Provide documentation and progress reports for all Palomar College work with activities identified in the grant.

## **Budget Information**

PALOMAR COLLEGE	
	Funds
Object Class	Requested
<b>Personnel Salary/Benefits</b>	
PC Curriculum Development, 2	
Faculty	\$6,000
PC Cohort Development, 2	
Counselors	\$3,500
PC Admin. Asst.	\$2,500
Subtotal Personnel	\$12,000
Marketing/Printing/Postage	\$3,500
PC TOTAL DIRECT CHARGES	\$15,500

1.1.1



PRESS RELEASE Contact: Paige Marlatt Dorr Office: 916.327.5356 Cell: 916.601.8005 Office E-mail: <u>pdorr@cccco.edu</u> April 4, 2017

## Chancellor Eloy Ortiz Oakley Congratulates 14 California Community Colleges and Community College Districts for Winning Award for Innovation in Higher Education

SACRAMENTO, Calif. – California Community Colleges Chancellor Eloy Ortiz Oakley congratulated the 14 California community colleges and community colleges districts that they won a \$25 million state award for developing innovative programs to increase completion rates and make college more affordable. The Committee on Awards for Innovation in Higher Education announced the awards on Monday. The money will be split among the winning campuses and districts.

"I extend my congratulations to all of the winning districts and colleges for earning this prestigious and well-deserved award," said California Community Colleges Chancellor <u>Eloy Ortiz Oakley</u>. "Boosting completion rates and reducing college costs are among the highest priorities for all three higher education systems in California. The schools recognized today are leading the way when it comes to making these twin goals a reality for this state."

California's 2016-17 budget includes \$25 million for the Awards for Innovation in Higher Education program. This year's awards recognized California districts and colleges that help reduce the time it takes students to complete degrees and credentials, reduce the total cost of attendance for students, or do both. The legislation specifically highlights the state's interest in efforts to:

- Redesign curriculum and instruction, such as the implementation of three-year bachelor's degrees.
- Allow students to make progress toward completion of degrees and credentials based on their demonstration of knowledge and competencies, including skills acquired through military training, prior learning, and prior experiences.
- Create programs that make college more affordable by making financial aid and other supports and services more accessible, including by increasing the number of students who apply for these programs, or by reducing the costs of books and supplies.

A committee consisting of the state's director of finance, four members selected by Gov. Jerry Brown, an appointee of the state Senate Committee on Rules and an appointee of the Speaker of the state Assembly review the applications and select the winning campuses.

The committee selected the following award winners:

\$2 million awards

- Cuesta College
- Evergreen Valley College
- Los Angeles Trade-Technical College
- Los Rios Community College District
- Palomar Community College District
- Riverside Community College District
- Santa Monica Community College District
- Shasta College
- Sierra College
- South Orange Community College District
- West Hills Community College District

#### \$1 million awards

- Laney College
- Los Angeles Valley College
- West Hills Community College District

A list of the announced and the submitted applications can be found here: <u>http://www.dof.ca.gov/programs/Education/Index\_Innovation\_Awards.html</u>

The California Community Colleges is the largest system of higher education in the nation composed of 72 districts and 113 colleges serving 2.1 million students per year. Community colleges supply workforce training, basic skills education and prepare students for transfer to four-year institutions. The Chancellor's Office provides leadership, advocacy and support under the direction of the Board of Governors of the California Community Colleges. For more information about the community colleges, please visit <u>http://californiacommunitycolleges.cccco.edu/</u>.

#### State of California Awards for Innovation in Higher Education Palomar Community College District

#### Section A. Cover Page.

#### **Contact Information for Application Coordinator:**

Kathryn Kailikole, EdD, Interim Dean, Mathematics and the Natural and Health Sciences Palomar Community College District <u>kkailikole@palomar.edu</u>, 760-744-1150 Ext. 2253, 1140 West Mission Road, San Marcos CA 92069-1487

#### List of Participants:

Palomar Community College District

#### Abstract:

As a 2-year institution, Palomar College experiences concerns and phenomena experienced in Community Colleges nationally. Current schedule design is cafeteria style course selection with too many choices and without clear guidance for students toward specific pathways. There is no cross departmental dialog and planning regarding the scheduling of courses, resulting in required courses in pathways being scheduled at the same or creating impossible schedules for students. There is also little dialog between academic departments and student support services resulting in disjointed support mechanisms such as tutoring, skills building workshops, etc. Establishing intentionally scheduled learning communities for an entire 2-year pathway allows the college to (1) provide a manageable schedule for students interested in pursuing impacted and high demand STEM pathways; (2) provide better access to impacted and high demand STEM courses; (3) integrate enrichment workshops and academic supports (such as tutoring) into the learning community schedule; and (4) most importantly, accelerate students through a 2-year program to degree and transfer to a 4-year institution. With tight lab and classroom resources, Palomar intends to integrate new technologies such as pre and post virtual labs and group web assignments so students have ongoing access to resources and introduce new small group study spaces with integrated technology which allow faculty and students to work collaboratively on the virtual labs and group web assignments. Lastly, Palomar will integrate 3-D design and "making" into traditional math and science courses – Life and Earth Sciences, Chemistry, Physics - to connect theoretical and practical knowledge and skills.

#### **Contact Information for Representative of Fiscal Agent:**

Debra McBrayer Palomar Community College District <u>dmcbrayer@palomar.edu</u>, 760-744-1150 Ext. 2253, 1140 West Mission Road, San Marcos CA 92069-1487

#### Assurance and Signature.

I assure that I have read and support this application. I understand that, if this application is chosen for an award, Palomar Community College District will serve as the fiscal agent for the award and that the responsibility of the fiscal agent includes distribution of funds to any other participants in the application pursuant to any agreement between the participants. I also understand that, if this application is chosen for an award, the Committee on Awards for the Innovation in Higher Education may request submittal of reports or other information.

Joi Lin Blake, Ed.D., Superintendent/President

#### Section B. Narrative Response to Application Items.

1. From the perspective of students, what is the problem you are trying to solve?

Lack of Clearly Defined Pathways; Access to Critical and Required Courses; Student Preparedness and Success; Disjointed Student Support Services. Palomar College changed to block scheduling in the fall of 2017. Even though scheduled class meeting times are now in fixed and predictable blocks, the scheduling of courses remains cafeteria style with no coherent pathway. Without intentionality behind course scheduling, the set of courses a student needs to take may not be available, have conflicting times, or require an untenable schedule. For example, students who have additional responsibilities, such as children and/or work, often cannot reasonably schedule their courses within set timeframes so that they can carry the required course units to be full-time students. These students frequently become part-time, increasing their risk of not completing the degree. Moreover, inability to enroll in needed courses scheduled at favorable times prompts students to seek enrollment at other colleges; ultimately students enroll part-time at more than one college.

For the spring 2017 schedule, 270 of 590 classes in the Mathematics and Natural and Health Sciences Division (MNHS) have waitlists with a total of 1250 students on these waitlists. Many of the students on the waitlist are first year students who have lower priority than continuing students, many of whom are repeating the course. Students from CSU San Marcos also enroll in classes at Palomar College while also enrolled at the CSU. The reasons for enrollment vary from preferred scheduled time, instruction and in ability to access course at CSUSM. For AY 2015-2016, 984 of the 1951 instances in which a CSUSM student was enrolled in a Palomar class were in STEM pathway courses. Palomar College resources, labs and classroom spaces have been maximized. In order to address class access issues we need to utilize technologies which allow for hybrid, online and virtual classroom while still maintaining fidelity to pedagogy and integrity of curriculum and student learning.

Most students who take the College's placement test are placed in *below college-level* coursework. Students who arrive at Palomar prepared for transfer-level coursework complete their educational goals, while those who are placed into *below college-level* coursework are not as successful. In 2016, 72.7% of prepared students either earned a degree or certificate or transferred within six years of entry, while only 45.3% of unprepared students completed their studies within six years of entry. Additionally, 30-unit completion rates differ between unprepared (64.7%) and prepared (75.9%) students. Research on assessment suggests that many students who place below college level (i.e. unprepared) are actually prepared and could be successful in transfer-level courses. Restructuring placement and creating 2-year learning communities will address obstacles to more timely completion.

Palomar has established a significant number of academic and student support structures, yet they have not been well-aligned or connected to a student's program of study. Student feedback has shown that while students value such services as advising, computer labs, and tutoring, they often do not use them or indicate a lack of awareness of their availability. A need exists to align the multiple student and instructional support services together in a coherent program of study that starts well before the students enter college, then provides appropriate support and guidance along the entire educational pathway.

#### 2. What is the innovation?

Palomar College is seeking funding to develop and establish a learner centered paradigm through *STEM Academies* that organizes the curriculum pathways to associate and certificate degrees in STEM fields. For students interested in transferring into STEM majors at 4-year institutions, specifically in the UC and CSU systems, the STEM Academies align curriculum plans, made up of articulated courses, at Palomar to *lower-division major courses* at the UC's and CSU's. That is, the STEM Academies are coherent collections of courses with connected supports in a planned two- to three-year schedule to transfer into STEM majors at the university toward baccalaureate degrees. This funding request will be used to build on previous work supported by US Department of Education Title III and V grants.

Through establishing the STEM Academies, Palomar will develop the structure for "guided pathways" designed to improve academic success, including innovative and customized instruction courses designed to help retain students and move the students rapidly into core courses and through program completion, and will target outreach to Hispanic and other student populations underrepresented in STEM majors increasing the number of these students attaining degrees in the STEM fields.

The STEM Academies (Figure 1) will be designed to increase student continuous full-time enrollment leading to degree and/or transfer. For these STEM Academies, Palomar administration, faculty and student support services will work in conjunction to build schedules of coordinated sets of courses over four to six semesters that principally fit curriculum pathways to degree and/or transfer while also clustering the sets of courses into compact and reasonable weekly schedules. The STEM Academies will be based out of the MNHS Division and the College's STEM Center.



