



Administrative Procedure
Chapter 3 – General Institution

AP 3500 Campus Safety

References:

Education Code Sections 212, 67380, and 87014;
Penal Code Section 245;
20 U.S. Code Sections 1092 subdivision (f) and 1232g;
34 Code of Federal Regulations Part 668.46;
34 Code of Federal Regulations Part 99.31 subdivisions (a)(13), (14);
Campus Security Act of 1990

A campus safety plan shall be developed and provided to students and employees as part of the Annual Security Report prepared by the Palomar College Police Department. The completed Annual Security Report shall then be forwarded to the Director of Financial Aid who will work in conjunction with the Public Affairs Officer to send out an informational email (no later than October 1st of each year) notifying the entire campus community of the available report on the Palomar College Police Department website and the printed copies available for free at the San Marcos Campus Police Office.

The Palomar College Police Department prepares and annually updates a report of all occurrences reported to the Palomar College Police Department. The report may include crimes and arrests that are committed on campus and that involve sexual violence, violence, hate violence, theft or destruction of property, illegal drugs, or alcohol intoxication, and of all occurrences of noncriminal acts of hate violence reported to campus authorities. A written report will be submitted to the Governing Board.

Written records of noncriminal acts of hate violence shall include at least a description of the act of hate violence, the victim characteristics, and offender characteristics, if known.

Also see BP 3500 Campus Safety; BP/AP 3501 Campus Security and Access; BP/AP 3505 Emergency Response Plan; BP/AP 6520 Security for District Property; BP/AP 7600 District Police; and the District Police Department's Protocols/Guidelines.

Office of Primary Responsibility: Finance and Administrative Services

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*(Replaces Palomar College Procedure 465
and all previous versions of AP 3500)*