



**GOVERNING BOARD AGENDA
MEETING OF THE GOVERNING BOARD
TUESDAY, SEPTEMBER 12, 2017
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at <https://www2.palomar.edu/pages/governingboard/>. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this document will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 7:00 a.m. to 4:00 p.m., Monday – Friday.*

A. CALL MEETING TO ORDER: 4:00 p.m.

B. ROLL CALL: Establishment of a Quorum

C. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. RECESS TO CLOSED SESSION in A-1

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6.
3. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President.

E. RECONVENE TO OPEN SESSION 5:00 p.m.

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

Pledge of Allegiance

F. CALL FOR REMOVAL OF ITEMS FROM – OR CHANGES TO – THE AGENDA

G. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

GG. ADMINISTRATION OF OATH OF OFFICE TO CHIEF OF POLICE

The Governing Board President will administer the oath of office to Chief of Police, Christopher Moore.

H. RECOMMENDATION: ACTION – APPROVAL OF MINUTES None this month.

HH. PUBLIC HEARING – PROPOSED FISCAL YEAR 2017-18 BUDGET

1. PRESENTATION OF PROPOSED FISCAL YEAR 2017-18 BUDGET
2. OPEN PUBLIC HEARING ON PROPOSED FISCAL YEAR 2017-18 BUDGET
3. CLOSE PUBLIC HEARING
4. RECOMMENDATION: ACTION – APPROVE ADOPTION OF THE FISCAL YEAR 2017-18 BUDGET

EXHIBIT HH

I. REPORTS

- Career Technical Education Presentation, Margie Fritch, Dean Career Technical and Extended Education and Nichol Roe, Associate Dean Workforce Development & Extended Studies

NOTICE TO PUBLIC: *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities.*

Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services and Acting Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Brooks, Mary Ellen
Discipline: American Studies
- b. Name: Contreras, Julian
Discipline: Art
- c. Name: Enriquez, Daniel
Discipline: Drafting Technology
- d. Name: Fore, Jeremiah
Discipline: Welding
- e. Name: Gooding, Douglas
Discipline: Welding
- f. Name: Jacobo Jr., J. Rodrigo
Discipline: Chicano Studies
- g. Name: Poon, Yat-Long
Discipline: Biological Sciences
- h. Name: Leavitt, Dean
Discipline: Biological Sciences
- i. Name: Roehl, Gary
Discipline: Broadcasting Technology

2. RECOMMENDATION: ACTION – RATIFY CORRECTION TO NEW ACADEMIC POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding a correction to the approval of the following new academic position:

- a. Position: Counselor/Assistant Professor/Extended Opportunity Programs and Services Coordinator
 Department: Extended Opportunity Programs and Services
 Position #: 6667
 New?: Yes
 Remarks: Position funding is Unrestricted; previously, remarks indicated that position is categorically funded and its continuation of funding is dependent upon continuation of funds.
 % of Position: 100%
 # of Mos: 11
 Effective: August 9, 2017
 Account #(s): A-123400-473100-64300-0000000/100%

3. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2017

- Department: American Indian Studies
- a. Name: Brooks, Mary Ellen
 Discipline: American Studies
 Degrees: Ph.D., Sociology & Anthropology
 M.A., Humanities
 Minimum qualifications satisfied via equivalency.
 Sal Grade/Stp: D/4
 Salary: \$72.65
- Department: Art
- a. Name: Contreras, Julian
 Discipline: Art (Studio)
 Degrees: M.A., Philosophy
 B.B.A., Marketing
 Minimum qualifications satisfied via equivalency.
 Sal Grade/Stp: B/2
 Salary: \$62.51
- Department: Behavioral Sciences
- a. Name: Blumenthal, Emily
 Discipline: Psychology
 Degrees: Ph.D., Psychology
 B.A., Cognitive Science
 Sal Grade/Stp: D/1
 Salary: \$62.51

