

GOVERNING BOARD

AP 2340 AGENDAS

Reference:

Education Code Section 72121

Agenda Development

Governing Board meeting agendas are developed by the Superintendent/President in consultation with the Governing Board President.

The agenda shall include line items for reporting by the following individuals and groups:

- Governing Board President
- Governing Board Trustees
- Student Trustee
- Superintendent/President
- Faculty Senate
- Palomar Faculty Federation
- Administrative Association
- Confidential and Supervisory Team
- CCE/AFT
- Associated Student Government

Public Participation

Any member of the public who wishes to place a matter on the agenda of an open Board meeting shall notify the Superintendent/President in writing at least ten calendar days before any regular meeting. The signed written notification shall specify the matter and include any relevant background information and provide contact information.

The Superintendent/President shall determine whether the specific matter is directly related to the business of the District or is appropriate for an open Board meeting. Any decision by the Superintendent/President not to place a requested matter on the agenda may be appealed in writing to the Board.

Public Access

A statement will be included on Board Agendas requesting that individuals who desire the agenda information in an accessible format and/or require other accommodations should contact the President's Office.

Governing Board agendas are posted to the District's website and in a conspicuous location that is freely accessible to members of the public 24 hours a day located near the meeting location in accordance with applicable laws.

Any person may file a written request to receive Governing Board agendas, or the entire agenda packet, in paper form; fees may apply. Such requests are valid for one calendar year and must be renewed annually by January 1 of each year.

Governing Board agendas and meeting materials are available for public review in the Office of the President in accordance with applicable laws and are also available at each meeting of the Board.

Fees

Fees for paper copies of Governing Board meeting materials will not exceed those allowed by law.

Office of Primary Responsibility: Superintendent/President