



**GOVERNING BOARD AGENDA
REGULAR MEETING OF THE GOVERNING BOARD
TUESDAY, JANUARY 12, 2016
4:00 P.M. (CLOSED SESSION) 5:00 P.M. (OPEN SESSION)
PALOMAR COMMUNITY COLLEGE DISTRICT
ROOM SSC-1, SAN MARCOS CAMPUS
1140 W. MISSION RD., SAN MARCOS, CALIFORNIA**

TO SPEAK TO THE BOARD AT TONIGHT'S MEETING:

- For items listed on the agenda: Please fill out a BLUE "Speaker" card.
- For items NOT listed on the agenda: Please fill out a YELLOW "Public Comment" card.
- Cards should be given to Debra Doerfler, Senior Executive Assistant.

In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.

ORDER OF BUSINESS: *The Board reserves the right to modify the order of business in the manner it deems appropriate. Please note all meetings are recorded electronically.*

THE REGULAR MEETING of the Board convenes the second Tuesday of every month starting at 5:00 p.m. in the Governing Board Room (SSC-1) of the Student Services Building on the Palomar College Campus in San Marcos, California, unless changed in advance by Board action.

In compliance with Government Code §54957.5, non-exempt writings that are distributed to the Governing Board Members in advance of their meetings, may be viewed at the Governing Board Office, LL-204, or on the Governing Board web site at www.palomar.edu/gb. In addition, if you would like a copy of any record related to an agenda item, please contact Debra Doerfler, Senior Executive Assistant, at (760) 744-1150, extension 2104, or ddoerfler@palomar.edu. Written agenda related items provided to the Board after distribution of the packet will be available for inspection during normal business hours. All Agenda related items will also be available at each meeting of the Board.

PUBLIC NOTICE—NONDISCRIMINATION:

Palomar College does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities.

AMERICANS WITH DISABILITIES: *Palomar College is committed to providing reasonable accommodations for persons with disabilities. Upon request, this publication will be made available in alternate formats. Please contact Debra Doerfler, Senior Executive Assistant to the Superintendent/Governing Board, 1140 West Mission Road, San Marcos, CA 92069, (760) 744-1150 extension 2104, 8:00 a.m. to 5:00 p.m., Monday – Friday.*

A. CALL MEETING TO ORDER: 4:00 p.m.

B. ROLL CALL: Establishment of a Quorum

C. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

D. RECESS TO CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957 et seq.
2. Conference with District lead negotiator, Bill Shaeffer, regarding negotiations with CCE/AFT, pursuant to Government Code Section 54957.6
3. Conference with District lead negotiator, Bill Shaeffer, regarding negotiations PFF/AFT, pursuant to Government Code Section 54957.6
4. Conference with District lead negotiator, Bill Shaeffer, regarding meet and confer discussions with Other Unrepresented Employees, pursuant to Government Code Section 54957.6
5. Conference with Legal Counsel - Existing Litigation pursuant to Government Code 54956.9(a) Case name: Esperanza Flores v. Palomar Community College District. CASE NO. 37-2015-00030434-CU-WT-NC

E. RECONVENE TO OPEN SESSION: 5:00 p.m.

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

Pledge of Allegiance

EE. ADMINISTRATION OF OATH OF OFFICE TO POLICE OFFICERS

Governing Board President Evilsizer shall administer the Oath of Office to Police Officers Scott Johnson and Robert Castro.

F. PUBLIC COMMENTS *In accordance with Board Policy 2350, members of the public who wish to address the Board on matters within its jurisdiction have a five-minute time limit per person. The Board may ask a group to select a spokesperson and may limit the number of speakers on a particular topic unless the proposed speakers are addressing different concerns.*

G. RECOMMENDATION: ACTION – APPROVAL OF MINUTES

The Governing Board hereby approves the minutes of:

- November 4, 2015
- November 10, 2015
- November 17, 2015

H. CALL FOR REMOVAL OF ITEMS FROM OR CHANGES TO AGENDA

I. REPORTS

Audit Report – Carmen Coniglio, Director of Fiscal Services; Vivrinek, Trine, Day & Co., LLP

