



**GOVERNING BOARD AGENDA
SPECIAL MEETING OF THE GOVERNING BOARD
MONDAY, NOVEMBER 7, 2016
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING *of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.*

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

A. CALL MEETING TO ORDER: 4:00 p.m.

B. ROLL CALL: Establishment of a Quorum

C. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6
3. Conference with District negotiator, Ron Perez and/or Bill Shaeffer, regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6
4. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Superintendent/President
5. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (One case).

E. RECONVENE TO OPEN SESSION: 5:00 p.m.

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

Pledge of Allegiance

F. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

G. RECOMMENDATION: ACTION – APPROVAL OF MINUTES

The Governing Board hereby approves the minutes of the:

- September 27, 2016 Special Meeting
- October 11, 2016 Regular Meeting
- October 25, 2016 Special Meeting

H. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

I. REPORTS

NOTICE TO PUBLIC: *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **SUPERINTENDENT/PRESIDENT**

1. Report of Interim Vice President for Instruction
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services and Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: **Engholm, Hannah**
Discipline: Business
- b. Name: **Hopfner, Reiner**
Discipline: Apprenticeship (Carpentry)
- c. Name: **Tucker, Brian**
Discipline: Fire Technology
- d. Name: **Von Jonestein, Jones**
Discipline: Art

2. RECOMMENDATION: ACTION – RATIFY NEW ACADEMIC POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **approval** of the following **new academic position**:

- a. Position: **ASSISTANT PROFESSOR, FIRE TECHNOLOGY/FIRE ACADEMY PROGRAM DIRECTOR**
Department: Public Safety Programs
Position #: 6639
New?: Yes
% of Position: 100%
of Mos: 11
Effective: November 8, 2016
Account #(s): A-111000-334200-21330-0000000/100%

3. **RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Fall 2016 and Spring 2017 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Fall 2016

Department: Art
a. Name: **Von Jonestein, Jones**
Discipline: Art
Degrees: B.A. Art (Art History)
A.A., Humanities & Fine Arts
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Department: Business
a. Name: **Engholm, Hannah**
Discipline: Business
Degrees: Juris Doctor
M.S.W., Social Work
B.A., Psychology
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

Department: Counseling
a. Name: **Arth, Susan**
Discipline: Counseling
Degrees: M.A., Counseling
B.S., Psychology
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Emergency Medical Education
a. Name: **Hitchcock, Kevin**
Discipline: Emergency Medical Technologies
Degrees: B.S., Fire Science
2+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Department: Public Safety
a. Name: **Ender, Cory**
Discipline: Fire Technology
Degrees: A.A., Fire Technology
6+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

- b. Name: **Leafblad, Robin**
Discipline: Fire Technology
Degrees: M.S., Physical Education
B.A., Physical Education
A.S., Fire Technology
2+ years of experience.
Sal Grade/Stp: **B/1**
Salary: **\$57.15**
- c. Name: **Tucker, Brian**
Discipline: Fire Technology
Degrees: 6+ years of experience.
Minimum qualifications satisfied via equivalency.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- d. Name: **Thompson, Cole**
Discipline: Fire Technology
Degrees: B.S., Business Management
2+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- e. Name: **Ward, Darrin**
Discipline: Fire Technology
Degrees: B.S., Occupational Studies: Vocational Arts
A.A., Liberal Arts
2+ years of experience.
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Department: Trade and Industry

- a. Name: **Kirk, Charles**
Discipline: Air Conditioning, Refrigeration, Heating (Solar energy technician)
Degrees: California Community Colleges Instructor Credential: Air Conditioning,
Refrigeration and Heating - Valid for Life
Sal Grade/Stp: **YA/8**
Salary: \$66.98

