



**GOVERNING BOARD AGENDA  
MEETING OF THE GOVERNING BOARD  
TUESDAY, JULY 11, 2017**

**4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)  
PALOMAR COMMUNITY COLLEGE DISTRICT  
ROOM SSC-1, SAN MARCOS CAMPUS  
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

**TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:**

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

*In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**ORDER OF BUSINESS:** *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

**THE REGULAR MEETING** of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

*In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at [www.palomar.edu/gb](http://www.palomar.edu/gb). In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or [ddoerfler@palomar.edu](mailto:ddoerfler@palomar.edu). Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.*

**PUBLIC NOTICE—NONDISCRIMINATION:**

*Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.*

**AMERICANS WITH DISABILITIES:** *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

**A. CALL MEETING TO ORDER: 4:00 p.m.**

**B. ROLL CALL: Establishment of a Quorum**

**C. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**D. RECESS TO CLOSED SESSION in AA-140**

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Public Employment pursuant to Government Code Section 54957 et seq.  
Title: Executive Assistant (to the Vice President) on special assignment
3. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6
4. Conference with Legal Counsel – Anticipated Litigation. Significant exposure to litigation (one case) pursuant to Government Code 54956.9(d)(2).
5. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President

**E. RECONVENE TO OPEN SESSION 5:00 p.m.**

*Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

**Pledge of Allegiance**

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**G. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**H. RECOMMENDATION: ACTION – APPROVAL OF MINUTES**

- May 9, 2017
- May 23, 2017
- June 13, 2017

**I. REPORTS**

**NOTICE TO PUBLIC:** *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **SUPERINTENDENT/PRESIDENT**

1. Report of Acting Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services and Human Resource Services

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**NOTICE TO PUBLIC:** *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

**1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: Gurczynski, Jeanette  
Discipline: Journalism
- b. Name: Mellos, Vickie  
Discipline: English as a Second Language

**2. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following academic employees:

- a. Name: Matthew Doherty  
Position: Assistant Professor, Biological Sciences  
Department: Life Sciences  
Degrees: M.S., Biology (Molecular Biology)  
B.S., Phys Ed: Exercise Sci and Science  
Position #: 6657  
New?: Yes  
Remarks: Position approved 2/16/17.  
Sal Grade/Stp: D/8  
Salary: \$8,262.48/month  
% of Position: 100%  
# of Mos: 10  
Effective: August 18, 2017  
Account #(s): A-111000-346200-04010-00000000/100%

- b.     Name:               Cory Lindsay  
          Position:       Assistant Professor, Biological Sciences  
          Department:    Life Sciences  
          Degrees:        Ph.D., Medical Sciences - Molecular Cell  
                              B.S., Life Sciences/Biology  
          Position #:     5263  
          New?:           Yes  
          Remarks:       Position approved 2/16/17.  
          Sal Grade/Stp:   H/8  
          Salary:          \$9,276.46/month  
          % of Position:   100%  
          # of Mos:        10  
          Effective:       August 18, 2017  
          Account #(s):    A-111000-346200-04010-0000000/100%
- c.     Name:               Vickie Mellos  
          Position:       Assistant Professor, English as a Second Language  
          Department:    English as a Second Language  
          Degrees:        M.A., Linguistics  
                              B.A., Literature of the World  
                              Minimum qualifications satisfied via equivalency.  
          Position #:     5124  
          New?:           Yes  
          Remarks:       Position approved 1/24/17  
          Sal Grade/Stp:   D/8  
          Salary:          \$8,262.48/month  
          % of Position:   100%  
          # of Mos:        10  
          Effective:       August 18, 2017  
          Account #(s):    A-111000-325200-493AA-0000000/100%

**3. RECOMMENDATION: ACTION – RATIFY REVISION TO ACADEMIC CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the revision to the following academic contract:

- a.     Name:               David N. Miller  
          Position:       Assistant Professor, Fire Technology/Fire Academy Program Director  
          Department:    Public Safety Programs  
          Degrees:        B.S., Occupational Studies: Vocational Arts  
                              A.S., Fire Protection  
                              2+ Years Experience  
          Position #:     6639  
          New?:           Yes  
          Remarks:       Increased salary step placement due to verification of additional related experience.  
          Sal Grade/Stp:   B/8  
          Salary:          \$7,063.39/month  
          % of Position:   100%  
          # of Mos:        11  
          Effective:       July 1, 2017  
          Account #(s):    A-111000-334200-21330-0000000/100%

**4. RECOMMENDATION: ACTION – RATIFY MEMORANDUM OF UNDERSTANDING WITH THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161**

The Governing Board hereby ratifies the Memorandum of Understanding between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161 regarding the interpretation and application of the stipend paid to adjunct faculty who are assigned as a Head Coach or Assistant Coach of those athletic teams identified in Appendix F.