NOTICE TO PUBLIC: Section 54954.2(a) of the Ralph M. Brown Act states that “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”

- **GOVERNING BOARD PRESIDENT**
- **GOVERNING BOARD TRUSTEES**
- **STUDENT TRUSTEE**

- **INTERIM SUPERINTENDENT/PRESIDENT**
 1. Report of Vice President for Instruction
 - a. Accreditation Update
 2. Report of Vice President for Student Services
 3. Report of Vice President for Finance and Administrative Services
 4. Report of Vice President for Human Resource Services

J. APPROVAL OF CONSENT CALENDAR ITEMS

NOTICE TO PUBLIC: There will be no separate discussion of these items unless a Governing Board member or member of the public requests that particular item(s) be removed from the Consent Calendar. Items so removed will be considered separately. All matters remaining under Consent Calendar are considered to be routine and will be approved by one motion.

1. RECOMMENDATION: ACTION – RATIFY PART-TIME FACULTY EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the employment of the following part-time faculty, at the hourly rates indicated for Spring 2016 (day and/or evening); said part-time faculty are not scheduled to teach more than a 67 percent load in a single semester:

Spring 2016

- | | |
|----------------|---|
| Department: | Behavioral Sciences |
| a. Name: | Sanchez, Linda |
| Discipline: | Anthropology |
| Degrees: | M.A., Anthropology
B.A., Anthropology |
| Sal Grade/Stp: | B/1 |
| Salary: | \$57.15 |
| b. Name: | Smilo, Pamela |
| Discipline: | Psychology |
| Degrees: | Ph.D., Psychology
M.A., International Business
B.A., Management |
| Sal Grade/Stp: | D/1 |
| Salary: | \$60.69 |

c. Name: **Wombolt, Jessica**
Discipline: Psychology
Degrees: M.A., Psychology
B.A., Psychology
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Chemistry
a. Name: **Dorairaj, Sudha**
Discipline: Chemistry
Degrees: Ph.D., Chemistry
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

Department: English as a Second Language
a. Name: **Waterman, Laura**
Discipline: ESL
Degrees: Master of Arts in Educ, T.E.S.O.L.
B.A., Liberal Studies
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

Department: Health, Kinesiology, and Recreation Management
a. Name: **Eldridge, Mark**
Disciplines: Health
Kinesiology
Degrees: M.A., Physical Education
B.A., Geography
Sal Grade/Stp: **YB/14**
Salary: **\$77.92**

Department: Mathematics
a. Name: **Nguyen, Hien**
Discipline: Mathematics
Degrees: M.A., Mathematics
B.A., Mathematics
Sal Grade/Stp: **B/1**
Salary: **\$57.15**

b. Name: **Zhang, Pei**
Discipline: Mathematics
Degrees: Ph.D., Mathematics
M.A., Mathematics
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

Department: Occupational and Noncredit Programs
a. Name: **Parks, Benjamin**
Discipline: Water Technology
Degrees: B.A., Applied Science
A.A., Water Technology Education
A.A., Liberal Arts and Sciences
6+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**

- Department: Public Safety
- a. Name: **Hedgecock, Richard**
Discipline: Administration of Justice
Degrees: A.S., ADM of Just-Contemp Police Tec
6+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- Department: Speech Communication/Forensics/ASL
- a. Name: **Corcoran, Kevin**
Discipline: Communication Studies
Degrees: M.A., Communication (Communication Studies)
B.A., Communication
Sal Grade/Stp: **B/1**
Salary: **\$57.15**
- Department: Trade and Industry
- a. Name: **Eaton, Dena**
Discipline: Architecture
Degrees: B.A., Art History with Distinction
2+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- b. Name: **Schwebke, Vern**
Discipline: Architecture
Degrees: B.S., Architecture
6+ years experience
Sal Grade/Stp: **A/1**
Salary: **\$55.79**
- Department: World Languages
- a. Name: **Tipura, Selma**
Disciplines: German
French
Degrees: M.A., German
M.A., French and Francophone Studies
B.A., English & German Studies
Sal Grade/Stp: **D/1**
Salary: **\$60.69**

2. RECOMMENDATION: ACTION - RATIFY ADMINISTRATIVE EMPLOYMENT AND CONTRACTS

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment and contract** of the following **administrative employees**:

