



**GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, FEBRUARY 9, 2016
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

A. CALL MEETING TO ORDER: 4:00 p.m.

B. ROLL CALL: Establishment of a Quorum

C. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Conference with District lead negotiator, Bill Shaeffer, regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6
3. Conference with District lead negotiator, Bill Shaeffer, regarding negotiations PFF/AFT, pursuant to Government Code Section 54957.6
4. Conference with District lead negotiator, Bill Shaeffer, regarding meet and confer discussions with Other Unrepresented Employees, pursuant to Government Code Section 54957.6
5. Conference with Legal Counsel – Anticipated Litigation, Significant exposure to litigation pursuant to Government Code Section 54956.9(b): Two cases: 1) M. SanAgustin, 2) D. Galbraith

E. RECONVENE TO OPEN SESSION: 5:00 p.m.

Actions Taken In Closed Session: *Governing Board President must report the individual votes of each trustee, in addition to the overall action.*

Pledge of Allegiance

F. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

G. RECOMMENDATION: ACTION – APPROVAL OF MINUTES

The Governing Board hereby approves the minutes of:

- December 8, 2015
- January 5, 2016
- January 12, 2016

H. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

I. REPORTS

NOTICE TO PUBLIC: Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **INTERIM SUPERINTENDENT/PRESIDENT**
 1. Report of Vice President for Instruction
 - a. Accreditation Update

 2. Report of Vice President for Student Services

 3. Report of Vice President for Finance and Administrative Services
 - a. Report 2016 Feb CCFS 311

 4. Report of Vice President for Human Resource Services
 - a. Classification Study
 - b. President Search

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

1. RECOMMENDATION: ACTION – GRANT EQUIVALENCY FOR DISCIPLINES

Upon the recommendation of the Faculty Senate Equivalency Committee, the Governing Board hereby grants the following individuals equivalency to minimum qualifications for the disciplines listed:

- a. Name: **Aguilar, Eduardo**
Disciplines: Chicano Studies
Ethnic Studies

- b. Name: **Gazale, Jane**
Discipline: Arabic

- c. Name: **Shelton, James**
Discipline: Cabinet Making

2. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2016

Department: Art
 a. Name: **Mangione, Stephen**
 Discipline: Art
 Degrees: M.F.A., Art
 B.A., Art
 Sal Grade/Stp: **B/1**
 Salary: **\$57.15**

Department: Behavioral Sciences
 a. Name: **Nugent, Benjamin**
 Discipline: Anthropology
 Degrees: M.A., Anthropology
 B.A., Anthropology
 Sal Grade/Stp: **B/1**
 Salary: **\$57.15**

b. Name: **Oevering, Sandra**
 Discipline: Psychology
 Degrees: M.A., Counseling
 B.S., Psychology
 Sal Grade/Stp: **B/1**
 Salary: **\$57.15**

c. Name: **Wren, Brittany**
 Discipline: Psychology
 Degrees: M.A., Psychology
 B.A., Psychology
 Sal Grade/Stp: **B/1**
 Salary: **\$57.15**

Department: Business Administration
 a. Name: **Corpora, Angelo**
 Discipline: Law
 Degrees: M.A., Legal Studies with emphasis in Labor Relations Law
 B.A., Political Science
 California Community College Instructor Credential : Real Estate; Law;
 Business and Industrial Management - Valid for Life
 Sal Grade/Stp: **YD/10**
 Salary: **\$76.22**

Department: Chemistry
 a. Name: **Love, Shubhangi**
 Discipline: Chemistry
 Degrees: California Community College Instructor Credential: Valid for Life -
 Chemistry
 Sal Grade/Stp: **A/1**
 Salary: **\$55.79**

b. Name: **Moore, Danica**
Discipline: Chemistry
Degrees: M.S., Chemistry
B.S., Chemistry
Sal Grade/Stp: **B/1**
Salary: **\$55.79**

c. Name: **Phelan, Nelson**
Discipline: Chemistry
Degrees: Ph.D., Chemistry
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

