

**GENERAL INSTITUTION**

**BP 3721 INFORMATION SECURITY**

**Reference:**

Education Code Title 3. Division 7. Part 43. Sections 70901, 70902  
Education Code Title 3. Division 7. Part 45. Chapter 5. Section 72400  
California Code of Regulations Title 5 CCR § 58050  
Penal Code Section 502  
California Constitution Article 1 Section 1  
Government Code Section 3543.1(b)  
17 U.S. Code Sections 101 et seq.  
Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37 and 45  
ACCJC Accreditation Standard III.C.  
California Community Colleges Information Security Standard

The Palomar Community College District (“District”) collects, processes, and stores data about students, personnel, vendors, and others. The District shall develop and maintain an Information Security Program which outline the procedures to safeguard the campus technology infrastructure and data. Employees charged with managing data requiring any level of privacy or security will adhere to District information security policy and procedures and will complete corresponding District Security Awareness training on a regular basis. The Information Security Program shall be aligned with state and federal law, Board Policy, and industry best practices. The intent is to ensure compliance with relevant state and federal laws including, but not limited to, SB1386, GLBA, FERPA, HIPAA, and the California Public Records Act. The District’s Information Security Program shall be reviewed annually.