Spring 2017

- Department: Chemistry
- a. Name: **Selchau, Lisa**
Discipline: Chemistry
Degrees: M.S., Chemistry
B.S., Chemistry
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Dental Assisting
a. Name: **Moreno, Heather**
Discipline: Dental Technology
Degrees: M.B.A., Business Administration
B.A., Sociology
2+ years of experience.
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Design and Consumer Education
a. Name: **Langkilde, Tianna**
Discipline: Nutritional Science/Dietetics
Degrees: M.S., Nutritional Science
B.S., Foods and Nutrition
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

b. Name: **Rothman, Rachel**
Discipline: Nutritional Science/Dietetics
Degrees: M.S., Nutrition Education
B.S., Food Science
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: World Languages
a. Name: **Blum, Lili**
Discipline: Chinese
Degrees: M.A., Curriculum and Instruction (teaching Chinese as a Foreign Language)
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

4. RECOMMENDATION: ACTION – RATIFY APPRENTICESHIP INSTRUCTOR CERTIFICATION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the certification of the following apprenticeship instructor, for Fall 2016 (day and/or evening); said instructor is employed by the respective Program Sponsor:

Department: Occupational & Noncredit Programs
Sponsor: **San Diego Carpenters Training Center**
a. Name: **Hopfner, Reiner**
Degrees: Minimum qualifications satisfied via equivalency.

5. RECOMMENDATION: ACTION – RATIFY FIRST AMENDMENT TO MEMORANDUM OF UNDERSTANDING DATED OCTOBER 12, 2016 BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161.

The Governing Board hereby ratifies the First Amendment to the Memorandum of Understanding with the Palomar Faculty Federation (PFF)/AFT Local 6161 dated October 12, 2016, related to the preparation of curriculum materials by part-time faculty members.

EXHIBIT J-5

6. RECOMMENDATION: ACTION – RATIFY SECOND ADDENDUM TO MEMORANDUM OF UNDERSTANDING DATED OCTOBER 5, 2016 BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161.

The Governing Board hereby ratifies the Second Addendum to Memorandum of Understanding with the Palomar Faculty Federation (PFF)/AFT Local 6161 dated October 5, 2016 related to course maximums.

EXHIBIT J-6

7. RECOMMENDATION: ACTION – RATIFY NEW ADMINISTRATIVE POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **approval** of the following **new administrative position**:

- a. Position: **Director, Workforce Initiatives for Early College Credit**
Department: Career, Technical, and Extended Education
Position #: 6654
New?: Yes
Remarks: Funded - Strong Workforce Program. Continuation of position is dependent upon continuation of funds. Classification is an educational administrator.
Sal Grade/Step: 60/1
Salary: \$6,944.69/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212600-331400-60910-1612145/100%

8. RECOMMENDATION: ACTION – RATIFY CORRECTION TO NEW ACADEMIC POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding a **correction** to the following **new academic position**:

- a. Position: **ASSISTANT PROFESSOR/WORK EXPERIENCE COORDINATOR**
Department: Cooperative Education
Position #: 5191
New?: Yes
Remarks: Corrected account number; funded – Strong Workforce Program. This position is tenure-track; should funds be reduced or eliminated, the position will thereafter be funded by Unrestricted funds.
% of Position: 100%
of Mos: 10
Effective: October 12, 2016
Account #(s): K-111000-333200-49991-1612145/100%

9. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **LORRENA MURRAY**
Position: Technical Theatre Coordinator
Department: Performing Arts
Position #: 6630
New?: Yes
Remarks: Position approved 5/10/16.
Sal Grade/Step: **25/1**

Salary: **\$4,115.91/month**
% of Position: 100%
of Mos: 12
Effective: November 8, 2016
Account #(s): A-212200-327100-69670-0000000/100%

- b. Name: **MELISSA L. GRIGGS**
Position: Basic Skills Initiative Tutorial Specialist
Department: English as a Second Language
Position #: 6571
New?: Yes
Remarks: Position approved 1/13/15. Funded - Basic Skills; continuation of position is dependent on continuation of funds.

