



**GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, APRIL 12, 2016
5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- *For items listed on the agenda: Please fill out a BLUE "Speaker" card.*
- *For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.*
- *Cards should be given to Debra Doerfler, Senior Executive Assistant.*

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING *of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.*

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

A. CALL MEETING TO ORDER: 5:00 p.m.

B. ROLL CALL: Establishment of a Quorum

C. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Liability Claim (Government Code section 54956.95) Claimant D. Galbraith. Agency Claimed Against: Palomar Community College District.
3. Liability Claim (Government Code section 54956.95) Claimant: Mary San Agustin Agency Claimed Against: Palomar Community College District
4. Conference with Legal Counsel: Anticipated Litigation
Significant exposure to litigation pursuant to Government Code section 54956.9(e)(2)-(5).
Number of potential cases: 1.

E. RECONVENE TO OPEN SESSION: 5:00 p.m.

Actions Taken In Closed Session: *Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

F. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO THE AGENDA

G. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

H. RECOMMENDATION: ACTION – APPROVAL OF MINUTES

The Governing Board hereby approves the minutes of:

- February 23, 2016
- March 8, 2016
- March 15, 2016

HHH. PUBLIC HEARINGS

1. OPEN PUBLIC HEARING #1

PUBLIC HEARING: PALOMAR FACULTY FEDERATION PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR COMMUNITY COLLEGE DISTRICT

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **Palomar Faculty Federation's proposal** for negotiations. The Palomar Faculty Federation's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-1

CLOSE PUBLIC HEARING

2. OPEN PUBLIC HEARING #2

PUBLIC HEARING: PALOMAR COMMUNITY COLLEGE DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR FACULTY FEDERATION

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **District's proposal** for negotiations. The District's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-2

CLOSE PUBLIC HEARING

3. OPEN PUBLIC HEARING #3

PUBLIC HEARING: PALOMAR COUNCIL OF CLASSIFIED EMPLOYEES CCE/AFT LOCAL #4522 PROPOSAL FOR NEGOTIATIONS WITH THE PALOMAR COMMUNITY COLLEGE DISTRICT

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **CCE's proposal** for negotiations. The CCE's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-3

CLOSE PUBLIC HEARING

4. OPEN PUBLIC HEARING #4

PUBLIC HEARING: PALOMAR COMMUNITY COLLEGE DISTRICT PROPOSAL FOR NEGOTIATIONS WITH THE COUNCIL OF CLASSIFIED EMPLOYEES CCE/AFT LOCAL #4522

In compliance with Palomar Community College District **AP 2610-Presentation of Initial Collective Bargaining Proposals**, this public hearing provides representatives of the public in this District with an opportunity to express themselves to the Governing Board regarding the **District's proposal** for negotiations. The District's proposal has been available for review in the Human Resource Services office from March 8, 2016 to April 12, 2016.

EXHIBIT HHH-4

CLOSE PUBLIC HEARING

I. **REPORTS**

NOTICE TO PUBLIC: Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **INTERIM SUPERINTENDENT/PRESIDENT**
 - Recognition of Foundation Volunteers
 - Update on International Partnerships
- 1. Report of Vice President for Instruction
- 2. Report of Vice President for Student Services
- 3. Report of Vice President for Finance and Administrative Services
- 4. Report of Vice President for Human Resource Services

J. **APPROVAL OF CONSENT CALENDAR ITEMS**

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

1. **RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT**

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2016

- | | |
|----------------|---|
| Department: | Emergency Medical Education |
| a. Name: | Lynds, Kevin |
| Discipline: | Emergency Medical Technologies |
| Degrees: | B.S., Criminal Justice |
| | 2+ years of experience |
| Sal Grade/Stp: | A/1 |
| Salary: | \$55.79 |
| b. Name: | Ordille, Nicholas |
| Discipline: | Emergency Medical Technologies |
| Degrees: | B.S., Occupational Studies: Vocational Arts |
| | A.A., Paramedic Training |
| | A.A., Liberal Arts and Sciences |
| | 2+ years of experience |
| Sal Grade/Stp: | A/1 |
| Salary: | \$55.79 |

c. Name: **Reade, Frank**
Discipline: Emergency Medical Technologies
Degrees: B.S., Organizational Leadership
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Department: Public Safety Programs

a. Name: **Barnes, Juliette**
Discipline: Administration of Justice
Degrees: B.A., Social Sciences
2+ years of experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