- a. Name: **JEFFREY HIGGINBOTHAM**
Position: Director, Disability Resources
Department: Disability Resource Center
Position #: 5538
New?: No
Remarks: Replacement for Ron Haines; funded - Disabled Student Program & Services; continuation of position is dependent upon continuation of funds.
Sal Grade/Stp: **64/1**
Salary: **\$7,666.18/month**
% of Position: 100%
of Mos: 12
Effective: January 13, 2016
Account #(s): K-123600-472100-64200-1612030/100%

- b. Name: **KATHRYN KAILIKOLE**
Position: Interim Dean, Mathematics and The Natural and Health Sciences
Department: Mathematics and The Natural and Health Sciences
Position #: 5232
New?: No
Remarks: Replacement for Daniel Sourbeer who is currently serving as the Interim Assistant Superintendent/Vice President, Instruction.
Sal Grade/Stp: **75/2**
Salary: **\$10,565.54/month plus \$1,370.76 annual doctoral stipend**
% of Position: 100%
of Mos: 12
Effective: January 13, 2016
Account #(s): A-123100-341100-60110-0000000/100%

EXHIBIT J-2

3. RECOMMENDATION: ACTION – RATIFY PROFESSIONAL SERVICES CONTRACT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **approval** of a **professional services contract** between the District and **Wilma Owens** to provide professional services as Interim Dean, Instructional for Career, Technical and Extended Education; monthly rate of \$13,943.09 corresponding to step 18 of salary grade 75 on the Administrative Salary Schedule.

EXHIBIT J-3

4. RECOMMENDATION: ACTION - RATIFY TEMPORARY EMPLOYMENT

The Governing Board hereby ratifies the Temporary Employment for Norma Miyamoto to provide support for Instructional Services from January 13, 2016 through June 30, 2016 at the rate of \$73.56 per hour.

5. RECOMMENDATION: ACTION – RATIFY CLASSIFIED EMPLOYMENT

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the **employment** of the following **classified employees**:

- a. Name: **AUSTIN T. ALEX**
Position: GEAR UP Site Coordinator
Department: Grant Funded Student Programs
Position #: 6557
New?: No
Remarks: Replacement for Natallie Trujillo; funded - GEAR UP; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: **23/1**
Salary: **\$3,918.41/month**
% of Position: 100%
of Mos: 12
Effective: January 13, 2016
Account #(s): K-212200-471200-64990-1112321/100%
- b. Name: **JERRY T. HILL**
Position: Senior Groundskeeper
Department: Grounds Services
Position #: 5677
New?: No
Remarks: Replacement for Reekie Franco.
Sal Grade/Stp: **17/1**
Salary: **\$3,386.15/month**

% of Position: 100%
of Mos: 12
Effective: January 14, 2016
Account #(s): A-212200-542300-65500-0000000/100%

6. RECOMMENDATION: ACTION – RATIFY NEW CLASSIFIED POSITIONS

The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President regarding the approval of the following new classified positions.

a. Position: **TRIO/STUDENT SUPPORT SERVICES OUTREACH COORDINATOR**
Department: Grant Funded Student Programs
Position #: 6623
Remarks: Funded - Higher Education Act TRIO; continuation of position is dependent upon continuation of funds.
Sal Grade/Stp: **20/1**
Salary: **\$3,643.91/month**
% of Position: 100%
of Mos: 12
Effective: January 13, 2016
Account #(s): K-212200-471300-64300-1112301/100%

a. Position: **OFFICE SPECIALIST III**
Department: Health Services
Position #: 6625
Remarks: Funded - Student Health Services Fees; continuation of position is dependent on continuation of funds.
Sal Grade/Stp: **16/1**
Salary: **\$3,304.13/month**
% of Position: 100%
of Mos: 11
Effective: January 13, 2016
Account #(s): K-212200-474100-64400-1812090/100%

7. RECOMMENDATION: ACTION – APPROVE PERSONNEL ACTIONS/HISTORY

The Governing Board hereby approves the **Personnel Actions/History** report, which includes hires for **student employees** for the month of **December 2015**, and **short-term employees** for the month of **January 2016**.