**EXHIBIT J-4**

**5. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Summer 2017 and Fall 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**Summer 2017**

Department: Art  
a. Name: Salinas, Aya  
Discipline: Art  
Degrees: M.F.A.  
M.S., Teaching Fine Arts  
B.S., Teaching Fine Arts  
Sal Grade/Stp: D/1  
Salary: \$62.51

Department: Business Administration  
a. Name: Byrne, Stacey  
Discipline: Accounting  
Degrees: M.S., Education  
B.S., Business Administration  
A.A., Superv. & Mgmt.  
C.P.A. License  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Earth, Space, and Aviation Sciences  
a. Name: Miller-Hicks, Bryan  
Discipline: Oceanography  
Degrees: M.S., Geology  
B.S., Geology  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Health, Kinesiology, and Recreation Management  
a. Name: Belford, Augrista-Marie  
Disciplines: Health  
Kinesiology  
Degrees: M.S., Physical Education  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Media Studies  
a. Name: Gurczynski, Jeanette  
Discipline: Journalism  
Degrees: M.A., English  
B.A., English  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: B/2  
Salary: \$62.51

Department: Public Safety Programs  
a. Name: Bandick, Bret  
Discipline: Administration of Justice  
Degrees: B.A., Social and Criminal Justice  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47

Department: Reading Services  
a. Name: Pesanovic, Madeline  
Discipline: Reading  
Degrees: M.S., Education (Literacy and Reading)  
B.A., English  
Sal Grade/Stp: B/1  
Salary: \$58.87

**Fall 2017**

Department: Computer Science/Information Systems  
a. Name: Plotner, Jonathan  
Discipline: Computer Science  
Degrees: M.S., Computer Science  
B.S., Physics  
Sal Grade/Stp: B/1  
Salary: \$58.87

b. Name: Riley, William  
Discipline: Computer Science  
Degrees: M.S., Electrical Engineering  
B.S., Electrical Engineering  
Sal Grade/Stp: B/1  
Salary: \$58.87

c. Name: Tippur, Chandrashekar  
Discipline: Computer Information Systems  
Degrees: M.S., Information Systems  
Sal Grade/Stp: B/1  
Salary: \$58.87

Department: Design and Consumer Education  
a. Name: Ferguson, Riccardo  
Discipline: Architecture  
Degrees: Master of Architecture  
B.S., Industrial Design  
2+ years of experience  
Sal Grade/Stp: B/1  
Salary: \$58.87

b.      Name:                      Krebs, Krystin  
          Discipline:           Interior Design  
          Degrees:              B.F.A., Interior Architecture and Design  
                                        A.A., Art History  
                                        A.A., Art Studio  
                                        A.A., Liberal Studies  
                                        2+ years of experience.  
  
          Sal Grade/Stp:        A/1  
          Salary:                \$57.47

Department:                      Earth, Space and Aviation Sciences

a.      Name:                      Issa, Elias  
          Discipline:           Geography  
          Degrees:              M.S., Geography (Geographic Information Science)  
                                        B.S., Geography (Geographic Information Science)  
  
          Sal Grade/Stp:        B/1  
          Salary:                \$58.87

b.      Name:                      Lazootin, Taya  
          Discipline:           Geography  
          Degrees:              M.S., Geography (Watershed Science)  
                                        B.A., Psychology  
  
          Sal Grade/Stp:        B/1  
          Salary:                \$58.87

c.      Name:                      Scott, Jason  
          Discipline:           Geography  
          Degrees:              M.A., Geography  
                                        B.A., Geography  
  
          Sal Grade/Stp:        B/1  
          Salary:                \$58.87

Department:                      English

a.      Name:                      Ho, Jen Yong  
          Discipline:           English  
          Degrees:              M.A., English  
                                        B.A., English  
  
          Sal Grade/Stp:        B/1  
          Salary:                \$58.87

b.      Name:                      O'Donnell, Megan  
          Discipline:           English  
          Degrees:              M.A., English  
                                        B.A., English  
  
