



**GOVERNING BOARD AGENDA
MEETING OF THE GOVERNING BOARD
TUESDAY, AUGUST 8, 2017
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

- A. CALL MEETING TO ORDER:** 4:00 p.m.
- B. ROLL CALL:** Establishment of a Quorum
- C. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*
- D. RECESS TO CLOSED SESSION** in A-1

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Public Employment pursuant to Government Code Section 54957 et seq.
Title: Executive Assistant (to the Vice President) on special assignment and;
Title: Dean on special assignment.
3. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6.
4. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President.

- E. RECONVENE TO OPEN SESSION** 5:00 p.m.

Actions Taken In Closed Session: *Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

- F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

- G. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

- H. RECOMMENDATION: ACTION – APPROVAL OF MINUTES**

- June 27, 2017
- July 11, 2017

- I. REPORTS**

NOTICE TO PUBLIC: *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **SUPERINTENDENT/PRESIDENT**

1. Report of Acting Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services and Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: El Bekraoui, Naima
Discipline: French
- b. Name: Stahl-Kovell, Daniel
Discipline: American Indian Studies

2. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following academic employees:

- a. Name: Larry Moyano
Position: Counselor/Assistant Professor
Department: Counseling
Degrees: M.A., Education (Counseling)
Position #: 6658
New?: Yes
Remarks: Position approved 1/24/17. Funded - 100% Adult Education Block Grant. This is a non-tenure track faculty position and continuation of the position is dependent upon the continuation of funding.
Sal Grade/Stp: C/8
Salary: \$7,972.03/month
% of Position: 100%
of Mos: 11
Effective: August 18, 2017
Account #(s): K-122100-339800-63100-1812313/100%

b. Name: Michael G. Dudley
Position: Assistant Professor, Psychology
Department: Behavioral Sciences
Degrees: Ph.D., Psy-Experimental Psychology
M.S., Psy-Experimental Psychology
B.A., Psychology/French
Position #: 5391
New?: Yes
Remarks: Position approved 1/24/17.
Sal Grade/Stp: H/8
Salary: \$9,276.46/month
% of Position: 100%
of Mos: 10
Effective: August 18, 2017
Account #(s): A-111000-363500-20010-0000000/100%

c. Name: Shannon Andrews
Position: Assistant Professor, Chemistry
Department: Chemistry
Degrees: M.S., Chemistry
M.A., Teaching
B.S., Biochemistry/Chemistry
Position #: 5237
New?: Yes
Remarks: Position approved 1/24/17.
Sal Grade/Stp: D/7
Salary: \$7,972.03/month
% of Position: 100%
of Mos: 10
Effective: August 18, 2017
Account #(s): A-111000-342200-19050-0000000/100%

3. RECOMMENDATION: ACTION – RATIFY REVISION TO ACADEMIC CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the revision to the following academic contract:

a. Name: Jason Jarvinen
Position: Assistant Professor/Work Experience Coordinator
Department: Cooperative Education
Degrees: M.A., Nonprofit Leadership & Mgmt
B.A., Sociology
Minimum qualifications satisfied via equivalency (5/9/17)
Position #: 5191
New?: Yes
Remarks: Increased salary step placement due to verification of additional related experience.
Sal Grade/Stp: C/8
Salary: \$7,972.03/month
% of Position: 100%
of Mos: 10
Effective: August 18, 2017
Account #(s): K-111000-333200-49991-1612145/100%

4. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2017

Department: American Indian Studies
a. Name: Stahl-Kovell, Daniel
Discipline: American Indian Studies
Degrees: M.A., History
B.A., History
A.A., Liberal Arts
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: C/1
Salary: \$60.83

Department: Art
a. Name: Delk, Laurie
Discipline: Art History
Degrees: M.A., Art History
B.S., Anthropology
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Athletics
a. Name: Moffatt, Kody
Discipline: Men's Water Polo Head Coach
Degrees: B.A., Kinesiology/Fitness
A.A., General Studies & Behavioral Sci
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: Athletics
a. Name: Rodriquez, Sonia
Discipline: Women's Cross Country & Track Head Coach
Degrees: B.A., History and Spanish
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

