



**GOVERNING BOARD AGENDA  
MEETING OF THE GOVERNING BOARD  
TUESDAY, NOVEMBER 14, 2017  
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)  
PALOMAR COMMUNITY COLLEGE DISTRICT  
ROOM SSC-1, SAN MARCOS CAMPUS  
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

**TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:**

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

*In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**ORDER OF BUSINESS:** *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

**THE REGULAR MEETING** of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

*In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at [www.palomar.edu/gb](http://www.palomar.edu/gb). In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or [ddoerfler@palomar.edu](mailto:ddoerfler@palomar.edu). Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.*

**PUBLIC NOTICE—NONDISCRIMINATION:**

*Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.*

**AMERICANS WITH DISABILITIES:** *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

**A. CALL MEETING TO ORDER: 4:00 p.m.**

**B. ROLL CALL: Establishment of a Quorum**

**C. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**D. RECESS TO CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957, et seq. (4 cases)
2. Conference with District negotiator, Dr. Lisa Norman, regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6
3. Conference with District negotiator, Dr. Lisa Norman, regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6

**E. RECONVENE TO OPEN SESSION: 5:00 p.m.**

*Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**G. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**H. APPROVAL OF MINUTES**

- September 12, 2017
- October 10, 2017

**I. REPORTS**

**NOTICE TO PUBLIC:** *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**
  
- **SUPERINTENDENT/PRESIDENT**

- Report of Vice President for Instruction
- Report of Vice President for Student Services
- Report of Vice President for Finance and Administrative Services
- Report of Vice President for Human Resource Services

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**NOTICE TO PUBLIC:** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**1. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following academic employees:

- a.     Name:                   Hossna Sadat  
       Position:            Counselor/Assistant Professor  
       Department:        Counseling  
       Degrees:            M.A., Education (Counseling)  
                              B.A., History and Political Science  
       Position #:         5513  
       New?:                Yes  
       Remarks:           Position approved 4/11/17.  
       Sal Grade/Stp:     D/8  
       Salary:              \$8,262.48/month  
       % of Position:     100%  
       # of Mos:            11  
       Effective:          January 2, 2018  
       Account #(s):      A-122100-462100-63100-0000000/100%
- b.     Name:                   Karmi Minor-Flores  
       Position:            Counselor/Assistant Professor  
       Department:        Counseling  
       Degrees:            M.A., Education (Counseling)  
                              B.S., Criminal Justice  
       Position #:         5516  
       New?:                No  
       Remarks:           Replacement for Jose Fernandez.  
       Sal Grade/Stp:     E/8  
       Salary:              \$8,552.96/month  
       % of Position:     100%  
       # of Mos:            11  
       Effective:          January 2, 2018  
       Account #(s):      A-122100-462100-63100-0000000/100%

- c.     Name:               Cynthia Cordova  
          Position:       Counselor/Assistant Professor  
          Department:    Counseling  
          Degrees:        M.S., Counseling  
                              B.A., Psychology  
                              A.A., University Studies: Psychology  
  
          Position #:     5525  
          New?:           Yes  
          Remarks:       Position approved 5/9/17.  
          Sal Grade/Stp:   E/1  
          Salary:          \$6,638.66/month  
          % of Position:   100%  
          # of Mos:        11  
          Effective:       January 2, 2018  
          Account #(s):    A-122100-462100-63100-0000000/100%
- d.     Name:               Trong Nguyen  
          Position:       Counselor/Assistant Professor/Extended Opportunity Programs and  
                              Services Coordinator  
          Department:    Extended Opportunity Programs and Services  
          Degrees:        M.Ed., Counseling  
                              B.A., Psychology  
  
          Position #:     6667  
          New?:           Yes  
          Remarks:       Position approved 8/8/17; transfer for Mr. Nguyen.  
          Sal Grade/Stp:   F/19  
          Salary:          \$9,837.57/month  
          % of Position:   100%  
          # of Mos:        11  
          Effective:       November 27, 2017  
          Account #(s):    A-123400-473100-64300-0000000/100%

## **2. RECOMMENDATION: ACTION – RATIFY REVISION TO ACADEMIC CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the revision to the following academic contract:

- a.     Name:               Monique Lineback  
          Position:       Assistant Professor, Nursing (Simulation Lab Coordinator)  
          Department:    Nursing Education  
          Degrees:        Ph.D., Nursing  
                              M.S., Adult Clinical Nurse Spec  
                              B.A., Critical Gender Studies  
                              A.A., Nursing  
  
          Position #:     6006  
          New?:           Yes  
          Remarks:       Increased salary step placement due to verification of additional related  
                              experience.  
          Sal Grade/Stp:   H/8  
          Salary:          \$9,276.46/month  
          % of Position:   100%  
          # of Mos:        10  
          Effective:       October 2, 2017  
          Account #(s):    A-122100-348200-12300-0000000/100%

### **3. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2017 and Spring 2018 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2017

Department: Computer Science/Information Systems  
a. Name: Ward, George  
Discipline: Computer Information Systems (Networking)  
Degrees: B.S., Electronic Technology  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

Department: Economics, History and Political Science  
a. Name: Jacobo Jr., J. Rodrigo  
Discipline: History  
Degrees: M.A., History  
B.A., History  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Emergency Medical Education  
a. Name: Newlin, Matthew  
Discipline: Emergency Medical Technologies  
Degrees: B.A., Homeland Security  
A.A., Paramedic Training  
A.A., Fire Technology  
Sal Grade/Stp: A/1  
Salary: \$57.47

Department: English as a Second Language  
a. Name: Weldele, Brian  
Discipline: ESL: Noncredit  
Degrees: Master of Arts in Educ T.E.S.O.L.  
B.A., Philosophy  
2+ years of experience.  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Occupational and Noncredit Programs  
a. Name: Salgado, Ruben  
Discipline: Community Emergency Response Team (CERT) (Vocational Noncredit)  
Degrees: A.S., Fire Technology  
6+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

Department: Public Safety  
a. Name: Calhoun, Jeff  
Discipline: Fire Technology  
Degrees: B.S., Fire Science  
A.S., Fire Science  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

- b.     Name:             Malneritch, Jason  
       Discipline:     Fire Technology  
       Degrees:        A.S., Fire Protection Technology  
                          6+ years of experience.  
       Sal Grade/Stp:   A/1  
       Salary:         \$57.47
- c.     Name:             Morel, Sidney  
       Discipline:     Fire Technology  
       Degrees:        B.S., Fire Science  
                          A.S., Fire Science  
                          2+ years of experience.  
       Sal Grade/Stp:   A/1  
       Salary:         \$57.47
- d.     Name:             Peck, Sean  
       Discipline:     Fire Technology  
       Degrees:        Master of Education  
                          B.S., Adult Education  
                          A.A., No Focus  
                          A.A.S., EMS Paramedic  
                          A.A.S., Fire Science  
                          2+ years of experience.  
       Sal Grade/Stp:   B/1  
       Salary:         \$58.87
- e.     Name:             Van Lingen, Arnold  
       Discipline:     Fire Technology  
       Degrees:        B.S., Criminal Justice: Law Enforcement  
                          A.A., Arts  
                          2+ years of experience  
       Sal Grade/Stp:   A/1  
       Salary:         \$57.47
- Spring 2018  
Department:           Behavioral Sciences
- a.     Name:             French, Chelsea  
       Discipline:     Psychology  
       Degrees:        M.A., Psychology  
                          B.S., Criminology and Criminal Justice and Psychology  
       Sal Grade/Stp:   B/1  
       Salary:         \$58.87
- Unassigned  
Department:           Economics, History and Political Science
- a.     Name:             Aljarba, Ahmed Faisal  
       Discipline:     Economics  
       Degrees:        M.A., Economics  
                          M.P.A., Public Administration  
                          B.S., Business Administration  
       Sal Grade/Stp:   D/1  
       Salary:         \$62.51

Department: English  
a. Name: Folayan, Elaine  
Discipline: English  
Degrees: Ph.D., Comparative Literature  
M.A., Comparative Literature  
B.A., Com  
Sal Grade/Stp: D/1  
Salary: \$62.51