Department: Business Administration
a. Name: Manavi, Mahbod
Discipline: Business
Degrees: M.B.A., Technology Management
B.S., Physics
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Computer Science/Information Systems
a. Name: Castillo III, Lanier
Discipline: Computer Science
Degrees: M.S., Computer Science
B.S., Computer Science
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Earth, Space and Aviation Sciences
a. Name: Pouladdej, Alix
Discipline: Astronomy
Degrees: Ph.D., Physics
M.S., Physics
B.S., Physics
Sal Grade/Stp: D/2
Salary: \$62.51

Department: Economics, History and Political Science
a. Name: Herrera, Jennifer
Discipline: History
Degrees: M.A., History
B.A., History
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Emergency Medical Education
a. Name: Russell, Samuel
Discipline: Emergency Medical Technologies
Degrees: A.A., Fire Technology: General
6+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: English
a. Name: Lopp, Mari
Discipline: English
Degrees: M.A., Literature and Writing
B.A., Literature and Writing
Sal Grade/Stp: B/1
Salary: \$58.87

Department: English as a Second Language
a. Name: Lane, Misty
Discipline: ESL: Noncredit
Degrees: Master of Arts in Educ, T.E.S.O.L.
B.S., Geography
Sal Grade/Stp: B/1
Salary: \$58.87

- b. Name: Lenke, Jaime
Disciplines: ESL: Credit
ESL: Noncredit
Degrees: Master of Education, TESOL, Literacy, and Culture
Graduate Certificate, TESOL
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Life Sciences
- a. Name: Caffrey, Carolee
Discipline: Biological Sciences
Degrees: Ph.D., Biology
Sal Grade/Stp: D/1
Salary: \$62.51
- b. Name: Ferguson, Elizabeth
Discipline: Biological Sciences
Degrees: M.S., Biology
B.A., Biology
Sal Grade/Stp: B/1
Salary: \$58.87
- c. Name: Ferrill, Emily
Discipline: Biological Sciences
Degrees: M.S., Biology
B.S., Biology: Zoology
Sal Grade/Stp: B/1
Salary: \$58.87
- d. Name: Hall, Marnie
Discipline: Biological Sciences
Degrees: Ph.D., Developmental Biology
B.S., Biology
Sal Grade/Stp: D/1
Salary: \$62.51
- e. Name: Khan, Azim
Discipline: Biological Sciences
Degrees: M.S., Biology
M.A., Psychology
B.S., Psychology Molecular and Cellular Biology
Sal Grade/Stp: D/1
Salary: \$62.51
- f. Name: Leavitt, Dean
Discipline: Biological Sciences
Degrees: Ph.D., Ecology
B.S., Honors Zoology
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: D/1
Salary: \$62.51

- g. Name: Pillsworth, Thomas
Discipline: Biological Sciences
Degrees: Ph.D., Pharmacology
M.A., Biology
Sal Grade/Stp: D/1
Salary: \$62.51
- h. Name: Poon, Yat-Long
Discipline: Biological Sciences
Degrees: Master of Advanced Studies, Marine Biodiversity
& Conserv
B.S., Ecology, Behavior & Evolution
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Media Studies
- a. Name: Hu, Brian
Discipline: Film Studies
Degrees: Ph.D., Film and Television
M.A., Film and Television
B.A., Economics
Sal Grade/Stp: D/1
Salary: \$62.51
- b. Name: McKenna, Denise
Discipline: Film Studies
Degrees: Ph.D., Cinema Studies
M.A., Cinema Studies
Sal Grade/Stp: D/1
Salary: \$62.51
- c. Name: Roehl, Gary
Discipline: Broadcasting Technology
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47
- Department: Multicultural Studies
- a. Name: Castaneda, Gary
Discipline: Chicano Studies
Degrees: M.A., Political Science
M.A., Latin American Studies
Sal Grade/Stp: D/2
Salary: \$65.89
- b. Name: Jacobo Jr., J. Rodrigo
Discipline: Chicano Studies
Degrees: B.A., History
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- Department: Performing Arts
a. Name: Leighton, Mackenzie
Discipline: Music
Degrees: M.M., Music
B.A., Geography
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Public Safety
a. Name: Grant, Aaron
Discipline: Police Academy
Degrees: B.S., Criminal Justice Administration
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- Department: Nursing Education
a. Name: Natipagon, Bulaporn
Discipline: Nursing
Degrees: Ph.D., Nursing
Sal Grade/Stp: D/1
Salary: \$62.51
- Department: Speech Communication/Forensics/ASL
a. Name: Patterson, Carrie
Discipline: Speech
Degrees: M.A., Communication Studies
B.A., Communication Studies: Communication,
Culture, and Public Affairs
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: Perkins, Justin
Discipline: Speech
Degrees: M.A., Communication
Sal Grade/Stp: B/1
Salary: \$58.87
- Department: Trade and Industry
a. Name: Enriquez, Daniel
Discipline: Drafting Technology
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47
- b. Name: Fore, Jeremiah
Discipline: Welding
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47
- c. Name: Gooding, Douglas
Discipline: Welding
Degrees: Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: A/1
Salary: \$57.47