Department: Behavioral Sciences
a. Name: Graves, Sandra
Discipline: Psychology
Degrees: Ph.D., Psychology
M.A., Counseling Psychology
B.A., Home Economics
Sal Grade/Stp: D/1
Salary: \$62.51

b. Name: Grasso, Jordan
Discipline: Sociology
Degrees: M.A., Sociological Practice
B.A., Criminology and Justice Studies
A.A., General Studies
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Computer Science/Information Systems

a. Name: Merrill, Christopher
Discipline: Computer Science
Degrees: M.S., Computer, Information & Control Engineering
B.A., Mathematics
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Dental Assisting

a. Name: Allen-Hydo, Hedi
Discipline: Dental Technology
Degrees: D.D.S.
B.A., Psychology
2+ years of experience.
Sal Grade/Stp: D/2
Salary: \$65.89

Department: Design & Manufacturing Technologies

a. Name: Johnsen, Carrie
Discipline: Nutritional Science/Dietetics
Degrees: Master of Public Health
B.S., Dietetics and Food Administration
Sal Grade/Stp: B/1
Salary: \$58.87

Department: Media Studies

a. Name: McMurria, John
Discipline: Film Studies
Degrees: Ph.D., Cinema Studies
M.A., Liberal Studies
B.S., Bus
Sal Grade/Stp: D/1
Salary: \$62.51

b. Name: Stoll, Peter
Discipline: Broadcasting Technology
Degrees: A.A., Radio and Television
6+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

- Department: Nursing Education
- a. Name: Plumlee, Rebecca
Discipline: Nursing Science/Clinical Practice
Degrees: B.S., Nursing
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47
- b. Name: Rennick, Sharon
Discipline: Nursing Science/Clinical Practice
Degrees: B.S., Nursing
2+ years of experience.
Sal Grade/Stp: A/1
Salary: \$57.47

- Department: Performing Arts Department
- a. Name: Kalivas, Peter
Discipline: Dance
Degrees: M.F.A., Dance
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: Smiley, Jordyn
Discipline: Drama/Theater Arts
Degrees: M.F.A., Theatre Arts
B.S.
Sal Grade/Stp: B/1
Salary: \$58.87
- c. Name: Welty IV, Charles
Discipline: Music
Degrees: Master of Music (Strings)
B.A., Music (Performance)
Sal Grade/Stp: B/1
Salary: \$58.87

- Department: World Languages
- a. Name: Azab, Soumaeil
Discipline: Arabic
Degrees: M.A., Education
Minimum qualifications satisfied via equivalency (8/13/14).
Sal Grade/Stp: B/1
Salary: \$58.87
- b. Name: Cser, Agnes
Discipline: German
Degrees: M.A., German
B.A., German
Sal Grade/Stp: B/1
Salary: \$58.87

- c. Name: El Bekraoui, Naima
Discipline: French
Degrees: Ph.D., Linguistics
Ph.D., French Linguistics and Didactics
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: D/1
Salary: \$62.51

5. RECOMMENDATION: ACTION – RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding faculty assigned time for the 2017-18 academic year.

EXHIBIT J-5

6. RECOMMENDATION: ACTION - RATIFY NEW ACADEMIC POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new academic position:

- a. Position: Counselor/Assistant Professor/Extended Opportunity Programs and Services Coordinator
Department: Extended Opportunity Programs and Services
Position #: 6667
New?: Yes
Remarks: Position is categorically funded; continuation of funding is dependent upon continuation of funds.
% of Position: 100%
of Mos: 11
Effective: August 9, 2017
Account #(s): A-123400-473100-64300-0000000/100%

7. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a. Name: Christopher Moore
Position: Chief of Police
Department: Palomar College Police Department
Position #: 5200
New?: No
Remarks: Replacement for Mark DiMaggio. Funded - Position is categorically funded; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: 67/2
Salary: \$8,934.82/month
% of Position: 100%
of Mos: 12
Effective: August 9, 2017
Account #(s): K-212600-543100-69500-1812070/100%

EXHIBIT J-7

8. RECOMMENDATION: ACTION – RATIFY PROFESSIONAL SERVICES CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of a professional services contract between the District and Mark DiMaggio to provide professional services as Interim Police Academy Director. He will be compensated at a monthly rate of \$11,216.04 for each month worked, which is based on placement at step 13 of salary grade 68 on the Administrative Salary Schedule, plus a \$100.00 monthly cell phone stipend.