EXHIBIT J-7

8. INFORMATION: CLASSIFIED PROFESSIONAL GROWTH AWARD

In accordance with the **Professional Growth Program for Classified Employees**, the following employee is granted a **one-time lump sum stipend of \$2,000** effective February 1, 2016, with the understanding that there is a waiting period of three years before beginning another Professional Growth Program:

Employee Name: **Lisa Douglas**
Position: Counseling Services Specialist
Department: Transfer Center
Course of Study: Bachelor's Degree

9. RECOMMENDATION: ACTION – RATIFY LEAVES OF ABSENCE

- a. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the following employees an **Intermittent Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>
001016100	10/26/2015	11/20/2015
002164351	01/01/2016	06/30/2016

- b. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting the following employees a **Family Medical Leave of Absence with no effect on benefits** for a maximum of 480 hours for the 2015-2016 fiscal year:

<u>Employee ID</u>	<u>Start Date</u>	<u>End Date</u>	<u>Percent</u>
002870173	11/07/2015	02/08/2016	100%
003204546	08/19/2015	09/15/2015	100%
001016100	11/23/2015	06/30/2016	100%
000562959	12/21/2015	01/10/2016	100%

- c. The Governing Board hereby ratifies the recommendation of the Interim Superintendent/President granting a 15% Personal Leave of Absence without pay and with no effect on benefits, effective January 19, 2016 through May 20, 2016, to Gregory Baker, Instructional Support Assistant IV, Communications Department, to teach.

10. RECOMMENDATION: ACTION – RATIFY RESIGNATIONS

The Governing Board hereby ratifies the **resignation**, accepted by the Interim Superintendent/President in accordance with Board Policy 7350, of the following **employees**:

- a. **Cecilia G. Rocha**, Manager, GEAR UP, Grant Funded Student Programs, effective January 2, 2016 (last day of employment was January 1, 2016).
- b. **Donna A Morris**, Senior Library Media Technician, Library, effective January 5, 2016 (last day of employment was January 4, 2016)

11. RECOMMENDATION: ACTION – APPROVE CURRICULUM ACTION ITEMS FOR INCLUSION IN THE PALOMAR COLLEGE COURSE INVENTORY – EFFECTIVE FALL 2016

The Governing Board hereby approves Curriculum Action Items dated September 2, September 16, October 21, November 4, November 18 and December 2, 2015 which have been examined by the Curriculum Committee and the Faculty Senate and are being recommended for inclusion in the Palomar College Curriculum, effective fall 2016.

EXHIBIT J-11

12. RECOMMENDATION: ACTION – APPROVE COURSE TO MEET MULTICULTURAL COURSE REQUIREMENT – EFFECTIVE FALL 2016

The Governing Board hereby approves the following courses which have been examined by the Curriculum Committee and the Faculty Senate to meet the Multicultural Course Requirement, effective Fall 2016:

Course Number & Title: AMS/AIS 121	Pacific Islanders
Course Number & Title: HIST/MCS 160	History of the Middle East from 600 to the Present
Course Number & Title: AS 100	Introduction to African American Studies
Course Number & Title: AS 101	African-American History I
Course Number & Title: AS 102	African-American History II
Course Number & Title: CS 101	United States History from a Chicano Perspective I

Course Number & Title: CS 102
Course Number & Title: DNCE 102

United States History from a Chicano Perspective II
Survey of Dance on Film

13. RECOMMENDATION: ACTION – ACCEPT AS COMPLETE & FINAL BID #CM-13-14-01-BB-X PALOMAR BASEBALL FIELD & PRESS BOX PROJECT AND AUTHORIZE RELEASE OF RETENTION TO SWINERTON BUILDERS, IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts the Bid #CM-13-14-01-BB-X Palomar College Baseball Field & Press Box Project (DSA 04-110354 & 04-113654) as complete and final; and authorizes the Interim Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount of \$5,261,635.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Swinerton Builders.

