



**GOVERNING BOARD AGENDA
MEETING OF THE GOVERNING BOARD
TUESDAY, OCTOBER 10, 2017
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at <https://www2.palomar.edu/pages/governingboard/>. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this document will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 7:00 a.m. to 4:00 p.m., Monday – Friday.*

A. CALL MEETING TO ORDER: 4:00 p.m.

B. ROLL CALL: Establishment of a Quorum

C. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. RECESS TO CLOSED SESSION in A-1

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section §54957 et seq.
2. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with PFF/AFT, pursuant to Government Code Section §54957.6.
3. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation pursuant to Government Code Section §54956.9(b). One (1) case.
4. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President.

E. RECONVENE TO OPEN SESSION 5:00 p.m.

Actions Taken In Closed Session: *Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

F. CALL FOR REMOVAL OF ITEMS FROM – OR CHANGES TO – THE AGENDA

G. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

H. RECOMMENDATION: ACTION – APPROVAL OF MINUTES

- July 28, 2017
- August 8, 2017

I. REPORTS

NOTICE TO PUBLIC: *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services and Acting Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Audelo, Jesus
Discipline: Music
- b. Name: Dalton, Trinie
Discipline: English
- c. Name: DeVillez, Darron
Discipline: Speech Communication

2. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following academic employee:

- a. Name: Monique Lineback
Position: Assistant Professor, Nursing (Simulation Lab Coordinator)
Department: Nursing Education
Degrees: Ph.D., Nursing
M.S., Adult Clinical Nurse Spec
B.A., Critical Gender Studies
A.A., Nursing
Position #: 6006
New?: Yes
Remarks: Position approved 6/13/17.
Sal Grade/Stp: H/1
Salary: \$7,243.19/month
% of Position: 100%
of Mos: 10
Effective: October 2, 2017
Account #(s): A-122100-348200-12300-0000000/100%

3. **RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2017 and Spring 2018 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2017

Department: Business Administration
a. Name: Solhdoost, Sam
Discipline: Business
Degrees: M.B.A.
B.S., Fire & Safety Engineering Technology
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Computer Science/Information Systems
a. Name: Brown, Courtney
Discipline: Computer Information Systems (IT)
Degrees: Master of Educ in Teaching
B.A., Social Science
2+ years of experience.
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Cooperative Education
a. Name: Canter, Allison
Discipline: Work Experience Instructor
Degrees: B.S., Organizational Leadership
A.A., Merch Mark
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: Emergency Medical Education
a. Name: Politzer, Dan
Discipline: Emergency Medical Technologies
Degrees: B.S., Criminal Justice
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: English
a. Name: Dalton, Trinie
Discipline: English
Degrees: M.F.A., Creative Writing and Literature
B.A., English
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: B/1
Salary: \$58.87

Department: English as a Second Language
a. Name: Weldele, Brian
Discipline: ESL: Credit
Degrees: Master of Arts in Educ T.E.S.O.L.
B.A., Philosophy
Sal Grade/Stp: B/1
Salary: \$58.87

- Department: Music
- a. Name: Audelo, Jesus
Discipline: Music
Degrees: M.F.A., Jazz Reeds
B.M., Music
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Nursing Education
- a. Name: Coching, Ann
Discipline: Nursing Science/Clinical Practice
Degrees: B.S., Nursing
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- b. Name: Knowlton, Samantha
Discipline: Nursing Science/Clinical Practice
Degrees: B.A., Psychology
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- c. Name: Singh, Marie
Discipline: Nursing Science/Clinical Practice
Degrees: B.S., Nursing
A.S., Nursing
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- d. Name: Tang, Charity
Discipline: Nursing Science/Clinical Practice
Degrees: B.S.N.
B.A., Economics
A.A., Nursing
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- e. Name: Tamayo, Chelsey
Discipline: Nursing Science/Clinical Practice
Degrees: B.S., Nursing
A.S., Allied Health
A.A., Liberal Arts
A.A., IS - Letters & Science
A.A. IS - Social/Nat Sciences
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- Department: Speech Communication/Forensics/ASL
- a. Name: Armenta, John
Discipline: Speech
Degrees: M.A., Communication
Sal Grade/Stp: C/1
Salary: \$60.83