EXHIBIT J-8

9. RECOMMENDATION: ACTION – APPROVE EMPLOYMENT CONTRACTS FOR CLASSIFIED ADMINISTRATORS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment contracts for the following classified administrators:

Diaz, Olga A. Director, Student Success and Student Equity
Moïse, Connie S. Director, Information Services
Moreno, Nancy Manager, Orientation and Follow-Up Services

EXHIBIT J-9

10. RECOMMENDATION: ACTION – RATIFY FIRST AMENDMENT TO SUPERINTENDENT/PRESIDENT CONTRACT

The Governing Board hereby ratifies the first amendment to the Superintendent/President contract between the District and Joi Blake, Ed.D.

EXHIBIT J-10

11. RECOMMENDATION: ACTION – RATIFY LETTER OF AGREEMENT REGARDING REASSIGNMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the letter of agreement between the District and Lisa A. Hornsby pertaining to Ms. Hornsby's reassignment to the position of Executive Assistant (to Vice President) on special assignment, which was ratified by the Governing Board on July 11, 2017.

EXHIBIT J-11

12. RECOMMENDATION: ACTION – RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Confidential and Supervisory Team employee:

a. Name: Michelle LaVigueur
 Position: Executive Assistant (to Vice President)
 Department: Instruction Office
 Position #: 5765
 New?: No
 Remarks: Replacement for Glynda Knighten; transfer for Ms. LaVigueur.
 Sal Grade/Stp: 48/6
 Salary: \$6,546.44/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): A-211000-311100-60100-0000000/100%

13. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a. Name: Tyrone Davis
 Position: Custodian III
 Department: Custodial Services
 Position #: 5659
 New?: No
 Remarks: Replacement for David Williams; promotion for Mr. Davis.
 Sal Grade/Stp: 15/5
 Salary: \$4,035.97/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): A-212100-542200-65300-0000000/100%
 Normal Work Monday - Thursday, 1:30 p.m. - 10:00 p.m.; Friday, 9:00 a.m. - 5:30 p.m. A
 Schedule: 3% shift differential will be paid for hours worked between 6:00 p.m. and
 10:00 p.m.
- b. Name: Lidia Zapata
 Position: Student Support Specialist I
 Department: English as a Second Language
 Position #: 5887
 New?: No
 Remarks: Replacement for Laura Ruelas; position title and grade reflect the new title
 and grade approved for this classification in classified unit classification
 study. Former title and grade were ESL Program Assistant, grade 18.
 Sal Grade/Stp: 18/1
 Salary: \$1,608.27/month
 % of Position: 45%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): A-212200-325100-60910-0000000/100%
 Normal Work Monday - Thursday, 4:00 p.m. - 8:30 p.m. A 3% shift differential will be
 Schedule: paid for hours worked between 6:00 p.m. and 10:00 p.m.
- c. Name: TszTin Chen
 Position: Application Developer
 Department: Programming
 Position #: 5605
 New?: No
 Remarks: Replacement for David West.
 Sal Grade/Stp: 40/1
 Salary: \$6,113.44/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 14, 2017
 Account #(s): A-212200-561100-67800-0000000/100%

- d. Name: Larry Taylor, Jr.
 Position: Custodian I
 Department: Custodial Services
 Position #: 6575
 New?: No
 Remarks: Replacement for Jay Lopez; position grade reflects the new grade approved for this classification in classified unit classification study. Former grade was grade 8.

 Sal Grade/Stp: 9/1
 Salary: \$2,868.81/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): A-212200-542200-65300-0000000/100%
 Normal Work Schedule: Monday - Thursday, 10:00 p.m. - 6:30 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.
- e. Name: Debra Claypool
 Position: Senior Contracts Administrator
 Department: Business and Contract Services
 Position #: 5688
 New?: No
 Remarks: Replacement for Eileen Poole; promotion for Ms. Claypool.
 Sal Grade/Stp: 34/19
 Salary: \$7,437.50/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): A-212200-531000-66570-0000000/100%
- f. Name: Ashley Richardson
 Position: Administrative Specialist I
 Department: Public Safety Programs Department
 Position #: 6656
 New?: Yes
 Remarks: Position approved 12/13/16.
 Sal Grade/Stp: 18/1
 Salary: \$1,608.27/month
 % of Position: 45%
 # of Mos: 12
 Effective: August 22, 2017
 Account #(s): A-212200-336100-60910-0000000/100%
 Normal Work Schedule: Normal work schedule: Tuesday - Thursday, 12:30 p.m. - 7:00 p.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m.

