



**GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, MAY 10, 2016
4:00 P.M. CLOSED SESSION, 5:00 P.M. OPEN SESSION
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

A. CALL MEETING TO ORDER: 4:00 p.m.

B. ROLL CALL: Establishment of a Quorum

C. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Conference regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6
3. Conference regarding negotiations with PFF/AFT, pursuant to Government Code Section 54957.6
4. Student Suspension or Dismissal Pursuant to Education Code 76031
5. Public Employee Performance Evaluation, pursuant to Government Code §54957. Position Title: Interim Superintendent/President
6. Public Employment, Superintendent/President pursuant to Government Code Section 54957

E. RECONVENE TO OPEN SESSION: 5:00 p.m.

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

Pledge of Allegiance

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO THE AGENDA

G. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

H. APPROVAL OF MINUTES – NONE THIS MONTH

I. REPORTS

NOTICE TO PUBLIC: *Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”*

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

• **INTERIM SUPERINTENDENT/PRESIDENT**

1. Report of Vice President for Instruction
 - Speech and Debate/National Tournament
2. Report of Vice President for Student Services
3. Report of Vice President for Finance and Administrative Services
4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: *There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.*

1. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 and Fall 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2016

Department: Emergency Medical Education
a. Name: **Meyer, Amber**
Discipline: Emergency Medical Technologies
Degrees: B.S., Nursing
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Fall 2016

Department: Media Studies
a. Name: **Durant, John**
Discipline: Photographic Technology
Degrees: B.A., Visual Arts
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

2. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Spring 2016:

a. Name: **Dunn, Karin**
Title: Associate Teacher
Degrees: 12+ units ECE/CD including core courses
Sal Grade/Stp: **B/1**
Salary: **\$12.10**

3. RECOMMENDATION: ACTION – RATIFY ACADEMIC EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **academic employees**:

- a. Name: **ALEXANDRA DOYLE BAUER**
Position: Librarian/Assistant Professor
Department: Library
Degrees: M.L.I.S., Library and Information Science
B.A., Literature and Writing
Position #: 5035
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **C/4**
Salary: **\$6,704.04/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-125000-317100-61200-0000000/100%

- b. Name: **MICHAEL LUNDELL**
Position: Assistant Professor, English
Department: English
Degrees: Ph.D., Literature
Position #: 5101
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Stp: **H/2**
Salary: **\$7,314.24/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-324200-15010-0000000/100%

- c. Name: **MARK ROCK**
Position: Assistant Professor, Emergency Medical Technologies
Department: Emergency Medical Education
Degrees: B.A., Psychology
2+ Years Experience
Position #: 6592
New?: Yes
Remarks: Position approved 12/9/14.
Sal Grade/Stp: **B/8**
Salary: **\$7,481.09/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-334200-12500-0000000/100%

- d. Name: **STACEY TRUJILLO**
Position: Assistant Professor, English
Department: English
Degrees: M.A., Literature
B.A., English
Position #: 5106

New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Step: **F/1**
Salary: **\$6,704.04/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-324200-15010-0000000/100%

e. Name: **NATALIE ZAGAMI-LOPEZ**
Position: Librarian/Assistant Professor
Department: Library
Degrees: M.L.S., Library and Information Science
B.A., Art
Position #: 5034
New?: Yes
Remarks: Position approved 11/10/15.
Sal Grade/Step: **C/2**
Salary: **\$6,186.38/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-125000-317100-61200-0000000/100%

f. Name: **PEGGY D. MATA**
Position: Assistant Professor, Nursing (Medical-Surgical/Gerontology)
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
A.S., Nursing
Position #: 6006
New?: Yes
Remarks: Position approved 9/22/15; correction to position title.
Sal Grade/Step: **C/8**
Salary: **\$7,739.83/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-122100-348200-12300-0000000/100%

g. Name: **MARLO WILLOWS**
Position: Assistant Professor, Anthropology
Department: Behavioral Sciences
Degrees: M.A., Anthropology
B.S., Anthropology
Position #: 5385
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Step: **D/1**
Salary: **\$6,186.38/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-363200-22020-0000000/100%

