



**GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, JUNE 14, 2016
4:00 P.M. CLOSED SESSION, 5:00 P.M. OPEN SESSION
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

- A. **CALL MEETING TO ORDER:** 4:00 p.m.
- B. **ROLL CALL:** Establishment of a Quorum
- C. **PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. **RECESS TO CLOSED SESSION**

1. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Interim Superintendent/President

E. **RECONVENE TO OPEN SESSION:** 5:00 p.m.

Actions Taken In Closed Session: *Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

EE. **ADMINISTRATION OF OATH OF OFFICE TO STUDENT TRUSTEE**

F. **CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO THE AGENDA**

- G. **PUBLIC COMMENTS** *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

H. **APPROVAL OF MINUTES**

The Governing Board hereby approves the minutes of April 5, 2016.

I. **REPORTS**

Acknowledgement of Retirement: Martha J. Furch

2016-2017 Tentative Budget - Ron Ballesteros-Perez, Vice President for Finance and Administrative Services

NOTICE TO PUBLIC: *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

• **INTERIM SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
2. Report of Vice President for Student Services
2. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: **GARCIA VILLA, HECTOR**
Disciplines: Physical Sciences and Physics
- b. Name: **NELSON, SCOTT**
Disciplines: Italian and Spanish
- c. Name: **MENDOZA, SYLVIA**
Discipline: Chicano Studies

2. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Summer 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Summer 2016

- | | |
|----------------|---|
| Department: | Athletics |
| a. Name: | Puccino, Jaclyn |
| Discipline: | Women's Water Polo Coach |
| Degrees: | M.S., Physical Education
B.A., Psychology
2+ years of experience. |
| Sal Grade/Stp: | B/1 |
| Salary: | \$57.15 |
| | |
| Department: | Counseling |
| a. Name: | Evans, Christine |
| Discipline: | Counseling |
| Degrees: | Master of Education, School Counselor
B.A., Psychology |
| Sal Grade/Stp: | B/1 |
| Salary: | \$57.15 |

- b. Name: **McIntosh, Daniela**
Discipline: Counseling
Degrees: M.A., Education (Counseling)
B.A., International Studies-Poli Sci
Sal Grade/Stp: **B/1**
Salary: **\$57.15**
- c. Name: **Morente, Desmond**
Discipline: Counseling
Degrees: Ph.D., Education
M.S., Counseling
B.A., Psychology
Sal Grade/Stp: **D/1**
Salary: **\$60.69**
- d. Name: **Parker, James**
Discipline: Counseling
Degrees: M.S., Counseling/Marriage, Family & Child Therapy
B.A., Psychology
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

3. INFORMATION: WITHDRAW SABBATICAL LEAVE

Julia Robinson, Nursing Education Department, has withdrawn her application for sabbatical leave for the Fall 2016 – Spring 2017 term, previously approved March 8, 2016.

4. RECOMMENDATION: ACTION – APPROVE SABBATICAL LEAVE FOR 2016-2017

The Governing Board of the Palomar Community College District hereby approves the sabbatical leave for Fall 2016 – Spring 2017 for April Woods, Associate Professor, Counseling Department. She has requested that her sabbatical leave for Fall 2016 be extended to a full year. Sabbatical Leave Co-Chairs, Professor Patty Deen (Earth, Space, and Aviation Sciences), and Interim Vice President for Instruction Dan Sourbeer support the change.

5. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **KEVIN M. POWERS**
Position: Assistant Professor, Welding
Department: Trade and Industry
Degrees: B.A., Career & Technical Studies
2+ years experience
Position #: 5218
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **B/9** (Pursuant to Ed. Code 87481)
Salary: **\$7,739.83/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-338800-09565-0000000/100%

- e. Name: **MEJGHAN AHMADI**
 Position: Counselor/Assistant Professor
 Department: Counseling
 Degrees: M.A., Counsel Psy/Counsel ED CPL/Fam
 B.S., Child Development

 Position #: 6619
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **D/4**
 Salary: **\$6,962.92/month**
 % of Position: 100%
 # of Mos: 11
 Effective: July 1, 2016
 Account #(s): A-122100-462100-63100-0000000/100%
- f. Name: **SCOTT NELSON**
 Position: Assistant Professor, Italian/Spanish
 Department: World Languages
 Degrees: Ph.D., Romance Languages and Literatures
 M.A., Romance Languages and Literatures
 M.A., Teaching International Languages
 B.A., Spanish
 Minimum qualifications satisfied via equivalency