- g. Name: Monique Meza
Position: Academic Department Assistant
Department: World Languages
Position #: 5141
New?: No
Remarks: Replacement for Abigail Corona; transfer for Ms. Meza.
Sal Grade/Stp: 23/4
Salary: \$4,675.58/month
% of Position: 100%
of Mos: 12
Effective: August 17, 2017
Account #(s): A-212200-326100-60910-0000000/100%
- h. Name: Kelly Donaghy
Position: Academic Department Assistant
Department: Child Development/Multicultural Studies
Position #: 5418/5406
New?: No
Remarks: Replacement for Christine Brady; transfer for Ms. Donaghy.
Sal Grade/Stp: 23/3
Salary: \$4,451.46/month
% of Position: 100%
of Mos: 12
Effective: August 9, 2017
Account #(s): A-212200-364100-60910-0000000/60%
A-212200-366100-60910-0000000/40%

14. RECOMMENDATION: ACTION – RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the changes to the following classified positions:

- a. Position: Benefits Specialist
Department: Human Resource Services
Name: Vacant
Position #: 6596
New?: No
Remarks: Increase percentage of assignment from 45% to 100%.
Sal Grade/Stp: 23/1
Salary: \$4,035.97/month
% of Position: 100%
of Mos: 12
Effective: August 9, 2017
Account #(s): A-212200-611100-66600-0000000/100%
- b. Position: Administrative Support Specialist II
Department: Palomar College Police Department
Name: Brian Engleman
Position #: 5683
New?: No
Remarks: Change in funding source from 50% categorical funds and 50% designated funds to 100% categorical funds. Continuation of position is contingent on the continuation of funding.
Sal Grade/Stp: 23/18
Salary: \$5,630.70/month
% of Position: 100%
of Mos: 12
Effective: August 9, 2017
Account #(s): K-212200-543100-69500-1812070/100%

- c. Position: Police Compliance Coordinator
 Department: Palomar College Police Department
 Name: Karen Boguta-Reeve
 Position #: 5716
 New?: No
 Remarks: Change in funding source from 75% categorical funds and 25% designated
 funds to 100% categorical funds. Continuation of position is contingent on
 the continuation of funding.

 Sal Grade/Stp: 29/16
 Salary: \$6,387.56/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): K-212200-543100-69500-1812070/100%
- d. Position: Police Parking Support Specialist
 Department: Palomar College Police Department
 Name: Vacant
 Position #: 5778
 New?: No
 Remarks: Change in funding source from 75% categorical funds and 25% designated
 funds to 100% categorical funds. Continuation of position is contingent on
 the continuation of funding.

 Sal Grade/Stp: 23/1
 Salary: \$4,035.97/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): K-212200-543100-69500-1812070/100%
- e. Position: Community Service Officer
 Department: Palomar College Police Department
 Name: Carlos Carrizosa
 Position #: 6193
 New?: No
 Remarks: Change in funding source from 75% categorical funds and 25% designated
 funds to 100% categorical funds. Continuation of position is contingent on
 the continuation of funding.

 Sal Grade/Stp: 17/12
 Salary: \$4,561.79/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): K-212200-543100-69500-1812070/100%
- f. Position: Community Service Officer
 Department: Palomar College Police Department
 Name: David Reza
 Position #: 6194
 New?: No
 Remarks: Change in funding source from 75% categorical funds and 25% designated
 funds to 100% categorical funds. Continuation of position is contingent on
 the continuation of funding.

 Sal Grade/Stp: 17/3
 Salary: \$3,844.61/month
 % of Position: 100%
 # of Mos: 12
 Effective: August 9, 2017
 Account #(s): K-212200-543100-69500-1812070/100%

15. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new classified position:

- a. Position: Senior Grants Administrative Specialist
 Department: Fiscal Services
 Position #: 6664
 New?: Yes
 Remarks: Position funded by categorical funds. Continuation of position is dependent upon continuation of funds.
 Salary Grade/Step: 30/1
 Salary: \$4,792.84/month
 % of Position: 100%
 # Months: 12
 Effective: August 9, 2017
 Account #(s): K-212200-318100-61320-1612199/100%

16. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes student employee hires for the month of July 2017, and short-term employee hires for the month of August 2017.

