

HUMAN RESOURCES

AP 7600 PALOMAR COLLEGE POLICE DEPARTMENT

Reference:

Education Code Section 72330

Palomar College Police Department

The Vice President for Human Resources is delegated the responsibility to establish minimum qualifications of employment for the Palomar College Chief of Police including but not limited to the conditions contained in Board Policy (see BP 7600 titled Palomar College Police Department).

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Every member of the police department first employed by the District before July 1, 1999, must, in order to retain his/her employment, meet the requirements of Education Code Section 72330.2, including but not limited to:

- Submission of one copy of his/her fingerprints which shall be forwarded to the Federal Bureau of Investigation
- A determination that the employee is not a person prohibited from employment by a California community college district and
- If the employee is required to carry a firearm, is not a person prohibited from possessing a firearm

Every member of the Palomar College Police Department shall be supplied with, and authorized to wear, a badge bearing words "Palomar Community College District Police." Every member of the Department shall be issued a Police Department identification card.

In addition, those selected for hire will be required to complete standard pre-employment requirements, as well as applicable California Peace Officer Standards and Training (POST) requirements. Other pre-employment requirements may be required depending on the position type (i.e., certifications or licenses; see applicable job description/posting section for details). Successful completion of all pre-employment requirements is mandatory to be eligible for employment. These requirements are in accordance with the following Administrative Procedures and Board Policies: AP 7120, AP 7125, AP 7126, AP 7127, AP 7330, BP 7330, AP 7336, AP 7337, and BP 7335.

Date Approved: 11/3/2015; Revised: 4/17/18, and 12/10/21.

(Replaces all previous versions of AP 7600.)

This procedure is subject to the provisions in the applicable collective bargaining agreement or employee handbooks.

Salaries and working conditions for Palomar College Police Department permanent and probationary full-time and part-time employees shall be established after appropriate negotiations with their exclusive representative.

The Vice President for Human Resources, in cooperation with the Chief of Police, shall issue other regulations and provide training as necessary for the administration of the Palomar College Police Department in alignment with the District's Diversity, Equity, Inclusion (DEI) efforts, including but not limited to:

- Schedules and shifts
- Call back procedures
- Less lethal weapons safety and practical application
- Firearms safety and practical application
- Use of vehicles
- Pursuit policies
- Disciplinary procedures
- Lexipol police department policy and procedures
- De-escalation training
- Use of force
- Community and student engagement

The Palomar College Police Department shall cooperate with local law enforcement in accordance with an agreement to be entered into in accordance with the requirements of Education Code Section 67381. The agreement shall address, but not be limited to, the following:

- Operational responsibilities for investigations of the following violent crimes: willful homicide, forcible rape, robbery, aggravated assault
- Geographical boundaries of the operational responsibilities and
- Mutual aid procedures

Office of Primary Responsibility: Human Resource Services