- b. Name: DeVillez, Darron
Discipline: Speech
Degrees: B.A., Communication
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- c. Name: Long, Robert
Discipline: Speech
Degrees: M.A., Coms Studies
B.S., Religion
A.A., Communication Studies
Sal Grade/Stp: B/1
Salary: \$58.87

- d. Name: Norval, Sara
Discipline: Speech
Degrees: M.A., Communication Studies
B.A., Speech Communications
B.A., Theatre Arts
Sal Grade/Stp: B/1
Salary: \$58.87

Spring 2018

- Department: Behavioral Sciences
- a. Name: French, Chelsea
Discipline: Psychology
Degrees: M.A., Psychology
B.S., Criminology and Criminal Justice and Psychology
Sal Grade/Stp: B/1
Salary: \$58.87

4. RECOMMENDATION: ACTION – RATIFY MEMORANDA OF UNDERSTANDING BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161

The Governing Board hereby ratifies two (2) Memoranda of Understanding (MOUs) between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161. The MOUs are with respect to Article 6 – Union Rights and Article 12 – Department Chairs/Directors.

EXHIBIT J-4

5. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a. Name: Lisa Norman
Position: Assistant Superintendent/Vice President, Human Resource Services
Department: Human Resource Services
Position #: 5020
New?: No
Remarks: Replacement for John Tortarolo.
Sal Grade/Stp: 79/33
Salary: \$18,405.38/month plus an annual doctoral stipend of \$1,411.88.
% of Position: 100%
of Mos: 12
Effective: October 16, 2017
Account #(s): A-121000-611100-67300-0000000/100%

EXHIBIT J-5

6. RECOMMENDATION: ACTION – RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employees:

- a. Name: Jessica Horn
 Position: Supervisor, Veterans' Services
 Department: Financial Aid, Veterans', and Scholarship Services
 Position #: 6640
 New?: Yes
 Remarks: Position approved 6/14/16. Promotion for Ms. Horn.
 Sal Grade/Stp: 48/2
 Salary: \$5,590.74/month
 % of Position: 100%
 # of Mos: 12
 Effective: October 11, 2017
 Account #(s): A-212100-423100-64800-0000000/100%
- b. Name: Carlos Huerta
 Position: Supervisor II, Custodial Services
 Department: Custodial Services
 Position #: 6660
 New?: Yes
 Remarks: Position approved 2/16/17.
 Sal Grade/Stp: 41/1
 Salary: \$4,476.04/month
 % of Position: 100%
 # of Mos: 12
 Effective: October 16, 2017
 Account #(s): A-212100-542200-65300-0000000/100%
 Normal Work Monday - Thursday, 10:00 p.m. - 6:30 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A
 Schedule: 3% shift differential will be paid for hours worked between 6:00 p.m. and
 10:00 p.m., and a 6% shift differential will be paid for hours worked
 between 10:00 p.m. and 6:00 a.m.

7. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new classified positions:

- a. Position: Admissions/Financial Aid Specialist II
 Department: Enrollment Services
 Position #: 6669
 New?: Yes
 Sal Grade/Stp: 22/1
 Salary: \$3,941.14/month
 % of Position: 100%
 # Months: 12
 Effective: October 11, 2017
 Account #(s): A-212200-421100-62100-0000000/100%

- b. Position: Administrative Specialist I
Department: Information Services
Position #: 6670
New?: Yes
Sal Grade/Stp: 18/1
Salary: \$3,573.93/month
% of Position: 100%
Months: 12
Effective: October 11, 2017
Account #(s): A-212200-561100-67800-0000000/100%

- c. Position: Technical Support Specialist
Department: Information Services
Position #: 6671
New?: Yes
Remarks: Title change to be approved 10/10/17; current title is IT Technical Support Specialist.
Sal Grade/Stp: 28/1
Salary: \$3,573.93/month
% of Position: 100%
Months: 12
Effective: October 11, 2017
Account #(s): A-212200-561100-67800-0000000/100%

- d. Position: Administrative Specialist II
Department: Mathematics and the Natural and Health Sciences
Position #: 6672
New?: Yes
Remarks: Position funded by categorical funds. Continuation of position is dependent upon continuation of funds.
Sal Grade/Stp: 23/1
Salary: \$4,035.97/month
% of Position: 100%
Months: 12
Effective: October 11, 2017
Account #(s): K-212200-341100-60910-1112986/80%
K-212200-345500-60910-1112990/20%