Sal Grade/Step: **22/1**
Salary: **\$1,721.85/month**
% of Position: 45%
of Mos: 11
Effective: November 8, 2016
Account #(s): K-212200-311100-61100-1612302/100%

- c. Name: **TANYA L. SANGRET**
Position: Instructional Support Assistant III
Department: Reading Services
Position #: 5168
New?: No
Remarks: Replacement for Leah Lampro.
Sal Grade/Step: **24/1**
Salary: **\$4,015.49/month**
% of Position: 100%
of Mos: 12
Effective: November 8, 2016
Account #(s): A-221000-328200-4930T-0000000/100%
Normal Work Schedule: Monday - Thursday, 12:30 pm - 9:00 pm; Friday, 8:00 am - 4:30 pm. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm.

10. RECOMMENDATION: ACTION - RATIFY RECLASSIFICATION OF CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the reclassification of the following classified position:

- a. Position: **Outreach Specialist**
Department: Mathematics and the Natural and Health Sciences
Name: Cynthia Cordova
Position #: 6593
New?: No
Remarks: Classification was formerly Title III/STEM Outreach Coordinator, Grade 20. Funded - Title III/Hispanic Serving Institution/Science, Technology, Engineering, and Mathematics and Articulation. Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: 21/2
Salary: \$3,918.41/month
% of Position: 100%
Effective: September 1, 2016
Account #(s): K-212200-311100-60910-1112987/100%

11. RECOMMENDATION: ACTION – RATIFY CHANGE TO CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **changes** to the following **classified positions**:

- a. **Position:** **Admissions/Financial Aid Specialist II**
 Department: Enrollment Services
 Name: Angie Martinez-Heffner
 Position #: 5481
 New?: No
 Remarks: Change in funding source from 100% Unrestricted to 90% Perkins IIC and 10% Unrestricted. Should Perkins IIC funds be reduced or eliminated, the position will thereafter be funded fully by Unrestricted funds..

 Sal Grade/Stp: 22/17
 Salary: \$5,285.92/month
 % of Position: 100%
 # of Mos: 12
 Effective: November 8, 2016
 Account #(s): K-212200-331300-60910-1112600/90%
 A-212200-421100-62100-0000000/10%
- b. **Position:** **Tutoring Center Coordinator**
 Department: Mathematics Department
 Name: Yuan-Lin Lee
 Position #: 6504
 New?: No
 Remarks: Change in funding source from 100% Title III/HSI/STEM to 100% Student Equity Funds. Continuation of position is dependent upon continuation of funds.

 Sal Grade/Stp: 23/5
 Salary: \$4,366.73/month
 % of Position: 100%
 # of Mos: 11
 Effective: November 8, 2016
 Account #(s): K-212200-411100-66400-1612135/100%
- c. **Position:** **Title III/STEM Instructional Support Assistant I**
 Department: Mathematics Department
 Name: Jacques Coulombe
 Position #: 6505
 New?: No
 Remarks: Change in funding source from 100% Title III/HSI/STEM to 100% Student Equity Funds. Continuation of position is dependent upon continuation of funds.

 Sal Grade/Stp: 16/3
 Salary: \$3,340.25/month
 % of Position: 100%
 # of Mos: 11
 Effective: November 8, 2016
 Account #(s): K-212200-411100-66400-1612135/100%

12. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **approval** of the following **new classified positions**:

- a. Position: **Outreach Specialist**
Department: Enrollment Services
Position #: 6644
New?: Yes
Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): A-212200-422100-62100-0000000/100%

- b. Position: **Admissions/Financial Aid Specialist II**
Department: Enrollment Services
Position #: 6645
New?: Yes
Sal Grade/Step: 22/1
Salary: \$3,826.35/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): A-212200-421100-62100-0000000/100%