#### Figure 1: Palomar College STEM Academies: 2-year to 3-year design

With the variety of STEM fields from which a student can choose, the STEM Academies are made up of macro-majors which share core *lower division* courses. In organizing the STEM Academies by macro-majors, student cohorts can more easily be created given the common courses that students will need to take in specific categories of majors such as Life and Health Sciences. The four academies in the STEM Academies are:

- Life and Health Sciences Academy (Biological Sciences, Nursing, Pre-med and Prenursing)
- Physical Sciences Academy (Earth Sciences, Chemistry, Physics)
- Mathematical Sciences and Engineering Academy (Mathematics, Statistics, Computer Science and Engineering)
- Social and Behavioral Sciences Academy (Psychology, Economics and Sociology)

We expect that student cohorts in the academies will be fluid as student schedules change; personal and work demands require switching to a cohort with a more tenable schedule; or students change their major.

The STEM Academies provide an educational experience that develops in students the confidence to learn and capability to keep pace with shifts in knowledge and technological innovation, as well as the ability to participate in a knowledge-sharing environment. In particular, faculty will be designing or redesigning noncredit Supplemental Instruction courses that are linked to core STEM courses. In the design or redesign, faculty will be focused on employing learner-centered pedagogies to shape curriculum that allows students to work collaboratively in order to gain facility with the discourse of and ways of knowing within the relevant STEM field. Historically, SI's have been led by students; this method has been problematic. Students do not have the depth of knowledge in the STEM fields to facilitate and guide the type of deeper learning we wish to effect. The student led SI's cannot be scheduled as a noncredit course, so we often have scheduling conflicts with students' schedules and room schedules. Lastly, faculty led SI-Learning Communities are sustainable after the life of the grant in that they will have been integrated into regular semester schedules and always attached to courses in the STEM Academy pathways. However, peer support is crucial and students will be embedded as learning assistants, tutors and peer coaches in the STEM Academies.

With tight lab and classroom resources, Palomar intends to integrate new technologies such as pre and post virtual labs and group web assignments which allow for hybrid, online and virtual classroom. However, having student on-campus for the STEM Academies is critical. So, Palomar intends to optimize poorly utilized space to create new small group study spaces with integrated technology which allow faculty and students to work collaboratively on the virtual labs and group web assignments. The small group study spaces are created using cutting edge furnishings and technology; no major renovations or remodeling need occur. In creating these new spaces, learning can move outside of the traditional classroom and lab spaces while still being on-campus. Lastly, Palomar will integrate 3-D design and "making" into traditional math and science courses – Life and Earth Sciences, Chemistry, Physics – to connect theoretical and practical knowledge and skills. Again, the introduction of a 3-D design and "making' space requires little renovation and the introduction of cutting edge furnishings, technology and equipment.

#### 3. How will you implement this innovation?

Given the number of services and related activities undergirding the STEM Academies, it is easier to keep services and related activities organized under specific headings or services categories: (1) supporting curriculum, (2) supporting operations, and (3) supporting programming.

Supporting Curriculum. The first category, supporting curriculum (see Table 1), includes the development curriculum pathways through investigation of articulation agreements and existing Palomar AS degrees. Since the curriculum pathways are specific to the field, faculty liaisons for the ten departments represented in the academies will investigate and report on the UC and CSU pathways specific to their field and the integration of the pathway into an existing Palomar AS degree. The faculty liaison will have release time to do this work and a budget to build a relationship at sister departments at CSU San Marcos, San Diego State, UC San Diego, UC Riverside and UC Irvine. We are asking the faculty liaisons to build these relationships in order to have discussions regarding content and pedagogies used in complimentary lower division major courses. We feel the exchange will help faculty from Palomar understand the expectations of faculty at the CSU's and UCs. Moreover, faculty from the CSU's and UCs will then have a better understanding of the rigor of the curriculum at the community college and the quality and experiences of the Palomar student. The faculty liaisons are responsible for holding four articulation summits (once a year in the future) for CSU, UC and CCC faculty to have discussions on pedagogy, learning models, effective teaching strategies, articulation issues and student preparedness to transfer. The faculty liaisons will work closely with Palomar's Articulation Officer as well as the Counseling Liaison to the STEM Academies. The faculty liaisons will also work closely with Enrolment Services, Department Chairs and Deans each semester as new sets of linked courses are scheduled.

#### Table 1: Supporting Curriculum Start-up Activities for June 2017- June 2019

- I. Articulation and Curriculum Pathways Faculty Liaisons for the departments complete articulation tasks and establish relationships with sister departments.
- II. Develop noncredit Supplemental Instruction/Learning Communities Faculty teaching core Academy courses develop, test and revise curriculum for SI/Learning Communities to be used by other faculty.
- III. Curriculum development for Summer College Bound and Summer Project-based Design or Research Program and Service/Community Driven Research Project/Internship

*Supporting Operations.* The most critical facet to the STEM Academies is scheduling the sets of courses that not only meet the core course requirements of a curricular pathway but also form the cohort for which students may remain in during their two to three year tenure at Palomar College (see Table 2). The scheduling of these sets of courses will require the participation of the faculty liaisons, Department Chairs, Deans, the Vice President of Instruction and Enrollment Services. Once the sets of courses are schedule then the set will become a standard part of the semester schedule. To achieve these schedules, the previously named parties will have scheduling meetings over the summer to create the 2- and 3-year schedules for the STEM Academies.

Palomar is in the process of revamping its technologies that will support the tracking of student persistence and performance for example Student Lifecycle Management software. As new software or upgrades occur, we have agreed that the STEM Academies and those working with them will pilot adoptions of technologies and provide feedback. These updated and new technologies will allow faculty and staff to monitor student progress; students will be able to monitor their own progress as well.

During the summer, Palomar College will install the new small study group spaces and the 3-D design and "making" space in the Natural Sciences Building.

#### Table 2: Supporting Operations Start-up Activities for June 2017- June 2019

- I. Schedule Cohort Courses for the STEM Academies during summer
- II. Tracking Students Establish student tracking projects with Palomar IT and Enrollment Management to pilot adoptions of technologies that will support the tracking of student persistence and performance.
- III. Install new spaces: furnishings, technology and equipment

*Supporting Programing.* The supporting programing (see Table 3) for the STEM Academies are designed to build a broader community across the different academies while also celebrating STEM fields and learning; developing skills such as using journal databases to find research articles; learning self-regulation strategies; and participating in activities that mitigate stereotype threat and foster identity development. Staff and faculty will be develop, test and revise fifteen workshops over a two-year span.

## Table 3: Supporting Programming Start-up Activities for June 2017- June 2019

- I. Development of cross-cutting skills building workshops that student will be able to use beyond their time at Palomar College
- II. Colores de STEM Celebrating the diversity and magnificence of STEM and the contributions of underrepresented populations to STEM fields
- III. Professional Development for Faculty and Staff

Colores de STEM is a celebration of the diversity and magnificence that can be found in STEM fields and celebrates the contributions to STEM by diverse populations. Colores de STEM will bring in underrepresented scientist, engineers, and doctors in an ongoing speaker series/shows. The speaker series/shows will be open to local community and K-12 organizations.

We are proposing two Professional Development series that every faculty working in the STEM Academies will have to complete. The use of technology will be a key feature in the STEM Academies, classrooms, cohorts and Colores de STEM. It is imperative that our faculty and staff are comfortable and have facility with technology. Therefore, one of the two professional development series is "Integrating Technology into the Classroom and Curriculum." The other skill set that is mandatory for our faculty and staff is the ability to work with diverse populations and to understand "other ways of knowing." This skill set will be critical for the success of our diverse students in the STEM Academies. The other professional development series is "Working with and Teaching Diverse Students." There will be five professional development workshops in each series for a total of ten professional development workshops.

4. How does this innovation align with other efforts you are undertaking, and how does this relate to other efforts in higher education in California?

Palomar College has set in motion the creation of an infrastructure that supports student success and transfer. Through Federal funding, Palomar established the Teaching and Learning Center (TLC) and STEM Center and expanded services in the Math Center. The three centers form the core of support for student successful transition to the college; ongoing tutorial support; and space for students to study. The TLC and Math Center work in conjunction with academic departments to provide Summer Bridge programs in math, Math Jam, English as a second language, ESL Jam, and writing, Write On. The STEM Center works in conjunction with academic departments to offer tutorial support in science courses, academic counseling and STEM career advising. The 2015 Palomar-CSUSM Title V HSI proposal focused on increasing student success in STEM and transfer to California State University, San Marcos (CSUSM) into STEM majors. To accomplish this goal Palomar proposed to focus on developing accelerated basic skills courses in ESL, reading and mathematics (fundamental skills and pre-algebra); building articulation and relationships with local K-12 school districts and continuing to build on the relationship between Palomar and CSUSM. Palomar envisions the Innovation funding as an opportunity to continue to shape a transformative infrastructure by creating the STEM Academies using the "guided pathways" model as recommended in Redesigning America's Community Colleges (Bailey, Jaggars, and Jenkins, 2015) involving the creation of student cohorts and focusing on degree completion, both certificate and associate degrees, leading to transfer (as recommended by National Research Council and National Academy of Engineering, 2012). In addition, the CCC Chancellor's Office is asking colleges to adopt these guided pathways.

Palomar has built strong relationships with the 11 high school feeder districts within the Palomar Community College district. We intend to recruit students from these high schools for the STEM Academies. Palomar has partnered with San Marcos Unified School District to create the Palomar Promise program which provides financial support to San Marcos high school graduates. As currently designed, Palomar expects to serve approximately 75 students with this program. The College is piloting a math preparatory program with San Marcos Unified School District, where students who have placed into below college level math can take Palomar math courses on their high school campus. If they pass these courses, students are eligible to enter college-level math as a Palomar College freshman. Moreover, the College has developed placement models that takes into account student high school GPA, last course completed, and grade in last course completed for English, reading, and mathematics.

