



**GOVERNING BOARD AGENDA  
MEETING OF THE GOVERNING BOARD  
TUESDAY, APRIL 10, 2018**

**4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)  
PALOMAR COMMUNITY COLLEGE DISTRICT  
ROOM SSC-1, SAN MARCOS CAMPUS  
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

**TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:**

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Give speaker cards to Debra Doerfler, Senior Executive Assistant.

*In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**ORDER OF BUSINESS:** *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

**THE REGULAR MEETING** of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

*In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at <https://www2.palomar.edu/pages/governingboard/>. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or [ddoerfler@palomar.edu](mailto:ddoerfler@palomar.edu). Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.*

**PUBLIC NOTICE—NONDISCRIMINATION:**

*Palomar College does not discriminate based on ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.*

**AMERICANS WITH DISABILITIES:** *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

**A. CALL MEETING TO ORDER:** 4:00 p.m.

**B. ROLL CALL:** Establishment of a Quorum

**C. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**D. RECESS TO CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957, et seq. (4 cases)
2. Conference with District negotiator, Dr. Lisa Norman, regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6
3. Pursuant to Education Code Section 72122 – Deliberation Regarding Recommendation for the Expulsion of Students # 011152359, 003833603, and 000235871.
4. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code 54956.9(b) (2 cases)

**E. RECONVENE TO OPEN SESSION:** 5:00 p.m.

Actions Taken In Closed Session: *Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**G. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**H. RECOMMENDATION ACTION: APPROVAL OF MINUTES**

- January 19, 2018
- January 23, 2018
- February 27, 2018
- March 13, 2018

**HH. PUBLIC HEARINGS**

**OPEN PUBLIC HEARING #1**

**1. PUBLIC HEARING: DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION (PFF)**

In accordance with A.P. 2610 - Presentation of Initial Collective Bargaining Proposals, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the District's proposal for negotiations. The District's proposal has been available for review in the Human Resource Services office from March 13, 2018 through April 10, 2018.

**EXHIBIT HH-1**

**CLOSE PUBLIC HEARING #1**

## **OPEN PUBLIC HEARING #2**

### **2. PUBLIC HEARING: PALOMAR FACULTY FEDERATION (PFF) INITIAL COLLECTIVE BARGAINING PROPOSAL**

In accordance with A.P. 2610 - Presentation of Initial Collective Bargaining Proposals, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the PFF initial collective bargaining proposal for a successor collective bargaining Agreement. The PFF proposal has been available for review in the Human Resource Services office from March 13, 2018 through April 10, 2018.

#### **EXHIBIT HH-2**

## **CLOSE PUBLIC HEARING #2**

### **I. REPORTS**

#### **• Industry partnerships – Jack Kahn, Vice President for Instruction**

***NOTICE TO PUBLIC:*** Section 54954.2(a) of the Ralph M. Brown Act states “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**
  
- **SUPERINTENDENT/PRESIDENT**
  - Report of Vice President for Instruction
  - Report of Vice President for Student Services
  - Report of Vice President for Finance and Administrative Services
  - Report of Vice President for Human Resource Services

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**NOTICE TO PUBLIC:** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES TO THREE (3) PROSPECTIVE PART-TIME FACULTY MEMBERS AS RECOMMENDED BY THE FACULTY SENATE EQUIVALENCY COMMITTEE**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Bleich, Sarah  
Discipline: Counseling
- b. Name: Corey, Amy  
Discipline: Speech
- c. Name: Wrathall, Laurence  
Discipline: Business

**2. RECOMMENDATION: ACTION – RATIFY EMPLOYMENT OF TEN (10) PART-TIME FACULTY MEMBERS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2018 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**Spring 2018**

- Department: Art
- a. Name: Chernow, Rebecca  
Discipline: Art  
Degrees: Master of Fine Arts  
Sal Grade/Stp: B/1  
Salary: \$58.87