h. Name: **EDMUND K. SPRAGUE**
Position: Assistant Professor, Fire Technology
Department: Public Safety
Degrees: M.P.A., Public Administration
B.A., Public Administration
A.A., Fire Technology
2+ Years Experience
Position #: 6315
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Step: **C/8**
Salary: **\$7,739.83/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-336300-21330-0000000/100%

i. Name: **CATHERINE CHRISTENSEN**
Position: Assistant Professor, History
Department: Economics, History & Political Science
Degrees: Ph.D., History
B.A., Communication Studies
Position #: 6460
New?: Yes
Remarks: Position approved 9/22/15.
Sal Grade/Step: **H/1**
Salary: **\$7,032.22/month**
% of Position: 100%
of Mos: 10
Effective: August 19, 2016
Account #(s): A-111000-365300-22050-0000000/100%

4. RECOMMENDATION: ACTION – RATIFY RECLASSIFICATION OF ADMINISTRATIVE POSITIONS AND CONTRACTS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **reclassification and contracts** for the following **administrative positions**:

a. Position: **SENIOR DIRECTOR, ENROLLMENT SERVICES**
Department: Enrollment Services
Name: Kendyl L. Magnuson
Position #: 5460
New?: No
Remarks: Classification was formerly Director, Enrollment Services, grade 72.
Classification will remain an educational administrator.
Salary Grade/Step: 75/7
Salary: \$12,496.76/month plus \$1,370.76 annual doctoral stipend
% of Position: 100%
Effective: July 1, 2016
Account #(s): A-123600-421100-62100-0000000/100%

- b. Position: **DIRECTOR OF FOUNDATION OPERATIONS**
Department: Advancement
Name: Debra J. King
Position #: 6510
New?: No
Remarks: Classification was formerly Assistant Director of the Foundation, grade 60. Classification will remain a classified administrator. Funded - Advancement Office; continuation of position is dependent on continuation of funding.
Sal Grade/Step: 64/6
Salary: \$9,431.29/month
% of Position: 100%
Effective: July 1, 2016
Account #(s): K-212600-212100-67110-1812042/100%

EXHIBIT J-4

5. RECOMMENDATION: ACTION – APPROVE EMPLOYMENT CONTRACT FOR ASSISTANT SUPERINTENDENT/VICE PRESIDENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment contract** for Ronnie E Ballesteros-Perez, Assistant Superintendent /Vice President, Finance & Administrative Services effective July 1, 2016 through June 30, 2018:

EXHIBIT J-5

6. RECOMMENDATION: ACTION – RATIFY ADMENDMENTS TO PROFESSIONAL SERVICES CONTRACTS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the amendments to the professional services contract between the District and:

- a. **Barbara Blanchard** to provide professional services as Interim Dean, Instructional, Arts, Media, Business and Computer Science.
- b. **Judy L. Harris** to provide professional services as Interim Director, Health Services.
- c. **Patricia Hurley** to provide professional services as Interim Director, Financial Aid, Veterans and Scholarship Services.

EXHIBIT J-6

7. RECOMMENDATION: ACTION – RATIFY ADMENDMENTS TO INTERIM ADMINISTRATOR CONTRACTS

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the amendments to the interim administrator contracts between the District and:

- a. **Kathryn Kailikole** as Interim Dean, Instructional, Mathematics and the Natural and Health Sciences.
- b. **Michael Popielski** as Interim Assistant Superintendent/Vice President, Human Resource Services.
- c. **Daniel Sourbeer** as Interim Assistant Superintendent/Vice President, Instructional Services.