Palomar has established 12 ADTs with an additional 7 under development. The College is working with Mira Costa and CSUSM to improve collaboration and implementation of ADTs. The College has created outreach materials and communication regarding these ADT's.

Lastly, the MNHS Division redesigned a few classrooms, labs and study spaces with cutting edge furnishing, equipment and technology. The redesign has promoted an increase in active learning, flipped classrooms, use of advanced technologies in the classroom, and student collaboration. The new redesign has increased the number of active learning classes and has been widely well received by administrators, faculty, staff and students.

5. How could this innovation be scaled up within the setting in which you work and replicated in other areas in California?

The premise of the proposed project and the resulting design is to engender systemic change and produce sustainable strategies and supports beyond the life of the funding. The scheduling of sets of classes into two- to three-year curriculum pathways will last far beyond the grant. Once the sets of classes are scheduled and linked together, the schedule will continue to rollover from fall semester to fall semester or spring semester to spring semester. Sets of classes can be scheduled to cluster in the morning or evening or particular days of the week. In having scheduled large collections of sets of classes, students will have choice but the choice is not a cafeteria style selection of individual courses but rather schedules that best fit the students' personal and life demands.

In addition to the scheduling of curriculum pathways, the curriculum developed, tested, and refined for Supplemental Instruction, summer project-based courses, and skills building workshops will last beyond the life of the grant. Once a curriculum is established and in the course catalog, the course is then supported by college and state funding by the number of students enrolled. Tutoring or other student positions created during the grant always run the risk of not being supported by the college beyond the life of the grant however faculty positions are dependent on course availability and enrollment demand. The STEM Academies courses are noncredit so that they do not negatively impact student financial aid eligibility but the college still receives state funding for the number of students enrolled. Hence, the faculty designed and led STEM Academies courses will continue to be taught. Similarly, the courses that either fulfills a GE or core course depending on the student's major. Whether noncredit or credit courses the summer programming can be sustained through positive enrollment.

The STEM Academies design and courses will be used as a template for scaling *Academies* to non-STEM fields at Palomar College. In addition, the operational infrastructure developed for the STEM Academies, such as the student tracking systems, will be scaled to the entire college.

Given Palomar College is part of the California Community College (CCC) system, credit and non-credit courses developed at the college become established as a viable course for other colleges in the CCC system. Palomar has and continues to participate in CCC system initiatives including for example the implementation of student tracking systems. Palomar provides feedback to colleagues in CCC regarding use and best practices. Palomar College will also invite other community colleges to participate in the STEM Academies articulation summits with UC's and CSU's. Once these summits are established, Palomar will continue to support and host an annual summit.

Palomar College has an existing relationship with Labster, Inc., a creator of virtual labs and classrooms. Existing virtual labs exist for some of the STEM courses. Palomar faculty will work with Labster to create other virtual labs and classrooms for the STEM Academies, Once the virtual labs and classrooms are created, Palomar will have continued access to them. Labster works with the CSU system and several UC's. The virtual labs and classrooms are Cloud based and can be accessed inside and outside of the classroom.

6. What evidence suggests that this innovation would be effective in addressing the problem identified in your response to Item 1 and implemented successfully?

Lack of Clearly Defined Pathways. The innovation, STEM Academies, is designed to directly address the organization and creation of not only clearly defined pathways but also intentionally scheduled courses in the pathways. STEM Academies are 2-year and 3-year intentionally scheduled learning communities which will allow students to complete the courses designated in a degree or transfer pathway for STEM majors. Access to Critical and Required Courses. Students in the academies will have priority enrollment; faculty and administrators from different academic departments will coordinate the scheduling of related courses so that the overall schedule for the students is manageable and hopefully will not unnecessarily impinge upon other student responsibilities. Student Preparedness and Success. The STEM Academies are designed to meet students where they are at both developmentally and academically. The academies have a 2-year accelerated design for students who are prepared to enter college-level courses and a longer runway 3-year design for students who are underprepared or unprepared for college-level courses. Palomar will also be implementing a multiple measures model for placement of students to avoid placement into below college-level courses. Counselors working with students in the STEM academies will be advocating for students to be placed in college-level courses when the student has demonstrated past academic success and the willingness and eagerness to enroll in the STEM Academies. To promote student success and well-being, STEM Academies include tutoring, workshops and counseling meetings which are scheduled and integrated into the schedule of classes each semester of the academies. Disjointed Student Support Services. The integration of student support services (i.e. tutoring, workshop, counseling meetings) will address the current disjointed delivery of such services. Students will meet regularly with faculty, counselors and peer coaches who will guide and support students in understanding the pathways, major and college requirements, and provide support for addressing developmental skills for success in 4-year colleges and life in general.

Many of the proposed activities in the innovation require one time funds to help establish processes and infrastructure. In addition, Palomar's current funding fully or partially supports several of the proposed activities (e.g., multiple measures assessment, outreach to high schools, First Year Experience workshops). Through multiple Title V and III grants, Palomar has worked to create an infrastructure that supports student success and transfer and has learned from these experiences to make constant improvements to the MNHS Division and the campus at large. Palomar has strong financial aid programs, general academic and career counseling, assistance to veterans and student health services, and several programs that work to increase the success of underrepresented, first-generation, low-income, and other disadvantaged students. The college has federally funded TRIO programs, state funded Extended Opportunity Programs and Services, and Disabled Student Services programs. Palomar College has a full-time articulation officer to maintain close linkages with its more than 44 feeder high schools and to facilitate articulation of courses and programs from high school through university. Palomar's committee and governance structures provide broad input into institutional decisions and facilitate strong working relationships between academic programs and student services.

7. What information will you use to assess the success of this innovation in addressing the program's goals, and how will that assessment be used to inform future efforts?

#### Data Elements and Collection Procedures

#### Activity Data Elements

The evaluation activity data elements and the data collection measures to be used include:

Number of students enrolled in STEM Academies (courses, workshops, etc.) as measured via the tracking of a STEM Core/Pathways student group in the institution's database.

Number of students receiving STEM awareness and outreach services as measured through documentation of student participation and an automated student sign-in tracking program.

Number of students receiving student support services through the STEM Academies. This will be measured through a sign-in tracking program and project records of participation.

Number of students participating in nonacademic student support activities. This will be measured through project records of participation.

Number of faculty participating in cross-institutional meetings and professional development activities. This will be measured through project records of meeting participants and professional development participants along with periodic surveys of participants to assess their use of specific instructional methodologies.

Number of STEM students participating in transfer preparedness and peer mentoring activities.

Student grades, GPA, term-to-term persistence and completion elements, including time to completion, will be collected via the institutions' databases.

#### Student Outcome Measures

The Research Office at Palomar will collect the student outcome data elements needed for project evaluation. The baseline indicator for each will be determines using AY 2016-2017 outcomes. Measures to be used in the evaluation and the two-year target for each include (1) Percentage of underrepresented students identifying a STEM focus of study (increase 40%); (2) Percentage of underrepresented students and other students receiving benefits from grant activities who return for the next year (10% increase); (3) Percentage of underrepresented students excludents and/or ESL competencies (increase of 20%); (4 & 5) Course success rates of STEM underrepresented students and other STEM students receiving benefit from the grant's activities (15% increase); (6) Percentage of underrepresented students successfully completing their studies in STEM (15% increase at year 2 of the grant increasing to 30% five years after grant begins). Overall decrease in average time to degree, certificate, or transfer of underrepresented STEM students by two semesters.

Palomar will collect qualitative data through student observations and surveys designed to assess the level of student engagement in and use of instructional and student support services. Palomar implemented similar observation processes and surveys for previous Federal grants. These surveys were developed using subject matter experts, pilot tested, and evaluated to ensure reliability and validity. All outcomes will be used to inform improvements and changes to the structure of the STEM Academies.

8. What resources or commitments, or both, do you currently have to support this innovation, and how will implementation of this innovation be sustainable over the long-term?

Palomar College currently has Federal funding from a Title V grant to help support the implementation of the STEM Academies. The STEM and Math Centers are currently funded by the college. These Centers and the staff will be instrumental to the implementation of the STEM Academies. The STEM Academies will be managed and developed by the Dean and faculty in the MNHS Division.

If the STEM Academies are successful, new personnel, administrative, and support funding will be absorbed by the College through Student Success and Support and Strong Workforce Development (e.g., CTE support) funding, where appropriate. Many STEM Academies' students will come from impacted groups identified in Palomar's equity plan, which has established an objective to increase and support participation of impacted student groups through the FYE program and the Palomar Promise program. Assuming the STEM Academies contribute to reducing the equity gap across affected student groups, equity funding will be used to support expanded components of the program that target these students.

The credit and noncredit course in the STEM Academies are supported by college and state funding by the number of students enrolled. Similarly, the courses taught during the summer programs are either noncredit STEM exploration courses or credit courses that either fulfills a GE or core course depending on the student's major. Whether noncredit or credit courses the summer programming can be sustained through positive enrollment. Tutoring or other student positions created will be support as well through Student Success and Support and Equity funding.

Improvements to technology and student tracking will be supported by ongoing funding from CCC system initiatives and integrated into the College's standard practices.