14. RECOMMENDATION: ACTION – ACCEPT AS COMPLETE & FINAL BID #CM-11-12-HUM-02 “STRUCTURAL STEEL, MISC. STEEL, METAL DECKING” FOR THE HUMANITIES AND TEACHING LEARNING CENTER PROJECTS AND AUTHORIZE RELEASE OF RETENTION TO ANDERSON CHARNESKY STRUCTURAL STEEL, IN THIRTY-FIVE DAYS AND RECORD NOTICE OF COMPLETION

The Governing Board hereby accepts the Bid #CM-11-12-HUM-02 “Structural Steel, Misc. Steel, Metal Decking” for the Humanities and Teaching Learning Center Projects as complete and final; and authorizes the Interim Superintendent/President to execute and file the Notice of Completion including execution of the verification as Secretary to the Governing Board. The original contract amount for Humanities Building of \$3,810,603 & for Teaching Learning Center of \$572,595.00, and all money due and owing to the Contractor, with the exception of the five percent (5%) retention, shall be paid and following the expiration of thirty-five (35) calendar days from the date of this resolution, the retention shall be paid to Anderson Charnesky Structural Steel.

15. RECOMMENDATION: ACTION – REVIEW AND APPROVE CONTRACTS AND AGREEMENTS MADE FOR PRIOR SIXTY (60) DAYS

The Governing Board hereby ratifies and approves all contracts and agreements for the period November 1, 2015 through December 31, 2015 and entered into on behalf of the Palomar Community College District, as detailed on accompanying exhibit.

EXHIBIT J-15

16. RECOMMENDATION: ACTION – APPROVE PALOMAR COMMUNITY COLLEGE DISTRICT BOARD POLICIES

The Governing Board of the Palomar Community College District hereby reviews and approves the following Board Policies. They have previously been reviewed and approved by the Policies and Procedures Committee and the Strategic Planning Council.

BP 4021 – Discontinuance of Programs
BP 5500 – Standards of Student Conduct

BP 6700 – Civic Center and Other Facilities Use
BP 7700 – Whistle Blower Protection

EXHIBIT J-16

17. RECOMMENDATION: ACTION – ACCEPT GIFTS

The Governing Board hereby accepts the following gifts and directs that appropriate letters of appreciation be sent to the donors:

- a. iPad mini donated by an anonymous donor. Total cash value as identified by the donor \$300.00.
- b. Fireproof safe donated by Pacific Blue Innovations, LLC, 1611 S. Melrose Dr., A-146, Vista, CA 92081. Total cash value as identified by the donor \$2,800.00.
- c. Bosh miter saw and saw stand donated by Robert M. Norman, 23401 Mountain Peek Place, Ramona, CA 92065. Total cash value as identified by the donor \$800.00.
- d. Jet drill press and Delta jointer donated by Mintonia Hyman, 651 W. 12 Ave, Escondido CA 92025. Total cash value as identified by the donor \$1,800.00.

18. RECOMMENDATION: ACTION – APPROVE BOARD TRAVEL

The Governing Board hereby approves travel expenses for the following:

- a. Board Member **John Halcón**
Advanced Funds? Yes
For: Transportation, mileage, meals, registration, etc.
To attend: CCLC Legislative Conference
Location/Date: Sacramento, CA/January 30 – February 1, 2016
Estimated Amount: \$ 1596.35
Budget No.: 575200-11-111100-66100-10-2015-0000000
- b. Board Member **Mark Evilsizer**
Advanced Funds? Yes
For: Transportation, mileage, meals, registration, etc.
To attend: CCLC Legislative Conference & Board Chair Workshop
Location/Date: Sacramento, CA/ January 30 – February 1, 2016
Estimated Amount: \$ 1596.35
Budget No.: 575200-11-111100-66100-10-2015-0000000
- c. Board Member **Nancy Ann Hensch**
Advanced Funds? Yes
For: Transportation, mileage, meals, registration, etc.
To attend: CCLC Legislative Conference
Location/Date: Sacramento, CA/ January 30 – February 1, 2016
Estimated Amount: \$ 1596.35
Budget No.: 575200-11-111100-66100-10-2015-0000000

19. RECOMMENDATION: ACTION – EXCUSE ABSENCE OF TRUSTEE

In accordance with Section 72425(d) of the CA Education Code, the Governing Board hereby acknowledges that the absence of Malik Spence from the January 5, 2016 Special meeting is excused due to personal necessity.