Department: Child Development

a. Name: **Ghiglieri, Pamela**
Discipline: Child Development
Degrees: M.A., Child Development
B.A., Child Development
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Communications/Marketing

a. Name: **Anderson, Shane**
Discipline: Photographic Technology
Degrees: M.F.A., Visual Arts
B.F.A., Photography
2+ years experience
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Design and Consumer Education

a. Name: **Gaber, Ellie**
Discipline: Interior Design
Degrees: M.A., Communication Arts
2+ years experience
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Economics, History and Political Science

a. Name: **Jensen, Jill**
Discipline: History
Degrees: Ph.D., History
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

b. Name: **Ligetti, Andrew**
Discipline: History
Degrees: M.A., History
B.S., Recreation
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

c. Name: **Paligutan, Proceso**
Discipline: History
Degrees: Ph.D., History
B.A., Philosophy
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

Department: Emergency Medical Education
a. Name: **Dyal, Cinton**
Discipline: Emergency Medical Technologies
Degrees: B.A., History
2+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Department: English
a. Name: **Kennedy, Christina**
Discipline: English
Degrees: M.A., English
B.A., Literature and Writing
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

b. Name: **King, Emily**
Discipline: English
Degrees: M.A., English
B.A., English
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

c. Name: **Pugh, Zachary**
Discipline: English
Degrees: M.A., Literature and Writing
B.A., Literature and Writing
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: EOP&S/CARE/CalWorks
a. Name: **Hind, Brittany**
Discipline: Counseling: EOPS
Degrees: M.A., Education (Counseling)
B.A., Psychology
2+ years of occupational experience
EOPS counselor requirements set after October 24, 1987 fulfilled.
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Life Sciences
a. Name: **Botkin, Mia**
Discipline: Zoology
Degrees: M.S., Biology
Master of Public Health
B.S., Psychobiology
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

b. Name: **Lowe, Andrew**
Discipline: Biological Sciences
Degrees: M.S., Biology
B.A., Biological Science
Sal Grade/Stp: **C/1**
Salary: **\$59.06**

c. Name: **Volodina, Natalia**
Discipline: Biological Sciences
Degrees: Ph.D., Biology
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

Department: Mathematics

a. Name: **Kolstad, Thomas**
Discipline: Mathematics
Degrees: M.S., Mathematics
B.S., Mathematics
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

b. Name: **Reedy, Michael**
Discipline: Mathematics
Degrees: M.A., Mathematical Sciences
B.A., Mathematics
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

c. Name: **Yan, Genevieve**
Discipline: Mathematics
Degrees: M.S., Applied Mathematics
Masters in Civil Engineering
B.S., Civil Engineering
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

Department: Multicultural Studies

a. Name: **Aguilar, Eduardo**
Disciplines: Chicano Studies
Ethnic Studies
Degrees: M.A., American Indian Studies
B.A., Native American Studies/Chicano Studies
B.A., History
Minimum qualifications satisfied via equivalency
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Nursing Education

a. Name: **Branstine, Ashley**
Discipline: Nursing Science/Clinical Practice
Degrees: B.S., Nursing
A.A., Liberal Arts
A.A., Social/Behavioral Sciences
A.S., Mathematics/Science
2+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

b. Name: **Clark, Gina**
Discipline: Nursing Science/Clinical Practice
Degrees: B.S., Nursing
A.A., Nursing
2+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

c. Name: **DelaCruz, Flordelis**
Discipline: Nursing
Degrees: Doctor of Nursing Practice
Master of Advanced Studies
M.S., Nursing
B.S., Nursing
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

d. Name: **Ho, Tina**
Discipline: Nursing
Degrees: Doctor of Nursing Practice
M.S., Nursing: Family Nurse Prac
B.S., Nursing
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

e. Name: **Kalisek, Holly**
Discipline: Nursing
Degrees: M.S., Nursing
B.S., Nursing
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Occupational and Noncredit Programs

a. Name: **Struthers, Gordon**
Discipline: Water Technology Education
Degrees: B.S., Civil Engineering
2+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

Department: Speech Communication/Forensics/ASL

a. Name: **Hauser, Thomas**
Discipline: American Sign Language
Degrees: B.S., Business Administration
B.S., Accounting
2+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

b. Name: **Junc, Kelea**
Discipline: American Sign Language
Degrees: M.S., Deaf Education
B.A., Communication Arts
2+ years experience
Sal Grade/Stp: **C/1**
Salary: **\$59.06**

