

**INSTRUCTIONAL SERVICES**

**BP 4300 FIELD TRIPS AND EXCURSIONS**

**References:**

Title 5 Section 55220;  
Government Code Section 11139.8

The Superintendent/President shall rely primarily on the Faculty Senate to establish procedures that regulate the use of District funds for student travel and attendance at conferences and other activities that are performed as a class assignment or co-curricular activity.

The District may pay for expenses of students participating in a field trip or excursion with auxiliary, grant, or categorical program funds if the funds are used consistently with the funding source. The expenses of instructors, chaperones, and other personnel traveling with students may also be paid from District funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

Office of Primary Responsibility: Instructional Services