- Department: Counseling
- a. Name: Bleich, Sarah  
Discipline: Counseling  
Degrees: Master of Education  
B.S., Business Administration  
A.A., Liberal Arts and Sciences  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: C/1  
Salary: \$60.83

b. Name: Lampron, Heather  
Discipline: Counseling  
Degrees: M.S., Counseling (School Counseling)  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Disability Resource Center

a. Name: Locker, Nicole  
Discipline: Community College Counselor of Students with Disabilities  
Degrees: M.S., Rehabilitation Counseling  
B.A., Psychology  
Sal Grade/Stp: B/1  
Salary: \$58.87

b. Name: Wilke, Elizabeth  
Discipline: Community College Counselor of Students with Disabilities  
Degrees: Master of Arts, Counseling  
B.A., Psychology  
2+ years of full-time experience.  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Performing Arts

a. Name: Grab, Daniel  
Discipline: Music  
Degrees: Master of Music  
Bachelor of Music  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Public Safety

a. Name: Shaffer, Elliott  
Discipline: Administration of Justice  
Degrees: M.S., Psychology  
B.S., Psychology  
2+ years of experience.  
Sal Grade/Stp: B/1  
Salary: \$58.87

b. Name: Usher, Craig  
Discipline: Fire Technology  
Degrees: B.S., Fire Administration  
A.A., Paramedic Training  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

**Unassigned Hiring Pool**

Department: Speech Communication/Forensics/ASL

a. Name: Corey, Amy  
Discipline: Speech Communications  
Degrees: Ph.D., Human Communications  
M.A., Human Communications  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: D/1  
Salary: \$62.51

Department: Business Administration  
a. Name: Wrathall, Laurence  
Discipline: Business  
Degrees: Juris Doctor  
M.S., Global Leadership  
B.S., Commerce  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: D/1  
Salary: \$62.51

**3. RECOMMENDATION: ACTION – RATIFY CORRECTIONS TO TWO (2) ADMINISTRATIVE POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the corrections to the following administrative positions:

a. Name: Vacant  
Position: Director, Education Center  
Department: Instruction  
Position #: 6720  
New?: Yes  
Remarks: Correction to salary grade; grade was formerly listed as 68.  
Position approved 11/14/17.  
Sal Grade/Stp: 70/1  
Salary: \$9,300.63/month  
% of Position: 100%  
# of Mos: 12  
Effective: April 11, 2018  
Account #(s): W-212600-311100-60900-0000000/100%

b. Name: Vacant  
Position: Director, Education Center  
Department: Instruction  
Position #: 6721  
New?: Yes  
Remarks: Correction to salary grade; grade was formerly listed as 68.  
Position approved 11/14/17.  
Sal Grade/Stp: 70/1  
Salary: \$9,300.63/month  
% of Position: 100%  
# of Mos: 12  
Effective: April 11, 2018  
Account #(s): N-212600-311100-60900-0000000/100%

**4. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

a. Name: Thomas Medel  
Position: Interim Director, Education Center  
Department: Instruction  
Position #: 6720  
New?: No  
Remarks: Position approved 11/14/17.  
Sal Grade/Stp: 70/4

Salary: \$10,781.97/month  
% of Position: 100%  
# of Mos: 12  
Effective: April 11, 2018  
Account #(s): W-212600-311100-60900-0000000/100%

**EXHIBIT J-4**

**5. RECOMMENDATION: ACTION – RATIFY TEMPORARY EMPLOYMENT**

The Governing Board hereby ratifies the temporary employment of Candice Francis to provide support to the Mathematics and the Natural Health Sciences Division from March 15, 2018 through June 1, 2018 at the professional rate of \$76.94 per hour.

**6. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees.

- a. Name: Martha Carranza  
Position: Administrative Specialist I  
Department: Health Services  
Position #: 6625  
New?: Yes  
Remarks: Position was approved 1/12/16. Position title and grade reflect the new title and grade approved for this classification in classified unit classification study. Former title and grade were Office Specialist III, grade 16. Categorically funded; continuation of position is dependent on continuation of funds.
- Sal Grade/Stp: 18/1  
Salary: \$3,629.69/month  
% of Position: 100%  
# of Mos: 11  
Effective: April 16, 2018  
Account #(s): K-212200-474100-64400-1812090/100%  
Normal Work Schedule: Schedule is subject to change depending on the department needs, and may include occasional evening hours.
- b. Name: Veronica Sadowski  
Position: Benefits Specialist  
Department: Human Resource Services  
Position #: 6596  
New?: No  
Remarks: Replacement for Victoria de la Torre.
- Sal Grade/Stp: 23/1  
Salary: \$4,098.93/month  
% of Position: 100%  
# of Mos: 12  
Effective: April 11, 2018  
Account #(s): A-212200-611100-66600-0000000/100%