- Department: Trade and Industry
- a. Name: **Irvine, Erik**
Discipline: Welding
Degrees: B.S., Mechanical Engineering
2+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- b. Name: **Shelton, James**
Discipline: Cabinet Making
Degrees: Minimum qualifications satisfied via equivalency
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- Department: World Languages
- a. Name: **Gay, Hilary**
Discipline: French
Degrees: M.A., French
B.A., French
Sal Grade/Stp: **C/1**
Salary: **\$59.06**
- b. Name: **Gazale, Jane**
Discipline: Arabic
Degrees: M.A., Education (Dual Language and English Learner Education)
B.A., Arabic Studies
Minimum qualifications satisfied via equivalency
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

3. RECOMMENDATION: ACTION - RATIFY ONE-SEMESTER TEMPORARY ACADEMIC EMPLOYMENT

The Governing Board ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **one-semester temporary academic employees**:

- a. Name: **MCENTIRE, NORMAN**
Position: Assistant Professor, Computer Science
Department: Computer Science and Information Technology
Degrees: M.S., Electrical Engineering
2+ Years Experience
Minimum qualifications satisfied via equivalency (2014)
Position #: 5358
New?: No, temporary contract
Remarks: One-semester temporary contract; non-tenure-track faculty appointment for Spring 2016 only.
Sal Grade/Stp: **D/3**
Salary: **\$5,704.04/month**
% of Position: **100%**
of Mos: 5
Effective: January 19, 2016
Account #(s): A-111000-358100-07060-0000000/100%

b. Name: **MATA, PEGGY**
Position: Assistant Professor, Nursing
Department: Nursing Education
Degrees: M.S., Nursing
B.S., Nursing
A.S., Nursing
Position #: 5293
New?: No, temporary contract
Remarks: One-semester temporary contract; non-tenure-track faculty appointment for Spring 2016 only.
Sal Grade/Stp: **C/2**
Salary: **\$6,168.38/month**
% of Position: **100%**
of Mos: 5
Effective: January 19, 2016
Account #(s): A-111000-348200-12300-0000000/100%

4. RECOMMENDATION: ACTION - RATIFY CORRECTION TO PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **correction** to the following part-time faculty **employment**:

Department: Trade and Industry
a. Name: **Eaton, Dena**
Discipline: Architecture
Degrees: Master of Architecture
B.A., Art History with Distinction
2+ years experience
Sal Grade/Stp: **B/1**
Salary: **\$57.15**
Remarks: Corrected salary due to education

5. RECOMMENDATION: ACTION - RATIFY CORRECTION TO ADMINISTRATIVE POSITION

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **correction** to the following **administrative position**:

a. Position: **INSTITUTIONAL RESEARCH ANALYST**
Department: Research and Planning
Position #: 6627
New?: Yes
Remarks: Corrected position number. Position ratified by the Governing Board on September 9, 2015.
Sal Grade/Step: **53/1**
Salary: **\$5,672.16/month**
% of Position: 100%
Months: 12
Effective: September 10, 2015
Account #(s): K-212600-313100-66310-1612120/50%
K-212600-313100-66310-1612135/50%

6. RECOMMENDATION: ACTION – RATIFY THE MEMORANDUM OF UNDERSTANDING DATED DECEMBER 16, 2015 BETWEEN THE DISTRICT AND THE PALOMAR FACULTY FEDERATION (PFF)/AFT LOCAL 6161.

The Governing Board hereby ratifies the Memorandum of Understanding dated December 16, 2015 between the District and the Palomar Faculty Federation (PFF)/AFT Local 6161 related to the release time for the Assistant Chair of the Nursing Department.

EXHIBIT J-6

7. RECOMMENDATION: ACTION – RATIFY PROFESSIONAL SERVICES CONTRACT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **approval** of a **professional services contract** between the District and **Patricia Hurley** to provide professional services as Interim Director, Financial Aid, Veterans and Scholarship Services. She will be compensated at \$505.28 per day which is based on placement at step 10 of salary grade 68 on the Administrative Salary Schedule and includes a doctoral stipend.