8. RECOMMENDATION: ACTION – RATIFY CHANGE TO CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the changes to the following classified position:

- a. Position: Technical Support Specialist
Department: Information Services
Name: Kathleen Davis
Position #: 5816
New?: No
Remarks: Title change; previous title was IT Technical Support Specialist. New title to be applied to future IT Technical Support Specialist positions.
Sal Grade/Stp: 28/25
Salary: \$6,813.39/month
% of Position: 100%
of Mos: 12
Effective: October 11, 2017
Account #(s): A-212200-561100-67800-0000000/100%

9. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Tera Lisicky
Position: Instructional Design Coordinator
Department: Academic Technology Resources Center
Position #: 6661
New?: Yes
Remarks: Position approved 3/14/17. Categorically funded; continuation of position is dependent upon continuation of funds.

Sal Grade/Stp: 40/1
Salary: \$6,113.44/month
% of Position: 100%
of Mos: 12
Effective: October 11, 2017
Account #(s): K-212200-331400-61900-1612145/100%

- b. Name: Chie Tuller
Position: Business System Analyst
Department: Payroll
Position #: 6293
New?: No
Remarks: Replacement for Janien Lau-Thompson.
Sal Grade/Stp: 38/1
Salary: \$5,823.80/month
% of Position: 100%
of Mos: 12
Effective: October 23, 2017
Account #(s): A-212200-551100-67200-0000000/100%

- c. Name: Omar Sanchez
Position: Outreach Specialist
Department: Grant Funded Student Programs
Position #: 6419
New?: Yes
Remarks: Position approved 10/10/07. Categorically funded; continuation of position is dependent upon continuation of funds.

Sal Grade/Stp: 21/1
Salary: \$3,844.61/month
% of Position: 100%
of Mos: 12
Effective: October 11, 2017
Account #(s): K-212200-471300-64300-1112300/100%

- d. Name: Christy Carter
 Position: Buyer
 Department: Purchasing
 Position #: 5580
 New?: No
 Remarks: Replacement for Kimberly Simonds. Position title and grade reflect the new title and grade approved for this classification in classified unit classification study. Former title and grade were Buyer, grade 22. Categorically funded; continuation of position is dependent upon continuation of funds.

 Sal Grade/Stp: 21/1
 Salary: \$3,844.61/month
 % of Position: 100%
 # of Mos: 12
 Effective: October 11, 2017
 Account #(s): Y-212200-711910-67900-2153000/100%
- e. Name: Cynthia Martin
 Position: Custodian I
 Department: Custodial Services
 Position #: 6574
 New?: No
 Remarks: Replacement for Alfredo Pereyra.
 Sal Grade/Stp: 9/1
 Salary: \$2,868.81/month
 % of Position: 100%
 # of Mos: 12
 Effective: October 18, 2017
 Account #(s): A-212200-542200-65300-0000000/100%
 Normal Work Monday - Thursday, 10:00 p.m. - 6:30 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A
 Schedule: 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.
- f. Name: Tracie Sayre
 Position: Business Systems Analyst
 Department: Human Resource Services
 Position #: 6114
 New?: No
 Remarks: Replacement for Lucinda Fisher; transfer for Ms. Sayre
 Sal Grade/Stp: 38/12
 Salary: \$7,620.24/month
 % of Position: 100%
 # of Mos: 12
 Effective: October 23, 2017
 Account #(s): A-212200-611100-66600-0000000/100%
- g. Name: Divina E. Hernandez
 Position: Outreach Specialist
 Department: Grant Funded Student Programs
 Position #: 6649
 New?: Yes
 Remarks: Position approved 10/10/07. Categorically funded; continuation of position is dependent upon continuation of funds.