#### BOARD AGENDA ITEM AND/OR CONTRACT REVIEW & APPROVAL

DATE: 04/04/2017	
TO: Contract Services, Room A-128, Ext. 2129	
EPOM:	
Kathryn Kailikole	MNHS Division
Name of Requesting Party NS-147	Department 2253
Campus Location	Telephone Extension
Versional Reconstruct	
Accept the State of California Awards f	or Innovation in Higher Education \$2 million award.
	subject of request
Request is made for the following: Check all applicable boxes	and complete, in FULL, Parts 1, 2, 3.
Solution Drafting of Board Agenda Item/Resolution	
Contract review & signature	
Drafting of contract in its entirety.	
Assistance in contract negotiations.	
PART 1 TYPE OF DOCUMENT: Attached are the following	ng materials: (check all applicable boxes)
<ul> <li>Standard form contract offered by vendor.</li> <li>Contract proposed by requesting party.</li> </ul>	
Seneral literature describing proposed Contracts	
PART 2 PRIORITY: The following are anticipated time co	nstraints which apply to this request.
PRIORITY - To Be Accomplished No Later Than No Priority	Provide Anticipated Completion Date)
Required Date/Deadline: 04/11/17	
Required Date/Deadline: 04/17/7	
PART 3 DESCRIPTION/PURPOSE OF DOCUMENT: Brief	
Accept the \$2 million award from the State of California for Inno	vation in Higher Education. Our goal is to provide a manageable
schedule for students pursuing impacted and high demand STEM	Pathways, provide better access to high demand STEM courses,
integrate enrichment support/workshops, accelerate students throu	gh programs by integrating new technologies and virtual labs., etc.
FUNDING SOURCE-Funds must be identified with fu	Il chart of accounts and identified Department
To be determined.	
Signatures Required:	
^ 	
Department Supervisor / Chairperson	
Kuthen Kuilikale	
Department Director/Division Dean	
A	
Vice President	
Note: Once form is complete and signed, attach to required con	macuagreemenvoocumentation and send to Contract

Services, Administration Building, Room A-128.

Form Revised 01/17

## PALOMAR COLLEGE Facilities Department

## **A Building Remodel**

SUBJECT:	Governing Board Approval:	April Change Order
	DSA Application Number:	04-113932
	Change Order No.:	02

#### **PROJECT DESCRIPTION:**

This project is a renovation of the existing A Building & Veterans Center Renovation and is being funded through Prop M. The project consists of the interior renovation of 12,500 square feet of existing buildings built in 1965 over three (3) phases. Work includes hazardous material abatement, demolition, interior framing, drywall & finishes. Project also includes all new MEP (Mechanical, Electrical and Plumbing) systems. The project was awarded by the Governing Board on March 8, 2016.

The project is currently approximately 80% complete.

#### **DESCRIPTION OF CHANGE:**

#### PCN3:

A summary break down of changes to be funded via Owner Change Order is noted in the table below.

Total Owner Change Order #02	\$134,219.11
Unforeseen Conditions	\$ 35,538.13
DSA Mandated Changes (DSA/IOR Driven)	\$ 98,680.98

Time Impact: 0 days working days

Cost impact:

\$134,219.11

PCN3	
Original Contract Value:	\$2,787,000.00
Change Orders to Date:	\$112,937.83
Proposed Change Orders:	\$134,219.11
Revised Contract Amount:	\$3,034,156.94

#### **FINANCIAL IMPLICATIONS:**

The A Building Remodel & Veteran's Center Project is being funded through Proposition M.

The above changes are included in Project Change order #02 and represent a total increase to the overall project in the amount of **\$134,219.11**.

#### **RECOMMENDATION:**

It is recommended that the Governing Board approve the A Building Remodel & Veteran's Center Project Change Order No. 02 for \$134,219.11 and 0 calendar days.

## PALOMAR COLLEGE Facilities Department

## Learning Resource Center Change Order No. 2

SUBJECT:	Governing Board Approval:	CCD-027 Comet Circle Re-Design
	DSA Application Number:	04-113301
	Architect's Project No.:	12049.10
	Change Order No.:	02

#### PROJECT DESCRIPTION:

This project consists of the demolition of multiple single story buildings and temporary educational facilities. The new facility will be a four-story Learning Resource Center (LRC), with office space, a library and classroom facilities. A central plant will be constructed as part of the project to provide utilities and services to the new LRC as well as other existing campus buildings. <u>This change order #2 will INCREASE the cost of the project by [\$445,415].</u>

#### PROJECT STATUS:

The project is approximately 50% complete at this time. A description of each Request for Change Order is listed below.

#### **DESCRIPTION OF CHANGES:**

#### OS-0032 Gilbane Building Company:

(ATP-52)

This change includes all costs associated with the re-design of Comet Circle outlined in CCD-027. These include changes to the demolition, grading, storm drain, utility, paving and striping, erosion control, irrigation, planting and electrical plans to accommodate the comet circle and pedestrian walkway re-design.

Total Time Impact: 0 work days (0 calendar days)

Gilbane Building Comp	any.
Original Contract Amount	\$48,169,584.00
Previously Approved Change Orders	\$21,828.00
Proposed Change Orders	\$445,415.00
Revised Contract Amount	\$48,636,827.00

Current Cumulative Change Order Rate = 0.96%

## PALOMAR COLLEGE Facilities Department

## Learning Resource Center

SUBJECT:	Governing Board Approval:	April 2017, Retention Reductions		
	DSA Application Number:	04-113301		
	Architect's Project No.:	12049.10		

#### PROJECT DESCRIPTION:

This project consists of the demolition of multiple single story buildings and temporary educational facilities. The new facility will be a four-story Learning Resource Center (LRC), with office space, a library and classroom facilities. A central plant will be constructed as part of the project to provide utilities and services to the new LRC as well as other existing campus buildings.

#### PROJECT STATUS:

The project is approximately 60% complete at this time. A description of each proposed retention reduction is listed below.

#### DESCRIPTION OF REQUEST OF RETENTION REDUCTIONS:

#### BID PACKAGE #CM-14-15-01-LRC, BID PACKAGE EE, SITE ELECTRIC 12KV

Dynalectric is currently 99% complete with their contract work. Their completed work has been accepted by the college.

It is currently requested to reduce the amount of retainage held on Dynalectric's contract to 1%. This would reduce Dynalectric's held retainage to \$2,290.

#### FINANCIAL IMPLICATIONS:

Dynalectric's current contract amount is \$229,046.

Dynalectric's billing for work through December 19,2016 is in the gross amount of \$229,046 of total work completed; the total amount of retainage held by the college as of December 19,2016 is approximately 5% of that gross billing amount, or \$11,452.

Reducing Dynalectric's retention to \$2,290 would result in a college payment to Dynalectric in the amount of \$9,161.

#### **RECOMMENDATION:**

It is recommended that the Governing Board approve the above request to reduce retention held on the contract of Dynalectric to \$2,290.

#### TOPIC: 2017 CCCT Board Election

**OVERVIEW:** The District may cast one ballot for up to nine (9) candidates to serve three-year terms on the CCCT Board.

#### **DISCUSSION:**

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are nine (9) seats up for re-election on the board, with seven incumbents running and two vacancies due to changes at the district level.

Each community college district governing board shall have one vote for each of the nine seats on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The nine candidates who receive the most votes will serve a three-year term.

The 15 trustees who have been nominated for election to the board are listed on the attached sheet in the Secretary of State's random drawing order of February 10, 2017. This exhibit includes the candidate statements, and biographical sketches of each candidate.

**RECOMMENDATION:** Review the information and prepare to discuss the candidates' qualifications at the April 11, 2017 meeting.



## 2017 CCCT BOARD ELECTION CANDIDATES LISTED IN SECRETARY OF STATE'S RANDOM DRAWING ORDER OF FEBRUARY 10, 2017

- 1. Marisa Perez, Cerritos CCD
- 2. Greg Pensa, Allan Hancock CCD
- 3. Michele R. Jenkins, Santa Clarita CCD
- 4. John Leal, State Center CCD
- 5. \*Stephen Blum, Ventura County CCD
- 6. \*Laura Casas, Foothill-De Anza CCD
- 7. \*Stephan Castellanos, San Joaquin Delta CCD
- 8. Loren Steck, Monterey Peninsula CCD
- 9. \*Adrienne Grey, West Valley-Mission CCD
- 10. Shaun B. Giese, Lassen CCD
- 11. \*Andra Hoffman, Los Angeles CCD
- 12. \*Pam Haynes, Los Rios CCD
- 13. Richard Watters, Ohlone CCD
- 14. \*Jim Moreno, Coast CCD
- 15. William "Kyle" Iverson, Napa CCD

\* Incumbent



Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The govern	ning board of the	Cerritos			Community College District
nominates	Marisa Perez		+ t	to be a c	andidate for the CCCT Board.

This nominee is a member of the <u>Cerritos</u> Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board

# CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

NAME: Marisa Perez	DATE: January 24, 2017	
Address: 5921 Allington Street	CITY & ZIP CODE: Lakewood, CA 90713	
PHONE: 323-359-6839	EMAIL: marisaforlakewood@gmail.com	

#### EDUCATION

CERTIFICATES/DEGREES; Master of Public Policy, University of Southern California (1998), B.S., Bioengineering, Texas A&M University (1996)

#### **PROFESSIONAL EXPERIENCE**

PRESENT OCCUPATION: Board Consultant for Judith Mitchell, South Coast Air Quality Management District, Diamond Bar, CA

OTHER: Executive Director - Office of the Superintendent President, Long Beach Community College, CA (2004 to 2005)

#### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Cerritos Community College District

YEARS OF SERVICE ON LOCAL BOARD: 5 years

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Cerritos Community College District Board President, 2012-13 Board Clerk, 2013-15 Board Vice President, 2015-16

Appointed by Board President to serve on the President/Superintendent Screening Committee, which concluded in the hiring of Dr. Jose Fierro. Appointed to Bond Construction Advisory Committee to oversee the \$349 million Measure G bond for campus construction. Appointed to serve on the Board Advisory Committee on Accreditation. Appointed to represent college on the Los Angeles County School Trustees Association (2014-15).

#### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Associate Director for Domestic Policy, The White House - Executive Office of the President, Washington DC – 1 Year

Associate Director for Transportation – Mayor Antonio Villaraigosa, City of Los Angeles, CA - 2005 to 2009

Selected to attend the National Association of Latino Elected Officials Annual National Summit on the State of Latino Education

#### CIVIC AND COMMUNITY ACTIVITIES

School Site Committee Member, Esther Lindstrom Elementary School Vice President, PTA, Esther Lindstrom Elementary School Board Member, Lakewood Little League Graduate, Hispanas Organized for Political Equality Leadership Institute Former Council Member, MTA Gateway Cities Service Sector Former Member, Bellflower Unified School District Citizens Task Force

#### OTHER



Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Marisa Perez	
DATE: January 24, 2017	

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) Distribution of equitable dollars is critical to educational access to our students, especially those underserved. The league should focus on increasing per-student funding for community colleges, investment in SSSP and Equity programs in order to close achievement gaps, and adequate allocation of Cal Grant resources to California community colleges.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a government relations executive, I have a proven record of over 15 years' experience improving legislative/organizational changes, as well as establishing strategic relations with key policymakers, and industry and trade associations, state- and nationwide. I bring to the CCCT board the experience necessary to enable true education reform.



Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

ļ

The governing board of the	Allan Hancock	Community
College District nominates	Greg Pensa	to be a
candidate for the CCCT Boa	urd.	

This nominee is a member of the <u>Allan Hancock</u> Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

NAME: Gregory A. Pensa	DATE: February 14, 2017	
Address: 69 Ironwood Way	CITY & ZIP CODE: Solvang, 93463	
PHONE: 805 455-1751	Емац: gpensa@hancockcollege.edu	

EDUCATION			
CERTIFICATES/DEGREES:	A.A. Allan Hancock College, B.A. San Diego State University		

#### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION:	Retired
OTHER:	Petroluem Marketing and Asset Development Director.

#### COMMUNITY COLLEGE ACTIVITIES

YEARS OF SERVICE ON LOCAL BOARD: 7

1

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Two years Board Vice President and three years Board President.

#### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Attended last two ACCT conferences as voting Board member.

Help lead seminar with other colleges on the "Six Student Success Factors".

#### CIVIC AND COMMUNITY ACTIVITIES

Education related; CCCL-Excellence in Trusteeship 2011, recertification 2015. Solvang School Board Trustee 10 years, passed Mello Roos bond, built 6 classrooms and gym.

Santa Ynez High School, coached JV baseball.

f

Radio Broadcaster Santa Ynez High School Football since 1983.

Allan Hancock College Foundation Board 9 years, helped pass \$180-million-dollar Bond. Santa Barbara County School Boards Assoc., Ex.Committee & President elect 2017-18. "Education Volunteer of the Year" Santa Ynez Valley 2004

#### OTHER

"Man of the Year"-Santa Ynez Valley--The Valley Foundation 2013 Indigenous Development Coordinators-Founding Board member & Treasurer for Non Government Organization in the Philippines. Valley Haven-Senior Day Care Center-Founding Board member. Friendship House-Alzheimer's & Dementia Care-current President Rotarian since 1980, Past President and multiple Paul Harris Award recipient. Thru Rotary, delivered medical supplies to El Salvador & Philippines. Buellton Business Men's Association, Past President Pony League baseball, Past President and coach.



Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Greg Pensa DATE: February 14, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Affordability and access. Access through Promise programs will lead to ensuring students can attend college. Access means getting students not only to an AA, but also to a bachelor's degree. Expanding the community college baccalaureate should be a key part of building an educated workforce for the state of California.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My time as an elected trustee and school board member showed me how we, as policy makers, are able to impact our communities. I have earned the Excellence in Trustee designation, a process that has exposed me to the policy initiatives that will expand access and affordability.

## CCCT BOARD NOMINATION FORM 2017

Must be returned to the League office postmarked no later than February 15, 2017, along with the statement of candidacy and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	SANT	Community	
College District nominates	MICHELE	R. JENKINIS.	to be a
candidate for the CCCT Boa	rd.		

This nominee is a member of the	SANTA	CLARITA	Community
College District governing board, which	ch is a member in g	good standing of the Com	munity College League of
California. The nominee has been con	tacted and has giv	en permission to be place	d into nomination.
Enclosed are the Statement of Candida	acy and the CCCT	Biographical Sketch Forn	n for our nominee.

Stur

Signature of Clerk or Secretary of Governing Board
# CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nomination form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

PERSONAL       Name:       MICHELE       R. JENKINS       Date:       2/15/17         Address:       25243       RUNNING HORSE RD       Date:       2/15/17         Address:       25243       RUNNING HORSE RD       Date:       2/1321         City:       NEWHALL       Zip:       91321         Phone:       [del1-618-6817       SAME
Certificates/Degrees: <u>A.A. COLLEGE OF THE CANYONS</u> , B.A. UCLA, MA. UNIV. OF NO. DAKOTA
PROFESSIONAL EXPERIENCE Present Occupation: <u>ADMINISTRATIVE</u> MEDICAL OFFICE
Other: <u>PERSONNEL MANAGEMENT</u>
College District Where Board Member: SANTA CLARITA (COLLEGE OF THE CANYON!
Years of Service on Local Board: 32/2 YEARS
Offices and Committee Memberships Held on Local Board: <u>BOARD PRESIDENT MULTIPLE</u> YEARS, VICE-PRESIDENT + SECRETARY CLERK MULTIPLE
TIMES, FINANCIAL/AUDIT SUB COMMITTEE
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc. CCOT BCARD - COLO LEAGUE BOARD
IMMITTER ONEDUCATIONAL SERVICES (TRUSTER DEVELOPMENT), WORKSHOP
PRESENTER AT NATIONAL TRUSTEE ASSOCIATION; PRESENTER ON
APPROPRIATE ROLE OF TRUSTERS AND DE
APPROPRIATE ROLE OF TRUSTEES: SKILLS NECESSARY, IMPORTANCE OF ROLE OF CEO/BOARD RELATIONSHIPS; PRESENTER AT NATIONAL TRUSTER CONFERENCE ON CALIFORNIA'S EXCELLENCE IN TRUSTEESHIP (ROGI

National Activities (ACCT and other organizations, boards, committees, etc.): ACCT. PRESENTER: LIASON TO COLLEGE DISTRICT FOUNDATION. **CIVIC AND COMMUNITY ACTIVITIES** AMERICAN ASSOCIATION OF UNIVERSITY WOMEN: SUPPORTER OF SOROPTOMIST; ZONTA MEMBER + OFFICER IN SANTA CLARITA SCHOOL TRUSTERS ASSOCIATION (K-13 BOARD MEMBERS CLARITA CHAMBER : VALLEY CHAMBER SANTA **OTHER** VOLUNTEER FOR UCLA SICHOLARSHIP (ALUMN SERECTION COMMITTEE MEMBER OF THE LEAGUE MIRING COMMITTEE FOR THE CEO OF THE LEAGUE

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: MICHELE R. JENKINS DATE: 2

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

LEADING THE STREAMMLINING + CONDENSING OF REGULATIONS, RULES WHICH IMPEDE COLLEGES' ABILITIES TO OPERATE EFFICIENTLY AND WITH CREATIVITY

INPUT INTO A STABLE FUNDING SYSTEM WHICH ALLOWS FOR AN INCREASE IN BASE FUNDS AS INELL AS FUNDING A REVENUE STREAM FOR MANDATED ACTIVITIES

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

AFTER 32% YEARS ON MY LOCAL BOARD I HAVE A WIDE BREADTH OF FINANCIAL ACCUITY OUR DISTRICT IS CONSERVATIVE FINANCIAL AND EXCREDS STANDARDS FOR FINANCIAL SOUNDNESS SANFA CLARITA WAS ONE OF THE FIRST DISTRICTS TO DEVELOPE ETMICAL STANDARDS FOR TRUSTEES WE HAVE SUCCESSFULLY PASSED 3 BOND MEASURES



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	State Center	Community College Dist	rict
nominates John Leal		to be a candidate for the CCCT Bo	ard.

This nominee is a member of the State Center Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

### PERSONAL

NAME: John Leal	DATE: February 10, 2017
Address: 5284 E. Kaviland Avenue	City & ZIP CODE: Fresno 93725
PHONE: 559-696-6647	EMAIL: jzleal@comcast.net

# EDUCATION

CERTIFICATES/DEGREES; MA in Education from Fresho Peolic University, BA in Spanish from Fresho State. Lifetime Standard Secondary Teaching Credential, Administrative Services Credential, Gaer Professional

# PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired Educator/Administrator

OTHER: Principal Caruthers H.S., Asst. Principal Roosevelt H.S, 22 years K-12 administrative leadership positions, 13 years teaching experience

# COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: State Center Community College District

YEARS OF SERVICE ON LOCAL BOARD: 4

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Current President, former Vice President, former Secretary

State Activities: CCLC Latino Caucus Officer

### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

ACCT State Coordinator - 2 years ACCT Latino Caucus Board Member ACCT Nominating Committee 2014-2016

### CIVIC AND COMMUNITY ACTIVITIES

Elks Lodge Major Projects Officer Leading Elks Knight 20 year member of Association of Mexican American Educators Fresno Unified School District Mentor Fresno City College Puente Mentor Lions Club Speech Essay Contest Judge Veteran's Day Participant Organizer Boys to Men Volunteer

### OTHER



CANDIDATE'S NAME: John Leal	
DATE: February 10, 2017	

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) I believe we should protect the status of Dreamers and establish Dream Centers to assist students to help them achieve their educational goals allowing them to become productive contributors to society. Also providing college resources for Guided Pathways with an emphasis on CTE will increase economic vitality in local communities.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I will help students by using my experience as a second language learning and first generation son of an immigrant family that sought the American Dream through education. My 39 years in education have prepared me to be student-centered and focused on student access, persistence and success.