EXHIBIT J-16

17. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employee a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2016-17 fiscal year:

| Employee ID | Start Date | End Date | Percent |
|-------------|------------|------------|---------|
| 005348893 | 06/27/2017 | 06/30/2017 | 100% |

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

| Employee ID | Start Date | End Date | Percent |
|-------------|------------|------------|---------|
| 005348893 | 07/01/2017 | 07/07/2017 | 100% |
| 010020865 | 07/01/2017 | 07/31/2017 | 100% |
| 000832930 | 07/01/2017 | 08/17/2017 | 100% |
| 005928782 | 07/10/2017 | 08/01/2017 | 100% |
| 009481275 | 07/05/2017 | 07/14/2017 | 100% |
| 008441964 | 08/21/2017 | 12/18/2017 | 60% |
| 008230558 | 07/01/2017 | 03/20/2018 | 20% |

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

| Employee ID | Start Date | End Date |
|-------------|------------|------------|
| 007804483 | 07/01/2017 | 06/30/2018 |
| 003081904 | 07/01/2017 | 06/30/2018 |

- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employee a Medical Leave of Absence with no effect on benefits for the 2017-18 fiscal year:

| <u>Employee ID</u> | <u>Start Date</u> | <u>End Date</u> | <u>Percent</u> |
|--------------------|-------------------|-----------------|----------------|
| 006611404 | 06/26/2017 | 07/16/2017 | 100% |

- e. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 15% Personal Leave of Absence without pay and with no effect on benefits, effective August 21, 2017 through December 15, 2017, to Luke Bisagna, Educational Television Broadcast Specialist, Educational Television, to teach.
- f. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 15% Personal Leave of Absence without pay and with no effect on benefits, effective August 21, 2017 through December 15, 2017, to Gregory Baker, Broadcast Production Coordinator, Media Studies, to teach.

18. RECOMMENDATION: ACTION – RATIFY PLACEMENT ON 39-MONTH REEMPLOYMENT LIST

The Governing Board hereby ratifies the recommendation of the Superintendent/President placing Nelida Herrera-Martinez on a 39-month reemployment list, effective September 1, 2017 through December 1, 2020, in accordance with Education Code § 88117. Ms. Herrera-Martinez shall be considered for reemployment for an additional period of 24 months through December 1, 2022 in accordance with Education Code § 88117.

19. RECOMMENDATION: ACTION – RATIFY CORRECTION TO RETIREMENT

The Governing Board hereby ratifies the correction to the following retirement that was accepted by the Superintendent/President, as authorized by the Governing Board, under Group III:

- a. Mark DiMaggio, Chief of Police, Palomar College Police Department, effective August 9, 2017 (effective date was formerly September 16, 2017). He has served Palomar College for 3 years from May 27, 2014 to August 8, 2017.

20. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

- a. Shanon Dreyer, Supervisor, Public Safety Programs – Police Academy, Public Safety Programs, effective July 17, 2017. She has served Palomar College for over 12 years from December 1, 2004 to July 16, 2017.

21. RECOMMENDATION: ACTION – RATIFY RESIGNATIONS

The Governing Board hereby ratifies the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. Maria Victoria de la Torre, Benefits Specialist, Human Resource Services, effective July 22, 2017 (last day of employment was July 21, 2017).
- b. Jennifer L. Patel, Career Pathways Project Supervisor, Mathematics and the Natural and Health Sciences, effective August 5, 2017 (last day of employment was August 4, 2017).
- c. Alfredo Pereyra, Custodian I, Custodial Services, effective August 1, 2017 (last day of employment was July 31, 2017).

22. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2017:

Employee Name: Aaron Hudson
Position: CSIT Systems Administrator
Department: Computer Science & Information Technology
Course of Study: Job Related

23. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATE FOR INTERVIEW EXPENSES

The Governing Board hereby approves reimbursement of travel expenses for interviews for the following candidates:

- a. Name: Peter Guzman
For: Airfare, rental car and airport parking
To Attend: Second-level interview for Director, Occupational and Non-Credit Programs
Location: Lacey, WA to San Marcos, CA
Date: June 5, 2017
Amount: \$399.45
Budget Account #: 575400-11-611200-67600-10-0611950/100%

24. RECOMMENDATION: ACTION – RATIFY SETTLEMENT AGREEMENT AND RELEASE

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding a settlement agreement and release between the District and Syed K. Hussain, Dean, Instructional, Arts, Media, Business, and Computer Science, effective July 31, 2017.