 Sal Grade/Stp: 21/1
 Salary: \$3,844.61/month
 % of Position: 100%
 # of Mos: 12
 Effective: October 16, 2017
 Account #(s): L-212210-471300-64300-1112301/100%

- h. Name: Gabriela Hernandez-Lopez
 Position: Outreach Specialist
 Department: Grant Funded Student Programs
 Position #: 6652
 New?: Yes
 Remarks: Position approved 10/10/07. Categorically funded; continuation of position is dependent upon continuation of funds.
 Sal Grade/Stp: 21/1
 Salary: \$3,844.61/month
 % of Position: 100%
 # of Mos: 12
 Effective: October 11, 2017
 Account #(s): K-212200-331500-63900-1112304/100%

10. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the reclassification of classified positions, effective July 1, 2017, pursuant to Article 10 - Classification and Reclassification of the Agreement between the Council of Classified Employees CCE/AFT Local #4522 and Palomar Community College District.

EXHIBIT J-10

11. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes student employee hires for the month of September 2017 and short-term employee hires for the month of October 2017.

EXHIBIT J-11

12. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Percent</u>
003820811	09/01/2017	12/31/2017	100%
009474476	09/01/2017	09/15/2017	100%
009383567	10/16/2017	12/15/2017	100%
002470176	09/29/2017	10/29/2017	100%
002470176	10/30/2017	12/15/2017	32%
009483420	09/04/2017	10/24/2017	100%

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>
004084594	09/01/2017	06/30/2018
007170523	09/15/2017	06/30/2018

13. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

- a. Karen Boguta-Reeve, Police Compliance Coordinator, Palomar College Police Department, effective November 1, 2017. She has served Palomar College for over 13 years from May 12, 2004 to October 31, 2017.
- b. Jose Fernandez, Counselor/Professor, Counseling Department, effective December 16, 2017. He has served Palomar College for over 20 years from July 15, 1997 to December 15, 2017.

14. RECOMMENDATION: ACTION – RATIFY RESIGNATION

The Governing Board hereby ratifies the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employee:

- a. Elizabeth Light, Assistant Professor, Nursing, Nursing Education Department, effective October 6, 2017 (last day of employment was October 5, 2017).

15. RECOMMENDATION: ACTION – APPROVE THE CCFS-311 ANNUAL FINANCIAL AND BUDGET REPORT (FINANCIAL REPORT FOR THE FISCAL YEAR 2016-2017 AND BUDGET REPORT FOR THE FISCAL YEAR 2017-2018)

The Governing Board hereby approves the CCFS-311 Annual Financial and Budget Report (Financial Report for the Fiscal Year 2016-2017 and Budget Report for the Fiscal Year 2017-2018) for the Palomar Community College District.

EXHIBIT J-15

16. RECOMMENDATION: ACTION – APPROVE CANDIDATE REIMBURSEMENT FOR INTERVIEW EXPENSES

The Governing Board hereby approves reimbursement of travel expenses for interview for the following candidate:

- a. Name: Tracie Green
For: Airfare
To Attend: Second-level interview for Assistant Superintendent/Vice President, Human Resource Services
Location: Fresno, CA to San Marcos, CA
Date: September 6, 2017
Amount: \$113.20
Budget Account #: 575400-11-611200-67600-10-0611950/100%

17. RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, CHILD DEVELOPMENT TRAINING CONSORTIUM AND ACCEPT FUNDS

The Governing Board hereby approves agreement #17-18-4489 between the Palomar Community College District and the Yosemite Community College District, Child Development Training Consortium effective September 1, 2017 through June 30, 2018 and accept funds in the amount of \$27,200.

EXHIBIT J-17

18. RECOMMENDATION: ACTION – APPROVE DESIGNATED REPRESENTATIVE AND ALTERNATE TO SERVE ON EDUCATION TO CAREER NETWORK OF NORTH SAN DIEGO COUNTY

The Governing Board authorizes the following individuals to represent Palomar Community College District on the Education to Career Network (ETCN) of North San Diego County:

Representative: Suzanne Sebring
Alternate: Nichol Roe

19. RECOMMENDATION: ACTION – APPROVE EXTENDED FIELD TRIPS

The Governing Board hereby approves the following extended field trips as detailed:

- a. Mount Calvary Monastery, Santa Barbara, California on October 25 through October 27, 2017 for students enrolled in World Religions classes #70238, 70281 and 70285; Religion in American History class #70283; and Religion in America class #70284.
- b. University of Wisconsin, Oshkosh, Wisconsin, to compete in the National Forensics Association Tournament on April 11 through April 17, 2018 for students enrolled in Speech 290 class #30991.
- c. Lewis & Clark College, Portland, Oregon, to compete in the National Parliamentary Debate Tournament on March 22 through March 26, 2018 for students enrolled in Speech 290 class #30991.
- d. Hilton Concord, Concord, California, to compete in the California Community College Forensics Association State Tournament, on March 7 through March 11, 2018 for 16-18 students enrolled in Speech 290 class #30991.
- e. Furnace Creek Campground, Death Valley National Park, on March 26 through March 29, 2018 for students enrolled in Geology 195F class #33498.