EXHIBIT J-7

8. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **KEN ANGULO**
 Position: Custodian I
 Department: Custodial Services
 Position #: 5666
 New?: No
 Remarks: Replacement for Michael Jackson.
 Sal Grade/Stp: **8/1**
 Salary: \$2,719.98/month
 % of Position: 100%
 # of Mos: 12
 Effective: May 11, 2016
 Account #(s): A-212200-542200-65300-0000000/100%
 Normal Work
 Schedule: Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm –
 1:30 am. A 3% differential pay will be paid for hours worked
 between 6:00 pm and 10:00 pm, and a 6% differential pay will
 be paid for hours worked between 10:00 pm and 6:00 am.
- b. Name: **JUAN C. GONZALEZ**
 Position: Senior Administrative Secretary
 Department: Occupational & Noncredit Programs
 Position #: 5231
 New?: No
 Remarks: Replacement for Susan Garland; promotion for Mr. Gonzalez.
 Sal Grade/Stp: **23/5**
 Salary: **\$4,763.70/month**
 % of Position: 100%
 # of Mos: 12
 Effective: May 16, 2016
 Account #(s): A-212200-339150-60910-0000000/100%

9. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new classified position:

- a. Position: **Technical Theatre Coordinator**
 Department: Performing Arts
 Position #: 6630
 Sal Grade/Stp: **25/1**
 Salary: **\$4,115.91/month**
 % of Position: 100%
 # of Mos: 12
 Effective: May 11, 2016
 Account #(s): A-212200-327100-69670-0000000/100%

10. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **April 2016**, and **short-term employees** for the month of **May 2016**.

EXHIBIT J-10

11. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Percent</u>
008250929	04/06/16	06/30/16	100%
007055018	05/02/16	06/30/16	100%

- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>
003673404	04/04/16	06/30/16
000206329	04/28/16	06/30/16

- c. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 100% Personal Leave of Absence, effective May 9, 2016 through June 9, 2016, to Marco Rangel, Human Resources Assistant I, Human Resources Services. Personal leave is without pay, however the employee may substitute applicable paid leaves and benefits will continue if employee remains in paid status.

12. RECOMMENDATION: ACTION – RATIFY REDUCED WORKLOAD

- a. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 50% reduced workload for the 2016/2017 academic through the CalSTRS pre-retirement program which allows employment at a reduced load for full-time faculty members, consistent with the provisions of Education Code 87483 and 22713, to Theresa Hogan Egkan, Counselor, Counseling Department.
- b. The Governing Board hereby ratifies the recommendation of the Superintendent/President granting a 15% reduced workload for the 2016/2017 academic through the CalSTRS pre-retirement program which allows employment at a reduced load for full-time faculty members, consistent with the provisions of Education Code 87483 and 22713, to Renee Roth, Counselor, Counseling Department.

13. INFORMATION – RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following **retirement** has been accepted by the Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Ana Maria Wright**, Staff Assistant, Facilities Department, effective June 1, 2016. She has served Palomar College for 10 years from May 18, 2006 to May 31, 2016.

14. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2016:

Employee Name: **Christine Amely**
Position: Academic Department Assistant
Department: Reading Services
Course of Study: Bachelor's Degree

Employee Name: **Michael Hill**
Position: Supervisor I
Department: Building Services
Course of Study: A.S. Degree

15. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES

The Governing Board hereby approves reimbursement of travel expenses for interview for the following candidates:

- a. Name: **MARK ROCK**
For: Mileage, hotel and meals
To Attend: Second-level interview for Assistant Professor, Emergency Medical Technologies
Location: Ventura, CA to San Marcos, CA
Date: April 4, 2016
Amount: \$246.43
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- b. Name: **MARCEL BROUSSEAU**
For: Airfare and shuttle/taxi
To Attend: Second-level interview for Assistant Professor, English
Location: Austin, TX to San Marcos, CA
Date: April 14, 2016
Amount: \$357.28
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- c. Name: **BRANDI WREN**
For: Airfare, rental car, airport parking and meals
To Attend: Second-level interview for Assistant Professor, Anthropology
Location: West Palm Beach, FL to San Marcos, CA
Date: March 29, 2016
Amount: \$592.31
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

16. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311 Q) for quarter ending March 31, 2016.

EXHIBIT J-16

17. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board hereby approves the Quarterly Report of Fiscal Services Director, Regarding Disclosure of District Investments as of March 31, 2016.