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The govern	ing board of the Ventura County Community College D	District Community College District
nominates	Stephen P. Blum, Esq. 🛨	to be a candidate for the CCCT Board.

This nominee is a member of the Ventura Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

### PERSONAL

NAME: Stephen P. Blum. Esq.	DATE: January 17, 2017
Address: 505 Briarwood Terrace	CITY & ZIP CODE: Ventura, CA 93001
PHONE: (805) 660-8959	EMAIL: blumper2@gmail.com

# EDUCATION

CERTIFICATES/DEGREES: BA, History; MA, Education; JD, Law; CA Teaching Credential; State Bar License

# PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Attorney; College Professor, Education Law

OTHER: High School Teacher, Coach (History, Health, Physical Education, Cross-County, Track/Field)

# COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Ventura County Community College District

YEARS OF SERVICE ON LOCAL BOARD: 10

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Board Chair; District Committees: Planning, Accreditation, and Student Success Committee Chair/Trustee Member; Policy, Legislative, and Communication Committee Chair/Trustee Member; Planning and Board Communication Trustee Member; Capital Planning and Facilities, Trustee Member; Finance Committee Chair/Trustee Member; Academic Affairs Chair/Trustee Member; Chancellor Search Committee Trustee Member; CCCT Board; State Chancellor's Accreditation Task Force; CCLC Accreditation and Negotiations Presenter; Academic State Senate Plenary on Accreditation Presenter; Board of Governors on Accreditation Presenter.

# NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Three-time delegate to National Education Association Representative Assembly ACCT National Conference Attendee

# CIVIC AND COMMUNITY ACTIVITIES

Ventura County School Boards Association Treasurer Segue Board of Directors Tri-Counties Education Coalition Member

# OTHER

Ventura County School Boards Association - Gold Award: Outstanding Public Official Ventura County Sports Hall of Fame - 2014 Inductee Two-time Masters' National Champion: 10,000 and 5,000 Meters Former American Record Holder: Masters' 5,000 Meters



CANDIDATE'S NAME: Stephen P. Blum, Esq. DATE: January 17, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) Student access and success should always be our major focus. We should be vigilant in keeping our eyes on the prize and not be deterred by anything or anyone. Budget, accreditation, and meeting the state's workforce needs are concerns.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have served on the CCCT Board for three years; the Ventura County Community College Board for ten years; the State Chancellor's Accreditation Task Force; and spent 34 years as a teacher, coach, and teachers' union president. I bring considerable knowledge and experience to this position.



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Foothill-De Anza		Community
College District nominates-	Laura Casas	,	to be a
candidate for the CCCT Board.			

This nominee is a member of the <u>Foothill-De Anza</u> Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2017, along with the nomination form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

PERSON	NAL					
N	ame:	Laura Casas			Date:	1/24/17
A	ddress:	<u>1957 Amalfi</u>	Way			
Ci	ity:	Mountain V	iew		Zip: _	94040
Pł	hone:	650-906-15	14			(office)
E-J	Mail:	lauracasasco	c@gmail.com			(6000)
EDUCA	TION		-			
		es/Degrees:	Juris doctorate	- University of	of Santa	a Clara, Law
						State University, Northridge
PROFES	SSIONAI	EXPERIENCE				
P	resent O	ccupation:	Education advo	ocate		
о	ther:		Legal departme	ent for interna	tional c	ommercial liability carrier
_						
Сомм	UNITY C	COLLEGE ACT	IVITIES			
		••• · · ·		Foothill-De A	Anza C	ommunity College District

Years of Service on Local Board: <u>12 years (2005-present)</u>

Offices and Committee Memberships Held on Local Board: Current Board president,

past vice president, and member of Audit and Finance Committee, Trustee Scholarship

Committee, Legislative Committee, and Foundation Board of Directors.

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc <u>Past representative of State Community College League</u>

of California Board, past chair of State Legislative Committee of League, member

of the California Community College Trustees Board.

National Activities (ACCT and other organizations, boards, committees, etc.):

Hispanics Organized for Political Equality (HOPE) graduate - Represented HOPE in

advocating/lobbying in Washington, D.C., for the DREAM Act. Support of legalization

and citizenship for undocumented students who have grown up in the United States.

### CIVIC AND COMMUNITY ACTIVITIES

Board member Children Now, a national organization where children are a public policy priority.

Board member ALearn, a grass roots organization committed to helping underrepresented

students get to and succeed in college.

Puente Project Statewide Advisory Council, an academic program with goal of college

success, and local Puente Project college mentor.

**OTHER** 

5 9

1.1

League of Women Voters Education Committee for Santa Clara County

Co-founder - Battered Women's Shelter

Legislative Director - PTA 6th District, Santa Clara County

Chair - Adelante Conference supporting low-income high school students in

seeking higher education.

· (\* • • •

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Laura Casas		
DATE: 1/24/17	 	

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) Bridge the achievement gap Student equity, success, and completion Transfer increase to four-year institutions Success in online education Support science, technology, engineering, and math Support the arts Increase delivery and efficiency of support services Expand adult education Increase dual enrollment

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My contribution to the CCCT Board and the vast legislative and leadership experience will be used to improve, manage, and promote the financial health of our institution and the success of our students. Opportunity belongs to those who seek its gift.



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the SAN JOAQUIN DELTA	_ Community
College District nominates STEPHON CASTELLANOC	_ to be a
candidate for the CCCT Board.	

This nominee is a member of the <u>SAN</u> <u>ADAGU</u>) <u>DEUTA</u> Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board chair

# CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nomination form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

PERSONAL Name: STEPPHON CASTELLANDS Date: 1/17/17 Address: 8115 HIGHWAY 26 City: VAULTI SPLINGS Zip: 95252 Phone: 209 786 2630 (office)
E-Mail: SCASTENANDS@DEUTACOUEGE, EDU
Certificates/Degrees:BPEHEVOR OF PRCHITECTURE
PROFESSIONAL EXPERIENCE Present Occupation:
Other:
Community College Activities
College District Where Board Member: <u>SAN DAGUIN DELTA</u> Years of Service on Local Board:
Offices and Committee Memberships Held on Local Board:
State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etcACCT_BOMPD_MEMBER

National Activities (ACCT and other organizations, boards, committees, etc.):

-----

# CIVIC AND COMMUNITY ACTIVITIES

•

\_\_\_\_\_

. .

٠.,

# <u>Other</u>

•

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: STEPHAN CASTELLANDGATE:

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

na ·In inc abo Ten

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

auncell nstitut upo Sim ra 22 term ml

# CCCT BOARD NOMINATION FORM 2017

Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Monterey Peninsula	Community
College District nominates		to be a
candidate for the CCCT Boa	ard.	

This nominee is a member of the	nterey Peninsula	Community
College District governing board, which	ch is a member in good standing of the Community Co	llege League of
California. The nominee has been con	ntacted and has given permission to be placed into nom	ination.
Enclosed are the Statement of Candida	acy and the CCCT Biographical Sketch Form for our n	ominee.

Wath G. Yinkly Signature of Clerk or Secretary of Governing Board

.

# CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nomination form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

Name: Loren Steck	Date: February 13, 2017	
Address: 27205 Meadows Road		
City: Carmel	Zip: <u>93923</u>	
Phone: (831) 626-3620		
(home) E-Mail: lorensteck@gmail.com	(office)	
DUCATION		
Certificates/Degrees: PhD, UCLA (1982);	MA, UCLA (1976);	

BA, UC Santa Cruz (1973)

### PROFESSIONAL EXPERIENCE

Present Occupation: Psychologist (mostly retired); winery and vineyard owner

Other:

### **COMMUNITY COLLEGE ACTIVITIES**

College District Where Board Member: Monterey Peninsula Community College District
Years of Service on Local Board: 14

Offices and Committee Memberships Held on Local Board: \_\_\_\_\_Board Chair, Board Vice Chair,

Chair of Presidential Search Committee, Member of Board Policy Committee,

Liaison to MPC Foundation, Liaison to Community Human Services (local JPA).

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc\_Community College System: Chancellor's Scorecard

Technical Advisory Committee; CCLC Advisory Committee on Educational Services (continued in "Other" below)

 $\mu_{\rm eff} = - \delta_{\rm eff} \mu_{\rm eff}$ 

National Activities (ACCT and other organizations, boards, committees, etc.):

### CIVIC AND COMMUNITY ACTIVITIES

-

Community Human Services JPA: Board Vice Chair; Chair, Strategic Planning

Committee; Chair, Facilities Committee; Chair, Bylaws Committee.

Carmel Valley Association: Director, Secretary.

Carmel Valley Forum: Director, Vice Chair.

#### **OTHER**

University of California: Office of the President Chancellor's Search Committee;

.

Office of the President Speaker's Bureau; Office of the Treasurer Investment

Forum Presenter; Alumni Associations of the University of California board

member; Annual Legislative Conference Organizing Committee.

UC Santa Cruz: Member of faculty and Fellow, Porter College; President, UC

Santa Cruz Alumni Association; Trustee and Chair, Investment and Finance

Committee, UC Santa Cruz Foundation.

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Loren Steck DATE: February 13, 2017

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

(1) Careful oversight of the enactment of the remaining difficult, controversial parts of

the Student Success Act; (2) active involvement in the implementation of the new

Guided Pathways initiative; (3) improving trustee education regarding best practices

as well as other changes coming from the Chancellor's Office and State Legislature.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Having worked on higher education issues for 30+ years, I see problems with new

legislation impacting the system and am willing to work to address those concerns.

Regarding trustee education, I have been trained through other systems and believe we

could improve our program by taking advantage of outside expertise.



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the West Valley-MissionCommunity College DistrictnominatesAdrienne Greyto be a candidate for the CCCT Board.

