



**GOVERNING BOARD AGENDA  
MEETING OF THE GOVERNING BOARD  
TUESDAY, JANUARY 10, 2017  
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)  
PALOMAR COMMUNITY COLLEGE DISTRICT  
ROOM SSC-1, SAN MARCOS CAMPUS  
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

**TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:**

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

*In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**ORDER OF BUSINESS:** *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

**THE REGULAR MEETING** of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

*In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at [www.palomar.edu/gb](http://www.palomar.edu/gb). In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or [ddoerfler@palomar.edu](mailto:ddoerfler@palomar.edu). Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.*

**PUBLIC NOTICE—NONDISCRIMINATION:**

*Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.*

**AMERICANS WITH DISABILITIES:** *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

**A. CALL MEETING TO ORDER:** 4:00 p.m.

**B. ROLL CALL:** Establishment of a Quorum

**C. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**D. RECESS TO CLOSED SESSION**

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6
3. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6
4. Conference with District lead negotiator, Ron Perez and/or Bill Shaeffer, regarding meet and confer discussions with Other Unrepresented Employees, pursuant to Government Code Section 54957.6
5. Conference with Legal Counsel – Existing Litigation pursuant to Government Code Section 54956.9  
Case Name: Thomas v. Dillard, Palomar Community College District SDSC Case No. 11 CV 2151  
IEG NLS

**E. RECONVENE TO OPEN SESSION:** 5:00 p.m.

*Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

**F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA**

**G. PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

**H. APPROVAL OF MINUTES**

- November 8, 2016
- December 13, 2016

**I. REPORTS**

**Audit Report** – Ron Perez, Vice President Finance & Administrative Services; Vavrinek, Trine, Day & Co., LLP

**NOTICE TO PUBLIC:** Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **SUPERINTENDENT/PRESIDENT**

1. Report of Interim Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services and Human Resource Services

**J. APPROVAL OF CONSENT CALENDAR ITEMS**

**NOTICE TO PUBLIC:** There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

**1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES**

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: DeMeo, Rachele  
Discipline: French
- b. Name: Salgado, Jose  
Discipline: Diesel Mechanics Technology
- c. Name: Spiro, Kevin  
Discipline: Physical Science
- d. Name: Van Bibber, Michael  
Discipline: Fire Technology

**2. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

**Spring 2017**

Department: Athletics

- a. Name: Campbell, Bryan  
Discipline: Men's Volleyball Head Coach  
Degrees: B.A., Exercise and Sport Science  
A.A., General Studies: Social & Behavioral Sci  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- Department: Behavioral Sciences
- a. Name: McCreary, Michael  
Discipline: Psychology  
Degrees: M.A., Psychology  
B.A., Psychology  
Sal Grade/Stp: B/1  
Salary: \$58.87
- b. Name: Villa, Karen  
Discipline: Sociology  
Degrees: M.A., Sociological Practice  
B.A., Asian American Stds  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: Library
- a. Name: Kane, Denise  
Discipline: Library Science  
Degrees: Master of Library and Information Science  
M.A., History  
B.A., History  
Sal Grade/Stp: D/1  
Salary: \$62.51
- b. Name: Sterling, Connie  
Discipline: Library Science  
Degrees: M.S., Library and Information Studies  
B.A., English  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: Physics and Engineering
- a. Name: Spiro, Kevin  
Disciplines: Physical Sciences  
Physics  
Degrees: M.S., Physics  
B.S., Physics  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: B/1  
Salary: \$58.87
- Department: Public Safety Programs
- a. Name: Van Bibber, Michael  
Discipline: Fire Technology  
Degrees: 6+ years of experience.  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: A/1  
Salary: \$57.47

- Department: Speech Communication/Forensics/ASL
- a. Name: Lee, Yoon  
Discipline: American Sign Language  
Degrees: B.A., TV, Film & Photography  
2+ years of experience.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- Department: Trade and Industry
- a. Name: Partridge, Todd  
Discipline: Furniture Making  
Degrees: M.F.A., Art  
B.A., Art  
2+ years of experience.  
Sal Grade/Stp: B/1  
Salary: \$58.87
- b. Name: Salgado, Jose  
Discipline: Diesel Mechanics Technology  
Degrees: Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: A/1  
Salary: \$57.47
- Department: World Languages
- a. Name: DeMéo, Rachele  
Discipline: French  
Degrees: M.Ed., Teaching and Learning  
Minimum qualifications satisfied via equivalency.  
Sal Grade/Stp: B/1  
Salary: \$58.87

**3. RECOMMENDATION: ACTION – RATIFY CERTIFICATED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **certificated employee**:

- a. Name: **RENE M. ROBELIN**  
Position: Site Supervisor - Leadership  
Department: Early Childhood Education Lab School (San Marcos)  
Position #: 6636  
New?: Yes  
Remarks: Position approved 9/13/16  
Sal Grade/Stp: **E/1**  
Salary: **\$4,640.86/month**  
% of Position: 100%  
# of Mos: 12  
Effective: January 11, 2017  
Account #(s): U-111010-364300-69200-0000000/100%

**4. RECOMMENDATION: ACTION – RATIFY TWO MEMORANDUMS OF UNDERSTANDING (MOU) BETWEEN THE PALOMAR COMMUNITY COLLEGE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161**

The Governing Board hereby ratifies the MOU dated December 20, 2016 between the District and the PFF to amend the language under Section 17.7.2 with respect to the Evaluation Appeals Committee (EAC) Report and the MOU dated January 3, 2017 between the District and the PFF with respect to Appendix B – Workload Schedule as it pertains to faculty in the Trade and Industry Department. These two changes are effective immediately.