- d. Name: Gronlund, Garrett
 Discipline: Welding
 Degrees: A.S., Welding Technology
 6+ years of experience.
 Sal Grade/Stp: A/1
 Salary: \$57.47

**4. RECOMMENDATION: ACTION – APPROVE EARLY CHILDHOOD EDUCATION LAB SCHOOL
TEACHER EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Early Childhood Education Lab School Teacher, at the hourly rate indicated for Fall 2017:

- a. Name: Lopez, Eulalia
 Title: Assistant Teacher
 Qualifications: 6 units in Child Development or Early Childhood Education from an
 accredited college or university.
 Sal Grade/Stp: A/3
 Salary: \$11.00

**5. RECOMMENDATION: ACTION – RATIFY MEMORANDA OF UNDERSTANDING AND SIDE
LETTER AGREEMENT BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION**

The Governing Board hereby ratifies four (4) Memoranda of Understanding (MOUs) and one (1) Side Letter Agreement between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161. The MOUs are with respect to Article 10 - Professional Development and Appendix F – Extra Duty Stipend/Reassignment Salary Schedule. The Side Letter Agreement relates to Article 8 – Course Maximums.

EXHIBIT J-5

6. RECOMMENDATION: ACTION – RATIFY ONE-TIME TEMPORARY ACADEMIC EMPLOYMENT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the employment of the following one-time temporary academic employees:

- a. Name: Kevin Smith
 Position: Assistant Professor, Welding
 Department: Trade and Industry
 Degrees: Minimum qualifications satisfied via equivalency on November 14, 2006.
 Position #: 5218
 New?: No, temporary contract
 Remarks: One-time temporary contract; non-tenure-track faculty appointment for
 August 18, 2017 through December 16, 2017 only.
 Sal Grade/Stp: B/1
 Salary: \$5,838.28/month
 % of Position: 100%
 # of Mos: 5
 Effective: August 18, 2017
 Account #(s): A-111000-338800-09565-0000000/100%

- b. Name: Trina Sierra
 Position: Assistant Professor, Nursing
 Department: Nursing Education
 Degrees: M.S., Nursing
 B.S., Nursing

 Position #: 5293
 New?: No, temporary contract
 Remarks: One-time temporary contract; non-tenure-track faculty appointment for
 August 18, 2017 through December 16, 2017 only.