- c. Position: **Business Systems Analyst**
Department: Counseling Services
Position #: 6646
New?: Yes
Remarks: Funded - Student Success and Support Programs. Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: 38/1
Salary: \$5,654.17/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-441100-63200-1612120/100%

- d. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6647
New?: Yes
Remarks: Funded - Educational Talent Search (Escondido). Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): L-212200-471300-64990-1112315/100%

- e. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6648
New?: Yes

- Remarks: Funded - Educational Talent Search (Vista). Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-471300-64990-1112316/100%
- f. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6649
New?: Yes
Remarks: Funded - Higher Education Act/TRIO/Student Support Services (Escondido). Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): L-212200-471300-64990-1112301/100%
- g. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6650
New?: Yes
Remarks: Funded - Higher Education Act/TRIO/Upward Bound. Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-471300-64990-1112310/100%
- h. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6651
New?: Yes
Remarks: Funded - Higher Education Act/TRIO/Upward Bound Rural. Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: 21/1
Salary: \$3,732.63/month
% of Position: 100%
Months: 12
Effective: November 8, 2016
Account #(s): K-212200-471300-64990-1112313/100%
- i. Position: **Outreach Specialist**
Department: Grant Funded Student Programs
Position #: 6652
New?: Yes
Remarks: Funded - Higher Education Act Educational Opportunity Centers. Continuation of position is dependent upon continuation of funds.
Sal Grade/Step: **21/1**
Salary: **\$3,732.63/month**
% of Position: 100%

Months: 12
 Effective: November 8, 2016
 Account #(s): K-212200-471300-64990-1112304/100%

- j. Position: **Administrative Specialist II**
 Department: Career, Technical, and Extended Education
 Position #: 6653
 New?: Yes
 Remarks: Funded - Adult Education Block Grant. Continuation of position is dependent upon continuation of funds.
 Sal Grade/Step: 23/1
 Salary: \$3,732.63/month
 % of Position: 100%
 # Months: 12
 Effective: November 8, 2016
 Account #(s): K-212200-339800-60900-1812312/100%

13. RECOMMENDATION: ACTION – RATIFY PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes hires for student employees for the month of October 2016, and short-term employees for the month of November 2016.

EXHIBIT J-13

14. INFORMATION: RETIREMENT

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Theresa Hogan Egkan**, Professor/Counselor, Counseling Department, effective November 1, 2016. She has served Palomar College for over 21 years from August 1, 1995 to October 31, 2016.

15. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the **2016-2017** fiscal year:

Employee ID	Start Date	End Date	Percent
009476504	10/04/2016	11/30/2016	100%
007363379	10/05/2016	11/30/2016	100%
006709411	10/17/2016	11/30/2016	100%
002354619	11/04/2016	12/11/2016	100%
008748634	11/07/2016	01/03/2017	100%

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employee an **Intermittent Family Medical Leave of Absence** with no effect on benefits for a maximum of 480 hours for the **2016-2017** fiscal year:

Employee ID	Start Date	End Date
000271766	11/01/16	06/30/17

16. RECOMMENDATION: ACTION – RATIFY RESIGNATIONS

The Governing Board hereby ratifies the **resignation**, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following **employees**:

- a. **Daniel Barron**, Academy Coordinator - Fire Technology, Public Safety Programs, effective November 5, 2016 (last day of employment was November 4, 2016).
- b. **Marilu D’Sanz**, Administrative Specialist I, Early Childhood Education Lab School, effective October 15, 2016 (last day of employment was October 14, 2016).

17. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective November 1, 2016:

Employee Name: **Christine Amely**
Position: Academic Department Assistant
Department: Reading Services
Course of Study: Bachelor’s Degree

18. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for quarter ending September 30, 2016.

EXHIBIT J-18

19. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board hereby approves the **Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments** as of September 30, 2016.