EXHIBIT J-24

25. INFORMATION: PALOMAR COMMUNITY COLLEGE DISTRICT CCAP PARTNERSHIP AGREEMENT

This is the first reading of the CCAP Partnership Agreements with Julian Union High School District, which is required per Chancellor's office guidelines and delineates how the partner Districts will structure dual enrollment. The PCCD will, at a subsequent open public meeting, accept comments from the public and vote on whether to accept the agreement.

EXHIBIT J-25

26. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. Nine (9) assorted plants, donated by Los Angeles County Botanic Garden and Arboretum, 301 N. Baldwin Ave., Arcadia, CA 91007 with no cash value identified by the donor.
- b. Forty-six (46) pieces of artwork from the Estate of Russell Baldwin, donated by Russell Baldwin's Estate, Sara Tijerina, 36625 W. Costa Blanca Dr., Maricopa, AZ 85138 with a cash value as established using standard appraisal metrics of \$47,500.00.

27. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES

The Governing Board hereby approves travel expenses for the following:

- a. Board Member **Chris Hopp**
Advanced Funds? Yes
For: Transportation, mileage, meals, registration, etc.
To attend: CCLC Student Trustee Workshop
Location/Date: August 11, 2017, Long Beach
Estimated Amount: \$1,032.98
Budget No.: 575200-11-111100-66100-10-2018-0000000

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2016-2017 and 2017-2018 fiscal year budgets:

| | |
|---|------------------------|
| Purchase Orders Time Period: 06/01/17–06/29/17 | \$13,410,837.59 |
| Procurement Card Time Period: 05/23/17-06/22/17 | \$186,732.02 |
| Procurement Card Time Period: 06/23/17-07/22/17 | \$132,186.30 |
| | <u>\$13,729,755.91</u> |

EXHIBIT N-1

2. RECOMMENDATION: ACTION – APPROVE CCAP PARTNERSHIP AGREEMENTS BETWEEN THE BONSALE, FALLBROOK UNION, VALLEY CENTER-PAUMA AND VISTA UNIFIED SCHOOL DISTRICTS AND PALOMAR COMMUNITY COLLEGE DISTRICT

The Governing Board hereby approves the College and Career Access Pathways (CCAP) Agreements between Bonsall, Fallbrook Union, Valley Center-Pauma and Vista Unified School Districts and Palomar Community College District for the purpose of offering or expanding dual enrollment opportunities, consistent with the provisions of AB 288, effective July 1, 2017 through June 30, 2020 as detailed in the exhibit.

EXHIBIT N-2

3. RECOMMENDATION: ACTION – AWARD BID FOR SOUTH EDUCATION CENTER PROJECT AND AUTHORIZATION TO ASSIGN AWARDED CONTRACT TO SWINERTON BUILDERS FOR LANDSCAPING

The Governing Board hereby awards a contract to the trade contractor listed on Exhibit N-3 as the lowest responsive and responsible bidder, and authorizes the District to legally assign the award contract to Swinerton Builders to administer through completion of the project in accordance with the construction management-at-risk delivery method process.

EXHIBIT N-3

4. RECOMMENDATION: ACTION – AUTHORIZE APPROVAL OF GROUND LEASE AGREEMENT WITH WORLD PREMIER INVESTMENTS, INC. TO PROVIDE TEMPORARY STUDENT PARKING

The Governing Board hereby authorizes Ron Ballesteros-Perez, Vice President for Finance and Administrative Services, to enter into a Ground Lease agreement to provide temporary student parking for up to 250 cars, including finish grading and gravel placement for the period of August 1, 2017 through May 31, 2018 at a not-to-exceed cost of \$2,000.00 per month.

5. RECOMMENDATION: ACTION – AUTHORIZE APPROVAL OF PARKING LOT LEASE AGREEMENT WITH SAN MARCOS UNITED METHODIST CHURCH TO PROVIDE TEMPORARY STUDENT PARKING

The Governing Board hereby authorizes Ron Ballesteros-Perez, Vice President for Finance and Administrative Services, to enter into a Parking Lot Lease agreement to provide temporary student parking for up to 80 cars, including restriping of existing parking lot for the period of August 1, 2017 through May 31, 2018 at a not-to-exceed cost of \$640.00 per month.