**EXHIBIT J-4**

**5. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment and contract of the following administrative employee:

- a.     Name:                 Adrienne Chun  
          Position:         Director, Financial Aid, Veterans, and Scholarship Services  
          Department:     Financial Aid, Veterans, and Scholarship Services  
          Position #:       5556  
          New?:             No  
          Remarks:        Replacement for Mary San Agustin  
          Sal Grade/Stp:   68/2  
          Salary:           \$8,891.03/month  
          % of Position:   100%  
          # of Mos:         12  
          Effective:        January 23, 2017  
          Account #(s):    A-123600-475100-64600-0000000/100%

**EXHIBIT J-5**

**6. RECOMMENDATION: ACTION – RATIFY TEMPORARY EMPLOYMENT**

The Governing Board hereby ratifies the temporary employment of Norma Miyamoto to provide support to Instructional Services from January 11, 2017 through June 30, 2017 at the rate of \$73.56 per hour.

**7. RECOMMENDATION: ACTION – RATIFY CHANGES TO CONFIDENTIAL AND SUPERVISORY TEAM POSITION**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of changes to the following Confidential and Supervisory Team position:

- a.     Position:            Supervisor, STEM Center  
          Department:     Mathematics and the Natural and Health Sciences  
          Name:            Mireya Gutierrez-Aguero  
          Position #:       6474  
          New?:             No  
          Remarks:        Funding source changed from Title V - HSI STEM to Unrestricted.  
                              Title change due to change in funding source; former title was Title  
                              V/HSI/STEM Project Supervisor.  
  
          Sal Grade/Step:   45/6  
          Salary:           \$5,902.75/month  
          % of Position:   100%  
          # Months:         12  
          Effective:        January 11, 2017  
          Account #(s):    A-212100-311100-60910-0000000/100%

**8. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following classified employee(s):

- a.     Name:                 Robert Fulmer  
          Position:         Audio-Visual Technician  
          Department:     Audio Visual  
          Position #:       6638  
          New?:             Yes  
          Remarks:        Position approved 9/13/16.  
          Sal Grade/Stp:   32/1

Salary: \$4,884.22/month  
% of Position: 100%  
# of Mos: 12  
Effective: January 11, 2017  
Account #(s): A-212200-561100-67800-0000000/100%

**9. RECOMMENDATION: ACTION – RATIFY PERSONNEL ACTIONS/HISTORY**

The Governing Board hereby approves the Personnel Actions/History report, which includes hires for student employees for the month of December 2016 and short-term employees for the month of January 2017.

**EXHIBIT J-9**

**10. INFORMATION: RETIREMENT**

On behalf of the Governing Board of the Palomar Community College District, the following retirement has been accepted by the Superintendent/President, as authorized by the Governing Board, under Group II:

Randall T. Hoffman, Performing Arts Marketing and Program Coordinator, effective February 1, 2017. He has served Palomar College for over 11 years from May 2, 2005 to January 31, 2017.

**11. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE**

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2016-2017 fiscal year:

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>	<b>Percent</b>
009476504	12/01/2016	12/14/2016	100%
007363379	12/01/2016	12/19/2016	100%
006440584	12/01/2016	01/18/2017	100%
000271766	12/01/2016	02/22/2017	100%
002164351	01/01/2017	03/25/2017	100%
008748634	01/04/2017	03/14/2017	100%

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employee an Intermittent Family Medical Leave of Absence with no effect on benefits for a maximum of 480 hours for the 2016-2017 fiscal year:

<b>Employee ID</b>	<b>Start Date</b>	<b>End Date</b>
002911084	11/01/2016	01/30/2017

**12. RECOMMENDATION: ACTION – RATIFY RESIGNATION**

The Governing Board hereby ratifies the resignation, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following employees:

- a. Irma Salazar, Assistant Professor, Fashion, Design and Consumer Education Department, effective December 17, 2016 (last day of employment was December 16, 2016).
- b. Raymond Arellano II, Custodian I, Custodial Services, effective January 3, 2017 (last day of employment was January 2, 2017).
- c. Jessica Perez-Corona, Tutoring Center Coordinator, Mathematics and the Natural and Health Sciences, effective January 4, 2017 (last day of employment was January 3, 2017).

**13. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD**

In accordance with the Professional Growth Program for Classified Employees, the following employee is granted a one-time lump sum stipend of \$2,000 effective February 1, 2017, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: Christine Brady  
Position: Academic Department Assistant  
Department: Child Development and Multicultural Studies  
Course of Study: Job Related

**14. RECOMMENDATION: ACTION – REVIEW AND APPROVE NON-RESIDENT TUITION AND CAPITAL OUTLAY FEES**

The Governing Board hereby reviews and approves the adoption of \$234/unit for non-resident tuition and a capital outlay fee of \$5/unit for Fiscal Year 2017-2018.