 Position #: 5134
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **H/5**
 Salary: **\$8,160.42/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-326500-11040-0000000/50%
 A-111000-326900-11050-0000000/50%
- g. Name: **LUIS A. GUERRERO**
 Position: Assistant Professor, Mathematics
 Department: Mathematics
 Degrees: M.A., Mathematics
 B.A., Mathematics
 A.A., Mathematics

 Position #: 6618
 New?: Yes
 Remarks: Position approved 9/22/15.
 Sal Grade/Stp: **D/5**
 Salary: **\$7,221.84/month**
 % of Position: 100%
 # of Mos: 10
 Effective: August 19, 2016
 Account #(s): A-111000-347200-17010-0000000/100%

- h. Name: **CHRISTINE E. BARLOLONG**
Position: Counselor/Assistant Professor - Veterans
Department: Counseling
Degrees: M.A., Counseling
B.S., Human Development
Position #: 6620
New?: Yes
Remarks: Position approved 10/13/15; correction to position title. Funded - 50% Student Success & Support Programs and 50% Student Equity. This is a tenure track faculty position; should categorical funds be reduced or eliminated the position will be supported with general funds.
Sal Grade/Stp: **E/1**
Salary: **\$6,445.30/month**
% of Position: 100%
of Mos: 11
Effective: July 1, 2016
Account #(s): K-122100-441100-63200-1612120/50%
K-122100-411100-66400-1612135/50%
- i. Name: **STEPHEN R. ROBERTSON**
Position: Assistant Professor, Speech Communication
Department: Speech Communication/Forensics/American Sign Language
Degrees: M.A., Communication
M.A., Speech Communication
B.A., Communication Studies
Position #: 5789
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **F/1**
Salary: **\$6,704.04/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-329300-15060-0000000/100%
- j. Name: **SYLVIA MENDOZA**
Position: Assistant Professor, Chicano Studies
Department: Multicultural Studies
Degrees: Ph.D., Education, Culture and Society
M.A., Bicultural/Bilingual Studies
B.A., Journalism
Minimum qualifications satisfied via equivalency
Position #: 5415
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **H/1**
Salary: **\$7,032.22/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-366300-22030-0000000/100%

k. Name: **CHRISTINA MCKINNEY**
Position: CalWORKs Counselor/Assistant Professor
Department: Extended Opportunity Programs and Services (EOP&S)
Degrees: M.A., Education (Counseling)
B.A., Ethnic Studies
Position #: 6312
New?: No
Remarks: Replacement for Brenda Wright. Funded - CalWORKs. This is a non-tenure track faculty position and the continuation of the position is dependent upon the continuation of funds.
Sal Grade/Stp: **D/3**
Salary: **\$6,704.04**
% of Position: 100%
of Mos: 11
Effective: July 1, 2016
Account #(s): K-122100-331200-63100-1612020/100%

6. RECOMMENDATION: ACTION – RATIFY TEMPORARY ACADEMIC EMPLOYMENT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **temporary academic employee**:

a. Name: **NICOLE A. ROSE**
Position: Assistant Professor, Psychology
Department: Behavioral Sciences
Degrees: M.A., Counseling Psychology
B.S., Human Services
Position #: 6599
New?: No, temporary contract
Remarks: One-semester temporary replacement contract; non-tenure-track faculty appointment for 2016-2017 academic year only.
Sal Grade/Stp: **D/9**
Salary: **\$8,303.84/month**
% of Position: **100%**
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-363800-21040-0000000/100%

7. RECOMMENDATION: ACTION – RATIFY TEMPORARY CERTIFICATED EMPLOYMENT

The Governing Board ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **temporary certificated employee**:

a. Name: **RENE ROBELIN**
Position: Site Supervisor (temporary)
Department: Early Childhood Education Lab School
Degrees: B.A., Liberal Studies
12 units of ECE/CD coursework
3 units supervised field experience in ECE/CD
Position #: 5408
New?: No, temporary contract
Remarks: Temporary contract; non-tenure-track certificated appointment from July 1, 2016 through December 31, 2016 only.
Sal Grade/Stp: **E/1**
Salary: **\$4,640.86/month**