          Sal Grade/Stp:        B/1  
          Salary:                \$58.87

Department:                      Mathematics

a.      Name:                      Lee, Yuan-Lin  
          Discipline:           Mathematics  
          Degrees:              M.S., Mathematics  
                                        B.A., Political Science  
  
          Sal Grade/Stp:        B/1  
          Salary:                \$58.87

- Department: Media Studies
- a. Name: Record, Diane  
Discipline: Broadcasting Technology  
Degrees: M.A., Digital Journalism  
B.A., Journalism (Radio-TV News)  
2+ years of experience.  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: Reading Services
- a. Name: Quijada, Esmeralda  
Discipline: Reading  
Degrees: M.S., Education (Literacy and Reading)  
B.A., Human Development - Counseling Services  
Concentration  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: World Languages
- a. Name: Lemari, Karla  
Discipline: Spanish  
Degrees: M.A., Spanish  
Sal Grade/Stp: B/1  
Salary: \$58.87
- b. Name: Woodard, Claudia  
Discipline: Spanish  
Degrees: M.A., Spanish  
B.A., Spanish  
Sal Grade/Stp: B/1  
Salary: \$58.87

**6. RECOMMENDATION: ACTION – RATIFY ASSIGNED TIME TO ACADEMIC CONTRACTS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding faculty assigned time for the 2017-18 academic year.

**EXHIBIT J-6**

**7. RECOMMENDATION: ACTION – RATIFY ADMENDMENT TO PROFESSIONAL SERVICES CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the amendment to the professional services contract between the District and:

- a. Barbara Blanchard, to provide professional services as Interim Director, Occupational and Noncredit Programs.

**EXHIBIT J-7**



**8. RECOMMENDATION: ACTION – RATIFY CHANGE TO ADMINISTRATIVE POSITION AND CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding a change to the following administrative position and new contract:

- a.     Position:           Manager, Enrollment and Financial Aid Services  
          Department:   Enrollment Services  
          Name:           Benjamin Moss  
          Position #:     5482  
          New?:           No  
          Remarks:       Classification title change; title was formerly Manager, Admissions, Records, and Evaluations.  
  
          Sal Grade/Stp:  56/18  
          Salary:          \$8,986.67  
          % of Position:   100%  
          Effective:       July 12, 2017  
          Account #(s):   A-212600-422100-62100-0000000/67%  
                              A-212600-475100-64600-0000000/33%

**EXHIBIT J-8**

**9. RECOMMENDATION: ACTION – RATIFY CORRECTION TO ADMINISTRATIVE POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the correction to the following administrative position:

- a.     Name:               Nichol D. Roe  
          Position:       Associate Dean, Workforce Development and Extended Studies  
          Department:   Career, Technical, and Extended Education  
          Position #:     6642  
          New?:           Yes  
          Remarks:       Correction to start date; start date was formerly June 20, 2017. Position approved 10/11/16. Funded - Strong Workforce; continuation of position is dependent upon continuation of funds.  
  
          Sal Grade/Stp:  72/1  
          Salary:          \$9,619.19/month  
          % of Position:   100%  
          # of Mos:        12  
          Effective:       June 26, 2017  
          Account #(s):   K-123600-331100-60110-1612145/100%

**EXHIBIT J-9**

**10. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACTS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contracts of the following administrative employees:

- a.     Name:                 Suzanne Sebring  
          Position:         Director, Occupational and Noncredit Programs  
          Department:     Occupational and Noncredit Programs  
          Position #:       5227  
          New?:             No  
          Remarks:        Replacement for Mollie Smith; promotion for Ms. Sebring.  
          Sal Grade/Stp:   68/1  
          Salary:           \$8,715.34/month  
          % of Position:   100%  
          # of Mos:         12  
          Effective:        August 1, 2017  
          Account #(s):    A-123600-339100-60100-0000000/100%
  
- b.     Name:                 Stacy A. Rungaitis  
          Position:         Director of Development/Executive Director of the Foundation  
          Department:     Advancement  
          Position #:       5685  
          New?:             No  
          Remarks:        Replacement for Richard Talmo.  
          Sal Grade/Stp:   72/3  
          Salary:           \$10,616.36/month  
          % of Position:   100%  
          # of Mos:         12  
          Effective:        July 12, 2017  
          Account #(s):    A-212600-212100-67110-0000000/100%
  