2. RECOMMENDATION: ACTION – APPROVE CHILD DEVELOPMENT CENTER TEACHER EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the employment of the following Child Development Center Teacher, at the hourly rate indicated for Spring 2016:

a. Name: **Agudo, Karina**
Title: Associate Teacher
Degrees: 12+ units ECE/CD including core courses
Sal Grade/Stp: **B/1**
Salary: **\$12.10**

b. Name: **Torres, Alyssa**
Title: Associate Teacher
Degrees: 12+ units ECE/CD including core courses
Sal Grade/Stp: **B/1**
Salary: **\$12.10**

3. RECOMMENDATION: ACTION – RATIFY NEW NON-TENURE TRACK ACADEMIC POSITION

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the approval of the following new non-tenure track academic position:

a. Position: **EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOP&S)
COUNSELOR/ASSISTANT PROFESSOR**
Department: EOP&S
Position #: 5549
New?: Yes
Remarks: Funded - 100% EOPS funds. This is a non-tenure track faculty position and continuation of the position is dependent upon the continuation of funding.
% of Position: 100%
of Mos: 11
Effective: April 12, 2016
Account #(s): K-122100-473100-64300-1612060/100%

4. RECOMMENDATION: ACTION – RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment and contract** of the following **administrative employee**:

a. Name: **SHERI L. WENZEL**
Position: Manager, Accounting
Department: Fiscal Services
Position #: 6532
New?: No
Remarks: Replacement for Shawn Jones.
Sal Grade/Stp: **64/1**
Salary: **\$7,666.18/month**
% of Position: 100%
of Mos: 12
Effective: April 18, 2016
Account #(s): A-212600-551100-67200-0000000/100%

EXHIBIT J-4

5. RECOMMENDATION: ACTION - RATIFY NEW ADMINISTRATIVE POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the approval of the following new administrative position:

a. Position: **INSTITUTIONAL RESEARCH ANALYST**
Department: Research and Planning
Position #: 6629
New?: Yes
Remarks: Funded - 50% Student Success & Support Programs and 50% Student Equity. Continuation of position is dependent upon continuation of funding.
Salary Grade/Step: **53/1**
Salary: **\$5,844.02/month**
% of Position: 100%
Months: 12
Effective: April 13, 2016
Account #(s): K-212600-313100-66310-1612120/50%
K-212600-313100-66310-1612135/50%

6. RECOMMENDATION: ACTION – APPROVE EMPLOYMENT CONTRACTS FOR EDUCATIONAL SENIOR ADMINISTRATORS

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment contracts** for the following **Educational Senior Administrators** effective July 1, 2016 through June 30, 2018:

Kahn, Jack S. Dean, Instructional, Social and Behavioral Sciences
Sivert, Shayla Dean, Instructional, Languages and Literature
Stockert, Brian H. Dean, Counseling Services

EXHIBIT J-6

7. RECOMMENDATION: ACTION – APPROVE EMPLOYMENT CONTRACTS FOR EDUCATIONAL AND CLASSIFIED ADMINISTRATORS

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment contracts** for the following **Educational and Classified Administrators** effective July 1, 2016 through June 30, 2018:

Astl, Dennis	Manager, Construction and Facilities Planning
Barnaba, Ruth V.	Coordinator, Tutoring Services
Barton, Michelle A.	Senior Director, Research, Planning, Institutional Effectiveness, and Grants
Bianchi, Americo	Manager, Web Development Services
Cathcart, Scott T.	Director, Athletics
Cerda, Phillip J.	Manager, Broadcast Operations
DiMaggio, Mark	Chief of Police
Dimmick, Michael J.	Information Services Manager, Network and Technical Services
Gavin, Calvin One Deer	Director, Grant Funded Student Programs
Gropen, Laura A.	Director, Communications, Marketing, and Public Affairs
Large, Michael D.	Institutional Research Analyst
Manea, Najib M.	Manager, Academic Technology
Medel, Thomas R.	Manager, Education Center
Miller, Christopher	Director, Facilities
Moss, Benjamin E.	Manager, Admissions, Records, and Evaluations
Musacchia, Michelle A.	Manager, Client Services and Marketing – TTIP South
Odom, James	Manager, Educational Television and KKSM Radio Operations
O'Neill, Yasue	Coordinator, International Education
Robertson, Grace	Senior Institutional Research Analyst
Smiley, Justin D.	Manager, Performing Arts Production
Sterling, Connie	Manager, Library
Talmo, Richard D.	Director, Development/Executive Director for the Foundation
Taveuveu, Brandi Y.	Manager, Budget and Payroll
Titus, Sherry M.	Director, Student Affairs
Vargas, Jose I.	Information Services Manager, Network and Technical Services

EXHIBIT J-7

8. RECOMMENDATION: ACTION – RATIFY CONFIDENTIAL AND SUPERVISORY TEAM EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **Confidential and Supervisory Team employee**:

a.	Name:	CHRISTOPHER J. MOORE
	Position:	Police Sergeant
	Department:	Palomar College Police Department
	Position #:	6134
	New?:	No
	Remarks:	Replacement for Michael Bea. Funded – 50% Parking Lot Fees/50% General Fund; continuation of position is dependent on continuation of funds.
	Sal Grade/Stp:	50/1
	Salary:	\$5,427.90/month
	% of Position:	100%
	# of Mos:	12
	Effective:	April 20, 2016
	Account #(s):	K-212100-543100-69500-1812070/50% A-212100-543100-67720-0000000/50%

9. RECOMMENDATION: ACTION – RATIFY CHANGE TO CONFIDENTIAL AND SUPERVISORY TEAM POSITION

The Governing Board hereby ratifies the recommendation of the Superintendent/President regarding the change to the following Confidential and Supervisory Team position:

- c. Position: **SUPERVISOR, PUBLIC SAFETY PROGRAMS - FIRE TECHNOLOGY**
Department: Public Safety Programs
Name: Vacant
Position #: 6125
New?: No
Remarks: Increase FTE from 45% to 100%.
Sal Grade/Stp: **51/1**
Salary: **\$5,563.82/month**
% of Position: 100%
of Mos: 12
Effective: April 13, 2016
Account #(s): A-123700-336100-60100-0000000/100%

10. RECOMMENDATION: ACTION – RATIFY CHANGES TO CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **changes** to the following **classified positions**:

- a. Position: **ACADEMIC DEPARTMENT ASSISTANT**
Department: Nursing Education
Name: Kelly Donaghy
Position #: 5299
New?: No
Remarks: Increase from 11 months to 12 months.
Sal Grade/Stp: **23/2**
Salary: **\$4,015.49/month**
% of Position: 100%
of Mos: 12
Effective: July 1, 2016
Account #(s): A-212200-348100-60910-0000000/100%
- b. Position: **HEALTH PROGRAM SPECIALIST**
Department: Nursing Education
Name: Gail Rodriques
Position #: 5300
New?: No
Remarks: Increase from 11 months to 12 months.
Sal Grade/Stp: **20/9**
Salary: **\$4,643.18/month**
% of Position: 100%
of Mos: 12
Effective: July 1, 2016
Account #(s): A-212200-348100-60910-0000000/100%