6. RECOMMENDATION: ACTION – APPROVE RESOLUTION ADOPTING CEQA NOTICE OF EXEMPTION FOR BUILDING T STORAGE STRUCTURES

The Governing Board of the Palomar Community College District hereby approves Resolution No. 17-21531 approving construction of three new storage buildings to provide storage of materials, along with associated site work improvements ("Project") on its campus in the City of San Marcos, California, immediately north of existing Building T, and adopts a Notice of Exemption for the Project pursuant to the California Environmental Quality Act ("CEQA"), pursuant to CEQA Guidelines Sections 15303.

EXHIBIT N-6

7. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #1; ACCEPT AS COMPLETE & FINAL THE ESCONDIDO HEALTH CENTER & BEHAVIORAL HEALTH NB-2 TENANT IMPROVEMENTS - REMODEL PROJECT; AUTHORIZE RELEASE OF RETENTION TO EVERGREEN CONSTRUCTION & CONSULTING, DBA: EVERGREENCALI IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby approves the Change Order #1 in the amount of \$28,057.24 for the Escondido Health Center & Behavioral Health NB-2 Tenant Improvements-Remodel Project. This final change order is comprised of Owner Directed Changes (Additional work including added structural framing and bracing at walls and ceilings and other minor structural corrections) as detailed on the accompanying exhibit.

Furthermore, the Governing Board hereby accepts the Escondido Health Center & Behavioral Health NB-2 Tenant Improvements-Remodel Project as complete and final; authorizes the Superintendent/ President to execute and file the Notice of Completion for Evergreen Construction & Consulting, dba: EvergreenCali; and authorizes all money due and owing to Evergreen Construction & Consulting, dba: EvergreenCali be paid, with the exception of the five percent (5%) retention, which shall be paid following the expiration of thirty-five (35) calendar days from the date of this resolution, provided no liens are filed within this period.

EXHIBIT N-7

8. RECOMMENDATION: ACTION – APPROVE CHANGE ORDERS

The Governing Board hereby approves the following change orders in the amounts and for the purposes indicated in the exhibit.

- a. #1 BUILDING C & D ROOFING PROJECT
- b. #1 SAN MARCOS CAMPUS - PAINTING PROJECT
- c. #2 SOUTH EDUCATION CENTER PROJECT
- d. #2 PARKING STRUCTURE AND POLICE SUBSTATION DESIGN-BUILD PROJECT

EXHIBIT N-8

9. RECOMMENDATION: ACTION – ACCEPT GRANT AWARD FROM THE BOARD OF GOVERNOR’S, CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE, WORKFORCE AND ECONOMIC DEVELOPMENT DIVISION FOR CALIFORNIA APPRENTICESHIP INITIATIVE PRE-APPRENTICESHIP GRANT PROGRAM & ACCEPT FUNDING

The Governing Board hereby accepts the awarded grant from the Board of Governors, California Community Colleges Chancellor’s Office to support the California Apprenticeship Initiative (CAI) Pre Apprenticeship Grant program. Total award is \$394,170.00, effective May 16, 2017 through January 31, 2019.

EXHIBIT N-9

10. RECOMMENDATION: ACTION – ACCEPT MEMORANDUM OF AGREEMENT FOR GRANT SUBAWARD

The Governing Board hereby accepts memorandum of agreement for grant sub-award agreement from Jefferson Community College and Technical College, National Science Foundation “Geospatial Technology Center of Excellence: Growing the Workforce” Project, to expand partnerships with industry/government, and professional organizations in order to help develop up-to-date, workforce-relevant educational materials. Total sub-agreement award is \$47,830.00, effective July 1, 2017 through June 30, 2022.

EXHIBIT N-10

11. RECOMMENDATION: ACTION – APPROVE APPOINTMENTS TO THE INDEPENDENT CITIZENS’ OVERSIGHT COMMITTEE (ICOC)

The Board hereby appoints the following individuals, Glen Winn, Emily Williamson, Beverly Ann Tolbert and Athenia Luciano, to fill four of the vacancies on the Independent Citizens’ Oversight Committee (“ICOC”) which became vacant as of June 30, 2016.

EXHIBIT N-11

RESOLUTION 17-21532

O. ADMINISTRATION OF OATH OF OFFICE TO CHIEF OF POLICE

The Governing Board President will administer the oath of office to incoming Chief of Police, Christopher Moore.

P. BOARD REQUESTS FOR REPORTS

The Governing Board hereby requests that the District provide for it a report, agenda item, or general information at a later date as follows: _____.

Q. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

- R. **RECONVENE TO OPEN SESSION**: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

- S. **ADJOURNMENT**