Department: Nursing Education  
a. Name: Solso, Stephanie  
Discipline: Nursing  
Degrees: M.S.N., Clinical Nurse Leader  
B.S., Cognitive Science  
Sal Grade/Stp: B/1  
Salary: \$58.87

**4. RECOMMENDATION: ACTION – APPROVE EARLY CHILDHOOD EDUCATION LAB SCHOOL  
TEACHER EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Early Childhood Education Lab School teachers, at the hourly rates indicated for Fall 2017:

- a. Name: Morales, Misael  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00
- b. Name: Dolores Gomez, Gladis  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00
- b. Name: Gutierrez-Ortiz, Karina  
Title: Assistant Teacher  
Qualifications: 6 units in Child Development or Early Childhood Education from an accredited college or university.  
Sal Grade/Stp: A/3  
Salary: \$11.00

**5. RECOMMENDATION: ACTION – RATIFY MEMORANDA OF UNDERSTANDING BETWEEN THE  
DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161**

The Governing Board hereby ratifies five (5) Memoranda of Understanding (MOUs) between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161. The MOUs are with respect to Article 4 – Workload & Calendar, Article 8 – Course Maximums, Article 15 – Compensation, Appendix H: Part-Time Faculty Office Hours, and Article 17 – Evaluations.

**EXHIBIT J-5**

**6. RECOMMENDATION: ACTION – RATIFY NEW POSITIONS FOR NORTH AND SOUTH EDUCATION CENTERS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of new administrative, faculty, Confidential and Supervisory Team, and classified positions for the North Education Center and South Education Center.

**EXHIBIT J-6**

**7. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a.     Name:                   Americo Bianchi  
          Position:           Director, Telecommunications  
          Department:       Telecommunications/Grants  
          Position #:        6282  
          New?:              No  
          Remarks:         Replacement for Blaine Morrow. Categorically funded; continuation of position is dependent on continuation of funds.  
  
          Sal Grade/Stp:     71/5  
          Salary:            \$11,432.08/month  
          % of Position:     100%  
          # of Mos:          12  
          Effective:          November 15, 2017  
          Account #(s):      K-212200-318100-61320-1612199/100%

**EXHIBIT J-7**

**8. RECOMMENDATION: ACTION – RATIFY TEMPORARY EMPLOYMENT**

The Governing Board hereby ratifies the temporary employment of Vu Phan, M.D., Physician, in the Health Services Department from October 20, 2017 to June 30, 2018 at the rate of \$100.00 per hour.

**9. RECOMMENDATION: ACTION – RATIFY NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position:

- a.     Position:             Administrative Coordinator, Workforce Development and Extended Studies  
          Department:      Career, Technical, and Extended Education  
          Position #:       6673  
          New?:             Yes  
          Sal Grade/Step:   44/1  
          Salary:            \$4,819.96/month  
          % of Position:     100%  
          # Months:         12  
          Effective:         November 15, 2017  
          Account #(s):     A-212100-339150-60910-0000000/100%

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the reclassification of classified positions pursuant to Article 10 - Classification and Reclassification of the Agreement between the Council of Classified Employees CCE/AFT Local #4522 and Palomar Community College District.

a. Name: Perry Escamilla  
Position: Network/Systems Technician  
Department: Network and Technical Services  
Position #: 5878  
New?: No  
Remarks: Replacement for Jerrold Plak.  
Sal Grade/Stp: 31/1  
Salary: \$4,906.61/month  
% of Position: 100%  
# of Mos: 12  
Effective: November 15, 2017  
Account #(s): A-212200-561100-67800-0000000/100%  
Normal Work Schedule: Monday - Thursday, 12:00 p.m. - 9:00 p.m.; Friday, 8:00 a.m. - 5:00 p.m.  
A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.