- c. Position: **TTIP SOUTH OFFICE SPECIALIST**
Department: Telecommunications - Grants
Name: June Mapusua
Position #: 6566
New?: No
Remarks: Increase FTE from 45% to 100%; funded - TTIP South; continuation of position is dependent upon continuation of funds.
Sal Grade/Step: **10/2**
Salary: **\$2,997.82/month**
% of Position: 100%
of Mos: 12
Effective: April 1, 2016
Account #(s): K-212200-318100-61320-1612199/100%
- d. Position: **ACADEMIC EVALUATOR/ADVISOR**
Department: Enrollment Services
Name: Vacant
Position #: 6533
New?: No
Remarks: Funding change from Title III/STEM to SSSP funds; title change to remove Title III/STEM from position title; increase FTE from 45% to 100%; continuation of position is dependent upon continuation of funds.
Sal Grade/Step: **24/1**
Salary: **\$4,015.49/month**
% of Position: 100%
of Mos: 12
Effective: April 1, 2016
Account #(s): K-212200-441100-63200-1612120/100%
- e. Position: **TUTORIAL SPECIALIST**
Department: Mathematics and the Natural and Health Sciences
Name: Jessica Perez-Corona
Position #: 6519
New?: No
Remarks: Funding change from Title V/STEM to general funds; title change to remove Title V/STEM from position title.
Sal Grade/Step: **22/9**
Salary: **\$4,471.07/month**
% of Position: 100%
of Mos: 11
Effective: April 1, 2016
Account #(s): A-212200-311100-60910-0000000/100%

11. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **JOSHUA KOEPLIN-DAY**
Position: Athletic Trainer
Department: Athletics
Position #: 6612
New?: Yes
Remarks: Position approved on 10/13/15
Sal Grade/Step: **28/1**
Salary: **\$1,993.78/month**

% of Position: 45%
of Mos: 10
Effective: April 13, 2016
Account #(s): A-212200-431100-69630-0000000/100%

- b. Name: **DAVID S. REZA**
Position: Community Service Officer
Department: Palomar College Police Department
Position #: 6194
New?: No
Remarks: Replacement for Timothy Mayr. Funded - 75% Parking Fees and 25% Parking Penalties; continuation of position is dependent on continuation of funds.
- Sal Grade/Stp: **11/1**
Salary: **\$2,924.15/month**
% of Position: 100%
of Mos: 12
Effective: April 13, 2016
Account #(s): K-212200-543100-69500-1812070/75%
A-212200-543100-69500-0811020/25%
- Normal Work Schedule: Shift work, including weekends, nights, and holidays. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm, and a 6% differential pay will be paid for hours worked between 10:00 pm and 6:00 am.

- c. Name: **HARVEY S. RATANPAL**
Position: Community Service Officer
Department: Palomar College Police Department
Position #: 6487
New?: No
Remarks: Replacement for Jared McBrayer. Funded - 75% Parking Fees and 25% Parking Penalties; continuation of position is dependent on continuation of funds.
- Sal Grade/Stp: **11/1**
Salary: **\$2,924.15/month**
% of Position: 100%
of Mos: 12
Effective: April 13, 2016
Account #(s): K-212200-543100-69500-1812070/75%
A-212200-543100-69500-0811020/25%
- Normal Work Schedule: Shift work, including weekends, nights, and holidays. A 3% differential pay will be paid for hours worked between 6:00 pm and 10:00 pm, and a 6% differential pay will be paid for hours worked between 10:00 pm and 6:00 am.

- d. Name: **JUANA LEDESMA VALDES**
Position: Custodian I
Department: Custodial Services
Position #: 5662
New?: No
Remarks: Replacement for David Vasquez.
- Sal Grade/Stp: 8/1
Salary: \$2,719.98/month
% of Position: 100%
of Mos: 12
Effective: April 13, 2016

Account #(s): A-212200-542200-65300-0000000/100%
Normal Work Monday – Thursday, 10:00 pm – 6:30 am; Friday, 5:00 pm – 1:30
Schedule: am. A 3% differential pay will be paid for hours worked between 6:00
pm and 10:00 pm, and a 6% differential pay will be paid for hours
worked between 10:00 pm and 6:00 am.

12. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **March 2016**, and **short-term employees** for the month of **April 2016**.

EXHIBIT J-12

13. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

Employee ID	Start Date	End Date	Percent
009273054	02/24/2016	03/31/2016	100%
003999249	02/29/2016	03/11/2016	100%
007170523	03/03/2016	06/30/2016	100%
001125313	03/08/2016	03/18/2016	100%
003820811	03/14/2016	05/08/2016	100%
003999249	03/21/2016	03/25/2016	100%
009476244	05/02/2016	05/13/2016	100%

- b. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

Employee ID	Start Date	End Date
003820811	05/09/2016	06/30/2016
003999249	03/28/2016	06/30/2016
005511780	03/21/2016	06/30/2016

14. INFORMATION – RETIREMENTS

On behalf of the Governing Board of the Palomar Community College District, the following **retirements** have been accepted by the Interim Superintendent/President, as authorized by the Governing Board, under **Group II**:

- a. **Linda Mack**, Senior Administrative Secretary, Palomar College Police Department, effective April 1, 2016. She has served Palomar College for over 17 years from September 1, 1998 to March 31, 2016.
- b. **Eloisa Castro**, Employment Technician, Human Resource Services, effective August 16, 2016. She has served Palomar College for over 10 years from June 26, 2006 to August 15, 2016.

15. INFORMATION: PROPOSALS FOR NEGOTIATIONS – CHANGE TO PUBLIC HEARING DATE AND EXTENDED TIME TO REVIEW

On March 8, 2016 the Governing Board voted to not hold a special meeting on March 29, 2016 thereby extending the public's time to review the proposals for negotiations to April 12, 2016. Union leaders were alerted and agreed to the change.

16. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **\$500 annual stipend**, prorated on a monthly basis, effective July 1, 2016:

Employee Name: **Amber Cross**
Position: Buyer
Department: Purchasing and Warehouse
Course of Study: Master's Degree

17. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2016

The Governing Board hereby approves Curriculum Action Items dated February 3, February 17, March 2 and March 16 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective fall 2016.

EXHIBIT J-17

18. FIRST READING: PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICY

The Governing Board of the Palomar Community College District hereby reviews the following Board Policy. It has previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council. This item will return for a second reading and adoption in May.

BP 3820 – Gifts Donations and Bequests

EXHIBIT J-18

19. INFORMATION: PALOMAR COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURES

The Governing Board reviewed the Administrative Procedures as listed. These procedures have been reviewed and are recommended by the Policies and Procedures Committee and the Strategic Planning Council and are presented here as informational items only.

AP 7337 – Fingerprinting

AP 3710 – Securing of Copyright

EXHIBIT J-19

20. RECOMMENDATION: ACTION – APPROVE BOARD TRAVEL

The Governing Board hereby approves travel expenses for the following:

a. Board Member **Mark Evilsizer**
Advanced Funds? Yes
For: Transportation, mileage, meals, registration, etc.
To attend: CCLC Trustees Conference
Location/Date: Desert Springs, CA / April 29 – May 1, 2016
Estimated Amount: \$ 1,679.30
Budget No.: 575200-11-111100-66100-10-2015-0000000

- | | | |
|----|-------------------|--|
| b. | Board Member | Nancy Chadwick |
| | Advanced Funds? | Yes |
| | For: | Transportation, mileage, meals, registration, etc. |
| | To attend: | CCLC Trustees Conference |
| | Location/Date: | Desert Springs, CA / April 29 – May 1, 2016 |
| | Estimated Amount: | \$ 1,352,30 |
| | Budget No.: | 575200-11-111100-66100-10-2015-0000000 |
| | | |
| c. | Board Member | John Halcón |
| | Advanced Funds? | Yes |
| | For: | Transportation, mileage, meals, registration, etc. |
| | To attend: | CCLC Trustees Conference |
| | Location/Date: | Desert Springs, CA / April 29 – May 1, 2016 |
| | Estimated Amount: | \$ 1679.30 |
| | Budget No.: | 575200-11-111100-66100-10-2015-0000000 |

21. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges that the absences of Malik Spence from the Special meetings of March 15 and April 5, 2016 are excused due to personal necessity.