 Sal Grade/Stp: C/7
 Salary: \$7,705.52/month
 % of Position: 100%
 # of Mos: 5
 Effective: August 18, 2017
 Account #(s): A-111000-348200-12300-0000000/100%

7. RECOMMENDATION: ACTION – RATIFY NEW ACADEMIC POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new academic positions:

- a. Position: Assistant Professor – Nursing (Medical-Surgical Nursing)
 Department: Nursing Education
 Position #: 5294
 New?: Yes
 % of Position: 100%
 # of Mos: 10
 Effective: September 13, 2017
 Account #(s): A-111000-348200-12300-0000000/100%
- b. Position: Assistant Professor – Nursing (Maternal Health/Obstetrics Nursing)
 Department: Nursing Education
 Position #: 6367
 New?: Yes
 % of Position: 100%
 # of Mos: 10
 Effective: September 13, 2017
 Account #(s): A-111000-348200-12300-0000000/100%

8. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a. Name: Juliette Barnes
 Position: Police Academy Coordinator
 Department: Public Safety Programs
 Position #: 6666
 New?: Yes
 Remarks: Position approved 7/28/17.
 Sal Grade/Stp: 60/2
 Salary: \$7,515.97/month
 % of Position: 100%
 # of Mos: 12
 Effective: September 13, 2017
 Account #(s): A-123600-336100-60100-0000000/100%

9. RECOMMENDATION: ACTION – APPROVE EMPLOYMENT CONTRACT FOR CLASSIFIED ADMINISTRATOR

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment contract for the following classified administrator:

- a. Coniglio, Carmencita M., Director, Fiscal Services

EXHIBIT J-9

10. RECOMMENDATION: ACTION – RATIFY CORRECTION TO ADMINISTRATOR CONTRACTS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of a correction to add a cell phone stipend to the administrator contracts between the District and the following employees:

- a. Judy Harris, Director, Health Services, Health Services Department.
- b. Christopher Moore, Chief of Police, Palomar College Police Department.

EXHIBIT J-10

11. RECOMMENDATION: ACTION – RATIFY TEMPORARY EMPLOYMENT

The Governing Board hereby ratifies Temporary Employment for Norma Miyamoto to provide support in the Instruction Office from July 1, 2017 to June 30, 2018 at the rate of \$73.56 per hour.

12. RECOMMENDATION: ACTION – RATIFY CORRECTION TO PROFESSIONAL SERVICES COMPENSATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the correction to the monthly compensation for professional services between the District and Mark DiMaggio, Interim Police Academy Director. His monthly compensation has been corrected from \$11,216.04 to \$11,496.03, which is based on placement at step 13 of salary grade 68 on the Administrative Salary Schedule, plus a \$100.00 monthly cell phone stipend.

13. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Medybill Hope Rull
 Position: College Health Nurse - RN
 Department: Health Services
 Position #: 5568
 New?: No
 Remarks: Replacement for Susan Mayfield. Categorically funded; continuation of position is dependent upon continuation of funds. Position title and grade reflect the new title and grade approved for this classification in the classified unit classification study. Former title and grade were College Health Nurse, grade 35.

 Sal Grade/Stp: 37/2
 Salary: \$5,965.18/month
 % of Position: 100%
 # of Mos: 11
 Effective: September 13, 2017
 Account #(s): K-212300-474100-64400-1812090/100%

- b. Name: Heidi Leppert
 Position: Academic Records Analyst
 Department: Enrollment Services
 Position #: 6482
 New?: No
 Remarks: Replacement for Alexander Peters. Categorically funded; continuation of position is dependent upon continuation of funds.

 Sal Grade/Stp: 24/2
 Salary: \$4,346.29/month
 % of Position: 100%
 # of Mos: 12
 Effective: September 13, 2017
 Account #(s): A-212200-422200-62100-0811650/100%
- c. Name: Edwin Torres
 Position: Outreach Specialist
 Department: Grant Funded Student Programs
 Position #: 6648
 New?: Yes
 Remarks: Position approved 11/7/16. Categorically funded; continuation of position is dependent upon continuation of funds.