Months: 12
Effective: June 15, 2016
Account #(s): K-212600-318100-61320-1612199/100%

13. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment and contract** of the following **administrative employee**:

a. Name: **MARGIE FRITCH**
Position: Dean, Instructional
Department: Career, Technical & Extended Education
Position #: 5181
New?: No
Remarks: Replacement for Wilma Owens
Sal Grade/Step: **75/10**
Salary: **\$12,875.96/month**
% of Position: 100%
of Mos: 12
Effective: July 1, 2016
Account #(s): A-123100-331100-60110-0000000/100%

EXHIBIT J-13

14. RECOMMENDATION: ACTION – RATIFY NEW CONFIDENTIAL AND SUPERVISORY TEAM POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new Confidential and Supervisory Team position:

a. Position: **SUPERVISOR, VETERANS' SERVICES**
Department: Financial Aid, Veterans', and Scholarship Services
Position #: 5484
New?: Yes
Salary Grade/Step: 48/1
Salary: \$5,166.18/month
% of Position: 100%
Months: 12
Effective: June 15, 2016
Account #(s): A-212100-423100-64800-0000000/100%

15. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

a. Name: **MICHAEL DELAHUNT**
Position: Senior Groundskeeper
Department: Grounds Services
Position #: 5674
New?: No
Remarks: Replacement for George Holt.
Sal Grade/Step: **17/1**
Salary: **\$3,386.15/month**
% of Position: 100%
of Mos: 12

Effective: June 15, 2016
Account #(s): A-212200-542300-65500-0000000/100%
Normal Work Schedule: Tuesday - Saturday, 7:30 am - 4:00 pm.

- b. Name: **PATRICIA BRAVO**
Position: Employment Technician
Department: Human Resource Services
Position #: 6585
New?: Yes
Remarks: Position approved 9/23/14.
Sal Grade/Stp: **22/1**
Salary: **\$3,826.35/month**
% of Position: 100%
of Mos: 12
Effective: June 27, 2016
Account #(s): A-212200-611100-66600-0000000/100%
- c. Name: **STEPHANIE YBARRA**
Position: Employment Technician
Department: Human Resource Services
Position #: 6541
New?: No
Remarks: Replacement for Anna Hayman.
Sal Grade/Stp: **22/1**
Salary: **\$3,826.35/month**
% of Position: 100%
of Mos: 12
Effective: June 15, 2016
Account #(s): A-212200-611100-66600-0000000/100%
- d. Name: **JEREMY L. SHIFFLET**
Position: Skilled Maintenance Technician - Parking Lots
Department: Building Services
Position #: 5689
New?: No
Remarks: Replacement for Shawn McCann; funded - Parking Fees; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: **17/1**
Salary: **\$3,386.15/month**
% of Position: 100%
of Mos: 12
Effective: June 15, 2016
Account #(s): A-212200-542100-65100-1812070/100%
Normal Work Schedule: Tuesday - Saturday, 7:00 am - 4:00 pm.

16. RECOMMENDATION: ACTION – RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **changes** to the following **classified positions**:

- a. Position: **OFFICE SPECIALIST I**
Department: Languages and Literature
Name: Dalia Lopez
Position #: 6547
New?: No
Remarks: Increase from 11 months to 12 months.
Sal Grade/Stp: **10/23**
Salary: **\$4,181.19/month**
% of Position: 100%
of Mos: 12
Effective: July 1, 2016
Account #(s): A-212200-321110-61100-0000000/100%

- b. Position: **TEACHING AND LEARNING CENTER ASSISTANT**
Department: Languages and Literature
Name: Rosalinda Tovar
Position #: 6562
New?: No
Remarks: Increase from 11 months to 12 months.
Sal Grade/Stp: **20/4**
Salary: **\$4,219.70/month**
% of Position: 100%
of Mos: 12
Effective: July 1, 2016
Account #(s): A-212200-321110-61100-0000000/100%

17. RECOMMENDATION: ACTION – RATIFY PERSONNEL ACTIONS/HISTORY

The Governing Board hereby ratifies the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **May 2016**, and **short-term employees** for the month of **June 2016**.