EXHIBIT J-19

20. RECOMMENDATION: ACTION – APPROVE EXTENDED FIELD TRIPS

The Governing Board hereby approves the following extended field trips as detailed:

- a. American Student Association Community Colleges Advocacy Conference, Washington, D.C., March 11-14, 2017 for ASG members to attend conference and visit with our representative on hill to discuss student issues.
- b. National Cheer Association and National Dance Alliance, Collegiate Cheer and Dance Championship, Daytona Beach, FL, April 5-9, 2017 for students to participate in the Cheerleading Nationals.
- c. Two Harbors, Catalina Island, Los Angeles County, CA, March 26-29, 2017, for students enrolled in GEOL 195A Lec/Lab and BIO 195A Lec/Lab.

EXHIBIT J-20

21. RECOMMENDATION: ACTION – APPROVE OUT-OF-STATE TRAVEL FOR CLASSIFIED ADMINISTRATOR

The Governing Board hereby approves travel for Yasue O'Neill, International Education to Miami, FL November 29 through December 3, 2016 for the purpose of attending AIRC (International Recruitment Council) annual conference.

EXHIBIT J-21

22. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all contracts and agreements for the period September 1, 2016 through October 31, 2016 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-22

23. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board acknowledges that the absences of Malik Spence from the Special meeting of October 25, 2016 is excused due to personal necessity.

RESOLUTION 16-21515

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2016-2017 fiscal year budgets:

Purchase Orders Time Period: 09/29/16–10/27/16	\$45,594,358.31
Procurement Card Time Period: 09/23/16-10/22/16	<u>\$203,992.04</u>
	<u>\$45,798,350.35</u>

EXHIBIT N-1

2. RECOMMENDATION: ACTION – DESIGNATE DECEMBER 13, 2016, MEETING AS "ANNUAL ORGANIZATIONAL MEETING"

The Governing Board of the Palomar Community College District hereby designates the Regular Meeting scheduled for December 13, 2016, 5:00 p.m., as the "Annual Organizational Meeting." The meeting is to be held at the San Marcos campus. Regular meeting of the Governing Board will commence immediately following the Annual Organizational Meeting.

3. RECOMMENDATION: ACTION – GRANT EMERITUS STATUS TO RETIRING GOVERNING BOARD TRUSTEE

In recognition of long and valued service and, in considering practices established by the Faculty Senate and the Administrative Association, the Governing Board of the Palomar Community College District hereby grants emeritus status to retiring Governing Board Trustee Nancy Chadwick.

4. RECOMMENDATION: ACTION – APPROVE AGREEMENT FOR CASINO DEALER PROGRAM

The Governing Board hereby approves agreement with 5 Star Dealer School to offer a Casino Dealer Program at their facility. Palomar Community College District will help advertise and refer students to their program for a per student commission.

EXHIBIT N-4

5. RECOMMENDATION: ACTION – APPROVE APPOINTMENTS TO THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE (ICOC)

The Board hereby appoints the following individuals, Sarah Rosenfield and David Aguilar III, to fill two of the vacancies on the Independent Citizens' Oversight Committee ("ICOC") which became vacant as of June 30, 2016 due to term limitations.

EXHIBIT N-5

RESOLUTION 16-21516

6. RECOMMENDATION: ACTION –ACCEPT GRANT AWARD

The Governing Board hereby accepts grant sub-agreement from Rancho Santiago Community College Agreement, CTE Data Unlocked Initiative, California Community Colleges Chancellor's Office, Workforce and Economic Development Division, to support CTE program development and improvement. Total sub-agreement award is \$50,000.00, effective July 19, 2016 through October 31, 2017.

EXHIBIT N-6

7. RECOMMENDATION: ACTION – APPROVE STRATEGIC PLAN 2019

The Governing Board hereby approves Strategic Plan 2019 which has gone through the shared governance process and was presented to the Board for first reading at a workshop on September 27, 2016.

EXHIBIT N-7

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting: _____

P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

- Q. RECONVENE TO OPEN SESSION:** *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

- R. ADJOURNMENT**