- c.     Name:                 Judy Harris  
          Position:         Director, Health Services  
          Department:     Health Services  
          Position #:       5565  
          New?:             No  
          Remarks:        Replacement for Jayne Conway. Funded - Student Health Services;  
                              continuation of position is dependent on continuation of funding.  
          Sal Grade/Stp:   66/4  
          Salary:           \$9,619.19/month  
          % of Position:   100%  
          # of Mos:         12  
          Effective:        June 30, 2017  
          Account #(s):    K-123600-474100-64400-1812090/100%

**EXHIBIT J-10**

a.	Name:	Matthew Coleman
	Position:	Custodian I
	Department:	Custodial Services
	Position #:	5668
	New?:	No
	Remarks:	Correction to start date; start date was formerly June 14, 2017. Replacement for Cesar Grijalva.
	Sal Grade/Stp:	9/1
	Salary:	\$2,868.81/month
	% of Position:	100%
	# of Mos:	12
	Effective:	June 16, 2017
	Account #(s):	A-212200-542200-65300-0000000/100%
	Normal Work Schedule:	Monday - Thursday, 10:00 p.m. - 6:30 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A 3% shift differential will be paid for hours worked between 6:00 p.m. and 10:00 p.m., and a 6% shift differential will be paid for hours worked between 10:00 p.m. and 6:00 a.m.

**14. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employees:

- a.     Name:                 Christine Sifferman  
          Position:         Administrative Specialist II  
          Department:     Career, Technical, and Extended Education  
          Position #:      6653  
          New?:            Yes  
          Remarks:        Funded - Adult Education Block Grant; continuation of position is dependent upon continuation of funds. Voluntary demotion for Ms. Sifferman.  
  
          Sal Grade/Stp:   23/4  
          Salary:           \$4,675.58/month  
          % of Position:   100%  
          # of Mos:        12  
          Effective:        July 17, 2017  
          Account #(s):    K-212200-339800-60900-1812313/100%
  
- b.     Name:                 Richard Rowland  
          Position:         Senior Application Developer  
          Department:     Programming  
          Position #:      5603  
          New?:            No  
          Remarks:        Replacement for Michael Schmidling.  
          Sal Grade/Stp:   47/5  
          Salary:           \$8,811.54/month  
          % of Position:   100%  
          # of Mos:        12  
          Effective:        August 28, 2017  
          Account #(s):    A-212200-561100-67800-0000000/100%
  
- c.     Name:                 Rafael Price  
          Position:         Facilities Maintenance Technician  
          Department:     Facilities  
          Position #:      5837  
          New?:            No  
          Remarks:        Replacement for Shawn McCann.  
          Sal Grade/Stp:   18/1  
          Salary:           \$3,573.93/month  
          % of Position:   100%  
          # of Mos:        12  
          Effective:        July 12, 2017  
          Account #(s):    A-212200-541100-65110-0000000/100%  
          Normal Work     Monday - Friday, 1:00 p.m. - 10:00 p.m. A 3% differential pay will be paid  
          Schedule:        for hours worked between 6:00 p.m. and 10:00 p.m.

- d.     Name:                Sasha Craig  
         Position:           Custodian I  
         Department:       Custodial Services  
         Position #:        5861  
         New?:                No  
         Remarks:           Replacement for Raymond Arellano II.  
         Sal Grade/Stp:     9/1  
         Salary:              \$2,868.81/month  
         % of Position:     100%  
         # of Mos:            12  
         Effective:          July 14, 2017  
         Account #(s):      B-212200-541100-65110-0000000/100%  
         Normal Work       Monday - Thursday, 9:30 p.m. - 6:00 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A  
         Schedule:          3% shift differential will be paid for hours worked between 6:00 p.m. and  
   10:00 p.m., and a 6% shift differential will be paid for hours worked between  
   10:00 p.m. and 6:00 a.m.
- e.     Name:                Stephanie Roman  
         Position:           Custodian I  
         Department:       Custodial Services  
         Position #:        6402  
         New?:                No  
         Remarks:           Replacement for Neal Castellan.  
         Sal Grade/Stp:     9/1  
         Salary:              \$2,868.81/month  
         % of Position:     100%  
         # of Mos:            12  
         Effective:          July 14, 2017  
         Account #(s):      A-212200-542200-65300-0000000/100%  
         Normal Work       Monday - Thursday, 10:00 p.m. - 6:30 a.m.; Friday, 5:00 p.m. - 1:30 a.m. A  
         Schedule:          3% shift differential will be paid for hours worked between 6:00 p.m. and  
   10:00 p.m., and a 6% shift differential will be paid for hours worked between  
   10:00 p.m. and 6:00 a.m.