EXHIBIT J-17

18. RECOMMENDATION: ACTION – RATIFY STIPEND FOR DESIGNATED BILINGUAL INTERPRETER

The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the **bilingual stipend** to the following employee as a **designated bilingual interpreter**:

- a. **Juan C. Reyna**, GEAR UP Site Coordinator, Grant Funded Student Support Programs, effective June 1, 2016.

19. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

Employee ID	Start Date	End Date	Percent
009478558	04/25/2016	05/22/2016	100%

002610875	05/04/2016	06/30/2016	100%
003223773	05/05/2016	06/02/2016	100%
006233623	05/13/2016	06/23/2016	100%

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees **Medical Leave of Absence with no effect on benefits**.

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Percent</u>
005989713	04/19/2016	06/30/2016	100%
001016100	06/04/2016	06/30/2016	100%

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Personal Leave of Absence without pay**, effective May 23, 2016 through July 11, 2016, to **Timothy Murdoch**, Instructional Support Assistant IV, Art Department. The employee may substitute applicable paid leaves and benefits will continue if employee remains in paid status.
- d. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a **100% Military Spousal Leave without pay with no effect on benefits**, effective June 20, 2016 through June 28, 2016 to **Jennifer Lee Vosburg**, Staff Aide, Disability Resource Center. The employee may substitute applicable paid leaves.

20. INFORMATION – RETIREMENTS

On Behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Superintendent/President, as authorized by the Governing Board, under **Group I** (receive the employer-paid health benefits as provided to active employees and eligible dependents for life of the retiree) of the Retirement Health and Dental Plan approved by the Governing Board December 8, 1987:

- a. **Richard L. Gommel**, Systems Module Functional Specialist, Enrollment Services, effective December 31, 2016. He has served Palomar College for 25 years from July 8, 1991 to December 30, 2016.

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Martha J. Furch**, Professor, English as a Second Language Department, effective July 1, 2016. She has served Palomar College for 20 years from August 23, 1996 to June 30, 2016.

21. RECOMMENDATION: ACTION – RATIFY RESIGNATIONS

The Governing Board hereby ratifies the **resignation**, accepted by the Superintendent/President in accordance with Board Policy 7350, of the following **employees**:

- a. **Alexander R. Peters**, Academic Evaluator/Advisor, Evaluations and Records, effective July 1, 2016 (last day of employment is June 30, 2016).
- b. **Marco A. Rangel**, Human Resources Assistant I, Human Resource Services, effective June 10, 2016 (last day of employment was June 9, 2016).
- c. **Laura A. Ruelas**, ESL Program Assistant, English as a Second Language Department, effective July 1, 2016 (last day of employment is June 30, 2016).
- d. **Felicity Young**, TRIO/EOC Outreach Coordinator, Grant Funded Student Support Programs, effective June 4, 2016 (last day of employment was June 3, 2016).

22. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2016:

Employee Name: **Abigail Corona**
Position: Academic Department Assistant
Department: Chemistry/Physics & Engineering
Course of Study: Job Related

Employee Name: **Pollyanna Shafer**
Position: Academic Evaluator/Advisor
Department: Evaluations and Records
Course of Study: Bachelor's Degree

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **one-time lump sum stipend of \$2,000** effective July 1, 2016, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Dianna Trujillo Hernandez**
Position: Communications Assistant I
Department: Communications/Marketing
Course of Study: Job Related

Employee Name: **Keri McNamara**
Position: Instructional Support Assistant I
Department: Art
Course of Study: Master's Degree

23. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2016

The Governing Board hereby approves Curriculum Action Items dated April 6, April 20, May 4 and May 18 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective Fall 2016.