EXHIBIT J-19

20. FIRST READING: PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES

The Governing Board of the Palomar Community College District hereby reviews the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items will return for a second reading and adoption in November.

BP 5035 – Withholding of Student
Records
BP 5052 – Open Enrollment
BP 5055 – Enrollment Priorities
BP 5075 – Course Adds and Drops
BP 5110 – Counseling
BP 5120 – Transfer Center

BP 5130 – Financial Aid Veterans and Scholarship
Services
BP 5140 – DRC/DSPS
BP 5300 – Student Equity
BP 5510 – Off-Campus Student Organizations
BP 5700 – Intercollegiate Athletics
BP 5900 – Prevention of Identity Theft in Student
Financial Transactions

EXHIBIT J-20

21. INFORMATION: PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES

The Governing Board hereby reviews the Administrative Procedure as listed. These Administrative Procedures have been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. They are presented here as informational items.

AP 5010 – Admission and Concurrent Enrollment	AP 5140 – DRC/DSPS
AP 5012 – International Students	AP 5150 – EOPS
AP 5013 – Students in the Military	AP 5160 – GEAR UP Program
AP 5015 – Residence Determination	AP 5170 – TRIO Programs
AP 5020 – Nonresident Tuition	AP 5200 – Student Health Svcs
AP 5030 – Fees	AP 5210 – Communicable Disease
AP 5035 – Withholding of Student Records	AP 5220 – Shower Facilities for students with housing insecurities
AP 5040 – Student records, directory	AP 5300 – Student Equity
AP 5045 – Student records - challenging content and access	AP 5400 – Associated Student Government
AP 5050 – Student Success Support Program	AP 5410 – ASG Elections
AP 5052 – Open Enrollment	AP 5420 – ASG Financial Management
AP 5055 – Enrollment Priorities	AP 5510 – Off-Campus Student Organizations
AP 5070 – Attendance	AP 5520 – Student Discipline Procedures
AP 5075 – Course Adds and Drops	AP 5570 – Student Credit Card Solicitation
AP 5110 – Counseling	AP 5610 – Voter Registration
AP 5120 – Transfer Center	AP 5700 – Intercollegiate Athletics
AP 5130 – Financial Aid Veterans and Scholarship Services	AP 5757 – Parking
	AP 5900 – Prevention of Identity Theft in Student Financial Transactions

EXHIBIT J-21

22. INFORMATION: SUMMARY OF COMPLETED SABBATICAL LEAVES - FALL 2016

A sabbatical completion abstract is hereby presented to the Board as an information item for those faculty whose final reports were approved by the Sabbatical Leave Committee on April 20, 2017.

EXHIBIT J-22

23. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. Furniture for the Palomar Veterans Center including, but not limited to, storage cabinets, files, white boards, bookcases, tables and chairs donated by bkm Office Works, Bill Kuhnert, 4780 Eastgate Mall, Suite 100, San Diego, CA 92121 with a cash value identified by the donor of \$79,485.74.

EXHIBIT J-23

- b. Twenty assorted plants donated by Ron Chism, 11132 Arco Dr., Escondido, CA 92027 with a cash value identified by the donor of \$1,200.00.

24. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves travel expenses for the following Governing Board trustee:

- | | | |
|----|-------------------|---|
| a. | Board Member | Mark Evilsizer |
| | Advanced Funds? | Yes |
| | For: | Transportation, registration, other approved expenses |
| | To attend: | HACU 31 st Annual Conference – Trustee Forum |
| | Location/Date: | San Diego, CA / October 31, 2017 |
| | Estimated Amount: | \$228.23 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |

25. INFORMATION – DETAILS OF GRANT SUB-AWARD FOR THE STRONG WORKFORCE PROGRAM

The Governing Board accepted the grant sub-award master agreement from Grossmont-Cuyamaca Community College District and Grossmont-Cuyamaca Community College District Auxiliary Organization to participate in the Strong Workforce Program's at the May 9, 2017 board meeting where the Amount to be determined was based on approval of scope of work. Approval was scope of work and awarded amounts are (a) Strong Workforce Marketing project was approved for \$50,000.00 and (b) CTE Employment Readiness and Job Placement Services project was approved for \$200,000.00 for the period of January 2017 through September 2018.

EXHIBIT J-25

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION –APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2017

The Governing Board hereby approves Curriculum Action Items dated September 6 and September 20, 2017 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective fall 2017.

EXHIBIT N-1

2. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE 2018

The Governing Board hereby approves Curriculum Action Items dated September 20, 2017 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective 2018 as detailed in the exhibit.

EXHIBIT N-2

3. RECOMMENDATION: ACTION – REJECT BIDS RECEIVED FOR BID #101-18 RE-BID TIMBER FRAME AND CONEX BOX RELOCATION PROJECT.

The Governing Board hereby authorizes the District to reject all bids received on September 29, 2017, on Re-Bid Timber Frame & Conex Box Relocation Project, Bid # 101-18 and authorizes the District to rebid at a later date.

4. RECOMMENDATION: ACTION – APPROVE AMENDMENT NO.5 TO MASTER AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES PROP M/SERIES B

The Governing Board hereby approves amendment number 5 between Balfour Beatty Construction, LLC and Palomar Community College District. This amendment is required to extend the master agreement with Balfour Beatty Construction, LLC to provide any or all aspects of construction management services as needed by the District on various projects assigned with funds from Prom M/Series C and D.

EXHIBIT N-4

5. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #02 RELATED TO THE ESCONDIDO HEALTH CENTER PROJECT

The Governing Board hereby approves Change Order #02 in the amount of \$9,350.11 for the Escondido Health Center project to modify construction details due to unforeseen conditions.

EXHIBIT N-5

6. RECOMMENDATION: ACTION – APPROVE EASEMENT FOR RAINBOW MUNICIPAL WATER DISTRICT SEWER MAIN INSTALLATION AT THE NORTH EDUCATION CENTER

The Governing Board hereby approves an easement/right-of-way to the Rainbow Municipal Water District, as shown in the exhibit on affected portions of District property located at the North Education Center, in order for the District to construct and maintain a new 16" Rainbow Municipal Water District sewer main.

EXHIBIT N-6

7. RECOMMENDATION: ACTION – APPROVE EASEMENT FOR VALLECITOS WATER DISTRICT WATER AND STORM DRAIN INFRASTRUCTURE FOR THE MAINTENANCE AND OPERATIONS BUILDING

The Governing Board hereby approves an easement/right-of-way to the Vallecitos Water District, as shown in Exhibit N-9 on affected portions of District property located at the Maintenance and Operations Building, in order for the District to construct and maintain the water and storm drain infrastructure that services the building.

EXHIBIT N-7

8. RECOMMENDATION: ACTION – APPROVE RESOLUTION SUPPORTING THE DEFERRED ACTION FOR CHILDHOOD ARRIVALS PROGRAM (“DACA”) THAT PROVIDES A TEMPORARY REPRIEVE FROM DEPORTATION FOR STUDENTS

The Governing Board hereby reviews and approves the resolution supporting the Deferred Action for Childhood Arrivals program (“DACA”) that provides a temporary reprieve from deportation for students and urges members of Congress to restore the DACA program and support and pass the Dream Act.

EXHIBIT N-8

RESOLUTION NO. 17-21534

9. RECOMMENDATION: ACTION – APPROVE INTERNATIONAL TRAVEL FOR CLASSIFIED ADMINISTRATOR

The Governing Board hereby approves travel for Yasue O’Neill, Coordinator, International Education, to Osaka and Tokyo, Japan from November 8-20, 2017 for the purpose of meeting prospective students and visiting study abroad agencies and schools.

EXHIBIT N-9

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby requests that the District provide for it a report, agenda item, or general information at a later date as follows: _____.

P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

Q. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

R. ADJOURNMENT