RESOLUTION 16-21204

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

Purchase Orders Time Period: 02/25/16–03/31/16	\$1,129,963.55
Procurement Card Time Period:01/23/16-02/22/16	223,548.71
Procurement Card Time Period:02/23/16-03/22/16	219,499.58
	<u>\$1,573,011.84</u>

EXHIBIT N-1

2. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #2; ACCEPT AS COMPLETE & FINAL THE CHILD DEVELOPMENT CENTER PROJECT; AUTHORIZE RELEASE OF RETENTION TO SWINERTON BUILDERS IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby approves the Change Order #2 in the amount of \$40,032.00 for the Child Development Center Project. This final change order is comprised of Owner Directed Changes (Maintenance, Modifications by end users, added scope) and Unforeseeable Conditions as detailed on the accompanying exhibit.

Furthermore, the Governing Board hereby accepts the Child Development Center Project as complete and final; authorizes the Interim Superintendent/President to execute and file the Notice of Completion for Swinerton Builders; and authorizes all money due and owing to Swinerton Builders be paid, with the exception of the five percent (5%) retention, which shall be paid following the expiration of thirty-five (35) calendar days from the date of this resolution, provided no liens are filed within this period.

EXHIBIT N-2

3. RECOMMENDATION: ACTION – APPROVE CHANGE ORDER #1 – LEARNING RESOURCE CENTER

The Governing Board hereby approves Change Order #1 in the amount of \$21,828.00 for the Learning Resource Center for all costs associated with the remediation of unforeseen ground water seepage in the center core foundation and allows for a 9 calendar day extension for the project as detailed on the accompanying exhibit.

EXHIBIT N-3

4. RECOMMENDATION: ACTION – APPROVE FIRST AMENDMENT TO NEW LEASE ON SPACE AT 365 S. SANTA FE BUSINESS OFFICE OF CCCSAT, OFFICES OF E-CONFERENCING GRANT ADMINISTRATION STAFF

The Governing Board hereby approves first amendment to new lease with Thomas M. Murray Trust, the Darryl P. Miller and Teresa L. Miller Family Trust, Exeter 7710 DE, LLC and the Hohenstein/Roberts Family Trust (“Landlord”), to add an additional 619 sq. ft. to master lease. Lease is for premises used by Palomar College/TTIP South Grant (“Lessee”) and located at 365 S. Santa Fe, San Marcos, CA

EXHIBIT N-4

5. RECOMMENDATION: ACTION: CAST BALLOT IN 2016 CCCT BOARD ELECTION

On March 8, 2016 the Palomar College Governing Board was provided with the CCCT Board Candidates' biographical sketches and statements for review. The Palomar College Governing Board hereby casts the official ballot to fill vacancies on the California Community College Trustees (CCCT) Board as follows:

1. _____
2. _____
3. _____
4. _____

5. _____
6. _____
7. _____
8. _____

EXHIBIT N-5

6. INFORMATION: REQUEST BY A MEMBER OF THE PUBLIC TO BE PLACED ON THE AGENDA

The Governing Board will hear from Mr. Phil Church regarding matters subsequent to a parking citation received in 2015.

EXHIBIT N-6

7. RECOMMENDATION: ACTION – CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD

The Governing Board of the Palomar Community College District hereby calls a Special Meeting of the Board on April 26, 2016 at 4:00 p.m. to discuss the Board's Self-Evaluation Results, discuss the Annual Institutional Effectiveness Review and Student Success Scorecard, review the Facilities/Building Plan Update, and to discuss matters related to the Superintendent/President Search.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

Q. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

R. ADJOURNMENT