EXHIBIT J-17

18. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all contracts and agreements for the period March 1, 2016 through April 30, 2016 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-18

19. FIRST READING: PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District hereby reviews the following Board Policy. It has previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. This item will return for a second reading and adoption in June.

BP 3200 – Accreditation

EXHIBIT J-19

20. RECOMMENDATION: ACTION – APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District hereby approves the following Board Policy. It has previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. The Board held a first reading of this item on April 12, 2016.

BP 3820 – Gifts Donations and Bequests

EXHIBIT J-20

21. INFORMATION: PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES

The Governing Board reviewed the Administrative Procedures as listed. These procedures have been reviewed and are recommended by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

AP 3200 – Accreditation

AP 3505 AP 3505 Emergency Response Plan

EXHIBIT J-21

22. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges that the absences of Malik Spence from the Special meetings of April 26, 2016 is excused due to personal necessity.

RESOLUTION 16-21205

23. FIRST READING- PALOMAR COMMUNITY COLLEGE DISTRICT EEO PLAN

This is the first reading of the Equal Employment Opportunity Plan (EEO Plan), which is required per Title 5, Section 53003, and delineates practices the District will utilize to further its commitment to diversity.

EXHIBIT J-23

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

Purchase Orders Time Period: 03/31/16-04/29/16	\$6,116,027.36
Procurement Card Time Period: 03/23/16-04/22/16	<u>215,231.65</u>
	<u>\$6,331,259.01</u>

EXHIBIT N-1

2. RECOMMENDATION: ACTION – ACCEPT AS COMPLETE AND FINAL BID #101-16 STEM CENTER EXPANSION PROJECT AND AUTHORIZE RELEASE OF RETENTION TO GEM INDUSTRIAL ELECTRIC, INC. IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts the Bid #101-16 STEM Center Expansion project as complete and final; and authorizes the Interim Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount of \$166,500.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to GEM Industrial Electric, Inc.

3. RECOMMENDATION: ACTION – ESTABLISH ELECTION REGULATIONS FOR THE STATEWIDE GENERAL ELECTION ON NOVEMBER 8, 2016.

The Governing Board hereby establishes certain election regulations for the November 8, 2016 statewide general election as required by the Office of the Registrar of Voters as outlined in the exhibit.

EXHIBIT N-3

4. RECOMMENDATION: ACTION – SET TERMS OF OFFICE FOR STUDENT TRUSTEE

The Governing Board, in accordance with Board Policies 2015 and 2725, hereby sets the term for the non-voting Student Trustee for 2015-2016, for a one-year term commencing June 1, 2016; sets the compensation at \$420.00 per month; and affords the Student Trustee the privilege to second motions and cast an advisory vote, although the vote shall not be included in determining the vote required to carry any measure before the Board.

5. ACKNOWLEDGEMENT OF SERVICE – APPRECIATION TO STUDENT TRUSTEE

The Members of the Governing Board of the Palomar Community College District do hereby express their sincere appreciation to Mr. Malik Spence who has served as the Student Trustee to the Governing Board from June 2015 to May 2016 and who, throughout his tenure in office, has rendered outstanding service and provided responsible leadership and who, as a result, has accomplished a great deal for the betterment of the students of Palomar College.

6. DISCUSSION: SUPERINTENDENT/PRESIDENT SEARCH MATTERS

The Governing Board may discuss matters and updates related to the search including but not limited to expectations of the search committee, forums and other logistics.

7. RECOMMENDATION: ACTION – CALL FOR SPECIAL MEETINGS OF THE GOVERNING BOARD

The Governing Board of the Palomar Community College District hereby calls 1) a Special Meeting on May 24, 2016 at 4:00 p.m. to discuss the Board's Self-Evaluation Results, 2) a Special Meeting on May 25, 2016 at 4:00 p.m. discuss matters related to the Superintendent/President Search and, 3) a Special Meeting on June 7, 2016 at 4:00 p.m. to discuss the South Center Project Overview.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

Q. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

R. ADJOURNMENT