 Sal Grade/Stp: 21/1
 Salary: \$3,844.61
 % of Position: 100%
 # of Mos: 12
 Effective: September 13, 2017
 Account #(s): K-212200-471300-64990-1112316/100%
- d. Name: Juan Gonzalez
 Position: Student Activities Coordinator
 Department: Office of Student Affairs
 Position #: 5704
 New?: No
 Remarks: Replacement for Lindsay Kretchman; promotion for Mr. Gonzalez. Categorically funded; continuation of position is dependent upon continuation of funds. Position grade reflects the new grade approved for this classification in classified unit classification study. Formerly placed at grade 25.

 Sal Grade/Stp: 26/7
 Salary: \$5,451.41/month
 % of Position: 100%
 # of Mos: 12
 Effective: September 19, 2017
 Account #(s): K-212200-451100-64910-1812600/100%

14. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes student employee hires for the month of August 2017 and short-term employee hires for the month of September 2017.

EXHIBIT J-14

15. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

Employee ID	Start Date	End Date	Percent
009481366	08/21/2017	09/18/2017	100%
010616369	08/14/2017	08/25/2017	100%
002394256	08/22/2017	09/26/2017	100%
009474476	08/17/2017	09/01/2017	100%
003726821	07/24/2017	06/30/2018	100%
002470176	08/17/2017	09/28/2017	100%

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

Employee ID	Start Date	End Date
000549413	07/31/2017	06/30/2018
004093356	07/05/2017	06/30/2018
006618827	07/19/2017	06/30/2018
000079003	07/01/2017	06/30/2018
003158084	08/25/2017	06/30/2018

16. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following retirements have been accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

- a. Philip L. de Barros, Professor, Behavioral Sciences Department, effective December 31, 2017. He has served Palomar College for over 23 years from August 19, 1994 to December 30, 2017.
- b. Peggy Richardson, Supervisor, Library, effective November 1, 2017. She has served Palomar College for over 19 years from December 1, 1997 to October 31, 2017.

17. RECOMMENDATION: ACTION – RATIFY RESIGNATIONS

The Governing Board hereby ratifies the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. Abby Algarin, GEAR UP Site Coordinator, Grant Funded Student Programs, effective August 16, 2017 (last day of employment was August 15, 2017).
- b. Doris Asombrado, Nurse Practitioner - Certified, Health Services, effective August 12, 2017 (last day of employment was August 11, 2017).
- c. Kristyn Lewko, Lead Academic Records Analyst, Evaluations and Records, effective September 9, 2017 (last day of employment was September 8, 2017).

- d. Hope Farquharson, Associate Professor, Nursing, Nursing Education Department, effective August 12, 2017 (last day of employment was August 11, 2017).
- e. Samantha Sangsanoi, Assistant Professor, Nursing, Nursing Education Department, effective September 1, 2017 (last day of employment was August 31, 2017).

18. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective September 1, 2017:

Employee Name: Andrew McCoy
Position: Supervisor, Pool Operations
Department: Health-Kinesiology-Recreation Management
Course of Study: Associate Degree

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a one-time lump sum stipend of \$2,000 effective July 1, 2017, with the understanding that employees who elect the one-time \$2,000 lump sum stipend must wait three (3) years before beginning another Professional Growth Program.

Employee Name: Brittany Wong
Position: Administrative Specialist II
Department: Transfer Center
Course of Study: Master's Degree

**19. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES
QUARTERLY FINANCIAL STATUS REPORT**

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ending June 30, 2017.

EXHIBIT J-19

**20. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES
DIRECTOR**

The Governing Board hereby approves the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of June 30, 2017.

EXHIBIT J-20

**21. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACTS AND AGREEMENTS
MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board hereby ratifies and approves all contracts and agreements for the period July 1, 2017 through August 31, 2017 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-21

22. RECOMMENDATION: ACTION – ACCEPT GRANT SUB-AWARD FROM SOLANO COMMUNITY COLLEGE DISTRICT AND ISSUED BY COMMUNITY COLLEGES CHANCELLOR'S OFFICE, DIVISION OF WORKFORCE AND ECONOMIC DEVELOPMENT FOR STRONG WORKFORCE PROGRAM

The Governing Board hereby accepts the grant sub-award master agreement from Solano Community College District to participate in the Self-employment Pathways in the Gig Economy Project, funding provided by California Community Colleges Chancellor's Office for the purpose of implementing Strong Workforce Programs, effective July 20, 2017 through December 31, 2018. Amount \$15,000.00.