**7. RECOMMENDATION: ACTION – RATIFY PERSONNEL ACTIONS/HISTORY INCLUDING STUDENT AND SHORT-TERM EMPLOYEE HIRES FOR MARCH AND APRIL 2018**

The Governing Board hereby ratifies the Personnel Actions/History report, which includes student employee hires for the months of March 2018 and short-term employee hires for the month of April 2018.

**EXHIBIT J-7**

**8. INFORMATION – ACKNOWLEDGE RETIREMENTS OF THREE (3) FACULTY MEMBERS**

The Governing Board hereby acknowledges the following retirement(s) accepted on its behalf by the Superintendent/President in accordance with Administrative Procedure 7380 – Retiree Health Benefits:

**Group II**

- a. Donna Cosentino, Associate Professor, Media Studies, effective May 26, 2018. She has served Palomar College for 14 years from August 20, 2004 to May 26, 2018.
- b. Deborah Paes De Barros, Professor, English Department, effective May 26, 2018. She has served Palomar College for 24 years from August 19, 1994 to May 26, 2018.
- c. Renee C. Roth, Counselor/Professor, Counseling Department, effective June 30, 2018. She has served Palomar College for 24 years from July 27, 1994 to June 30, 2018.
- d. Takashi Nakajima, Professor, Physics and Engineering, effective May 26, 2018. He has served Palomar College for 28 years from February 6, 1986 to May 26, 2018.

**9. RECOMMENDATION: ACTION – APPROVE MARCH 7 AND MARCH 21, 2018 CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE CURRICULUM INVENTORY EFFECTIVE 2018**

The Governing Board hereby approves Curriculum Action Items dated March 7, 2018 and March 21, 2018 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective 2018 as detailed in the exhibit.

**EXHIBIT J-9**

**10. RECOMMENDATION: ACTION – APPROVE OFFERING NEW COMMUNITY EDUCATION CLASSES**

The Governing Board hereby approves the community education offerings and authorizes Workforce Development & Extended Studies to contract within the established guidelines of the Workforce & Community Development Faculty Senate Advisory Group and the Office of Workforce Development and Extended Studies.

**EXHIBIT J-10**

**11. RECOMMENDATION: ACTION – APPROVE HOLIDAY SCHEDULE FOR 2018-2019**

The Governing Board hereby approves the Holiday Schedule for 2018-2019 as shown in the attached exhibit.

**EXHIBIT J-11**



**12. RECOMMENDATION: ACTION – APPROVE THE 2018-2019 ACADEMIC CALENDAR**

The Governing Board hereby approves the 2018-2019 Academic Calendar as shown in the attached exhibit.

**EXHIBIT J-12**

**13. RECOMMENDATION: ACTION – APPROVE WINTER HOLIDAYS SCHEDULE FOR 2018-2019**

The Governing Board hereby approves the Winter Holidays Schedule for 2018-2019, 2019-2020, and 2020-2021 as shown in the attached exhibit.

**EXHIBIT J-13**

**14. FIRST READING – PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The Governing Board of the Palomar Community College District hereby reviews and approves the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items will be presented to the Board for second reading in May 2018.