**15. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF CLASSIFIED POSITIONS**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the reclassification of classified positions, effective July 1, 2017, pursuant to Article 10 - Classification and Reclassification of the Agreement between the Council of Classified Employees CCE/AFT Local #4522 and Palomar Community College District.

**EXHIBIT J-15**

**16. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the Personnel Actions/History report, which includes student employee hires for the month of June 2017, and short-term employee hires for the month of July 2017.

**EXHIBIT J-16**

**17. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2016-17 fiscal year:

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>	<b>Percent</b>
008911472	05/01/2017	05/07/2017	100%
001384767	05/30/2017	06/30/2017	100%
006258557	06/06/2017	06/19/2017	100%
008500022	06/21/2017	07/04/2017	100%

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>	<b>Percent</b>
009218168	07/01/2017	07/24/2017	100%
001384767	07/01/2017	08/20/2017	100%

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2017-18 fiscal year:

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>
000271766	07/01/2017	07/31/2017
005661462	07/01/2017	01/01/2018
005179087	07/01/2017	06/30/2018
005348893	07/01/2017	06/30/2018
003179274	07/01/2017	06/30/2018
003673404	07/01/2017	06/30/2018

- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting an 8.45% Personal Leave of Absence without pay and with no effect on benefits, effective August 21, 2017 through December 16, 2017, to Melinda Finn, Communications Specialist/Photographer, Communications/Marketing, to teach.

**18. RECOMMENDATION: ACTION – RATIFY RESIGNATION**

The Governing Board hereby ratifies the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employee:

- a. Christine Amely, Academic Department Assistant, Reading Services Department, effective June 13, 2017 (last day of employment was June 12, 2017).

**19. RECOMMENDATION: ACTION – RATIFY CORRECTION TO RETIREMENT**

The Governing Board hereby ratifies the correction to the following retirement that was accepted by the Superintendent/President, as authorized by the Governing Board, under Group III:

- a. Mark DiMaggio, Chief of Police, Palomar College Police Department, effective September 16, 2017 (effective date was formerly June 30, 2017). He has served Palomar College for 3 years from May 27, 2014 to September 15, 2017.

**20. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS**

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a \$500 annual stipend, prorated on a monthly basis, effective July 1, 2017:

Employee Name: Russell Thomas  
Position: Senior Network/Systems Technician  
Department: Network and Technical Services  
Course of Study: Job Related

In accordance with the Professional Growth Program for Classified Employees, the following employees are granted a one-time lump sum stipend of \$2,000 effective July 1, 2017, with the understanding that employees who elect the one-time \$2,000 lump sum stipend must wait three (3) years before beginning another Professional Growth Program.

Employee Name: Susan Benz  
Position: Senior Accounting Technician  
Department: Fiscal Accounting  
Course of Study: Job Related

Employee Name: Judith Gervasio  
Position: Admissions/Financial Aid Specialist II  
Department: International Education  
Course of Study: Job Related

Employee Name: Michael Hill  
Position: Supervisor I, Building Services  
Department: Building Services  
Course of Study: Associate Degree

**21. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES**

The Governing Board hereby approves reimbursement of travel expenses for interviews for the following candidates:

- a. Name: Jessica A. Thomas  
For: Airfare, hotel and rental car  
To Attend: Second-level interview for Assistant Professor, Chemistry  
Location: Valparaiso, IN to San Marcos, CA  
Date: June 2, 2017  
Amount: \$506.11  
Budget Account #: 575400-11-611200-67600-10-0611950/100%
- b. Name: Morgan Roth  
For: Airfare  
To Attend: Second-level interview for Assistant Professor, Biological Sciences  
Location: Marina, CA to San Marcos, CA  
Date: May 30, 2017  
Amount: \$338.40  
Budget Account #: 575400-11-611200-67600-10-0611950/100%