EXHIBIT J-22

23. RECOMMENDATION: ACTION – ACCEPT AS COMPLETE & FINAL BID #102-17 SAN MARCOS CAMPUS-PAINTING PROJECT AND AUTHORIZE RELEASE OF RETENTION TO TL VETERANS CONSTRUCTION, INC. IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts the Bid #102-17 San Marcos Campus – Painting Project as complete and final; and authorizes the Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount of \$162,800.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to TL Veterans Construction, Inc., 18345 Sierra Hwy #47, Santa Clarita, CA 91361.

24. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves travel expenses for the following:

- | | | |
|----|-------------------|--|
| a. | Board Member | John Halcón |
| | Advanced Funds? | Yes |
| | For: | No cost to the District, funded by NALEO |
| | To attend: | NALEO Institute |
| | Location/Date: | Carlsbad, CA / September 22-23, 2017 |
| | Estimated Amount: | \$0 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |
| b. | Board Member | Mark Evilsizer |
| | Advanced Funds? | Yes |
| | For: | No cost to the District, funded by NALEO |
| | To attend: | NALEO Institute |
| | Location/Date: | Carlsbad, CA / September 22-23, 2017 |
| | Estimated Amount: | \$0 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |
| c. | Board Member | John Halcón |
| | Advanced Funds? | Yes |
| | For: | Transportation, lodging, registration, other approved expenses |
| | To attend: | ACCT Leadership Congress |
| | Location/Date: | Las Vegas, NV / September 25-28, 2017 |
| | Estimated Amount: | \$2,123.73 |
| | Budget No.: | 575200-11-111100-66100-10-2018-0000000 |

- | | | |
|----|---|---|
| d. | Board Member
Advanced Funds?
For:
To attend:
Location/Date:
Estimated Amount:
Budget No.: | Mark Evilsizer
Yes
Transportation, lodging, registration, other approved expenses
ACCT Leadership Congress
Las Vegas, NV / September 25-28, 2017
\$2,026.94
575200-11-111100-66100-10-2018-0000000 |
| e. | Board Member
Advanced Funds?
For:
To attend:
Location/Date:
Estimated Amount:
Budget No.: | Nina Deerfield
Yes
Transportation, lodging, registration, other approved expenses
ACCT Leadership Congress
Las Vegas, NV / September 25-28, 2017
\$2,128.66
575200-11-111100-66100-10-2018-0000000 |
| f. | Board Member
Advanced Funds?
For:
To attend:
Location/Date:
Estimated Amount:
Budget No.: | John Halcón
Yes
Transportation, lodging, registration, other approved expenses
HACU 31 st Annual Conference
San Diego, CA / October 28-30, 2017
\$758.89
575200-11-111100-66100-10-2018-0000000 |
| g. | Board Member
Advanced Funds?
For:
To attend:
Location/Date:
Estimated Amount:
Budget No.: | John Halcón
Yes
Transportation, lodging, registration, other approved expenses
CCLC Annual Convention
San Jose, CA / November 15-18 2017
\$1803.73
575200-11-111100-66100-10-2018-0000000 |
| h. | Board Member
Advanced Funds?
For:
To attend:
Location/Date:
Estimated Amount:
Budget No.: | Mark Evilsizer
Yes
Transportation, lodging, registration, other approved expenses
CCLC Annual Convention
San Jose, CA / November 15-18 2017
\$1461.94
575200-11-111100-66100-10-2018-0000000 |
| i. | Board Member
Advanced Funds?
For:
To attend:
Location/Date:
Estimated Amount:
Budget No.: | Nina Deerfield
Yes
Transportation, lodging, registration, other approved expenses
CCLC Annual Convention
San Jose, CA / November 15-18 2017
\$1813.66
575200-11-111100-66100-10-2018-0000000 |

25. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges that the absence of Mark Evilsizer from the June 27, 2017 special meeting and the absence of Nancy Ann Hensch from the Open Session of the Regular meeting on August 8, 2017 are excused due to personal necessity.