- |                                                            |                                                            |
|------------------------------------------------------------|------------------------------------------------------------|
| BP 4040 – Library and Other Instructional Support Services | BP 7340 – Leaves                                           |
| BP 7100 – Commitment to Diversity                          | BP 7341 – Sabbaticals                                      |
| BP 7110 – Delegation of Authority, Human Resources         | BP 7345 – Catastrophic Leave Program                       |
| BP 7130 – Compensation                                     | BP 7347 – Family Medical Leave                             |
| BP 7140 – Collective Bargaining                            | BP 7350 – Resignations                                     |
| BP 7150 – Employee Evaluations                             | BP 7361 – Academic Due Process                             |
| BP 7160 – Professional Development                         | BP 7370 – Use of District Resources for Political Activity |
| BP 7175 – District Awards                                  | BP 7510 – Domestic Partners                                |
| BP 7210 – Academic Employees                               | BP 7600 – Palomar College Police Department                |
| BP 7211 – Faculty Service Ageas and Competencies           | BP 7700 – Whistleblower Protection                         |
| BP 7230 – Classified Employees                             | BP 7800 – Institutional Reassignment - Lateral Transfer    |
| BP 7236 – Short-term Employees                             | BP 7850 – Exchange Program                                 |
| BP 7335 – Health Examinations                              | BP 7240 – Confidential Employees                           |

**EXHIBIT J-14**

**15. INFORMATION – PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES**

The Governing Board hereby reviews the Administrative Procedures as listed. These procedures have been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

- |                                                            |                                                              |
|------------------------------------------------------------|--------------------------------------------------------------|
| AP 4040 – Library and Other Instructional Support Services | AP 7211 – Faculty Service Ageas and Competencies             |
| AP 4222 – Remedial Coursework                              | AP 7212 – Temporary Faculty                                  |
| AP 7110 – Delegation of Authority, Human Resources         | AP 7213 – Part-Time Faculty - Benefits                       |
| AP 7126 – Applicant Background Checks                      | AP 7214 – Part-Time Faculty - Office Hours                   |
| AP 7131 – Health and Welfare Benefits                      | AP 7215 – Academic Employees - Probationary Contract Faculty |
| AP 7145 – Personnel Files                                  | AP 7216 – Employee Grievance/ Complaint Procedure            |
| AP 7150 – Employee Evaluations                             | AP 7231 – Seniority                                          |
| AP 7160 – Professional Development                         | AP 7232 – Classification Review                              |
| AP 7175 – District Awards                                  |                                                              |

AP 7233 – Claims for Work Out of Class  
AP 7234 – Classified Employee Overtime  
AP 7235 – Probationary Period -  
Classified Employees  
AP 7237 – Layoffs  
AP 7330 – Communicable Disease  
AP 7336 – Certification of Freedom from  
Tuberculosis  
AP 7337 – Fingerprinting  
AP 7340 – Leaves  
AP 7342 – Holidays  
AP 7343 – Industrial Accident and Illness  
Leave

AP 7344 – Notifying District of Illness  
AP 7345 – Catastrophic Leave Program  
AP 7346 – Employees Called to Military  
Duty  
AP 7370 – Use of District Resources for  
Political Activity  
AP 7375 – Tax-Sheltered Annuities-  
Deferred Comp Programs  
AP 7600 – Palomar College Police  
Department  
AP 7700 – Whistleblower Protection  
AP 7240 – Confidential Employees

#### EXHIBIT J-15

#### **16. RECOMMENDATION: ACTION – ACCEPT VARIOUS DONATIONS WITH A TOTAL ESTIMATED VALUE OF \$253,976.00.**

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

1. Foundry and metal working equipment and supplies donated by Jane and Joe Darin, 5430 Linda Vista Rd. #12, San Diego, CA 92110. Value estimated by donor totals \$2,103.50.
2. Three large bronze statues donated by Valley View Casio, 16300 Nyemii Pass Road, Valley Center, CA 92082. Value estimated by donor totals \$150,000.00 (includes delivery.)
3. Coleman Aspenglen four-person tent for use by the Earth Department for field courses only, donated by Brad Homman, 22612 Tombill Rd., Ramona, CA 92065. Value estimated by donor totals \$85.00.
4. Fifty (50) Self-contained breathing apparatus (SCBA) packs; sixty (60) SCBA bottles, fifty (50) SCBA masks donated by the City of Oceanside Fire Department, 300 North Coast Hwy, Oceanside, CA 92054. Value estimated by donor totals \$68,750.00.
5. E-ONE Fire Engine – Type 1 Pumper and equipment VIN 4ENGAAA8X1009197 donated by the City of San Marcos Fire Department, 1 Civic Center Dr. #100, San Marcos, CA 92069. Value estimated by donor totals \$30,000.00.
6. Hack Attack Pitching Machine donated by West Coast Clippers, 2129 Anda Lucia, Oceanside, CA 92056. Value estimated by donor totals \$2,000.00.
7. Conference Table donated by Carmen Coniglio, 31340 Kira Pl., Valley Center, CA 92082. Value estimated by donor totals \$900.00.
8. Eleven (11) assorted Neoregelia Bromeliad plants donated by Bird Rock Tropicals, PO BO 231458, Encinitas, CA 92023. Value estimated by donor totals \$137.50.