EXHIBIT J-23

24. RECOMMENDATION: ACTION – RATIFY REIMBURSEMENT OF TRAVEL EXPENSES FOR INTERVIEW CANDIDATES

The Governing Board hereby ratifies **reimbursement of travel expenses** for the following interview candidates:

- a. Name: **TRISTAN STRIKER**
For: Airfare, airport parking, rental car, gas and meals
To Attend: Second-level interview for Assistant Professor, English
Location: Amherst, MA to San Marcos, CA
Date: April 14, 2016
Amount: \$738.50
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- b. Name: **WILLIAM MCGREEVY**
For: Airfare, hotel, rental car, gas and meals
To Attend: Second-level interview for Dean, Career, Technical & Extended Education
Location: Golden, CO to San Marcos, CA
Date: April 18, 2016
Amount: \$539.04
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- c. Name: **KINDRED MURILLO**
For: Airfare, hotel and rental car
To Attend: First-level interview for President/Superintendent
Location: South Lake Tahoe, CA to San Marcos, CA
Date: May 9, 2016
Amount: \$1,079.67
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- d. Name: **SCOTT NELSON**
For: Airfare, hotel and meals
To Attend: Second-level interview for Assistant Professor, Italian/Spanish
Location: Myrtle Beach, SC to San Marcos, CA
Date: May 9, 2016
Amount: \$848.32
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- e. Name: **SYLVIA MENDOZA**
For: Airfare, hotel, rental car and meals
To Attend: Second-level interview for Assistant Professor, Chicano Studies
Location: Houston, TX to San Marcos, CA
Date: April 29, 2016
Amount: \$709.94
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- f. Name: **ALBERT PONCE**
For: Airfare, hotel, airport shuttle, rental car, gas and meals
To Attend: Second-level interview for Assistant Professor, Chicano Studies
Location: Reno/Tahoe, NV to San Marcos, CA
Date: April 29, 2016
Amount: \$893.51
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- g. Name: **NICHOLAS A. THOMAS**
For: Airfare, hotel and airport shuttle
To Attend: Second-level interview for Assistant Professor, Speech Communication
Location: Spokane, WA to San Marcos, CA
Date: April 28, 2016
Amount: \$571.42
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- h. Name: **ELENA VILLA**
For: Amtrak, hotel and rental car
To Attend: Second-level interview for Assistant Professor, Spanish
Location: Santa Barbara, CA to San Marcos, CA
Date: May 18, 2016
Amount: \$312.00
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- i. Name: **CHRIS HARPER**
For: Airfare, rental car and meals
To Attend: Second-level interview for Assistant Professor, Speech Communication
Location: Memphis, TN to San Marcos, CA
Date: April 28, 2016
Amount: \$605.57
Budget Account #: **575400-12-611200-67600-10-1612080/100%**
- j. Name: **HWANG KIM**
For: Airfare, hotel, rental car, airport parking and meals
To Attend: Second-level interview for Assistant Professor, Art (Drawing)
Location: St. Louis, MO to San Marcos, CA
Date: May 16, 2016
Amount: \$893.82
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

25. RECOMMENDATION: ACTION – APPROVE EXTENDED FIELD TRIPS

The Governing Board hereby approves the following extended field trip: Las Vegas, NV, July 20-22, 2016 for students to attend the national Cheerleaders Association Collegiate Summer Camp.

EXHIBIT J-25

26. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following gift and directs that appropriate letters of appreciation be sent to the donor:

- a. Assorted supplies for use in the auto body shop donated by Robert Messier, 724 San Pasqual Valley Rd., Escondido, CA 92027. Total cash value as identified by the donor \$900.00.
- b. Assorted plants for use at commencement donated by Color Spot Nurseries, 2775 Olive Hill Rd., Fallbrook, CA 92028. Total cash value as identified by the donor \$246.28.

27. RECOMMENDATION: ACTION – APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District hereby approves the following Board Policy. It has previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. The Board held a first reading of this item on May 10, 2016.

BP 3200 – Accreditation

EXHIBIT J-27

28. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges that the absences of Malik Spence from the Special meetings of May 11, May 13, May 25, and May 31 are excused due to personal necessity.