b. Name: Brenda Hicks  
Position: Grants Administrative Specialist  
Department: Counseling  
Position #: 6659  
New?: Yes  
Remarks: Position approved 2/14/17. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 24/2  
Salary: \$4,346.29/month  
% of Position: 100%  
# of Mos: 12  
Effective: November 15, 2017  
Account #(s): K-212200-411100-66400-1612135/50%  
K-212200-441100-63200-1612120/50%

c. Name: Dominic LaPorta  
Position: Community Service Officer  
Department: Palomar College Police Department  
Position #: 6487  
New?: No  
Remarks: Replacement for Harvey Ratanpal. Categorically funded; continuation of position is dependent on continuation of funds.  
Sal Grade/Stp: 17/1  
Salary: \$3,487.74/month  
% of Position: 100%  
# of Mos: 12  
Effective: November 15, 2017  
Account #(s): A-212200-543100-69500-0811020/25%  
K-212200-543100-69500-1812070/75%

a. Glenda Gardner, Academic Department Assistant, Public Safety Programs Department, effective June 1, 2018. She has served Palomar College for over 10 years from May 19, 2008 to May 31, 2018.

**14. RECOMMENDATION: ACTION – RATIFY RESIGNATIONS**

The Governing Board hereby ratifies the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. Carlos Carrizosa, Community Service Officer, Palomar College Police Department, effective November 16, 2017 (last day of employment was November 15, 2017).
- b. Juan C. Reyna, Supervisor, TRIO/Student Support Services, Grant Funded Student Programs, effective October 14, 2017 (last day of employment was October 13, 2017).
- c. Maria-Isabel Rocha Duarte, GEAR UP Site Coordinator, Grant Funded Student Programs, effective November 4, 2017 (last day of employment was November 3, 2017).
- d. David A. Snider, Custodian I, Custodial Services, effective November 4, 2017 (last day of employment was November 3, 2017).

**15. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board hereby ratifies and approves all contracts and agreements for the period September 1, 2017 through October 31, 2017 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

**EXHIBIT J-15**

**16. RECOMMENDATION: ACTION – APPROVE EXTENDED FIELD TRIPS**

The Governing Board hereby approves the following extended field trips as detailed:

- a. Washington, D.C. to attend the American Student Association of Community Colleges Conference on March 17 through March 20, 2018 for students participating in ASG membership.
- b. Two Harbors, Catalina Island, Los Angeles County, CA on March 25 through March 28, 2017 for students enrolled in either course Biology 195A or Geography 195.

**EXHIBIT J-16**

**17. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES**

The Governing Board hereby approves reimbursement of travel expenses for interview for the following candidate:

- a. Name: Dorene Novotny  
For: Airfare, hotel, rental car and gas  
To Attend: Second-level interview for Assistant Superintendent/Vice President, Human Resource Services  
Location: Saratoga, CA to San Marcos, CA  
Date: September 6, 2017  
Amount: \$539.79  
Account #: 575400-11-611200-67600-10-0611950/100%

**18. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES  
QUARTERLY FINANCIAL STATUS REPORT (CCFS-311Q)**

The Governing Board hereby approves the California Community Colleges Quarterly financial Status Report (CCFS-311Q) for the first quarter ending September 30, 2017.

**EXHIBIT J-18**

**19. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL  
SERVICES DIRECTOR**

The Governing Board hereby approves the Quarterly Report of the Fiscal Services Director Regarding Disclosure of District Investments as of September 30, 2017.

**EXHIBIT J-19**

**20. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN  
THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE 2018**

The Governing Board hereby approves Curriculum Action Items dated October 4 and October 18, 2017 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective 2018 as detailed in the exhibit.

**EXHIBIT J-20**

**21. RECOMMENDATION: ACTION – APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT  
BOARD POLICIES**

The Governing Board of the Palomar Community College District hereby reviews and approves the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items were presented to the Board for first reading on October 20, 2017.

BP 5035 – Withholding of Student  
Records  
BP 5052 – Open Enrollment  
BP 5055 – Enrollment Priorities  
BP 5075 – Course Adds and Drops  
BP 5110 – Counseling  
BP 5120 – Transfer Center  
BP 5130 – Financial Aid Veterans and  
Scholarship Services

BP 5140 – DRC/DSPS  
BP 5300 – Student Equity  
BP 5510 – Off-Campus Student  
Organizations  
BP 5700 – Intercollegiate Athletics  
BP 5900 – Prevention of Identity Theft  
in Student Financial Transactions

**EXHIBIT J-21**

**22. RECOMMENDATION: ACTION – ACCEPT GIFTS**

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. Four (4) preschool space jackets and helmets, one (1) box each mixed sets stainless and new glassware donated by Pam Keinath, Escondido, CA 92025. Total cash value as identified by the donor \$175.00.
- b. Small bronze sculpture by Russell Baldwin donated by staff member Karen Warner, Oceanside, CA, 92056. Total cash value as identified by the donor \$5,000.00.
- c. 316L Surgical stainless steel rod donated by Industrial Strength Corporation, 6115 Corte Del Cedro, Carlsbad, CA 92011. Total cash value as identified by the donor \$2,250.00.