#### **17. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES FOR THREE TRUSTEES TO ATTEND THE CCLC ANNUAL TRUSTEE CONFERENCE IN VALENCIA, CALIFORNIA**

The Governing Board hereby approves travel expenses for the following trustees:

- |    |                 |                                                    |
|----|-----------------|----------------------------------------------------|
| a. | Board Member    | <b>Nancy Hensch</b>                                |
|    | Advanced Funds? | Yes                                                |
|    | For:            | Transportation, mileage, meals, registration, etc. |
|    | To attend:      | CCLC Annual Trustee Conference                     |
|    | Location:       | Valencia, California                               |

Date: May 4-6, 2018  
Estimated Amount: \$ 1,357.89  
Budget No.: 575200-11-111100-66100-10-2018-0000000

b. Board Member **Mark Evilsizer**  
Advanced Funds? Yes  
For: Transportation, mileage, meals, registration, etc.  
To attend: CCLC Annual Trustee Conference  
Location: Valencia, California  
Date: May 4-6, 2018  
Estimated Amount: \$ 1532.89  
Budget No.: 575200-11-111100-66100-10-2018-0000000

c. Board Member **John Halcón**  
Advanced Funds? Yes  
For: Transportation, mileage, meals, registration, etc.  
To attend: CCLC Annual Trustee Conference  
Location: Valencia, California  
Date: May 4-6, 2018  
Estimated Amount: \$ 1537.17  
Budget No.: 575200-11-111100-66100-10-2018-0000000

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

1. **RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES MADE  
MARCH 1-28, 2018**

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 03/01/18–03/28/18      \$5,733,251.65

**EXHIBIT N-1**

**2. RECOMMENDATION: ACTION – APPROVE LEASE AGREEMENT TOTALING \$2,724,262.00 WITH ELITE MODULAR LEASING AND SALES FOR 18 RELOCATABLE BUILDINGS FOR THE NORTH EDUCATION SITE**

The Governing Board hereby approves a three (3) year lease agreement # EML-1018 based on the Savanna School District 2017 District-Wide Contract for the Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) approved Portable Buildings Project SSPU, #40-09/2016-17, as detailed in the exhibit.

**EXHIBIT N-2**

**3. RECOMMENDATION: ACTION – AWARD CONTRACT TOTALING \$418,825.00 TO BERGELECTRIC FOR THE NORTH EDUCATION CENTER COMMUNICATIONS AND SECURITY PROJECT**

The Governing Board hereby awards a contract to Bergelectric Corp., as the lowest, responsive and responsible bidder for \$418,825.00 for CM-17-18-01-NEC-01-G Palomar College North Education Center Communications and Security Project, subject to receipt of all required bonds.

**EXHIBIT N-3**

**4. RECOMMENDATION: ACTION – AWARD BID # B18-04 TOTALING \$101,300.00 TO FLUID POWER TRAINING INSTITUTE FOR TWO VEHICLE ELECTRICAL TRAINING SYSTEMS**

The Governing Board hereby approves award of the contract between the District and Fluid Power Training Institute for Bid # B18-04 for two (2) Vehicle Electrical Training Systems as detailed in the exhibit.

**EXHIBIT N-4**

**5. RECOMMENDATION: ACTION – AWARD BID # B18-06 TOTALING \$322,051.00 TO EIDIM GROUP FOR AUDIOVISUAL EQUIPMENT INSTALLATION AT VARIOUS SITES**

The Governing Board hereby approves award of the contract between the District and EIDIM Group Inc. for bid # B18-06 A/V Equipment Installation for \$322,051.00 as detailed in the exhibit.