EXHIBIT J-7

8. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employee**:

- a. Name: **KELLY HELMING**
Position: Web Coordinator
Department: Academic Technology Resource Center
Position #: 6609
New?: Yes
Remarks: Position approved on 6/9/15
Sal Grade/Stp: **40/1**
Salary: **\$5,935.38/month**
% of Position: 100%
of Mos: 12
Effective: February 16, 2016
Account #(s): A-212200-315100-61150-0000000/100%

9. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the Personnel Actions/History report, which includes hires for student employees for the month of January 2016, and short-term employees for the month of February 2016.

EXHIBIT J-9

10. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARDS

In accordance with the **Professional Growth Program for Classified Employees**, the following employees are granted a **\$500 annual stipend**, prorated on a monthly basis, effective February 1, 2016:

- Employee Name: **Mireya Gutierrez-Aguero**
Position: Title V/HSI STEM Project Supervisor
Department: Mathematics and the Natural & Health Sciences
Course of Study: Doctoral Degree

Employee Name: **Pamela Dratler**
Position: Education Center Coordinator
Department: Escondido Center
Course of Study: Job Related

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective February 1, 2016, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Yuan-Lin Lee**
Position: Title III/STEM Tutorial Specialist
Department: Mathematics
Course of Study: Master's Degree

11. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>
000731504	01/18/2016	06/30/2016
000079003	02/09/2016	06/30/2016

- b. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Percent</u>
000079003	01/04/2016	02/08/2016	100%
002347599	01/12/2016	02/22/2016	100%
002125416	01/28/2016	02/12/2016	100%

- c. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a 7.5% **Personal Leave of Absence without pay and with no effect on benefits**, effective January 19, 2016 through May 20, 2016, **Fleccia D. Heise**, Athletic Trainer, Athletics Department, to teach.

12. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2016

The Governing Board hereby approves Curriculum Action Items dated December 16, 2015 and January 20, 2016 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective fall 2016.

EXHIBIT J-12

13. RECOMMENDATION: ACTION – APPROVE CALIFORNIA COMMUNITY COLLEGES QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q

The Governing Board hereby approves the California Community Colleges Quarterly Financial Status Report (CCFS-311Q) for the quarter ending December 31, 2015.

EXHIBIT J-13

14. RECOMMENDATION: ACTION – APPROVE QUARTERLY REPORT OF THE FISCAL SERVICES DIRECTOR

The Governing Board hereby approves the Quarterly Report of the Fiscal Services Director Regarding Disclosure of District Investments as of December 31, 2015.

EXHIBIT J-14

15. RECOMMENDATION: ACTION – APPROVE EXTENDED FIELD TRIPS

The Governing Board hereby approves the following extended field trips as detailed:

- a. Mt. Calvary Monastery, Santa Barbara, CA on March 2-4, 2016 for students enrolled in courses World Religions 101, or Ritual/Symbol/Myth 105, or History of Christianity 108, or Religion in America 110.
- b. Associated Collegiate Press National Convention, Los Angeles, CA, February 18-20, 2016 for students enrolled in Journalism 105, 205, 210, 110L or 112L.
- c. Colorado Plateau, Sunset Crater, AZ to Dinosaur National Monument, UT, May 25 – June 1, 2016 for students enrolled in summer intersession field course Geology 195D.

EXHIBIT J-15

16. RECOMMENDATION: ACTION – APPROVE INTERNATIONAL TRAVEL FOR CLASSIFIED ADMINISTRATOR

The Governing Board hereby approves travel for Yasue O'Neill, Coordinator, International Education, travel to Seoul, South Korea, and Tokyo/Osaka, Japan, March 26th, 2016 for the purpose of expanding recruitment opportunities of international students to Palomar College.

EXHIBIT J-16

17. RECOMMENDATION: ACTION – RATIFY INTERNATIONAL TRAVEL FOR CLASSIFIED ADMINISTRATOR

The Governing Board hereby ratifies international travel reimbursement for Masako Ikenushi, Tenure track instructor for World Languages Department, travel to Osaka/Kobe, Japan May 25, 2015 through June 3, 2015 for the purpose of presenting/participating at the Fifth Annual Conference on Asian Studies 2015.

