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**Board Policy**  
Chapter 2 – Governing Board

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**BP 2305 Annual Organizational Meeting**

**Reference:**

Education Code Section 72000 subdivision (c)(2)(A)

The Governing Board shall hold an annual organizational meeting. The date and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to November 30.

The annual organizational meeting shall be held within a 15-day period beginning on the second Friday in December.

The Board shall notify the County Superintendent of Schools of the date and time selected for the meeting.

Within 15 days prior to the meeting, the Secretary to the Board shall notify in writing all members and members elect of the date and time selected for the annual organizational meeting.

The purpose of the annual organizational meeting is to elect a President of the Board, Vice President of the Board, a Secretary, and conduct any other business as required by law or determined by the Governing Board.

Also see BP 2210 Officers, BP 2220 Committees of the Governing Board, and BP 2310 Regular Meetings of the Governing Board.

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**Revised:** 4/14/20; 2/4/25

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*(Replaces former Palomar College Policy 12.2  
and all previous versions of BP 2305-)*