**EXHIBIT N-5**

**6. RECOMMENDATION: ACTION –ACCEPT AS COMPLETE AND FINAL, BID # 104-16 BUILDING “A” AND VETERANS CENTER RENOVATION PROJECT; AUTHORIZE RELEASE OF RETENTION TO PCN3, INC. AND RECORD NOTICE OF COMPLETION**

The Governing Board hereby 1) Accepts the “A” Building and Veterans Center Renovation Project as complete and final, 2) Authorizes the Superintendent/President to execute and file the Notice of Completion for PCN3 and, 3) authorizes all money due and owing to PCN3, Inc. be paid (with the exception of the five percent (5%) retention, which shall be paid following the expiration of thirty-five (35) calendar days from the date of this resolution) provided no liens are filed within this period.

**7. RECOMMENDATION: ACTION – APPROVE (4) MULTI-YEAR AGREEMENTS WITH 1) MIRAMAR FIREARMS TRAINING CENTER, 2) SAN DIEGO SHERIFFS DEPARTMENT, 3) EMERALD DATA SOLUTIONS, AND 4) HIGHPOINT TECHNOLOGY SOLUTIONS**

The Governing Board hereby approves the following new multi-year agreements as detailed:

- a. License Agreement with Miramar Firearms Training Center, located at Miramar Marine Corps Air Base, Camp Elliot, for students enrolled the Palomar College Police Academy for meeting and training purposes for a period of five years.
- b. Memorandum of Agreement with San Diego Sheriff’s Department to offer Palomar classes at the Vista Detention Facility for selected incarcerated adults for a collaborative education program for a period of five years.

- c. End User Agreement with Emerald Data Solutions, Inc. for BoardDocs Pro Plus ARC (annual recurring charge) for a period of five years with an additional (5) one-year renewals for \$17,500.00 per year.
- d. Product License & Services Agreement with HighPoint Technology Solutions, Inc. for automation engine for PeopleSoft Campus Solutions and installation for a period of three years at \$32,000.00 per year.

**EXHIBIT N-7**

**8. RECOMMENDATION: ACTION – CAST BALLOT IN THE 2018 CALIFORNIA COMMUNITY COLLEGE TRUSTEE BOARD ELECTION**

On March 13, 2018 the Palomar College Governing Board was provided with the CCCT Board Candidates' biographical sketches and statements for review. The Palomar College Governing Board shall cast the official ballot to fill vacancies on the California Community College Trustees (CCCT) Board as follows:

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ |          |

**EXHIBIT N-8**

**9. RECOMMENDATION: ACTION – APPROVE SECOND AMENDMENT TO THE SUPERINTENDENT/PRESIDENT CONTRACT**

The Governing Board hereby approves the second amendment to the Superintendent/President contract between the District and Joi Blake, Ed.D.

**EXHIBIT N-9**

**10. RECOMMENDATION ACTION: CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD**

The Governing Board of the Palomar Community College District hereby calls a Special Meeting of the Board on April 24, 2018 at 4:00 p.m. to Review Board's Self-Evaluation Instrument and participate in a workshop on the Annual Institutional Effectiveness Review & Student Success Scorecard.

**11. DISCUSSION – POTENTIAL CHANGE OF DATE, TIME, AND/OR PLACE OF MEETINGS**

The Governing Board shall discuss changing the Regular Meetings of the Governing Board of the Palomar Community College District traditionally held on the second Tuesday of each month, closed session beginning at 4:00 p.m., open session beginning at 5:00 p.m., in the Governing Board Room, Student Services Center (SSC-1), San Marcos Campus. The Board annually in December sets the date, time and location of its Regular Meetings, this item is for discussion only, not action.

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby requests that the District provide for it a report, agenda item, or general information at a later date as follows: \_\_\_\_\_.

**P. RECESS TO CLOSED SESSION:** If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.

**Q. RECONVENE TO OPEN SESSION:** If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c). Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

**R. ADJOURNMENT**