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES**

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed in the exhibit. Purchases listed are made against the 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 08/31/17–11/02/17	\$9,250,432.03
Procurement Card Time Period: 08/23/17-09/22/17	\$134,067.86
Procurement Card Time Period: 09/23/17-10/22/17	\$137,538.81n-7
	<u>\$9,522,038.70</u>

**EXHIBIT N-1**

**2. RECOMMENDATION: ACTION – AWARD CONTRACT TO PACIFIC COMMERICAL CONSTRUCTION, INC.**

The Governing Board hereby awards a contract to Pacific Commercial Construction, Inc., as the lowest, responsive and responsible bidder in the amount of \$298,327.19 for Bid #103-18: Re-Bid Palomar College Timber Frame and Conex Box Relocation Project, subject to receipt of all required bonds, for the construction of project.

**3. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #3 PARKING STRUCTURE AND COLLEGE POLICE SUBSTATION DESIGN-BUILD PROJECT**

The Governing Board hereby approves Change Order #3 in the amount of \$145,552 for the Parking Structure and College Police project to modify construction details to account for owner added electric circuiting and data outlets in the Police Building, the addition of a rock wall to protect a rare oak tree and the addition of conduit for irrigation control wiring around the parking structure and campus police building.

**EXHIBIT N-3**

**4. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #3 SOUTH EDUCATION CENTER PROJECT**

The Governing Board hereby approves Change Order #3 in the amount of \$461,175 for the South Education Center project to modify construction details to account for unforeseen conditions including additional rock encountered while trenching for site utilities and cracks in the parking structure walls which required repair and owner added scopes of work such as adding emergency power and the TI build out of the food service.

**EXHIBIT N-4**

**5. RECOMMENDATION: ACTION – APPROVE EASEMENT FOR SAN DIEGO GAS & ELECTRIC COMPANY FOR (NORTH EDUCATION CENTER)**

The Governing Board hereby approves an easement/right-of-way to the San Diego Gas & Electric Company, hereto detailed in the exhibit on affected portions of District property located at the North Education Center, in order for the District to construct and maintain the North Education Center Interim Village Project and the future permanent buildings.

**EXHIBIT N-5**

**6. RECOMMENDATION: ACTION – APPROVE A RESOLUTION OF THE GOVERNING BOARD OF THE PALOMAR COMMUNITY COLLEGE DISTRICT IN SUPPORT OF THE LGBT CAMPUS COMMUNITY**

The Governing Board hereby approves Resolution No. 17-21535 regarding travel restrictions to states that have implemented laws that authorize or allow discrimination of certain protected classes.

**EXHIBIT N-6**

**RESOLUTION 17-21535**

**7. RECOMMENDATION: ACTION – APPROVE APPOINTMENT TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE (ICOC)**

The Board hereby appoints Michael Hunsaker to fill the bona-fide taxpayer's association member vacancy on the Independent Citizens' Oversight Committee ("ICOC") which became vacant as of June 2013; and Jeffrey Wohler to fill the member of a PCCD support organization vacancy which became vacant as of June 2017.

**EXHIBIT N-7**

**RESOLUTION 17-21536**

**8. RECOMMENDATION: ACTION – DESIGNATE DECEMBER 12, 2017, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"**

The Governing Board of the Palomar Community College District hereby designates the Regular Meeting scheduled for December 12, 2017, 5:00 p.m., as the "Annual Organizational Meeting." The meeting is to be held at the San Marcos campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby requests that the District provide for it a report, agenda item, or general information at a later date as follows: \_\_\_\_\_.

**P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.***

- Q. RECONVENE TO OPEN SESSION:** *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

*Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

- R. ADJOURNMENT**