RESOLUTION 16-21206

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE FISCAL YEAR 2015-2016 PURCHASES

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

Purchase Orders Time Period: 04/29/16 – 06/02/16	\$3,195,853.32
Procurement Card Time Period: 04/23/16 – 05/22/16	<u>232,249.87</u>
	<u>\$3,428,103.19</u>

EXHIBIT N-1

2. RECOMMENDATION: ACTION – APPROVAL OF 2015-2016 BUDGET ADJUSTMENTS AND YEAR END TRANSFERS

The Governing Board of Palomar Community College District hereby approves the budget transfers and adjustments of Fiscal Year 2015-2016 from September 3, 2015 through June 1, 2016 and the revised budgets as of June 1, 2016. The Governing Board also hereby authorizes the Vice President, Finance and Administrative Services, to make any year end transfers as are necessary to assist with the close of the books for the fiscal year. This report shows adjustments made to the budget as of June 1, 2016 and the revised budgets as of June 1, 2016.

EXHIBIT N-2

3. RECOMMENDATION: ACTION – APPROVE FISCAL YEAR 2016-2017 TENTATIVE BUDGET

The Governing Board hereby approves the Fiscal Year 2016-2017 Tentative Budget for the Palomar Community College District.

EXHIBIT N-3

4. RECOMMENDATION: ACTION – ADOPT NOTICE OF PUBLIC HEARING FOR THE FISCAL YEAR 2016-2017 ADOPTED BUDGET

The Governing Board hereby approves that the proposed Fiscal Year 2016-2017 Adopted Budget for the Palomar Community College District will be on display and available for public inspection on Tuesday, September 6, 2016 through Monday, September 12, 2016, 8:00 a.m. to 4:30 p.m., in Fiscal Services, Room A-2 Administration Building, Palomar College. Further, The Governing Board of the Palomar Community College District will conduct a Public Hearing on the Adopted Budget at a meeting of the Governing Board on Tuesday, September 13, 2016 at 5:00 p.m., Board Conference Room, Palomar College. Said Notice of Public Hearing is to be published by the North County Times on August 1, August 2, August 8, or August 9, 2016.

5. RECOMMENDATION: ACTION – APPROVE EDUCATION PROTECTION ACT (EPA) RESOLUTION

The Governing Board hereby adopts a resolution in accordance with the provisions of Article XIII, Section 36 of the California Constitution and accepts the 2015-2016 Prop 30 Education Protection Account (EPA) Expenditure Report.

EXHIBIT N-5

RESOLUTION 16-21507

6. RECOMMENDATION: ACTION – APPROVE 2014-15 GANN AMENDMENT LIMIT

The Governing Board hereby adopts a resolution establishing the 2016-17 Gann appropriation limit as required by Article 13B of the California State Constitution and State Law.

EXHIBIT N-6

RESOLUTION 16-21508

7. RECOMMENDATION: ACTION – APPROVE RESOLUTION RENDERING ZONING ORDINANCES INAPPLICABLE TO PALOMAR COMMUNITY COLLEGE DISTRICT SOUTH EDUCATION CENTER PROJECT

Pursuant to California Government Code Section 53094, the Governing Board of the Palomar Community College District will consider exempting an approximately 27-acre property located at 11111 Rancho Bernardo Road within the City of San Diego ("Property") from local zoning ordinances. The Property, which is proposed to be the future site of the South Education Center Project, is currently located within the IP-2-1 (Industrial Park) zone of the City of San Diego. The District deems it necessary and desirable to develop the Property for classroom uses and related facilities, and is therefore considering exercising its statutory right of exemption from local zoning ordinances. The Governing Board of the Palomar Community College District is required to authorize the exemption from local zoning ordinances by a vote of two-thirds of its members.

EXHIBIT N-7

RESOLUTION 16-21509

8. RECOMMENDATION: ACTION – APPROVE RESOLUTION APPROVING THE SOUTH EDUCATION CENTER PROJECT, CERTIFYING THE FINAL ENVIRONMENTAL IMPACT REPORT, APPROVING THE CEQA FINDINGS OR FACT AND STATEMENT OF OVERRIDING CONSIDERATIONS, AND ADOPTING THE MITIGATION, MONITORING AND REPORTING PROGRAM

The Governing Board of the Palomar Community College District will consider approving the proposed South Education Center project (Project). The proposed Project, which is located on a 27-acre property at 11111 Rancho Bernardo Road, consists of the conversion on an existing four-story, 110,000-square-foot building into a comprehensive community college education center; improvements to the existing parking structure; the construction of an approximately 1,200 foot-long looped road connecting the existing parking lot to the existing parking structure; the construction of minor drainage improvements; and installation of walkways, hardscape areas, and landscaping. As part of this item, the Governing Board also will consider certifying the Palomar Community College District South Education Center Final Environmental Impact Report (SCH No. 2015081039), approving the CEQA Findings of Fact and Statement of Overriding Considerations, and adopting the Mitigation Monitoring and Reporting Program.

