

GOVERNING BOARD

BP 2345 RIGHT TO PUBLIC PARTICIPATION

References:

Education Code 72121.5;
Government Code Sections 54954 et seq. and 54957.5

The Governing Board shall provide opportunities for members of the general public to participate in the business of the Board.

Members of the public may bring matters directly related to the business of the District to the attention of the Governing Board by:

1. **Request to Speak - Public Comment:** There will be a time at each regularly scheduled Board meeting for the general public to discuss items not on the agenda. (Referred to as “Public Comment” on the Governing Board agenda.) Members wishing to present such items shall submit a written request, prior to the Public Comment section of the agenda. No action may be taken by the Governing Board on Public Comment items.

2. **Request to Speak on Agenda item:** When a member of the public wishes to speak on a matter listed on the agenda the member shall submit a written request (“Request to Speak” card) before the agenda item is heard.

“Public Comment” cards, “Request to Speak” cards and any other written requests to speak are to be submitted to the Superintendent/ President or minutes clerk.

3. **Request Agenda Item:** Members of the public may place items on the prepared Governing Board agenda in accordance with BP 2340 titled Agendas. Agenda items submitted by members of the public must be received by the office of the Superintendent/President no less than ten days prior to the regularly scheduled Governing Board meeting.

If requested through the Superintendent/President’s Office, writings that are public records shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Governing Board under this rule, but shall be submitted to the District.

Members of the College community communicate with members of the Board in accordance with established guidelines for communication.

Date Adopted: 11/13/2007; Reviewed: 6/10/14; Revised: 1/9/2018

(Replaces former Palomar College Policies 7.10 and 12.10 and all previous versions of BP 2345.)