



Board Policy
Chapter 2 – Governing Board

BP 2410 Board Policies and Administrative Procedures

References:

Education Code Section 70902;
2024 ACCJC Accreditation Standard 4.4

Recommendations for the establishment of new, or revision of existing, Governing Board Policy or Administrative Procedure may be submitted by any member of the college community and should be directed to the Superintendent/President.

Board Policy

All Governing Board policies of the District are the responsibility of and established by the Governing Board.

The Governing Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Governing Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Governing Board may be adopted, revised, added to, or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall normally be introduced not less than one regular meeting prior to the meeting at which action is recommended. In unusual circumstances, the Board may change, amend, or add to Board Policies at the same meeting at which they are introduced. The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative Procedure

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Superintendent/President.

Copies of all board policies and administrative procedures shall be readily available to District employees through the CEO.

The Superintendent/President shall annually provide each member of the Board with copies of the administrative procedures or any revisions since the last time they were provided. The Governing Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Governing Board's own policies.

Copies of all Governing Board Policies and Administrative Procedures shall be readily available to District employees through the Superintendent/President and on the District's website.

Also see AP 2410 Board Policies and Administrative Procedures, BP/AP 2510 Participation in Local Decision-Making, and BP/AP 2430 Delegation of Authority to the Superintendent/President.

Adopted: 11/13/07;
Revised: 6/10/14; 1/9/18; 2/4/25

*(Replaces former Palomar College Policy 7.01
and all previous versions of BP 2410)*