

GOVERNING BOARD

BP 2350 SPEAKERS

References:

Education Code Section 72121.5; Government Code Sections 54950 et seq.

Persons may speak to the Governing Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board.

Oral presentations relating to a matter on the agenda, including those on the consent agenda, shall be heard before a vote is called on the item.

Persons wishing to speak to matters not on the agenda shall do so at the time designated at the meeting for Public Comment.

Those wishing to speak to the Governing Board are subject to the following:

- The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Governing Board or if their remarks are unduly repetitive.
- Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Governing Board under this policy but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code Section 3547 and the policies of this Board implementing that section.
- Speakers are asked to complete a written request to address the Governing Board at the beginning of the meeting at which they wish to speak. The request should include the person's name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.
- No member of the public may speak without being recognized by the President of the Board.
- The Governing Board may ask a delegation to limit the number of speakers on a specific topic unless the proposed speakers are addressing different concerns.
- Each speaker coming before the Governing Board is limited to one presentation per specific agenda item before the Board, and to one presentation per meeting on non-agenda matters.

For Public Comment

Each speaker will be allowed a maximum of three minutes per topic. However, the Board shall allow at least twice the allotted time to a member of the public who utilizes a translator, unless translation equipment is used which allows the body to hear the translated public testimony simultaneously. Thirty minutes shall be the maximum time allotment for any one subject at any one Board meeting. At the discretion of a majority of the Governing Board, this time limit may be extended.

For monthly reports of Constituent Leaders and the Executive Team

Monthly reports should be limited to 5 minutes. In the case of extraordinary need, the Board may grant up to a total of ten minutes for the presenter. The request for additional time should be made prior to the beginning of the intended meeting.

For presentations/reports to the Board.

- *Board Requested:*
Board members may request reports/presentations per the monthly agenda item. The Governing Board President and Board Vice President shall determine the length of the presentation based on whether the item is for informational or decision-making purposes and the level of detail necessary to accomplish the goal. All materials should be provided to the President's Office prior to the board meeting.
- *Institutionally Requested:*
Requests should be submitted to the appropriate manager of the requestor and the Superintendent/President two weeks prior to the intended board meeting. The Superintendent/President will forward the request with a recommendation to the Board President, who will consider the request for approval.