EXHIBIT J-17

18. RECOMMENDATION: ACTION – ACCEPT GIFT

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. Sheet music by Dorothy Stewart, 16925 Hierba Dr., #214, San Diego, CA. Total cash value as identified by the donor \$500.00.

19. RECOMMENDATION: ACTION – APPROVE REIMBURSEMENT OF CANDIDATES FOR INTERVIEW EXPENSES

The Governing Board hereby approves reimbursement of travel expenses for interview for the following candidates:

- a. Name: **KATHRYN KAILIKOLE**
For: Rental car, gas and meals
To Attend: Second-level interview for Interim Dean, Mathematics and The Natural and Health Sciences
Location: Philadelphia, PA to San Marcos, CA
Date: November 23, 2015
Amount: \$117.44
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- b. Name: **GREGORY ANDERSON**
For: Airfare, rental car, airport parking and meals
To Attend: Second-level interview for Superintendent/President
Location: Cupertino, CA to San Marcos, CA
Date: November 4, 2015
Amount: \$487.60
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

- c. Name: **GREGORY ANDERSON**
For: Airfare, rental car, airport parking, hotel and meals
To Attend: Open forum for Superintendent/President
Location: Cupertino, CA to San Marcos, CA
Date: November 6, 2015
Amount: \$821.65
Budget Account #: **575400-12-611200-67600-10-1612080/100%**

20. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges that the absence of Malik Spence from the January 26, 2016 Special meeting is excused due to personal necessity.

RESOLUTION 15-21201

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

- 1. **INFORMATION: Report of the Faculty Senate**
- 2. **INFORMATION: Report of the Palomar Faculty Federation**
- 3. **INFORMATION: Report of the Administrative Association**
- 4. **INFORMATION: Report of the Confidential and Supervisory Team**
- 5. **INFORMATION: Report of the CCE/AFT**
- 6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

O. NEW BUSINESS

1. RECOMMENDATION: ACTION – REVIEW AND APPROVE PURCHASES

The Governing Board pursuant to Resolutions 14-21157 and 14-21158 adopted November 12, 2013 hereby reviews and approves purchase transactions and contracts entered into on behalf of the Palomar Community College District as listed on the attached exhibit. Purchases listed are made against the 2015-2016 fiscal year budget:

Purchase Orders Time Period: 11/25/15 – 01/27/16	\$2,488,218.50
Procurement Card Time Period: 11/23/15 – 12/22/15	<u>153,880.97</u>
	<u>\$2,642,099.47</u>

EXHIBIT N-1

2. RECOMMENDATION: ACTION – AWARD CONTRACT TO GEM INDUSTRIAL ELECTRIC, INC.

The Governing Board hereby awards a contract to GEM Industrial Electric, Inc., as the lowest, responsive and responsible bidder in the amount of \$1,079,680.00 for Bid #103-16: Palomar College Temporary Parking Lot – San Marcos Re-Bid Project, subject to receipt of all required bonds, for the construction of project.

3. RECOMMENDATION: ACTION – AWARD CONTRACT TO TRADE CONTRACTOR PURSUANT TO BID RECEIVED FOR THE BID PACKAGE CM-14-01-LRC-CC-LANDSCAPING LEARNING RESOURCE CENTER (LRC) PROJECT; ASSIGN AWARDED CONTRACT TO GILBANE BUILDING COMPANY TO ADMINISTER PURSUANT TO THE CM-AT-RISK AGREEMENT

At time of GMP submission and approval, an Owner Allowance was included in the contract with the understanding that the landscape bid package would be bid at a later date. In accordance with public bidding code, the landscape package was publically bid. Gilbane recommends the contract be awarded to Western Rim for the Landscaping bid package on the project.

EXHIBIT N-3

4. RECOMMENDATION: ACTION – CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD

The Governing Board of the Palomar Community College District hereby calls a Special Meeting of the Board on February 16, 2016 at 4:00 p.m. to discuss the Superintendent/President search.

P. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

Q. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

R. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

S. ADJOURNMENT