This nominee is a member of the West Valley-Mission Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board

# CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

### PERSONAL

NAME: Adrienne Grey	DATE: February 13, 2017
Address: 216 N 1 <sup>st</sup> Street	CITY & ZIP CODE: Campbell 95008
PHONE: 408-219-4896	Емап.: adrienne4wvmccd@comcast.net

#### EDUCATION

CERTIFICATES/DEGREES: B.S. Management – Golden Gate University/ Certified in Integrated Resources Management (CIRM) – APICS: The Association for Operations Management

### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Supply Chain Consultant

OTHER: 30 year bio-tech and high-tech manufacturing career; management positions in finance, IS, manufacturing operations, and materials/procurement

# COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: West Valley-Mission Community College District

YEARS OF SERVICE ON LOCAL BOARD: 8 years (elected 2008, 2012, 2016)

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: 2017 Board of Trustees President, 2017 Land Corporation Investment Committee; 2016 BOT President; 2012 Campaign Chair Measure C - \$350M Bond passed June 2012; 2012 BOT President; 2011 BOT Vice President; 2011 & 2013 Legislative Committee Chair; 2011/12 Data Dashboard Committee Member/Chair; 2010 Land Corp President; 2010/2012/ 2014/2015 Audit and Budget Oversight Committee Member; 2009 District Goal Alignment Committee

# STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Partnership Resource Team (PRT) Member – Institutional Effectiveness Partnership Initiative (IEPI). Participated in two site visits; third scheduled for March 2017.

#### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

### CIVIC AND COMMUNITY ACTIVITIES

2013-present Member Rotary Club of Campbell

2016-2020 Santa Clara County Democratic Central Committee (Elected)

2015-2018 CA Democratic Party Delegate

2014 Graduate, Values-Based Leadership (Working Partnerships USA)

2013 Graduate Leadership Campbell

2011 Campbell Woman of Distinction Awardee - City of Campbell & Santa Clara County Office of Women's Policy

2005-2010: 3-Term CA State Democratic Party Delegate and 2-Term Executive Board Representative

2007-2008 Director of Voter Registration and Community Services - Santa Clara County Democratic Party E-Board

2007 Madge Overhouse Awardee, Volunteer of the Year - Santa Clara County Democratic Party

2005-2006 Voter Registration Program Coordinator - Santa Clara County Democratic Party

### OTHER

2017 Completed Excellence In Trusteeship - certification pending

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME:	
Adrienne Grey	
DATE:	
February 13, 2017	

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) • Closely monitor changes in Federal education policy to protect our core mission of student success: college transfer, career/technical ed, and basic skills (close the opportunity gap)

• Foster additional federal, state and local funding sources so our colleges remain fiscally sound and affordable for all

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I am a pragmatic optimist, who works collaboratively with others to understand issues and develop solutions. My deep gratitude for the opportunities afforded me by community colleges makes me an effective advocate and cheerleader for our CC system to legislators, business, and community leaders.



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

 The governing board of the Lassen
 Community

 College District nominates
 Shaun B. Giese
 to be a

 candidate for the CCCT Board.
 Community

This nominee is a member of the Lassen Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board Marlon R. Hall, Ed.D.

# CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nomination form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

Name: _	Shaun B. Giese	Date: 2-7-2017	-
Address:	P.O. Box 654		_
City:	Herlong, CA	Zip:96113	_
Phone: _	530-386-3891 (home)	(office)	-
E-Mail: _	rocky shaun@hotmail.com		-
EDUCATION			

Certificates/Degrees: B.S. Religion Liberty University

A.A. Liberal Arts TMCC

### PROFESSIONAL EXPERIENCE

Present Occupation: \_\_\_\_\_\_ Facility Manager, K-8 School

Other: Former High School VoTech Teacher

### COMMUNITY COLLEGE ACTIVITIES

.

College District Where Board Member: Lassen Community College District

Years of Service on Local Board: \_\_\_\_\_4

Offices and Committee Memberships Held on Local Board: Board Vice President,

Policy Committee, Finance Committee

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc\_\_\_\_2017 CEO-Trustee Relationship Presenter at the

Effective Trustees Workshop

National Activities (ACCT and other organizations, boards, committees, etc.):

### CIVIC AND COMMUNITY ACTIVITIES

Former member of our local Resource Conservation District Board that doubled as Susan River Water Master. In less than two years, we took a dysfunctional organization and made it legal and efficient. We settled a law suit and revamped our programs.

#### <u>Other</u>

I am a father of five children who has seen the benefits of education first hand. I worked on my degree while being full time employed and raising a family. I worked my way through Community College and then through University. Doors opened because of my education. This is why I feel strongly about being a Trustee.

# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 16, 2016 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: SHAUN BRYAN GIESE

DATE: 2/7/17

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The main mission of the league is to "promote and advance public education". I see two potential obstacles. Education becoming politicized and attacks on free speech, which is the antithesis to diversity and inclusion.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have a strong belief in operating from our primary source, which is our mission and supporting policies. I have a strong resolve not to deviate from this. I find it easy to do advocate for what is right-free speech/inclusion.



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Los Angeles	Community
College District nominates	Andra Hoffman	to be a
candidate for the CCCT Board.		

This nominee is a member of the <u>Los Angeles</u> Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board

# CCCT BOARD BIOGRAPHIC SKETCH-FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

PERSONAL

NAME: Andra Hoffman	DATE: February 3, 2017	
ADDRESS: 4557 Haskell Avenue, #305	CITY & ZIP CODE: Encino, CA 91436	
PHONE: 818/726-0859	EMAIL: ahoffman@email.laccd.edu	

### EDUCATION

CERTIFICATES/DEGREES: Bachelor's Degree, Liberal Studies-Antioch University; Master's Degree Public Administration - California State University, Northridge

# **PROFESSIONAL EXPERIENCE**

PRESENT OCCUPATION: Director, Career/Job Placement Center-Glendale Community College; Adjunct Faculty Member, Political Science-Glendale Community College

OTHER: Former Director, Community Outreach, San Fernando Valley Girl Scout Council

# COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Los Angeles Community College District

YEARS OF SERVICE ON LOCAL BOARD: Since July 1, 2015

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Incumbent, CCCT Board Member Chair, Legislative & Public Affairs Committee; Vice Chair & Chair, Student Success & Institutional Effectiveness Committee; Member, Budget & Finance Committee; and Board Representative (Appointed), Student Affairs Committee

# NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Association of Community College Trustees (ACCT) LACCD is a lead district in the American's College Promise campaign and is now focused on developing a local "Promise" program as part of the California Promise Efforts.

# CIVIC AND COMMUNITY ACTIVITIES

Past Member of the Board, YWCA, Glendale, CA; Past Member of the Board, American Youth Soccer Organization; Member, California Internship and Work Experience Association (CIWEA); Member, National Association of Colleges and Employers; President, National Women's Political Caucus, San Fernando Valley Former Member, School Site Council, Sherman Oaks Elementary School

# OTHER



CANDIDATE'S NAME: Andra Hoffman	 ·	
DATE: February 3, 2017		

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The next two years will be critical for evaluating the student learning outcomes and success of SSSP, Student Equity, Adult Basic Skills, CTE Pathways, Strong Workforce, Adult Education and the Bachelor's degree programs. A focus on our undocumented and at-risk students under this new administration will also be key.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have nearly 20 years of community college experience and am very knowledgeable with the history of our system, our funding model, as well as goals of SSSP and Student Equity, ensuring that our students complete their goals. I have also built a strong network of educators-advocates in California.



Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the Los Rios	Community College District
nominates Pam Haynes	to be a candidate for the CCCT Board.
This nominee is a member of the Los Rios	Community College District
governing board, which is a member in good standi	ng of the Community College League of California. The
nominee has been contacted and has given permissi	on to be placed into nomination. Enclosed are the
Statement of Candidacy and the CCCT Biographica	l Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board


Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

NAME: Pam Haynes	DATE: January 12, 2017
Address: 1169 Brownwyk Drive	CITY & ZIP CODE: Sacramento, 95822
PHONE: (916) 752-5860	EMAIL: pamhaynes@sbcglobal.net

#### EDUCATION

CERTIFICATES/DEGREES: AA, Santa Monica City College; BA, UCLA; MPA, Harvard University

#### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Retired

OTHER: Deputy Director, Speaker's Floor Analysis and Research, California State Assembly

#### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Los Rios Community College District

YEARS OF SERVICE ON LOCAL BOARD: 18

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD: Board President, Board Vice President, Foundation Board

#### STATE ACTIVITIES

(CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

Member, California Community College Trustees, Community College League of California Member, California Community Colleges Board of Governors Member, The Accreditation Implementation Task Force (CCCCO, 2016) Member, Workforce and Economic Development, California Workforce Pathways Joint Advisory Committee (CA Board of Education)

#### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Association of Community College Trustees

#### CIVIC AND COMMUNITY ACTIVITIES

Leadership California, American Leadership-Sacramento Valley, Senior Fellow, Sacramento Chapter

African American Civic Engagement Project, NAACP.

#### OTHER



Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

	 · · · · · ·	
CANDIDATE'S NAME:		
Pam Haynes		
DATE:		
January 12, 2017		

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Reducing educational disparities among historically under-represented students, Hiring of a diverse faculty,

Better alignment between adult education, K-12, community colleges, CSU and the UC systems,

Aligning educational practices with industry and workforce needs that lead to high skill, high wage jobs, and

Ensuring that our most vulnerable students are protected.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

18 years experience serving on the Los Rios Board,

20 years experience in legislative policy and advocacy working in the State Assembly, the California Labor Federation, and the Employment Training Panel,

Serving as an advocate for students, faculty and trustees as a Governor Brown appointee to the Board of Governors.

## CCCT BOARD Nomination Form 2017

Must be returned to the League office **postmarked no later than February 15, 2017,** along with the statement of candidacy and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

		······································
The govern	ing board of the Ohlone	/ Community College District
nominates	Richard Watters	to be a candidate for the CCCT Board.