- c. Name: Shannon Andrews  
For: Airfare, hotel and rental car  
To Attend: Second-level interview for Assistant Professor, Chemistry  
Location: Rockford, IL to San Marcos, CA  
Date: June 2, 2017  
Amount: \$690.86  
Budget Account #: 575400-11-611200-67600-10-0611950/100%
- d. Name: Michael G. Dudley  
For: Airfare, hotel, rental car, gas, airport parking and meals  
To Attend: Second-level interview for Assistant Professor, Psychology  
Location: St. Louis, MO to San Marcos, CA  
Date: May 31, 2017  
Amount: \$863.90  
Budget Account #: 575400-11-611200-67600-10-0611950/100%
- e. Name: Paul Romanowich  
For: Airfare; hotel  
To Attend: Second-level interview for Assistant Professor, Psychology  
Location: San Antonio, TX to San Marcos, CA  
Date: May 31, 2017  
Amount: \$1,000.00  
Budget Account #: 575400-11-611200-67600-10-0611950/100%

**22. RECOMMENDATION: ACTION – APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES**

The Governing Board of the Palomar Community College District hereby reviews and approves the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. These items were reviewed at a first reading on June 13, 2017.

BP 5000 Student Responsibility  
BP 5010 Admission and Concurrent Enrollment  
BP 5020 Nonresident Tuition  
BP 5030 Fees  
BP 5040 Student records, directory  
BP 5045 Student records - challenging content and access  
BP 5050 Student Success Support Program  
BP 5150 EOPS  
BP 5200 Student Health Svcs  
BP 5210 Communicable Disease

BP 5220 Shower Facilities for students with housing insecurities  
BP 5400 Associated Student Government  
BP 5410 ASG Elections  
BP 5420 ASG Financial Management  
BP 5530 Student Complaints and Grievances  
BP 5570 Student Credit Card Solicitation  
BP 5757 Parking

**EXHIBIT J-22**

**23. RECOMMENDATION: ACTION – AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACTS FOR FISCAL YEAR 2017-2018**

The Governing Board of the Palomar Community College District hereby authorizes Ron E. Ballesteros-Perez, Assistant Superintendent/Vice President, Finance & Administrative Services or Carmen Coniglio, Director, Fiscal Services to sign contracts on behalf of the District, pursuant to California Education Code Section 81655.



**24. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS**

The Governing Board hereby ratifies and approves all contracts and agreements for the period May 1, 2017 through June 30, 2017 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

**EXHIBIT J-24**

**25. RECOMMENDATION: ACTION – APPROVE AGREEMENTS WITH OCEAN INSTITUTE, DANA POINT FOR SINGLE DAY FIELD TRIPS FOR OCEANOGRAPHY LAB**

The Governing Board hereby approves program agreements with the Ocean Institute, 24200 Dana Point Harbor, Dana Point CA 92629 in the amount of \$1,700.00 for Spring 2018 per program agreement. These agreements reserve the Human Impacts Lab /Cruise on the following dates: April 24, 26 and 27, 2018.

**EXHIBIT J-25**

**26. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT SERVICES CONTRACT CSPP-7462 CALIFORNIA STATE PRESCHOOL PROGRAM; ACCEPT FUNDING FROM THE CALIFORNIA DEPARTMENT OF EDUCATION AND AUTHORIZE DESIGNATED PERSONNEL TO SIGN CONTRACT**

The Governing Board hereby approves Child Development Services Contract # CSPP-7462 California State Preschool Program, between California Department of Education and Palomar Community College District, effective July 1, 2017 through June 30, 2018. The Governing Board hereby accepts funding in the amount of \$475,132.00 and authorizes Ron E. Ballesteros-Perez, Vice President, Finance & Administrative Services or Carmen Coniglio, Director, Fiscal Services to sign the referenced contract documents/amendments for fiscal year 2017-2018.

**EXHIBIT J-26**

**RESOLUTION 16-21530**

**27. RECOMMENDATION: ACTION – CONFIRM CLASSIFICATION OF RECORDS TO CLASS 3 – DISPOSABLE AND AUTHORIZE DESTRUCTION PURSUANT TO THE CALIFORNIA CODE OF REGULATIONS**

The Governing Board of the Palomar Community College District hereby approves the following records, which have been certified by the Assistant Superintendent/Vice President, Finance and Administrative Services, as designee of the Superintendent/President of the District, as accurate in detail and approves that the identified records are hereby confirmed to be Class 3 – Disposable and may be destroyed in accordance with Title 5, Division 6, Chapter 10, § 59020 et seq. of the California Code of Regulations.

- Vendor payments, 2009
- Employment recruitment records, 1/2012 – 6/2014

**28. RECOMMENDATION: ACTION – AMEND THE FY2016-2017 ACADEMIC CALENDAR**

The Governing Board hereby amends the FY2016-2017 Academic Calendar (previously approved March 8, 2016) to correct the ending date for Summer 2017 as shown in the attached exhibit.