EXHIBIT N-8

RESOLUTION 16-21510

9. RECOMMENDATION: ACTION – APPROVE CHANGE ORDERS

The Governing Board hereby approves the following change orders as detailed:

a. **BID #102-16 TEMPORARY PARKING LOT (CO #01)**

This is a Change Order to include additional scope of work requested by the District for improvements to the existing adjacent Softball Field in the amount of \$38,065.23.

b. **PARKING STRUCTURE AND POLICE STATION (CO #01)**

This is a Change Order to include new irrigation water well to comply with State Mandated water use reduction in the amount of \$150,000 using State Scheduled Maintenance funds.

EXHIBIT N-9

10. RECOMMENDATION: ACTION – REVIEW AND APPROVE A SYSTEM-WIDE LICENSING AGREEMENT THROUGH TTIP/SOUTH AND IEPI GRANT FUNDS

The Governing Board hereby authorizes the District to enter into a licensing agreement for 75,000 system-wide licenses with Lynda.com, a LinkedIn company, for use of lyndacampus services.

EXHIBIT N-10

11. RECOMMENDATION: ACTION – APPROVE PALOMAR / SAN MARCOS PROMISE MEMORANDUM OF UNDERSTANDING

The Governing Board hereby approves the memorandum of understanding between Palomar College, the Palomar College Foundation, the San Marcos Unified School District and The San Marcos Promise.

EXHIBIT N-11

12. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACT WITH INTERACT COMMUNICATIONS, INC.

The Governing Board hereby approves the contract with Interact Communications, Inc., to serve as the consulting firm that will assist the District in branding and marketing services in accordance with RFQ 201-16.

EXHIBIT N-12

13. RECOMMENDATION: ACTION – REVIEW AND APPROVE EQUAL EMPLOYMENT OPPORTUNITY PLAN

The Governing Board of the Palomar Community College District hereby approves the Equal Employment Opportunity Plan (EEO Plan), which is required per Title 5, Section 53003, and delineates practices the District will utilize to further its commitment to diversity. The first reading took place on May 10, 2016.

EXHIBIT N-13

14. RECOMMENDATION: ACTION – APPROVE EQUAL EMPLOYMENT OPPORTUNITY FUND MULTIPLE METHOD ALLOCATION MODEL CERTIFICATION FORM, FIACAL YEAR 2015-16

The Governing Board hereby approves the Equal Employment Opportunity Fund Multiple Method Allocation Model Certification Form pursuant to Title 5, § 53030. This form is sent to the California Community Colleges Chancellor's Office to report the various activities that the District is implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

EXHIBIT N-14

15. RECOMMENDATION: ACTION – CALL FOR SPECIAL MEETINGS OF THE GOVERNING BOARD

The Governing Board of the Palomar Community College District hereby calls a Special Meeting on June 28, 2016 at 4:00 p.m. to review Board Goals 2015-16, Review Year-End Report, Review Board Self-Evaluation Results, and Formulate Board Goals 2016-17.

16. RECOMMENDATION: ACTION – APPROVE ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board hereby approves the **employment and contract** of the following **administrative employee**:

- a. Name: **JOI BLAKE**
- Position: Superintendent/President
- Department: Superintendent/President's Office
- Position #: 5010
- New?: No
- Remarks: Replacement for Robert P. Deegan.
- Salary: **\$\$19,166.67 /month**
- % of Position: 100%
- # of Mos: 12
- Effective: July 11, 2016
- Account #(s): A-121100-211100-66200-0000000/100%

EXHIBIT N-16

17. RECOMMENDATION: ACTION – APPOINTMENT OF SECRETARY TO THE BOARD

The Governing Board hereby appoints Joi Blake, **Superintendent/ President**, to serve as **Secretary to the Governing Board** of the Palomar Community College District, effective July 11, 2016.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

Q. RECONVENE TO OPEN SESSION: If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

R. ADJOURNMENT