RESOLUTION 15-21199

**Resumption of
REGULAR AGENDA**

K. ACTION ON ITEMS REMOVED FROM CONSENT CALENDAR

L. REPORTS FROM COLLEGE GROUPS

1. **INFORMATION: Report of the Faculty Senate**
2. **INFORMATION: Report of the Palomar Faculty Federation**
3. **INFORMATION: Report of the Administrative Association**
4. **INFORMATION: Report of the Confidential and Supervisory Team**
5. **INFORMATION: Report of the CCE/AFT**
6. **INFORMATION: Report of the Associated Student Government**

M. UNFINISHED BUSINESS

N. NEW BUSINESS

1. **RECOMMENDATION: ACTION – ACCEPT AUDIT REPORT OF THE PALOMAR COMMUNITY COLLEGE DISTRICT AND FINANCIAL AND PERFORMANCE AUDIT FOR THE PROPOSITION M BOND PROGRAM**

The Governing Board hereby accepts the Audit Report of the Palomar Community College District, as well as both the Financial Audit and Performance Audit for the Proposition M Bond Program, Year Ended June 30, 2015 as prepared by Vivrinek, Trine, Day & Co., LLP, 10681 Foothill Blvd., Suite 3000, Rancho Cucamonga, CA 91730. A representative from Vivrinek, Trine, Day & Co., LLP will be on hand to answer questions.

EXHIBIT N-1

2. **RECOMMENDATION: ACTION – REVIEW AND APPROVE NON-RESIDENT TUITION AND CAPITAL OUTLAY FEES**

The Governing Board hereby reviews and approves the adoption of \$211/unit for non-resident tuition and a capital outlay fee of \$5/unit for Fiscal Year 2016-17.

EXHIBIT N-2

3. **RECOMMENDATION: ACTION – APPROVE AGREEMENT WITH ARCHITECT FIRM, HMC ARCHITECTS, TO SERVE AS DISTRICT’S MASTER ARCHITECT**

The Governing Board hereby approves the selection of architectural firm, HMC Architects, to serve the District as the “District’s Master Architect” and authorizes the District to enter into a contract with HMC Architects. The term of the agreement will be on a year to year basis for a total period of up to five (5) calendar years effective January 13, 2016. HMC Architects will provide architectural services to the District to include, but not limited to, master planning, district design guidelines, design, design drawings, cost estimating, and construction drawings to the District for a number of projects including new construction, remodels, ADA projects, development of swing space and other miscellaneous projects.

4. **RECOMMENDATION: ACTION – REJECT BIDS RECEIVED FOR BID #102-16 PALOMAR COLLEGE TEMPORARY PARKING LOT**

The Governing Board hereby authorizes the District to reject all bids received on Palomar College Temporary Parking Lot Project, Bid #102-16 and authorizes the District to rebid at a later date.

5. RECOMMENDATION: ACTION – APPROVE RESOLUTION IN SUPPORT OF AMERICA’S COLLEGE PROMISE ACT

The Governing Board hereby approves Resolution No. 15-21200 in support of America’s College Promise Act which aims to eliminate cost barriers for community college for all Americans.

EXHIBIT N-5

RESOLUTION No. 15-21200

6. RECOMMENDATION: ACTION – CALL FOR SPECIAL MEETING OF THE GOVERNING BOARD

The Governing Board of the Palomar Community College District hereby calls a Special Meeting of the Board on January 26, 2016 at 4:00 p.m. to discuss the Superintendent/President search, 2016 workshop schedule and other matters as the Board may determine.

O. BOARD REQUESTS FOR REPORTS

The Governing Board hereby approves the following agenda items for consideration at the next meeting:

P. RECESS TO CLOSED SESSION: *If needed, for further discussion of items as listed in section D. The Board will recess to Room A-1.*

Q. RECONVENE TO OPEN SESSION: *If needed. The Board will reconvene to Open Session outside Room A-1 in accordance with GC 54957.7(c).*

Actions Taken In Closed Session: Governing Board President must report the individual votes of each trustee, in addition to the overall action.

R. ADJOURNMENT