This nominee is a member of the <u>Ohlone</u> Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

<u>Garce Browning</u> Signature of Clerk or Secretary of Governing Board

### CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

NAME: Richard Watters	DATE: February 2, 2017
Address: 6184-A Civic Terrace Avenue	CITY & ZIP CODE: Newark, CA
PHONE: 510-648-4616	EMAIL: watters4ohlone@yahoo.com

EDUCATION
CERTIFICATES/DEGREES: BS Hospitality & Tourism; MA Higher Education Administration

#### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: University Administrator

OTHER:

#### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Ohlone Community College District

YEARS OF SERVICE ON LOCAL BOARD: 10

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

President Vice President Audit Committee

Foundation Board member

#### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Member and former board member, National Orientation Directors Association; Member, National Association of Student Personnel Administrators; Member, American College Personnel Association; Member, National Association of Campus Activities; Member, Association of College Unions-International; Member, Association of College and University Housing Officers – International

#### CIVIC AND COMMUNITY ACTIVITIES

School Site Council, Birch Grove Elementary School Superintendent's Advisory Council, Newark Unified School District Optimists Club Newark Educational Foundation Stage 1 Community Theatre

#### OTHER

## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Richard Watters	
DATE: February 2, 2017	

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) Major issues include sustainable funding for mandates and special initiatives and not relying on one-time funds; lobbying for Cal Grant going only to public higher education institutions; and equity funding for districts with declining enrollments.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

With over 20 years experience working in higher education and experience as a trustee, I can offer my strategic planning and project management skills to assist with the implementation of goals and action plans, and to lobby the legislature for CCCT and League initiatives.



Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

ī

The govern	ing board of the Coast	₽	Community College	District
nominates	Jim Moreno +	to be a c	andidate for the CCC	ΓBoard.

This nominee is a member of the Coast Community College District governing board, which is a member in good standing of the Community College League of California. The nominee has been contacted and has given permission to be placed into nomination. Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board



Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

NAME: Trustee Jim Moreno	DATE: January 19, 2017
ADDRESS: 15262 Stanford Lane	CITY & ZIP CODE: Huntington Beach, CA 92647
PHONE: 714 438 4848	EMAIL: jmoreno@cccd.edu

#### EDUCATION

CERTIFICATES/DEGREES: Graduate Degree in Public Administration, Cal State Northridge. Bachelor of Arts, Cal State Long Beach. AssociatesDegree East I.A. College.

#### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Coast Community College District Trustee

OTHER: Served as Chief Deputy to a Member of the L.A. County Board of Supervisors

#### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Coast Community College District

YEARS OF SERVICE ON LOCAL BOARD: Elected to the Board November 2006. Re-elected November 2010 and November 2014.

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Board President 2009 and 2012; Board Clerk 2010; Board Vice President 2011. Currently a member of the Board of Trustees' Audit and Budget Committee (and prior Chair 2009-2013). Prior member of the Board of Trustees' Legislative Affairs Committee (2016) and Career Technical Education Committee (2009-2013).

#### STATE ACTIVITIES

#### (CCCT and other organizations boards, committees, workshop presenter, Chancellor's Committees, etc.)

CCCT Board Member 2011 - Present, and currently CCCT 2nd Vice President. Past Member Advisory Committee on Education Services 2008-2012. Current CCLC Executive Board Member.

#### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

ACCT National Conference Member, Workshop Presenter, National Leadership Summit Fall 2009.

#### CIVIC AND COMMUNITY ACTIVITIES

Former member Coastline Community College Paralegal Advisory Board, Past Chairman Citizen Participation Advisory Board for City of Huntington Beach, Past Board Member Orange County Legislative Task Force, Volunteer Live Oak Adult Literacy Program, Member of the CHP Community Advisory Board.

#### OTHER

Author "Establishing Budget Transparency at the Coast Community College District" within ACCT Trustee Quarterly, Winter 2009; Author, Op-Ed "State Budget Raises Student Fees at Coast Community Colleges" July 2009; Author, Op-Ed "Colleges Need Support from Residents, State" Daily Pilot Newspaper, October 13, 2009; Co-Author of 2013 "Case Study of Differential Costs of CTE Programs at California Community Colleges". Graduate of CCLC Effective Trustee Program.

# CCCT BOARD STATEMENT OF CANDIDACY

Ľ,

Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: Jim Moreno		
DATE: January 19, 2017		Weeklik k

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

California Community College System must prepare students with skills to succeed and survive. Our leadership to increase student success and make college affordable is priority #1. I dedicate myself to reducing the costs of books, making rental books more available, and implementing an OER policy consistent with our educational goals.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My CCCT experience has shaped me to understand our students' needs, demands, and what to expect for a good higher education. My involvement has shown me methods of providing funding for important student program budgets. We all have a responsibility to work for the future success of our students.

1



Must be returned to the League office **postmarked no later than February 15, 2017**, along with the statement of candidacy and biographic sketch form. **Faxed and/or electronically mailed material will not be accepted**.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing	board of the	Napa	Community College District	
nominates	William	n "Kyle" Iverson	to be a candidate for the CCCT Board	•
This nominee i	s a member of the	Napa	Community College District	
governing boar	d, which is a membe	r in good standing of the Co	ommunity College League of California. The	е
nominee has be	een contacted and ha	s given permission to be pla	aced into nomination. Enclosed are the	
Statement of C	andidacy and the CC	CT Biographical Sketch Fo	orm for our nominee.	

Signature of Clerk or Secretary of Governing Board

## CCCT BOARD BIOGRAPHIC SKETCH-FORM

Must be returned to the League office postmarked no later than February 15, 2017, along with the nominating form and statement of candidacy. Faxed and/or electronically mailed material will not be accepted.

#### PERSONAL

NAME: William "Kyle" lverson	DATE: February 13, 2017
Address: 1140 La Londe Lane	CITY & ZIP CODE: Napa 94558
PHONE: 916-997-5707	EMAIL: kiverson@napavalley.edu

#### EDUCATION

CERTIFICATES/DEGREES: Bachelor of Science Government and History

#### PROFESSIONAL EXPERIENCE

PRESENT OCCUPATION: Wine Industry Sales Jlohr

OTHER: Board of Directors for Mentis and Napa Spinal Cord Injury Network

#### COMMUNITY COLLEGE ACTIVITIES

COLLEGE DISTRICT WHERE BOARD MEMBER: Napa Valley College

YEARS OF SERVICE ON LOCAL BOARD: 2 years

OFFICES AND COMMITTEE MEMBERSHIPS HELD ON LOCAL BOARD:

Audit Committee, Legislative Committee, Vineyard Wine and Technology Foundation

Land Use Committee

Ad Hoc Committee for Policy review

#### NATIONAL ACTIVITIES

(ACCT and other organizations, boards, committees, etc.)

Sunrise Rotary Napa California District 5130

#### CIVIC AND COMMUNITY ACTIVITIES

An active Rotarian in the Sunrise Rotary Club. Currently, Board Chair for the Napa Spinal Cord Injury Network. Recently appointed to the Board of Directors for Mentis, a local non profit mental health service provider. Captain of a local Mens Soccer Team.

#### OTHER

As a community college trustee, Kyle Iverson has worked diligently on developing better relationships between the District and local community. He is an advocate for both disabled and veterans and is committed to overcoming the many obstacles facing these groups. He has been tireless in his efforts of developing a stronger Vineyard and Wine Technology program.

Currently, Kyle is working on securing Affordable Student Housing for the District and exploring the possibility of a Family Justice Center. Kyle works with local, state and federal leaders to find solution benefit not just the District, but the whole community. He is a forward thinking leader with the vision of success at developing a stronger Community College system that will ensure our students success in the demanding future.

STATE CAPITOL SACRAMENTO, CA 95814 (916) 651-4003

## California State Senate

SENATOR BILL DODD THIRD SENATE DISTRICT



February 15th, 2017

To whom it may concern:

It's our pleasure to recommend and support Kyle Iverson for a seat on the California Community College Trustees board (CCCT). Kyle Iverson is currently serving on the Board of Trustees for Napa Valley College (NVC).

We have enjoyed our time working with Kyle, and have come to find him as a truly dedicated and valuable asset to NVC. He is honest, dependable, has impressive communication skills, and is incredibly hard-working.

His knowledge of mental health services and experience serving on the Mentis Board, a local Mental Health provider in Napa, is an advantage for Napa Valley College and would also be a great advantage for the CCCT.

Kyle has helped support and nurture the partnerships between local K-12 districts and NVC. He is a true team player and always manages to foster important positive discussions and to bring out the best in the students, staff, faculty and members of the community.

Without a doubt, we confidently recommend Kyle to join the CCCT board. As a dedicated and knowledgeable trustee and an all-around great community leader; we know he will be a beneficial addition to your organization.

Please feel free to contact either of our offices if you like to discuss Kyle's qualifications or experience further at (916) 651 - 4003 for Senator Bill Dodd or (916) 319-2004 for Assemblymember Aguiar-Curry.

Sincerely,

Senator Bill Dodd California State Senate, 3rd District

Lecution Aquastum

Assemblymember Cecilia Aguiar-Curry California State Assembly, 4th District



Must be returned to the League office postmarked no later than February 15, 2017 along with the nomination form and biographic sketch form. Faxed and/or electronically mailed material will not be accepted.

CANDIDATE'S NAME: William "Kyle" Iverson	
DATE:	
February 13, 2017	

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.) Increased tuition at CSU and UC results in more students in Community Colleges. This demand requires the League to continually development, evaluate, and adapt its' strategic plan to ensure success of the Community Colleges future. More Career Tech and Vocational programs. Young leaders are needed at the CCCT and League.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As a student from the Community College system and now sitting on boards related to Mental Health, Disabled persons and Veterans, I've developed a strong passion and unique perspective. Collaboration is essential to the growth of Community Colleges and I am committed to ensuring their strong future.