**EXHIBIT J-28**

**29. INFORMATION – PALOMAR COMMUNITY COLLEGE DISTRICT CCAP PARTNERSHIP AGREEMENT**

This is the first reading of the CCAP Partnership Agreements with Bonsall Unified School District, Fallbrook Union High School District, Valley Center-Pauma Unified School District, and Vista Unified School District, which is required per Chancellor's office guidelines and delineates how the partner Districts will structure dual enrollment. The PCCD will, at a subsequent open public meeting, accept comments from the public and vote on whether to accept the agreements.

**EXHIBIT J-29**

**30. RECOMMENDATION: ACTION – ACCEPT GIFTS**

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. Fifteen (15) flower bowls, donated by Color Spot Nurseries, 2575 Olive Hill Rd., Fallbrook, CA 92028 with a cash value as identified by the donor of \$180.00.
- b. Plumerias, donated by Dawn Sullivan, 2420 Starlight Glen, Escondido, CA 92026 with a cash value as identified by the donor of \$100.00.
- c. Assorted plumeria plants, donated by Southern California Plumeria Society, 1345 Encinitas Blvd #807, Encinitas, CA 92024 with a cash value as identified by the donor of \$300.00.
- d. Drive wheelchair model Cruiser III and hydrophilic reclineable wheelchair, supports and cushions, donated by M. Jayne Conway, 728 Avenida Abeja, San Marcos, CA 92069 with a cash value as identified by the donor of \$550.00.
- e. Thirty (30) dozen pro-nine baseballs, donated by West Coast Clippers, 2129 Anda Lucia Way, Oceanside, CA 92056 with a cash value as identified by the donor of \$1,258.50.

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

**1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES**

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2016-2017 and 2017-2018 fiscal year budgets:

Purchase Orders Time Period: 06/01/17–06/29/17	\$3,235,997.93
	<u>\$3,235,997.93</u>

**EXHIBIT N-1**

**2. RECOMMENDATION: ACTION – ACCEPT GRANT AWARD FROM THE NATIONAL SCIENCE FOUNDATION SUBJECT TO THE PROVISIONS OF NSF 14-55, ADVANCED TECHNOLOGICAL EDUCATION AND ACCEPT FUNDING**

The Governing Board hereby accepts the awarded grant from the National Science Foundation to support the “Unmanned Aircraft System Operations Technician Education Program (UASTEP). Total award is \$798,858.00, effective July 1, 2017 through June 30, 2020.

**EXHIBIT N-2**

**3. RECOMMENDATION: ACTION – APPROVE MEMORANDUM OF UNDERSTANDING FOR THE ONLINE EDUCATION INITIATIVE FOR THE TTIP CCC TECHCONNECT PROJECT & ACCEPT FUNDING**

The Governing Board hereby approves the memorandum of understanding with Foothill-De Anza Community College District, fiscal agent, for the TTIP CCC TechConnect project, funded by the Chancellor's Office of the California Community Colleges for co-sponsoring of the 2017 Online Teaching Conference at the Hilton Anaheim Convention Center in Anaheim, California on June 19-21, 2017 and accepts funds in the amount of \$75,000.00.

**EXHIBIT N-3**

**4. RECOMMENDATION: ACTION – APPROVE MEMORANDUM OF AGREEMENT FOR PARTICIPATION IN EDUCATION TO CAREER NETWORK FOR USE OF THE ADULT EDUCATION BLOCK GRANT & ACCEPT FUNDING**

The Governing Board hereby approves the memorandum of agreement with Education to Career Network (ETCN), represented by its fiscal agent, Vista Unified School District for Palomar Community College District to provide annual activities, support, tutoring, coordinator and software in accordance with the ETCN Governance Charter and serve on the Leadership Council. Term is from July 1, 2017 through June 30, 2019.

**EXHIBIT N-4**

**5. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER**

The Governing Board hereby approves the following change order as detailed:

A BUILDING REMODEL & VETERAN'S CENTER PROJECT (CO#3)

This is a Change Order to include additional scope of work requested by the District for Unforeseen Conditions in the amount of \$86,021.42.

**EXHIBIT N-5**

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

\_\_\_\_\_

**P. RECESS TO CLOSED SESSION:** *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

**Q. RECONVENE TO OPEN SESSION:** *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

*Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

**R. ADJOURNMENT**