RESOLUTION 17-21533

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2017-2018 fiscal year budget:

Purchase Orders Time Period: 07/28/17–08/31/17	\$4,888,339.09
Procurement Card Time Period: 07/23/17-08/22/17	<u>\$102,846.87</u>
	<u>\$4,991,185.96</u>

EXHIBIT N-1

2. RECOMMENDATION: ACTION – APPROVE CCAP PARTNERSHIP AGREEMENTS BETWEEN JULIAN UNION HIGH SCHOOL DISTRICT AND PALOMAR COMMUNITY COLLEGE DISTRICT

The Governing Board hereby approves the College and Career Pathways (CCAP) Agreements between Julian Union High School District and Palomar Community College District for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, effective June 30, 2017 through June 30, 2020 as detailed in the exhibit.

EXHIBIT N-2

3. RECOMMENDATION: ACTION – APPROVE REVISED PARENT HANDBOOK FOR CHILD DEVELOPMENT CENTERS

The Governing Board hereby approves the revised Parent Handbook to include updated information on all aspects of the program complied from Community Care Licensing, the California Department of Education, and the Childcare Food Program.

EXHIBIT N-3

4. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #4 BUILDING “A” & VETERANS CENTER RENOVATION PROJECT

The Governing Board hereby approves Change Order #4 in the amount of \$38,192.29 for Bid 104-16 Building “A” & Veterans Center Renovation Project for all additional work as detailed in the exhibit.

EXHIBIT N-4

5. RECOMMENDATION: ACTION – APPROVE BID AWARD AND AUTHORIZATION TO CONTRACT WITH ELITE EARTHWORKS & ENGINEERING DBA GK BACKLUND FOR PHASE 1 NORTH EDUCATION CENTER MASS GRADING AND SITE UTILITIES

The Governing Board hereby approves bid award and authorizes the District to contract with Elite Earthworks & Engineering dba: GK Backlund in the amount of \$4,070,255.00 for mass grading of the entire parcel for the future North Education Center campus. Only the most highly rated contracting firms who submitted a response, and interviewed, for the Request for Qualifications #201-17 Mass Grading – North Education Center Project were permitted to bid on CM-17-18-01-NEC-01-A: Grading. Elite Earthworks & Engineering dba: GK Backlund was found to be the lowest responsive & responsible bidder.

6. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2017

The Governing Board hereby approves Curriculum Action Items dated May 3 and May 17, 2017 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective fall 2017.

EXHIBIT N-6

7. RECOMMENDATION: ACTION – ADOPT 2017-2018 PALOMAR COMMUNITY COLLEGE DISTRICT GOVERNING BOARD ANNUAL GOALS

The Governing Board of the Palomar Community College District hereby adopts its 2017 - 2018 Governing Board Annual Goals. The Board met previously on June 27, 2017 to develop their 2017-18 goals.

EXHIBIT N-7

8. RECOMMENDATION: ACTION – DETERMINE WHICH TRUSTEE(S) WILL SERVE AS VOTING DELEGATES AT THE ACCT NATIONAL CONGRESS

The Governing Board of the Palomar Community College District shall determine which trustee(s) shall serve as voting delegate(s) at the Association of Community College Trustees Leadership Congress and discuss the candidates endorsed by the California Community College Trustees (CCCT) Board.

EXHIBIT N-8

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby requests that the District provide for it a report, agenda item, or general information at a later date as follows: _____.

P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

Q. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: *Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

R. ADJOURNMENT