**EXHIBIT J-14**

**15. RECOMMENDATION: ACTION – APPROVE COURSES TO MEET MULTICULTURAL COURSE REQUIREMENT – EFFECTIVE FALL 2017**

The Governing Board hereby approves the following courses, which have been reviewed by the Curriculum Committee to meet the Multicultural Course Requirement, effective Fall 2017:

- a. ANTH 135: Magic, Witchcraft, and Religion
- b. COUN 148: Managing Stress and Well-Being

**16. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2017**

The Governing Board hereby approves Curriculum Action Items dated December 7 and December 14, 2016 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum Inventory, effective Fall 2017.

**EXHIBIT J-16**

**17. RECOMMENDATION: ACTION – APPROVE TRAVEL EXPENSES**

The Governing Board hereby approves travel expenses for the following:

- |    |                   |  |
|----|-------------------|--|
| a. | Board Member      | <b>Nancy Ann Hensch</b>                            |
|    | Advanced Funds?   | Yes  |
|    | For:              | Transportation, mileage, meals, registration, etc. |
|    | To attend:        | CCLC Legislative Conference & Board Chair Workshop |
|    | Location/Date:    | Sacramento, CA/January 27-30, 2017                 |
|    | Estimated Amount: | \$1,738.42   |
|    | Budget No.:       | 575200-11-111100-66100-10-2017-0000000             |
| b. | Board Member      | <b>Mark Evilsizer</b>                              |
|    | Advanced Funds?   | Yes  |
|    | For:              | Transportation, mileage, meals, registration, etc. |
|    | To attend:        | CCLC Legislative Conference                        |
|    | Location/Date:    | Sacramento, CA/January 27-30, 2017                 |
|    | Estimated Amount: | \$1,557.34   |
|    | Budget No.:       | 575200-11-111100-66100-10-2017-0000000             |



- |    |                   |  |
|----|-------------------|--|
| b. | Board Member      | <b>John Halcón</b>                                 |
|    | Advanced Funds?   | Yes  |
|    | For:              | Transportation, mileage, meals, registration, etc. |
|    | To attend:        | CCLC Legislative Conference                        |
|    | Location/Date:    | Sacramento, CA/January 27-30, 2017                 |
|    | Estimated Amount: | \$1,929.10   |
|    | Budget No.:       | 575200-11-111100-66100-10-2017-0000000             |
|    |                   |  |
| c. | Board Member      | <b>Nina Deerfield</b>                              |
|    | Advanced Funds?   | Yes  |
|    | For:              | Transportation, mileage, meals, registration, etc. |
|    | To attend:        | CCLC Legislative Conference                        |
|    | Location/Date:    | Sacramento, CA/January 27-30, 2017                 |
|    | Estimated Amount: | \$1,984.06   |
|    | Budget No.:       | 575200-11-111100-66100-10-2017-0000000             |

**Resumption of  
REGULAR AGENDA**

**K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR**

**L. REPORTS FROM COLLEGE GROUPS**

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

**M. UNFINISHED BUSINESS**

**N. NEW BUSINESS**

1. **INFORMATION: RESOLUTION TO RECOGNIZE THE RIGHTS TO ALL STUDENTS AND THEIR FAMILIES**

The Governing Board will review and discuss the draft resolution supporting and respecting the rights to students and their families.

**EXHIBIT N-1**

2. **RECOMMENDATION: ACTION – ACCEPT AUDIT REPORT OF THE PALOMAR COMMUNITY COLLEGE DISTRICT AND FINANCIAL AND PERFORMANCE AUDIT FOR THE PROPOSITION M BOND PROGRAM**

The Governing Board hereby accepts the Audit Report of the Palomar Community College District, as well as both the Financial Audit and Performance Audit for the Proposition M Bond Program, for the year ended June 30, 2016 as prepared by Vavrinek, Trine, Day & Co., LLP, Certified Public Accountants, 9810 Scripps Lake Drive, Suite H, San Diego, CA 92131-1001.

**EXHIBIT N-2**

**3. RECOMMENDATION: ACTION – APPROVE STRATEGIC PLAN 2019**

The Governing Board hereby approves the amended Strategic Plan 2019 which has gone through the shared governance process and was presented to the Board for first reading at a workshop on September 27, 2016, was subsequently sent back to the Strategic Planning Council for revision of Goal #4, and is presented here as amended for final approval.

**EXHIBIT N-3**

**4. RECOMMENDATION: ACTION – CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD**

The Governing Board of the Palomar Community College District hereby calls a Special Meeting of the Board on January 24, 2017 at 4:00 p.m. to discuss the Mid-year Check-in Report.

**O. BOARD REQUESTS FOR REPORTS**

The Governing Board hereby approves the following agenda items for consideration at the next meeting: \_\_\_\_\_

**P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.***

**Q. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).***

*Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

**R. ADJOURNMENT**